



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Monday, June 12, 2017

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
James Boyd	Alderman	Present	
Dan Carpenter	Alderman	Present	
Jonathon Hansen	Alderman	Present	
Dean Raasch	Alderman	Present	
Michael J. Walsh	Mayor	Present	

II. Public Comment

None

III. Items

1. Approval of the Board of Public Works May 8, 2017 Minutes.

Alderman Raasch moved to approve the May 8, 2017 Meeting Minutes, Alderman Carpenter seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderman
SECONDER:	Dan Carpenter, Alderman
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

2. Consider Compliance Maintenance Annual Report for Wastewater Collection System.*

Eric Rakers, City Engineer, reviewed the Compliance Maintenance Annual Report (CMAR) for Wastewater Collection which covers discharge to the Green Bay Metropolitan Sewer District system. This report is required by the Wisconsin Department of Natural Resources (WDNR). Engineer Rakers stated that the City received an A grade on the Financial Management and an A grade on the Collection System. **Mayor Walsh moved to approve the CMAR report for submittal to the WDNR, Alderman Raasch seconded the motion. Upon vote the motion passed.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Dean Raasch, Alderman
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

3. Consider Award of Contract 17-07 Asphalt, Curb, and Sewer Repair.*

Eric Rakers, City Engineer, stated that bids were received for Project 17-07 Asphalt, Curb, and Sewer Repair. This work includes: spot storm sewer relay, inlet repair and replacement, manhole adjustment and repair, spot curb and gutter repair and replacement, asphaltic concrete pavement milling, pulverizing asphaltic concrete pavement, asphaltic concrete paving, and asphaltic concrete pavement patching. Two contractors bid on the project. Engineer Rakers explained how the project would be funded. Discussion followed.

Mayor Walsh moved to award the bid for Project 17-07 to Northeast Asphalt, Inc. in the amount of \$447,695.50, Alderperson Raasch seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

4. Consider Acquiring Parcel WD-207-2-1.*

Eric Rakers, City Engineer, explained that the City of De Pere had been approached by Brown County to purchase parcel WD-207-2-1 in western De Pere. The parcel had gone to auction with the only interested bidder being someone out of state who staff is concerned may not maintain it. Engineer Rakers explained that the City was interested in acquiring this parcel to provide access to maintain a 42-inch storm sewer main that runs east-west through the parcel to the City owned pond located at WD-364-D-540 on Scheuring Road. He stated that future storm water treatment facilities could also be located on this parcel if needed. Mark Soderlund, the owner of an office building at 785 Scheuring Road is also potentially interested in the parcel, and the City would pursue acquiring an easement to access and maintain the City storm sewer located on this property should Mr. Soderlund purchase it. The property cost would be \$201. Discussion followed.

Alderperson Boyd moved to approve the purchase of the property, parcel WD-207-2-1 to maintain access to the City storm sewer, Alderperson Boyd seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

5. Discuss James Street Fountain.*

Scott Thoresen, Director of Public Works, stated that this topic was discussed at the Board of Public Works (BOPW) meeting on November 7, 2016. The Board had been presented numerous issues with the James Street fountain and the costs of the repairs needed to address the issues. At that time, the Board of Public Works recommended to the Common Council not to make the repairs and instead install planters, until a development plan for that area could be created. Director Thoresen stated that at this time, staff was proposing to fill the existing fountain in with granular material and top it off with stone. Four decorative planters will be placed on the stone filled with some sort of flower arrangement similar to the pots in the downtown area. The estimated costs for the stone, planters, and flowers are \$1,000, which were not budgeted in the 2017 budget. Director Thoresen stated that the staff recommendation was to use undesignated funds to cover the costs.

Mayor Walsh moved to approve the use of \$1,000 of undesignated funds to cover the costs of the stone, planters, and flowers for the James Street Fountain, Alderperson Raasch seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

IV. Future Agenda Items

V. Adjournment

Mayor Walsh moved to adjourn the June 12, 2017 Board of Public Works meeting, Alderperson Raasch seconded the motion. Upon vote, the motion passed and the meeting was adjourned at 7:50pm.

Respectfully submitted,
Pam Denis