



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Monday, June 12, 2017

7:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Board of Public Works** of the City of De Pere will be held on **June 12, 2017** at **7:30 PM** in the **De Pere City Hall Council Chambers**, 335 S. Broadway Street, De Pere, WI 54115.

This meeting can be viewed LIVE at www.depere.tv. This meeting is also rebroadcast on TW Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call

II. Public Comment

III. Items

1. Approval of the Board of Public Works May 8, 2017 Minutes.
2. Consider Compliance Maintenance Annual Report for Wastewater Collection System.*
3. Consider Award of Contract 17-07 Asphalt, Curb, and Sewer Repair.*
4. Consider Acquiring Parcel WD-207-2-1.*
5. Discuss James Street Fountain.*

IV. Future Agenda Items

V. Adjournment

***Items with an asterisk require City Council approval.**

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, Monday June 12, 2017 so that arrangements can be made.

Agenda Sent To:

Mayor

Northeast Asphalt, Inc.

Alderpersons

Department Heads

TV, Newspapers & Radio Stations

Kress Family Library

De Pere Chamber of Commerce

Notice is hereby given that a majority of the members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject (s) over which they have decision-making responsibility.

City of De Pere, Wisconsin

**Request For Board of Public Works Action**

MEETING DATE: June 12, 2017

DEPARTMENT: Public Works

FROM: Pam Denis

SUBJECT: Approval of the Board of Public Works May 8, 2017 Minutes.

ATTACHMENTS:

- BOPW May 8, 2017 Draft Meeting Minutes (PDF)



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Monday, May 8, 2017

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
James Boyd	Aldersperson	Present	
Dan Carpenter	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Others present were Scott Thoresen, Director of Public Works, Eric Rakers, City Engineer, and Pam Denis, Recording Secretary.

2. Public Hearing to Levy Special Assessments

A. Notice of Public Hearing

The Recording secretary read into the record that the notice of public hearing was published in the Green Bay Press Gazette on April 24, 2017.

B. Recommendation from the Board of Public Works

Eric Rakers, City Engineer, stated that the Board of Public Works at the April 10, 2017 meeting approved the Preliminary Resolution for storm sewer assessment for Huron Street, East and West Vista Circle, Helena Street, and Erie Street. He stated that the Public Hearing for the Final Resolutions for Special Assessment was scheduled for today. Mayor Walsh declared the Public Hearing opened at 7:40pm and invited the public to speak. Keith Dahlke and Attorney Deron Andre stated that Keith Dahlke was the owner of two rental units on Erie Street. Keith Dahlke questioned whether the cost estimates included the hook ups to the storm sewer. He explained that he had spent money last fall to tie into the sewer. John Smyser asked whether the two trees in front of his property could be cut down so that he could expand the driveway apron to match his driveway. The Mayor declared the Public Hearing closed at 7:43pm.

C. Final Resolutions Authorizing Levying Special

Assessments for Storm Sewer Main and/or Laterals

- Resolution BOPW 17-01, Final Resolution Authorizing Levying Special Assessments for Storm Sewer and/or Laterals on Project 17-02 Huron Street Reconstruction and Utility Relay.

Aldersperson Raasch moved to adopt the Final Resolutions BOPW 17-01, BOPW 17-02, BOPW 17-03 and BOPW 17-04, authorizing storm sewer main and/or lateral construction and levying special assessment against benefitted property on Huron Street, East and West Vista Circle, Helena Street and Erie Street respectively, Aldersperson Carpenter seconded the motion. Discussion followed. Eric Rakers, City Engineer, answered the questions presented in the Public Hearing and agreed to meet with the property owners as follow

Attachment: BOPW May 8, 2017 Draft Meeting Minutes (5924 : Approval of the BOPW May 8, 2017 Minutes)

up. The Mayor questioned when the construction would begin . Engineer Rakers explained that Huron Street was under construction at the moment and would extend into September, Helena Street would begin right after school is out, Erie Street is already under construction for water main relays and East and West Vista Circle is anticipated to begin a month out or so.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

2. Resolution BOPW 17-02, Final Resolution Authorizing Special Assessments for Storm Sewer and/or Laterals on Project 17-01 Sewer and Water Relay and Street Resurfacing, East and West Vista Circle.
Please see vote on prior item.
3. Resolution BOPW 17-03, Final Resolution Authorizing Levying Special Assessments for Storm Sewer and/or Laterals on Project 17-01 Sewer and Water Relay and Street Resurfacing, Helena Street.
Please see vote on prior item.
4. Resolution BOPW 17-04, Final Resolution Authorizing Levying Special Assessments for Storm Sewer and/or Laterals on Project 17-01 Sewer and Water Relay and Street Resurfacing, Erie Street.
Please see vote on prior item.

II. Public Comment

None.

III. Items

1. Approval of the Board of Public Works April 10, 2017 Meeting Minutes.

Aldersperson Carpenter moved to approve the Board of Public Works minutes from the April 10, 2017 meeting, Mayor Walsh seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

2. Consider Board of Public Works Vice Chairperson.

Aldersperson Carpenter moved to elect Aldersperson Raasch as Vice Chair of the Board of Public Works, Aldersperson Boyd seconded the motion. Upon vote, the motion passed.

Attachment: BOPW May 8, 2017 Draft Meeting Minutes (5924 : Approval of the BOPW May 8, 2017 Minutes)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

3. Consider Award for Proposal for Main Avenue and Lawrence Drive Roundabout.*

Mayor Walsh moved to award the Main Avenue and Lawrence Drive Roundabout design and construction services to JT Engineering in the amount of \$264,420 (which assumes construction administration for a partial closure), Alderperson Boyd seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

4. Consider Options for Replacing Reid Street Banner Poles.*

Scott Thoresen, Director of Public Works, explained the options for replacing the Reid Street Banner Poles. He stated that part of the pole system broke off and after staff investigated several options, staff was recommending the replacement of the overhead street pole in the 2018 budget or use money from a reserve fund and bid out this year so that the pole would be usable for this Fall. Discussion followed. **Mayor Walsh moved to approve replacing the overhead street pole on Reid Street and request replacement with undesignated reserves, Alderperson Boyd seconded the motion. Upon vote, the motion passed.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

5. Consider Swan Road Extension Agreement between the City of De Pere and the Green Bay Metropolitan Sewerage District.*

Eric Rakers, City Engineer, reviewed the Swan Road Extension Agreement between the City of De Pere and the Green Bay Metropolitan Sewerage District (GBMSD). He stated that the interceptor is designed to provide sanitary sewer service to the City of De Pere and the Town of Ledgeview. Currently the serviced area runs through the Town of Ledgeview sanitary sewer. Upon completion of the interceptor, the City sewer will be disconnected from the Town sewer and reconnected to the interceptor. Engineer Rakers stated that GBMSD is proposing upsizing the Charles Street Interceptor in 2018 to accommodate this change. He presented the costs associated with the Swan Road Interceptor, which were included in the 2017 budget from the Sewage Revenue Fund. **Mayor Walsh moved to approve the Swan Road Extension Agreement between the City of De Pere and the Green Bay Metropolitan Sewerage District, Alderperson Raasch seconded the motion. Upon vote, the motion passed.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

6. Discuss Railroad Crossing Repairs.

Scott Thoresen, Director of Public Works, reviewed the status of railroad repairs for the crossing at Lande Street and Scheuring Road. Staff made contact with Canadian National Railroad. Budgeting for repairs for Lande Street would take place in 2018. Discussion followed including but not exclusively to concern over follow through with Canadian National. Mayor Walsh moved to open the meeting at 8:20pm, Alderperson Boyd seconded the motion. Upon vote, the motion passed. Dan Van Den Elzen explained that the black top that was applied to the crossing is uneven and needs to be smoothed out. Eric Rakers, City Engineer, explained that the wood is deteriorating also. Discussion followed. Mayor Walsh moved to return to regular session at 8:25pm, Alderperson Raasch seconded the motion. Upon vote, the motion passed.

7. Consider 2017 Sidewalk Repair Orders.

Eric Rakers, City Engineer, reviewed the annual sidewalk repair program and procedure. **Mayor Walsh moved to approve the sidewalk repairs for 2017, Alderperson Raasch seconded the motion. Upon vote, the motion passed.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

8. Consider Award of Contract Project 17-05 Sidewalk, Curb, and Concrete Pavement Repair.*

Eric Rakers, City Engineer, reviewed the bids for Project 17-05 Sidewalk, Curb, and Concrete Pavement Repair. **Alderperson Raasch moved to award the project to Fischer Ulman Construction, Inc. in the amount of \$127,013.50, Alderperson Carpenter seconded the motion. Upon vote, the motion passed.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

IV. Future Agenda Items

Alderperson Hansen inquired about why there are no sidewalks on Lawrence Drive reaching to Walmart. Scott Thoresen, Public Works Director, reviewed the history of staff's request to Common Council for sidewalks being denied. He stated that the sidewalk issue could be revisited.

V. Adjournment

Mayor Walsh moved to adjourn the Board of Public Works meeting, Alderperson Raasch seconded the motion. Upon vote, the motion passed and the meeting was adjourned at 8:30pm.

Respectfully submitted,
Pam Denis

City of De Pere, Wisconsin

**Request For Board of Public Works Action**

MEETING DATE: June 12, 2017

DEPARTMENT: Public Works

FROM: Eric Rakers

SUBJECT: Consider Compliance Maintenance Annual Report for Wastewater Collection System.*

The Engineering Department has completed the Compliance Maintenance Annual Report (CMAR) for the wastewater collection system. The CMAR is required by the Wisconsin Department of Natural Resources. The report scores the City wastewater collection system based on Financial Management and the Collection System.

Included with this memo are the results of the CMAR. The City received a grade A on the Financial Management and A on the Collection System.

Staff recommends the BOPW approve the Report for submittal to the WDNR.

ATTACHMENTS:

- CMAR-2016_Summary (PDF)

Compliance Maintenance Annual Report

3.2.a

De Pere, City

Last Updated: Reporting For:
6/8/2017 2016

Financial Management

1. Provider of Financial Information Name: Joe Zegers Telephone: (920) 339-4041 (XXX) XXX-XXXX E-Mail Address (optional): jzegers@mail.de-pere.org													
2. Treatment Works Operating Revenues 2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ? ● Yes (0 points) ○ No (40 points) If No, please explain: 2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: 2016 ● 0-2 years ago (0 points) ○ 3 or more years ago (20 points) ○ N/A (private facility) 2.3 Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system? ● Yes (0 points) ○ No (40 points)	0												
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]													
3. Equipment Replacement Funds 3.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: 2016 ● 1-2 years ago (0 points) ○ 3 or more years ago (20 points) ○ N/A If N/A, please explain: 3.2 Equipment Replacement Fund Activity <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">3.2.1 Ending Balance Reported on Last Year's CMAR</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 30%; border: 1px solid black; text-align: right;">150,000.00</td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: right;">\$</td> <td style="border: 1px solid black; text-align: right;">0.00</td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td style="text-align: right;">\$</td> <td style="border: 1px solid black; text-align: right;">150,000.00</td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: right;">\$</td> <td style="border: 1px solid black; text-align: right;">0.00</td> </tr> </table>	3.2.1 Ending Balance Reported on Last Year's CMAR	\$	150,000.00	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	0.00	3.2.3 Adjusted January 1st Beginning Balance	\$	150,000.00	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	\$	0.00	
3.2.1 Ending Balance Reported on Last Year's CMAR	\$	150,000.00											
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	0.00											
3.2.3 Adjusted January 1st Beginning Balance	\$	150,000.00											
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	\$	0.00											

Attachment: CMAR-2016_Summary (5925 : Consider Compliance Maintenance Annual Report for Wastewater Collection System*)

Compliance Maintenance Annual Report

3.2.a

De Pere, City

Last Updated: Reporting For:
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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 150,000.00

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 150,000.00

0

Please note: If you had a CWWP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

☒ Yes

☐ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

☒ Yes - If Yes, please provide major project information, if not already listed below.

☐ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Sewer Lining	266000	2017
2	Manhole Rehabilitation and Pipe Joint Repair	100000	2017
3	Sewer Reconstruction	500000	2017
4	Sewer Televising and Repair	200000	2017
5	Sewer Lining/Relay	900000	2018
6	Televising and Repair	200000	2018
7	Sewer Televising/Repairs	200000	2019
8	Sewer Lining/Relay	775000	2019
9	Sewer Televising/Repairs	200000	2020
10	Sewer Lining/Relay	500000	2020

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations: 0

Compliance Maintenance Annual Report

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De Pere, City

Last Updated: Reporting For:
6/8/2017 2016

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	0	0
February	0	0
March	0	0
April	0	0
May	0	0
June	0	0
July	0	0
August	0	0
September	0	0
October	0	0
November	0	0
December	0	0
Total	0	0
Average	0	0

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☐ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☐ SCADA System
- ☐ Self-Priming Pumps
- ☐ Submersible Pumps
- ☐ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

By Whom:

Describe and Comment:

Attachment: CMAR-2016_Summary (5925 : Consider Compliance Maintenance Annual Report for Wastewater Collection System*)

De Pere, City

Last Updated: 6/8/2017
Reporting For: 2016

6.4 Future Energy Related Equipment 6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Attachment: CMAR-2016_Summary (5925 : Consider Compliance Maintenance Annual Report for Wastewater Collection System*)

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3.2.a

De Pere, City

Last Updated: Reporting For:
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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Continue to rehabilitate sewers in areas of street improvements. Continue to identify sewers in easements, alleys, and street resurfacing areas for lining.

Did you accomplish them?

- ☒ Yes
- ☐ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sewer Use Ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 12/18/2007

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
- ☒ New sewer and building sewer design, construction, installation, testing and inspection
- ☒ Rehabilitated sewer and lift station installation, testing and inspection
- ☒ Sewage flows satellite system and large private users are monitored and controlled, as necessary
- ☒ Fat, oil and grease control
- ☒ Enforcement procedures for sewer use non-compliance

☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- ☒ Equipment and replacement part inventories
- ☒ Up-to-date sewer system map

Attachment: CMAR-2016_Summary (5925 : Consider Compliance Maintenance Annual Report for Wastewater Collection System*)

Compliance Maintenance Annual Report

3.2.a

De Pere, City

Last Updated: Reporting For:

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2016

- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☒ Capacity assessment program
- ☒ Basement back assessment and correction
- ☒ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)]

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☒ Construction, Inspection, and Testing
- ☐ Others:

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)]

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☒ Training
- ☒ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]

☐ Special Studies Last Year (check only those that apply):

- ☐ Infiltration/Inflow (I/I) Analysis
- ☐ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☐ Lift Station Evaluation Report
- ☐ Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	20	% of system/year
Root removal	20	% of system/year
Flow monitoring	0	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	20	% of system/year
Manhole inspections	20	% of system/year
Lift station O&M	0	# per L.S./year
Manhole rehabilitation	1	% of manholes rehabbed
Mainline rehabilitation	2	% of sewer lines rehabbed
Private sewer inspections	0	% of system/year

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Private sewer I/I removal % of private services

River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

33.10	Total actual amount of precipitation last year in inches
28.9	Annual average precipitation (for your location)
106.7	Miles of sanitary sewer
0	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
4	Number of basement backup occurrences
4	Number of complaints
3.87	Average daily flow in MGD (if available)
179.684	Peak monthly flow in MGD (if available)
11.43	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

NaN	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.01	Sanitary sewer overflows (number/sewer mile/yr)
0.04	Basement backups (number/sewer mile)
0.04	Complaints (number/sewer mile)
46.4	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
3.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OFERFLOWS REPORTED **

	Date	Location	Cause	Estimated Volume (MG)
0	04/11/2016 11:00:00 AM - 04/11/2016 12:30:00 PM	Broken pipe in easement off of 10th St, near GBMSD interceptor connection.	Broken Sewer, Broken Sewer	0.0008 - 0.0008

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

What actions were taken, or are underway, to reduce or eliminate SSO or TFO occurrences in the future?

The sanitary sewer was replaced.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- ☒ Yes
☐ No

If Yes, please describe:

The City experiences high flows in some of the older areas.

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Compliance Maintenance Annual Report

3.2.a

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5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

☐ Yes

☒ No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

No changes.

5.4 What is being done to address infiltration/inflow in your collection system?

The City continues to line sewers and relay sanitary laterals.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Compliance Maintenance Annual Report

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De Pere, City

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Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

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Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR
SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Financial Management: Grade = A

Collection Systems: Grade = A
(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL
GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

Attachment: CMAR-2016_Summary (5925 : Consider Compliance Maintenance Annual Report for Wastewater Collection System*)

City of De Pere, Wisconsin

**Request For Board of Public Works Action**

MEETING DATE: June 12, 2017

DEPARTMENT: Public Works

FROM: Eric Rakers

SUBJECT: Consider Award of Contract 17-07 Asphalt, Curb, and Sewer Repair.*

The Engineering Department received bids on Project 17-07 Asphalt, Curb and Sewer Repair on June 1, 2017. This work includes: spot storm sewer relay, inlet repair and replacement, manhole adjustment and repair, spot curb and gutter repair and replacement, asphaltic concrete pavement milling, pulverizing asphaltic concrete pavement, asphaltic concrete paving, and asphaltic concrete pavement patching. The bids received were as follows:

Contractor	Amount
Northeast Asphalt, Inc.	\$447,695.50
MCC, Inc.	\$536,202.70

The budgeted amount from the capital improvement fund is \$503,000. Funding will be \$471,000 from the general obligation debt for street management, \$17,000 from the storm water utility fund, and \$15,000 from the Parks Department capital improvements fund. Staff's recommendation is to award the bid to Northeast Asphalt, Inc. in the amount of \$447,695.50.

ATTACHMENTS:

- Project 17-07 Bid Tab (PDF)

**PROJECT 17-07 ASPHALT, CURB AND SEWER REPAIR
BID TAB**



				BIDDER NO. 1		BIDDER NO. 2	
				Northeast Asphalt, Inc.		MCC, Inc.	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
STORM SEWER							
ST-01	Remove and Replace 18" CMP Storm Sewer	LF	50	\$45.00	\$2,250.00	\$67.18	\$3,359.00
ST-02	Remove and Replace 12" PVC or RCP CL III Storm Sewer	LF	100	\$36.00	\$3,600.00	\$64.08	\$6,408.00
ST-03	Remove and Replace 12" CMP Storm Sewer	LF	30	\$35.00	\$1,050.00	\$67.18	\$2,015.40
ST-04	Provide 18" Endwalls (CMP)	EA	2	\$140.00	\$280.00	\$227.39	\$454.78
ST-05	Provide 12" Endwalls (CMP)	EA	2	\$125.00	\$250.00	\$206.72	\$413.44
ST-06	Remove and Replace 4' Diameter Storm Manhole	VF	5	\$600.00	\$3,000.00	\$697.69	\$3,488.45
ST-07	Remove and Replace Type B Inlet	EA	2	\$2,500.00	\$5,000.00	\$2,428.98	\$4,857.96
STREET AND DRAINAGE							
SD-01	Remove and Replace 30" Concrete Curb and Gutter	LF	20	\$36.00	\$720.00	\$37.21	\$744.20
SD-02	Remove and Replace 24" Concrete Curb and Gutter	LF	650	\$36.00	\$23,400.00	\$37.21	\$24,186.50
SD-03	Drilled Tie Bars (Existing Sidewalk and Curb and Gutter)	EA	215	\$5.00	\$1,075.00	\$5.17	\$1,111.55
SD-04	Remove and Replace Concrete Drive and Sidewalk – 6" Depth	SY	120	\$6.50	\$780.00	\$6.72	\$806.40
SD-05	Mill Asphaltic Concrete Pavement	SY	19,000	\$1.65	\$31,350.00	\$2.37	\$45,030.00
SD-06	Pulverize Asphaltic Concrete Pavement – 8" Depth	SY	18,500	\$0.71	\$13,135.00	\$1.85	\$34,225.00
SD-07	Provide Asphaltic Concrete Pavement Type 4 LT 58-28 S, Overlay or Upper Layer	TONS	4500	\$53.90	\$242,550.00	\$60.48	\$272,160.00
SD-08	Provide Asphaltic Concrete Pavement Type 3 LT 58-28 S Lower Layer	TONS	1200	\$61.80	\$74,160.00	\$57.80	\$69,360.00
SD-09	Provide Large Asphalt Patch Type 4 LT 58-28 S, Upper Layer	SY	150	\$50.70	\$7,605.00	\$45.76	\$6,864.00

**PROJECT 17-07 ASPHALT, CURB AND SEWER REPAIR
BID TAB**



				BIDDER NO. 1		BIDDER NO. 2	
				Northeast Asphalt, Inc.		MCC, Inc.	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
STORM SEWER							
SD-10	Provide Small Asphalt Patch Type 4 LT 58-28 S, Upper Layer	SY	100	\$56.80	\$5,680.00	\$68.04	\$6,804.00
SD-11	Provide ¾-Inch Crushed Aggregate Base Course (Shouldering Type C-4)	SY	4000	\$2.40	\$9,600.00	\$6.49	\$25,960.00
SD-12	Provide #4 Tie Bars for Curb and Sidewalk	LF	200	\$5.00	\$1,000.00	\$5.17	\$1,034.00
SPECIAL CONSTRUCTION							
SC-01	Adjust Inlets	EA	19	\$450.00	\$8,550.00	\$465.12	\$8,837.28
SC-02	Adjust Manholes	EA	7	\$270.00	\$1,890.00	\$465.12	\$3,255.84
SC-03	Adjust Inlets (Greater than One Foot)	VF	5	\$485.00	\$2,425.00	\$826.89	\$4,134.45
SC-04	Adjust Manholes (Greater than One Foot)	VF	5	\$500.00	\$2,500.00	\$930.25	\$4,651.25
SC-05	Pavement Markings (4-Inch) Epoxy (White or Yellow)	LF	1900	\$1.80	\$3,420.00	\$1.86	\$3,534.00
SC-06	Pavement Markings (8-Inch White) Epoxy	LF	490	\$3.55	\$1,739.50	\$3.67	\$1,798.30
SC-07	Pavement Marking Stop Line (18-Inch White) Epoxy	LF	40	\$8.15	\$326.00	\$8.42	\$336.80
SC-08	Pavement Marking Arrows Epoxy (Type-1)	EA	2	\$85.00	\$170.00	\$87.86	\$175.72
SC-09	Pavement Marking Arrows Epoxy (Type-2)	EA	2	\$95.00	\$190.00	\$98.19	\$196.38
TOTAL BID					\$447,695.50		\$536,202.70

City of De Pere, Wisconsin

**Request For Board of Public Works Action**

MEETING DATE: June 12, 2017

DEPARTMENT: Senior Programs

FROM: Debbie Zierson

SUBJECT: Consider Acquiring Parcel WD-207-2-1.*

The City of De Pere has been approached by Brown County to purchase parcel WD-207-2-1 in western De Pere. When Brown County went to auction this parcel, the only interested bid came in from a person owning an empty lot in San Diego, CA. The concern Brown County has is that this lot could become a nuisance for the City if the County accepted the bid. Brown County does not have to accept the bid from San Diego and has given the City one month to decide if they would like to purchase this parcel.

The City is interested in acquiring this parcel to provide access to maintain a 42-inch storm sewer main that runs east-west through the parcel to the City owned pond located at WD-364-D-540 on Scheuring Road. Future storm water treatment facilities could also be located on this parcel if needed.

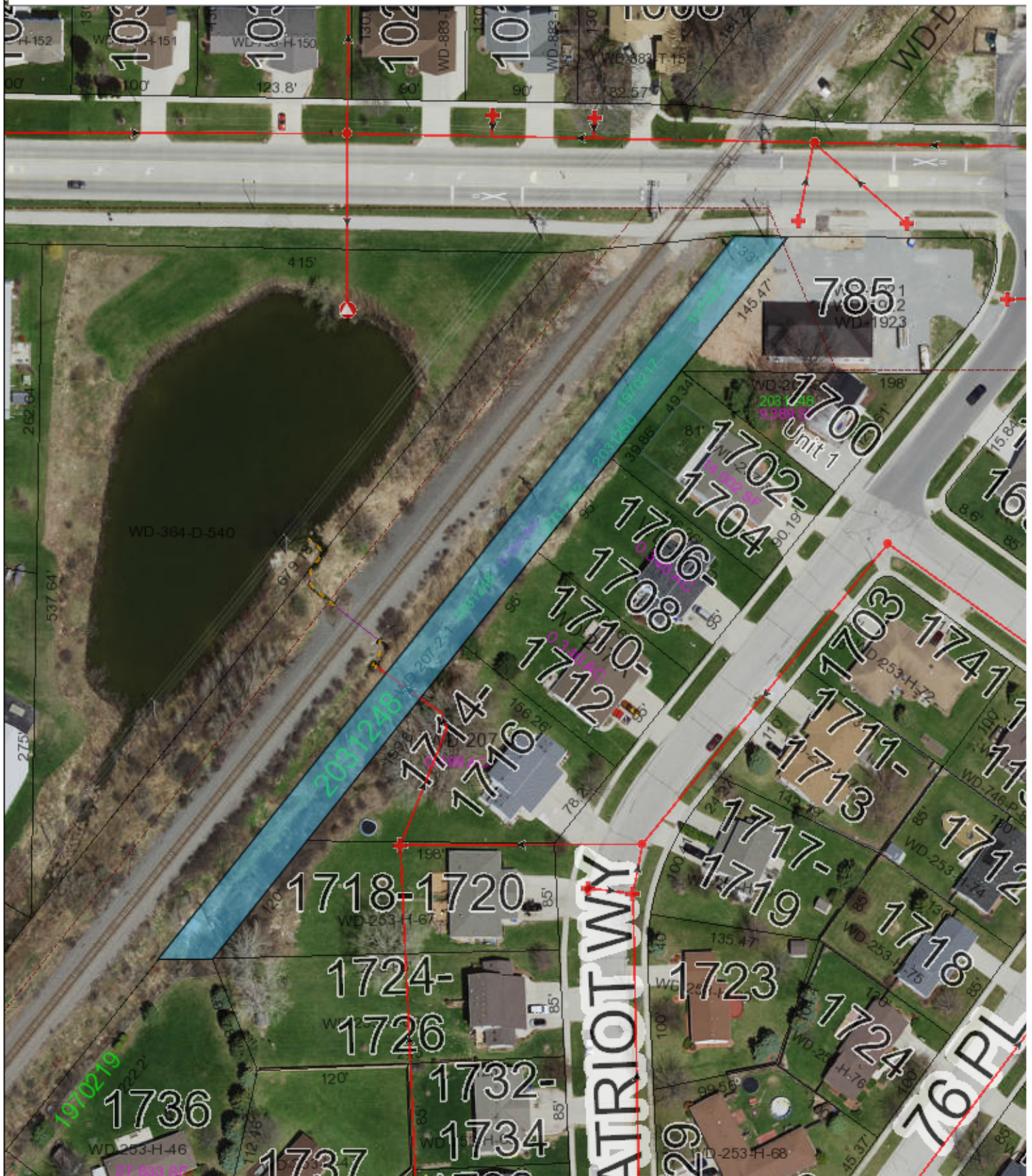
Mark Soderlund, the owner of the office building at 785 Scheuring Road is also potentially interested in purchasing this parcel and then subdividing the property with each of the abutting property owners. If Mr. Soderlund does indeed purchase this property the City would pursue acquiring an easement to access and maintain the City storm sewer located on this property.

Staff recommends purchasing the property for \$201 to maintain access to the City storm sewer.

ATTACHMENTS:

- Map-WD-207-2-1 (PDF)

Parcel WD-207-2-1

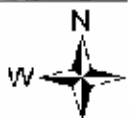


Attachment: Map-WD-207-2-1 (5927 : Consider Acquiring Parcel WD-207-2-1*)



This map was produced utilizing a variety of sources the City of De Pere reasonably believes are reliable, including GIS data, some of which was under development at the time this map was produced. The City of De Pere makes no warranty, either expressed or implied, including no warranty as to fitness for a particular use, of the information contained in or comprising this map.

Map of De Pere, WI Provided By The De Pere Planning/GIS Department 2010



06/09/2017

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City of De Pere, Wisconsin

**Request For Board of Public Works Action**

MEETING DATE: June 12, 2017

DEPARTMENT: Public Works

FROM: Scott Thoresen

SUBJECT: Discuss James Street Fountain.*

At the November 7, 2016 Board of Public Works (BOPW) meeting, staff presented to the BOPW the numerous issues with the James Street fountain and the costs of the repairs needed to address the issues. It was recommended by staff not to make the repairs and instead place decorative planters in the fountain area until such time a development plan for this area was created. The BOPW recommended to Council to not make the repairs and instead install planters. The Council approved the BOPW recommendation at the November 15, 2016.

At this time staff is proposing to fill the existing fountain in with granular material and top it off with stone. Four (4) decorative planters are proposed to be placed on top of the stone and then planted with some sort of flower arrangement similar to other pots in the downtown area. The estimated costs for the stone, planters, and flowers are \$1,000. Monies were not budgeted for this in the 2017 budget. Staff recommends approval of \$1,000 of undesignated funds to cover the costs of the stone, planters, and flowers.

If you should have any questions or concerns regarding this matter, feel free to contact my office.