



License Committee

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Agenda

Tuesday, June 16, 2015

6:45 PM

De Pere City Hall Riverview Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **License Committee** of the City of De Pere will be held on **June 16, 2015** at **6:45 PM** in the **De Pere City Hall Riverview Room, 335 S. Broadway, De Pere, WI 54115**.

Call to Order

1. Roll Call
2. Approval of the Minutes of the June 2, 2015 License Committee Meeting.
3. Public Comment Period and other Announcements.
4. Operator License Applications.*
5. Application for a Class "A" Beer & "Class A" Liquor License for DU Convenience, 1605 Fort Howard Ave., submitted by DU Convenience, Agent: Sharada Adhikari, 4024 E. Braeburn Dr., Appleton, WI 54913.*
6. Renewal Applications for Class "A" Fermented Malt Beverage Licenses, Class "B" Fermented Malt Beverage Licenses, "Class B" Intoxicating Liquor Licenses for the licensing period of July 1, 2015 to June 30, 2016.*
7. Adjournment.

Respectfully Submitted,

Shana Defnet, Clerk - Treasurer

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Mayor
Alderspersons
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
CRUZ, DAVID J.
DULL, NEVA M.
MOORE, MELEEK, N.
MOORE, PATRICK J.
VAN HANDEL, TAMARA M.
MASON, PAUL T.
DIETZLER, NICHOLAS A.
HELLER, BRITTNEY L.
HOST, SYDNEY N.

JACOBSON, DOUGLAS L.
KRAFT, TIFFANY I.
KUKLINSKI, JAMIE R.
MCMORROW, MICHAEL A.
ROSKOSKI, NICHOLAS M.
SABIN, DYLAN J.
MINOR, TONI A..
METZLER, TROY M.
HAWKINSON, CASEY L.
MCKEEFRY, CHRISTOPHER L.
LEMKE, WILLIAM A.

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: June 16, 2015

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Defnet

SUBJECT: Approval of the Minutes of the June 2, 2015 License Committee Meeting.

ATTACHMENTS:

- 6-02-2015 License Committee Minutes (DOC)



License Committee

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Draft Minutes

Tuesday, June 2, 2015

6:45 PM

De Pere City Hall Riverview Room

1. Call to Order: The meeting was called to order at 6:45 PM by Alderperson Bauer.

Attendee Name	Title	Status
Kevin Bauer	Aldersperson	Present
James Boyd	Aldersperson	Present
Dean Raasch	Aldersperson	Excused

2. Approval of the Minutes of the May 5, 2015 License Committee Meeting.

RESULT: ADOPTED [UNANIMOUS]

MOVER: James Boyd, Aldersperson

SECONDER: Kevin Bauer, Aldersperson

AYES: Kevin Bauer, James Boyd

EXCUSED: Dean Raasch

3. Public Comment Period and other Announcements.

4. Application for a Temporary Class "B"/"Class B" Retailer's License submitted by the Knights of Columbus for the County of Brown Renaissance Faire on June 20-21, 2015.

RESULT: ADOPTED [UNANIMOUS]

MOVER: James Boyd, Aldersperson

SECONDER: Kevin Bauer, Aldersperson

AYES: Kevin Bauer, James Boyd

EXCUSED: Dean Raasch

5. Application for a Temporary Class "B" Retailer's License submitted by Abbot Pennings Council #3955 De Pere Knights of Columbus for the Bugsy Memorial Co-Ed Softball Tournament on June 26-28, 2015.

RESULT: ADOPTED [UNANIMOUS]

MOVER: James Boyd, Aldersperson

SECONDER: Kevin Bauer, Aldersperson

AYES: Kevin Bauer, James Boyd

EXCUSED: Dean Raasch

6. Application for a Temporary Class "B"/"Class B" Retailer's License submitted by the Rotary Club of De Pere for the Pink Flamingo Softball Tournament on July 10-12, 2015.

RESULT: ADOPTED [UNANIMOUS]

MOVER: James Boyd, Aldersperson

SECONDER: Kevin Bauer, Aldersperson

AYES: Kevin Bauer, James Boyd

EXCUSED: Dean Raasch

Attachment: 6-02-2015 License Committee Minutes (3580 : Approval of the Minutes of the June 2, 2015 License Committee Meeting.)

7. Operator License Applications.

CITY OF DE PERE - June 2, 2015					
ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator License Applications					
1	BURNARD, DIANE M.	1380 SCHEURING RD., UNIT 27D	DE PERE	WI	54115
2	MOORE, MELEEK, N.	2109 RYAN RD.	DE PERE	WI	54115
3	MOORE, PATRICK J.	450 S. WALL ST. LOT 56	DENMARK	WI	54208
Temporary Operator License Applications					
1	HENDRICKSON, PATRICIA L.	310 LANTERN LN.	DE PERE	WI	54115
New Operator License Applications for the 2014-2016 Licensing Period					
1	ALLEN, NAOMI L.	436 JOHN ST.	GREEN BAY	WI	54302
2	BULARZ, HANNAH L.	128 E. MAIN ST.	GILLET	WI	54124
3	BUYSSE III, CHARLES J.	1024 S. ERIE ST., #7	DE PERE	WI	54115
4	CASHMAN, DEBORAH L.	1609 SWAN RD., #4	DE PERE	WI	54115
5	CRUZ, DAVID J.	1615 W. MASON ST.	GREEN BAY	WI	54303
6	DAHLE, DULCIE A.	1101 N. PLATTEN ST.	GREEN BAY	WI	54303
7	DULL, NEVA M.	1021 EDGEWOOD DR.	GREEN BAY	WI	54311
8	FRENCH, KAYLEY C.	2204 CRARY ST.	GREEN BAY	WI	54304
9	FRIES, CHARLES J.	1213 N. IRWIN AVE.	GREEN BAY	WI	54302
10	MATTSON-HINTON, SHANNON M.	655 TRUMPETER TR., #7	DE PERE	WI	54115
11	SANDOVAL, ELIZABETH E.	741 MEMORY AVE.	GREEN BAY	WI	54301
12	SCHUMACHER, AMY L.	N2511 THORNAPPLE LN.	APPLETON	WI	54913
13	VAN HANDEL, TAMARA M.	1009 CORAL ST.	DE PERE	WI	54115

Previously Tabled Operator License Application #1 for Diane M. Burnard was presented. Alderperson Bauer moved, seconded by Alderperson Boyd to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Alderperson Bauer moved, seconded by Alderperson Boyd to close the meeting. Upon vote, motion carried unanimously. Alderperson Bauer moved, seconded by Alderperson Boyd to approve the application. Upon vote, motion carried unanimously.

Previously Tabled Operator License Application #2 for Meleek N. Moore was presented. Alderperson Bauer moved, seconded by Alderperson Boyd to table the application. Upon vote, motion carried unanimously.

Previously Tabled Operator License Application #3 for Patrick J. Moore was presented. Alderperson Boyd moved, seconded by Alderperson Bauer to table the application. Upon vote, motion carried unanimously.

Temporary Operator License Application #1 for Patricia L. Hendrickson was presented. Alderperson Bauer moved, seconded by Alderperson Boyd to approve the application. Upon vote, motion carried unanimously.

Operator License Application #5 for David J. Cruz was presented. Alderperson Bauer moved, seconded by Alderperson Boyd to table the application. Upon vote, motion carried unanimously.

Operator License Application #6 for Dulcie A. Dahle was presented. Alderperson Bauer moved, seconded by Alderperson Boyd to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Alderperson Bauer moved, seconded by Alderperson Boyd to close the meeting. Upon vote, motion carried unanimously.

Operator License Application #7 for Neva M. Dull was presented. Alderperson Bauer moved, seconded by Alderperson Boyd to table the application. Upon vote, motion carried unanimously.

Operator License Application #13 for Tamara M. Van Handel was presented. Alderperson Bauer moved, seconded by Alderperson Boyd to table the application. Upon

vote, motion carried unanimously.

Alderson Bauer moved, seconded by Alderson Boyd to approve Operator License Applications #1-4, 6, and 8-12. Upon vote, motion carried unanimously.

8. Application for a Class "B" Beer/ "Class B" Liquor License for El Maya, 1620 Lawrence Dr., De Pere, WI submitted by El Maya Mexican Restaurant, Inc., Agent: Fe Montalvo, 1808 Vandenberg Ln., Kaukauna, WI 54130.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderson
SECONDER:	James Boyd, Alderson
AYES:	Kevin Bauer, James Boyd
EXCUSED:	Dean Raasch

9. Renewal Applications for Class "A" Fermented Malt Beverage Licenses, "Class A" Intoxicating Liquor Licenses, Class "B" Fermented Malt Beverage License, "Class B" Intoxicating Liquor Licenses, Reserve "Class B" Liquor Licenses, and "Class C" Wine Licenses for the licensing period of July 1, 2015 to June 30, 2016.*

Alderson Bauer moved, seconded by Alderson Boyd to approve all Renewal Liquor License Applications on the list. Upon vote, motion carried unanimously. At 6:57 p.m., Patrick Moore appeared at the meeting. Discussion followed with the License Committee. His application will remain tabled until the June 16 License Committee Meeting.

10. Adjournment. Alderson Bauer moved, seconded by Alderson Boyd to adjourn the License Committee Meeting at 7:00 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Defnet, Clerk-Treasurer

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: June 16, 2015
DEPARTMENT: City Clerk-Treasurer
FROM: Vicki Scray
SUBJECT: Operator License Applications.*

ATTACHMENTS:

- 06-16-15 Operator License List (PDF)

CITY OF DE PERE -June 16, 2015

ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator License Applications					
1	CRUZ, DAVID J.	1615 W. MASON ST.	GREEN BAY	WI	54303
2	DULL, NEVA M.	1021 EDGEWOOD DR.	GREEN BAY	WI	54311
3	MOORE, MELEEK, N.	2109 RYAN RD.	DE PERE	WI	54115
4	MOORE, PATRICK J.	450 S. WALL ST. LOT 56	DENMARK	WI	54208
5	VAN HANDEL, TAMARA M.	1009 CORAL ST., #2	DE PERE	WI	54115
Temporary Operator License Applications					
1	MASON, PAUL T.	1875 CHARLES ST.	DE PERE	WI	54115
New Operator License Applications for the 2014-2016 Licensing Period					
1	DIETZLER, NICHOLAS A.	985 N. BROADWAY, #35	DE PERE	WI	54115
2	HELLER, BRITTNEY L.	241 TWILIGHT DR.	DE PERE	WI	54115
3	HOST, SYDNEY N.	1417 MORRIS AVE.	GREEN BAY	WI	54313
4	JACOBSON, DOUGLAS L.	415 GEORGE ST., #2	DE PERE	WI	54115
5	KRAFT, TIFFANY I.	320 HILLTOP DR.	GREEN BAY	WI	54301
6	KUKLINSKI, JAMIE R.	1603 JAY LN.	GREEN BAY	WI	54304
7	MCMORROW, MICHAEL A.	1545 WILD ROSE DR.	DE PERE	WI	54115
8	ROSKOSKI, NICHOLAS M.	1015 MORaine WAY	GREEN BAY	WI	54302
9	SABIN, DYLAN J.	1581 ORIOLE ST.	GREEN BAY	WI	54311
10	TOONEN, CHRISTOPHER J.	1439 VIEW LN.	GREEN BAY	WI	54313

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: June 16, 2015

DEPARTMENT: City Clerk-Treasurer

FROM: Vicki Scray

SUBJECT: Application for a Class "A" Beer & "Class A" Liquor License for DU Convenience, 1605 Fort Howard Ave., submitted by DU Convenience, Agent: Sharada Adhikari, 4024 E. Braeburn Dr., Appleton, WI 54913.*

ATTACHMENTS:

- 06-16-15 DU Convenience (PDF)

5 a

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning July 01 20 15 ;
ending June 30 20 16

TO THE GOVERNING BODY of the: ☐ Town of
☐ Village of } De Pere
☒ City of

County of Brown Aldermanic Dist. No. _____ (if required by ordinance)

Applicant's WI Seller's Permit No.: <u>456-102882722-417-4054825</u>		FEIN Number:	
LICENSE REQUESTED			
TYPE	FEE		
☒ Class A beer	\$		
☐ Class B beer	\$		
☐ Class C wine	\$		
☒ Class A liquor	\$		
☐ Class B liquor	\$		
☐ Reserve Class B liquor	\$		
☐ Class B (wine only) winery	\$		
<u>6-15</u> Publication fee	\$ <u>60.00</u>		
TOTAL FEE	\$		

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☒ LIMITED LIABILITY COMPANY
☐ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): DU Convenience

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

	Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>Member</u>	<u>Sharada Adhikari</u>	<u>4024 E Braeburn Dr Appleton WI</u>	<u>54913</u>
Vice President/Member	<u>Member</u>	<u>Jeeta Paudel</u>	<u>5109 N Appleton Dr Appleton WI</u>	<u>54913</u>
Secretary/Member				
Treasurer/Member				
Agent		<u>Sharada Adhikari</u>	<u>4024 E Braeburn Dr Appleton WI</u>	<u>54913</u>
Directors/Managers				

3. Trade Name DU Convenience Business Phone Number 920-809-2600
4. Address of Premises 1605 Fort Howard Ave. Post Office & Zip Code De Pere WI 54115
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☒ Yes ☐ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state Wisconsin and date 5/20/2015 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Approx. 2500 sq ft building made with concrete & blocks.
10. Legal description (omit if street address is given above):
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
(b) If yes, under what name was license issued? DJ Convenience
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 1st day of June, 20 15

[Signature]
(Clerk/Notary Public)

My commission expires May 31, 2019

[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>6-1-15</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: June 16, 2015

DEPARTMENT: City Clerk-Treasurer

FROM: Vicki Scray

SUBJECT: Renewal Applications for Class "A" Fermented Malt Beverage Licenses, Class "B" Fermented Malt Beverage Licenses, "Class B" Intoxicating Liquor Licenses for the licensing period of July 1, 2015 to June 30, 2016.*

ATTACHMENTS:

- 06-16-15 Liquor License Renewal List (PDF)

June 16, 2015 LICENSE COMMITTEE MEETING:

Renewal Applications for Class "A" Fermented Malt Beverage Licenses, Class "B" Fermented Malt Beverage Licenses, "Class B" Intoxicating Liquor Licenses for the licensing period of July 1, 2015 to June 30, 2016.

CLASS "A" BEER

- 1) Walgreens #15637, 150 S. Wisconsin St., submitted by Walgreen Co., Agent: Toni Minor, 1150 Redwood Dr., Green Bay, WI 54304.

CLASS "B" BEER & "CLASS B" LIQUOR

- 1) Julie's Café/Brickhouse, 500 Grant St., submitted by GSO LLC, Agent: Troy Metzler, 2058 E. Vista Cir., De Pere, WI 54115.
- 2) Keweenaw Pub, 368 Main Ave., submitted by Keweenaw Pub, Inc., Agent: Casey Lane Hawkinson, 368 Main Ave., Apt. 1, De Pere, WI 54115.
- 3) Mixer's Lounge, 413 Main Ave., WI submitted by Mixer's Lounge LLC Agent: Christopher L. McKeefry, 1122 Countryside Dr., De Pere, WI 54115.
- 4) Pasquale's International Café, 305 Main Ave., submitted by Pasquales International Café, LLC Agent: William A. Lemke, 1841 Adler Way, Green Bay, WI 54303.