



Common Council

Regular Meeting

Final Minutes

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Tuesday, June 18, 2024

7:30 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:30 PM by James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Mike Eserkaln	Aldersperson	Present	
Pamela Gantz	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Devin Perock	Aldersperson	Present	
John Quigley	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the June 4, 2024 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Shana Defnet Ledvina, Aldersperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley

4. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC

None.

5. Recommendation from the Board of Public Works to remove existing Service Signs on S. Broadway & Bicentennial Park and revise draft Civic Sign Policy.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Aldersperson
SECONDER:	Pamela Gantz, Aldersperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley

6. Recommendation from the Board of Public Works on Award of Contract 24-08 Manhole Rehabilitation to Great Lakes TV Seal, Inc. in the amount of \$46,825.00.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

7. Recommendation from Finance/Personnel Committee to accept donation from Capital Credit Union for Technical Rescue Equipment for the Fire Department in the amount of \$5,700.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

8. Recommendation from Finance/Personnel Committee to increase the Donation Threshold requiring committee and council approval to \$1,001.

Alderperson Hansen asked if Council would receive notification of donations under threshold amount; City Administrator Larry Delo responded that is not the intention of the policy.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

9. Recommendation from the License Committee on renewal applications for the licensing period of July 1, 2024 to June 30, 2025.

A. Class "A" Fermented Malt Beverage/"Class A" Intoxicating Liquor Licenses.

Alderperson Carpenter reported that the License Committee is recommending approval of all renewal applications contingent on the completion of Police Department background checks.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

B. Class "A" Fermented Malt Beverage License.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

C. Class "B" Fermented Malt Beverage Licenses.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

D. Class "B" Fermented Malt Beverage/"Class C" Wine License.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

E. Class "B" Fermented Malt Beverage/"Class B" Intoxicating Liquor Licenses.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

F. Class "B" Malt Beverage/"Class B" Intoxicating Liquor Reserve License.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

10. Ordinance #24-11 Creating Section 13-13 under Chapter 13- City Finances of the De Pere Municipal Code relating to Refund of Certain Overpayments to the City of De Pere.

Finance Director/Treasurer Pam Manley explained that this policy was spurred by the conversion to the new Park & Sec software, which revealed that there were many open small balances (i.e., credits towards a future class). Director Manley emphasized that if anyone requests a refund on one of these small overpayments, staff will issue it.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

11. Ordinance #24-12 Amending Chapters 26, 66, and 70 of the De Pere Municipal Code.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

12. Resolution #24-53 Approving Compliance Maintenance Annual Report for Wastewater Collection System.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

13. Resolution #24-54 Authorizing Agreement for Consulting Services between City of De Pere and Elevate97 Logistics Company, LLC (Design Services for I-41 City Sign).

Public Works Director Scott Thoresen reported that two bidders submitted their proposals without some of the requirements requested, so staff did not consider them further. Elevate 97 provided more detail in their proposal, and will include options for both renovating or replacing the current sign. City Administrator Larry Delo answered questions about life expectancy for a new sign, noting that staff would like to get at least ten years of life before it would need to be refurbished. He explained that the current sign was built in a such a unique and proprietary manner that it is very difficult to refurbish.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Devin Perock, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

14. Resolution #24-55 Authorizing Brown County Intergovernmental 2024-2025 Property Tax Bill Agreement (Tax Bill Preparation, with Mailing Option).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

15. Resolution #24-56 Approving Proposal and Agreement with Finance System of Green Bay, Inc.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

16. Appointment by Mayor Boyd to the Board of Park Commissioners (teen advisor position).

Resident James Lyga was appointed to the teen advisor position.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

17. Future agenda items.

Alderperson Hansen asked if the City could consider following the Village of Ashwaubenon's policy for the purchase of street trees. In their program, residents only pay \$100, and the village subsidizes the rest. City Administrator Larry Delo said this will be referred to Parks Director Marty Kosobucki for possible Board of Park Commissioners consideration.

18. Adjournment.

Alderperson Ledvina moved, seconded by Alderperson Carpenter to adjourn the meeting at 7:49 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk