



Plan Commission

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Final Minutes

Monday, December 16, 2013

7:30 PM

De Pere City Hall Council Chambers

Call to Order

The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
Derek Beiderwieden	Commissioner	Excused	
James Boyd	Aldersperson	Present	
Jim Kalny	Commissioner	Present	
Larry Lueck	Aldersperson	Excused	
Elizabeth Runge	Commissioner	Present	
Steve Taylor	Commissioner	Present	
Michael J. Walsh	Mayor	Present	

Also present: City Planning Director Ken Pabich, and members of the public.

2. Approval of the minutes of the October 29, 2013 Plan Commission meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Aldersperson
SECONDER:	Steve Taylor, Commissioner
AYES:	Boyd, Kalny, Runge, Taylor, Walsh
EXCUSED:	Derek Beiderwieden, Larry Lueck

3. Review a Conditional Use Application for an Overnight Shelter Facility at 290 Reid Street (Pennings Building) in a Single & Two Family Residence (R-2) District. Applicant: St. Norbert College. *

Ken Pabich reviewed the conditional use application. Mayor Walsh motioned to approve, seconded by James Boyd.

Mayor Walsh motioned to open the meeting for public comments, seconded by Jim Kalny. Upon vote, motion carried unanimously.

Karina O'Malley and Tony Pichler both spoke in favor of the conditional use permit.

Dan Robinson, St. Norbert College, expressed his appreciation for the Plan Commission's consideration.

Mayor Walsh motioned, seconded by Jim Kalny, to go back to regular order.

Upon vote, the motion carried unanimously to approve the conditional use application, with the recommendations from staff being met. The conditional use requires a Class I public notice, and then will be forwarded to the City Council meeting on January 7th.

4. Review the CSM Application for a two lot and single outlot CSM at 647 Black Earth Drive. Agent: Steve Bieda. *

Ken Pabich stated that the CSM has been modified since it was approved by the Plan Commission. It is a 2 lot CSM with a single outlot which will be dedicated to the city for a park. Upon vote, the motion carried unanimously to approve the application. This item is scheduled to go to the City Council on December 17th for approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Kalny, Commissioner
SECONDER:	Steve Taylor, Commissioner
AYES:	Boyd, Kalny, Runge, Taylor, Walsh
EXCUSED:	Derek Beiderwieden, Larry Lueck

5. Review the CSM Application for a two lot CSM on Grant Street and College Avenue.
Applicant: City of De Pere.
The site plan for this project was approved by the Plan Commission and City Council.
The CSM needs to be modified to change existing property lines for Lots 1 & 2 to accommodate parking, and some easements were updated as well. The CSM application does not require City Council approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Taylor, Commissioner
SECONDER:	Elizabeth Runge, Commissioner
AYES:	Boyd, Kalny, Runge, Taylor, Walsh
EXCUSED:	Derek Beiderwieden, Larry Lueck

6. Review the CSM Application for a two lot and single outlot CSM on Ravine Road.
Applicant: Van Horn / City of De Pere. *
Ken Pabich reviewed the CSM application, which will be forwarded to the City Council for approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Jim Kalny, Commissioner
AYES:	Boyd, Kalny, Runge, Taylor, Walsh
EXCUSED:	Derek Beiderwieden, Larry Lueck

7. Elect Plan Commission Vice Chair.
Steve Taylor motioned, seconded by Jim Kalny, to elect James Boyd as Plan Commission Vice Chair. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Taylor, Commissioner
SECONDER:	Jim Kalny, Commissioner
AYES:	Boyd, Kalny, Runge, Taylor, Walsh
EXCUSED:	Derek Beiderwieden, Larry Lueck

Adjournment

Mayor Walsh motioned, seconded by Jim Kalny, to adjourn the meeting at 7:50 pm.

Respectfully submitted,
Carey Danen