



Board of Park Commissioners

Regular Meeting

Final Minutes

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Thursday, June 18, 2020

6:30 PM

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member Randy Soquet

Attendee Name	Title	Status	Arrived
Casey Nelson	Aldersperson	Present	
Melissa Thiel Collar	Board Member	Present	
Rick Klinkenberg	Board Member	Present	
Amy Chandik Kunding	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Randy Soquet	Board Member	Present	
Ryan Jennings	Board Member	Present	
Lydia McMorro	Teen Advisor	Excused	
William Soquet	Teen Advisor	Present	

II. Action Items

1. Approve Board of Park Commissioners Minutes from the May 21, 2020 Meeting.

Aldersperson Nelson moved to approve the Board of Park Commissioners minutes from the May 21, 2020 meeting, seconded by Aldersperson Raasch. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Nelson, Thiel Collar, Klinkenberg, Kunding, Raasch, Soquet, Jennings

2. Consideration and Approval of donation from De Pere Girls Softball Association. *

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that De Pere Girls Softball is interested in doing maintenance on field #1 and #2 to help improve the lip on the fields.

Aldersperson Raasch moved to approve the donation from De Pere Girls Softball Association, seconded by Aldersperson Chandik-Kunding.

Ryan Jennings inquired about watering the new sod on the fields.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that the park department will work with girls softball for watering the fields and there is a temporary system at Optimist Park that can be utilized.

Upon vote, the above motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Amy Chandik Kunding, Aldersperson
AYES:	Nelson, Thiel Collar, Klinkenberg, Kunding, Raasch, Soquet, Jennings

3. Consideration and Possible Action to Approve Changes to Brown County Boat Launch Pass Agreement. *

Marty Kosobucki, Director of Parks, Recreation and Forestry explained the municipalities that are part of the Brown County Boat Launch agreement met to review the current boat launch fees. Due to the rising cost of maintenance, and what surrounding communities are charging, all municipalities are in favor of increasing the boat launch fees for both daily and season passes. Staff recommends the park board approve the increase in fees as stated in the agreement from Brown County.

Alderson Nelson questioned the number of passes sold yearly.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that De Pere receives approximately 1/3 of the season pass revenue. Recently, our season pass revenue has been \$14,000 - \$18,000 per year. Day pass yearly revenue has been as high as \$49,000 and as low as \$29,000, depending on the season.

Alderson Raasch moved to approve the recommended changes to the Brown County Boat Launch Pass Agreement, seconded by Alderson Nelson. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Casey Nelson, Alderson
AYES:	Nelson, Thiel Collar, Klinkenberg, Kunding, Raasch, Soquet, Jennings

4. Consideration and Possible Action to Approve Tenth Amendment for Humana Sports Park.*

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that in the past, Humana was not interested in doing automatic renewals with the lease of the park and a new lease was drawn up every year. This year, the renewal includes the language necessary for automatic renewals.

Alderson Raasch moved to approve the Tenth Amendment for Humana Sports Park, seconded by Alderson Chandik-Kunding.

Alderson Nelson verified that the lease was because Humana owns the land and the city leases and maintains the land for public use.

Marty Kosobucki, Director of Parks, Recreation and Forestry confirmed that the daily maintenance is performed by the Park Department, but Humana is responsible for any capital maintenance. De Pere baseball uses the field there two days a week and the other days it is open to the public for use.

Upon vote, the above motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Amy Chandik Kunding, Alderson
AYES:	Nelson, Thiel Collar, Klinkenberg, Kunding, Raasch, Soquet, Jennings

5. Consideration & Possible Action to Cancel Summer Park Playground Program.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that with all programs we want to make sure they are safe to the public. There have been a lot of programs that have been opened; however the city has control over these programs. The nature of the summer park playground program, where the kids can just drop in and leave when they want to, does not allow the city to have control over attendance. With CDC guidelines, the Health Department and staff does not feel that the playground program can be run safely in 2020.

Alderson Chandik-Kunding verified that the playgrounds will still be open for kids.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that the summer park playground program provides supervisors in the park that have organized activities for the kids to do. All park facilities would still be open, just the playground program would be terminated for 2020.

Melissa Thiel Collar questioned if surrounding communities are doing.

Marty Kosobucki, Director of Parks, Recreation, and Forestry explained that Green Bay is running their program, but only allowing 10 kids to show up and most local communities do not have a playground program.

Alderson Nelson moved to approve cancelling the summer park playground program for 2020, seconded by Ryan Jennings. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderson
SECONDER:	Ryan Jennings
AYES:	Nelson, Thiel Collar, Klinkenberg, Kunder, Raasch, Soquet, Jennings

III. Discussion Items

1. Discussion on topic of taking a Park Tour.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that a number of years ago they used to do a tour of the parks to see what is at each facility and what needs to be done. With the number of member changes and the amount of work being done at the parks, it might be a good idea to take a park tour. Unanimously, the members agreed that a park tour would be appreciated.

RESULT:	DISCUSSED
----------------	------------------

IV. Staff Updates

1. Update on Summer Day Camp.

Paula Rahn, Recreation Superintendent gave an update on summer day camp. She stated that the summer day camp will be starting the week of July 6th with the east side camp running from the lower level of the Community Center and the west side camp on the upper level of the Community Center. There has been a number of people cancelling due to parents still working at home and concerns with COVID.

RESULT:	DISCUSSED
----------------	------------------

2. Update on July Beer Garden.

Marty Kosobucki, Director of Parks, Recreation and Forestry stated that the July beer garden will be cancelled due to the policy of gathering limits of 50 people. We are still hoping to run the August and September beer gardens.

RESULT:	DISCUSSED
----------------	------------------

3. Update on groundbreaking event for VFW Aquatic Facility.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that the pre-construction meeting for the VFW Aquatic Facility is scheduled for June 23rd with a tentative date of July 6th for mobilization, and the week of July 13th or the following week will be groundbreaking. We would love to have all the park board members attend the ground breaking.

RESULT: DISCUSSED

V. Future Agenda Items

Amy Chandik-Kundinger requested an update on how online pool registration is going.

VI. Public Comment Period

This is the last meeting for William Soquet, Teen Advisor. William stated that his first meeting was the “Save Legion Pool” meeting, which was a very exciting first meeting. Since then, the meetings have been a bit calmer. He thanked everyone for being so welcoming, and that he learned a lot and it has been a great two years.

Marty Kosobucki, Director of Parks, Recreation and Forestry, stated that pool rentals are going well and will give an updated on rentals, lap swim and swim lessons at the next meeting.

VII. Adjournment

Aldersperson Raasch moved to adjourn the meeting at 7:05 pm, seconded by Aldersperson Chandik-Kundinger. Upon vote, the motion passed unanimously.

Respectfully submitted,
Grace Lahtela