



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Minutes

Tuesday, December 15, 2020

7:30 PM

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Mike Eserkaln	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Casey Nelson	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Kelly Ruh	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Approval of the minutes of the December 1, 2020 Common Council and Redevelopment Authority meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Aldersperson
SECONDER:	Casey Nelson, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

3. Approval of the minutes of the December 1, 2020 Common Council meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Aldersperson
SECONDER:	Amy Chandik Kundinger, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

4. Public Hearing exercising special assessment powers for sanitary sewer, water main, storm sewer and storm water management services on Garroman Drive.

A. Notice of Public Hearing.

City Clerk Carey Danen announced that the notice of public hearing was published in the Green Bay Press-Gazette on December 1, 2020.

B. Recommendation from the Board of Public Works.

C. Resolution #20-124 Final Resolution Authorizing Sanitary Sewer, Water Main, Storm Sewer and Storm Water Management Improvements and Levying Special Assessments Against Benefited Property (Garroman Drive).

Mayor Boyd declared the public hearing open. No one wished to speak, so he declared the public hearing closed.

Mayor Boyd reported the Legal Department has requested that this item be referred back to staff, in order to resolve confusion regarding repayment terms.

RESULT:	REFERRED BACK TO STAFF [UNANIMOUS]
	Next: 1/5/2021 7:30 PM
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

5. Recommendation from staff to award contract 20-23 City Security Cameras to Elmstar Electric Corporation in the amount of \$53,377

In response to Alderperson Hansen's question, Public Works Director Scott Thoresen reported that a decision has not yet been made about returning the flamingo artwork to the same location in Nicolet Square Alley. City Administrator Larry Delo explained that while Nicky's is planning to install security cameras, the City will install its own in order to provide police squad cars a live view of the alley. IT Director Steve Massey answered questions about the power supply to the alley. Alderperson Eserkaln asked if the City is required to place signage regarding the security cameras. Discussion followed regarding the value of signage as a deterrent to further vandalism.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

6. Recommendation from Sustainability Commission to approve 2021 Baseline Assessment Projects

Public Works Director Scott Thoresen answered Council members' questions on several of the sustainability projects, including the Bird City designation, reduction of paved surfaces, and tree planting in new subdivisions.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

7. Recommendation from the Board of Park Commissioners to Approve Request to Allocate Five (5) Family Pool Memberships to 2021 Special Events and Programming.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

8. Recommendation from the Business Improvement District Board to Approve the De Pere Business Improvement District 2021 Operating Plan.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

9. Ordinance #20-23 Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations (Schedule G. Parking).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

10. Ordinance #20-24 Amending Chapter 23 De Pere Municipal Code to Provide Penalties for Commercial Application and Sale of Coal Tar and Other High-PAH Sealant Products.

In response to Alderperson Hansen's question, City Engineer Eric Rakers reported that staff has drafted a letter to area businesses that might sell this type of product. The department is also planning social media and website updates to educate residents.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

11. Resolution #20-125 Establishing Penalties for Violations of Chapter 23 De Pere Municipal Code Regulating the Application and Sale of Coal Tar and Other High-PAH Sealant Products.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

12. Resolution #20-126 Terminating Suspension of Garbage and Recycling Limits and Preparation Thereof.

Public Works Director Scott Thoresen explained that the primary reason for this request is concern for staff safety during the winter months. Alderperson Carpenter stated that he understands the reason for the request, and he doesn't want employees to get hurt, but he thinks the City still has to provide for the community during the pandemic. Alderperson Raasch agreed, pointing out that if the same people who are currently using the overflow service continue to do so by purchasing tags, City workers will still be exposed to the same safety concerns.

RESULT:	DEFEATED [2 TO 6]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Jonathon Hansen, Shana Defnet Ledvina
NAYS:	Carpenter, Eserkaln, Kunding, Nelson, Raasch, Ruh

13. Resolution #20-127 Authorizing Municipal Project Agreement with Brown County (Traffic Signal Construction on Grant and Allard Streets).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

14. Resolution #20-128 Authorizing Agreement for Consulting Services Between the City of De Pere and OMNNI Associates, Inc. (Grant and Allard Street Intersection Modifications and Signals & Grant Street Pedestrian Crossing).

Alderperson Carpenter asked if citizens have been notified of the planned street closures. City Engineer Eric Rakers confirmed that notices are going out in the next day or two.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

15. Resolution #20-129 Authorizing Issuance of a Promissory Note for Temporary Borrowing of \$250,000 for Public Purposes.

Alderperson Raasch asked if these items were originally in the 2021 budget and then cut. City Administrator Larry Delo stated that they were always part of the budget, and temporary borrowing was the identified funding source for them. City Finance Director-Treasurer Joe Zegers confirmed that these were considered in the borrowing program. They were identified as items that work better for a short term note, as opposed to borrowing over ten years. Alderperson Raasch asked what percentage of budget items is borrowed. Joe responded that approximately \$84,000 of the general fund was levied.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

16. Consideration and Approval of Certain Fees for 2021.

A. Resolution #20-130, Regarding Certain Fees.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

B. Resolution #20-131, Regarding De Pere Parks, Recreation and Forestry Recreation Programs, Swimming Pool and Community Center Fees 2021.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

17. Resolution #20-132 Authorizing Staffing Amendments to Parks, Recreation & Forestry Department and Related Changes to City's Table of Organization and Compensation Plan.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

18. Resolution #20-133 Authorizing Agreement for Contractor Services Between the City of De Pere and Midwest Athletic Fields, LLC (VFW Softball Field Renovation).

Recreation Supervisor John McDonald provided details of the project, explaining that the work being done will remedy safety concerns from extensive rain, drainage issues, etc. He also answered Council members' questions about the bids for the infield work and the fencing.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

19. Resolution 20-134 Authorizing Dry Fire Hydrant Agreement Between Ahlstrom-Munksjo Nicolet LLC and the City of De Pere.

Fire Chief Al Matzke stated that the City has a unique opportunity because Michels Construction is allowing us to use their barge, which will reduce the cost of the install and allow the project to stay under budget. He also answered questions about pump capacity and placement.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

20. Resolution #20-135 Accepting Brown County Crime Prevention Funding Board Grant to Police Department.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

21. Voucher approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

22. COVID-19 update from the Health Department.

Health Director Deborah Armbruster provided updates on vaccine rollout with information on tracking, the tier system, and vaccination rates. They continue to do contact tracing, with a goal of completion within 48 hours. Staff has noticed a trend lately of people not going for testing; contacts have said they don't want to know their status because of the holidays. Deborah reported that their funding from the state has been cut, but she has identified funding sources for the three contact tracers' salary through June. She noted that their bioterrorism grant could be used toward COVID expenditures. She also answered questions on testing availability, test response time, changes to recommended quarantine length, and public education efforts.

23. Future agenda items.

Alderperson Kunding reported that the annual State of De Pere meeting will be held virtually on January 12th at 1:00 PM.

24. Consideration of and Possible Action on Public Works Contract 16-04B Dispute Involving Relyco, Inc.

Alderperson Raasch moved, seconded by Alderperson Carpenter to close the meeting at 9:05 PM. Upon vote, motion carried unanimously.

Alderperson Raasch moved, seconded by Alderperson Carpenter to open the meeting at 9:13 PM. Upon vote, motion carried unanimously.

Alderperson Ledvina moved, seconded by Alderperson Raasch to authorize the City Engineer to serve the contractor and its bond company with notice of default on the contract. Upon vote, motion carried unanimously.

25. Adjournment.

Aldersperson Nelson moved, seconded by Aldersperson Carpenter to adjourn the meeting at 9:16 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk