



# Board of Review

335 South Broadway

## Regular Meeting

De Pere, WI 54115  
<http://www.de-pere.org>

### Agenda

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**Wednesday, June 3, 2015**

**10:00 AM**

**De Pere City Hall Council Chambers**

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Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Board of Review** of the City of De Pere will be held on **June 3, 2015** at **10:00 AM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

I. AGENDA FOR SAID MEETING:

1. Roll Call.
2. Election of Chairperson and Vice-Chairperson.
3. Approval of the Minutes of the 2014 Board of Review Meeting.
4. Clerk Report.
5. Assessor's Report.
6. Review objections that were received 48 hours in advance.
7. Public appearances by Objectors without 48 hour notice.
8. Hearings - public appearances by objectors.
9. Deliberations.
10. Clerk reports on how objectors will be notified of decisions if not made at the meeting.
11. Adjournment.

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Mayor  
Alderspersons  
Board of Review Members  
Department Heads  
TV, Newspapers & Radio Stations  
Kress Family Library  
De Pere Chamber of Commerce  
Accurate Appraisal

## City of De Pere, Wisconsin

**Request For Board of Review Action**

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**MEETING DATE:** June 3, 2015  
**DEPARTMENT:** City Clerk-Treasurer  
**FROM:** Shana Defnet  
**SUBJECT:** Approval of the Minutes of the 2014 Board of Review Meeting.

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**ATTACHMENTS:**

- BOR Minutes 6-04-2014 (DOC)



# Board of Review

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

## Regular Meeting

### Draft Minutes

**Wednesday, June 4, 2014**
**10:00 AM**
**De Pere City Hall Council Chambers**

- I. **AGENDA FOR SAID MEETING:** The 2014 Board of Review Meeting was called to order on June 4, 2014 at 10:00 AM, De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status	Arrived
Becky Fabry	Board Member	Present	
C. David Stellpflug	Board Member	Present	
Rick Starry	Board Member	Present	
Mark Higgins	Board Member	Present	
Lara Rabas	Board Member	Present	

2. Election of Chairperson and Vice-Chairperson. Mark Higgins moved, seconded by Becky Fabry to nominate David Stellpflug as Chairperson. Upon vote, motion carried unanimously. Becky Fabry moved, seconded by David Stellpflug to nominate Mark Higgins as Vice-Chairperson. Upon vote, motion carried unanimously.
3. Approval of the Minutes of the 2013 Board of Review Meetings.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mark Higgins, Board Member
<b>SECONDER:</b>	Becky Fabry, Board Member
<b>AYES:</b>	Fabry, Stellpflug, Starry, Higgins, Rabas

4. Clerk Report.

Clerk-Treasurer Shana Defnet verified that Board Members David Stellpflug and Becky Fabry have met the mandatory training requirements specified in Wisconsin Statutes §70.46(4) by attending a Department of Revenue approved Board of Review training program (Dave in 2012 and Becky in 2014) and that training is valid for two years.

The Clerk reported that all public notice requirements were met. The Notice of Open Book of Assessments and Board of Review Meeting was published on May 9th and May 16th and was posted appropriately.

The Clerk reported that the Assessment Roll was received and reviewed on May 6, 2014. The Open Book was held on May 20th from 9:00 a.m. to noon.

5. Assessor's Report.

Assessor Lee De Groot stated that 6 or 7 people attended the Open Book with minor issues. Other emails and calls were handled outside of the Open Book. Accurate Appraisal is currently assessing at 100% market value. Chairperson Stellpflug stated that the "Assessor's Affidavit" was signed on June 4, 2014 and attached to the completed 2014 Assessment Roll.

6. Review objections that were received 48 hours in advance.

i. Chateau De Pere, LLC - 201 St. James St, De Pere WI 54115, scheduled for 10:15 a.m.

Withdrawn; resolved prior to the meeting.

7. Public appearances by Objectors without 48 hour notice. Chairperson Stellpflug asked if anyone was present to make an objection; no one wished to make an objection.
8. Hearings - public appearances by objectors. None.
9. Deliberations. None.
10. Clerk reports on how objectors will be notified of decisions if not made at the meeting. Not applicable.
11. Adjournment. At this time, Chairperson Stellpflug commended Jean Minten for her service in prior years to the Board of Review.

Becky Fabry moved, seconded by Mark Higgins to adjourn provisionally at 10:11 a.m. with the agreement that the Board of Review members would remain accessible and return if anyone came in with an Objection. Motion carried unanimously. No further parties appeared and the 2014 Assessment Roll was accepted with no changes.

Respectfully submitted,

Shana Defnet, Clerk - Treasurer