



# Common Council

## Regular Meeting

335 South Broadway  
De Pere, WI 54115  
<https://www.deperewi.gov/>

### Minutes

Tuesday, June 21, 2022

7:30 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:30 PM by Alderperson Jonathon Hansen.

| Attendee Name        | Title        | Status  | Arrived |
|----------------------|--------------|---------|---------|
| Dan Carpenter        | Aldersperson | Present |         |
| Pamela Gantz         | Aldersperson | Present |         |
| Jonathon Hansen      | Aldersperson | Present |         |
| Amy Chandik Kunding  | Aldersperson | Present |         |
| Shana Defnet Ledvina | Aldersperson | Present |         |
| Devin Perock         | Aldersperson | Present |         |
| John Quigley         | Aldersperson | Present |         |
| Dean Raasch          | Aldersperson | Present |         |
| James Boyd           | Mayor        | Excused |         |

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the June 7, 2022 Common Council meeting.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                         |
| <b>MOVER:</b>    | Shana Defnet Ledvina, Aldersperson                                  |
| <b>SECONDER:</b> | Amy Chandik Kunding, Aldersperson                                   |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch |

4. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC

Resident Jim Anderson requested assistance in having tree stumps removed from the terrace way in front of his home; he reported that the trees were taken down eight months ago.

5. Ordinance #22-06 Creating Section 8-17 De Pere Municipal Code Trespassing on Municipal Parking Facilities.

Assistant City Attorney Kristen Johnson explained that the Law Department was directed to prepare an ordinance similar to one adopted by the City of Madison. She outlined the penalties for a general violation of Chapter 8, which would apply to this ordinance. If approved, officers would retain discretion to issue a citation, which would address concerns regarding people who have a valid reason to remain in their vehicle while parked.

Aldersperson Carpenter asked if the motion should be amended to include the fine for a citation; City Attorney Judy Schmidt-Lehman explained that the bond schedule already includes the fees so it doesn't have to be part of the motion. Aldersperson Raasch asked about officers' discretion in enforcing the ordinance, and whether the police department has seen any improvement in the past couple of weeks. Police Chief Jeremy Muraski stated that he is not expecting this ordinance to get a lot of use. Before an officer would cite for something like this, they would probably issue a warning first, or do an educational stop on first contact. It is one more tool that can be used as a deterrent for repeat violators. He also stated that he feels it's been better the last few weeks; increased park patrols seem to be helping. Aldersperson Gantz asked if additional signage has been placed in the park. Jeremy said he had some technical difficulties getting them created, but they should be up by next week.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                          |
| <b>MOVER:</b>    | Dan Carpenter, Aldersperson                                         |
| <b>SECONDER:</b> | Amy Chandik Kunding, Aldersperson                                   |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch |

6. Recommendation from the Board of Public Works to Award Contract 22-02 Lewis Street Reconstruction to Kruczek Construction, Inc. in the amount of \$1,275,000

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                         |
| <b>MOVER:</b>    | Dean Raasch, Aldersperson                                           |
| <b>SECONDER:</b> | Shana Defnet Ledvina, Aldersperson                                  |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch |

7. Recommendation from the Board of Public Works on award of Contract 22-07 Curb Repair and Street Resurfacing to MCC, Inc. in the amount of \$2,144,652.77, with additional bonding in the amount of \$740,000 in 2022 to cover the costs thereof.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                         |
| <b>MOVER:</b>    | Dan Carpenter, Aldersperson                                         |
| <b>SECONDER:</b> | John Quigley, Aldersperson                                          |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch |

8. Recommendation from the Board of Public Works to Award Contract for Project 22-17 City Hall Window Replacement to Tri City Glass and Door in the amount of \$100,450.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                         |
| <b>MOVER:</b>    | Dean Raasch, Aldersperson                                           |
| <b>SECONDER:</b> | Dan Carpenter, Aldersperson                                         |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch |

9. Recommendation from the Board of Public Works to Reject all Bids for Contract 22-24 (East Side Alley Reconstruction)

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| <b>RESULT:</b>   | <b>APPROVED BID REJECTION [UNANIMOUS]</b>                           |
| <b>MOVER:</b>    | Dean Raasch, Alderperson                                            |
| <b>SECONDER:</b> | Devin Perock, Alderperson                                           |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch |

10. Recommendation from the Board of Public Works to Approve Definitely De Pere's Request to Waive Public Works Fees for Downtown Special Events
- Alderperson Raasch asked if the City has consistently waived these fees for the past few years; Public Works Director Scott Thoresen confirmed this.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                         |
| <b>MOVER:</b>    | Amy Chandik Kunding, Alderperson                                    |
| <b>SECONDER:</b> | Shana Defnet Ledvina, Alderperson                                   |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch |

11. Resolution #22-54 Amending Order for Sidewalk Installation at 2406 Kilrush Road (WD-1736).

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                          |
| <b>MOVER:</b>    | Dean Raasch, Alderperson                                            |
| <b>SECONDER:</b> | Dan Carpenter, Alderperson                                          |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch |

12. Resolution #22-55 Authorizing Parking Lease Agreement with Ahlstrom-Munksjo (Updated June 2022).

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                          |
| <b>MOVER:</b>    | Dan Carpenter, Alderperson                                          |
| <b>SECONDER:</b> | Amy Chandik Kunding, Alderperson                                    |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch |

13. Resolution #22-56 Approving Compliance Maintenance Annual Report for Wastewater Collection System.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                          |
| <b>MOVER:</b>    | Dean Raasch, Alderperson                                            |
| <b>SECONDER:</b> | Shana Defnet Ledvina, Alderperson                                   |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch |

14. Resolution #22-57 Authorizing First Amendment to Agreement for Consulting Services Between the City of De Pere and MSA Professional Services, Inc. (Grant Identification, Solicitation and Management Services).

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                          |
| <b>MOVER:</b>    | Dan Carpenter, Alderperson                                          |
| <b>SECONDER:</b> | Pamela Gantz, Alderperson                                           |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch |

15. Recommendation of Finance/Personnel Committee to Authorize Expenditure of \$10,800 from \$56,000 Wisconsin Grant Allocation to purchase ALPR Cameras and Wi-Fi enabled video cameras.

Alderperson Raasch asked if the requested amount is enough to cover all the driveways. Police Chief Jeremy Muraski confirmed this, and stated that the additional cameras will also provide views up the street as well.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                          |
| <b>MOVER:</b>    | Dan Carpenter, Alderperson                                          |
| <b>SECONDER:</b> | Pamela Gantz, Alderperson                                           |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch |

16. Recommendation from Finance/Personnel Committee to Authorize Expenditure of \$38,800 from Unassigned Reserves to Purchase Patrol Rifles.

Alderperson Raasch asked why grant money is not being used for this purchase. Police Chief Jeremy Muraski explained that when the state released the final rules for the grant program, firearms were excluded from grant expenditures. He stated that grant funds are intended to be used to promote community policing, recruitment, accountability, and professionalism. Alderperson Raasch then asked about police safety; Jeremy replied that defensive equipment such as ballistic shields and helmets are eligible.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                          |
| <b>MOVER:</b>    | Devin Perock, Alderperson                                           |
| <b>SECONDER:</b> | Pamela Gantz, Alderperson                                           |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch |

17. Recommendation from the License Committee regarding the renewal applications for the licensing period of July 1, 2022 to June 30, 2023.

A. Class "A" Fermented Malt Beverage & "Class A" Intoxicating Liquor Licenses

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|------------------|---------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                         |
| <b>MOVER:</b>    | Dan Carpenter, Alderperson                                          |
| <b>SECONDER:</b> | Pamela Gantz, Alderperson                                           |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch |

B. Class "B" Fermented Malt Beverage Licenses

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|------------------|-----------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                           |
| <b>MOVER:</b>    | Dan Carpenter, Alderperson                                            |
| <b>SECONDER:</b> | Devin Perock, Alderperson                                             |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch |

C. Class "B" Fermented Malt Beverage & "Class B" Intoxicating Liquor Licenses

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|------------------|-----------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                           |
| <b>MOVER:</b>    | Dan Carpenter, Alderperson                                            |
| <b>SECONDER:</b> | Pamela Gantz, Alderperson                                             |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch |

D. Class "B" Fermented Malt Beverage & "Class C" Wine License

Dan Devin to approve lone applicant.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                           |
| <b>MOVER:</b>    | Dan Carpenter, Alderperson                                            |
| <b>SECONDER:</b> | Devin Perock, Alderperson                                             |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch |

18. Voucher approval.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                           |
| <b>MOVER:</b>    | Dean Raasch, Alderperson                                              |
| <b>SECONDER:</b> | John Quigley, Alderperson                                             |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch |

19. Future agenda items.

20. Resolution #22-58 Authorizing Tax Refund (Sheila McCarron - Parcel ED-124-N-44; 1327 Ridgeway Boulevard).

Alderperson Carpenter asked if a similar mistake could have been made with other properties. Assistant City Attorney Kristen Johnson explained that in this case, the assessor used an internet sales listing that contained incorrect information.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                            |
| <b>MOVER:</b>    | Dan Carpenter, Alderperson                                            |
| <b>SECONDER:</b> | Devin Perock, Alderperson                                             |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch |

Alderperson Raasch moved, seconded by Alderperson Carpenter to close the meeting at 8:02 PM. Upon vote, motion carried unanimously.

Alderson Raasch moved, seconded by Alderson Ledvina to open the meeting at 9:14 PM. Upon vote, motion carried unanimously.

21. Discussion and Possible Action on Hiring Outside Counsel to Assist with Police Department Reorganization.

Alderson Kunding moved, seconded by Alderson Raasch to approve hiring outside legal counsel to assist with the police staffing study implementation, for an amount not to exceed \$12,000 in 2022 from unassigned reserves.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                         |
| <b>MOVER:</b>    | Amy Chandik Kunding, Alderson                                       |
| <b>SECONDER:</b> | Dean Raasch, Alderson                                               |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch |

22. Discussion and Possible Action on Potential Acquisition of Private Property for Public Purposes.

Alderson Carpenter moved, seconded by Alderson Gantz to approve hiring outside legal counsel to assist with the acquisition of private property, for an amount not to exceed \$10,000 in 2022 from unassigned reserves.

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|------------------|---------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                         |
| <b>MOVER:</b>    | Dan Carpenter, Alderson                                             |
| <b>SECONDER:</b> | Pamela Gantz, Alderson                                              |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch |

23. Adjournment.

Alderson Ledvina moved, seconded by Alderson Quigley to adjourn the meeting at 9:16PM. Upon vote, motion carried unanimously.

Respectfully submitted,  
Carey Danen, City Clerk