

**FINANCE/PERSONNEL COMMITTEE
CITY OF DE PERE, WISCONSIN – June 11, 2013**

The Finance/Personnel Committee of the City of De Pere, Wisconsin, met in regular session at the Council Chambers in City Hall, on Tuesday, June 11, 2013.

Mayor Michael Walsh called the meeting to order at 7:30 p.m. Roll call was taken and the following members were present: Alderpersons Scott Crevier, Michael Donovan, Lisa Rafferty and Larry Lueck. Also present: City Administrator Lawrence Delo, City Attorney Judith Schmidt-Lehman, Human Resources Director Shannon Metzler, Interim Fire Chief Jeff Roemer, Police Chief Derek Beiderwieden, Planning and Economic Development Director Ken Pabich, Finance Director Joe Zegers, Parks, Recreation & Forestry Director Marty Kosobucki, IT Director Pete Smith and members of the public.

2. Alderperson Lueck moved, seconded by Alderperson Crevier, to approve the minutes of the May 14, 2013 regular meeting. Upon vote, the minutes were approved unanimously.

3. Overtime report of the Fire Department for the month of May 2013. Mayor Walsh moved, seconded by Alderperson Rafferty to approve the overtime report. Upon vote, motion was approved unanimously.

4. Overtime report of the Police Department for the month of May 2013. Alderperson Lueck moved, seconded by Mayor Walsh, to approve the overtime report. Upon vote, motion was approved unanimously.

5. Review request for the extension of Ballinamore Place and the last part of Tullig Place in Garrity's Glen Subdivision. Alderperson Donovan moved, seconded by Mayor Walsh, to approve the funding request for the extension. Upon discussion and vote, motion was approved unanimously.

6. Consider utilizing park land dedication funds for the purpose of developing Master Plans for the De Pere Dog Park and Optimist Park. Alderperson Rafferty moved, seconded by Alderperson Lueck to approve the funding request. Upon vote, motion was approved unanimously.

7. Consider request to fund a ball diamond at Jim Martin Park. Alderperson Crevier moved, seconded by Alderperson Donovan to approve the funding request. Upon vote, motion was approved unanimously.

8. Donation of \$4,000 to the Police Department for training room matting. Alderperson Lueck moved, seconded by Mayor Walsh to approve accepting the donation. Upon discussion and vote, motion was approved unanimously.

9. Consider internet bandwidth upgrade. Mayor Walsh moved, seconded by Alderperson Lueck to approve the upgrade using either WiscNet if call data from study is less than 23 channels and AT&T if data is over or close to 23. IT Administrator Smith provided an overview of the upgrade options and responded to committee member questions. Committee requested a chart

with all proposals received, what they were for and what the totals are be provided at the next Common Council meeting. Upon discussion and vote, motion was approved unanimously.

10. Wisconsin DNR Forest Fire Protection Grant. Alderperson Lueck moved, seconded by Alderperson Crevier to approve completing the grant application. Upon vote, motion was approved unanimously.

11. Options to evaluate fire/EMS operations. City Administrator Delo provided an overview of the proposed options regarding fire/EMS operations. It was also noted the funds from this study will come from unassigned funds. Jeff Roemer of RW Management Group responded to committee member questions regarding the proposal and study. Upon discussion, Alderperson Crevier moved, seconded by Mayor Walsh for approval of a full analysis which is listed as option #4 in City Administrator Delo's memo. Upon vote, motion was approved unanimously. Alderperson Lueck moved, seconded by Alderperson Crevier for approval of using RW Management Group as the consultant. Upon vote, motion was approved unanimously.

12. 2012 Audit Report. Scott Sternhagen and Mike Konecny from Schenck, S.C. presented the draft 2012 Annual Financial Report and Management Communications. Upon discussion, Mayor Walsh moved, seconded by Alderperson Donovan to recommend approval of the audit report to the Common Council. Upon vote, motion was approved unanimously.

13. Review request for extension of Roth Road in Trailside Estates subdivision. Alderperson Lueck moved, seconded by Alderperson Rafferty to approve the funding request for the extension. Upon vote, motion was approved unanimously.

14. Public Comment or other Announcements. Mayor Walsh asked if there was anyone present who wished to speak during public comment and there was no one present who wished to speak so public comment was closed.

15. Future Agenda Items. None.

16. Mayor Walsh moved, seconded by Alderperson Crevier to convene into closed session at 8:54 p.m. pursuant to Wis. Stats. §19.85(1)(e), to discuss collective bargaining strategy. Upon roll call vote, motion carried unanimously.

Mayor Walsh moved, seconded by Alderperson Crevier to reconvene in open session at 9:02 p.m. pursuant to Wis. Stats. §§19.83 and 19.85(2). Upon roll call vote, motion carried unanimously.

Upon motion by Mayor Walsh, seconded by Alderperson Rafferty, the Finance/Personnel Committee unanimously adjourned at 9:03 p.m.

Respectfully submitted,

Jennifer Dupont
Recording Secretary