



Board of Public Works

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Final Minutes

Monday, June 9, 2014

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:30 PM by

Attendee Name	Title	Status	Arrived
Dean Raasch	Aldersperson	Present	
Kevin Bauer	Aldersperson	Present	
James Boyd	Aldersperson	Present	
Jim Kneiszel	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Others present were: Scott Thoresen, Director of Public Works, Eric Rakers, City Engineer, and Pam Denis, Recording Secretary.

The Mayor introduced and welcomed the newest member to the Board of Public Works and Common Council, Dean Raasch.

II. Public Comment

None

III. Items

1. Approval of May 12, 2014 Board of Public Works Draft Minutes
Aldersperson Bauer moved to approve the May 12, 2014 Board of Public Works minutes, Aldersperson Kneiszel seconded the motion. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Aldersperson
SECONDER:	Jim Kneiszel, Aldersperson
AYES:	Raasch, Bauer, Boyd, Kneiszel, Walsh

2. Consider Sidewalk Cafe Permit – Paintin' Pottery or Bead It*
Scott Thoresen, Director of Public Works presented the staff recommendation to approve the Sidewalk Cafe Permit Request from Paintin' Pottery or Bead It. He stated that the owner was made aware that the area needed to keep a path open for wheelchairs and be kept clean. Discussion followed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Jim Kneiszel, Aldersperson
AYES:	Raasch, Bauer, Boyd, Kneiszel, Walsh

3. Consider Storm Sewer/Lateral Connection Fee*
Eric Rakers, City Engineer, presented an overview of the current and proposed options for storm sewer lateral connection fees. The storm sewer lateral connection fee is a one time fee for providing storm sewer service. He stated that the purpose of the proposals was to provide the opportunity for people who want service to hook up to storm sewers in a timely manner or for those who don't want service to postpone hook up until they would sell their properties. This would enhance the ability of the City to provide storm

sewers and laterals throughout the City as needed. Engineer Rakers reviewed the various costs. Discussion followed concerning the various financial impacts to the City and residents. The City would set the connection fee each year. It was suggested that a 3 year average be used to base the year to year fee increase. If a resident waited to connect until they sold their property, the connection fee would be that of the current year in which they hooked up.

Engineer Rakers stated that the City has areas with high I&I (Infusion and Infiltration). In some of the older parts of the City, it is believed that foundation drain tile is connected to the sanitary sewer. This is clear water that the City is billed for treating by the Green Bay Metropolitan Sewerage District. The City will need to address this in the future by requiring that foundation drains be disconnected from the sanitary sewer and a sump pump installed. With the sump pump discharges, there will be more complaints about storm water and residents will need storm laterals. Scott Thoresen, Director of Public Works, shared that at some point in the future the City expects the Green Bay Metropolitan Sewer District will be initiating policies for all municipalities to have storm sewers in all areas of the municipalities to help rid the sanitary sewer system of I & I. Should new policies arise, Director Thoresen stated that the I & I issues would be handled differently than those covered under the proposed connection fee changes. I & I issues would need to connect immediately.

If approved, this item would to Council as an update to the ordinance.

Mayor Walsh moved to approve Option 3 which was 80% of the storm main covered by the Storm Water Utility and 20% by the property owner, and 100% of the storm lateral covered by the property owner. This equates to \$560 for the storm sewer main and \$1000 for the storm sewer lateral, for a total connection fee of \$1,560.00, Alderperson Raasch seconded the motion. Upon vote, the motion carried with Alderpersons Bauer and Boyd voting nay.

RESULT:	ADOPTED [3 TO 2]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Dean Raasch, Jim Kneiszel, Michael J. Walsh
NAYS:	Kevin Bauer, James Boyd

4. Consider Dam Liner Repair*
City Engineer Rakers presented the staff recommendation to repair the upstream liner on the Dam. He explained that there are various owners of sections of the dam. He identified the City owned portion as the area that is leaking. A grant had been applied for to help with the dam liner repair, but the grant was denied due to the City not being the sole owner of the dam. Engineer Rakers stated that the Wisconsin Dept. of Natural Resources (WDNR) wants the City to move ahead on the repair of the liner on the upstream side, which consists of welding the membrane. City Engineer Rakers requested that \$30,000 be allocated for the repair, which was not included in the 2014 budget. Funding would come from TID #7. He also stated that there is a long term fix needed in regard to seepage, but this repair would come back next year as a separate project.

Alderson Bauer moved to allocate \$30,000 for the upstream liner repair in 2014, Alderson Boyd seconded the motion. Upon vote the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderson
SECONDER:	James Boyd, Alderson
AYES:	Raasch, Bauer, Boyd, Kneisel, Walsh

5. Consider Hydrant Painting Contract*
Scott Thoresen, Director of Public Works, presented the staff recommendation to award the Hydrant Painting project to Ferguson Waterworks Services in Appleton, Wisconsin. He stated that a lower bid was secured by jointly bidding the project with the Village of Ashwaubenon and the Village of Howard. Discussion followed concerning the range of bids. Director Thoresen stated that the 2014 water utility budget has \$40,000 allocated for hydrant painting. Mayor Walsh moved to approve the staff recommendation to award the hydrant painting project to Ferguson Waterworks Services in the amount of \$71.50 per hydrant, Alderson Kneisel seconded the motion. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Jim Kneisel, Alderson
AYES:	Raasch, Bauer, Boyd, Kneisel, Walsh

6. Consider Quotes for Sanitary Sewer Easement Descriptions*
Mayor Walsh moved to approve the staff recommendation to accept the quote from Mau & Associates for Sanitary Sewer Easement Descriptions estimated at \$7,875.00, Alderson Boyd seconded the motion. There was no discussion. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	James Boyd, Alderson
AYES:	Raasch, Bauer, Boyd, Kneisel, Walsh

7. Consider Award for Project 14-07 Asphalt, Curb, and Sewer Repair*
Alderson Boyd moved to approve the staff recommendation to award the bid for Project 14-07 Asphalt, Curb, and Sewer Repair to MCC, Inc. in the amount of \$725,187.27, Alderson Bauer seconded the motion. There was no discussion. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderson
SECONDER:	Kevin Bauer, Alderson
AYES:	Raasch, Bauer, Boyd, Kneisel, Walsh

8. Consider Compliance Maintenance Annual Report for Wastewater Collection System*
Alderson Bauer moved to approve the Compliance Maintenance Annual Report for Wastewater Collection System (CMAR) for submittal to the Wisconsin Dept. of Natural Resources (WDNR), Alderson Kneisel seconded the motion. There was no discussion. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Raasch, Bauer, Boyd, Kneiszel, Walsh

IV. Future Agenda Items

There were no items suggested for future agendas.

V. Adjournment

Mayor Walsh moved to adjourn the Board of Public Works meeting at 8:56pm, Alderperson Bauer seconded the motion. Upon vote, the motion passed unanimously.

Respectfully submitted,
Pam Denis