



Finance/Personnel Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, June 9, 2020

7:30 PM

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Finance/Personnel Committee** of the City of De Pere will be held on **June 9, 2020** at **7:30 PM**.

Due to the current public health emergency, the meeting will be held electronically and the public may attend this meeting electronically or telephonically by accessing either:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

THIS MEETING WILL NOT BE HELD IN PERSON.

This meeting may also be rebroadcast on Spectrum Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at www.depere.tv.

Call to Order

1. Roll Call
2. Approval of the Minutes of the May 12, 2020 Regular Meeting of the Finance/Personnel Committee.
3. Consideration and Approval of the May 2020 Police Overtime Report
4. Fire Department Overtime and LifeQuest Services Billing Reports for May, 2020.
5. Consideration and acceptance of donation from D & B Klika, Inc. to Fire Department.*
6. Consideration and acceptance of bath tissue and paper towel supply donation from Bedford Paper to the Fire Department.*
7. Consideration and acceptance of donation from Cabinet Connection, LLC to the Fire Department.*
8. Approval of a \$1,000 Donation to Police Department from Country Financial*
9. Redevelopment Agreement Terms with Cobblestone Hotel regarding the redevelopment of Parcels WD-287, WD-286, WD-283, and WD-284 at the southeast corner of the intersection of Main Avenue and S. Fifth Street for a commercial redevelopment.
10. Consideration and possible action to approve a five year farm lease to be established with New Horizons Dairy LLC for undeveloped City owned land on the west side of De Pere.*
11. Consideration and possible action to approve a five year farm lease to be established with Triple Z Farm LLC for undeveloped City owned land on the east side of De Pere.*

12. Funding request for the additional cleaning due to Covid-19.*
13. Consideration and Possible Action on Approval of Dr. Zemple to Serve as Emergency Medical Service Medical Director.*
14. Recommendation from the City Administrator to suspend the collection of medical insurance premiums for one month.*
15. Review and possible action on City of De Pere Investments and Cash Detail for April 2020.
16. Future agenda items.
17. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

***Items with an asterisk require City Council approval.**

Agenda Sent To:

Alderspersons

City Administrator

Mayor

Department Heads

TV, Newspapers & Radio Stations

Kress Family Library

De Pere Chamber of Commerce

Anna Jakubek



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: June 9, 2020

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: Approval of the Minutes of the May 12, 2020 Regular Meeting of the Finance/Personnel Committee.

ATTACHMENTS:

- May 12, 2020 Minutes-DRAFT (PDF)



Finance/Personnel Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, May 12, 2020

7:30 PM

1. Call to Order. Mayor Boyd called the Regular Meeting of the Finance/Personnel Committee to order at 7:30 PM on Tuesday May 12, 2020, at De Pere City Hall Council Chambers, 335 South Broadway Street, De Pere, Wisconsin 54115.

Attendee Name	Title	Status	Arrived
James Boyd	Mayor	Present	
Mike Eserkaln	Aldersperson	Absent	
Amy Chandik Kunding	Aldersperson	Present	
Casey Nelson	Aldersperson	Present	
Kelly Ruh	Aldersperson	Present	

Also Present: City Administrator Larry Delo, Fire Chief Alan Matzke, Human Resources Director Shannon Metzler, Finance Director Joe Zegers, Police Chief Derek Beiderwieden, City Attorney Judith Schmidt-Lehman, Human Resource Generalist Tracy Hood, Video Production/IT Support Specialist Kevin Clark and Members of the Public.

2. Approval of the Minutes of the April 14, 2020 Regular Meeting of the Finance/Personnel Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Aldersperson
SECONDER:	Amy Chandik Kunding, Aldersperson
AYES:	James Boyd, Amy Chandik Kunding, Casey Nelson, Kelly Ruh
ABSENT:	Mike Eserkaln

3. Election of the Vice Chair.

Mayor Boyd nominated Aldersperson Nelson to serve as the Vice Chair, seconded by Aldersperson Chandik Kunding.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Amy Chandik Kunding, Aldersperson
AYES:	James Boyd, Amy Chandik Kunding, Casey Nelson, Kelly Ruh
ABSENT:	Mike Eserkaln

4. Consideration and Approval of the April 2020 Police Overtime Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Casey Nelson, Aldersperson
AYES:	James Boyd, Amy Chandik Kunding, Casey Nelson, Kelly Ruh
ABSENT:	Mike Eserkaln

5. Fire Department Overtime and LifeQuest Services Billing Reports for April, 2020.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	James Boyd, Amy Chandik Kunding, Casey Nelson, Kelly Ruh
ABSENT:	Mike Eserkaln

6. Consideration to Purchase Nine Hand Held Thermal Image Cameras for the Fire Department.*

In response to Mayor Boyd, Chief Matzke explained that the proposed purchase is a way to apply some of the money in the donation account to update to newer technology. Mayor Boyd expressed thanks to the donors. In response to Alderperson Nelson, the Chief indicated that including the \$1,200 proposed to be accepted later on this meeting's agenda, the donation fund will have a balance of \$14,274.65; this expenditure of \$6,000 is less than half of that balance.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	James Boyd, Amy Chandik Kunding, Casey Nelson, Kelly Ruh
ABSENT:	Mike Eserkaln

7. Consideration and acceptance of donation of 30 gallons of hand sanitizer from De Pere High School Students.*

Mayor Boyd thanked Chad Michalkiewicz (De Pere Football coach) and his De Pere High School students for this generous donation. Alderperson Chandik Kunding expressed her appreciation for this collaboration and asked whether this donation was used in the social media rotation, to which Mayor Boyd indicated that he did see it on Facebook.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	James Boyd, Amy Chandik Kunding, Casey Nelson, Kelly Ruh
ABSENT:	Mike Eserkaln

8. Consideration and Acceptance of \$1,200 Donation from Gerald Grunewald Memorial Fund.*

Mayor Boyd thanked the Grunewald family for the very kind donation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	James Boyd, Mayor
AYES:	James Boyd, Amy Chandik Kunding, Casey Nelson, Kelly Ruh
ABSENT:	Mike Eserkaln

9. Consideration and possible action on a Memorandum of Understanding between City of De Pere and IAFF Local 141 Regarding Alternative Temporary Light Duty Return to Work Schedule.*

In response to Mayor Boyd's request for an overview, Chief Matzke explained that the current contract language for alternative light duty as a result of injuries is difficult to accommodate; the language was negotiated years ago and is hard to apply equitably. Staff worked out an alternative Memorandum of Understanding for the City and the Union to try before the next contract negotiations commence.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Casey Nelson, Alderperson
AYES:	James Boyd, Amy Chandik Kunding, Casey Nelson, Kelly Ruh
ABSENT:	Mike Eserkaln

10. Approval of Grant Applications for Police to Obtain Bleeding Control Kits for City Buildings/Vehicles.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Casey Nelson, Alderperson
AYES:	James Boyd, Amy Chandik Kunding, Casey Nelson, Kelly Ruh
ABSENT:	Mike Eserkaln

11. Acceptance of \$10,200 Grant from Capital Credit Union to Police for Technical Upgrades to Training Room.*

Mayor Boyd confirmed that this entire project is funded by the grant.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	James Boyd, Amy Chandik Kunding, Casey Nelson, Kelly Ruh
ABSENT:	Mike Eserkaln

12. Consideration and Approval for Police to Apply for a Grant each from WalMart and Unisom Credit Union for Training Equipment.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	James Boyd, Amy Chandik Kunding, Casey Nelson, Kelly Ruh
ABSENT:	Mike Eserkaln

13. Consideration and Possible Action to Suspend 2019 Pay for Performance Rewards Payable in 2020.*

Alderperson Chandik Kunding asked for further information on this item and the monetary impact, to which Administrator Delo explained that this proposal has less to do with fiscal impact than optics, given the current fiscal stress on the community related to COVID-19 shutdowns and so many individuals out of work. He further indicated the dollar amount involved is \$31,966 reserved for bonuses based upon 2019 performance, and would not be expended, unless directed by the Common Council. The amount determined for the bonus program on an annual basis is 1% of the total wages for all employees, except those who are part of a collective bargaining agreement.

Aldersperson Nelson clarified that the proposal would suspend monetary incentives in addition to the time off incentive, and he expressed that he would like to see the time off incentive remain. He believes some sort of reward is indicated for deserving employees. Administrator Delo advised this option could be a possibility and added that staff is looking at extending the number of time-off hours that can be carried over, as some employees are working extra hours and not many are taking vacation time under the current circumstances; likely this will result in many not being able to use of their vacation by the end of the year, so additional carryover is being considered.

Aldersperson Nelson made a Motion to Amend the 2019 Pay for Performance Awards to eliminate bonuses and salary increases only and retain the paid time off incentive; seconded by Aldersperson Chandik Kunding. No further discussion took place on the amendment. The amendment was approved by unanimous vote.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Kelly Ruh, Aldersperson
AYES:	James Boyd, Amy Chandik Kunding, Casey Nelson, Kelly Ruh
ABSENT:	Mike Eserkahn

14. Review and possible action on City of De Pere Investments and Cash Detail for March 2020.

In response to Mayor Boyd's request for an overview, Finance Director Zegers advised that the City investments earned approximately \$215,000 of interest and appreciation for first three months of this year. April is looking to have a nice return as well, with the city having a good 3-4 month start as compared to the budgeted annual amount for 2020.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Casey Nelson, Aldersperson
AYES:	James Boyd, Amy Chandik Kunding, Casey Nelson, Kelly Ruh
ABSENT:	Mike Eserkahn

15. Future agenda items.

None.

16. Adjournment.

Upon Motion of Mayor Boyd, seconded by Aldersperson Nelson, the Finance/Personnel Committee unanimously adjourned at 7:55 PM.

Respectfully submitted,
Angela Zills



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: June 9, 2020

DEPARTMENT: Police

FROM: Derek Beiderwieden

SUBJECT: Consideration and Approval of the May 2020 Police Overtime Report

The overtime (OT) report covers the month of May 2020. Two previous years of overtime report summaries are attached for comparison but they are by payroll period versus calendar month due to change in how the overtime was gathered. They should be comparable.

Reimbursable Miscellaneous OT of 5.75 total hours is for the Drug Task Force assigned officer.

Non-reimbursable Miscellaneous Overtime total hours of 48 hours is comprised of 6 hours for SWAT Training, 2.5 hours for SWAT Callout, 5.25 hours for Protest Assistance for the City of Green Bay, as well as 34.25 OT hours unallocated to a specific OT category.

Note: all Investigative hours are late calls by the Patrol Division.

ATTACHMENTS:

- 2018 PD OT Summary (PDF)
- 2019 PD OT Summary (PDF)
- May 2020 PD OT Report (PDF)

**DE PERE POLICE DEPARTMENT
OVERTIME BY REASON
2018**

REASON	JAN*	FEB**	MAR***	APR+	MAY++	JUN ^	JUL #	AUG ##	SEPT^^	OCT^^^	NOV*+	DEC*+*	TOTAL
OFFICER SICK RELIEF	41.50	19.50	10.00	15.50	23.00	14.00	20.00	97.50	33.00	29.00	19.50	8.50	331.00
OFFICER WORKED ON HOLIDAY	105.75	8.00	12.00	42.00	98.25	22.00	70.50	4.00	114.00	12.00	51.75	98.75	639.00
OFFICER FOR COURT	4.00	14.00	13.00	12.00	18.00	12.00	23.50	6.00	14.00	53.50	9.00	26.00	205.00
OFFICER TRAINING	82.00	122.00	71.75	140.00	277.00	164.75	104.50	73.50	179.75	224.25	66.50	28.00	1534.00
OFFICER RELIEF FOR FUNERAL			4.50										4.50
OFFICER ATTEND MEETING	10.50		3.50	15.00	0.50		7.50		10.00	12.00		21.00	80.00
STAFFING LEVEL	68.00	51.25	97.75	61.50	87.50	92.00	83.00	73.75	140.50	175.50	99.50	85.25	1115.50
INVESTIGATION	50.75	77.00	82.25	87.50	40.75	27.50	39.00	55.50	15.00	83.00	57.25	74.50	690.00
HONOR GUARD FOR FUNERAL						15.50		3.00					18.50
SCHOOL LIAISON REIMBURSED	12.50	25.50	10.00	19.00	33.75	27.50		15.00	61.00	41.50	7.00	22.00	274.75
COMMUNITY RELATIONS						1.50		2.00	3.00	14.50		4.00	25.00
SPECIAL ASSIGNMENT						6.50				46.00			52.50
SPECIAL ASSIGNMENT REIMBURSED		17.50	9.50		212.75		26.50		13.50		30.75		310.50
MISCELLANEOUS	16.00	19.00	10.75	25.75	35.00	10.75	9.00	18.50	19.75	37.75	18.75	19.00	240.00
MISCELLANEOUS REIMBURSED	33.00	41.50	79.00	20.00	32.50	23.50	25.00	34.00	32.00	43.00	22.00	19.00	404.50
Gross OFFICER OVERTIME	424.00	395.25	404.00	438.25	859.00	417.50	408.50	382.75	635.50	772.00	382.00	406.00	5924.75
SUBTOTAL REIMBURSED OVERTIME	(45.50)	(84.50)	(98.50)	(39.00)	(279.00)	(51.00)	(51.50)	(49.00)	(106.50)	(84.50)	(59.75)	(41.00)	(989.75)
NET OFFICER OVERTIME	378.50	310.75	305.50	399.25	580.00	366.50	357.00	333.75	529.00	687.50	322.25	365.00	4935.00

Total Overtime Budget: **\$150,000.00**
Expenditures through 3/1/2019 **\$190,045.02**
Percent of Total Budget: **126.70%**

NOTES:

* Period 12/30/2017 - 1/26/2018

**Period 1/27/2018 - 2/23/2018

***Period 2/24/2018 - 3/23/2018

+Period 3/24/2018 - 4/20/2018

++Period 4/21/2018 - 6/1/2018

^Period 6/2/2018 - 6/29/2018

#Period 6/30/2018 - 7/27/18

##Period 7/28/2018 - 8/24/2018

^^Period 08/25/2018 - 09/21/2018

^^^Period 9/22/2018 - 11/2/2018

*+Period 11/3/2018 - 11/30/2018

*+*Period 12/01/2018 - 12/28/2018

Attachment: 2018 PD OT Summary (9643 : Police May 2020 Overtime Report)

**DE PERE POLICE DEPARTMENT
OVERTIME BY REASON
2019**

REASON	JAN*	FEB**	MAR***	APR+	MAY++	JUN^	JUL#	AUG##	SEPT^^	OCT^^^	NOV*+	DEC*+*	TOTAL
OFFICER SICK RELIEF	20.50	16.50	15.00	48.50	9.50	23.00	47.75	12.00	21.00	76.75	13.50	15.50	319.50
OFFICER WORKED ON HOLIDAY	105.00	22.25	4.00	30.00	91.75	12.00	61.00	10.00	121.25	15.25	69.00	80.00	621.50
OFFICER FOR COURT	22.50	10.00	18.50	10.50	14.00	8.00	10.00	6.00	8.00	2.00	90.75	8.00	208.25
OFFICER TRAINING	29.50	89.00	124.00	160.75	82.75	77.25	69.75	50.25	154.25	200.25	33.00		1070.75
OFFICER RELIEF FOR FUNERAL													0.00
OFFICER ATTEND MEETING	3.00	2.00	12.00	13.00		2.00	7.50	2.00		20.00			61.50
STAFFING LEVEL	39.00	60.00	124.50	85.50	169.25	131.25	157.00	263.75	305.00	406.50	317.50	272.75	2332.00
INVESTIGATION	33.00	38.50	16.00	58.50	29.00	27.00	58.00	17.00	12.75	44.00	41.75	21.50	397.00
HONOR GUARD FOR FUNERAL		10.00											10.00
SCHOOL LIAISON REIMBURSED	25.50	30.50	14.00	30.00	8.00	25.00		3.50	35.50	78.00	16.00	22.00	288.00
COMMUNITY RELATIONS					2.00								2.00
SPECIAL ASSIGNMENT				8.25	32.00	6.00			4.50			4.00	54.75
SPECIAL ASSIGNMENT REIMBURSED		14.00					14.00	10.00		15.00	10.00		63.00
MISCELLANEOUS	8.00	31.25	22.75	41.50	14.50	22.75	29.25	20.50	25.75	43.75	19.00	11.00	290.00
MISCELLANEOUS REIMBURSED	14.50	16.50	13.00	30.50	75.00	50.00	1.50	3.50	10.50	3.50	33.00	5.50	257.00
GROSS OFFICER OVERTIME	300.50	340.50	363.75	517.00	527.75	384.25	455.75	398.50	698.50	905.00	643.50	440.25	5975.25
SUBTOTAL REIMBURSED OVERTIME	(40.00)	(61.00)	(27.00)	(60.50)	(83.00)	(75.00)	(15.50)	(17.00)	(46.00)	(96.50)	(59.00)	(27.50)	(608.00)
NET OFFICER OVERTIME	260.50	279.50	336.75	456.50	444.75	309.25	440.25	381.50	652.50	808.50	584.50	412.75	5367.25

TOTAL OVERTIME BUDGET: \$ 160,000.00

EXPENDITURES THROUGH 12/31/2019 \$ 279,916.04

PERCENT OF TOTAL BUDGET: 174.95%

NOTES:

*Period 12/29/2018 - 1/25/2019

**Period 1/26/2019 - 2/22/2019

***Period 2/23/2019 - 3/22/2019

+Period 3/23/2019 - 5/3/2019

++Period 5/4/2019 - 5/31/2019

^Period 6/1/2019 - 6/28/2019

#Period 6/29/2019 - 7/26/2019

##Period 7/27/2019 - 8/23/2019

^^Period 8/24/2019 - 9/20/2019

^^^Period 9/21/2019 - 11/1/2019

*+Period 11/2/2019 - 11/20/2019

*+*Period 11/30/2019 - 12/27/2019

Attachment: 2019 PD OT Summary (9643 : Police May 2020 Overtime Report)

**DE PERE POLICE DEPARTMENT
OVERTIME BY REASON
2020**

REASON	JAN*	FEB**	MAR***	APR+	MAY++	JUN^	JUL#	AUG##	SEPT^^	OCT^^^	NOV*+	DEC*+*	TOTAL
OFFICER SICK RELIEF	90.75	25.50	18.00		10.25								144.50
OFFICER WORKED ON HOLIDAY	92.75	12.00	12.00	25.75	48.50								191.00
OFFICER FOR COURT	60.00	4.00	7.00	5.00									76.00
OFFICER TRAINING	38.50	119.75	56.00	20.00									234.25
OFFICER RELIEF FOR FUNERAL													0.00
OFFICER ATTEND MEETING		2.00	2.00										4.00
STAFFING LEVEL	285.50	107.25	99.00	54.25	42.50								588.50
INVESTIGATION	22.50	7.50	32.25	28.25	36.25								126.75
HONOR GUARD FOR FUNERAL													0.00
SCHOOL LIAISON REIMBURSED	27.75	29.25	13.75										70.75
COMMUNITY RELATIONS													0.00
SPECIAL ASSIGNMENT													0.00
SPECIAL ASSIGNMENT REIMBURSED	4.50	14.00											18.50
MISCELLANEOUS	15.25	14.25	24.75	5.75	48.00								108.00
MISCELLANEOUS REIMBURSED	11.50	42.25	18.50	12.25	5.75								90.25
GROSS OFFICER OVERTIME	649.00	377.75	283.25	151.25	191.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1652.50
SUBTOTAL REIMBURSED OVERTIME	(43.75)	(85.50)	(32.25)	(12.25)	(5.75)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(179.50)
NET OFFICER OVERTIME	605.25	292.25	251.00	139.00	185.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1473.00

TOTAL OVERTIME BUDGET: \$ 175,000.00

EXPENDITURES THROUGH 6/05/2020 \$ 66,526.81

PERCENT OF TOTAL BUDGET: 38%

NOTES:

*Period 12/28/2019 - 1/24/2020

+Period 4/4/2020 - 4/30/2020

#Period

^^^Period

**Period 1/25/2020 - 2/21/2020

++Period 5/1/2020 - 5/31/2020

##Period

*+Period

***Period 2/22/2020 - 4/3/2020

^Period

^^Period

*+*Period

Additional Notes:

Changing from Payroll Period Reporting to Monthly Reporting beginning May 1, 2020.

Attachment: May 2020 PD OT Report (9643 : Police May 2020 Overtime Report)



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: June 9, 2020

DEPARTMENT: Fire Department

FROM: Lea Taylor

SUBJECT: Fire Department Overtime and LifeQuest Services Billing Reports for May, 2020.

ATTACHMENTS:

- FIRE DEPT OT REPORT MAY 2020 (PDF)

DE PERE FIRE RESCUEOVERTIME BREAKDOWN BY REASON FOR THE YEAR 2019

REASON	Jan.*	Feb.**	Mar. ***	Apr.+	May++	June+++	July^	Aug.^	Sept.^^	Oct.#	Nov.##	Dec.###	TOTAL
DUTY CREW	72.75	54.00	22.50	69.00	3.00	12.00	30.00	39.00	52.00	46.75	27.00	30.00	458.00
EMS TRAINING	40.75	129.25	108.25	107.25	8.00	3.75	8.75	0.00	77.00	139.50	103.50	79.50	805.50
FIRE TRAINING	3.50	43.50	15.50	86.75	56.50	9.00	0.00	13.75	5.25	18.50	0.00	0.00	252.25
RESCUE CALLS	13.00	2.25	11.25	2.00	0.00	9.50	4.75	7.00	2.25	13.00	4.50	17.75	87.25
FIRE CALLS	13.50	4.50	23.50	9.75	7.50	0.00	1.75	0.00	0.00	0.00	0.00	0.00	60.50
MEETINGS	3.00	33.00	22.25	8.50	19.00	2.25	11.25	12.00	21.75	9.50	16.25	26.25	185.00
STAFFING REP.	89.25	15.50	0.00	153.00	152.25	171.75	665.00	561.75	190.50	169.25	162.00	104.25	2,434.50
MAINTENANCE	0.00	0.00	0.00	3.25	8.25	0.75	0.00	0.00	0.00	0.00	0.00	0.00	12.25
PUB. ED.	2.25	0.00	4.50	34.00	0.00	7.50	0.00	2.50	0.00	59.50	0.00	0.00	110.25
SPECIAL EVENTS	0.00	0.00	0.00	0.00	210.00	0.00	10.50	56.50	0.00	28.50	7.50	0.00	313.00
# FIRE RUNS	56	31	50	52	40	32	44	33	46	37	23	42	486
# EMS RUNS	191	178	167	223	191	186	196	196	204	217	204	219	2,372
DISPATCH ERRORS	6	6	8	2	4	4	6	8	5	4	3	1	57
TOTAL HRS.	238.00	282.00	207.75	473.50	464.50	216.50	732.00	692.50	348.75	484.50	320.75	257.75	4,718.50

Special Events included in Overtime

Total Overtime Budget \$95,000, Expenditures through January 2, 2020, \$94,280, 99%

*Period: 12/29/18-01/25/19 +Period: 03/23/19-05/03/19 ^Period: 06/29/19-07/26/19 #Period: 09/21/19-11/01/19
 **Period: 01/26/19-02/22/19 ++Period: 05/04/19-05/31/19 ^^Period: 07/27/19-08/23/19 ##Period: 11/02/19-11/29/19
 ***Period: 02/23/19-03/22/19 +++Period: 06/01/19-06/28/19 ^^Period: 08/24/19-09/20/19 ###Period: 11/30/19-12/27/19

OVERTIME BREAKDOWN BY REASON FOR THE YEAR 2020

REASON	Jan.*	Feb.**	Mar. ***	Apr.+	May++	June+++	July^	Aug.^	Sept.^^	Oct.#	Nov.##	Dec.###	TOTAL
DUTY CREW	48.00	41.00	73.75	21.00	5.50								189.25
EMS TRAINING	97.25	128.50	146.00	45.00	0.00								416.75
FIRE TRAINING	4.50	21.75	16.50	0.00	21.50								64.25
RESCUE CALLS	4.25	6.50	6.25	10.25	3.00								30.25
FIRE CALLS	0.00	0.00	0.00	0.00	0.00								0.00
MEETINGS	4.75	4.50	7.00	30.00	24.50								70.75
STAFFING REP.	49.50	4.50	18.00	0.00	3.75								75.75
MAINTENANCE	0.00	0.00	0.00	0.00	0.00								0.00
PUB. ED.	13.00	3.00	6.00	0.00	0.00								22.00
SPECIAL EVENTS	0.00	13.75	0.00	0.00	0.00								13.75
# FIRE RUNS	25	42	39	36	45								187
# EMS RUNS	179	190	177	153	172								871
DISPATCH ERRORS	2	2	1	2	3								10
TOTAL HRS.	221.25	223.50	273.50	106.25	58.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	882.75

Special Events included in Overtime

Total Overtime Budget \$110,000, Expenditures through June 1, 2020, \$19,369, 18%

*Period: 12/28/19-01/24/20 +Period: 04/04/20-05/01/20 ^Period: #Period:
 **Period: 01/25/20-02/21/20 ++Period: 05/02/20-05/29/20 ^^Period: ##Period:
 ***Period: 02/22/20-04/03/20 +++Period: ^^Period: ###Period:

Attachment: FIRE DEPT OT REPORT MAY 2020 (9645 : Fire Department Overtime and LifeQuest Services Billing Reports for May, 2020.)

**DE PERE FIRE RESCUE
STRUCTURAL FIRE "STILL" ALARMS FOR MAY, 2020**



Date	Incident Location	Reported Situation	Units Dispatched	Disposition	Mutual Aid Received
05/01/2020	301 N. Broadway	Sprinkler activation, due to malfunction	E111	Investigate	N/A
05/02/2020	665 Grant Street	Smoke detector activation, no fire, unintentional	C102, E121	Investigate	N/A
05/05/2020	974 Outward Avenue	Carbon monoxide detector activation, due to malfunction	E121	Investigate	N/A
05/06/2020	822 Fourth Street	Outside rubbish, trash or waste fire	BC104, E111, E121, L111	Investigate, fire out on arrival	N/A
05/06/2020	1164 Jordan Road	Building fire	C101, C102, BC104, A111, E111, E121, E122, L111	IC, investigate, extinguishment by fire service personnel, search, salvage & overhaul, provide first aid and check for injuries	Bellevue, Greer, Bay, Hobart, Howard, Lawrence
05/07/2020	805 S. Sixth Street	Possible building fire	C102, BC105, E111, E121	Investigate, no incident found on arrival	Ashwaubenon, Hobart, Lawrence
05/07/2020	749 Elm Street	Building fire	C102, BC104, E111, E121	IC, investigate, extinguishment by fire service personnel, search, salvage & overhaul, ventilate	Ashwaubenon, County Rescue, Hobart, Lawrence
05/12/2020	218 N. Eighth Street	Carbon monoxide detector activation, due to malfunction	E121	Investigate	N/A
05/13/2020	1849 Saddlebrook Lane	Smoke or odor removal	E111	Investigate	N/A
05/14/2020	830 Prosper Street	Alarm system activation, no fire, unintentional	BC105, E111	Investigate	N/A
05/14/2020	506 Butler Street	Alarm system sounded, due to malfunction	E122	Investigate	N/A
05/14/2020	1751 Highview Street	Gas leak	BC105, E111	Investigate	N/A
05/15/2020	2519 Ballyvaughan Road	Gas leak	E121	Establish safe area	N/A
05/17/2020	384 Cross Gate Lane	Smoke detector activation, due to malfunction	E121	Investigate	N/A
05/18/2020	2000 American Blvd.	Alarm system sounded, due to malfunction	BC105, E121	Investigate	N/A

Attachment: FIRE DEPT OT REPORT MAY 2020 (9645 : Fire Department Overtime and LifeQuest Services Billing Reports for May, 2020.)

Date	Incident Location	Reported Situation	Units Dispatched	Disposition	Mutual Aid Received
05/20/2020	2121 American Blvd.	Incinerator overload or malfunction, fire contained	BC105, E121, U111	Investigate, salvage & overhaul, shut down system, restore fire alarm system, restore fire protection system	N/A
05/21/2020	621 N. Erie Street	Carbon monoxide incident	C101, A111	Ventilate	N/A
05/22/2020	3781 Schmidt Road (Town of Morrison)	Possible structure fire	BC104, L111	Dispatched and canceled en route	N/A
05/23/2020	1752 Burgoyne Court	Unauthorized burning	C102, E111, E121	Extinguishment by fire service personnel, remove hazard	N/A
05/24/2020	201 James Street	Smoke detector activation, due to malfunction	E111	Investigate	N/A
05/24/2020	1206 Pershing Road	Cooking fire, confined to container	BC104, E111, E121	Investigate, ventilate	N/A
05/25/2020	1743 Burgoyne Court	Smoke detector activation, no fire, unintentional	BC105, E111	Investigate	N/A
05/26/2020	116 S. Washington Street	Carbon monoxide incident	E111	Investigate	N/A
05/26/2020	1000 Fort Howard Avenue	Smoke detector activation, no fire, unintentional	E121	Investigate	N/A
05/27/2020	1306 Fox River Drive	Carbon monoxide detector activation, no CO	E111	Investigate	N/A
05/28/2020	2668 Lost Dauphin Road	Brush fire	BC103, E121	Notify other agency	N/A
05/30/2020	936 Pilgrim Way (Village of Ashwaubenon)	Dumpster fire	BC103, L111	Incident command, fill in or move up	N/A

**DE PERE FIRE RESCUE
OVERTIME CAUSED BY SICK LEAVE
MAY, 2020**

DATE	HOURS OF SICK LEAVE	OVERTIME PAID
05/14/2020	2.5	3.75
TOTAL	2.5	3.75

*Overtime generated when staffing levels fall below minimum as a result of sick leave.

**LIFEQUEST MEDICAL BILLING - 2020
MONTHLY REPORT**

	JAN.	FEB.	MARCH	APRIL	MAY	JUNE
CHARGES	154,012	136,191	143,795	104,251	159,227	
PAYMENTS	74,735	68,980	86,226	70,107	61,059	
CREDIT ADJUSTMENTS	67,527	66,328	61,809	54,723	63,424	

	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
CHARGES						
PAYMENTS						
CREDIT ADJUSTMENTS						

Payments to LifeQuest	
January	4,164
February	5,086
March	6,422
April	5,652
May	3,741
June	
July	
August	
September	
October	
November	
December	
Total Paid	\$25,064

**See attached details

City Of De Pere
Income and Expenditures
May 2020
All Phases

Charges		Billing	Collection	Total
Billing Charges / Collection Placements		\$132,503.60	\$26,723.86	\$159,227.46
Other	+	\$0.00	\$0.00	\$0.00
Subtotal of Charges		\$132,503.60	\$26,723.86	\$159,227.46
Account Transfers		\$18,886.30	\$7,837.56	\$26,723.86
Credit Summary				
Total Credits		\$118,262.63	\$6,906.72	\$125,169.35
Less Adjustments	-	\$62,877.68	\$546.27	\$63,423.95
Less Delinquent Closed Accounts Reconciliation	-	\$0.00	\$686.88	\$686.88
Less Overpayments	-	\$(1,512.01)	\$0.00	\$(1,512.01)
Gross Payments Received		\$56,896.96	\$5,673.57	\$62,570.53
Plus Overpayment Returns	+	\$(190.21)	\$0.00	\$(190.21)
Net Payments Received		\$56,706.75	\$5,673.57	\$62,380.32
Less Payments Kept By Service	-	\$0.00	\$935.00	\$935.00
Total Deposits Reconciliation		\$56,706.75	\$4,738.57	\$61,445.32
Summary of Disbursement				
Total Deposits & Payments Kept By		\$56,706.75	\$5,673.57	\$62,380.32
Plus Overpayment Refunds	+	\$(1,321.80)	\$0.00	\$(1,321.80)
Gross Revenue		\$55,384.95	\$5,673.57	\$61,058.52
LifeQuest Fee		\$2,492.32	\$1,248.19	\$3,740.51
Plus Probate Fees	+	\$0.00	\$0.00	\$0.00
Other / Fees		-	-	\$0.00
Total Due LifeQuest	Check # EFT	\$2,492.32	\$1,248.19	\$3,740.51
Service Revenue		\$52,892.63	\$4,425.38	\$57,318.01
Less Payments Kept By Service	-	\$0.00	\$935.00	\$935.00
Less Service Payable	-	\$0.00	\$0.00	\$0.00
Less Probate Fees	-	\$0.00	\$0.00	\$0.00
Other / Fees		\$0.00	\$0.00	\$0.00
Total Due Service	Check # EFT	\$52,892.63	\$3,490.38	\$56,383.01

Messages:

Total Deposits EOM differ from bank statement by \$892.79 due to 4/29 \$221.45 Gundersen & 4/28 \$351.44 Humana now posted.
5/4 \$838.88 UHC & 5/28 \$626.80 BCBS not postesd. 6.1.20 BJ



(888) 777-4911

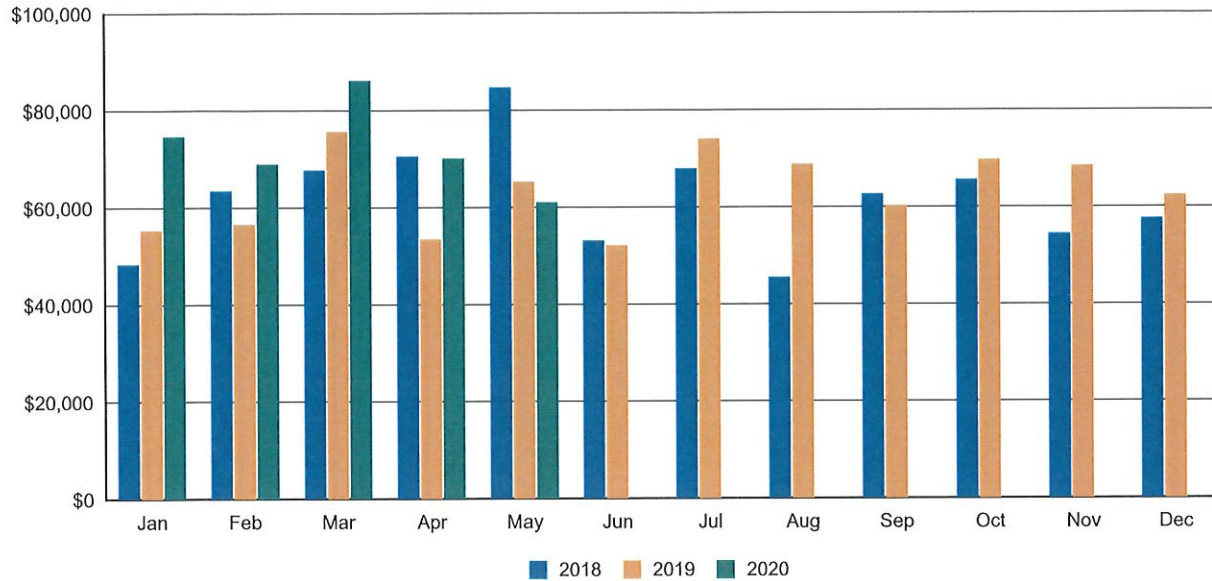
This Report May Contain Confidential Information or Protected Health Information.
Please Handle Accordingly.

6/1/2020
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Attachment: FIRE DEPT OT REPORT MAY 2020 (9645 : Fire Department Overtime and LifeQuest Services Billing Reports for May, 2020.)

All Phases Gross Revenue

City of De Pere
January 2018 to May 2020



	2018	2019	2020
January	\$48,362	\$55,433	\$74,735
February	\$63,538	\$56,668	\$68,980
March	\$67,787	\$75,702	\$86,226
April	\$70,664	\$53,535	\$70,107
May	\$84,800	\$65,318	\$61,059
June	\$53,162	\$52,157	\$0
July	\$67,954	\$74,156	\$0
August	\$45,566	\$68,797	\$0
September	\$62,667	\$60,290	\$0
October	\$65,610	\$69,765	\$0
November	\$54,498	\$68,470	\$0
December	\$57,599	\$62,371	\$0
Total Gross Revenue	\$742,207	\$762,663	\$361,106

City Of De Pere

Billing Summary

May 2020

Phase 1

Charges

Billing Charges		\$132,503.60	
Other	+	\$0.00	
Subtotal of Charges			\$132,503.60

Account Transfers

Billing to Collections Transfer Total			\$18,886.30
---------------------------------------	--	--	--------------------

Credit Summary

Total Credits		\$118,262.63	
Less Adjustments	-	\$62,877.68	
Less Overpayments	-	\$(1,512.01)	
Gross Payments Received			\$56,896.96
Plus Overpayment Returns	-	\$(190.21)	
Net Payments Received			\$56,706.75
Less Payments Kept By Service	-	\$0.00	
Total Deposits Reconciliation			\$56,706.75

Summary of Disbursement

Total Deposits & Payments Kept By		\$56,706.75	
Plus Overpayment Refunds	+	\$(1,321.80)	
Gross Revenue			\$55,384.95
LifeQuest Fee		\$2,492.32	
Plus Probate Fees	+	\$0.00	
Total Due LifeQuest	Check # EFT		\$2,492.32
Service Revenue		\$52,892.63	
Less Payment Kept By Service	-	\$0.00	
Less Service Payable	-	\$0.00	
Less Probate Fees	-	\$0.00	
Other / Fees	-	\$0.00	
Total Due Service	Check # EFT		\$52,892.63

Messages:**Legend:****Charges - Other:** Includes insurance interest, transaction fees, probate fees**Credit Summary - Less Overpayments:** Includes recoupments, refunds, returns, service payables**Credit Summary - Plus Overpayment Returns:** Includes NSF/bank returned type payments

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6/1/2020
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Billing Reconciliation Summary

City of De Pere
For the month of May 2020

Beginning Balance of Accounts Receivables			\$165,219.32
Total Charges entered for the Month	+		\$132,503.60
Adjustments			
Intercept		\$0	
Per Contract		\$0	
Account Transfer Total		\$18,886.30	
Other		\$43,991.38	
Total Adjustments for the Month		\$62,877.68	
	-		\$62,877.68
Payments			
Cash		\$11,482.01	
Contract Payments		\$531.16	
Credit Card		\$0	
Direct Deposit		\$41,671.02	
Hospital		\$0	
Insurance		\$3,212.77	
Payment Kept By		\$0	
Other		\$0	
		\$56,896.96	
	-		\$56,896.96
Overpayment			
Recoupment		\$0	
Refunds		\$(1,321.80)	
Returns		\$(190.21)	
Service Payable		\$0	
Other		\$0	
		\$(1,512.01)	
	-		\$(1,512.01)
Total for Reconciliation Summary			\$179,460.29
Ending Balance of Accounts Receivables			\$179,460.29

Receivables Distribution Report**Receivables Cash****All Companies****All Directories**

<u>Charges</u>	<u>Jun 2019</u>	<u>Jul 2019</u>	<u>Aug 2019</u>	<u>Sep 2019</u>	<u>Oct 2019</u>	<u>Nov 2019</u>	<u>Dec 2019</u>	<u>Jan 2020</u>	<u>Feb 2020</u>	<u>Mar 2020</u>	<u>Apr 2020</u>	<u>May 2020</u>	<u>Totals</u>
Jun 2019	0	27853	14633	4964	3377	761	0	265	0	0	0	0 \$	51852
107254	0	26	13.6	4.6	3.1	0.7	0	0.2	0	0	0	0 %	48.3
Jul 2019		5997	33097	10788	2603	213	1593	1633	153	226	116	116 \$	56538
128342		4.7	25.8	8.4	2	0.2	1.2	1.3	0.1	0.2	0.1	0.1 %	44.1
Aug 2019			3616	29399	17250	6533	4	325	210	210	135	110 \$	57791
117136			3.1	25.1	14.7	5.6	0	0.3	0.2	0.2	0.1	0.1 %	49.3
Sep 2019				3589	34751	11707	5345	3317	883	568	12	0 \$	60172
129705				2.8	26.8	9	4.1	2.6	0.7	0.4	0	0 %	46.4
Oct 2019					5464	36523	18248	4673	2546	2375	60	335 \$	70224
134146					4.1	27.2	13.6	3.5	1.9	1.8	0	0.3 %	52.3
Nov 2019						2136	26706	18625	4978	3176	599	124 \$	56344
117607						1.8	22.7	15.8	4.2	2.7	0.5	0.1 %	47.9
Dec 2019							6157	34915	16747	8106	2080	125 \$	68130
136523							4.5	25.6	12.3	5.9	1.5	0.1 %	49.9
Jan 2020								2578	25047	17367	2697	4317 \$	52008
115056								2.2	21.8	15.1	2.3	3.8 %	45.2
Feb 2020									4661	31832	19382	3333 \$	59208
125413									3.7	25.4	15.5	2.7 %	47.2
Mar 2020										7912	31664	11272 \$	50848
123149										6.4	25.7	9.2 %	41.3
Apr 2020											2271	24717 \$	26988
94023											2.4	26.3 %	28.7
May 2020												8335 \$	8335
78963												10.6 %	10.6
Averages	<u>1st Mo</u>	<u>2nd Mo</u>	<u>3rd Mo</u>	<u>4th Mo</u>	<u>5th Mo</u>	<u>6th Mo</u>	<u>7th Mo</u>	<u>8th Mo</u>	<u>9th Mo</u>	<u>10th Mo</u>	<u>11th Mo</u>	<u>12th Mo</u>	
Extended	3.7	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>	
Weighted	3.7	25.3	12.6	3.9	1.9	0.8	0.4	0.2	0.1	0.1	0	0	

Attachment: FIRE DEPT OT REPORT MAY 2020 (9645 : Fire Department Overtime and LifeQuest Services Billing Reports for May, 2020.)



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: June 9, 2020

DEPARTMENT: Fire Department

FROM: Lea Taylor

SUBJECT: Consideration and acceptance of donation from D & B Klika, Inc. to Fire Department.*

ATTACHMENTS:

- KLIKA SHOES DONATION TO FIRE DEPT (PDF)

Memo



To: Honorable Mayor James Boyd
Members of the Finance & Personnel Committee

From: Alan Matzke, Fire Chief *AM*

Date: June 2, 2020

Re: Consider Donation from D & B Klika, Inc.

The Fire Department is requesting acceptance of a donation from D & B Klika, Inc., 124 N. Broadway Street, De Pere, Wisconsin, in the amount of \$300. The accepted donation would be placed in the Fire Department donation account.

Thank you for your consideration of this request. We respectfully ask for your support to move this item forward to the City's Common Council for final action and acceptance. If you have any questions, please do not hesitate to ask.

Attachment: KLIKA SHOES DONATION TO FIRE DEPT (9651 : Consideration & acceptance of donation from D & B Klika, Inc. to Fire Dept.*)



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: June 9, 2020

DEPARTMENT: Fire Department

FROM: Lea Taylor

SUBJECT: Consideration and acceptance of bath tissue and paper towel supply donation from Bedford Paper to the Fire Department.*

ATTACHMENTS:

- BEDFORD PAPER DONATION TO FIRE DEPT (PDF)

Memo



To: Honorable Mayor James Boyd
Members of the Finance & Personnel Committee

From: Alan Matzke, Fire Chief *Alan*

Date: May 28, 2020

Re: Consider Donation of Bath Tissue & Paper Towel Supplies from Bedford Paper

The Fire Department would like to respectfully request permission to retroactively accept several cases of bath tissue and paper towel supplies from Steve Peters on behalf of Bedford Paper, 1891 Commerce Drive, De Pere, Wisconsin.

The bath tissue and paper towel supplies would have an estimated retail value of \$300.

Thank you for your consideration of this request. We respectfully ask for your support to move this item forward to the City's Common Council for final action and acceptance. If you have any questions, please do not hesitate to ask.



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: June 9, 2020

DEPARTMENT: Fire Department

FROM: Lea Taylor

SUBJECT: Consideration and acceptance of donation from Cabinet Connection, LLC to the Fire Department.*

ATTACHMENTS:

- CABINET CONNECTION DONATION TO FIRE DEPT (PDF)

Memo



To: Honorable Mayor James Boyd
Members of the Finance & Personnel Committee

From: Alan Matzke, Fire Chief *AM*

Date: June 2, 2020

Re: Consider Donation from Cabinet Connection, LLC

The Fire Department is requesting acceptance of a donation from Cabinet Connection, LLC, 1050 Circle Drive, Suite C, Green Bay, Wisconsin, in the amount of \$500. The accepted donation would be placed in the Fire Department donation account.

Thank you for your consideration of this request. We respectfully ask for your support to move this item forward to the City's Common Council for final action and acceptance. If you have any questions, please do not hesitate to ask.



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: June 9, 2020

DEPARTMENT: Police

FROM: Derek Beiderwieden

SUBJECT: Approval of a \$1,000 Donation to Police Department from Country Financial*

Country Financial of De Pere has graciously donated \$1,000 to the police department. The department would like to earmark it for the K-9 fund.

Please approve this donation and forward it to the Common Council for acceptance.

Thank you and if you have any questions please contact me at your convenience.



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: June 9, 2020

DEPARTMENT: Economic Development

FROM: Daniel Lindstrom

SUBJECT: Redevelopment Agreement Terms with Cobblestone Hotel regarding the redevelopment of Parcels WD-287, WD-286, WD-283, and WD-284 at the southeast corner of the intersection of Main Avenue and S. Fifth Street for a commercial redevelopment.

ATTACHMENTS:

- FP Redev Terms 06022020 (DOCX)
- Cobblestone Main Ave Redevelopment Map (PDF)
- TID No. 9 Project Plan - Project Costs (PDF)

CITY OF DE PERE MEMO



To: Mayor James Boyd, Chair
Finance/Personnel Committee Members

From: Daniel Lindstrom, Development Services Director

Date: June 9, 2020

RE: **Redevelopment Agreement Terms with Cobblestone Hotel regarding the redevelopment of Parcels WD-287, WD-286, WD-283, and WD-284 at the southeast corner of the intersection of Main Avenue and S. Fifth Street for a commercial redevelopment.**

Over the past several years, the City of De Pere has been working to improve Main Avenue from the Fox River all the way to Interstate-41. This includes establishing additional TIDs, increased participation in the façade grant program in the downtown. A large portion of development efforts was also targeted around infill development. Since 2018, the City Administrator, Development Service staff, and Engineering staff worked with the representatives for the Cobblestone Hotel franchise to plan for the development of a hotel within the city.

Specifically, the Common Council authorized the City to contract with Core Distinction Group for the preparation of a Lodging Marketing Feasibility Study and Analysis. The report presented possible projections for a stabilized hotel operation based upon current operating performance in the market area. The report also prepared recommendations as to the property type, suggested property size, services, and amenities that could be included in a development. Then the report compared the results of the study with four potential areas within the City (Downtown De Pere - West Vicinity, Downtown De Pere-East Vicinity, Interstate 41 and Scheuing Road Intersection, and Interstate 41 and Main Street Intersection). The projections and recommendations were based upon the market demand research for a potential lodging facility. Specifically;

The property segment recommended for the potential development of a hotel is an Upper Midscale hotel (...) It is anticipated that a new hotel would capture displaced Lodging Demand currently staying in markets surrounding De Pere, WI. Additionally, the newness of the hotel should be well received in the marketplace. Its location will be ideal to serve De Pere and regional markets. This type of hotel would also be capable of adjusting rates to best fit the demand in the market and the seasonality of the area.

The report also stated:

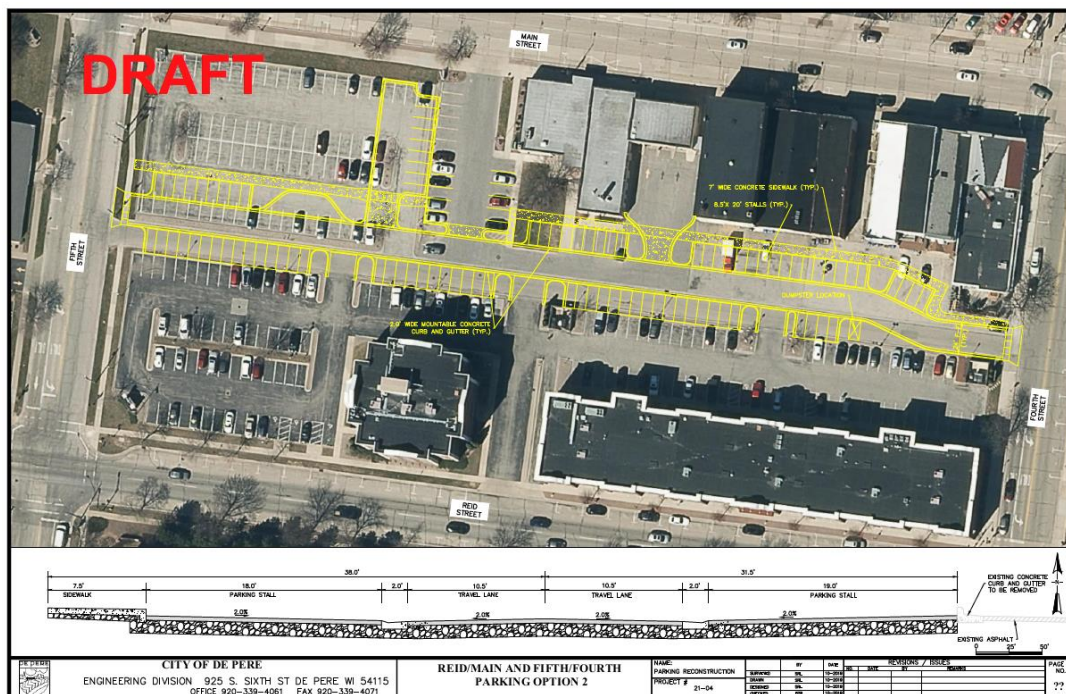
Property size recommendation of a newly developed hotel was researched to be between 60-70 guestrooms in this report. This would position it to be slightly smaller than the average room size of 78 noted by the competitive set surveyed. The size would assist the property in achieving the Occupancy projections listed in this report. It is not advisable to over-build in this market at this time. Expansion of the hotel in future years could be considered as the market's Lodging Demand grows. Adjusting the room count will modify Performance.

Attachment: FP Redev Terms 06022020 (9655 : Redevelopment Agreement Terms with Cobblestone Hotel)

After the findings, Cobblestone Hotels (“Developer”) approached the City regarding a potential redevelopment of the Nicolet Square parking lot; however, after discussion with the City and a property ownership group, the Developer decided to move forward with a potential development located between the 400 Block of Main Avenue. The figure below illustrates the subject site.



To accommodate the potential development, the City and adjoining property owners would need to work together to reconfigure the adjoining alley infrastructure that could result in approximately 80 or more new public parking spaces in the interior of the Reid Street Block. City staff continues to work with the applicant and neighboring property owners for the potential reconstruction of the Reid Street alley. The figure below illustrates draft of conceptual alley layout.



The Developer proposes to construct a 60 guest room Cobblestone Hotel and Chophouse to supplement the Downtown urban fabric with their urban or metro style hotel. The figure below illustrates an example model hotel.



We propose a Redevelopment Agreement for this project that includes the following terms:

Developer Obligations

- Assembly of parcels WD-287, WD-286, WD-283, and WD-284 by the developer from the current owner.
- Construction of a four-story hotel to include 60 guest rooms, Wissota Chophouse, and additional off-street parking spaces. Above is an example rendering of the building submitted by the developer as a representative sample of the urban model.
- Completion date (full assessment) no later than January 1, 2022.
- Total Project Cost estimated at over \$8,000,000.
- Guaranteed Assessed Value of \$5,000,000. Payment in Lieu of Taxes (PILOT) required if the assessed value falls below guaranteed value during the life of the TID.
- Compliance with City codes and Plan Commission approval of required zoning and site plan reviews.

City Obligations

- Provide an \$800,000 Developer Grant to be received after the Certificate of Occupancy and review of final project receipts/costs.
- The City will complete the reconstruction of the alley at an estimated project cost of \$530,000 recoverable by the TID No. 9. This shall include the City identifying temporary parking for users of the existing parking lot to be used during the reconstruction of the alley.
- The City will apply for the Wisconsin Economic Development Corporation CDI Grant and if awarded, pass through the \$250,000 grant to the developer.

TID No. 9 Project Plan Considerations and Infrastructure Funding

TIF agreements for Downtown development projects are generally higher, based on the percentage of guaranteed assessed value, of projects in other areas due to the redevelopment or site assembly nature

of similar projects. TID No. 9 Project Plan specifically plans for \$3,000,000 in NPV developer cash grants. It should be noted that the project plan is meant to act as a guide and a municipality can allocate and spend the project plan as they see fit according to the current market conditions. However, staff typically recommends that the City stay under the total project costs listed in the plan.

Additional TID No. 9 Project Plan considerations for this project include:

- Provides infill commercial development to “bookend” the western edge of Downtown De Pere.
- Provides additional lodging opportunities for the growing downtown cultural and business environment.
- Enhanced pedestrian realm created by redeveloped alleyway (City project).
- An increased cost of development and construction of the project and alley due to a downtown location.

City staff anticipates the redevelopment project to complete the payoff by the closure of TID No. 9.

Levels of Assistance Analysis. This following is the analysis of the level of assistance.

- a. \$800,000 Development Grant - 16% of Guaranteed Assessed Value.
- b. \$530,000 in a parking lot and alley reconstruction - cumulatively 26.6% of Guaranteed Assessed Value. The redevelopment of the alley will impact and support all property owners abutting the alley.
- c. \$250,000 CDI - cumulatively 31.6% if CDI Grant is included.

Other steps/reviews required:

The Developer would like to secure all financing and site plan approvals by the fall of 2020 to enable construction in late 2020. Assuming Finance/Personnel approval of terms, the City will apply for the CDI grant to the WEDC. While those are occurring, the redevelopment Agreement will be drafted, with a potential review/approval by the Council in August. Plan Commission approvals will likely be sought after the Council approvals rather than before final approval for the Developer to continue to secure the necessary financing. The City will continue to work with neighboring property owners to secure necessary easements and approvals for the reconstruction of the alley.

If the terms are approved by the Finance and Personnel Committee, the City Council will review a redevelopment agreement in August.

Please contact me (dlindstrom@deperewi.org or 920-339-4043) with any questions regarding this item.



SUBJECT SITE



Redevelopment of Parcels WD-287, WD-286, WD-283, and WD-284

City of De Pere

0 62.5 125 250 375 500 Feet



This map was produced utilizing a variety of sources the City of De Pere reasonably believes are reliable, including GIS data, some of which was under development at the time this map was produced. The City of De Pere makes no warranty, either expressed or implied, including no warranty as to fitness for a particular use, of the information contained in or comprising, this map.

File Path: X:\GIS\Administration\Planning\Economic Development\Projects\Downtown\Cobblestone Hotel - Reid Street Block 2019\Finance and Personnel 06092020

Data Source

C. Organization Costs:

Organization costs may include, but are not limited to, financial consultant fees, attorneys, engineers, planners, surveyors, appraisers, and other contracted services related to the District. This shall also include the District economic or environmental feasibility studies, traffic studies, preparation of this Project Plan, financial projections, preliminary engineering to determine project costs, maps, legal services, and other payments made which are necessary or convenient to the District.

D. Financing Costs:

Financing costs include interest, finance fees, bond discounts, bond redemption premiums, bond legal opinions, bond fees, ratings, capitalized interest, bond insurance and other expenses related to financing.

The previous activities shall provide necessary facilities and incentives that should enable and encourage development and redevelopment within the District. A detailed list of estimated project costs, including anticipated year of installation, is included in Table I.

TID NUMBER NINE - TABLE I
Proposed Project Costs, Public Works and Improvements

	<u>Costs</u>	<u>YEAR</u>				<u>Totals</u>
		<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015-2037</u>	
<u>Capital Costs:</u>						
Site Preparation	1,500,000		250,000	250,000	1,000,000	1,500,000
Acquisition	1,000,000				1,000,000	1,000,000
Roads and Parking	4,000,000				4,000,000	4,000,000
Utilities	1,000,000				1,000,000	1,000,000
Sanitary Sewer Redevelopment	1,000,000		200,000	300,000	500,000	1,000,000
Landscape						
Wayfinding signage	75,000		75,000			75,000
Traffic Improvements	2,000,000				2,000,000	2,000,000
Subtotal	10,575,000		525,000	550,000	9,500,000	10,575,000
<u>Incentive Costs</u>						
Developer Cash Grants	3,000,000	650,000	500,000	500,000	1,350,000	3,000,000
<u>Administrative Costs:</u>						
City staff/consulting	75,000	10,000	10,000	10,000	45,000	75,000
10% Admin/Eng	75,000	10,000	10,000	10,000	45,000	75,000
<u>Other Costs</u>						
Contingency	200,000	25,000	25,000	25,000	125,000	200,000
<u>Financing Costs:</u>						
Interest costs of Money	2,000,000	250,000	250,000	250,000	1,250,000	2,000,000
<u>Total Project Costs</u>	15,925,000	945,000	1,320,000	1,345,000	12,315,000	15,925,000

Subject to change based on final financing plan for individual projects. The City reserves the right to adjust the total amount financed for certain identified eligible projects contained within this Project Plan.



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: June 9, 2020

DEPARTMENT: Planning

FROM: Peter Schleinz

SUBJECT: Consideration and possible action to approve a five year farm lease to be established with New Horizons Dairy LLC for undeveloped City owned land on the west side of De Pere.*

ATTACHMENTS:

- Memo to Finance & Personnel Committee - New Horizons Dairy LLC Lease (DOCX)
- 2020FarmBidVenture (PDF)
- Farm Lease - New Horizons 3-16-145-001-16 (DOCX)

CITY OF DE PERE MEMO



To: Finance/Personnel Committee
 From: Peter Schleinz, Senior Planner | Zoning Administrator
 Date: June 9, 2020

RE: Consideration and possible action to approve a five year farm lease to be established with New Horizons Dairy LLC for undeveloped City owned land on the west side of De Pere.*

Summary

A lease for the farming of City owned land in the West Industrial Park area expired in 2019. The City planned to seek a renewal with the existing lessee, who was willing to accept at the same rates established from the previous lease agreement. The land acreage in the lease reduced significantly recently due to development and storm water management in the industrial park. Farming City owned property is a key factor in maintaining the land for future development.

1. The subject area includes approximately 26.6 acres of crop land, shaded blue on the attached map, including Parcels: part of WD-D0076 and part of WD-D0077.
2. Lease Terms:
 - a. Lease amount is \$68.25 per acre per year.
 - b. Total amount due per year is \$1,815.45.
 - c. Lease payments are due 50% on January 1 and 50% on July 1 of each year.
2. Length of Lease:
 - a. January 2020 through December 2024, with an option to extend two years to 2026.

By establishing the lease for the West Industrial Park area, all farm leases in the City fall into the same timeline for future renewals.

Staff Recommendation

Staff requests that the Finance/Personnel Committee recommend approval of a farm lease and contract with New Horizons Dairy LLC (David Van De Hey), per the above terms, and forwarding the attached contract to be approved by the Common Council on June 16, 2020.



2020 Farm Lease Map
26.6 Acres Total

- Legend**
- Area Available for Planting 2020
 - Tax Parcels



City of De Pere



Attachment: 2020FarmBidVenture (9642 : Consideration and possible action to approve a five year farm lease to be established with New Horiz)

FARM LEASE

(26.6 Acres on Venture Avenue; New Horizons Dairy, LLC)

THIS LEASE is made and entered into as of this _____ day of _____, 2020, by and between the City of De Pere, Wisconsin, a municipal corporation ("Lessor"), and New Horizons Dairy, LLC, a Wisconsin limited liability corporation ("Lessee").

1. Leased Premises.

A. Subject to the qualifications in Paragraph 1.B. below, Lessor hereby leases to Lessee the following described real property in the City of De Pere, Brown County, Wisconsin, to-wit:

- i. That Part of WD-D0076 as shown on the map attached and incorporated as Exhibit A; and
- ii. Part of WD-D0077, also shown on Exhibit A.

B. Acreage. The area indicated in blue on Exhibit A is comprised of approximately 26.6 acres. Effective the date of the signing of this Lease, Lessee shall have occupancy of said area in blue for the purposes described herein.

2. Term. This Lease shall be for a term commencing As of January 1, 2020 and terminating on December 31, 2024. In addition, Lessee shall have the option to extend such Lease for an additional two (2) calendar year period upon the same terms and conditions of this Lease. Lessee shall provide Lessor written notice of the exercise of this option at least six (6) months (on or before July 1, 2024) before the expiration of the Lease. Failure to provide Lessor with written notice of the exercise of the option shall operate to forfeit all rights and interest of Lessee in the extension option.

3. Early Termination. In the event that Lessor sells or otherwise determines a need for any portion of the property which is the subject of this Lease during the Lease term, then Lessor may, at its sole option, terminate and cancel this Lease or any portion thereof by giving a thirty (30) day notice to

Lessee, who shall thereupon vacate the premises in accordance with the terms of such notice. Lessee may terminate this Lease at any time by giving Lessor six (6) months' notice of such termination.

4. Effect of Early Termination. In the event any part of this Lease is terminated by Lessor as provided in paragraph 3, above, Lessor shall be responsible for and reimburse Lessee for damages suffered by Lessee, including the reasonable value of crops damaged or unable to be harvested as a result of said termination, not to exceed any rents paid by Lessee. In the event this Lease is terminated by Lessee, Lessee shall forfeit any and all claim(s) of any nature whatsoever for any work performed, materials or supplies, including seed provided, or any other cost which Lessee may have incurred.

5. Obligations of Lessee.

A. Lessee shall use said property for general farming purposes and shall care for the same according to standard industry practices and shall mow all land not seeded or planted for the following crop season. Lessee warrants not to use any herbicide/fertilizer/pesticide which may prevent for any period of time residential grass growth on any lands leased hereunder unless authorized in writing by the City Administrator.

B. Lessee agrees that if the Leased Premises is included in a Nutrient Management Plan under Wis. Admin. Code ATP §50.48, Lessee shall (1) yearly, before the first nutrient application, provide City with soil samples indicating the need for nutrient application; and (2) shall ensure nutrient applications are applied using only the injection method.

C. Lessee acknowledges that there exist lot line pipes identifying the lot parameters of certain lots subject to this Lease, which, if damaged or destroyed, would result in considerable inconvenience and expense to Lessor. Therefore, Lessee agrees to

indemnify and hold harmless Lessor for any and all costs associated with damage to such lot line pipes during the term of this Lease.

6. Sublease. Should Lessee desire to sublease such property, prior written approval of Lessor shall be obtained by Lessee, when approved shall not be unreasonably withheld.

7. Rent.

A. 2020. Lessee shall pay rent to Lessor in the amount of \$68.25/acre for the Area, for a total annual rent of \$1815.45 (26.6 acres). This amount shall be paid to City upon execution of this Lease.

B. Subsequent Years. The annual rent for subsequent years shall be the full 2020 year lease rate of \$68.25/acre increased by an amount equal to the previous year's rent times the percentage increase in the Consumer Price Index for All Urban Consumers (CPI-U), U.S. city average, for the previous year, multiplied by the acreage. Lessor shall inform the Lessee in writing of the amount of increase in rent by December 15 of the year preceding the CPI-U rent increase.

C. Payment of Rent. Rent shall be paid in advance, in two (2) equal payments. The first payment shall be made on or before January 1st of each year of the Lease with the second payment on or before July 1st of each year of the Lease.

8. Hold Harmless and Certificate of Insurance. Lessee shall save and hold harmless Lessor from any and all claims, actions, or liability for any injury or damage to property or persons occurring on or about the premises demised hereunder where such injury or damage has arisen out of Lessee's action or inaction or that of Lessee's agents, contractors, or employees. This hold harmless is intended to protect Lessor from any and all claims and actions for injury or damage to the fullest extent provided by law, including payment for actual attorney fees reasonably incurred as a result of any such claim. To ensure Lessee's ability to perform under this provision, Lessee shall provide a certificate of general

Farm Lease
New Horizons Dairy, LLC
Page 3 of 5

Attachment: Farm Lease - New Horizons 3-16-145-001-16 (9642 : Consideration and possible action to approve a five year farm lease to be

liability insurance in an amount of not less than One Million Dollars, naming Lessor as an additional insured as a term and condition of this Lease.

9. Notice. Notice required or permitted hereunder shall be sent via U.S. Mail, 1st Class, postage prepaid to the following:

If to Lessor:

City Clerk-Treasurer
City of De Pere
335 S. Broadway Street
De Pere, WI 54115

If to Lessee:

David Van De Hey
New Horizons Dairy, LLC
4240 Rosin Road
De Pere, WI 54115

12. Miscellaneous. Lessee promises and agrees to pay the rent as provided herein and not to underlease or sublet said premises or any portion thereof or assign this Lease without the prior written consent of Lessor. Lessee further agrees to quit and deliver the same to Lessor peacefully and quietly at the end of the term of this Lease and to keep the same in good repair as the same are in at the commencement of the term of the Lease. Lessee agrees to use and improve said premises using standard industry practices and to provide Lessor access to view the premises at all reasonable times. If Lessee shall fail to pay rent at the aforesaid times expressed in this Lease or shall underlease or sublet the premises without the written consent of Lessor, Lessor may enter and expel Lessee and/or his assigns from the premises forthwith and thereupon said Lessee shall be held to have forfeited any rent that he may have paid hereunder and shall be liable to Lessor for any such payment or payments of rent hereunder which are then due and unpaid. In such case, the Lessor shall not be responsible for Lessee for any damages under this Lease.

The covenants herein contained shall bind the parties mutually and their respective heirs, personal representatives, administrators, and assigns.

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed personally or by their duly authorized officers and their seals affixed hereto on the day and year first written above.

Farm Lease
New Horizons Dairy, LLC
Page 4 of 5

NEW HORIZONS DAIRY, LLC

CITY OF DE PERE

David Van De Hey

Michael J. Walsh, Mayor

Carey E. Danen, City Clerk

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Farm Lease
New Horizons Dairy, LLC
Page 5 of 5



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: June 9, 2020

DEPARTMENT: Planning

FROM: Peter Schleinz

SUBJECT: Consideration and possible action to approve a five year farm lease to be established with Triple Z Farm LLC for undeveloped City owned land on the east side of De Pere.*

ATTACHMENTS:

- Memo to Finance & Personnel Committee - Triple Z Farm LLC Lease (DOCX)
- East_2020 (PDF)
- Farm Lease - Triple Z-6-20-145-001-20 (PDF)

CITY OF DE PERE MEMO



To: Finance/Personnel Committee
 From: Peter Schleinz, Senior Planner | Zoning Administrator
 Date: June 9, 2020

RE: Consideration and possible action to approve a five year farm lease to be established with Triple Z Farm LLC for undeveloped City owned land on the east side of De Pere.*

Summary

A lease for the farming of City owned land in the East Industrial Park area expired in 2019. The City planned to seek a renewal with the existing lessee but did not come to a final agreement. A new local farmer expressed interest in taking over a lease of the area, beginning in 2020. Farming City owned property is a key factor in maintaining the land for future development.

1. The subject area includes approximately 59.1 acres of crop land, shaded yellow on the attached map, including Parcels: ED-2314, ED-2315, ED-2311, ED-2381, ED-2382, ED-2384, ED-2385, ED-2386, ED-D43-1, ED-F0083, Part of ED-D69-2 and Part of ED-F0085.
2. Lease Terms:
 - a. Lease amount is \$95.00 per acre per year.
 - b. Total amount due per year is \$5,614.50.
 - c. Lease payments are due 50% on January 1 and 50% on July 1 of each year.
2. Length of Lease:
 - a. June 2020 through December 2024, with an option to extend two years to 2026.

By establishing the lease for the East Industrial Park area, all farm leases in the City fall into the same timeline for future renewals.

Staff Recommendation

Staff requests that the Finance/Personnel Committee recommend approval of a farm lease and contract with Triple Z Farm LLC (Jamie Zeamer and Jeff Zeamer), per the above terms, and forwarding the attached contract to be approved by the Common Council on June 16, 2020.



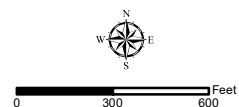
59.1 Acres for Crop Production (Industrial Park)

2020 Farm Lease Map

City Land Available on the East Side

Legend

- 2020 Lease Areas
- Tax Parcels



City of De Pere
April 2020

FARM LEASE

(59.1 Acres in East Industrial Park; Triple Z Farm LLC)

THIS LEASE is made and entered into as of this _____ day of _____, 2020, by and between the City of De Pere, Wisconsin, a municipal corporation ("Lessor"), and Triple Z Farm LLC, a Wisconsin limited liability corporation ("Lessee").

1. Leased Premises.

A. Subject to the qualifications in Paragraph 1.B. below, Lessor hereby leases to Lessee the following described real property in the City of De Pere, Brown County, Wisconsin, to-wit:

- i. That Part of ED-D69-2 as shown on the map attached and incorporated as Exhibit A; and
- ii. That Part of ED-F0085, also shown on Exhibit A.

B. Acreage. The area indicated in yellow on Exhibit A is comprised of approximately 59.1 acres. Effective the date of the signing of this Lease, Lessee shall have occupancy of said area in yellow for the purposes described herein.

2. Term. This Lease shall be for a term commencing as of June 1, 2020 and terminating on December 31, 2024. In addition, Lessee shall have the option to extend such Lease for an additional two (2) calendar year periods upon the same terms and conditions of this Lease. Lessee shall provide Lessor written notice of the exercise of this option at least six (6) months (on or before July 1, 2024) before the expiration of the Lease. Failure to provide Lessor with written notice of the exercise of the option shall operate to forfeit all rights and interest of Lessee in the extension option.

3. Early Termination. In the event that Lessor sells or otherwise determines a need for any portion of the property which is the subject of this Lease during the Lease term, then Lessor may, at its sole option, terminate and cancel this Lease or any portion thereof by giving a thirty (30) day notice to

Attachment: Farm Lease - Triple Z-6-20-145-001-20 (9640 : Consideration and possible action to approve a five year farm lease to be

Lessee, who shall thereupon vacate the premises in accordance with the terms of such notice. Lessee may terminate this Lease at any time by giving Lessor six (6) months' notice of such termination.

4. Effect of Early Termination. In the event any part of this Lease is terminated by Lessor as provided in paragraph 3, above, Lessor shall be responsible for and reimburse Lessee for damages suffered by Lessee, including the reasonable value of crops damaged or unable to be harvested as a result of said termination, not to exceed any rents paid by Lessee. In the event this Lease is terminated by Lessee, Lessee shall forfeit any and all claim(s) of any nature whatsoever for any work performed, materials or supplies, including seed provided, or any other cost which Lessee may have incurred.

5. Obligations of Lessee.

A. Lessee shall use said property for general farming purposes and shall care for the same according to standard industry practices and shall mow all land not seeded or planted for the following crop season. Lessee warrants not to utilize any herbicide/fertilizer/pesticide which may prevent for any period of time residential grass growth on any lands leased hereunder unless authorized in writing by the City Administrator.

B. Lessee agrees that if the Leased Premises is included in a Nutrient Management Plan under Wis. Admin. Code ATP §50.48, Lessee shall (1) yearly, before the first nutrient application, provide City with soil samples indicating the need for nutrient application; and (2) shall ensure nutrient applications are applied using only the injection method.

C. Lessee acknowledges that there exist lot line pipes identifying the lot parameters of certain lots subject to this Lease, which, if damaged or destroyed, would result in considerable inconvenience and expense to Lessor. Therefore, Lessee agrees to

Farm Lease
Triple Z Farm LLC
Page 2 of 5

indemnify and hold harmless Lessor for any and all costs associated with damage to such lot line pipes during the term of this Lease.

6. Sublease. Should Lessee desire to sublease such property, prior written approval of Lessor shall be obtained by Lessee, when approved shall not be unreasonably withheld.

7. Rent.

A. Initial Lease Term (2020-2024). Lessee shall pay rent to Lessor in the amount of \$95.00/acre for the Area, for a total annual rent of \$5,614.50 (59.1 acres). This amount shall be paid to City upon execution of this Lease.

B. Subsequent Term (Extension Option). The annual rent for subsequent years shall be the full year lease rate of the Initial Lease Term of \$95.00/acre increased by an amount equal to the previous year's rent times the percentage increase in the Consumer Price Index for All Urban Consumers (CPI-U), U.S. city average, for the previous year, multiplied by the acreage. Lessor shall inform the Lessee in writing of the amount of increase in rent by December 15 of the year preceding the CPI-U rent increase.

C. Payment of Rent. Rent shall be paid in advance, in two (2) equal payments. The first payment shall be made on or before January 1st of each year of the Lease with the second payment on or before July 1st of each year of the Lease.

8. Hold Harmless and Certificate of Insurance. Lessee shall save and hold harmless Lessor from any and all claims, actions, or liability for any injury or damage to property or persons occurring on or about the premises demised hereunder where such injury or damage has arisen out of Lessee's action or inaction or that of Lessee's agents, contractors, or employees. This hold harmless is intended to protect Lessor from any and all claims and actions for injury or damage to the fullest extent provided by law, including payment for actual attorney fees reasonably incurred as a result of any such claim. To

Farm Lease
Triple Z Farm LLC
Page 3 of 5

Attachment: Farm Lease - Triple Z-6-20-145-001-20 (9640 : Consideration and possible action to approve a five year farm lease to be

ensure Lessee's ability to perform under this provision, Lessee shall provide a certificate of general liability insurance in an amount of not less than One Million Dollars, naming Lessor as an additional insured as a term and condition of this Lease.

9. Notice. Notice required or permitted hereunder shall be sent via U.S. Mail, 1st Class, postage prepaid to the following:

If to Lessor:

City Clerk
City of De Pere
335 South Broadway Street
De Pere, WI 54115

If to Lessee:

Jeff Zeamer
Triple Z Farm LLC
2772 Blake Road East
De Pere, WI 54115-8720

12. Miscellaneous. Lessee promises and agrees to pay the rent as provided herein and not to under-lease or sublet said premises, or any portion thereof or assign this Lease without the prior written consent of Lessor. Lessee further agrees to quit and deliver the same to Lessor peacefully and quietly at the end of the term of this Lease and to keep the same in good repair as the same are in at the commencement of the term of the Lease. Lessee agrees to use and improve said premises using standard industry practices and to provide Lessor access to view the premises at all reasonable times. If Lessee shall fail to pay rent at the aforesaid times expressed in this Lease or shall under-lease or sublet the premises without the written consent of Lessor, Lessor may enter and expel Lessee and/or his assigns from the premises forthwith and thereupon said Lessee shall be held to have forfeited any rent that he may have paid hereunder and shall be liable to Lessor for any such payment or payments of rent hereunder which are then due and unpaid. In such case, the Lessor shall not be responsible for Lessee for any damages under this Lease.

The covenants herein contained shall bind the parties mutually and their respective heirs, personal representatives, administrators, and assigns.

Farm Lease
Triple Z Farm LLC
Page 4 of 5

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed personally or by their duly authorized officers and their seals affixed hereto on the day and year first written above.

TRIPLE Z FARM LLC

CITY OF DE PERE

Jeff Zeamer, Managing Member

James G. Boyd, Mayor

Jamie Zeamer, Member

Carey E. Danen, City Clerk

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Farm Lease
Triple Z Farm LLC
Page 5 of 5



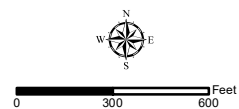
Attachment: Farm Lease - Triple Z-6-20-145-001-20 (9640 : Consideration and possible action to approve a five year farm lease to be

2020 Farm Lease Map

City Land Available on the East Side

Legend

- 2020 Lease Areas
- Tax Parcels



City of De Pere
April 2020



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: June 9, 2020

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Funding request for the additional cleaning due to Covid-19.*

ATTACHMENTS:

- Memo Cleaning Cost - 6.9.20 (PDF)

CITY OF DE PERE MEMO



To: Finance Committee
 From: Thomas Blohowiak, Maintenance Supervisor
 Date: June 09, 2020

RE: **Request funding for the additional cleaning due to COVID-19**

Staff has requested quotes from the current contractors to increase the frequency of cleaning and sanitizing of all the common areas within each building that they currently clean due to COVID-19.

Building	Current Monthly Cost	Additional Monthly Cost	New Monthly Cost
MSC	\$1125.00	\$300.00	\$1425.00
Community Center	\$1403.72	\$771.28	\$2175.00
Police Department	\$1408.76	\$0.00	\$1408.76
City Hall	\$1724.44	\$675.00	\$1799.44

Staff is recommending the approval of the additional cost of \$1746.28 per month to do the additional cleaning due to COVID-19.

Attachment: Memo Cleaning Cost - 6.9.20 (9659 : Funding request for the additional cleaning due to Covid-19.*)



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: June 9, 2020

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: Consideration and Possible Action on Approval of Dr. Zemple to Serve as Emergency Medical Service Medical Director.*

Due to the retirement of Dr. Stroman, Aurora has offered the services of Dr. Zemple to serve as the Medical Director to the Fire Department for City's Emergency Medical Services. The proposed Agreement terminates the services of Dr. Stroman and engages the services of Dr. Zemple effective as of July 1, 2020.

ATTACHMENTS:

- EMS Medical Director (Zemple) (PDF)

EMERGENCY MEDICAL SERVICE MEDICAL DIRECTOR AGREEMENT

This **Emergency Medical Service Medical Director Agreement** (the "Agreement") is entered into by and between the **City of De Pere**, a Wisconsin municipal corporation, ("City") and **BayCare Aurora, LLC**, a Wisconsin limited liability company, **d/b/a Aurora BayCare Medical Center** ("ABMC").

Recitals

WHEREAS, the De Pere Public Safety Department operates an ambulance service ("City Service") and is an emergency medical service provider pursuant to Wis. Stats. §256.12; and

WHEREAS, as an emergency medical service provider, the City Service is required to engage a qualified medical director to provide medical direction in all matters relating to emergency medical services; and

WHEREAS, ABMC contracts with physicians who are involved in the provision of emergency medical care; and

WHEREAS, the City entered into an agreement with ABMC on August 14, 2018, engaging Dr. Steven Stroman as its Emergency Medical Service Medical Director; and

WHEREAS, Dr. Steven Stroman is retiring and therefore unable to continue his services as Medical Director; and

WHEREAS, the City wishes to engage Robert Zemple, MD, contracted by ABMC, to serve as its Medical Director to perform such duties as required under Wis. Stats. §256.12 and Wis. Admin. Code §110.49 DHS; and

NOW THEREFORE, in return for their the mutual covenants and obligations, together with other consideration the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Engagement of Director.** The City hereby engages ABMC to provide the services of Robert Zemple, M.D., ("Director"), contracted by ABMC, to serve as its Director for the City's provision of emergency medical services to its residents and inhabitants, and to perform all acts and duties required of said position in conformity with Wis. Stats. §256.12 and Wis. Admin. Code §110.49 DHS.

2. **Term and Termination.** This Agreement shall commence on _____, 2020 and continue for one (1) year ("Initial Term"). After the Initial Term, this Agreement shall automatically renew for successive one-year periods (each, a "Renewal Term") unless any party gives written notice of the decision not to renew at least sixty (60) days prior to the end of the Initial Term or any Renewal Term. After the Initial Term, any party may terminate this

Agreement at any time, for any reason by giving not less than sixty (60) days prior written notice to the other parties.

Upon successful execution, this Agreement shall hereby replace the agreement dated August 14, 2018, engaging Dr. Steven Stroman as the City's Emergency Medical Services Medical Director.

3. **Duties.** ABMC shall ensure Director participates in the development, coordination, direction, supervision, and establishment of standards and procedures for the operation of the emergency medical service. In addition to the statutory and regulatory duties identified above, ABMC shall ensure Director performs, the following duties:

- a. Coordinate the development and continued oversight of standard operation procedures and protocols as well as complying with Wis. Admin. Code §110.49 DHS "EMT-paramedic operational plan" (hereafter "Approved Operational Plan" or the "System"), ensuring these policies are reviewed and revised as necessary.
- b. Monitor all aspects of quality control with the System, including but not limited to, individual EMT/paramedic knowledge, skills, and performance; periodic audits of target areas (i.e. chest pain, psych emergencies, and trauma); and audits of all deaths, cardiac arrests, intubations, and helicopter transports originating in Brown County;
- c. Provide City Service with timely quality assurance initiatives, including critique and commentary of emergency services provided for the purpose of maintaining a medically acceptable level of emergency service care.
- d. Perform or direct oversight of the base station physicians responsible for day to day directions and supervision of EMT and paramedic ambulance services functioning under the Approved Operational Plan;
- e. Provide physician ride-along monitoring and assessment services for paramedic crews on a periodic basis;
- f. Provide educational support for emergency services personnel with such frequency as determined by state requirements and needs of the System, including on-going training, competencies with new equipment and techniques.
- g. When available and present, Director will provide on-scene physician support at the following types of EMS incident scenes: (1) Critical In-Transit scenes (Airport/Highway/Industrial) (2) Mass casualty incident (3) Fire scenes (Operational) (4) Large scale events as needed, including planning meetings and event day operations.
- h. When available and present, Director will provide physician support during Emergency Medical Service ("EMS") on scene interactions, including: (1) Directing work of EMS staff, (2) Direct physician treatment of patient(s), (3) Transportation of patients to medical facilities, (4) Fireground firefighter rehabilitation, including on-

- scene evaluation of vital signs and on-scene treatment, and (5) Participating in incident command structure, including providing fire ground support by assisting command with medical related issues.
- i. Director's transportation to and from scenes as described in Sections 3(g) and 3(h) may occur by City emergency vehicle, either as driver or passenger, or by personal vehicle of Director.
 - j. Comply with all state and local EMS protocols.
 - k. Abide by all orders, regulations, restrictions and protocols of Director or the Director's designees.
4. **Pharmaceutical Medications, Durable Medical Supplies and Training Courses.** ABMC agrees to replenish City Service's inventory of pharmaceutical medications and durable medical supplies at ABMC's cost. ABMC shall invoice City Service on a monthly basis for such supplies and City shall reimburse ABMC within thirty (30) days after receipt of invoice. ABMC also agrees to provide City Service Personnel with American Heart Association ACLS, PALS, and BLS training courses on-site or at Aurora BayCare Medical Center Sports Complex.
5. **Financial Arrangements.** In recognition of ABMC's public service mission, and ABMC's commitment to providing a benefit to the community, it is agreed that the services rendered by ABMC, Director or any physician, shall be free of charge.
6. **Independent Contractors.** The parties are independent contractors. No party is authorized or permitted to act as an agent or employee of any other. Nothing in this Agreement is intended nor shall be construed to create an employer/employee relationship, partnership, or joint venture relationship or to allow any party to exercise control or direction over the manner or method by which any party provides services to patients. All services shall be performed in accordance with all applicable medical standards and the terms and conditions of this Agreement.
7. **Insurance.** The City and ABMC shall maintain their own separate policies of comprehensive general liability and professional liability insurance in amounts sufficient to cover the activities covered under this Agreement, and neither shall be required to consider or list the other as an "additional insured" on such policies. ABMC shall maintain insurance in such amounts as are required under Ch. 655, Wisconsin Statutes and participate in Wisconsin's Injured Patients and Families Compensation Fund.
8. **Allocation of Risks**
- a. To the fullest extent permitted by law, ABMC shall indemnify and hold harmless the City, City's officers, directors, partners, and employees from and against any and all costs, losses, and damages (including, but not limited to all fees and charges of attorneys and other professionals, and all court or other dispute resolution costs) caused solely by the negligent acts or omissions of ABMC or Director, or the officers, directors, partners, or employees of either in the performance and furnishing of services under this Agreement.

b. To the fullest extent permitted by law, the City shall indemnify and hold harmless ABMC and its officers, directors, partners, employees, and consultants from and against any and all costs, losses, and damages (including, but not limited to all fees and charges of attorneys and other professional, and all court or other dispute resolution costs) caused solely by the negligent acts or omissions of City and City's officers, directors, partners, employees, and City's consultants with respect to this Agreement. Nothing contained herein is intended to waive or estop the City or its insurer to rely upon the limitations, defense, immunities contained within Wisconsin Statutes §893.80. To the extent that indemnification is available and enforceable, the City or its insurer shall not be liable in indemnity, contribution or otherwise for an amount greater than the limits of liability of municipal claims established under Wisconsin Law.

c. To the fullest extent permitted by law, the total liability to any party or anyone claiming by, through or under any party, for any cost, loss or damages caused in part by the negligence of any party, shall not exceed the percentage share which that party's negligence is of the overall negligence which was the cause of the harm.

9. **Notices.** Notices or communications required or permitted to be given under this Agreement shall be given to the respective parties by hand delivery or registered/certified mail at the following addresses for each:

If to City, to:
City of De Pere
335 South Broadway Street
De Pere, WI 54115
Attn: Administrator

If to ABMC, to:
Aurora BayCare Medical Center
8945 Greenbrier Road
Green Bay, WI 54311
Attn: President

With a copy to:
Aurora Health Care, Inc.
750 W. Virginia St.
Milwaukee, WI 53204
Attn: Chief Legal Officer

Either party may change the address for notice by a notice given in conformance with this section.

10. **Entire Agreement.** This Agreement constitutes the entire agreement among the parties. No change to the terms of this Agreement will be effective or enforceable unless such change shall be in writing and signed by the parties hereto.

11. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

12. **DISCLOSURE CONCERNING AUTOMATIC RENEWAL PROVISION.** AS STATED IN SECTION 2 OF THIS AGREEMENT, THIS AGREEMENT WILL AUTOMATICALLY RENEW FOR SUCCESSIVE ONE (1) YEAR TERMS UNLESS

EITHER PARTY DECLINES THE RENEWAL.

- a. Each additional renewal is for a one (1) year period.
- b. There are no increases in charges during any Renewal Term unless the parties sign a written agreement to provide for an increase.
- c. To decline a renewal, a party must send written notice to the other party hereto in the manner and at the address specified in Section 9, at least sixty (60) days prior to the end of the then current term. As such, the written notice must be given before March 1st of the then current term, to decline a renewal for the next twelve (12) months.
- d. Please initial this Section below.

City Initials

ABMC Initials

Accepted and agreed to this ____ day of _____, 2020.

CITY OF DE PERE**BAYCARE AURORA, LLC**

Signature: _____

Signature: _____

Name and Title: James G. Boyd, Mayor

Name and Title: _____

Date: _____

Date: _____

Signature: _____

Acknowledged:

Name and Title: Carey E. Danen, City Clerk

Robert Zemple, M.D.

Date: _____



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: June 9, 2020

DEPARTMENT: Finance/Personnel Committee

FROM: Andrew Pantzlaff

SUBJECT: Recommendation from the City Administrator to suspend the collection of medical insurance premiums for one month.*

ATTACHMENTS:

- Suspension of Medical Insurance Premium Memo for Finance Committee 06-09-2020 (DOCX)

CITY OF DE PERE MEMO



To: Personnel and Finance Committee

From: Lawrence M. Delo, City Administrator

Date: June 9, 2020

RE: One Month Suspension of Medical Insurance Premium Collection

The City utilizes a self-insured medical insurance plan for eligible active and retired employees and their eligible family members. Active employees pay 15% of the monthly premium while the City funds 85% of the monthly premium. Retired employees pay 100% of the monthly premium with no City contribution.

The City utilizes the services of M3 Insurance as a third party advisor for our plan structure and fund balance. M3 Insurance has indicated they recommend self-insured municipal clients maintain a minimum medical insurance fund balance equivalent to 25% of their annual projected costs which is equivalent to \$343,000 for the City of De Pere. They also indicated many of their municipal clients with a similarly small number of employees as the City choose to maintain a 50% fund balance which is equivalent to \$683,000 for our plan in 2020.

The City's medical insurance fund balance was estimated at \$1.9 million at the end of 2019 and is currently estimated to be approximately \$2.2 million. The City Implemented a 0% increase in premiums for calendar year 2019 and decreased premiums 3% as part of the approved 2020 Budget. Based on the recommended medical insurance fund balance from M3 and the current medical insurance fund balance for medical coverage, the Administration is recommending suspending the collection of premiums from participating active and retired employees and the City for the month of July. This would reduce the fund balance by approximately \$204,000 leaving an estimated medical insurance fund balance of \$2 million.

The Administration will continue to monitor the fund throughout 2020 to determine if an additional month of suspended premiums may be appropriate for November or December. In addition, the Administration will work closely with the Mayor to determine if an additional decrease in premium rates should be included as part of the proposed Executive 2021 Budget.



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: June 9, 2020

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Review and possible action on City of De Pere Investments and Cash Detail for April 2020.

ATTACHMENTS:

- Investment & Cash Detail April 2020 (PDF)

To: Honorable Mayor and Members of the Finance Committee
Larry Delo, Administrator
From: Joe Zegers, Finance Director
Date: June 2nd, 2020
Subject: Cash and Investments Report for April 30, 2020

I have attached a summary of the City's Cash and Investments for your information and review as of April 30, 2020. I have also attached last year's monthly summary of the accounts from January 1 to December 31, 2019 so you can see comparable activity throughout the course of the year for all accounts. As you can see, the City investments earned \$242,548 through April of 2020 which is favorable year to date in comparison to our budgeted annual amount for 2020 of \$525,000. The LGIP investment amount decreased roughly \$1.25 million in **April 2020** primarily for accounts payable and payroll of \$1,000,000 and lottery credit payments of \$600,000 to Brown County, East & West De Pere School Districts for their share of the \$1 million state lottery credit payment the City received in March 2020. This was offset partially by \$350,000 of transportation aids from the state. The LGIP investment account will decrease by roughly \$2.2 million in **May 2020** payment of accounts payable and payroll of \$2 million and roughly \$200,000 in debt payments. Feel free to contact me should you have any questions on this.

DE PERE CASH AND INVESTMENTS SUMMARY

APRIL 30, 2020

CASH ACCOUNTS	
CHECKING ACCOUNTS	BALANCE
CITY CHECKING	\$ 1,073,733.26
HEALTH CHECKING	\$ 2,213,019.26
DENTAL CHECKING	\$ 50,674.31
SUBTOTAL	\$ 3,337,426.83
RESTRICTED	BALANCE
WATER BOND MM	\$ 212,506.14
SUBTOTAL	\$ 212,506.14
TOTAL CASH	\$ 3,549,932.97

INVESTMENTS			
	BALANCE	INTERST AND APPRECIATION	RATE OF RETURN
LGIP	\$ 13,450,069.86	\$ 68,057.22	0.51%
ASSOCIATED BANK TRUST	\$ 5,043,399.19	\$ 61,903.53	3.73%
CHARLES SCHWAB INVESTMENTS	\$ 6,321,001.44	\$ 103,561.42	5.00%
MONEY MARKET	\$ 1,026,905.91	\$ 9,025.47	0.15%
TOTAL INVESTMENTS	\$ 25,841,376.40	\$ 242,547.64	
TOTAL CASH AND INVESTMENTS	\$ 29,391,309.37		

NOTE: The City budgeted \$525,000 for general fund revenues in the 2020 Adopted Budget.

Attachment: Investment & Cash Detail April 2020 (9647 : Review and possible action on City of De Pere Investments and Cash Detail for April

DE PERE CASH AND INVESTMENT YEARLY SUMMARY
April 30, 2020

	31-Jan-2020	28-Feb-2020	31-Mar-2020	30-Apr-2020	31-May-2020	30-Jun-2020
CHECKING ACCOUNTS						
CITY CHECKING	\$ 302,762.74	\$ 1,328,326.87	\$ 1,041,573.06	\$ 1,073,733.26	\$ -	\$ -
HEALTH CHECKING	\$ 1,911,924.58	\$ 2,026,594.61	\$ 2,089,912.04	\$ 2,213,019.26	\$ -	\$ -
DENTAL CHECKING	\$ 43,409.33	\$ 43,209.31	\$ 42,592.41	\$ 50,674.31	\$ -	\$ -
SUBTOTAL	\$ 2,258,096.65	\$ 3,398,130.79	\$ 3,174,077.51	\$ 3,337,426.83	\$ -	\$ -
RESTRICTED						
WATER BOND MM	\$ 212,314.37	\$ 212,390.07	\$ 212,480.02	\$ 212,506.14	\$ -	\$ -
SUBTOTAL	\$ 212,314.37	\$ 212,390.07	\$ 212,480.02	\$ 212,506.14	\$ -	\$ -
TOTAL CASH	\$ 2,470,411.02	\$ 3,610,520.86	\$ 3,386,557.53	\$ 3,549,932.97	\$ -	\$ -
INVESTMENTS						
LGIP	\$15,473,207.24	\$13,737,476.89	\$14,721,783.82	\$13,450,069.86	\$ -	\$ -
ASSOCIATED BANK TRUST	\$ 4,994,549.98	\$ 5,026,920.08	\$ 5,035,037.14	\$ 5,043,399.19	\$ -	\$ -
CHARLES SCHWAB INVESTMENTS	\$ 6,228,990.32	\$ 6,250,938.09	\$ 6,308,210.01	\$ 6,321,001.44	\$ -	\$ -
MONEY MARKET	\$ 2,896,555.81	\$ 2,899,998.43	\$ 1,026,779.67	\$ 1,026,905.91	\$ -	\$ -
TOTAL INVESTMENTS	\$ 29,593,303.35	\$ 27,915,333.49	\$ 27,091,810.64	\$ 25,841,376.40	\$ -	\$ -
TOTAL CASH AND INVESTMENTS	\$ 32,063,714.37	\$ 31,525,854.35	\$ 30,478,368.17	\$ 29,391,309.37	\$ -	\$ -

	31-Jul-2020	31-Aug-2020	30-Sep-2020	31-Oct-2020	30-Nov-2020	31-Dec-2020
CHECKING ACCOUNTS						
CITY CHECKING	-	-	-	-	-	-
NOTE: The City budgeted \$525,000	-	-	-	-	-	-
DENTAL CHECKING	-	-	-	-	-	-
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RESTRICTED						
REVOLVING LOAN	-	-	-	-	-	-
WATER BOND MM	-	-	-	-	-	-
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CASH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INVESTMENTS						
LGIP	\$ -	\$ -	\$ -	\$ -		
ASSOCIATED BANK TRUST	\$ -	\$ -	\$ -	\$ -		
CHARLES SCHWAB INVESTMENTS	\$ -	\$ -	\$ -	\$ -		
MONEY MARKET	\$ -	\$ -	\$ -	\$ -		
TOTAL INVESTMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CASH AND INVESTMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Attachment: Investment & Cash Detail April 2020 (9647 : Review and possible action on City of De Pere Investments and Cash Detail for April

DE PERE CASH AND INVESTMENT YEARLY SUMMARY
December 31, 2019

	31-Jan-2019	28-Feb-2019	31-Mar-2019	30-Apr-2019	31-May-2019	30-Jun-2019
CHECKING ACCOUNTS						
CITY CHECKING	\$ 825,289.48	\$ 553,303.45	\$ 204,276.91	\$ 1,016,068.70	\$ 655,555.09	\$ 727,308.78
HEALTH CHECKING	\$ 951,100.75	\$ 963,398.81	\$ 1,054,752.12	\$ 1,130,092.06	\$ 1,222,398.04	\$ 1,288,692.56
DENTAL CHECKING	\$ 25,718.97	\$ 27,095.40	\$ 28,528.22	\$ 29,472.36	\$ 31,203.17	\$ 32,415.90
SUBTOTAL	\$ 1,802,109.20	\$ 1,543,797.66	\$ 1,287,557.25	\$ 2,175,633.12	\$ 1,909,156.30	\$ 2,048,417.24
RESTRICTED						
REVOLVING LOAN	\$ 811,350.56	\$ 811,630.64	\$ 811,940.83	\$ 812,241.13	\$ 812,551.56	\$ 812,852.09
WATER BOND MM	\$ 211,361.51	\$ 211,434.47	\$ 211,515.28	\$ 211,593.51	\$ 211,674.38	\$ 211,752.67
SUBTOTAL	\$ 1,022,712.07	\$ 1,023,065.11	\$ 1,023,456.11	\$ 1,023,834.64	\$ 1,024,225.94	\$ 1,024,604.76
TOTAL CASH	\$ 2,824,821.27	\$ 2,566,862.77	\$ 2,311,013.36	\$ 3,199,467.76	\$ 2,933,382.24	\$ 3,073,022.00
INVESTMENTS						
LGIP	\$14,391,367.90	\$12,008,510.91	\$11,933,482.05	\$10,670,625.37	\$9,064,527.52	\$ 6,943,714.70
ASSOCIATED BANK TRUST	\$ 4,852,594.23	\$ 4,858,078.63	\$ 4,876,516.60	\$ 4,886,737.64	\$4,922,508.25	\$ 4,933,830.69
CHARLES SCHWAB INVESTMENTS	\$ 6,000,316.76	\$ 6,015,896.39	\$ 6,043,494.20	\$ 6,076,140.99	\$6,087,574.21	\$ 6,119,076.89
MONEY MARKET	\$ 2,034,996.72	\$ 2,038,118.90	\$ 2,041,580.90	\$ 2,045,541.00	\$2,049,710.53	\$ 2,053,753.79
TOTAL INVESTMENTS	\$ 27,279,275.61	\$ 24,920,604.83	\$ 24,895,073.75	\$ 23,679,045.00	\$ 22,124,320.51	\$ 20,050,376.07
TOTAL CASH AND INVESTMENTS	\$ 30,104,096.88	\$ 27,487,467.60	\$ 27,206,087.11	\$ 26,878,512.76	\$ 25,057,702.75	\$ 23,123,398.07

	31-Jul-2019	31-Aug-2019	30-Sep-2019	31-Oct-2019	30-Nov-2019	31-Dec-2019
CHECKING ACCOUNTS						
CITY CHECKING	905,026.81	426,041.63	735,827.64	974,406.51	882,803.46	209,460.95
HEALTH CHECKING	1,353,881.40	1,490,067.36	1,568,755.39	1,683,453.48	1,790,686.96	1,840,644.41
DENTAL CHECKING	29,314.13	30,520.16	36,811.43	38,962.71	39,864.83	41,737.06
SUBTOTAL	\$ 2,288,222.34	\$ 1,946,629.15	\$ 2,341,394.46	\$ 2,696,822.70	\$ 2,713,355.25	\$ 2,091,842.42
RESTRICTED						
REVOLVING LOAN	813,162.75	813,473.53	-	-	-	-
WATER BOND MM	211,833.60	211,914.56	211,992.94	212,073.96	212,152.40	212,233.48
SUBTOTAL	\$ 1,024,996.35	\$ 1,025,388.09	\$ 211,992.94	\$ 212,073.96	\$ 212,152.40	\$ 212,233.48
TOTAL CASH	\$ 3,313,218.69	\$ 2,972,017.24	\$ 2,553,387.40	\$ 2,908,896.66	\$ 2,925,507.65	\$ 2,304,075.90
INVESTMENTS						
LGIP	\$12,354,986.31	\$ 6,769,355.45	\$ 3,568,424.04	\$11,312,727.68	\$4,769,504.45	\$ 7,125,033.29
ASSOCIATED BANK TRUST	\$ 4,931,169.73	\$ 4,954,939.21	\$ 4,955,580.76	\$ 4,967,345.66	\$4,975,965.67	\$ 4,981,495.66
CHARLES SCHWAB INVESTMENTS	\$ 6,141,231.12	\$ 6,173,193.84	\$ 6,186,727.81	\$ 6,213,084.19	\$6,217,302.10	\$ 6,217,440.02
MONEY MARKET	\$ 2,057,940.06	\$ 2,062,134.87	\$ 2,880,835.35	\$ 2,885,484.14	\$2,889,199.69	\$ 2,892,880.44
TOTAL INVESTMENTS	\$ 25,485,327.22	\$ 19,959,623.37	\$ 17,591,567.96	\$ 25,378,641.67	\$ 18,851,971.91	\$ 21,216,849.41
TOTAL CASH AND INVESTMENTS	\$ 28,798,545.91	\$ 22,931,640.61	\$ 20,144,955.36	\$ 28,287,538.33	\$ 21,777,479.56	\$ 23,520,925.31

Attachment: Investment & Cash Detail April 2020 (9647 : Review and possible action on City of De Pere Investments and Cash Detail for April