



Finance/Personnel Committee

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Minutes

Tuesday, June 9, 2015

7:30 PM

De Pere City Hall Council Chambers

Call to order.

Mayor Michael J. Walsh called the regular meeting of the Finance/Personnel Committee to order at 7:30 PM on June 9, 2015 at De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status	Arrived
Scott Crevier	Alderman	Present	
Michael Donovan	Alderman	Present	
Larry Lueck	Alderman	Present	
Lisa Rafferty	Alderman	Excused	
Michael J. Walsh	Mayor	Present	

Also present: City Administrator Lawrence Delo, City Attorney Judith Schmidt-Lehman, Police Chief Derek Beiderwieden, Fire Chief Dennis Rubin, Planning & Economic Development Director Ken Pabich, Finance Director Joe Zegers and members of the public.

2. Approval of the minutes of the May 12, 2015 regular meeting of the Finance/Personnel Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderman
SECONDER:	Michael J. Walsh, Mayor
AYES:	Scott Crevier, Michael Donovan, Larry Lueck, Michael J. Walsh
EXCUSED:	Lisa Rafferty

3. Police Overtime Report for May 2015

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderman
SECONDER:	Larry Lueck, Alderman
AYES:	Scott Crevier, Michael Donovan, Larry Lueck, Michael J. Walsh
EXCUSED:	Lisa Rafferty

4. Fire Department Overtime and EMS Billing Report for May.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Michael Donovan, Alderman
AYES:	Scott Crevier, Michael Donovan, Larry Lueck, Michael J. Walsh
EXCUSED:	Lisa Rafferty

5. Review request to extend option to purchase by WashWorld Inc for parcel WD-1136-3. *

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderman
SECONDER:	Scott Crevier, Alderman
AYES:	Scott Crevier, Michael Donovan, Larry Lueck, Michael J. Walsh
EXCUSED:	Lisa Rafferty

6. Police Department COPS Grant Application Request. *

Discussion followed motion regarding the cost to add the additional school resource officer. Chief Beiderwieden explained the exact cost is not known yet but is estimating a .72 increase. The grant requires a 25% match and notification will be at the end of September.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	Scott Crevier, Michael Donovan, Larry Lueck, Michael J. Walsh
EXCUSED:	Lisa Rafferty

7. Police Squad Vehicle Trade-in Money Encumbered for Future Squad/body Cameras*

Discussion followed motion. The request from the Chief is to encumber the funds for the specific purpose of purchasing squad or body cameras. Another option is the money could go into general fund and appropriate the full amount needed for cameras at budget time. Upon discussion and vote, approval was given to encumber \$13,400 for the specific purpose of purchasing squad or body cameras.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Larry Lueck, Alderperson
AYES:	Scott Crevier, Michael Donovan, Larry Lueck, Michael J. Walsh
EXCUSED:	Lisa Rafferty

8. Consider request from Fire Department regarding out of State Travel for Education.

Discussion followed motion regarding the need for approval. Administrator Delo explained that if out of state travel is in the budget or if no additional funding is needed, there is no need to come to the Committee for approval. Additional funds are needed in the Fire department training budget. Following discussion, motion was amended to allow for additional funds with a cap of \$2,300.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Michael Donovan, Alderperson
AYES:	Scott Crevier, Michael Donovan, Larry Lueck, Michael J. Walsh
EXCUSED:	Lisa Rafferty

9. Consider request to appropriate \$825 from the Unassigned Reserve Account for furniture for the Mayor's office. *

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

10. Consider request to reduce Ambulance Stand-by Fee for US Youth Soccer Tournament. *

Motion was to approve reduction in stand by fee and to amend ordinance as presented. Discussion followed motion with City Attorney Schmidt-Lehman providing an overview. Currently, there is no language in the ordinance regarding requests to reduce or waive fees. Objective criteria/additional language is needed to determine how much to reduce or waive fee on a fair and consistent basis. The ambulance stand by fee is \$125/hour and

the request is for a reduced fee of \$65/hour. Alderperson Donovan moved, seconded by Mayor Walsh to open the meeting. Upon vote, motion carried unanimously.

Tod Maki, De Pere Select Soccer Club explained the tournament rules require the ambulance must be stationed at the park at all times but can be used for emergency calls. Trainers will also be stationed at tournament.

Mayor Walsh moved, seconded by Alderperson Donovan to return to regular order. Upon vote, motion carried unanimously. More discussion followed. Chief Rubin noted the ambulance is not required by the ordinance based on the size of the event but it is being requested by the soccer organization.

RESULT:	DEFEATED [1 TO 3]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Alderperson
AYES:	Michael J. Walsh
NAYS:	Scott Crevier, Michael Donovan, Larry Lueck
EXCUSED:	Lisa Rafferty

A. Consider amendments to §106-6 De Pere Municipal Code regarding special event service fees.

11. Consideration of Temporary Agreement with City of Green Bay to Assist with Water/Wastewater Utility. *

Discussion followed motion. Administrator Delo explained that due to the upcoming retirement of the water billing clerk, the City looked at consolidation opportunities. The Green Bay Water Utility provided a favorable proposal to cover the services. Training with water billing clerk will be at no cost and interim water billing clerk services will be \$21.50/hr until the City decides if it will continue using Green Bay or hire its own clerk.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	Scott Crevier, Michael Donovan, Larry Lueck, Michael J. Walsh
EXCUSED:	Lisa Rafferty

12. Public comment and announcements.

None.

13. Future agenda items.

None.

14. Adjournment.

Upon motion by Mayor Walsh, seconded by Alderperson Crevier, the Finance/Personnel Committee unanimously adjourned at 9:18 PM.

Respectfully submitted,
Jennifer Dupont