



Common Council

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Minutes

Tuesday, June 2, 2015

7:30 PM

De Pere City Hall Council Chambers

1. Call to order. The Common Council Meeting called to order on June 2, 2015 at 7:30 PM, De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Present
Kevin Bauer	Alderman	Present
James Boyd	Alderman	Present
Scott Crevier	Alderman	Present
Michael Donovan	Alderman	Present
Jim Kneiszel	Alderman	Present
Larry Lueck	Alderman	Present
Dean Raasch	Alderman	Present
Lisa Rafferty	Alderman	Present

2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the May 5, 2015 Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderman
SECONDER:	Jim Kneiszel, Alderman
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

4. Approval of the Minutes of the May 21, 2015 Special Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderman
SECONDER:	Scott Crevier, Alderman
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

5. Public Hearing on a trail easement vacation for part of Trailside Estates.
 - A. Notice of Public Hearing.

Clerk Shana Defnet announced that the public hearing was published in the Green Bay Press Gazette on May 7, May 14, and May 21, 2015.
 - B. Recommendation from the Plan Commission.

City Planner Ken Pabich stated that the Plan Commission recommended approval; he explained the Trailside Estates subdivision and showed the Council the northern trail in the subdivision that will be vacated. The southern trail will be improved and leads to the existing Fox River Trail.
 - C. Resolution #15-44 Regarding the Vacation of a Public Thoroughfare (Walkway Easement Adjacent to Lots 15 & 16, Trailside Estates).

Mayor Walsh declared the public hearing open; no one wished to speak and he declared the public hearing closed and entertained a motion. Alderman Boyd

moved, seconded by Alderperson Lueck to approve the resolution. Discussion followed regarding connectivity to the City of De Pere, the reason for vacation, and timing of the vacation. Upon vote on the motion to approve, motion was tied 4-4 with Alderpersons Bauer, Donovan, Kneiszel, and Raasch voting nay. Mayor Walsh voted aye to break to the tie and approve the easement vacation.

RESULT:	ADOPTED [5 TO 4]
MOVER:	James Boyd, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	James Boyd, Scott Crevier, Larry Lueck, Lisa Rafferty, Mayor Walsh
NAYS:	Kevin Bauer, Michael Donovan, Jim Kneiszel, Dean Raasch

6. Public Hearing to levy special assessments for construction improvements of sidewalk and driveway aprons on the east and west side of Lawrence Drive from County Clare Road to Scheuring Road.

A. Notice of Public Hearing.

Clerk-Treasurer Shana Defnet announced that public hearing was published in the Green Bay Press Gazette on May 21, 2015.

B. Recommendation from the Board of Public Works.

City Engineer Eric Rakers stated the Board of Public Works recommended approval.

C. Resolution #15-47, Final Resolution Authorizing Sidewalk and Driveway Apron Construction and Levying Special Assessments Against Benefited Property (Lawrence Drive from County Clare Road to Scheuring Road).

Mayor Walsh declared the public hearing open; no one wished to speak and he declared the public hearing closed and entertained a motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

7. Public comment upon matters not on the agenda or other announcements.

City Engineer Eric Rakers announced the City's plan to evaluate traffic with barrels to simulate bump outs for pedestrian safety at the Grant/Suburban/Apollo intersection on the west side on Wednesday, Thursday, and Friday.

Mayor Walsh thanked everyone that worked on Celebrate De Pere. He announced the kickoff for the City's 125th Anniversary, the East West Music Fest on Friday evening featuring a concert with Corey Chisel and the different musicians at different venues throughout the City every other Friday throughout the summer; he also announced the Art Walk on opposite Fridays. The sponsors for the East West Music Fest are Unison Credit Union, Ryan Funeral Home, Van Gemert Memorial, and the Union Hotel.

8. Recommendation from the Plan Commission to approve proposed design change to Washington Street between Chicago and Merrill.

Alderson Donovan made a motion to approve the recommendation; the motion failed for a lack of second.

Alderson Rafferty moved, seconded by Alderson Lueck, to consider Option #1 with the amendment of a 28-foot wide street throughout the newly paved area and to allow for additional parking on Merrill on the south side of the street. Alderson Lueck suggested having the police present on the first week of school to make parents aware of the issues with this area. Alderson Rafferty would like to see school staff distribute informational brochures to parents for safely handling drop off of students. Discussion followed. Alderson Lueck moved, seconded by Alderson Raasch to open the meeting. Upon vote, motion carried unanimously. Ben Villarruel, Superintendent of the Unified School District of De Pere spoke about the behavior of parents during drop off when the police are present and that anything that calms the traffic and slows it down is favorable to the school district. They would like the street to be as narrow as possible. Alderson Kneiszel moved, seconded by Alderson Lueck to close the meeting. Upon vote, motion carried unanimously. Alderson Kneiszel stated that he will be voting against this because in the past three years there have been no incident reports filed by the Police Department for this drop off area. Upon vote on the motion, motion carried 7-1 with Alderson Kneiszel voting nay.

9. Recommendation from the Plan Commission to approve the extra-territorial CSM Application for a 3 lot CSM and road dedication in the Town of Rockland. Surveyor: Zeitler.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderson
SECONDER:	Larry Lueck, Alderson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

10. Recommendation from the License Committee on Renewal Applications for Class "A" Fermented Malt Beverage Licenses, "Class A" Intoxicating Liquor Licenses, Class "B" Fermented Malt Beverage License, "Class B" Intoxicating Liquor Licenses, Reserve "Class B" Liquor Licenses, and "Class C" Wine Licenses for the licensing period of July 1, 2015 to June 30, 2016.

Alderson Bauer moved, seconded by Alderson Boyd to approve all renewal liquor license applications.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderson
SECONDER:	James Boyd, Alderson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

11. Recommendation from the License Committee on an Application for a Class "B" Beer/ "Class B" Liquor License for El Maya, 1620 Lawrence Dr., De Pere, WI submitted by El Maya Mexican Restaurant, Inc., Agent: Fe Montalvo, 1808 Vandenberg Ln., Kaukauna, WI 54130.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

12. Recommendation from the Board of Park Commissioners to approve donation of \$250 from American Transmission Company for Arbor Day Trees and Activities.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

13. Recommendation from the Board of Park Commissioners to accept Tree Donation from the GB Packers, WDNR, GB Packaging, SCA, WPS & US Forest Service.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

14. Recommendation from Finance/Personnel Committee to reclassify Water Department Foreperson Position

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

15. Recommendation from the Finance/Personnel Committee to approve changes in organizational structure and staffing in Park and Recreation Department.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

16. Recommendation from the Board of Health to accept \$500 donation from UW Oshkosh for Nursing Preceptor Services.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

17. Ordinance #15-12A and 15-12B, Amending §14-60(6)(I) De Pere Municipal Code Regarding Outdoor Storage and Refuse and Recycle Storage (referred back to staff at April 8, 2015 Common Council Meeting) (first reading at May 5, 2015 Common Council Meeting) (second reading).

RESULT:	ADOPTED [7 TO 1]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty
NAYS:	Kevin Bauer

18. Resolution #15-48, Authorizing Agreement for Engineering Services Between the City of De Pere and Performa, Inc. (Sustainable Roof Analysis - City Hall).

Alderperson Bauer asked why the City did not apply for a grant to help cover the cost of a roof analysis; City Administrator Larry Delo explained that we checked with contacts and were not able to locate a grant for this type of design. Discussion followed. City staff will do a return on investment study internally.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

19. Resolution #15-51, Authorizing Agreement for Consulting Services Between the City of De Pere and Becher-Hoppe Associates, Inc. (Dam Repair and Box Culvert Wing Wall Repair).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

20. Resolution #15-57, Awarding Official City Newspaper Contract.

Alderperson Crevier requested that staff draft a resolution to discuss and vote on to have the state laws changed to allow for more flexibility for how and when we publish.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

21. Resolution #15-58, Establishing Non-Lapsing Funds as of December 31, 2014.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

22. Resolution #15-60, Authorizing Amendment 1 to Division of Public Health DPH Contract #27431.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

23. Update on the Southern Bridge and Transportation Corridor.

City Planner Ken Pabich discussed the memo included in the packet with the Council and stated that the goal is to declare the corridor in 2018. A coalition is being created made of members from surrounded communities. A report will be provided to the Council when staff receives updates from Brown County. Discussion followed.

24. Voucher Approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

25. Operator License Applications.

CITY OF DE PERE -June 2, 2015					
ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator License Applications					
1	BURNARD, DIANE M.	1380 SCHEURING RD., UNIT 27D	DE PERE	WI	54115
2	MOORE, MELEEK, N.	2109 RYAN RD.	DE PERE	WI	54115
3	MOORE, PATRICK J.	450 S. WALL ST. LOT 56	DENMARK	WI	54208
Temporary Operator License Applications					
1	HENDRICKSON, PATRICIA L.	310 LANTERN LN.	DE PERE	WI	54115
New Operator License Applications for the 2014-2016 Licensing Period					
1	ALLEN, NAOMI L.	436 JOHN ST.	GREEN BAY	WI	54302
2	BULARZ, HANNAH L.	128 E. MAIN ST.	GILLETT	WI	54124
3	BUYSSE III, CHARLES J.	1024 S. ERIE ST., #7	DE PERE	WI	54115
4	CASHMAN, DEBORAH L.	1609 SWAN RD., #4	DE PERE	WI	54115
5	CRUZ, DAVID J.	1615 W. MASON ST.	GREEN BAY	WI	54303
6	DAHLE, DULCIE A.	1101 N. PLATTEN ST.	GREEN BAY	WI	54303
7	DULL, NEVA M.	1021 EDGEWOOD DR.	GREEN BAY	WI	54311
8	FRENCH, KAYLEY C.	2204 CRARY ST.	GREEN BAY	WI	54304
9	FRIES, CHARLES J.	1213 N. IRWIN AVE.	GREEN BAY	WI	54302
10	MATTSON-HINTON, SHANNON M.	655 TRUMPETER TR., #7	DE PERE	WI	54115
11	SANDOVAL, ELIZABETH E.	741 MEMORY AVE.	GREEN BAY	WI	54301
12	SCHUMACHER, AMYL.	N2511 THORNAPPLE LN.	APPLETON	WI	54913
13	VAN HANDEL, TAMARA M.	1009 CORAL ST.	DE PERE	WI	54115

Alderperson Bauer moved, seconded by Alderperson Boyd to approve Previously Tabled Operator License Application #1 and to table Previously Tabled Operator License Applications #2 and 3. Upon vote, motion carried unanimously.

Alderperson Bauer moved, seconded by Alderperson Raasch to approve Temporary Operator License Application #1. Upon vote, motion carried unanimously.

Alderperson Bauer moved, seconded by Alderperson Boyd to approve Operator License Applications #1-4, 6 and 8-12 and to table Operator License Applications #5, 7 and 13. Upon vote, motion carried unanimously.

26. Future Agenda Items. None.

27. Adjournment. Alderperson Bauer moved, seconded by Alderperson Crevier to adjourn the Common Council Meeting at 8:45 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Defnet, Clerk-Treasurer