



Board of Park Commissioners

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Revised Agenda

Thursday, June 20, 2019

6:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Board of Park Commissioners** of the City of De Pere will be held on **June 20, 2019** at **6:30 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

This meeting can be viewed LIVE at www.depere.tv. This meeting is also rebroadcast on Spectrum Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call

II. Action Items

1. Approve Board of Park Commissioners Minutes from the May 16, 2019 Meeting.
2. Approve \$2,500 Donation from Wochinske Family Foundation for the Recreation Scholarship Fund.*
3. Approve \$650 donation from Nicolet Bank for Recreation Scholarship Fund.*
4. Approve \$500 Donation from Kwik Trip, Inc. for Upper Level Flooring*
5. Approve \$250 donation from Woman's Club of De Pere to Recreation Scholarship Fund*
6. Review and approve conceptual design for Legion Aquatic Facility.
7. Consider Change Order for Bomier Boat Launch to Include Repaving of Current Parking Area.*
8. Approve Agreement with Fox River Navigation System Authority for Water Line.*

III. Staff Updates

1. Update on Recreational Scholarship Applications.
2. Update on the Beer Garden Planning Status.
3. Status of VFW Playground Installation.
4. Status of VFW Pool Demolition.
5. Status of the RFP for Technical Design and Construction Management for VFW Pool.

IV. Public Comment Period

V. Future Agenda Items

VI. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Board Members
Alderspersons
Mayor Michael J. Walsh
Larry Delo, City Administrator
Judy Schmidt-Lehman, City Attorney
Marty Kosobucki
Carey Danen, City Clerk
City Hall 1st and 2nd Floor
John Zegers, WDP High School District
William Soquet, Teen Advisor
Wochinske Family Foundation
Nicolet Bank
Patrick Skalecki, Graef

De Pere Youth Hockey
Tod Maki, De Pere Select Soccer
De Pere Area Chamber of Commerce
Definitely De Pere
Brown County Library – De Pere
TV & Radio Stations
De Pere Rapides Youth Soccer
De Pere Baseball
Ben Villaruel, De Pere School District
Lydia McMorrow, Teen Advisor
De Pere Area Women’s Club
Kwik Trip, Inc.
Jeremy Cords, Fox River Navigational
System Authority

Notice is hereby given that a majority of the Members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject (s) over which they have decision making responsibility.

***All items marked with an asterisk will be forwarded to the Common Council.**



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 20, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Grace Lahtela

SUBJECT: Approve Board of Park Commissioners Minutes from the May 16, 2019 Meeting.

ATTACHMENTS:

- Draft Minutes 5-16-19 (DOC)



Board of Park Commissioners

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Thursday, May 16, 2019

6:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member Randy Soquet

Attendee Name	Title	Status	Arrived
Ryan Jennings	Aldersperson	Excused	
Amy Chandik Kunding	Aldersperson	Excused	
Dean Raasch	Aldersperson	Present	
George Brown	Board Member	Excused	
Sue Schinkten	Board Member	Present	
Randy Soquet	Board Member	Present	
Bill Volpano	Board Member	Present	
Lydia McMorro	Teen Advisor	Excused	
William Soquet	Teen Advisor	Present	

Others present were John McDonald, Recreation Supervisor and Don Melichar, Park Superintendent/Forester.

II. Action Items

1. Approve Board of Park Commissioners Minutes from the April 18, 2019 Meeting.

Aldersperson Raasch moved to approve the Board of Park Commissioners minutes from the May 16, 2019 meeting, seconded by Sue Schinkten. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Sue Schinkten, Board Member
AYES:	Dean Raasch, Sue Schinkten, Randy Soquet, Bill Volpano
EXCUSED:	Ryan Jennings, Amy Chandik Kunding, George Brown

2. Approve \$500 donation from JW Flooring towards Upper Level Flooring Project.*

Bill Volpano moved to approve the \$500 donation from JW Flooring for Upper Level Flooring at the Community Center, seconded by Aldersperson Raasch. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Volpano, Board Member
SECONDER:	Dean Raasch, Aldersperson
AYES:	Dean Raasch, Sue Schinkten, Randy Soquet, Bill Volpano
EXCUSED:	Ryan Jennings, Amy Chandik Kunding, George Brown

3. Approve donation proposal from De Pere Girls Softball to rebuild the old batting cages.*

Aldersperson Raasch moved to approve the donation proposal from De Pere Girls Softball to rebuild the old batting cages, but for the rebuilding of the old cages to happen after the newly constructed cage is operational, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Bill Volpano, Board Member
AYES:	Dean Raasch, Sue Schinkten, Randy Soquet, Bill Volpano
EXCUSED:	Ryan Jennings, Amy Chandik Kunding, George Brown

4. Approval of \$500 Donation from Tundra Apparel & Promotions for Beer Garden*

Alderperson Raasch moved to approve a \$500 donation from Tundra Apparel & Promotions for the Beer Garden seconded by Sue Schinkten.

Discussion followed.

Alderperson Raasch questioned how sponsors were going to be recognized and if other sponsors were being accepted.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Sue Schinkten, Board Member
AYES:	Dean Raasch, Sue Schinkten, Randy Soquet, Bill Volpano
EXCUSED:	Ryan Jennings, Amy Chandik Kunding, George Brown

5. Approve bid from Bluemel's for VFW Playgournd surfacing in the amount of \$64,424.*

Alderperson Raasch moved to approve the bid from Bluemel's for VFW playground surfacing in the amount of \$64,424, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Bill Volpano, Board Member
AYES:	Dean Raasch, Sue Schinkten, Randy Soquet, Bill Volpano
EXCUSED:	Ryan Jennings, Amy Chandik Kunding, George Brown

6. Approve request from Celebrate De Pere for renting Fairgrounds and waiver of fee.

Sue Schinkten moved to approve Celebrate De Pere renting the Fairgrounds property and waving the fees for the event, seconded by Bill Volpano.

Discussion followed.

Alderperson Raasch commented that Brown County is charging a fee and questioned why the city should consider waiving the park use fee.

Marty Kosobucki, Director of Parks, Recreation and Forestry stated that the city has always waived the park use fee when the event was held at Voyageur Park and Celebrate De Pere has requested the fee waiver for the new venue.

Alderperson Raasch questioned what was done differently so the bald eagles are not impacted.

Marty Kosobucki stated that Celebrate De Pere worked with Joe Henry at the Wisconsin Department of Natural Resources (WDNR) regarding restriction on the event set-up due to the eagles nest and has received confirmation from Joe of the new approved set-up.

Sue Schinkten moved to open the meeting at 6:38 pm, seconded by Alderperson Raasch.

Upon vote, the motion passed unanimously.

Carl Castelic from Celebrate De Pere commented on the revised plans for the event. At first, the majority of events were going to take place in the tree area on the De Pere side of the Fairgrounds property. When the committee was made aware of the regulations

related to the eagles nest, they met with the Wisconsin Department of Natural Resources and the US Fish and Wildlife Service. With the activity and noise restriction with the eagles nest, the events were relocated to the Brown County side. With the new layout, the De Pere side is only being used for traffic control and volunteer parking. Brown County is requiring them to pay the park use fee and they will look at a possible waiver next year. Alderperson Raasch questioned if the city was supplying any resources and how those fees would be handled. He also commented that the biggest concern he has heard was with the event being moved to the fairgrounds, the city of De Pere is not being promoted as much.

Carl Castelic stated that Voyageur Park has site size constrictions. Moving the event to the Fairgrounds allows more events to be added. Free shuttle services will still be offered for transportation to both the east and west sides of downtown. Also, the same non-profit organizations will be involved with the event.

Bill Volpano moved to close the meeting to public comment at 7:48 pm, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

Upon vote, the above motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Bill Volpano, Board Member
AYES:	Dean Raasch, Sue Schinkten, Randy Soquet, Bill Volpano
EXCUSED:	Ryan Jennings, Amy Chandik Kunding, George Brown

7. Approve consultant for Forestry inventory update.*

Don Melichar, Park Superintendent/Forester explained that the city currently has a tree inventory system, but over the years it has fallen behind with updates and is inaccurate. This provides for a consultant to physically go out into the field, pinpoint the location, species and size of all terrace trees and update the system. They will also inspect the trees and report any damage or disease found.

Alderperson Raasch moved to approve the bid from Ranger Services for \$20,000 for forestry inventory update, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Bill Volpano, Board Member
AYES:	Dean Raasch, Sue Schinkten, Randy Soquet, Bill Volpano
EXCUSED:	Ryan Jennings, Amy Chandik Kunding, George Brown

8. Approve final design for VFW Aquatic Facility.

Alderperson Raasch moved to approve the final design for the VFW Aquatic Facility, seconded by Bill Volpano.

Discussion followed.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that there were two minor changes to the plan. The low diving board was removed and the placement of the Veteran Memorial was relocated. Originally the memorial was going to be located at the front entry of the aquatic facility; however, the new location is near the sidewalk. The reasoning behind moving it was that the aquatic facility is only open for a couple of months. Relocating the memorial near the sidewalk provides a greater opportunity for more people to view it.

Upon vote the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Bill Volpano, Board Member
AYES:	Dean Raasch, Sue Schinkten, Randy Soquet, Bill Volpano
EXCUSED:	Ryan Jennings, Amy Chandik Kunding, George Brown

9. Approve and recommend to City Council a budget for VFW Aquatic Facility.*

Alderperson Raasch moved to approve the construction budget for the VFW aquatic facility consistent with the budget estimates prepared by Graef, seconded by Bill Volpano.

Discussion followed.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Bill Volpano, Board Member
AYES:	Dean Raasch, Sue Schinkten, Randy Soquet, Bill Volpano
EXCUSED:	Ryan Jennings, Amy Chandik Kunding, George Brown

10. Consider Approval of proposed 2019 - 2026 Capital Improvement Plan.

Marty Kosobucki reviewed the CIP and explained that fixing Optimist Park playground surfacing was not on the CIP. Originally, for cost saving measures, when the playground surfacing was installed at Optimist Park, part is poured in place and part is crushed rubber. Last year in the CIP, replacing the crushed rubber surface with poured in place was in the budget, however it didn't receive much support at the budget workshop and the mayor took it out. Due to the lack of support, currently it is not in the CIP, but it could be added back in.

Discussion followed.

Alderperson Raasch moved to approve the CIP with the addition of fixing the Optimist Park playground surfacing inserted between regrading VFW softball field/fence repair and Kelly Danen fencing repairs, seconded by Sue Schinkten. Upon vote, the motion passed unanimously.

III. Staff Updates

1. Update on status of Bomier Boat Launch renovation.

Marty Kosobucki, Director of Parks, Recreation and Forestry stated that the Bomier Boat Launch renovations will be starting soon and the preconstruction meeting is scheduled for June 17th.

2. Update on completion of Legion Tennis/Pickleball courts.

Marty Kosobucki, Director of Parks, Recreation and Forestry stated that there has been a lot of interest in the pickleball courts and we are hoping that they will be open by Memorial Day.

RESULT:	DISCUSSED
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3. Update on tennis court lighting at De Pere High School.

Marty Kosobucki, Director of Parks, Recreation and Forestry commented that the start date for the De Pere tennis court lighting is June 10th and it looks like there will be one lighted court.

RESULT:	DISCUSSED
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IV. Future Agenda Items

Marty Kosobucki, Director of Parks, Recreation and Forestry stated that Legion Pool will be in the next agenda. The consultants didn't anticipate the changes that needed to be done, but will have them ready in June.

V. Public Comment Period

Alderson Raasch questioned the ground breaking ceremony of the community garden
 Marty Kosobucki, Directory of Parks, Recreation and Forestry stated the after many obstacles, the ground breaking ceremony took place on Tuesday May 14th. There are 25 food plots and 19 are sold. If all goes well with this location, the extension office will look into a possible west side location.
 Sue Schinkten questioned when the VFW Aquatic Center construction would potentially start.
 Marty Kosobucki stated that the demolition of the building is potentially scheduled to start on June 1st.
 There were some problems encountered with the emergency siren running through the pool building that needed to be solved. Construction of the new facility would not start until August or September at the earliest.

VI. Adjournment

Alderson Raasch moved to adjourn the meeting at 7:25 pm, seconded by Sue Schinkten.
 Upon vote, the motion passed unanimously.

Respectfully submitted,
 Grace Lahtela



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 20, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Don Melichar

SUBJECT: Approve \$2,500 Donation from Wochinske Family Foundation for the Recreation Scholarship Fund.*

ATTACHMENTS:

- Wochinske Donation (DOCX)

CITY OF DE PERE MEMO



To: Board of Park Commissioners
From: Don Melichar
Date: June 16, 2019

RE: **Approve Donation from Wochinske Foundation**

This memo is to seek the Board of Park Commissioner's approval for the De Pere Parks, Recreation and Forestry Department to accept a donation of \$2,500 for the Wochinske Foundation to be placed in the Recreation Scholarship Fund.

This is the tenth year that Jim and Kathy Wochinske have donated to this fund. In total they have contributed \$21,000 to the Recreation Scholarship fund. They appreciate that the City offers this for our residents and truly enjoy contributing to this great program.

Thank you for your consideration in this matter. If you have any questions, concerns or comments, please do not hesitate to contact me.

Attachment: Wochinske Donation (8423 : Approve \$2,500 Donation from Wochinske Family Foundation for the Recreation Scholarship Fund.*)



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 20, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Approve \$650 donation from Nicolet Bank for Recreation Scholarship Fund.*

Aldersperson Hansen and his fellow employees at Nicolet Bank have raised money to be donated to the Recreation Scholarship Fund.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 20, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Paula Rahn

SUBJECT: Approve \$500 Donation from Kwik Trip, Inc. for Upper Level Flooring*

Staff is seeking approval to accept a \$500 donation from Kwik Trip, Inc. towards the flooring project for the upper level of the Community Center. The final phase of our flooring renovation includes removing the VCT tile in the hallways, large Pine Rm., kitchen and storage room on the upper level and replacing it with luxury vinyl plank flooring, which is what was currently installed on the lower level. Total cost of this project is nearly \$22,000. The entire project is to be funded through private donations.

Thank you for your time and consideration.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 20, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Paula Rahn

SUBJECT: Approve \$250 donation from Woman's Club of De Pere to Recreation Scholarship Fund*

Staff is seeking approval to accept a \$250 donation from Woman's Club of De Pere to the Recreation Scholarship Program. Their mission is to enrich the quality of life in our city and area and hope this donation will assist our organization in carrying out this focus. To date, this program has awarded 316 scholarships to youth/families in our community for participation in city sponsored recreation programs, co-sponsored sports programs or pool passes for families to enjoy!

Current balance in our account is \$24,789.19.

Thank you for your time and consideration.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 20, 2019

DEPARTMENT: Parks, Recreation & Forestry

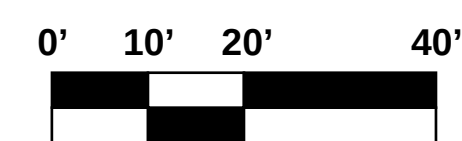
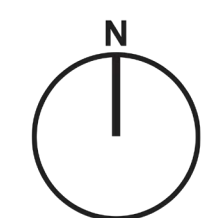
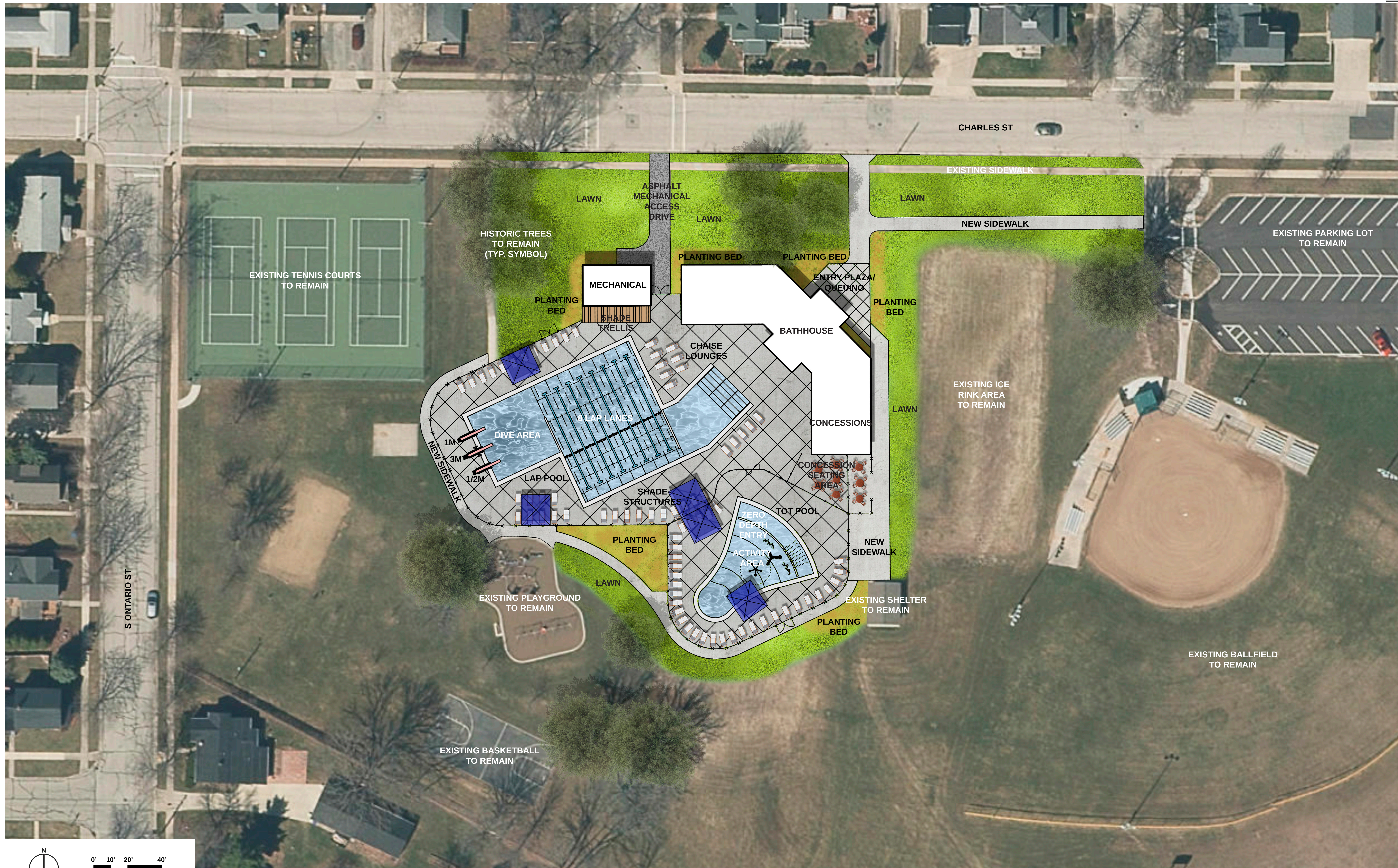
FROM: Marty Kosobucki

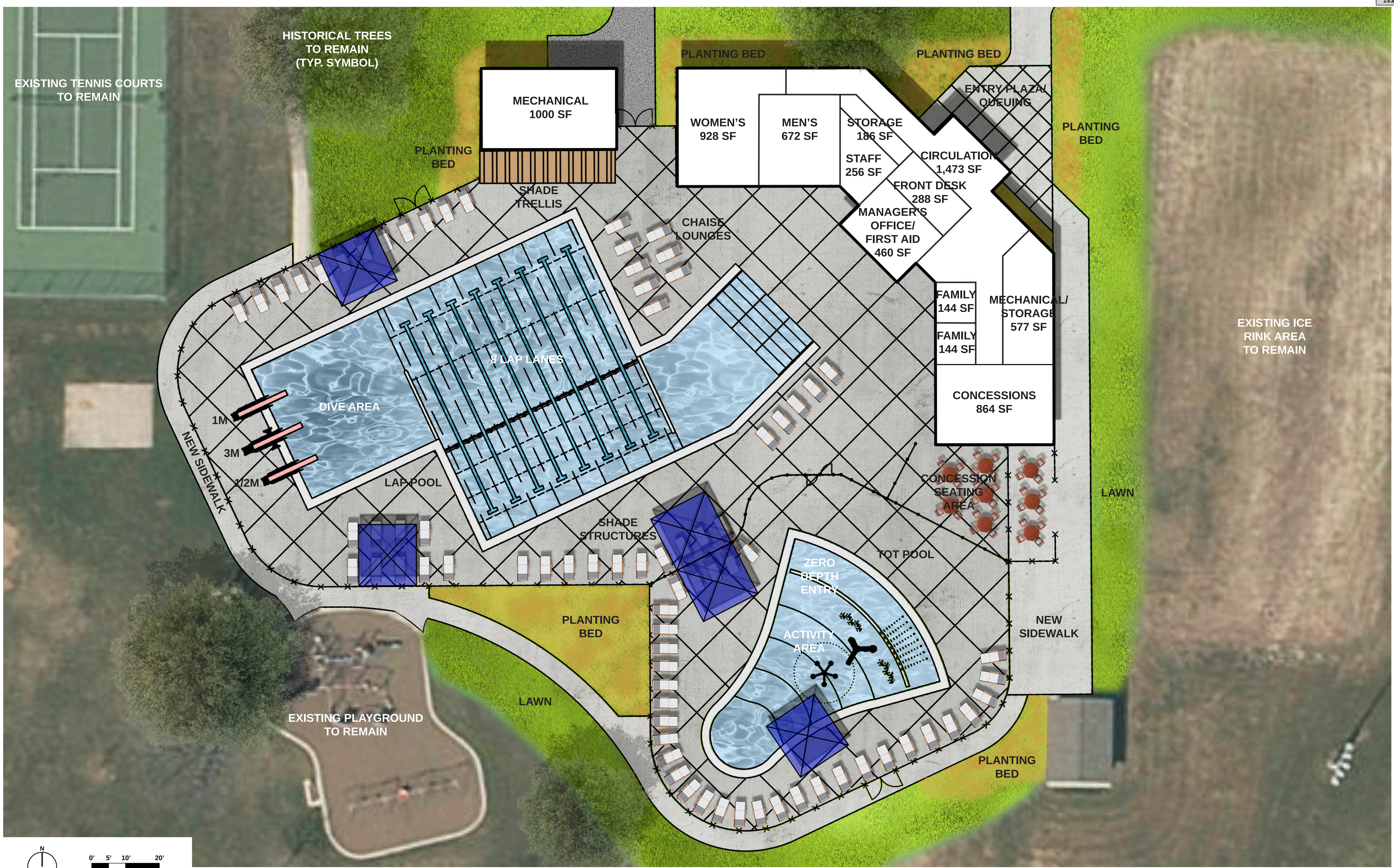
SUBJECT: Review and approve conceptual design for Legion Aquatic Facility.

The Park Board recommended (in April) some moderate to significant changes to the design of Legion Pool. Enclosed is the conceptual design created by Graef and their team based on feedback and direction given to them from the Park Board members. The new design attempts to expand the square footage of shallow space to be consistent with the current pool, and also attempts to stay clear of our historic Oak Trees located in the park.

ATTACHMENTS:

- Legion Park Graphics Package(PDF)
- Legion Park_001 (JPG)
- Legion Park_002 (JPG)
- Legion Park_003 (JPG)
- Legion Park_004 (JPG)
- Legion Park_005 (JPG)
- Legion Park_006 (JPG)
- De Pere Aquatic Facilities_Single Option Const Cost Opinions_6-12-19_Legion Final (PDF)
- Amenities List_Legion_6-12-19 (PDF)





De Pere Aquatic Facility at Legion Park

De Pere, Wisconsin



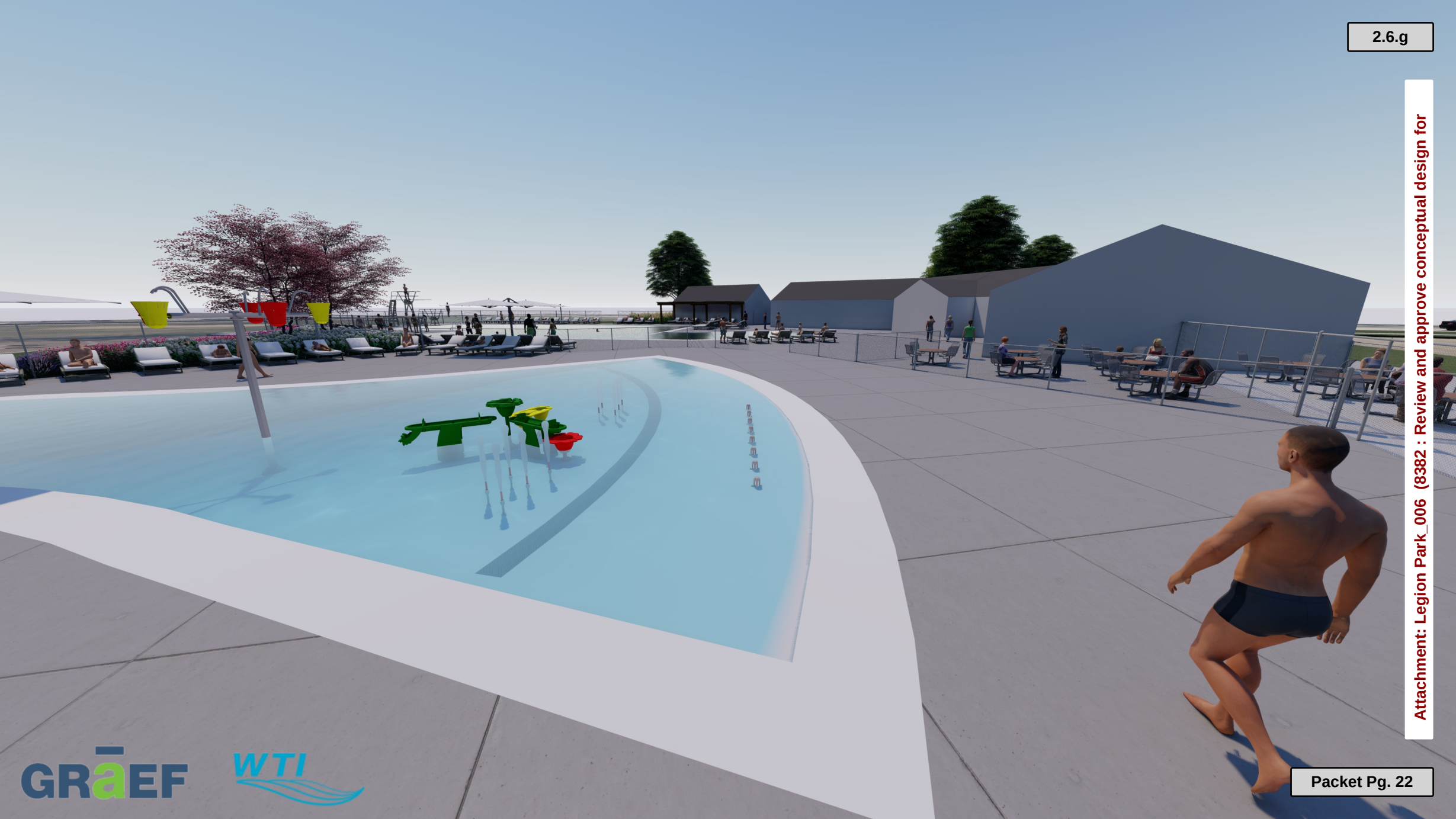














FINAL CONCEPT PLAN
OPINION OF PROBABLE CONSTRUCTION COST
DE PERE AQUATIC FACILITY AT LEGION PARK
DE PERE, WI
6/12/19



Attachment: De Pere Aquatic Facilities_Single Option Const Cost Opinions_6-12-19_Legion Final (8382 : Review and approve conceptual

ELEMENT	QUANTITY		UNIT COST	COST
<u>Construction</u>				
<u>Site Development/Park</u>				
Demolition of Misc Site Elements	Allowance	x	\$8,000.00	\$8,000
Erosion Control	Allowance	x	\$3,000.00	\$3,000
Earthwork, Cuts/Fills/Grading	Allowance	x	\$25,000.00	\$25,000
Site Utilities (Excavation & Backfill)	Allowance	x	\$25,000.00	\$25,000
Concrete Sidewalk/Entry Area	8,015 SF	x	\$5.50	\$44,083
Maintenance Access Drive (4" Asph/10" CABG)	135 SY	x	\$28.00	\$3,780
Parking/Access Drive Lot Curb and Gutter	35 LF	x	\$18.00	\$630
Site Electrical/Lighting	Allowance	x	\$18,000.00	\$18,000
Decks and Walkways	21,800 SF	x	\$8.50	\$185,300
Deck Drainage	19,620 SF	x	\$3.25	\$63,765
Turf & Irrigation	17,800 SF	x	\$2.75	\$48,950
Landscape	Allowance	x	\$13,000.00	\$13,000
Pool Deck Lighting	Allowance	x	\$28,000.00	\$28,000
Perimeter Fence & Interior Barriers	750 LF	x	\$66.00	\$49,500
Subtotal - Site				\$516,000
<u>Architecture</u>				
New Bathhouse	6,000 SF	x	\$230.00	\$1,380,000
Mechanical Building	1,000 SF	x	\$180.00	\$180,000
Shade Trellis	400 SF	x	\$40.00	\$16,000
Subtotal - Architecture				\$1,576,000
<u>Aquatics</u>				
Lap Pool	7,735 SF	x	\$235.00	\$1,817,725
Tot Pool	1,685 SF	x	\$220.00	\$370,700
Interactive Water Features	Allowance	x	\$35,000.00	\$35,000
Deck Equipment	Allowance	x	\$95,000.00	\$95,000
Diving - 1/2 meter	1 EA	x	\$18,300.00	\$18,300
Diving - 1 meter	1 EA	x	\$29,000.00	\$29,000
Diving - 3 meter	1 EA	x	\$46,000.00	\$46,000
<u>General Works</u>				
Existing Pool Demolition	8,705 SF	x	\$10.00	\$87,050
Existing Bathhouse Demolition	4,570 SF	x	\$4.50	\$20,565
Existing Pool Decking Demolition	16,445 SF	x	\$2.50	\$41,113
<u>General Items</u>				
Access	3 EA	x	\$10,000.00	\$30,000
Safety Equipment	1 LS	x	\$17,000.00	\$17,000
Testing & Maintenance	1 LS	x	\$10,000.00	\$10,000
Vacuum - Robotic	2 EA	x	\$13,000.00	\$26,000
Vacuum - Manual	1 EA	x	\$6,500.00	\$6,500
Subtotal - Aquatics				\$2,650,000
Subtotal - Estimated Construction Cost				\$4,742,000
Contingency	15%	x	\$4,742,000.00	\$711,300
Total Estimated Construction Cost				\$5,453,300



FINAL CONCEPT PLAN
OPINION OF PROBABLE CONSTRUCTION COST
DE PERE AQUATIC FACILITY AT LEGION PARK
DE PERE, WI
6/12/19



ELEMENT	QUANTITY	UNIT COST	COST
<u>Furniture, Fixtures, and Equipment</u>			
<u>Building FFE</u>			
Lockers	200 EA x	\$175.00	\$35,000
Changing Benches	6 EA x	\$300.00	\$1,800
Manager's Desk & Chairs, File Cabinets	1 LS x	\$900.00	\$900
Manager's Computer	1 EA x	\$2,700.00	\$2,700
Registration Computer	1 EA x	\$2,700.00	\$2,700
Desktop Printer	2 EA x	\$500.00	\$1,000
Telephone System	1 LS x	\$800.00	\$800
Communications/PA System	1 LS x	\$3,000.00	\$3,000
Server and WiFi Systems	1 LS x	\$1,000.00	\$1,000
Central Sound System	1 LS x	\$3,000.00	\$3,000
Staff/Break Room Appliances	1 LS x	\$2,000.00	\$2,000
Staff/Break Room Lockers	20 EA x	\$175.00	\$3,500
Staff/Break Room TV	1 EA x	\$800.00	\$800
Staff/Break Room Tables/Chairs	1 LS x	\$1,000.00	\$1,000
First Aid Equipment	1 LS x	\$800.00	\$800
Storage Shelving	15 EA x	\$150.00	\$2,250
Concessions Equipment	1 LS x	\$18,000.00	\$18,000
Public Bulletin Board	2 EA x	\$300.00	\$600
Windows Treatments	1 LS x	\$1,200.00	\$1,200
Bathhouse Maintenance Equipment (Floor/Sanitizing Equip)	1 LS x	\$6,000.00	\$6,000
Point of Sale Equipment	Allowance x	\$75,000.00	\$75,000
Other Misc TV's/Monitors	Allowance x	\$2,000.00	\$2,000
Miscellaneous Furnishings	Allowance x	\$2,000.00	\$2,000
Subtotal			\$167,000
<u>Site FFE</u>			
Lounge Chairs	77 x	\$225.00	\$17,325
Concession Area Tables with Umbrellas/Chairs Set	8 x	\$1,500.00	\$12,000
Trellis Area Tables/Chairs Set	2 x	\$1,500.00	\$3,000
Trash Receptacles - Deck	8 EA x	\$350.00	\$2,800
Large Shade Structures	5 EA x	\$9,000.00	\$45,000
Subtotal			\$80,000
<u>Aquatics FFE</u>			
Winterization Plugs and Equipment	1 LS x	\$1,500.00	\$1,500
First Responder Safety Equipment	1 LS x	\$2,500.00	\$2,500
Deck Directional and Safety Signage	1 LS x	\$2,500.00	\$2,500
Subtotal			\$7,000
Total Estimated Fixtures, Furnishings, and Equipment (FFE)			\$254,000
Total Estimated Capital Costs			\$5,707,300
Design/Bidding (8%)	8% x	\$5,707,300.00	\$457,000
Construction Management (4%)	4% x	\$5,707,300.00	\$228,000
Total Estimated Project Cost			\$6,392,300

Note: Cost does not include competition starting platforms, timing equipment and other competition amenities.

FINAL CONCEPT PLAN
OPINION OF PROBABLE OPERATIONAL COSTS
DE PERE AQUATIC FACILITY AT LEGION PARK
DE PERE, WI
6/12/19

General Information

ID	Pool	Size (SF)	Capacity
A	Lap	7735	421
B	Tot	1685	113

Annual Expenses

<u>Commodity</u>	<u>Cost</u>
Office Supplies	\$ 1,500.00
First Aid	\$ 500.00
Maint & Repair Materials	\$ 2,500.00
Cleaning Supplies	\$ 2,500.00
Uniforms	\$ 750.00
Printing & postage	\$ 1,000.00
Misc	\$ 1,000.00
Subtotal Commodities	\$ 9,750.00

<u>Contract</u>	<u>Cost</u>
Training	\$ 1,200.00
Advertising	\$ 2,800.00
Communications	\$ 2,200.00
Trash Removal	\$ 2,000.00
Services	\$ 1,200.00
Misc.	\$ 750.00
Subtotal Contract	\$ 10,150.00

<u>Chemicals & Utilities</u>	<u>Cost</u>
Electric	\$ 33,347
Water /Sewer	\$ 4,522
Gas	\$ 35,325
Sanitary	\$ 27,412
Chemicals	\$ 3,391
Subtotal Chemical & Utilities	\$ 103,997

<u>Staff</u>	<u>Cost</u>
Manager	\$ 14,784.00
Head Guard	\$ 6,804.00
Lead Instructor	\$ -
WSI	\$ 17,280.00
Lifeguard	\$ 76,296.00
Attendant	\$ -
Concessions manager	\$ 5,544.00
Concessions	\$ 11,232.00
Maintenance & Landscape	\$ 11,880.00
Subtotal Staff	\$ 143,820

Maintenance Reserve	2%	\$ 127,846
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Total Annual Operating Cost Opinion	\$ 395,563
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Annual Operating cost /SF	\$41.99
Annual Operating cost per operational day	\$4,709.08



LIST OF AMENITIES



Legion Park Aquatic Facility – Final Concept Plan

<u>Aquatic Amenities</u>	<u>Building Amenities</u>
• Low Diving Board – ½ meter • Medium Diving Board – 1 meter • High Diving Board – 3 meter • Lap/Recreational Pool ○ General Swim Area (Lap Pool) ○ Lap Area - 8 lanes ○ Stair entry with All-Ages depth area (2-ft – 3 ft depth) • Tot Pool - Separated ○ Zero Depth Entry ○ Tot Activity Area ○ Interactive Water Features • Lounge area/seating • Shade Structures • Deck Equipment • Lighting suitable for evening operation • Multiple (2) Filtration Systems	• Bathhouse with Concession wing • Separate Mechanical Building • Shade Trellis • Inside facility fence line seating for concessions • Outside facility fence line seating for concessions • Community Locker rooms (M/W) • Changing rooms inside locker rooms • Individual Showers • Restrooms • Family Changing Rooms • Family Restroom • Lockers • Managers Office/First Aid Room • Staff Office • Sound System • Front Desk/Entrance Foyer • Mechanical Room/Storage • Security lighting



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 20, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Consider Change Order for Bomier Boat Launch to Include Repaving of Current Parking Area.*

Staff would like the Board of Park Commissioners to consider a change order to the Bomier Boat Launch Renovation project in the amount of \$34,268.90. At least half of the cost is eligible to be funded by one of our grants.

Our current project at Bomier includes the construction of a new parking lot, expansion of the boat launch and development of the passive recreation area along the river. It does not include repaving the existing parking lot. After bids have come in and staff has been able to analyze the financial impacts, we potentially have the ability to include the repaving of the parking lot and utilize some of the grant funding that is not allocated within the project.

The grant from the National Resource Damage Assessment (NRDA) program currently has about \$37,000 in unassigned funding for the project. NRDA will only pay for 50% of eligible costs and if funding is not leveraged/assigned it will go back to the NRDA. Our grant from the Wisconsin Department of Natural Resources (WDNR) is currently fully accounted for. The summary below hopefully explains the funding situation.

Total Bomier Project Costs:	\$531,579.55	(Passive Recreation area is not eligible for NRDA or WDNR Grant funding)
Total Project Costs eligible for NRDA:	\$345,033.00	
50% of Eligible Costs:	\$172,516.50	
Total Grant Funding from NRDA:	\$210,000.00	
Total (NRDA) Grant Funding unassigned:		\$ 37,483.50

In order for this Change Order to move forward, the Board of Park Commissioners would need to execute the following; 1) approval of the change order and 2) recommend to City Council the allocation of at least \$17,200 from unassigned reserves to leverage against grant funding to complete the project.

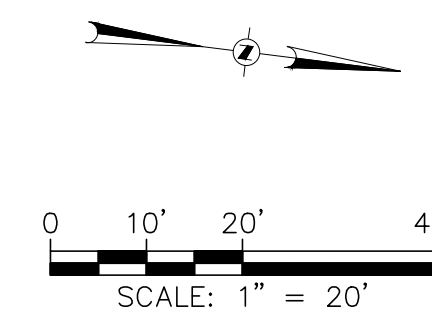
ATTACHMENTS:

- Asphalt Mill and overlay Pricing Request drawing_5-29-19 (PDF)

PROJECT INFORMATION

PARCEL ID:	ED-74, ED-73, ED-80-2, ED-85
PROPERTY OWNER:	CITY OF DE PERE
PROPERTY ADDRESS:	700 FOX RIVER DR
EXISTING ZONING:	R-2
PROPOSED ZONING:	R-2
PROPOSED USE:	BOAT/KAYAK LAUNCH PARKING LOT
REQUIRED SETBACKS:	SPECIFIED BY PLAN COMMISSION

PARKING STALLS EXISTING:	23
PARKING STALLS PROPOSED:	32
HANDICAP STALL PROPOSED:	2 TOTAL, 1 VAN ACCESSIBLE
DISTURBED AREA:	34,555 S.F. = 0.79 AC



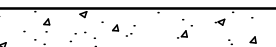
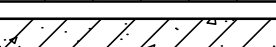
GENERAL NOTES

1. THE BASE SURVEY WAS PREPARED BY THE CITY OF DE PERE IN APRIL 2017. ALL UNDERGROUND UTILITIES AND STRUCTURES HAVE BEEN SHOWN TO A REASONABLE DEGREE OF ACCURACY AND IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO VERIFY THEIR EXACT LOCATION AND TO AVOID DAMAGE THERETO.
2. REFER TO SHEET C100 FOR BENCHMARKS, DATUM, AND TOPOGRAPHIC ELEMENTS.
3. CONTRACTOR SHALL VERIFY LOCATION OF WORK AND REPORT ANY DISCREPANCIES TO THE ENGINEER PRIOR TO COMMENCING WORK.

LAYOUT NOTES

1. ALL DIMENSIONS SHOWN ARE TO THE EDGE OF PAVEMENT OR FACE OF CURB WHERE CONCRETE CURB IS SHOWN.
2. STANDARD CURB RADIUS IS 3' UNLESS INDICATED OTHERWISE.
3. ALL PAVEMENT STRIPING SHALL BE WHITE IN COLOR, 4" WIDE.
4. ALL COORDINATES ARE TO FACE OF CURB IF REFERENCING CURB AND GUTTER.
5. ALL WALL COORDINATES ARE TO BACK OF WALL.
6. CADD FILE WILL BE PROVIDED FOR LAYOUT OF FEATURES.
7. STAIRS/RAILING TO BE PER DETAIL.

LEGEND

- | | | |
|---|---|---|
|  | -PROPOSED ASPHALT PAVEMENT |  |
|  | -PROPOSED CONCRETE SIDEWALK |  |
|  | -PROPOSED CURB AND GUTTER (24-INCH) |  |
|  | -PROPOSED BOAT LAUNCH CONCRETE (SEE C201) | |
| N | -NORTHING |  |
| E | -EASTING | |
| — — — — — | -GRADING LIMITS | |
|  | -HANDICAP PARKING SYMBOL |  |
| — P/L — | -PROPERTY LINE | |
| — R/W — | -RIGHT-OF-WAY | |
|  | -UTILITY POLE | |
|  | -LIGHT POLE NEW/RELOCATED | |

2-inch Mill and
asphalt overlay.
21,700 SF

saw cut asphalt
- 24 LF

21,698 sf

— BOAT LAUNCH
SEE SHEET C20

— DOCK SEE SHEET C201

KAYAK LAUNCH
LANDING AREA=189.5SF
LAUNCH AREA=4.9'x12.2
LOCATE AT END OF
EXISTING DOCK.

 $\leq \text{RELO}$

ADA DETECTABLE
WARNING FIELD 2'X4'
N: 541,195.11
E: 87.817.01



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 20, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Approve Agreement with Fox River Navigation System Authority for Water Line.*

The included agreement has been reviewed and prepared by our City Attorney's office and the Fox River Navigation System Authority. The agreement allows the City to install a water line inside of the Lock Tender's house. The purpose of the line is to provide the ability for us to offer water services to the Master Gardeners in their efforts for planting on the Riverwalk.

ATTACHMENTS:

- FRNSA Water Service Agreement with Exhibits (PDF)

AGREEMENT BETWEEN THE CITY OF DE PERE AND
THE FOX RIVER NAVIGATIONAL SYSTEM AUTHORITY
REGARDING CITY INSTALLATION OF WATER METER AND
SPIGOT FOR CITY WATER USE ON GOVERNMENT ISLAND

WHEREAS, the Fox River Navigational System Authority (“FRNSA”) is the duly authorized agent for the State of Wisconsin concerning matters involving certain property known as the De Pere Lock System, including property commonly referred to as Government Island, as depicted on the attached Exhibit A; and

WHEREAS, FRNSA and 3 Dam Guys LLC are parties to a Lease of the “De Pere Lock Keepers House” located on Government Island, which, among other things, allows FRNSA, “... its officers, agents and employees to, under said Lease, enter upon the Leased Premises at any time and for any purpose necessary or convenient in connection with government purpose...”; and

WHEREAS, the City of De Pere (“City”), pursuant to a Lease with FRNSA and an Easement from the United States Army Corps of Engineers (“ACOE) constructed, owns and operates for recreational and educational purposes, a Riverwalk and Wildlife Viewing and Fishing Piers (collectively “Riverwalk”) upon Government Island; and

WHEREAS, with full support of FRNSA, City has partnered with Northeastern WI Master Gardeners Association (“Master Gardeners”) to plant and maintain native plantings on that part of Government Island near the Lock Tender’s House for educational and recreational opportunities; and

WHEREAS, the Master Gardeners are in need of a water source on Government Island to maintain such plantings; and

WHEREAS, FRNSA has determined to appoint City as its Agent to undertake such steps as are necessary to install a second water line to the Lock Tender House on Government Island in order to allow the Master Gardner's continued access to water to maintain the extensive native plantings on the Riverwalk; and

WHEREAS, City accepts such appointment as Agent of FRNSA to perform such tasks and further agrees that such water line installation, which shall be undertaken as described below, shall be done at the sole cost and expense of City.

NOW THEREFORE, upon the mutual promises and covenants contained herein, together with such other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. FRNSA hereby appoints City as its agent for the purposes of having installed at the Lock Tender House, a second water line for the governmental purpose of maintaining the natural plantings on the Riverwalk.
2. City, as Agent of FRNSA, agrees to pay all costs associated with and to have installed all plumbing necessary for a city water meter (non-sewered) and separate spigot to be used in connection with said use of the municipal water. City shall further be responsible to pay all costs associated with the water usage. The location of the city meter and spigot shall generally be as shown on Exhibits B and C, respectively.
3. City further agrees to continue to be the Agent of FRNSA for purposes of performing or providing for all maintenance, upkeep and replacement thereof associated with the meter, spigot and associated plumbing allowed under this Agreement.
4. The installation work for the meter and spigot shall be performed in compliance with all applicable laws and regulations.

5. FRNSA agrees to allow City and those members of Master Gardeners, designated in writing by City, upon the premises as necessary to access the meter and spigot.

If either party to this Agreement believes there has been a breach of the Agreement, said Party shall send written notice of such breach to the other Party, and the Party allegedly in breach of the Agreement shall have 30 days to cure the same. If the Parties do not resolve the dispute within the 30-day cure period, the Parties agree to submit the dispute to mediation as a condition precedent to the institution of legal proceedings by either party, under the following process:

- A. The Parties shall attempt to resolve claims, disputes and other matters in question between them by mediation. A request for mediation shall be submitted by one Party to the other Party in writing. The request may be made concurrently with the filing of a civil action, but mediation shall proceed in advance of legal proceedings.
- B. The Parties shall share the mediator's and any filing fees equally. The mediation shall be held in De Pere, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

6. All notices required or allowed under this Agreement shall be sent via 1st class mail to the following:

If to FRNSA:
 Fox River Navigational
 System Authority
 Attn: Chief Executive Officer
 1008 Augustine St.
 Kaukauna, WI 54130

If to City:
 City of De Pere
 Attn: City Clerk
 335 S. Broadway Street
 De Pere, WI 54115

7. This Agreement constitutes the entire Agreement of the Parties. No change in the terms and conditions of this Agreement shall be effective unless reduced to writing and signed by the Parties.

8. Each Party has received approval of their respective governing bodies to execute this Agreement.

Dated this ____ day of _____, 2019.

**FOX RIVER NAVIGATIONAL
SYSTEM AUTHORITY**
By:

Print Name: Jeremy Cords
Title: Chief Executive Officer

Print Name:
Title:

CITY OF DE PERE
By:

Michael J. Walsh, Mayor

Carey E. Danen, City Clerk

J:\Law\Agreements\2019\FRNSA Agreement(City Water)Final6-17-19-151-006-19.docx

<Title>

Exhibit A



This map was produced utilizing a variety of sources the City of De Pere reasonably believes are reliable, including GIS data, some of which was under development at the time this map was produced. The City of De Pere makes no warranty, either expressed or implied, including no warranty as to fitness for a particular use, of the information contained in or comprising this map.

Map of De Pere, WI Provided By The De Pere Planning/GIS Department 2010



02/18/2019
Scale 1:720

Packet Pg. 34

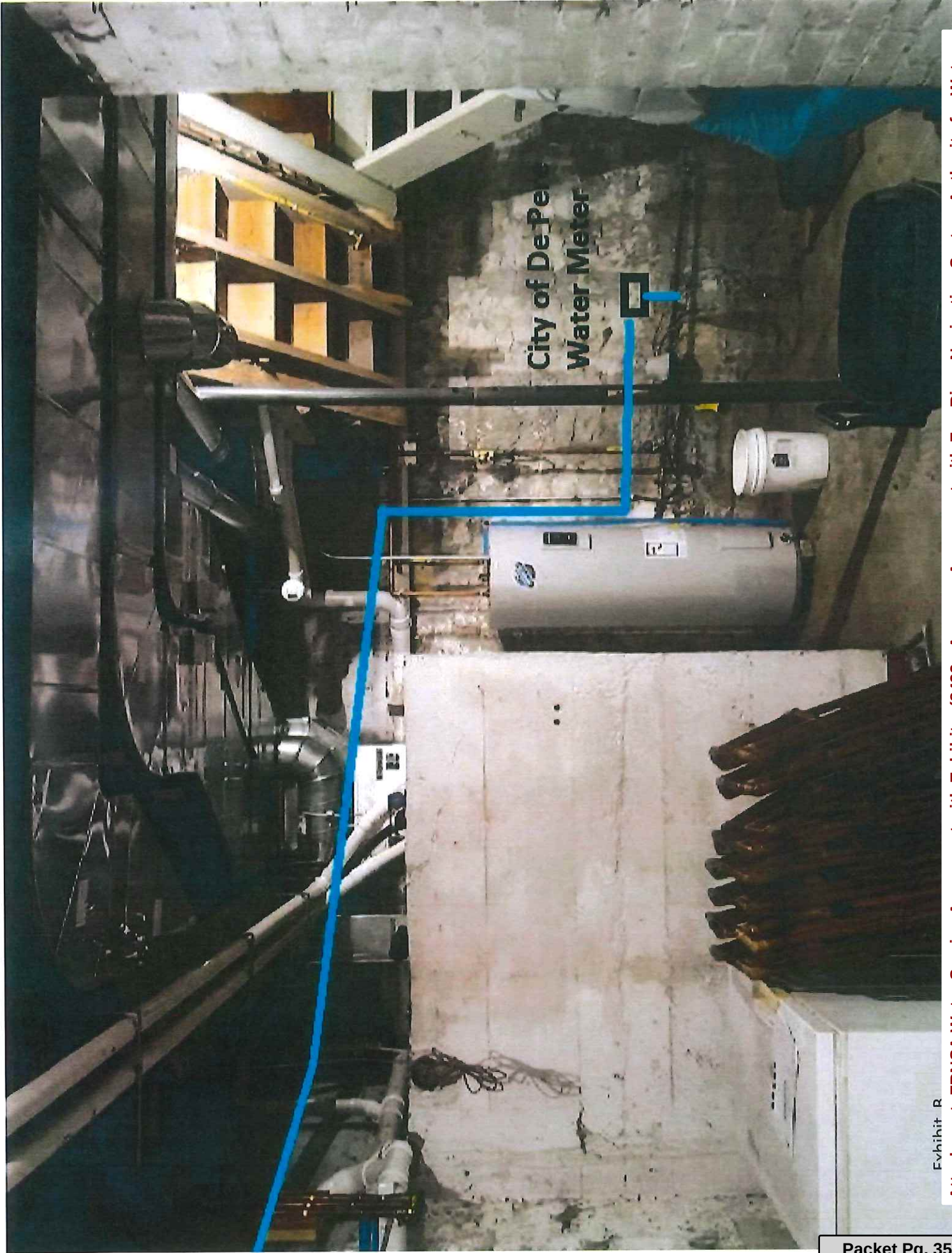


Exhibit R

Attachment: FRNSA Water Service Agreement with Exhibits (8433 : Approve Agreement with Fox River Navigation System Authority for Water





City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 20, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Update on Recreational Scholarship Applications.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 20, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Update on the Beer Garden Planning Status.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 20, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Status of VFW Playground Installation.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 20, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Status of VFW Pool Demolition.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: June 20, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Status of the RFP for Technical Design and Construction
Management for VFW Pool.
