



Police and Fire Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Agenda

Thursday, June 27, 2024

8:00 AM

De Pere City Hall Nicolet Conference Room

Pursuant to Wisconsin Statute 19.84, Notice is hereby given to the public that a meeting of the **Police and Fire Commission** of the City of De Pere will be held on **June 27, 2024** at **8:00 AM** in the **De Pere City Hall Nicolet Conference Room, 335 S. Broadway, De Pere, WI 54115**.

I. Call to Order

1. Roll Call.
2. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Police and Fire Commission. §6-3(f) DPMC
3. Approval of the minutes of the May 9, 2024, Police and Fire Commission Meeting.
4. Approval of the minutes of the May 23, 2024, Police and Fire Commission Meeting.
5. Confirmation of appointment to position of Police Officer.

PLEASE TAKE NOTICE, that pursuant to Sections 19.85(1)(c) and (e), Wisconsin Statutes, the Commission may convene in closed session to discuss employment of any public person over which the Commission has jurisdiction or exercises responsibility.
6. Future agenda items.
7. Adjournment.

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Police and Fire Commission
Mayor
Common Council
Human Resources Director
Chief of Police
Fire Chief
City Administrator
City Attorney
Bulletin Boards
Library/News Media



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: June 27, 2024

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Police and Fire Commission. §6-3(f) DPMC



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: June 27, 2024

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Approval of the minutes of the May 9, 2024, Police and Fire Commission Meeting.

ATTACHMENTS:

- 05-09-2024 Police and Fire Commission - Draft Minutes (PDF)



Police and Fire Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Draft Minutes

Thursday, May 9, 2024

8:00 AM

De Pere City Hall Nicolet Conference Room

I. Call to Order

The meeting was called to order at 8:00 AM by Commission President Ted Penn

Attendee Name	Title	Status	Arrived
Erin Bongers	Commissioner	Present	
Eric Dunning	Commissioner	Present	
Ted Penn	Commission President	Present	
Jeffrey Ritter	Commissioner	Present	
Jayme Sellen	Commissioner	Present	

Also present were: Police Captain Nathan Mrstik, Fire Chief Alan Matzke, Assistant Fire Chief Jack Mlnarik, and Talent Acquisition Specialist Stephanie O'Brien.

- Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Police and Fire Commission. §6-3(f) DPMC

None.

- Approval of the minutes of the December 21, 2023, Police and Fire Commission Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Erin Bongers, Commissioner
SECONDER:	Eric Dunning, Commissioner
AYES:	Bongers, Dunning, Penn, Ritter, Sellen

- Discussion and possible action on candidates for the following positions: A. Creation of Police Officer Eligibility List; B. Fire Lieutenant.

PLEASE TAKE NOTICE, that pursuant to Sections 19.85(1)(c) and (e), Wisconsin Statutes, the Commission may convene in closed session to discuss employment of any public person over which the Commission has jurisdiction or exercises responsibility.

The Commission may then reconvene in open session to announce any action taken in closed session or for such other matters as are authorized by law.

Moved by Commissioner Jeffrey Ritter to go into closed session. Motion seconded by Commissioner Jayme Sellen. Motion carried on a roll call vote.

Moved by Commissioner Jayme Sellen to resume in open session. Motion seconded by Commissioner Jeffrey Ritter. Motion carried on a roll call vote.

- Creation of Police Officer Eligibility List.

Moved by Commissioner Eric Dunning to approve five (5) candidates for the Police Officer eligibility list. Motion seconded by Commissioner Erin Bongers. Motion carried.

- Confirmation of appointment to position of Fire Lieutenant.

Moved by Commissioner Erin Bongers to appoint Delbert Zuleger to the position of Fire Lieutenant. Motion seconded by Commissioner Eric Dunning. Motion carried.

7. Future agenda items.

None.

8. Adjournment.

Moved by Commissioner Jayme Sellen to adjourn the meeting at 8:35 a.m. Motion seconded by Commissioner Jeffrey Ritter. Motion carried.

Respectfully submitted,
Kay Lenzen



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: June 27, 2024

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Approval of the minutes of the May 23, 2024, Police and Fire Commission Meeting.

ATTACHMENTS:

- 2024-05-23 Police and Fire Commission - Draft Minutes (PDF)



Police and Fire Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Draft Minutes

Thursday, May 23, 2024

8:00 AM

De Pere City Hall Nicolet Conference Room

I. Call to Order

The meeting was called to order at 8:00 AM by Commission President Ted Penn

Attendee Name	Title	Status	Arrived
Erin Bongers	Commissioner	Present	
Eric Dunning	Commissioner	Present	
Ted Penn	Commission President	Present	
Jeffrey Ritter	Commissioner	Present	
Jayne Sellen	Commissioner	Excused	

Also present were: Fire Chief Alan Matzke, Assistant Fire Chief Jack Mlanrik, Battalion Chief Ronald Cody, Police Captain Nathan Mrstik, and Talent Acquisition Specialist Stephanie O'Brien.

- Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Police and Fire Commission. §6-3(f) DPMC

None.

- Creation of Firefighter Eligibility List.

Moved by Commissioner Erin Bongers to approve three (3) candidates for the Firefighter eligibility list. Motion seconded by Commissioner Eric Dunning. Motion carried.

- Confirmation of appointment to position of Firefighter.

Moved by Commissioner Jeffrey Ritter to appoint Lara Nichols and Trent Forst to the position of Firefighter contingent upon successful completion of required pre-employment examinations. Motion seconded by Commissioner Erin Bongers. Motion carried.

- Future agenda items.

None.

- Adjournment.

Moved by Commissioner Eric Dunning to adjourn the meeting at 8:32 a.m. Motion seconded by Commissioner Jeffrey Ritter. Motion carried.

Respectfully submitted,
Kay Lenzen



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: June 27, 2024

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Confirmation of appointment to position of Police Officer.
