Historic Preservation Commission

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Agenda

Monday, June 15, 2015 **6:00 PM** **De Pere City Hall Council Chambers**

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Historic Preservation Commission** of the City of De Pere will be held on **June 15, 2015** at **6:00 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

Call to Order

1. Roll Call.
2. Approval of the minutes of the May 18, 2015 meeting.
3. Update on the Front St mural project. *
4. 426 N. Superior St Project (former Irwin School).
5. Historic plaque damage at 375 Main (former Stowe Drugs).
6. Update on the St. Norbert College research project.
7. Update on the sub-grant consultant search.
8. Review of the May 19th historic tax credit workshop.
9. 2015 budget review.
10. Future agenda items.

Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the City Planner's office at 339-4043 by Noon on Monday, June 15, 2015 so that arrangements can be made.

*** Items with an asterisk require City Council approval.**

AGENDA SENT TO:
Commission Members
Alderpersons
Department Heads
News Media
De Pere Chamber of Commerce
Brown County Library, De Pere Branch
Joe De Rose, Historic Preservation Division
Jason Tadych
Steve Newton

City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE:	**June 15, 2015**
DEPARTMENT:	**Planning**
FROM:	**Ken Pabich**
SUBJECT:	**Approval of the minutes of the May 18, 2015 meeting.**

ATTACHMENTS:

- HPC_May2015_Minutes_Draft (PDF)

Historic Preservation Commission

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Draft Minutes

Monday, May 18, 2015 **6:00 PM** **De Pere City Hall Council Chambers**

Call to Order

The meeting was called to order at 6:00 PM by Commissioner Mike Fleck

Attendee Name	Title	Status	Arrived
Scott Crevier	Alderperson	Present	
Mike Fleck	Commissioner	Present	
Gene Hackbarth	Commissioner	Present	
Brian Netzel	Commissioner	Excused	
Sue Sands	Commissioner	Present	
Kate Sabel	Commissioner	Present	
Adam Turriff	Commissioner	Excused	

Also present: City Planning Director Ken Pabich.

2. Approval of the minutes of the April 20, 2015 meeting.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Gene Hackbarth, Commissioner
AYES:	Crevier, Fleck, Hackbarth, Sands, Sabel
EXCUSED:	Brian Netzel, Adam Turriff

3. National Historic Preservation Month - May 2015.

Gene Hackbarth reported that 41 attendees have registered for tomorrow's historic tax credits workshop. There is no fee to attend, so there may also be walk-ins. It is being held in the Fort Howard Theatre, at St. Norbert's Bemis International Center from 2:00 - 4:30 PM. Parking is available in the lot immediately south of the Kress Inn on Grant St. Gene thanked the organizations that sponsored the event, including the Wisconsin Department of Revenue, the Wisconsin Economic Development Corporation, the Brown County Trust for Historic Preservation, the Wisconsin Historical Society, St. Norbert College, the Brown County Historical Society, the City of Green Bay, and the City of De Pere.

4. Discussion on the City hosting the WAHPC spring conference 2016.

The City of De Pere has been asked to serve as the host city for next year's WAHPC spring conference. It will be held on either the 23rd or 30th of April 2016. Discussion followed on possible venues, event details, and planning. Alyson Watson of Definitely De Pere is willing to assist with the planning process.

5. Update on the Front St mural project.

A meeting is scheduled this Friday with Steve Newton, De Pere High School art teacher, and project donors, to discuss repainting and sealing the mural. Mike Fleck reported that the group understands that the site is targeted for redevelopment and may only be in place for a few more years. He has also spoken to Mary Schall, who did the original mural, and obtained her consent for the project. Scott Crevier

Attachment: HPC_May2015_Minutes_Draft (3568 : Minutes)

inquired about the possibility of adding to the mural to commemorate the city's 125th anniversary; Mike will bring it up at Friday's meeting.

6. Update on the consultant selection process for the nomination research for St Norbert College.

   Ken Pabich reported that the Request for Proposal draft is ready to send to the state for review. Staff is planning for a two - three week window to collect responses, and then will schedule in-person or telephone interviews. Mike Fleck and Scott Crevier will assist city staff with the interview process.

7. Future agenda items.

   Rezoning and redevelopment proposal for the former Irwin School site.

Adjournment

Sue Sands motioned, seconded by Scott Crevier, to adjourn the meeting at 6:20 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen

Attachment: HPC_May2015_Minutes_Draft (3568 : Minutes)

City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE: **June 15, 2015**

DEPARTMENT: **Planning**

FROM: **Ken Pabich**

SUBJECT: **Update on the Front St mural project. ***

The attached document provides a brief summary of a project that would be completed by students from East De Pere High School. The preferred date for the project would be on July 6-8th. The City would provide assistance with the street lane closure and also cleaning the existing mural before painting. The project would consist of updating the existing mural and also painting a new area on the north end of the wall that was not previously painted.

Please note that the group has been informed that the wall could come down at any time since the site is identified as a redevelopment site and they would still like to proceed with the project. The group is looking for support from the City. Staff recommends supporting the project and forwarding the project to the Common Council.

ATTACHMENTS:

- HPC_Jun2015_Mural (PDF)

We are the Do Something Special Club from De Pere High School. Our mission as a club is to go out in the community and volunteer as much as possible. Some of the things we have done in the past year are a walk-a-thon for cancer awareness, cleaning up the bleachers after our home football games (and a Packer game!), and caroling and decorating cookies with the residents at Angel's Touch. Rod Kowalczyk recently came to our club at school and asked us if we would help in this project. As a club, we are honored to have been asked to help out. We are ecstatic that we can put our own touch on our hometown, and leave our mark. In addition to the Do Something Club, our own De Pere High School Art Club is also a big part of this. They plan to make a design for the empty slabs on the North side of the wall, to add a little 2015 spin to the mural in hopes that it will not be graffitied if it was made by a group of students.

We have a group of students planning to go to TruValue to ask for scaffolds on June 11th, to keep this project the safest it can be. At our most recent meeting for the Do Something Club, we found some dates that would work for us. The span from July 6-8 and July 20-22 would work the best for us. We hope that one of these times would work for the city. Our intention for this project is to make it a community event. We are inviting our families to join us, and doing a cook-out one of the days at Voyageur Park.

City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE: **June 15, 2015**

DEPARTMENT: **Planning**

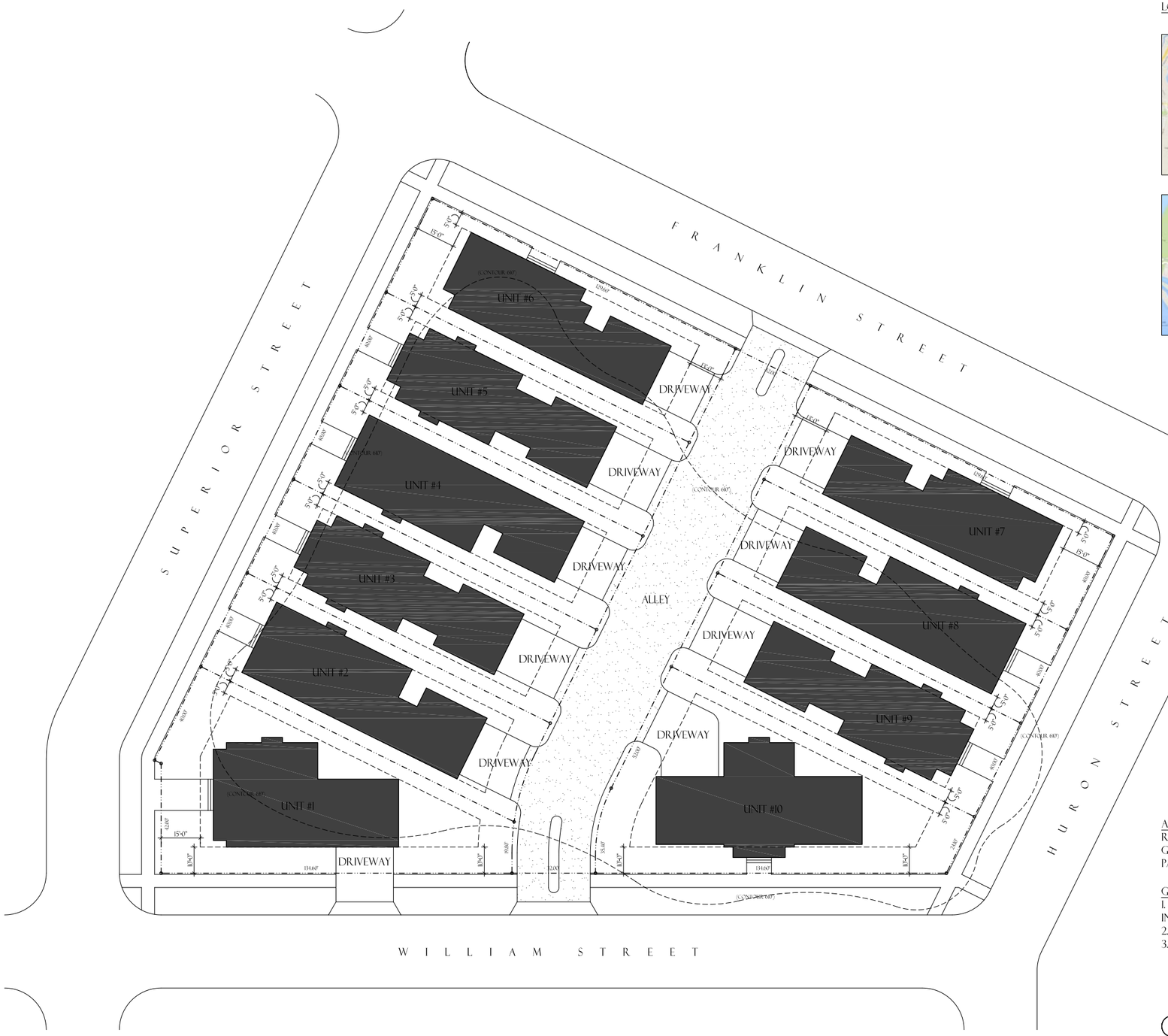
FROM: **Ken Pabich**

SUBJECT: **426 N. Superior St Project (former Irwin School).**

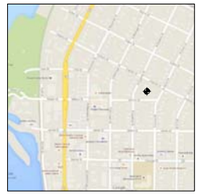
Commission members requested that 426 N Superior be added to the agenda to discuss the project and discuss how to provide input on the project. There was also interest in reviewing how to inventory the building if the project proceeds.

ATTACHMENTS:

- HPC_Jun2015_Irwin (PDF)



LOCATION MAP



AREA TAKE-OFFS:

RESIDENTIAL FOOTPRINT SITE AREA =	24,120 GSF
GREEN SPACE/LANDSCAPE AREA =	25,915 GSF
PAVING AREA =	11,600 GSF

GENERAL NOTES:

1. ALL DIMENSIONS ARE APPROXIMATE AND WILL BE UPDATED IN THE PRECISE IMPLEMENTATION PLAN.
2. ALL UTILITY DESIGN TO BE PROVIDED IN THE PRECISE IMPLEMENTATION PLAN.
3. SEE APPLICATION AND OUTLINE LETTER FOR ADDITIONAL INFORMATION.

1 GENERAL DEVELOPMENT PLAN
SCALE: 1/8"=1'-0"

[p] architect
paul j. de feeuw, architect a
paul@pjdarch.com
www.pjdarch.com
tel: 920.819.6700

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RESIDENTIAL DEVELOPMENT

IRWIN SCHOOL BLOCK
DE PERE, WISCONSIN 54115

ISS

ISSUED FOR: REZONE APP.
DATE: 5-11-2015

REVISIONS:

SCALE: 1" = 20'-0"

SHEET TITLE: GENERAL DEVELOPMENT PLAN

SHEET NUMBER: A2.1

City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE: **June 15, 2015**

DEPARTMENT: **Planning**

FROM: **Ken Pabich**

SUBJECT: **Historic plaque damage at 375 Main (former Stowe Drugs).**

The plaque at 375 Main was damaged by someone trying to remove the plaque. There was a request to see if the City could provide assistance with the repair. It is the recommendation from staff that the City provide assistance to the property owner in finding a company that can do the repair; however the owner would be responsible for the cost of the repair.

City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE:	**June 15, 2015**
DEPARTMENT:	**Planning**
FROM:	**Ken Pabich**
SUBJECT:	**Update on the St. Norbert College research project.**

Commission member Gene Hackbarth will provide an update on the research project for the historical walking tour narrative.

City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE: **June 15, 2015**

DEPARTMENT: **Planning**

FROM: **Ken Pabich**

SUBJECT: **Update on the sub-grant consultant search.**

Staff will provide an updated timeline for the selection of the consultant.

City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE: **June 15, 2015**

DEPARTMENT: **Planning**

FROM: **Ken Pabich**

SUBJECT: **Review of the May 19th historic tax credit workshop.**

Discussion will take place to evaluate feedback from the tax credit workshop that was held at SNC on May 19th.

City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE: **June 15, 2015**

DEPARTMENT: **Planning**

FROM: **Ken Pabich**

SUBJECT: **2015 budget review.**

ATTACHMENTS:

- HPC_Jun2015_Budget Report (PDF)

2015 Budget - Historic Preservation Commission

Acct #	Description	Budgeted	Transaction Amount	Balance
55150-212	Seminars and Conferences	$1,000.00		$949.03
	WAHPC Conference Gene Hackbarth		($40.00)	
	State HP Review Board mtg Gene Hackbarth		($10.97)	
55150-215	Consulting	$3,195.00		$8,455.00
	2014 Carryover (pending)		$5,260.00	
55150-310	Office Supplies	$390.00		$378.12
	photocopies		($2.06)	
	Commission member nameplate		($9.82)	
55150-320	Memberships / Subscriptions	$310.00		$210.00
	National Alliance of Preservation Commissions		($100.00)	
55150-330	Mileage Reimbursement	$500.00		($221.05)
	Gene Hackbarth/HP Review Board Mtg 2/27		($158.68)	
	Gene Hackbarth/WAHPC conference/travel exp		($363.42)	
	Gene Hackbarth/HP Review Board Mtg 5/7		($198.95)	
55150-701	WI Historical Society	$5,050.00		$5,050.00
Totals		$10,445.00		$14,821.10

updated 5/26/15

Attachment: HPC_Jun2015_Budget Report (3299 : 2015 budget review.)

City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE:	**June 15, 2015**
DEPARTMENT:	**Planning**
FROM:	**Ken Pabich**
SUBJECT:	**Future agenda items.**