Board of Park Commissioners

335 South Broadway
De Pere, WI 54115
https://www.deperewi.gov/

Regular Meeting

Final Minutes

Thursday, June 16, 2022 | **6:30 PM** | **Council Chambers and Virtual**

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member Randy Soquet

Attendee Name	Title	Status	Arrived
Melissa Thiel Collar	Board Member	Excused	
Ryan Jennings	Board Member	Present	
Jim Kneiszel	Board Member	Present	
Amy Chandik Kundinger	Alderperson	Present	
Shana Defnet Ledvina	Alderperson	Present	
Dean Raasch	Alderperson	Present	
Randy Soquet	Board Member	Present	
Hundamo Lovell	Teen Advisor	Present	
Christopher Soquet	Teen Advisor	Present	

II. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Park Commissioners. §6-3(f) DPMC

None

III. Items

1. Consideration and Possible Action to Approve the Board of Park Commissioners Minutes from the May 19, 2022 meeting.

   Alderperson Raasch moved to approve the minutes from the May 19, 2022 Board of Park Commissioners meeting, seconded by James Kneiszel. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jim Kneiszel, Board Member
AYES:	Jennings, Kneiszel, Kundinger, Defnet Ledvina, Raasch, Soquet
EXCUSED:	Melissa Thiel Collar

2. Consideration and Possible Action to Elect Chairperson for the Board of Park Commissioners.

   Alderperson Defnet Ledvina nominated Randy Soquet as Chairperson of the Board of Park Commissioners, seconded by James Kneiszel.
   Alderperson Raasch closed the nominations at 6:33 pm.
   Upon vote, the above motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Jim Kneiszel, Board Member
AYES:	Jennings, Kneiszel, Kundinger, Defnet Ledvina, Raasch, Soquet
EXCUSED:	Melissa Thiel Collar

3. Consideration and Possible Action to Elect Vice Chairperson for the Board of Park Commissioners.

Alderperson Raasch nominated Ryan Jennings as Vice Chairperson for the Board of Park Commissioners, seconded by Alderperson Chandik Kundinger.
Alderperson Raasch closed the nominations at 6:34 pm.
Upon vote, the above motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Amy Chandik Kundinger, Alderperson
AYES:	Jennings, Kneiszel, Kundinger, Defnet Ledvina, Raasch, Soquet
EXCUSED:	Melissa Thiel Collar

4. Consideration and Possible Action to Accept $100,000 Donation from First Congretional Church for Playground at Kelly Danen Park.*

James Kneiszel moved to accept a $100,000 donation from First Congregational Church for a playground at Kelly Danen Park, seconded by Alderperson Raasch.
Marty Kosobucki, Director of Parks, Recreation and Forestry explained that if the donation is approved, staff would move forward with preparing an RFP for $100,000 with two different options. The first option would be for an $80,000 playground with the addition $20,000 to be used for wood chips and other items. The second option would be for a $50,000 playground with the additional $50,000 being used for poured in place surfacing.
Upon vote, the above motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jim Kneiszel, Board Member
SECONDER:	Dean Raasch, Alderperson
AYES:	Jennings, Kneiszel, Kundinger, Defnet Ledvina, Raasch, Soquet
EXCUSED:	Melissa Thiel Collar

5. Consideration & Possible Action to Accept a $300 from De Pere Area Men's Club for Senior Picnic*

James Kneiszel moved to accept a $300 donation from the De Pere Area Men’s Club for the senior picnic, seconded by Ryan Jennings. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jim Kneiszel, Board Member
SECONDER:	Ryan Jennings, Board Member
AYES:	Jennings, Kneiszel, Kundinger, Defnet Ledvina, Raasch, Soquet
EXCUSED:	Melissa Thiel Collar

6. Consideration and Possible Action to Accept Donations from De Pere Girls Softball for Upgrades to the Fields at Optimist Park.*

   Alderperson Raasch moved to accept the donations from De Pere Girls Softball for upgrades to the fields at Optimist Park, seconded by Alderperson Defnet Ledvina.
   Ryan Jennings thanked the organizations for all the generous donations.
   Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Jennings, Kneiszel, Kundinger, Defnet Ledvina, Raasch, Soquet
EXCUSED:	Melissa Thiel Collar

7. Consideration and Approval of Local Girl Scout Troup to Sell Concessions at City Band Concerts.

   Alderperson Raasch moved to approve a local Girl Scout Troop the ability to sell concessions at the City Band Concerts at Voyageur Park, seconded by Randy Soquet.
   Alderperson Raasch moved to open the meeting for public comment at 6:36 pm, seconded by Ryan Jennings. Upon vote, the motion passed unanimously.
   Sophia Smits, Girl Scout from the De Pere and Oneida Troop, explained that the troop is looking to go on a trip to Europe in 2024. She currently plays in the band and has played with the band for the past two years. As part of the troops fundraising efforts, they are looking to sell water and bagged pretzels at the City Band concerts.
   Alderperson Defnet Ledvina moved to close the meeting at 6:40 pm, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.
   Alderperson Defnet Ledvina questioned if there were any issues with allowing the sales.
   Marty Kosobucki, Director of Parks, Recreation and Forestry explained that he spoke with the City Attorney. Because the city did not go out for proposals for this service, the Park Board has the authority to approve the service.
   Randy Soquet questioned if it would only be for the 2022 season. Marty Kosobucki confirmed that it would only be for 2022.
   Ryan Jennings stated that he loves the idea.
   Marty Kosobucki stated that the food that is sold would need to be prepacked. If it is not, the group would have to coordinate the items with the health department.
   Upon vote, the above motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Kneiszel, Kundinger, Defnet Ledvina, Raasch, Soquet
EXCUSED:	Melissa Thiel Collar

8. Consideration and Possible Action to Provide Recommendation to City Council Regarding Legion Pool Replacement.*

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that he received a report on the pool funding from the Finance Director. The Finance Director provided hypothetical information if Legion Pool was constructed in 2026 and what the financial outcome would be. Marty explained the spreadsheet in detail.
Randy Soquet questioned the assumed debt on the spreadsheet.
Alderperson Defnet Ledvina questioned of the operating costs listed on the spreadsheet were for both pools. Marty confirmed they were.
Alderperson Raasch questioned the cost of construction on the project. Marty explained that if the estimated cost of construction at the time of design was $6 million, the current estimate would probably be more than $6.6 million. Alderperson Raasch confirmed that many city construction projects that were budgeted for this year are coming in over budget and this is causing thousands of dollars to be pushed into next years budget to just complete this year’s projects.
Marty Kosobucki explained that what the Finance Director was doing was to try to give some type of estimate. The actual costs will change, but the information provides a good idea of the financial impact of what happens when Legion Pool is built. Ryan Jennings stated he likes the way the report is laid out. It shows the benefit of waiting to build Legion Pool until some of the VFW debt is paid off.
James Kneiszel questioned how confident staff is that there will not be a catastrophic failure at Legion Pool in 2023. Marty Kosobucki explained that there is no doubt that the city is living on borrowed time with Legion Pool. The way Legion Pool is designed, it is impossible to inspect all the underground piping for the pool, not even with cameras.
Alderperson Chandik Kundinger commented that the pool referendum is in place to help fund the pools in the city.
Alderperson Raasch commented that there was a very carefully, thought out process for the pools. The Park Board first looked at the best location, and the best option for pools in the city. With consultant help, based on the size of De Pere, it was decided that the city should only have one pool. The consultant stated that it was uncommon for a city the size of De Pere to have more than one pool. Also, the location was looked at, and it was determined that VFW Park was the best location for the pool to be located at. With the unique period in the economy; the pressures in construction costs and staffing; and interest rates that will continue to increase, it would be great if construction of Legion Pool in 2026 works, but the city needs to be open to moving up or delaying construction depending on circumstances.
Alderperson Chandik Kundinger stated that the referendum was one of only five referendums that happened in the city, and the only referendum that took place in all four districts and was approved in all four districts.
Marty Kosobucki stated that he feels what people are looking for is a plan of action. The plan can change, but the community wants to know what the plan is for Legion Pool.
Alderperson Raasch feels the problem is that some residents would like to build the new pool now, and others would like to wait until VFW is completely paid off. Whatever the plan is, the city needs to be willing to change plans if appropriate.
Ryan Jennings moved to send the plan to Council to begin technical design on Legion Pool in 2025, with construction starting in 2026, pending review of economic climate at that time and if the pool sustains catastrophic failure as defined as costing $250,000 or more, triggering immediate review of the plan and timeline, and if any event costs more than $50,000 review of the Legion Pool timeline, seconded by Alderperson Chandik Kundinger.
Discussion followed.
Alderperson Raasch questioned what the $50,000 threshold represents.

Ryan Jennings explained his idea was that if a repair of $50,000 is needed, then the request would go to park board for review for possible changes in the timeline.
Marty Kosobucki explained that his interpretation of catastrophic failure would shut the pool down. If repairs are required of $50,000 or over, the pool would be fixed and keep the pool open and then the timeline would be reviewed.
Alderperson Chandik Kundinger moved to open the meeting to public comment at 7:25 pm, seconded by Alderperson Raasch. Upon vote, the motion passed.
Katie Carivou questioned the financials and if the pools are running at a deficit and if it is changing at all with the aquatic facility. She also questioned where any repair costs would be placed in the worksheet.
Marty Kosobucki explained that 2/3 of the deficit was Legion Pool and 1/3 was from VFW. As a whole, VFW did pretty good.
Vicky Kelly Seaman stated that she feels most people in De Pere did not think that it was going to take this long to build Legion Pool. She feels there should be a plan in place before a catastrophic failure takes place and feels there has been a lack of communication with residents regarding the pool.
Alderperson Raasch moved to go back to regular order at 7:31 pm, seconded by Alderperson Defnet Ledvina. Upon vote, the motion passed.
Alderperson Defnet Ledvina questioned if any of the repairs listed in the memo were close to $50,000.
Marty Kosobucki explained that he did not believe any of the repairs were over $50,000, but staff performed some of the work. If a contractor did all the work, there were some have been some repairs that would have come close. The $50,000 threshold only triggers a review of the timeline. The timeline could be reviewed at any repair expense.
Upon vote, the above motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Ryan Jennings, Board Member
SECONDER:	Amy Chandik Kundinger, Alderperson
AYES:	Jennings, Kneiszel, Kundinger, Defnet Ledvina, Raasch, Soquet
EXCUSED:	Melissa Thiel Collar

9. Consideration and Possible Action on Recommendation of Project 22-18 Bids, Circulating Pumps for the Community Center.*

Alderperson Raasch explained that this is another project where bids came in way over budget. These pressures are being seen with many projects.
Alderperson Raasch moved to approve the bid for Project 22-18 from Hurckman Mechanical Industries for $115,680, with the overage of $20,680 coming from unassigned reserves, seconded by Ryan Jennings.
Ryan Jennings stated he is for moving forward with the project. The resurfacing of the tennis court project we rebid due to budget overages, and it ended up coming in more than the first bid.
Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Ryan Jennings, Board Member
AYES:	Jennings, Kneiszel, Kundinger, Defnet Ledvina, Raasch, Soquet
EXCUSED:	Melissa Thiel Collar

IV. Discussion Items

1. Update on Status of Legion Pool Operations and Opening.

   Marty Kosobucki, Director of Parks, Recreation, and Forestry stated that a major leak was found in Legion Pool. Due to the size of the leaks and that the system could not hold pressure, the leak detection company had difficulty pinpointing the leaks. The leaks were fixed, but due to the inability of getting the correct replacement materials, the fix will not look great. Marty also stated that an additional manager for Legion Pool has been hired, but he is young and will have a lot to learn, so hopefully the patrons will be patient with him.

RESULT:	**DISCUSSED**

2. Update on the Status of Recreation Supervisor Hiring

   Marty Kosobucki, Director of Parks, Recreation, and Forestry explained that Angela George, the current Recreation Supervisor has resigned, and a new person has been hired and will be starting on June 30^{th}.

RESULT:	**DISCUSSED**

3. Farewell from Teen Advisors

   Christopher Soquet and Hundamo Lovell thanked the Board of Park Commissioners for the opportunity to serve on the Park Board.

RESULT:	**DISCUSSED**

V. Future Agenda Items

None

VI. Adjournment

Alderperson Raasch moved to adjourn the meeting at 7:45 pm, seconded by Alderperson Defnet Ledvina. Upon vote, the motion passed unanimously.

Respectfully submitted,
Grace Lahtela