



Historic Preservation Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Monday, June 19, 2017

6:00 PM

De Pere City Hall Council Chambers

Call to Order

The meeting was called to order at 6:00 PM by Chairperson Mike Fleck

Attendee Name	Title	Status	Arrived
Scott Crevier	Alderman	Present	
Mike Fleck	Chairperson	Present	
Gene Hackbarth	Commissioner	Present	
Brian Netzel	Vice Chairperson	Excused	
Sue Sands	Commissioner	Excused	
Adam Turriff	Commissioner	Present	
Joanne Vomastic-Muka	Commissioner	Present	

Also present: City Planner Peter Schleinz.

2. Approval of the minutes of the May 15, 2017 Historic Preservation Commission meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mike Fleck, Chairperson
SECONDER:	Gene Hackbarth, Commissioner
AYES:	Crevier, Fleck, Hackbarth, Turriff, Vomastic-Muka
EXCUSED:	Brian Netzel, Sue Sands

3. Discussion regarding the progress of the City of De Pere Intensive Survey Update.

City Planner Peter Schleinz provided an update on the intensive survey. The consultant, Heritage Research LTD completed the field work last week, which included doing research with the De Pere Historical Society members. Approximately 125 properties were surveyed. Peter stated that the consultant identified three potential new districts, not including the East River Drive district which was identified in the 2001 intensive survey, but is no longer eligible. Gene Hackbarth clarified that the properties surveyed are 40 years and older. Since this is a discussion only item, no action needed to be taken at this time.

RESULT:	DISCUSSED
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4. Discussion and action regarding Historic Preservation Commission support for Wisconsin's Historic Tax credit.

Gene Hackbarth presented this agenda item, emphasizing that it is extremely important for members of the community to know about the changes proposed for the state historic tax credits. He composed a sample letter opposing that portion of the budget that proposes the tax credit cuts, with the recommendation that the Commission approve this letter and send it to Governor Walker, as well as local representatives and senators. Adam Turriff moved, seconded by Mike Fleck, to approve the letter. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Adam Turriff, Commissioner
SECONDER:	Mike Fleck, Chairperson
AYES:	Crevier, Fleck, Hackbarth, Turriff, Vomastic-Muka
EXCUSED:	Brian Netzel, Sue Sands

5. Discussion and action regarding the HPC desired focus elements of a Certificate of Appropriateness.

City Planner Peter Schleinz explained the four sample versions of a certificate of appropriateness. After staff review, he felt both the New Glarus sample and the Milwaukee sample were better models as opposed to the Evansville and Raleigh ones. The main reason why these samples were favored was due to the shorter length of the applications. While the Evansville one was very thorough, it was felt that the length of the seven page application would be intimidating to property owners to complete. Discussion followed, and both Scott Crevier and Adam Turriff agreed with staff's recommendation. Gene Hackbarth added that he would like the application form to be available online. He also suggested that the De Pere COA include the following note, which is included on the New Glarus application: "NOTE: Ordinary maintenance and repairs may be undertaken without a certificate of appropriateness provided the work involves repairs to existing features of structure or site, or replacement of elements of a structure with pieces identical in appearance of the structure or site and does not require a building permit." After further discussion, it was agreed that a combination of elements of both the New Glarus and Milwaukee certificates of appropriateness be incorporated into the City of De Pere's COA. Scott Crevier moved, seconded by Gene Hackbarth, to support the staff recommendation of a hybrid between the New Glarus/Milwaukee forms. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Gene Hackbarth, Commissioner
AYES:	Crevier, Fleck, Hackbarth, Turriff, Vomastic-Muka
EXCUSED:	Brian Netzel, Sue Sands

6. Future Agenda Items.

Scott Crevier provided an update on the placement of the Joliet Marker. He spoke with the Parks Director and the marker will likely be located along the river. Staff should be able to place the marker without having to go before the Parks Board. Gene Hackbarth asked if Scott would be able to have a recommendation for the placement of the marker for the July HPC meeting. Scott agreed that it would be ready for the July meeting.

Gene Hackbarth reported that the City of De Pere recently received a certificate of congratulations from the National Park Service in celebration of the 50th anniversary of the National Historic Preservation Act of 1966, for being a Certified Local Government since September 17, 2002.

RESULT:	DISCUSSED
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Adjournment

Scott Crevier moved, seconded by Adam Turriff, to adjourn the meeting at 6:33 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker