



Plan Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Tuesday, May 26, 2020

7:00 PM

Call to Order

The meeting was called to order at 7:00 PM by Mayor James Boyd

Attendee Name	Title	Status	Arrived
James Boyd	Mayor	Present	
Derek Beiderwieden	Commissioner	Present	
Brenda Busch	Commissioner	Excused	
Dan Carpenter	Aldersperson	Present	
Mark Higgins	Commissioner	Present	
Dean Raasch	Aldersperson	Present	
Grant Schilling	Commissioner	Present	

Also present: Development Services Director Daniel Lindstrom, City Planner Peter Schlein, and members of the public.

2. Approval of the minutes of the April 27, 2020 Plan Commission meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Derek Beiderwieden, Commissioner
SECONDER:	Dean Raasch, Aldersperson
AYES:	Boyd, Beiderwieden, Carpenter, Higgins, Raasch, Schilling
EXCUSED:	Brenda Busch

3. Staff recommendation and possible action for a Conditional Use Permit application for an Overnight Shelter Facility at 290 Reid ST (Pennings Activity Center) in an R-2 Residential District (Parcels WD-905, WD-934).*

City Planner Peter Schlein reviewed the conditional use permit for an overnight shelter facility at the Pennings Activity Center on the St Norbert College campus. The new request is for a period of five years as opposed to the typical two or three year period and will expire July 2025. Staff recommended approval subject to six conditions outlined in the report. Mayor Boyd moved, seconded by Derek Beiderwieden, to approve the conditional use permit. Upon vote, motion carried unanimously. This item will be reviewed by the Common Council on June 16, 2020.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Derek Beiderwieden, Commissioner
AYES:	Boyd, Beiderwieden, Carpenter, Higgins, Raasch, Schilling
EXCUSED:	Brenda Busch

4. Staff recommendation and possible action regarding a site plan request for a warehouse building addition and pavement addition at 675 Heritage RD (Parcel ED-F0094-1).

City Planner Peter Schlein reviewed the site plan request for a warehouse building addition and pavement addition for Belmark. The two separate parcels have now been combined into one parcel. Staff recommended approval of the site plan, subject to the conditions in the report. Mayor Boyd moved, seconded by Mark Higgins, to approve the site plan. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Mark Higgins, Commissioner
AYES:	Boyd, Beiderwieden, Carpenter, Higgins, Raasch, Schilling
EXCUSED:	Brenda Busch

5. Staff recommendation and possible action to amend Municipal Code Sections 14-47 and 14-51 (Zoning – Industrial Park District and Industrial-Business-1 District) to allow “pet grooming, kennels, and pet day care facilities” as permitted uses. *

City Planner Peter Schleinz reviewed the request to amend Municipal Code Sections 14-47 and 14-51 to allow pet grooming, kennels, and pet day care facilities as permitted uses. Staff recommended approval of the zoning code amendment. Ald. Raasch moved, seconded by Derek Beiderwieden, to approve the amendment. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Derek Beiderwieden, Commissioner
AYES:	Boyd, Beiderwieden, Carpenter, Higgins, Raasch, Schilling
EXCUSED:	Brenda Busch

6. Informational.

Development Services Director Daniel Lindstrom - added an information item at the end of the Plan Commission meeting agenda to provide an update on recent projects. He reported that the Zoning Code update will be coming before the Plan Commission in the near future.

RESULT:	DISCUSSED
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Adjournment

Mayor Boyd moved, seconded by Derek Beiderwieden, to adjourn the meeting at 7:15 pm. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker