



Police and Fire Commission

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Agenda

Wednesday, June 18, 2014

1:00 PM

De Pere City Hall Riverview Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a Regular Meeting of the **Police and Fire Commission** of the City of De Pere will be held on **June 18, 2014** at **1:00 PM** in the **De Pere City Hall Riverview Room, 335 S. Broadway, De Pere, WI 54115**.

I. Call to Order

1. Roll Call
2. Minutes Approval
Approval of the minutes of April 16, 2014, May 12, 2014 and June 5, 2014.
3. Deliberation in the Matter of Charges Filed Against Assistant Fire Chief James O. Stupka by Fire Chief Jeffrey Roemer

PLEASE TAKE NOTICE, that pursuant to Wis. Stats. §19.85(1)(a), the Commission may convene in closed session for the purpose of deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.

The Commission may then reconvene in open session to take action on any matter discussed in closed session or for such other purposes as are allowed by law.

4. Announcement of Decision on the Charges
5. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Police and Fire Commission
Alderspersons
Fire Chief
City Administrator
City Attorney
Human Resources Director
Mayor
Bulletin Boards
De Pere Kress Family Library
News Media
James Stupka, 1041 Meadow View Lane, De Pere, WI
Tom Parins, Attorney (sent via e-mail)
Bob Burns, Attorney (sent via e-mail)

City of De Pere, Wisconsin

**Request For Police and Fire Commission Action**

MEETING DATE: June 18, 2014
DEPARTMENT: Human Resources
FROM: Tracy Hood
SUBJECT: Minutes Approval

ATTACHMENTS:

- 2014.04.16 PFC Draft Minutes(PDF)
- 2014.05.12 PFC Draft Minutes(PDF)
- 2014.06.05 PFC Draft Minutes(PDF)



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335 South Broadway

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Regular Meeting

Draft Minutes

Wednesday, April 16, 2014
1:00 PM
De Pere City Hall Riverview Room

I. Call to Order

The meeting was called to order at 1:00 PM by Commission President Ted Penn

Attendee Name	Title	Status	Arrived
Carolyn Jahns	Commissioner	Excused	
Joseph Schinkten	Commissioner	Present	
Ted Penn	Commission President	Present	
Jeffrey Ritter	Commissioner	Present	
Maureen Vanden Hogen	Commissioner	Present	

Also present: City Attorney Judith Schmidt-Lehman, Interim Fire Chief Jeff Roemer, Shannon Metzler, Human Resources Director, Bob Burns, David & Kuelthau, S.C., James Supka, Assistant Fire Chief, Tom Parins, Parins Law Firm S.C., and members of the public.

2. Approval of the minutes of the March 3, 2014 Police and Fire Commission Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Maureen Vanden Hogen, Commissioner
SECONDER:	Joseph Schinkten, Commissioner
AYES:	Joseph Schinkten, Ted Penn, Jeffrey Ritter, Maureen Vanden Hogen
EXCUSED:	Carolyn Jahns

3. Hearing in the Matter of Charges Filed Against Assistant Fire Chief James O. Stupka by Fire Chief Jeffrey Roemer.

The hearing in the matter of charges filed against Assistant Fire Chief James O. Stupka by Fire Chief Jeffrey Roemer commenced.

A motion to adjourn was made by Commissioner Schinkten and seconded by Commissioner Vanden Hogen. Motion carried unanimously. Meeting adjourned at 6:23 p.m. The hearing will continue on Thursday, April 17, 2014 at 3:00 p.m.

The hearing in the matter of charges filed against Assistant Fire Chief James O. Stupka by Fire Chief Jeffrey Roemer resumed on April 17, 2014 at 3:02 p.m.

4. Announcement of Decision, if any.

Closing arguments will be submitted by written briefs. The briefs will be due by Thursday, May 29, 2014 followed by a deliberation date for closed session on June 5, 2014 at 1:00 p.m.

A motion to go into closed session was made by Commissioner Ritter and seconded by Commissioner Vanden Hogen. A roll call vote was taken to go into closed with all voting in favor. Closed session language was read. The committee returned to open session and adjourned.

5. Adjournment

The proceedings concluded at 9:06 p.m. on Thursday, April 17, 2014.

Respectfully submitted,
Tracy Hood



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Regular Meeting

Draft Minutes

Monday, May 12, 2014

7:30 AM

De Pere City Hall Law Library

I. Call to Order

The meeting was called to order at 7:30 AM by Commission President Ted Penn

Attendee Name	Title	Status	Arrived
Carolyn Jahns	Commissioner	Present	
Joseph Schinkten	Commissioner	Present	
Ted Penn	Commission President	Present	
Jeffrey Ritter	Commissioner	Present	
Maureen Vanden Hogen	Commissioner	Excused	

Also present: Police Chief Derek Beiderwieden, Human Resources Director Shannon Metzler, and Human Resources Generalist Tracy Hood.

2. Confirmation of appointment(s) to position of Patrol Officer.
Motion to approve the appointment of three (3) candidates to the position of Patrol Officer. Appointments are contingent on the candidate successfully completing the remaining hiring process, and position availability. Currently there is one (1) position available.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joseph Schinkten, Commissioner
SECONDER:	Carolyn Jahns, Commissioner
AYES:	Carolyn Jahns, Joseph Schinkten, Ted Penn, Jeffrey Ritter
EXCUSED:	Maureen Vanden Hogen

3. Future agenda items.

There were no future agenda items.

4. Adjournment

A motion to adjourn was made by Commissioner Ritter and seconded by Commissioner Penn. Motion carried unanimously. Meeting adjourned at 7:55 a.m.

Respectfully submitted,
Tracy Hood

Attachment: 2014.05.12 PFC Draft Minutes (2279 : Minutes Approval)



Police and Fire Commission

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Draft Minutes

Thursday, June 5, 2014

1:00 PM

De Pere City Hall Riverview Room

I. Call to Order

The meeting was called to order at 1:00 PM by

Attendee Name	Title	Status	Arrived
Carolyn Jahns	Commissioner	Excused	
Joseph Schinkten	Commissioner	Present	
Ted Penn	Commission President	Present	
Jeffrey Ritter	Commissioner	Present	
Maureen Vanden Hogen	Commissioner	Present	

Also present: Bob Burns, David & Kuelthau, S.C., James Stupka, Assistant Fire Chief, Tom Parins, Parins Law Firm S.C., and members of the public.

2. Deliberation in the Matter of Charges Filed Against Assistant Fire Chief James O. Stupka by Fire Chief Jeffrey Roemer.

A motion to go into closed session was made by Commission Schinkten and seconded Commissioner Vanden Hogen. A roll call vote was taken to go into closed with all voting in favor. Closed session language was read.

A motion to return to open session was made by Commissioner Vanden Hogen and seconded by Commission Schinkten. The committee returned to open session.

3. Adjournment

A motion to adjourn and re-convene on June 18, 2014 at 1:00 p.m. was made by Commissioner Schinkten and seconded by Commissioner Vanden Hogen. Motion carried unanimously. Meeting adjourned at 4:30 p.m.

Respectfully submitted,
Tracy Hood

Attachment: 2014.06.05 PFC Draft Minutes (2279 : Minutes Approval)