



Board of Park Commissioners

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Revised Agenda

Thursday, June 18, 2020

6:30 PM

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Board of Park Commissioners** of the City of De Pere will be held on **June 18, 2020** at **6:30 PM**.

Due to the current public health emergency, the meeting will be held electronically and the public may attend this meeting electronically or telephonically by accessing either:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>
OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

THIS MEETING WILL NOT BE HELD IN PERSON.

This meeting may also be rebroadcast on Spectrum Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call

II. Action Items

1. Approve Board of Park Commissioners Minutes from the May 21, 2020 Meeting.
2. Consideration and Approval of donation from De Pere Girls Softball Association. *
3. Consideration and Possible Action to Approve Changes to Brown County Boat Launch Pass Agreement. *
4. Consideration and Possible Action to Approve Tenth Amendment for Humana Sports Park.*
5. Consideration & Possible Action to Cancel Summer Park Playground Program.

III. Discussion Items

1. Discussion on topic of taking a Park Tour.

IV. Staff Updates

1. Update on Summer Day Camp.
2. Update on July Beer Garden.
3. Update on groundbreaking event for VFW Aquatic Facility.

V. Future Agenda Items

VI. Public Comment Period

VII. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Board Members
Alderspersons
Mayor James Boyd
Larry Delo, City Administrator
Judy Schmidt-Lehman, City Attorney
Marty Kosobucki
Carey Danen, City Clerk
City Hall 1st and 2nd Floor
Dennis Krueger, WDP High School
District
William Soquet, Teen Advisor
Johnnie Watkins, Humana
Matt Kriese, Brown County Parks

De Pere Youth Hockey
Tod Maki, De Pere Select Soccer
De Pere Area Chamber of Commerce
Definitely De Pere
Brown County Library – De Pere
TV & Radio Stations
De Pere Rapides Youth Soccer
De Pere Baseball
Ben Villaruel, De Pere School District

Lydia McMorrow, Teen Advisor
De Pere Girls Softball

Notice is hereby given that a majority of the Members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject (s) over which they have decision making responsibility.

***All items marked with an asterisk will be forwarded to the Common Council.**



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 18, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: Grace Lahtela

SUBJECT: Approve Board of Park Commissioners Minutes from the May 21, 2020 Meeting.

ATTACHMENTS:

- Draft Minutes 5-21-2020 (PDF)



Board of Park Commissioners

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Thursday, May 21, 2020

6:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Alderperson Dean Raasch

Attendee Name	Title	Status	Arrived
Casey Nelson	Alderperson	Present	
Amy Chandik Kundinger	Alderperson	Present	
Dean Raasch	Alderperson	Present	
Randy Soquet	Board Member	Present	
Sue Schinkten	Board Member	Present	
Ryan Jennings	Board Member	Present	
Melissa Thiel Collar	Board Member	Present	
Lydia McMorro	Teen Advisor	Present	
William Soquet	Teen Advisor	Present	

Others present: Don Melichar, Park Superintendent/Forester, Paula Rahn, Recreation Superintendent, John McDonald, Recreation Supervisor, and Cindy Lee, Recreation Specialist.

II. Action Items

1. Election of Park Board Chairman.

Alderperson Chandik Kundinger nominated Randy Soquet for Park Board Chairman, seconded by Ryan Jennings. Upon vote, the motion passed unanimously.
Alderperson Chandik Kundinger nominated Ryan Jennings for Park Board Vice Chairman, seconded by Sue Schinkten. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Chandik Kundinger, Alderperson
SECONDER:	Sue Schinkten, Board Member
AYES:	Nelson, Kundinger, Raasch, Schinkten, Soquet, Jennings

2. Approve the Board of Park Commissioners Minutes from the April 23, 2020 Meeting.

Alderperson Raasch moved to approve the Board of Park Commissioners minutes for the April 23, 2020 meeting, seconded by Ryan Jennings. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Ryan Jennings, Board Member
AYES:	Nelson, Kundinger, Raasch, Schinkten, Soquet, Jennings

3. Consideration & Possible Action to Cancel East & West sides of Summer Day Camp for Month of June

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that there has been a lot of staff debate regarding recreation programs; however there has been no direction on Summer Day Camp. Staff feels that with the current environment, it is not feasible to run the program safely. Staff recommends cancelling the program for the month of June and re-evaluating it for July and August.

Discussion followed.

Alderson Chandik Kunder questioned if staff is planning and proactively looking at what needs to be done for July and August to run.

Cindy Lee, Recreation Specialist explained she has been reviewing the current CDC requirements and how the schools are looking at incorporating these changes. She explained the rules for Summer Camp that they are planning on implementing. Staff will meet the kids outside and run through a checklist to make sure the kids are healthy; staff will be signing the kids in and out; kids will be with their camp group for the entire day; there will be smaller groups; no outside field trips, they will all be in house this year; all kids will have their own basket to keep things in; and there will be a basket of shared items per group and these will be sanitized after each use.

Sue Schinken moved to approve cancelling Summer Day Camp for the month of June and look at restarting for the month of July, seconded by Alderson Nelson.

Discussion followed.

Alderson Raasch explained that based on the decision from Council regarding the reopening plan for June 15th, he agrees that this move will allow staff to get items in place. Alderson Raasch feels it is important for kids to have activities available outside of the home and plans should be in place to move forward and get the city open. Sue Schinken questioned if there has been anything done online to get kids excited about camp and provide home activities.

Cindy Lee, Recreation Specialist explained there has been a lot of communication with camp families providing an overview on how camp will be different.

Ryan Jennings noted his appreciation to Cindy for all the information and questioned if anything is being done when creating pods to match similar interests.

Cindy Lee, Recreation Specialist explained that when creating pods they are looking at matching best friends, siblings and similar interests; however, all pods rotate through all activities to create diverse camp days.

Melissa Thiel Collar thanked Cindy for all of the work she has done reviewing the CDC guidelines. She stated it is an outstanding program that both kids and parents look forward to, and it is clear that she has put in a lot of work to try to provide a safe environment for the kids.

After discussion, the above motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinken, Board Member
SECONDER:	Casey Nelson, Alderson
AYES:	Nelson, Kunder, Raasch, Schinken, Soquet, Jennings

4. Consideration & Possible Action to Cancel Summer Park Playground Program for Month of June

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that the Summer Playground Program is similar in nature to Summer Day Camp. Staff feels that if Day Camp is cancelled for the month of June, that it is appropriate to cancel the Playground Program as well and re-evaluate for the months of July and August.

Alderson Raasch verified the details of the Playground Program and feels delaying opening until the end of June works with Council timing decisions.

Alderson Chandik Kunder moved to approve cancelling the Summer Park Playground Program for the month of June, seconded by Sue Schinken. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Sue Schinkten, Board Member
AYES:	Nelson, Kunding, Raasch, Schinkten, Soquet, Jennings

5. Consideration and Possible Action Regarding Opening Legion Pool for the 2020 Summer Season

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that City Council approved a reopening plan. In this plan, open swim would not be offered until further notice; however lap swim, swim lessons and limited rentals would be permitted. Marty explained that there are a large number of communities throughout Wisconsin that are not opening, or delaying the opening, of their pools. To try to avoid mechanical issues, the pool has to be filled regardless. Staff feels that if the pool has to be filled and chemicals added, we can open safely with the plan that has been prepared and provide some type of benefit to the city. Marty detailed the opening plan which includes opening June 15th with a maximum capacity of 30 in the facility. Lap swim and rentals would be offered for \$2 per swimmer for a 45 minute time frame. The balance of the hour would be used to clean and sanitize the facility by staff. Rentals would be for a minimum of 10 swimmers and a maximum of 25 and offered during regular business hours. Swim lessons would be offered starting on June 29th, allowing staff to prepare and advertise the lessons.

Sue Schinkten questioned if the \$2 swimmer fee was for both residents and non-residents. Marty Kosobucki, Director of Parks, Recreation and Forestry explained that the current plan was to have the same fee for both residents and non-residents, but priority would be given to residents.

Alderperson Raasch questioned the attendance numbers and the chlorine based chemical system with regards to COVID.

John McDonald, Recreation Supervisor explained that there hasn't been any research done to see if chlorine kills the virus; however the EPA states a disinfectant with 1-2 ppm will kill the virus. Pools are required to operate between 2-10 ppm and Legion Pool runs at 3-5 ppm, making underwater one of the safest places to be.

Alderperson Chandik Kunding questioned the reservation process.

Ryan Jennings questioned if a waiver is going to be required to use the facility and what council actually approved.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that council approved offering limited rentals, lap swim and swim lessons, and for there to be no open swim. Council did not approve any attendance numbers, but the maximum attendance is what staff feels could be handled safely.

Alderperson Nelson questioned if there will be dedicated time for lap swim and rentals.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that there will be a dedicated schedule for lap swim, rentals and swim lessons.

Alderperson Raasch questioned if there will be life guards present for walk up rentals.

John McDonald, Recreation Supervisor explained that there will be an on-call schedule and there will be 1-2 guards on standby in case there is a rental.

Alderperson Chandik Kunding questioned if there was going to be any limits on the number of rentals per person.

Sue Schinkten moved to approve opening Legion Pool for the 2020 summer season as presented by staff, seconded by Alderperson Raasch.

Discussion followed.

Aldersperson Raasch questioned what is different with this reopening plan and what was approved by council.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that the plan provides details on the fees, facility attendance limits and when the facility will open. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Dean Raasch, Aldersperson
AYES:	Nelson, Kundinger, Raasch, Schinkten, Soquet, Jennings

6. Consideration and Possible Action to Approve Bid for VFW Aquatic Facility.*

Marty Kosobucki, Director of Parks, Recreation and Forestry stated that six bids were received for the VFW Aquatic Facility and the consultant was pleased with the results. Both staff and the consultant recommend approving the base bid #1 and alternate bid #2 to the lowest bidder Howard Immel for \$6,297,500. Even with the addition of alternative bid #2, which includes resurfacing of the parking lot, the project is still under budget. Aldersperson Raasch moved to approve base bid #1 and alternate bid #2 to Howard Immel, Inc. for \$6,297,500, seconded by Ryan Jennings.

Discussion followed.

Aldersperson Raasch commented that he is very happy that progress is moving forward on the aquatic center.

Aldersperson Nelson questioned what the next step is.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that if council approves the bid, the consultant will work to get the contracts signed with the hope to break ground the first week of July. The contract does require that the aquatic center is up and running prior to the end of May 2021.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Ryan Jennings, Board Member
AYES:	Nelson, Kundinger, Raasch, Schinkten, Soquet, Jennings

III. Staff Updates

1. Update on EAB Tree Removals and Planting.

Don Melichar, Park Superintendent/Forester gave an update on the EAB tree removals and planting. He stated that since the first of the year, there has been approximately 100 ash trees removed, over 90 on the list to be removed and many more to be marked for removal. As far as planting, out of the 22 letters that were sent out with the grant, only seven were returned and the trees have been planted.

RESULT:	DISCUSSED
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2. Update on ADRC & Use of Community Center

Paula Rahn, Recreation Superintendent gave an update on the ADRC use of the Community Center, stating that Brown County gave a 60 day notice they were cancelling their facility use agreement effective August 1st. They will still be delivering meals to De Pere residents and the surrounding areas, but not serving in house meals at the Community Center.

RESULT: DISCUSSED

3. Update on Recreation Programs in Relation to Re-Opening Plan of the City
- Marty Kosobucki, Director of Parks, Recreation and Forestry stated that staff is looking at what recreational programs can be reopened and offered to the public in a safe manner, but there is no set schedule yet.

RESULT: DISCUSSED

4. Update on status of Legion Park Restroom building.
- Marty Kosobucki, Director of Parks, Recreation and Forestry gave an update on the status of the Legion Park restroom building. McMahon has the plans and specifications done and are working with the engineering department to get the project manual ready.

RESULT: DISCUSSED

5. Update on status of Beer Gardens in 2020.
- Marty Kosobucki, Director of Parks, Recreation and Forestry provided an update on the 2020 Beer Gardens. The June beer garden has been cancelled and the remaining ones will be looked at on a month by month basis.

RESULT: DISCUSSED

IV. Future Agenda Items

None

V. Public Comment Period

Sue Schinkten announced that she is resigning from the park board. As of June 1st, she will no longer be a resident of the City of De Pere. She stated that she was appointed to the park board the same time Marty Kosobucki was hired as the director of parks. It has been very rewarding and has enjoyed working with everyone.

Randy Soquet announced that Sue Schinkten has been on the park board since 2006 and thanked her for her service. He also mentioned that Bill Volpano served on the park board from 1994 until a couple of months ago and George Brown from 2001 until last month.

VI. Adjournment

Sue Schinkten moved to adjourn the meeting at 7:45 pm, seconded by Alderperson Chandik Kundinger. Upon vote, the motion passed unanimously.

Respectfully submitted,
Grace Lahtela



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 18, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Consideration and Approval of donation from De Pere Girls Softball Association. *

The De Pere Girls Softball Association is asking for approval to do some renovation on two of the diamonds at Optimist Park. The diamond maintenance is valued at \$12,500 and is explained in the attachment.

Staff recommends approving the donation.

ATTACHMENTS:

- optimist Park Proposal(PDF)

Tower Sports LLC

21110 Main Street, Collins, WI 54207
920.772.4422 | www.hhcivcon.com

2.2.a

Mr. Jason Sinkula
De Pere Girls Softball Association
De Pere, WI
polbearicteam@sbcglobal.net

April 16, 2020

Re: Optimist Park – 2-Softball Fields Maintenance

Jason

Thank you for the opportunity to submit a bid on the above-mentioned project. The scope of work is as follows:

Field #1 / Field #2

Both fields have a drop in grade behind the infield fly area. Some areas are more extreme than others but all area needs to be addressed to avoid a tripping hazard.

We propose to grade to a smooth transition from the back of infield fly area to the outfield. In some areas this transition may be low stretching out as far as 10'-0 into the outfield. All areas disturbed will be infilled with Top Soil and finished with Sod.

For the total lump sum price of**\$12,750.00**

Exclusions: Watering of new sod.

Payment terms as follows:

50% payment 5-days prior to mobilization
100% balance of payment within 10 days of owner acceptance.
All work to be performed by experienced labor.

Regards

Accepted:

Donald E. Traska
Vice President-Tower Sports LLC
21110 Main Street
Collins, WI 54207
Office: 920-772-4422
Cell: 920-629-4516

Accepted _____
Title _____
Date _____

Attachment: optimist Park Proposal (9693 : Consideration and Approval of donation from De Pere Girls Softball Association.)



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 18, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Consideration and Possible Action to Approve Changes to Brown County Boat Launch Pass Agreement. *

The City of De Pere currently cooperates with other municipalities to offer a Brown County Boat Launch Pass. A person can purchase a boat launch pass that allows them to use all the public boat launches in Brown County. We have three boat launches (Bomier, Fox Point and Perkofski) that are included with the Brown County Season Pass. Municipal representatives have met to analyze the current rates and believe we should consider an increase.

Due to the timing of this, we were not able to generate a summary and recommendation for changes prior to the agenda packet going out. I have included a summary of boat launch fees from municipalities outside of Brown County.

Staff will provide a recommendation and summary at the Park Board meeting.

ATTACHMENTS:

- Copy of Boat Landing Fee Comparison_2020 (XLSX)
- 1989 Boat Landing Program History (PDF)

2020 Annual and Daily Boat

Location:	# of launches	Daily	Annual	Senior Annual
Brown Co	8	\$	5	\$ 35
Geano Beach	1		\$	50
Oconto Co	13	\$	5	\$ 30
City of Shawano*	9		\$	25
Door Co	7	\$	7	40-55
Kewaunee Co	1	\$	8	60-80
Kewaunee Co	1	\$	8	45-65
Winnebago Co*	8	\$	7	\$ 35
Lake Winnebago launches*			\$	50
Marinette	4	\$	3	\$ 25
Manitowoc Marina	1	\$	6	\$ 60
Milwaukee Co	4	6.75-15.50	64.50-155	55-105
Waukesha Co*	4	\$7-9	\$	90
City of Racine	1	\$8-18	65-145	
Racine Co	2	\$7-11	\$65-115	
Huron MI (out of state comp)			\$	75
Dane Co*	7	\$	8	\$ 40-50

*Comparisons not equal due to Great Lakes Access in Brown Co

t Launch Fee Comparison

Commercial Fee 2nd sticker Notes

\$	60	\$	5	\$30 senior 62+
				private/one launch lane Primarily inland lakes
		\$	30	resident and non Lake Michigan pass (Algoma) resident and non Lake Michigan pass (kewaunee)resident and non non resident \$45
				based on boat size, 8 diff. fee schedules
				8 diff. fee schedules
				access to Lake Erie (comparable fishery) resident and non

EXECUTIVE OFFICE

THOMAS D. CUEN
COUNTY EXECUTIVE*Brown County*305 EAST WALNUT, P. O. BOX 1600 • GREEN BAY, WISCONSIN 54305-5600
PHONE (414) 436-3355

January 17, 1989

COPY FOR YOUR
INFORMATIONChairman Van Dreel and Members of the
Education and Recreation Committee

RE: Boat Launch Fees

Gentlemen:

Prior to the Holidays, a meeting was held with Mayor Halloin, and Chet Miller of Green Bay, Mayor Nusbaum of De Pere, Pat Vaile of Brown County Planning, Bob Sheedy and myself to discuss the possibility of implementing a uniform boat launch fee system for those governmental entities. We were able to arrive at a consensus and put forth a proposal which has already been accepted by Green Bay and in concept by De Pere with their formal consideration on February 2nd. The proposal for your consideration is summarized as follows:

- 1) Annual fees will be \$20.00 or a daily fee of \$3.00. There will be no distinction between resident and non-resident fees.
- 2) Revenue generated from the sale of season stickers will be distributed as follows: Brown County 70%, City of Green Bay 25%, and City of De Pere 5%.
- 3) All daily fee revenue will be retained by the launch site owner.
- 4) Annual stickers will be sold by all three entities and at other appropriate sites.
- 5) Persons who use multiple vehicles will be allowed to purchase one additional season sticker for ~~\$5.00~~ ^{\$3.00} (persons wishing to do this must purchase the additional sticker at the Brown County Treasurer's Office and must furnish proof of vehicle ownership. Both vehicles must be registered to the same address.
- 6) Each governmental entity will patrol their own launch site(s).

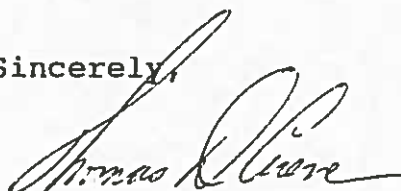
Attachment: 1989 Boat Landing Program History (9686 : Consideration and Approval of changes to Boat Launch Pass agreement.)

Chairman Van Dreel and Members of the
Education and Recreation Committee
January 17, 1989
Page 2

- 7) All ordinances, fines, forfeitures will be the same and revenue from such will be retained by each entity.
- 8) All expenses associated with implementation of this system shall be deducted from the revenue of sticker sales (ie. cost of stickers, daily envelopes, money containers, signs).
- 9) During 1989 a comprehensive survey will be done to determine actual usage of each ramp, the intent is to develop accurate statistics to be used for allocating season sticker revenue for the following year.

Should you have any questions or concerns that you wish to discuss prior to your meeting, please do not hesitate to contact Bob Sheedy or myself.

Sincerely,



Thomas D. Cuene
Brown County Executive

c.c. Chet Miller, Green Bay Park Director
Bob Sheedy, Brown County Park Director
Jerold Perkofski, De Pere Park Director

TDC:cld

Attachment: 1989 Boat Landing Program History (9686 : Consideration and Approval of changes to Boat Launch Pass agreement.)

February 15, 1989

RESOLUTION ESTABLISHING A UNIFORM
BOAT LAUNCH FEE SYSTEM FOR BROWN COUNTY

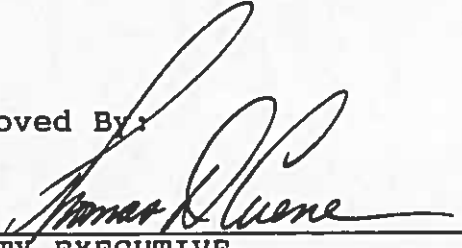
WHEREAS, Brown County is desirous of establishing a uniform fee system for boat launching at public ramps within its borders, and

WHEREAS, establishment of such a system would be in the best interest of the boating public by eliminating the need for multiple launch passes, and

WHEREAS, the City of Green Bay, City of De Pere and Brown County have reached a consensus on implementation of such a system.

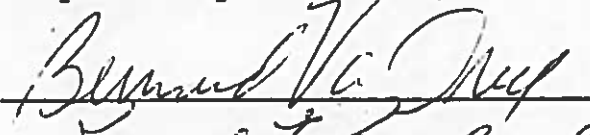
NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors does hereby grant approval of a uniform fee system for boat launching and authorizes the appropriate County officials to take the necessary action required to implement such a proposal as outlined in attachment A of this resolution.

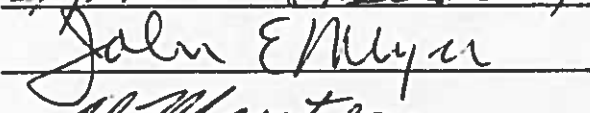
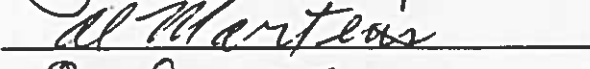
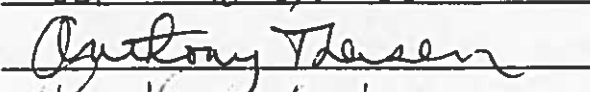
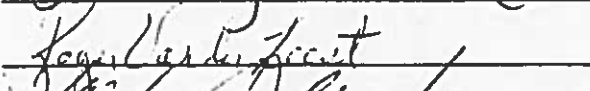
Approved By:


COUNTY EXECUTIVE

Dated 2/17, 1989

Respectfully submitted,



EDUCATION & RECREATION COMMITTEE

Final draft approved by Corporation Counsel

Attachment: 1989 Boat Landing Program History (9686 : Consideration and Approval of changes to Boat Launch Pass agreement.)

RESOLUTION ESTABLISHING A UNIFORM
BOAT LAUNCH FEE SYSTEM FOR BROWN COUNTY

ATTACHMENT A

- 1) Annual fees will be \$20.00 or a daily fee of \$3.00. There will be no distinction between resident and non-resident fees.
- 2) Revenue generated from the sale of season stickers will be distributed as follows: Brown County 70%, City of Green Bay 25%, and City of De Pere 5%.
- 3) All daily fee revenue will be retained by the launch site owner.
- 4) Annual stickers will be sold by all three entities and at other appropriate sites.
- 5) Persons who use multiple vehicles will be allowed to purchase one additional season sticker for \$3.00 (persons wishing to do this must purchase the additional sticker at the Brown County Treasurer's Office and must furnish proof of vehicle ownership. Both vehicles must be registered to the same address.
- 6) Each governmental entity will patrol their own launch site(s).
- 7) All ordinances, fines and forfeitures will be consistent and revenue from such will be retained by each entity.
- 8) All expenses associated with implementation of this system shall be deducted from the revenue of annual sticker sales (ie. cost of stickers, daily envelopes, money containers, signs) with the balance of the proceeds being returned for use on projects related to the launch sites.
- 9) During 1989 a comprehensive survey will be done to determine actual usage of each ramp, the intent is to develop accurate statistics to be used for allocating season sticker revenue for the following year.

9(c)

City of De Pere

Wisconsin

City Hall
335 South Broadway
De Pere, Wisconsin 54115-2593



Municipal Service Cent
925 South Sixth Stre
De Pere, Wisconsin 54115-1119

January 9, 1989



JAN 10 1989

Thomas Cuene, Executive
Brown County
5th Floor, Northern Building
305 East Walnut Street
Green Bay, WI 54301

Re: Uniform Launch Fee and Procedures Within Brown County

Dear Mr. Cuene:

At their regular scheduled Park Board meeting of January 5, 1989 the Board approved the concept of developing a uniform launch fee and procedures within Brown County. It was the Board's understanding that the concept should be established by February of 1989 so other governmental bodies within Brown County will be aware of the City of De Pere's action, so they may proceed with developing a uniform system. The details of developing a uniform system will be discussed in more detail at our February 2, 1989 Park Board meeting, so I would like to meet with you so we may discuss some of these items in more detail.

The information we received was from Mayor Nancy Nusbaum after she attended a meeting on December 12, 1988 with you and other individuals from Brown County and the City of Green Bay. I would like to list the various items that were discussed and the understanding I have of these items.

- 1) City of De Pere will establish a launch fee system for the boating season of 1989.
- 2) City of De Pere will charge an annual fee of \$20, and a daily fee of \$3. There will be no distinction between resident and non-resident.
- 3) Annual fees will be based on a common sticker which will be sold at various locations (it will be discussed in more detail at a later date) throughout Brown County.
 - a) Fees collected from this annual sticker will be distributed with De Pere receiving 5%, Green Bay

Attachment: 1989 Boat Landing Program History (9686 : Consideration and Approval of changes to Boat Launch Pass agreement.)

Thomas Cuene, Executive
Brown County
January 9, 1989
Page 2

receiving 25%, and Brown County 70%. These percentages will be determined after all administrative costs have been deducted.

- 4) Daily fees will be collected and retained by individual governmental bodies.
- 5) City of De Pere will be responsible for purchasing a collection box, an informational sign at the launch location, and daily launch fee envelopes. The annual stickers will be funded from the administrative costs of the annual launch fee program.
- 6) It is also my understanding that the patrolling of the De Pere launch site was discussed by you and Mayor Nancy Nusbaum and there was some indication that Brown County may be interested in fulfilling this function.

I realize there are several other details that will have to be worked out, but I feel these should be discussed once we meet so we may iron out the various aspects of developing a uniform launch fee and procedures throughout Brown County.

I would appreciate if we would be able to meet in the near future so I may have additional information prior to my February 2, 1989 Park Board meeting, at which I plan to discuss the launching fees in more detail.

Sincerely,



Jerold Perkofski
Director of Parks, Recreation & Forestry

JP:pm

cc: Mayor Nancy Nusbaum
Chet Miller
Bob Sheedy✓

Attachment: 1989 Boat Landing Program History (9686 : Consideration and Approval of changes to Boat Launch Pass agreement.)

October 20, 1999

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION INCREASING THE UNIFORM BOAT
LAUNCH FEE FOR BROWN COUNTY

WHEREAS, in February, 1989, the City of Green Bay, the City of DePere, and Brown County implemented a uniform fee system for boat launching at public ramps within their borders, eliminating the need for multiple launch passes; and

WHEREAS, the annual boat launch fee established by DePere, Green Bay and Brown County in February, 1989 was \$20.00; and

WHEREAS, this system has worked well for the past 10 years for boaters in Brown County, Green Bay and DePere, and now the three communities recommend that the annual fee be increased to \$30.00.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that it hereby approves and does hereby increase the annual boat launch fee for the County from \$20 to \$30, to go into effect for the year 2000 season.

Respectfully submitted,

EDUCATION & RECREATION
COMMITTEE

Approved by:

Nancy J. Neusha
COUNTY EXECUTIVE
Date Signed: 11/3/99
Final Draft Approved by Corporation Counsel



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Attachment: 1989 Boat Landing Program History (9686 : Consideration and Approval of changes to Boat Launch Pass agreement.)



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 18, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Consideration and Possible Action to Approve Tenth Amendment for Humana Sports Park.*

We have received a request again from Humana to extend the current lease for Humana Sports Park. Most of the language is consistent with the past amendment, however they have installed verbiage to "automatically renew after 12 months unless otherwise stated....".

Staff recommends approval of the lease amendment.

ATTACHMENTS:

- 10th Amendment Vacant Land - De Pere WI~ (DOCX)

TENTH AMENDMENT TO LEASE

THIS AGREEMENT is executed this ____ day of _____, 2020 by and between CITY OF DE PERE, a Wisconsin Municipal Corporation ("City"), and HUMANA INSURANCE COMPANY, a Wisconsin corporation f/k/a EMPLOYERS HEALTH INSURANCE COMPANY ("Humana").

WITNESSETH

WHEREAS, pursuant to that certain Lease Agreement, City is currently leasing from Humana, 22 acres located at 1100 Employers Boulevard, City of De Pere, Brown County, Wisconsin, Humana desires to extend the Term of the Lease Agreement for a period of Twelve (12) months, and the City has agree to such extension on the terms and conditions contained herein.

WHEREAS, the Lease made by and between the parties will expire on October 31, 2019, and the parties are desirous of extending the term thereof.

NOW, THEREFORE, for valuable and other good consideration, the receipt and sufficiency, of which is hereby acknowledged and the promises and covenants herein contained, it is mutually agreed as follows:

1. The above recitals are true and correct and are hereby incorporated in this Eighth Amendment as if set forth herein at length. Any and all capitalized terms not defined herein shall have the definitions set forth in the Lease.
2. The term of the Lease shall be extended for a period of Twelve (12) months to commence on November 1, 2020 and to expire on October 31, 2021 and shall automatically renew for 12 months unless otherwise terminated by either party in accordance with section 3.
3. The Lease may be terminated by either party at any time upon thirty (30) days written notice.
4. The City shall keep the park in good condition in accordance with the maintenance schedule contained in Exhibit A attached hereto.
5. All other provisions, terms and conditions of the Lease shall remain in full force and effect throughout the extension period as identified herein.
6. This Amendment, and any subsequent amendment or consent provided in connection with the Lease, may be executed in counterparts (each of which shall be deemed an original but all of which together shall constitute one and the same Amendment) and shall become effective when one or more counterparts have been signed by each of the parties and delivered to the other party. In the event that any signature is delivered by facsimile transmission or by e mail delivery of a ".pdf" format data file, or by electronic signature pursuant to ESIGN or UETA, or similar laws such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such were an original thereof.

-- SIGNATURE PAGE TO FOLLOW --

IN WITNESS WHEREOF, the parties have executed this Amendment to Lease and delivered this agreement as the date first above written.

AGREED AND ACCEPTED:

Witness:

HUMANA
HUMANA INSURANCE COMPANY
A Wisconsin corporation

By: _____
Its: _____

CITY
CITY OF DE PERE
A Wisconsin Municipal Corporation

By: Michael J. Walsh
Its: Mayor

EXHIBIT A
Maintenance Schedule

- General mowing - 1x/week
- Mowing of all ball fields - 1x/week
- Trimming- 1x/every two weeks
- Ball diamond grooming - 1x/week. Daily if active.
- Bathroom maintenance - 1x/week. Daily if active.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 18, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: Paula Rahn

SUBJECT: Consideration & Possible Action to Cancel Summer Park Playground Program.

At this time, staff is recommending that the Park Playground Program be cancelled for rest of the summer. The reasons for this recommendation include:

- Due to the drop-in nature of the program, holding the program would promote comingling of large groups of children from different families.
- We would need to limit the number of children attending, leading to children being turned away, which goes against the very nature and rich history of the program.
- Sharing supplies and equipment is not recommended at this time.
- Staffing issues - many Playground Leaders are in the process of securing other jobs due to cancellation of program in June.

Thank you for your time and consideration.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 18, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Discussion on topic of taking a Park Tour.

With many new park board members, I would like to bring up the topic for discussion about taking a tour throughout some of our key park facilities. The Park Board historically did this once a year to view different updates and improvements, however we have not done so in a while. Historically, we would take one meeting and have a limited agenda and then rent a passenger van to visit various parks and/or facilities.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 18, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: Paula Rahn

SUBJECT: Update on Summer Day Camp.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 18, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Update on July Beer Garden.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 18, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Update on groundbreaking event for VFW Aquatic Facility.
