



Historic Preservation Commission

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Regular Meeting

Agenda

Monday, June 20, 2016	6:00 PM	De Pere City Hall Council Chambers
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Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Historic Preservation Commission** of the City of De Pere will be held on **June 20, 2016** at **6:00 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

This meeting can be viewed LIVE at www.depere.tv. This meeting is also rebroadcast on TW Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at www.depere.tv.

Call to Order

1. Roll Call
2. Approval of the minutes of the May 16, 2016 Historic Preservation Commission meeting.
3. Stowe/Expressions Historic Plaque at 375 Main Avenue. Discussion and possible action.
4. 432 N. Broadway Owner Request. Discussion item only.
5. CLG Subgrant Update. Discussion item only.

I. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the City Planner's office at 339-4043 by Noon on the day of the meeting so that arrangements can be made.

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Joe De Rose, Historic Preservation Division
Cortney Larson, Expressions Photography Studio

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: June 20, 2016

DEPARTMENT: Historic Preservation Commission

FROM: Kelly Barker

SUBJECT: Approval of the minutes of the May 16, 2016 Historic Preservation Commission meeting.

ATTACHMENTS:

- HPC_May2016_Minutes_Draft (PDF)



Historic Preservation Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Monday, May 16, 2016

6:00 PM

De Pere City Hall Council Chambers

Call to Order

The meeting was called to order at 6:00 PM by Vice Chairperson Brian Netzel

Attendee Name	Title	Status	Arrived
Scott Crevier	Aldersperson	Present	
Mike Fleck	Chairperson	Excused	
Gene Hackbarth	Commissioner	Present	
Brian Netzel	Vice Chairperson	Present	
Kate Sabel	Commissioner	Excused	
Sue Sands	Commissioner	Present	
Adam Turriff	Commissioner	Excused	

Also present: City Planning Director Kim Flom.

- Approval of the minutes of the April 18, 2016 meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Gene Hackbarth, Commissioner
AYES:	Scott Crevier, Gene Hackbarth, Brian Netzel, Sue Sands
EXCUSED:	Mike Fleck, Kate Sabel, Adam Turriff

- Proposed location of the Marquette-Jolliet Wisconsin Historical Marker #189

Gene Hackbarth reported that this State Historical Society marker, formerly located at Crevier Commons, is currently in storage at the City Parks Department due to the pending redevelopment of the Crevier Commons site. The Definitely De Pere Design Committee has been working with the state and local historic societies to identify a new location for the sign. Gene Hackbarth motioned, seconded by Scott Crevier, to approve the recommendation for a site just south of the Claude Allouez bridge, on the east approach along Front Street. Discussion followed regarding alternate sites that were considered, and the positioning of the sign. The sign has a single face, and the source of funds to purchase a second face would have to be determined. Landscaping at the base has not been part of the discussion at this point. Discussion followed regarding the potential merits of mounting the sign on the bridge pier wall instead. The appropriate contact to obtain permission to mount on the bridge would have to be obtained from the Public Works Department.

Gene Hackbarth amended the previous motion, seconded by Scott Crevier, to include both possible mounting options. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gene Hackbarth, Commissioner
SECONDER:	Scott Crevier, Aldersperson
AYES:	Scott Crevier, Gene Hackbarth, Brian Netzel, Sue Sands
EXCUSED:	Mike Fleck, Kate Sabel, Adam Turriff

- CLG Sub-Grant Update and Timeline

Attachment: HPC_May2016_Minutes_Draft (4849 : Minutes)

City Planning Director Kim Flom reported that the Memorandum of Agreement has been received and signed by the Mayor. It will be returned to the state, and they will then provide documentation that will be used to issue a Request for Proposal. Kim anticipates that this will occur sometime in June or July. After the state approves the selected candidate, the project can begin. Gene Hackbarth explained the scope of the intensive survey: the consultant will evaluate all properties within city limits that are 50+ years of age. Gene stated that it would be within the purview of the HPC to alert the consultant to any buildings that were overlooked the first time. The initial intensive survey was completed in 2001; the State Historical Society recommends that they be updated every 15-20 years. Gene confirmed that the City will not incur any additional costs for this project beyond the grant money awarded. He noted that the De Pere Historical Society covered the cost of printing copies of the survey in 2001 which were made available to the public.

5. St. Norbert College Historic District

Gene Hackbarth reported that the State Historical Society has received the nomination packet from consultant Tim Heggland, and it is now in the queue for review by their Architectural Inventory Commission sometime later this year. Following that, it will be forwarded to the National Park Service for their review. The nomination includes the following buildings: St Joseph Church, Main Hall (which is already listed individually), Boyle Hall, the Heating Plant & Maintenance Building, St. Joseph Priory, Van Dyke Hall, Burke Hall, Sensenbrenner Hall, McCormick Hall, and the St. Joseph Church Utility Building (which is part of the district but not contributing).

6. North Broadway Historic Plaque Update

City Planning Director Kim Flom reported that the City Attorney will draft an order form to be sent to the 17 homeowners interested in obtaining plaques. The 2016 Historic Preservation Commission budget has sufficient funds to purchase up to 20, which indicates that a roll over request is not necessary. Kim stated that the 2017 budget will again include a request for plaque funding. Discussion followed regarding information that should be included with the order form regarding placement of the plaque.

7. Future Agenda Items

Scott Crevier requested an update on the potential location of the St. Francis Xavier Mission marker and related property ownership questions. Gene Hackbarth requested an update on proposed revisions to the Historic Preservation ordinance.

Adjournment

Sue Sands motioned, seconded by Scott Crevier, to adjourn the meeting at 6:32 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen

City of De Pere, Wisconsin

**Request For Historic Preservation Commission Action**

MEETING DATE: June 20, 2016

DEPARTMENT: Plan Commission

FROM: Peter Schlein

SUBJECT: Stowe/Expressions Historic Plaque at 375 Main Avenue. Discussion and possible action.

In early June 2016, the City was informed that a historic preservation plaque was stolen from property at 375 Main Avenue. The west side business (Expressions Photography Studio) was formerly known as Stowe Drug Store.

The business owner would like to replace the plaque, so staff recommended bringing this item to the Historic Preservation Commission. Because we are currently beginning the implementation phase for the North Broadway residential plaques, it is possible that this plaque could be added to that program. The cost of this plaque may be different than the residential design, but the same percentage costs share could be used.

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: June 20, 2016

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: 432 N. Broadway Owner Request. Discussion item only.

ATTACHMENTS:

- Email Correspondence(DOCX)

From: James Williams [mailto:james@versagrate.com]
Sent: Tuesday, June 07, 2016 9:57 AM
To: Kimberly T. Flom
Subject: 432 North Broadway - Historic Preservation Committee

Kim,

We recently purchased the house next to us, which over the past 50 years has been a multi-unit rental. It is nationally listed and is a contributing house in the Broadway Historic District.

Here's the page on it:

<http://www.wisconsinhistory.org/Content.aspx?dsNav=Nrc:Id-5,N:4294963828-4294963814&dsNavOnly=N:1189&dsRecordDetails=R:HI1812>

The last few owners have done little maintenance to the property, and as a result it is in very poor condition. We purchased it so that it would cease to continue as a poorly maintained rental house, but we are mulling our options as to what to do with it.

I am contacting you to see if the Historic Preservation Committee has any interest in touring the house and perhaps giving an opinion on the condition and discuss our options moving forward. We want to avoid demolishing it, but I'm also not sure it is possible to return it to a habitable structure. The committee's feedback on this matter would be helpful.

I think it would also be helpful for the committee to see what is happening to these houses when they are converted to uses that were not originally intended, and then poorly maintained for decades. It seems that city policy should be enacted to prevent such decay in the future, both for the welfare of the tenants and the historic integrity of De Pere.

Best Regards,

James Williams
434 North Broadway

Attachment: Email Correspondence (4837 : 432 N. Broadway Owner Request. Discussion item only.)

City of De Pere, Wisconsin

**Request For Historic Preservation Commission Action**

MEETING DATE: June 20, 2016

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: CLG Subgrant Update. Discussion item only.

City staff sent the signed MOA to the State Historical Society (SHPO) on May 24 and are now waiting for SHPO to send the signed purchase order, MOA, qualified consultant resumes and reporting forms as notification that the project can begin. In the meantime, we are reviewing the work program and drafting an RFP for the Intensive Survey project.