



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, July 3, 2018

7:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **July 3, 2018** at **7:30 PM** in the **De Pere City Hall Council Chambers**, 335 S. Broadway Street, De Pere, WI 54115.

This meeting can be viewed LIVE on TW Cable Channel 4; AT&T U-verse Channel 99; www.depere.tv. This meeting is also rebroadcast on TV throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Approval of the Minutes of the June 19, 2018 Common Council Meeting
4. Public comment upon matters not on the agenda and other announcements.
5. Recommendation from the Board of Park Commissioners to Consider Proposal from Definitely De Pere to Construct and Fundraise for Historical Monument.
6. Recommendation from the Board of Park Commissioners to Approve a \$2500 Donation from Wochinske Family Foundation for the Recreation Scholarship Fund.
7. Recommendation from the Board of Public Works to Leave Overnight Parking Ordinance Unchanged and Not Revise the City's Prohibition of Overnight Parking on City Streets During the Summer Months.
8. Recommendation from Plan Commission to approve a proposed 61 Lot and one Outlot Final Plat of "Pine Trail Crossing" at 2600-2700 BLK Ryan Road (Parcels ED-R27-1 & ED-R27-2). Submitted by Steven M. Bieda, Mau & Associates LLP, authorized representative for AGG LLC.
9. Consider Community Service Grant Application submitted by Gina Peotter for Hope's House.
10. Resolution #18-61 Urging Wisconsin Department of Natural Resources (WDNR) to Extend Fish Refuge Time Downstream of the De Pere Dam.
11. Recommendation from the License Committee on an Application for a Class "B" Fermented Malt Beverage & "Class B" Intoxicating Liquor License for Re-Serve Capacity & Supply LLC (DBA The Longbranch), 334 Main Av. Submitted by Re-Serve Capacity & Supply LLC, Agent: Kevin Alan Bauer, De Pere, WI.
12. Recommendation from the License Committee on an Application for a Class "B" Fermented Malt Beverage & "Class B" Intoxicating Liquor License for Ray Ray LLC (DBA Artless Bastard), 353 Main Av Suite A. Submitted by Ray Ray LLC, Agent: Timothy J. Jelinski, De Pere, WI.

13. Recommendation from the License Committee on an Application for a Class "B" Fermented Malt Beverage & "Class B" Intoxicating Liquor License for SAKS Holdings LLC, 115 N. Broadway. Submitted by SAKS Holdings LLC, Agent: Andrew Krans, De Pere, WI.
14. Operator License Applications.
15. Appointments and Reappointments to Boards and Commissions by Mayor Walsh
16. Voucher Approval.
17. Future Agenda Items.
18. Adjournment.

Lawrence M. Delo
City Administrator

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Steven M. Bieda, RLS
Michael Mushinski
Peggy J. Leppiaho
Timothy J. Jelinski
Andrew Krans
Kevin A. Bauer
Gina Peotter

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: July 3, 2018

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the June 19, 2018 Common Council Meeting

ATTACHMENTS:

- 6-19-2018 Common Council Minutes (DOC)
- Mayor-CC Reso #18-53 Procedure Memo7-3-18 (PDF)



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, June 19, 2018

7:30 PM

De Pere City Hall Council Chambers

1. Call to Order: The meeting was called to order at 7:30 PM by Mayor Walsh.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Present
James Boyd	Aldersperson	Present
Dan Carpenter	Aldersperson	Present
Scott Crevier	Aldersperson	Present
Jonathon Hansen	Aldersperson	Present
Ryan Jennings	Aldersperson	Present
Larry Lueck	Aldersperson	Excused
Casey Nelson	Aldersperson	Present
Dean Raasch	Aldersperson	Present

2. Pledge of Allegiance to the Flag.
3. Approval of the Minutes of the June 5, 2018 Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Casey Nelson, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

4. Public Hearing to Amend the City of De Pere Code of Ordinances Sections 14-48, 14-51 and 14-52 (Zoning - Industrial District) to add additional permitted uses.

1. Notice of Public Hearing.

Clerk-Treasurer Shana Ledvina announced that the public hearing was published in the Green Bay Press Gazette on June 5th and June 12th, 2018.

2. Recommendation from the Plan Commission.

Development Services Director Kim Flom announced that the Plan Commission approved the zoning changes 4-0.

3. Ordinance #18-09, Amending Sections 14-48, 14-51 and 14-52 of the Municipal Code to Provide for Additional Permitted Uses.

Mayor Walsh declared the public hearing open, no one wished to speak and he declared the public hearing closed and entertained a motion. Aldersperson Carpenter moved, seconded by Aldersperson Boyd to approve the ordinance. Development Services Director Kim Flom explained the proposed changes.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

5. Public Hearing for Vacation of a Public Thoroughfare near 1022 Main Avenue, adjacent to Parcel WD-708-X-1-2.

1. Notice of Public Hearing.

Clerk-Treasurer Shana Ledvina announced that the public hearing was published in the Green Bay Press Gazette on June 4th and June 11th, 2018.

2. Recommendation from the Plan Commission.

Development Services Director Kim Flom announced that the Plan Commission approved the vacation 4-0.

3. Resolution #18-41 Regarding the Vacation of a Portion of a Public Thoroughfare (Main Avenue Right-of-Way Adjacent to WD-708-X-1-2).

Mayor Walsh declared the public hearing open, no one wished to speak and he declared the public hearing closed and entertained a motion. Alderperson Crevier moved, seconded by Alderperson Raasch to approve the vacation.

City Attorney Judy Schmidt-Lehman explained that if the property is purchased by the City, the City can sell it; if it was dedicated as right-of-way it is vacated. The existing easements on the property will remain in place as part of the resolution.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

6. Public Hearing to amend the Conditional Use Permit issued for Parcels WD-905 and WD-934 to operate an overnight shelter facility.

1. Notice of Public Hearing.

Clerk-Treasurer Shana Ledvina announced that the public hearing was published in the Green Bay Press Gazette on June 4th and June 11th, 2018.

2. Recommendation from the Plan Commission.

Development Services Director Kim Flom announced that the Plan Commission approved the CUP changes 4-0.

3. Resolution #18-53 Authorizing and Approving an Amendment to Conditional Use Permit (Overnight Shelter Facility at 290 Reid Street; St. Norbert College Pennings Building).

Mayor Walsh declared the public hearing open, no one wished to speak and he declared the public hearing closed and entertained a motion. Alderperson Nelson

moved, seconded by Alderperson Jennings to approve the amendment to the Conditional Use Permit.

Alderperson Boyd moved, seconded by Alderperson Raasch to open the meeting. Upon vote, motion carried unanimously. Thomas Townsend, a St. Norbert Parish representative, explained St. John's Homeless Shelter has started providing services year-round. The college parish has a window of opportunity in May-June to host the homeless as part of their efforts. Discussion followed.

Alderperson Raasch moved, seconded by Alderperson Nelson to close the meeting. Alderperson Crevier stated he will abstain from voting. Alderperson Nelson asked for insight as to why this was approved through 2020 and not extended to 2025. Mayor Walsh explained that the existing CUP is set to expire in 2020; because SNC already has to come back for renewal in 2020 it will allow the Plan Commission to review the CUP at an earlier date. Upon vote on the motion to approve the amendment to the CUP, motion carried 6-0 with Alderperson Crevier abstaining.

RESULT:	ADOPTED [6 TO 0]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Carpenter, Hansen, Jennings, Nelson, Raasch
ABSTAIN:	Scott Crevier
EXCUSED:	Larry Lueck

7. Public Hearing on a Conditional Use Permit request for a day care facility at 2073 Lawrence Drive (Parcel WD-1047).

1. Notice of Public Hearing.

Clerk-Treasurer Shana Ledvina announced that the public hearing was published in the Green Bay Press Gazette on June 4th and June 11th, 2018.

2. Recommendation from the Plan Commission.

Development Services Director Kim Flom announced that the Plan Commission approved the CUP 4-0.

3. Resolution #18-54 Authorizing and Approving a Conditional Use Permit (Parcel WD-1047).

Mayor Walsh declared the public hearing open, no one wished to speak and he declared the public hearing closed and entertained a motion. Alderperson Raasch moved, seconded by Alderperson Crevier to approve the CUP.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

8. Public comment upon matters not on the agenda and other announcements.

Alderson Jennings announced that the first De Pere Farmer's Market is this Thursday from 4:00 p.m. - 8:00 p.m. at the George Street Landing. He also announced two new De Pere businesses, Affogato Bar and Infinity Hair Salon.

Alderson Hansen announced that the Volunteers in Police Service will be fundraising for red reflective tape on stop signs at busy intersections; anyone interested in donating can contact Alderson Hansen or the Police Department.

9. Recommendation from the Finance/Personnel Committee to Approve Emergency Repairs to VFW Pool Boiler.

City Administrator Larry Delo shared that the repairs have been made.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderson
SECONDER:	Dean Raasch, Alderson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

10. Ordinance #18-10 Amending Chapter 150, De Pere Municipal Code, Regarding Traffic Regulations.

Alderson Hansen stated that one of the items in the ordinance is to modify the current crosswalk to a ladder crosswalk at Webster and George; 11,000 vehicles pass through daily. He explained that the Board of Public Works will be looking at modifying the crosswalk policy to look at other factors, such as crosswalk proximity to schools. Alderson Crevier asked for clarification as to the parking restrictions in the George Street Landing lot; City Attorney Judy Schmidt-Lehman explained that the changes were necessary in order to accommodate the Thursday night Farmer's Markets. Discussion followed regarding the potential changes to the crosswalk policy.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderson
SECONDER:	Jonathon Hansen, Alderson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

11. Resolution #18-55 Approving Compliance Maintenance Annual Report for Wastewater Collection System.

Mayor Walsh congratulated both the Public Works Department and the Finance Department for their work on this report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderson
SECONDER:	Casey Nelson, Alderson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

12. Resolution #18-56 Authorizing Agreement Between the City of De Pere and the Central Brown County Water Authority (Videographic History).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

13. Resolution #18-57 Authorizing Application for Delegated Municipal Authority for Commercial Building Plan Review and Inspection Authority and Setting Fees Therefore.

Development Services Director Kim Flom explained that the state is encouraging municipalities to take on some of the commercial inspections if they can. Fees will remain the same. Discussion followed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

14. Resolution #18-58 Authorizing Agreement for Consulting Services Between the City of De Pere and Robert W. Baird & Co. Incorporated (Creation of TID #14).

City Administrator Larry Delo said the funds will be taken from the Capital Projects Fund and then reimbursed by the TID when possible. Discussion followed regarding the proposed project. Development Services Director Kim Flom explained that the City is working with a company out of Milwaukee that has the property under contract; they are also working on doing a similar project to Whitney School in Green Bay. The proposal includes converting Irwin School into 8-10 condo units and building townhouses on the property. She explained that because of the size of the building, it is not a good candidate for historic credits. Creating a blighted TID around the block is the only way to make this development successful. Discussion followed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

15. Resolution #18-59 Authorizing Emergency Medical Service Medical Director Agreement (2018) Between the City of De Pere and BayCare Aurora, LLC (d/b/a Aurora BayCare Medical Center) Regarding Emergency Medical Director Services.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

16. Notice of Withdrawal by West De Pere School District of Request for Additional School Resource Officers (Previously Tabled)

City Administrator Larry Delo explained that the West De Pere School District requested an increase in police officers at their schools and based on considerations, they have

withdrawn their request and are asking for a continued status quo with the current funding.

17. Recommendation from Finance and Personnel Committee to Approve \$715 donation from Nicolet Bank to Police Department

Alderson Hansen stated that he will abstain from voting on this item.

RESULT:	ADOPTED [6 TO 0]
MOVER:	Dean Raasch, Alderson
SECONDER:	Casey Nelson, Alderson
AYES:	Boyd, Carpenter, Crevier, Jennings, Nelson, Raasch
ABSTAIN:	Jonathon Hansen
EXCUSED:	Larry Lueck

18. Consider Community Service Grant Applications.

Alderson Boyd moved, seconded by Alderson Hansen to pay full amounts for both requests. Discussion followed. Aldersons Boyd and Hansen withdrew their motions. Alderson Crevier moved, seconded by Alderson Boyd to approve the \$340 grant request to Henry Lepak. Upon vote, motion carried unanimously. Alderson Carpenter moved, seconded by Alderson Nelson to table the application submitted by Gina Peotter and to ask her to attend the next meeting. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderson
SECONDER:	Jonathon Hansen, Alderson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

19. Recommendation from the License Committee on an Application for a Class "B" Fermented Malt Beverage & "Class B" Intoxicating Liquor License for Re-Serve Capacity & Supply LLC (DBA The Longbranch), 334 Main Av. Submitted by Re-Serve Capacity & Supply LLC, Agent: Kevin Alan Bauer, De Pere, WI. (previously tabled).

RESULT:	TABLED [UNANIMOUS]
MOVER:	James Boyd, Alderson
SECONDER:	Jonathon Hansen, Alderson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

20. Recommendation from the License Committee on Renewal Applications for Class "A" Fermented Malt Beverage Licenses, "Class A" Intoxicating Liquor Licenses, "Class A" Cider Licenses, Class "B" Fermented Malt Beverage Licenses, and "Class B" Intoxicating Liquor Licenses for the licensing period of July 1, 2018 to June 30, 2019.

Alderson Boyd moved, seconded by Alderson Carpenter to approve Class "A" Beer "Class A" Cider application. Upon vote, motion carried unanimously.

Alderson Boyd moved, seconded by Alderson Hansen to approve Class "A" Beer "Class A" Liquor applications #1-3 subject to clarifying licensed premises of applicant #2. Upon vote, motion carried unanimously.

Alderson Boyd moved, seconded by Alderson Carpenter to approve Class "B" Beer "Class B" Liquor applications #1 and 3. Upon vote, motion carried unanimously.

Alderson Boyd moved, seconded by Alderson Hansen to approve Class "B" Beer "Class B" Liquor application #2. Upon vote, motion carried 7-0 with Alderson Carpenter abstaining. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

21. Operator License Applications.

Alderson Boyd moved, seconded by Alderson Carpenter to table Previously Tabled Operator License Applications #1 and 2. Upon vote, motion carried unanimously.

Alderson Boyd moved, seconded by Alderson Hansen to approve Temporary Operator License Application #1. Upon vote, motion carried unanimously.

Alderson Boyd moved, seconded by Alderson Carpenter to approve Renewal Operator License Applications #2-66 and to table #1. Upon vote, motion carried unanimously.

Alderson Boyd moved, seconded by Alderson Hansen to approve New Operator License Applications #1-3, 5-14, 17, and 19-21 and to table #4, 15, 16, and 18. Upon vote, motion carried unanimously.

22. Voucher Approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderson
SECONDER:	Dean Raasch, Alderson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

23. Future Agenda Items. None.

24. Consideration of the purchase of property and investing public funds

Alderson Crevier moved, seconded by Alderson Raasch to close the meeting at 8:36 p.m. Upon roll call vote, motion carried unanimously. Alderson Crevier moved, seconded by Alderson Nelson to open the meeting at 9:02 p.m. Upon roll call vote, motion carried unanimously.

25. Resolution #18-60 Ratifying Contract with the De Pere Professional Firefighters Association, IAFF Local 141

This item was addressed before item #24.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	James Boyd, Alderson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Nelson, Raasch
EXCUSED:	Larry Lueck

26. Adjournment.

Alderson Raasch moved, seconded by Alderson Crevier to adjourn the meeting at 9:02 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer

CITY OF DE PERE

MEMO

To: Michael J. Walsh, Mayor
Members of the Common Council
Shana D. Ledvina, City Clerk-Treasurer

From: Judith Schmidt-Lehman, City Attorney

RE: June 19, 2018 Council Action on Resolution #18-53, Approving an Amendment to Conditional Use Permit (Overnight Shelter Facility at 290 Reid St.)

Date: July 3, 2018 (meeting date)

As you may recall, at the June 19, 2018 Council meeting, during consideration of Resolution #18-53, Approving an Amendment to Conditional Use Permit (Overnight Shelter Facility at 290 Reid St.), Ald. Crevier questioned whether a vote had been taken on the motion and second to return to regular order ("close" the meeting) after the meeting had been opened to allow a member of the public to speak. At the time, Clerk-Treasurer Ledvina indicated that such a vote had been taken, to which the Mayor agreed, indicating that the matter up for discussion was the pending motion to approve Resolution #18-53. A vote was taken on that motion, which passed unanimously.

The Clerk-Treasurer has reviewed the recording of the meeting and determined that a vote on the motion to return to regular order had not occurred. I have been asked for guidance as to what effect, if any, this irregularity may have on the Council vote to approve Resolution #18-53. A discussion follows.

City ordinance establishes Rules of Order for Council proceedings in Section 6-3. Under De Pere Municipal Code (DPMC) § 6-3(f), members of the public are not permitted to address the Council "...except by permission."¹ DPMC § 6-3(m) provides the mechanism to allow public interaction, which technically involves "suspending" the prohibition.² This Council's custom for this motion is to move to "open the meeting" [or its corollary, to "close the meeting"], which in effect suspends [or reinstates] the rule prohibiting public interaction.

Also adopted are Robert's Rules of Order ("Robert's Rules") for council parliamentary procedure.³ Robert's Rules likewise allow for suspension of various rules, including rules of order, which are considered "subsidiary" motions thereunder. Robert's Rules include the ability for members to make a "point of order" if they have a question on procedure or notice an irregularity.⁴ If a member makes a point of order, the chair makes a ruling on the question or may refer the point of order to judgment of the body. The ruling by the chair can be appealed by any two members of the body [one making the motion, the other with the second].⁵

¹ §6-3(f) *Addressing council*. No person not a member shall address the council except by permission. The director of public works and the city attorney shall have the right and obligation to address the council at any time when any subject is being discussed under their jurisdiction so that the council shall be properly advised on the same. Any councilmember or the mayor shall have the right to question any public official of the city who is present at a council meeting without suspension of the rules.

² §6-3(m) *Suspension of rules*. A vote of a majority of the members of the council present will suspend its procedural rules and grant citizens the right and permission to address the council.

³ §6-3 (k) *Robert's Rules of Order, Newly Revised*. The rules of parliamentary practice comprised in "Robert's Rules of Order, Newly Revised," shall govern the council in all cases in which they are applicable and in which they are not inconsistent with state laws and rules contained in this chapter.

⁴ §23, *Robert's Rules of Order, Newly Revised, 11th Edition*, p.247-255.

⁵ §24, *Robert's Rules of Order, Newly Revised, 11th Edition*, p.255-260.

Absent an appeal, the ruling stands unless the nature of the breach of procedure is of a continuing nature, which renders the action null and void as of its making. Under Robert's Rules, acts which are null and void when made include the following:

1. Adoption of a main motion that conflicts with the bylaws or constitution of the assembly;
2. Adoption of a main motion that conflicts with an action/motion of the body that was previously adopted and remains in effect [unless the subsequent motion was to rescind or amend];
3. Any action taken in violation of applicable procedural rules found in federal, state or local law;
4. Any action taken in violation of a fundamental principle of parliamentary law, such as:
 - The right to vote is limited to members of the body who are present at the time the vote is made at a properly called meeting;⁶
 - Only one motion/question may be considered at a time;
 - Each member of the body is entitled to one vote and only one vote on a question
5. Any action taken in violation of a rule protecting absentees, or in violation of a rule requiring voting by ballot, or a rule protecting the basic rights of a member, such as denying a member the right to attend a meeting, make motions, speak in debate, vote, which may be curtailed only in disciplinary proceedings.⁷

Of the above list, paragraphs 1, 2, 4 and 5 are not applicable. The question then is whether the action taken by the Council approving Resolution #18-53 could fairly be said to implicate a violation of any federal, state or local procedural rule. Under the facts as known, no violation of state or federal laws requiring public notice/public hearing on the CUP request are present, with the public hearing being held as noticed; nor were there any irregularities in open meetings requirements. Therefore, the procedural rights of the public to be provided notice and an opportunity to attend/speak regarding the proposed action were met. Further, there should not have been any confusion on the part of council members as to what was being voted upon; the Mayor's ruling clearly indicated the discussion he inquired of pertained to the vote on Resolution #18-53. Therefore, the action taken by the Council should not fit any category listed above to render the action null and void.

If you have any questions regarding this matter prior to the Council meeting, please feel free to call me at 339-4042.

JSL

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⁶ §23, *Robert's Rules of Order, Newly Revised, 11th Edition*, p.251.

⁷ §5, *Robert's Rules of Order, Newly Revised, 11th Edition*, p.58-60, explaining secondary motions in relation to underlying rule prohibiting consideration of more than one motion at a time.

June 19, 2018 Council Action on Resolution #18-53,
Approving an Amendment to Conditional Use Permit
(Overnight Shelter Facility at 290 Reid St.)

Page 2 of 2

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: July 3, 2018

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation from the Board of Park Commissioners to Consider Proposal from Definitely De Pere to Construct and Fundraise for Historical Monument.

The Board of Park Commissioners, at the June 21, 2018 meeting, approved the proposal from Definitely De Pere to fundraise and construct a historical monument. The motion passed unanimously with a 5-0 vote, with Ryan Jennings abstaining from the vote.

We have received a proposal from Definitely De Pere to construct and fundraise for a historical monument at James Street Parkway. The monument recognizes Father Claude Allouez and the chapel of St. Francis Xavier.

The location identified by Definitely De Pere has been viewed and recommended by staff.

The Board of Park Commissioners will need to first approve the construction and location of the monument. Secondly, the commission will then need to recommend the approval of the donation of the monument valued at approximately \$20,000 from Definitely De Pere. Last, the commission would then need to review and recommend approval of the fundraising plan presented by Definitely De Pere.

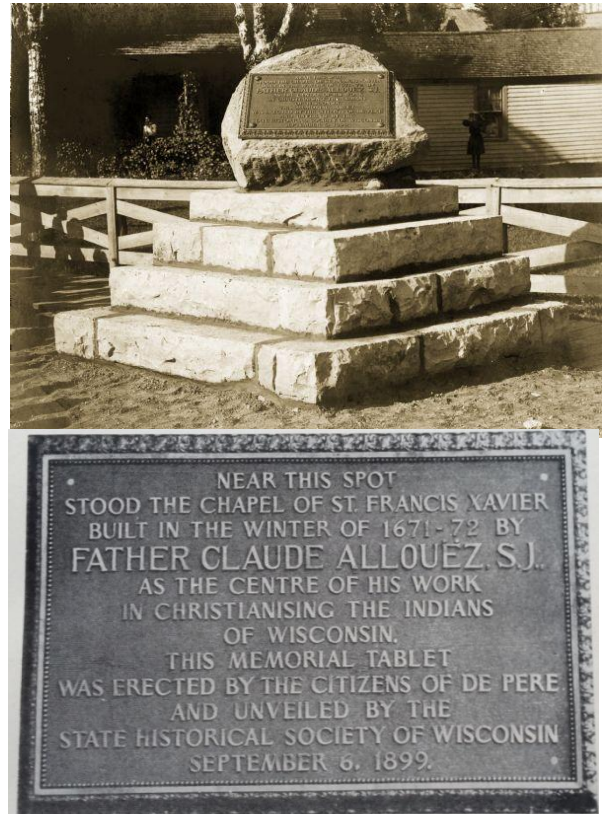
ATTACHMENTS:

- Allouez Mission Monument re-construction 2018 (PDF)
- Mission Monument 4-19-18 (PDF)

Re-constructing the Claude Allouez Monument

De Pere proudly claims two 'firsts' in Wisconsin. The St Francis Xavier mission was the first European settlement in Wisconsin and was established by Father Claude Allouez in 1671. Wisconsin's very first historical tablet commemorated the mission on September 6th,

1899. In a stunning example of community leadership and the guidance of renowned Wisconsin historian Reuben Gold Thwaites, the historical tablet and monument was proposed, funded and dedicated by the citizens of De Pere in less than a month. I have included photos and articles that from the De Pere and Wisconsin Historical Societies.



The exact location of the St Francis Xavier mission that the plaque honors is known only to be on the East Side of the River just below the "rapides des peres" (rapids of the father) from which De Pere derived its name. This is the place where people were able to cross the river because of the shallow depth and therefore a perfect place for Father Claude Allouez's mission. The shape of the river changed and widened as dams and bridges were built and locks put in to move boats past the rapids upstream. The previous curator, Dr. Adam Stueck of the De Pere Historical Society suggested that we search the newly available records at Western Michigan University. I and another donor spent \$600 on a graduate student and while many interesting details of the mission were discovered, the location was not. Fortunately the plaque acknowledges this uncertainty with the words 'near this spot'.

The Claude Allouez historical tablet and monument was prominently located at the Northeast corner of the intersection of George and Front Streets. The monument was taken down in 1931 for the construction of the bridge that would later be named the Claude Allouez bridge. The historical plaque was then mounted to the Southeast bridge railing until 2008, when the bridge was replaced by our current structure. Although the foundation

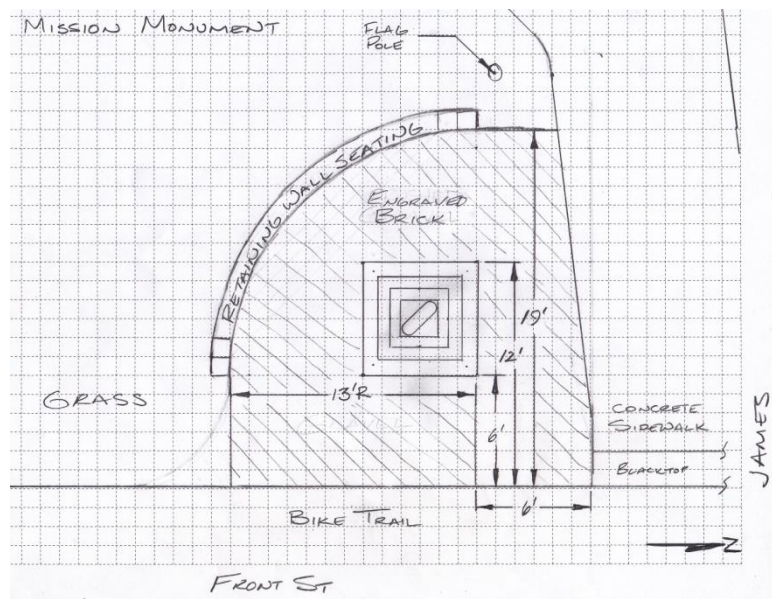


and top stone have disappeared, the Claude Allouez historical plaque is currently being stored at the White Pillars museum waiting to be re-commissioned.

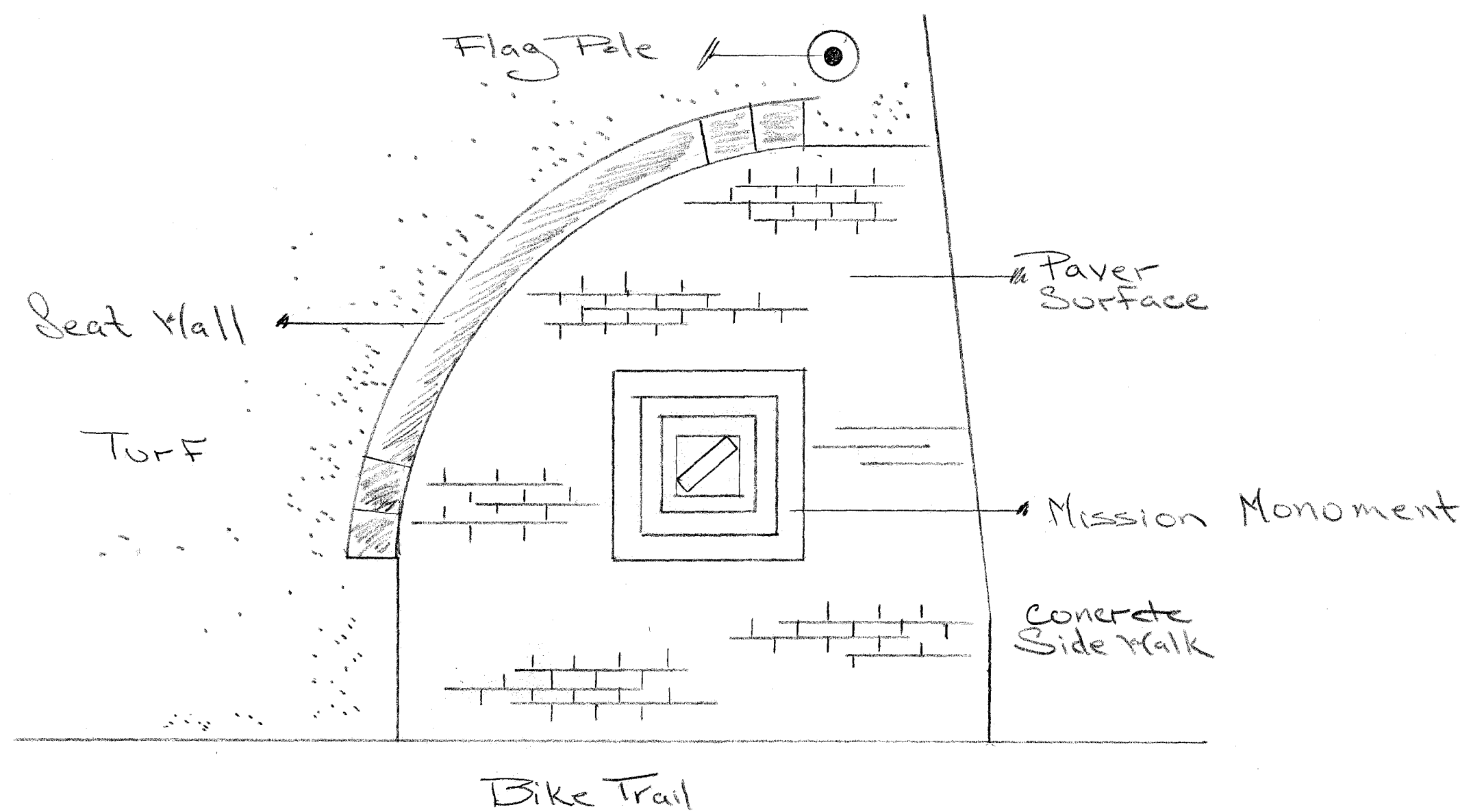
The re-constructed monument will be located at the South-East corner of the James and Front Street intersection in the James Street parkway. This prominent location is adjacent the Fox river trail and is near to other historical markers making a walking loop a significant possibility. Arguably, this location is closer to the site of the original mission than either of the other two locations. It certainly fits the careful wording of the plaque: 'near this spot'. Other locations such as the original monument location and the base of the bridge approach along the water were deemed less desirable and each faced several challenges. Most importantly, the chosen location is considered the most permanent.

The cost of the reconstruction is estimated to be about \$20,000. This would include re-building the monument of solid stone in similar fashion to the original and adding a brick patio and a seating/retaining wall that should provide for easy maintenance.

Definitely De Pere has agreed to use their reserve funds to pay for the initial construction of the monument if they are given permission to fundraise by selling engraved memorial bricks to be placed in the patio. Bricks are expected to sell for \$125 (4x8") and \$250 (8x8"). If additional funds are raised they will be used for additional efforts to highlight De Pere's rich history.



Timeline: Definitely De Pere goal is to have the monument re-constructed by the 119th anniversary date of Thursday, September 6th, 2018. Matt Kriese of Brown County Parks has approved the drawing with the caveat that the monument be no closer than 6 feet from the trail with the safety of trail-users of prime importance. Fundraising through brick sales will begin with approval from the De Pere Board of Park Commissioners.



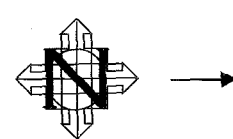


LANDSCAPE ARTISANS
LANDSCAPE ARCHITECTURE, DESIGN AND CONSTRUCTION • LANDSCAPE MANAGEMENT

Landscape Design
Date: 04/19/2018
Drawn by:
Lance Abts
Scale: 1" = 4'

MISSION MONUMENT

NORTH



City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: July 3, 2018

DEPARTMENT: Parks, Recreation & Forestry

FROM: Don Melichar

SUBJECT: Recommendation from the Board of Park Commissioners to
Approve a \$2500 Donation from Wochinske Family Foundation for
the Recreation Scholarship Fund.

The Board of Park Commissioners, at the June 21, 2018 meeting, approved accepting a \$2,500 donation from the Wochinske Family Foundation for the Recreational Scholarship Fund. The motion was approved unanimously, with a 6-0 vote.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: July 3, 2018

DEPARTMENT: Public Works

FROM: Scott Thoresen

SUBJECT: Recommendation from the Board of Public Works to Leave Overnight Parking Ordinance Unchanged and Not Revise the City's Prohibition of Overnight Parking on City Streets During the Summer Months.

After discussion and review, the Board of Public Works voted unanimously to not review or reconsider the City's prohibition of overnight parking during summer months.

A request was made by Alderperson Hansen for staff to review and reconsider the City's prohibition of overnight parking on City streets during the summer months.

Parking and traffic discussed the pros and cons of overnight on street parking. A survey was conducted with local communities. Additionally, internal staff and the Brown County Planning Commission were contacted.

Information was presented to the Board of Public Works on August 7, 2013 by Police Chief Derek Beiderwieden. The memo has been included. From that memo, the city of De Pere has in effect a restriction on overnight parking between the hours of 2 a.m. and 5 a.m. on city streets and city parking lots for the following reasons:

1. Forces patrolling side streets and parking lots during nighttime.
2. Keeps tabs on vehicles that may be abandoned by ensuring the vehicles operate. Gives reason for police to further investigate suspicious vehicles or people inside vehicles at say 3 a.m. It also increases stolen vehicle recovery.
3. It is a form of intelligence gathering (plate numbers/vehicle descriptions) and assists police in solving criminal activity, specifically incidents of stalking, burglary, and theft – typical nighttime criminal activities.
4. Allows for street maintenance like snow plowing and sweeping at odd times of night when a traffic emergency is not declared like clearing downtown street and major roads of snow piles.
5. Controls certain activities (house parties in particular) by causing the movement of vehicles, thus the activity does not go beyond the 2 a.m. time limit. This may help promote neighborhood harmony.
6. Controls the “car lot” look some communities get with long term street parking.

7. And, frankly, some residents just don't want parking in front of their house in the middle of the night (known by complaints received by police).

Brown County Planning has been reviewing modifications to permit overnight parking around the county. Consideration is being given from Brown County for overnight parking for the following reasons:

1. One of the most significant benefits of allowing overnight on street parking is that it's an incentive for people to avoid driving after having too much to drink. This is beneficial in downtowns and other commercial areas where bars and restaurants are located, but it's also beneficial in residential areas where cookouts, graduation parties, Packers parties, holiday parties, and other get-togethers happen throughout the year.
2. Another benefit of overnight on street parking is that it increases the appeal of old and new homes on small residential lots that have narrow driveways. Since many households own two or more vehicles, people who live in homes with narrow driveways have to deal with the inconvenience of "flipping" vehicles for various users and uses if they have to park all of their vehicles in the driveway. But if on street parking is allowed overnight, the vehicle flipping situation can be avoided. Having an overnight on street parking option is also helpful when out-of-town guests visit and want to stay for more than one day.
3. Small residential lots where homes are situated relatively close to the street can also pose parking problems for residents and overnight guests because there often isn't much off street space to park vehicles. This situation can lead to vehicles being parked in yards next to driveways, which is very unattractive. Allowing overnight on street parking can address this situation as well.
4. I don't know if overnight speeding through neighborhoods and elsewhere in De Pere is a problem, but vehicles parked on streets can act as traffic calming devices that encourage people to drive at appropriate speeds at night as well as during the day.

Staff contacted communities in the area regarding overnight parking restrictions. A summary of the results is as follows:

City of Sheboygan			
Year-Round Overnight Parking			
City of Sheboygan ¹			
Summer Overnight Parking			
Village of Allouez	No Overnight Parking Nov 1-Mar 31		
Village of Ashwaubenon	No Overnight Parking Nov 1-Mar 31		
Village of Bellevue	No Overnight Parking Nov 1- Apr1 ²		
Village of Howard	No Overnight Parking Nov 1-Apr1 ²		
City of Kaukauna	No Overnight Parking Dec 1- Mar 31 ¹		
City of Neenah	No Overnight Parking Nov 1- Mar 31 ^{1,3}		
City of Sturgeon Bay	No Overnight Parking Dec 1-Mar31 ¹		
Village of Suamico	No Overnight Parking Nov 1-April 15 ²		
No Overnight Parking			
City of Appleton			

City of Green Bay			
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- Notes:
1. Alternate Side Parking Restriction
 2. No Heavy Vehicles, Boats, RVs, or Trailers
 3. Residential Areas Only

Parking and traffic staff does not have a recommendation on whether to change the current policy. If the Board of Public works and Council vote to allow on street parking, we would recommend it go back to staff and the Police Department to evaluate restrictions and alternatives to guarantee the ability for the City to properly maintain streets during snow events (depending on when parking is allowed overnight), street sweeping, rubbish collection, etc.

ATTACHMENTS:

- CI-BOPW-Overnight parking-2013-08-07 (DOCX)

CITY OF DE PERE
POLICE DEPARTMENT

MEMORANDUM

To: Board of Public Works

From: Derek A. Beiderwieden, Chief of Police

Date: August 7, 2013

Subject: Discussion of Overnight Parking Restrictions

I have been asked to address some of the reasons for the City of De Pere's current overnight parking restriction. The City of De Pere has in effect a restriction on overnight parking between the hours of 2 a.m. and 5 a.m. on city streets and city parking lots. This is for the following reasons:

1. Forces patrolling side streets and parking lots during nighttime.
2. Keeps tabs on vehicles that may be abandoned by ensuring the vehicles operate. Gives reason for police to further investigate suspicious vehicles or people inside vehicles at say 3 a.m. It also increases stolen vehicle recovery.
3. It is a form of intelligence gathering (plate numbers/vehicle descriptions) and assists police in solving criminal activity, specifically incidents of stalking, burglary and theft -- typical nighttime criminal activities.
4. Allows for street maintenance like snow plowing and sweeping at odd times of night when a traffic emergency is not declared like clearing downtown streets and major roads of snow piles.
5. Controls certain activities (house parties in particular) by causing the movement of vehicles, thus the activity does not go beyond the 2 a.m. time limit. This may help promote neighborhood harmony.
6. Controls the "car lot" look some communities get with long-term street parking.
7. And, frankly, some residents just don't want parking in front of their house in the middle of the night (known by complaints received by police).

The current ordinance regulating overnight parking was modified a few years ago by the common council to read as follows:

Overnight parking:

General rule: Except as provided herein, no person shall permit any trailer, camper or other property capable of being towed, or any motor vehicle licensed in their name or under their use or custody to be parked upon any street, alleyway, parking mall, public parking lot or other public off-street parking area, between the hours of 2:00 a.m. and 5:00 a.m., Monday through Friday.

Exceptions: This prohibition shall not apply to:

1. Long-term parking permitted under subsection (3) of this Code.
2. Parking in those areas designated as 24-hour parking.
3. Exceptions granted by the police department to residents under the following circumstances:
 - i. The request is made during regular police office business hours (Monday-Friday, 8:00 a.m. - 4:30 p.m.) or in an emergency, to the sergeant on duty if after 4:30 p.m.;
 - ii. The requester provides information to the police department regarding good cause for the requested exception. "Good cause" means uncommon circumstances experienced by the resident such that motor vehicle parking on private property is improbable or impractical. Examples of "good cause" include: driveway construction or maintenance, overnight houseguests, or owner/passenger medical condition.
 - iii. During each calendar year, no exception shall be granted for longer than three consecutive days and no more than 15 total days of exceptions shall be granted by the police department to any one address within the city unless the police department determines that the "good cause" shown to exist continues through no fault of the resident.
 - iv. No exception granted by the police department shall supersede any snow emergency declared.

In addition to the penalties provided for violations of this section, the street superintendent or designee may cause any vehicle to be removed from such street, alleyway, or parking area if such vehicle interferes with snow removal or other public purpose. The costs of towing such vehicle and all other associated charges shall be charged to the owner of such vehicle.

The current ordinance allows residents to call the police department for exceptions up to 15 times per year when entertaining guests or during driveway maintenance, etc. The police department keeps track of the exception call-ins and disregards enforcement during the exception period. Weekend (Saturday morning and Sunday morning) parking in the street is always allowed.

For the reasons listed and the ability for residents to have many exceptions, the police department does not recommend changing the current ordinance.

If you should have any questions, please contact me at 339-4075.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: July 3, 2018

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission to approve a proposed 61 Lot and one Outlot Final Plat of “Pine Trail Crossing” at 2600-2700 BLK Ryan Road (Parcels ED-R27-1 & ED-R27-2). Submitted by Steven M. Bieda, Mau & Associates LLP, authorized representative for AGG LLC.

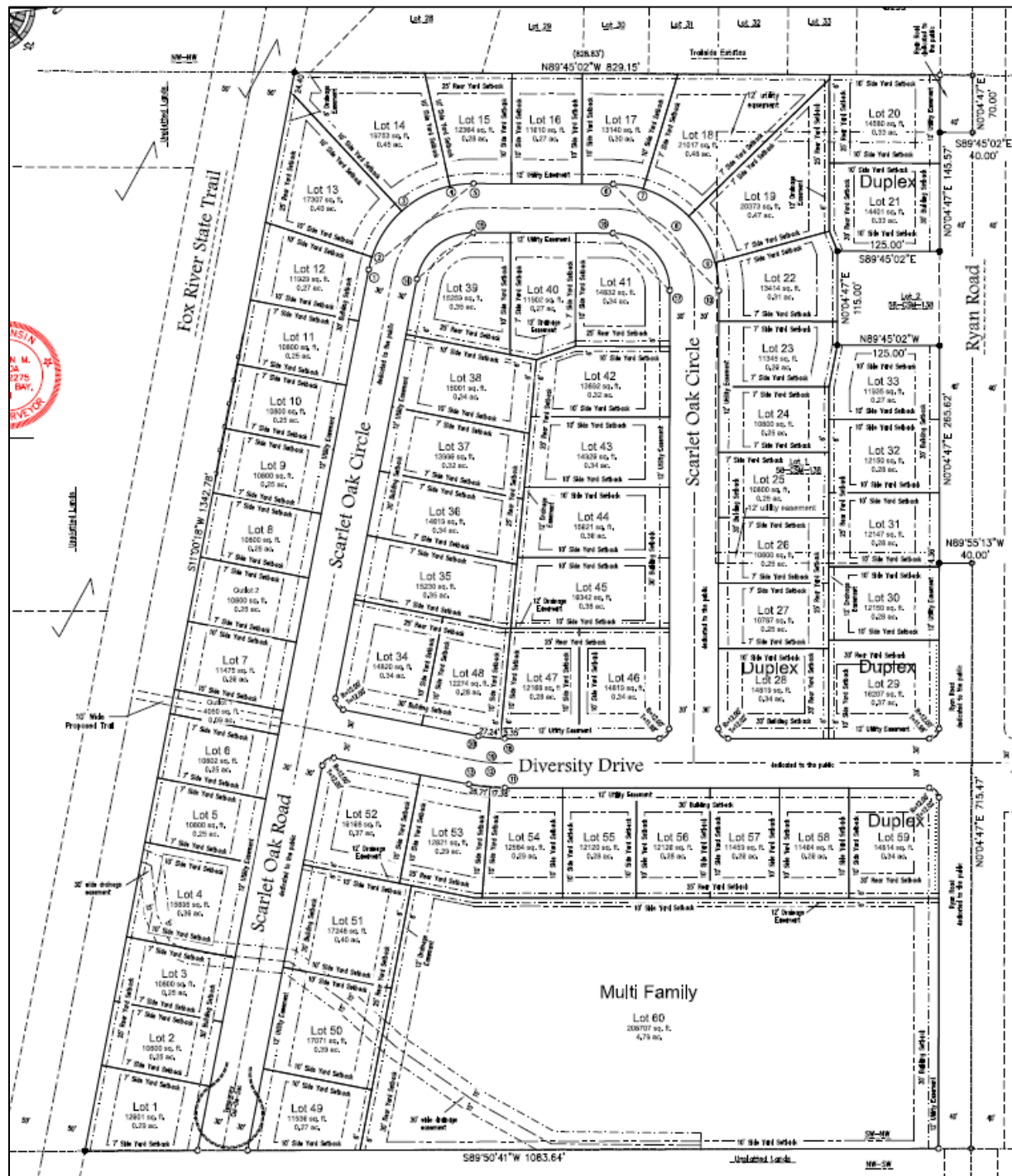
On June 25, 2018 the Plan Commission recommended approval of the FINAL PLAT, subject to 15 conditions listed at the end of the attached Plan Commission Report, by a vote of 4-0.

ATTACHMENTS:

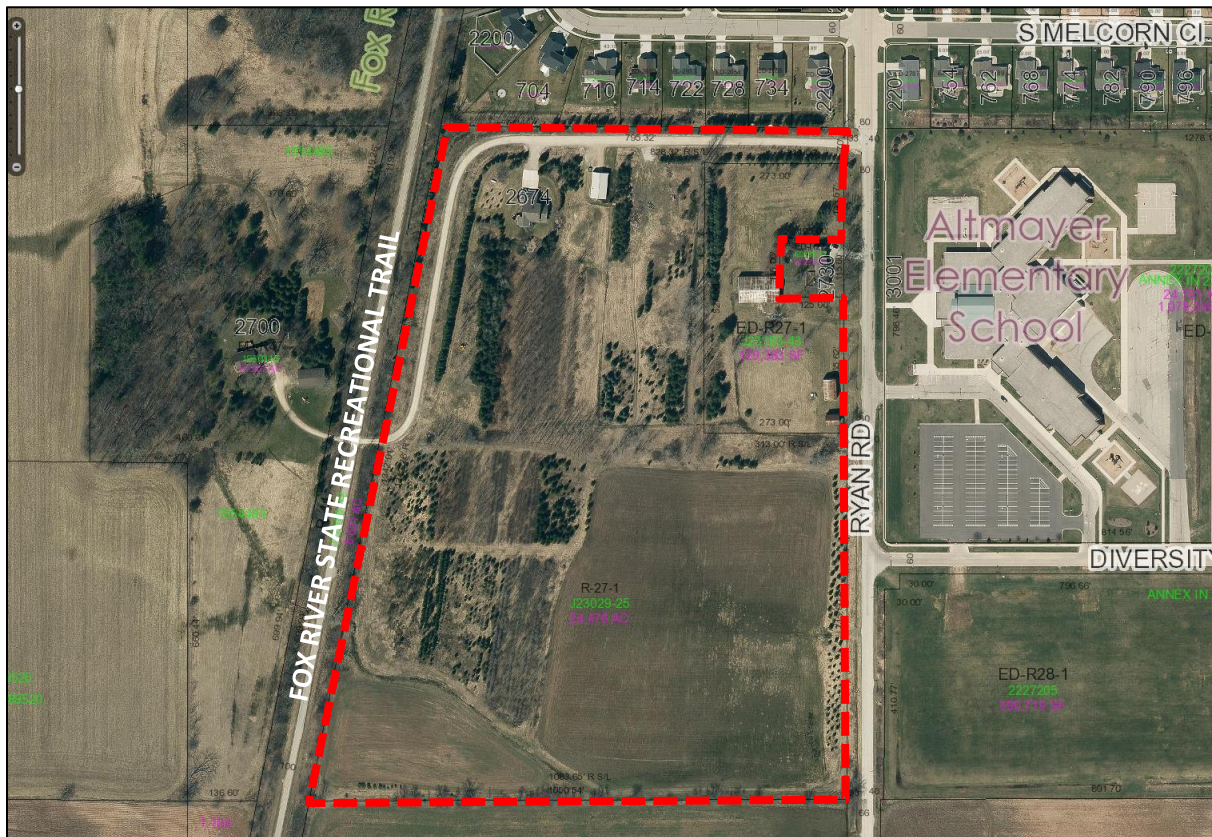
- Final Plat - Pine Trail Crossing - Plan Commission Report (DOCX)
- Application Form (PDF)
- Final Plat (PDF)

ITEM X: Recommendation regarding the proposed 61 Lot and one Outlot Final Plat of "Pine Trail Crossing" at 2600-2700 BLK Ryan Road (Parcels ED-R27-1 & ED-R27-2). Submitted by Steven M. Bieda, Mau & Associates LLP, authorized representative for AGG LLC.*

PROPOSED FINAL PLAT AREA



SITE MAP



REQUESTED ACTION:	Final Plat Approval
COMMON DESCRIPTION:	2600-2700 BLK Ryan Road, located southwest from the Ryan Road and S. Melcorn Circle intersection (west from Altmayer Elementary School).
PARCEL NUMBER(S):	ED-R27-1 & ED-R27-2
EXISTING ZONING:	R-1 (Single Family Residence District)
PROPOSED ZONING:	No rezoning has been formally submitted for staff review. However, the following is proposed: R-1: Lots 1-20, 22-27, 30-58, and Outlot 2 R-2: Lots 21, 28, 29, and 59 R-3: Lot 60 Either R-1 or Conservancy: Outlot 1
SURROUNDING LAND USES:	Residential to the north (Trailside Subdivision). Agricultural and natural areas to the south and west (Fox River State Recreational Trail is directly west). Altmayer Elementary School to the east.

COMPREHENSIVE PLAN: Neighborhood Residential (Including Multi-Family)

APPLICANT/OWNER NAME:	Steven M. Bieda, RLS Representative Mau & Associates LLP 400 Security BLVD Green Bay, WI 54313	Owner of Parcel ED-R27-1 Peggy J Leppiaho 1532 Midway RD De Pere 54115 Owner of ED-R27-2 Michael L & Laura J Mushinski 2674 Ryan RD De Pere, WI 54115
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SITE HISTORY: After a review of air photographs, the property and nearby areas were used for agricultural purposes, but have been transitioning to residential and educational uses at the northern and eastern borders. The site is immediately to the east of the Fox River State Recreational Trail which was formerly a rail line.

On January 8, 2018, Plan Commission recommended approval of the annexation of Parcel ED-R27-2 into the City and Council approved the recommendation. Parcel ED-27-1 was already within the City limits.

On April 30, 2018, Plan Commission recommended approval of the preliminary plat of Pine Trail Crossing. There was also a variance approved to allow certain lots to have 80 feet of street frontage with 7 foot side yard setbacks.

The land division is within the City of De Pere sewer service area. There are wetland environmentally sensitive areas on Lots 3, 4, 50, 51, and 60.

The developer, AGG LLC, proposes 56 single family residential lots, four duplex lots, one multi-family residential lot, and one outlot that provides a connection to the Fox River State Recreational Trail.

STAFF REVIEW: When reviewing a final plat, staff considers State Statutes 236, Section 46-3 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns.

The final plat meets the criteria of State Statutes 236 and most criteria of Section 46-3 of the De Pere Platting and Division of Land Code. Lot sizes are sufficient for the proposed property zones, taking into consideration the allowed street frontage reduction to 80 feet for Lots 1-3, 5-6, 7-11, 22-27, 35-37, 40, and Outlot 2. The side yard setback was also reduced to 7 feet for the same lots.

The proposed new subdivision will likely attract residents desiring the same size and type of housing stock as the residential neighborhood to the north (Trailside Estates). The neighborhood to the north has several

lots that are less than 85 feet wide, including lots that are 75 feet wide.

After discussion with the surveyor, the surveyor agreed that Outlot 2 would be changed back into a buildable Lot and numbered as 'Lot 8.' Because of the renumbering, existing Lots 8-60 will need to be renumbered as Lots "9-61." *For simplicity in this report, all lot number references will continue to use the numbers as shown on the attached final plat document.*

- Outlot 1 was created to allow for the creation of a connection to the Fox River State Recreational Trail.
- Outlot 2 will be renumbered to "Lot 8" and used temporarily by the property owner of Parcel ED-R47, located on the west side of the trail, to gain driveway access to their house and agricultural fields. The property owner of Parcel ED-R47 has intentions of developing the renumbered lot.
- There are utility easements on Lots 18-20, 26, and 31. The surveyor will be relocating any necessary utilities and releasing the easements to ensure that the lots are buildable.
- There are existing buildings that need to be removed prior to new street and utility construction.
- After the plat is recorded Lots 1-20, 22-27, 30-58, and Outlot 2 should be petitioned to be zoned to R-1; Lots 21, 28, 29, and 59 should be petitioned to be zoned R-2; Lot 60 should be petitioned to be zoned R-3; and Outlot 1 should be petitioned to be zoned R-1 or Conservancy.
- There are additional technical adjustments to the plat text, which are itemized within the 15 conditions of approval at the end of the report.

The city plat is reviewed by the City of De Pere. A courtesy review of technical measurements was performed by Brown County to expedite the efficient process of recording plats.

REVIEW PROCESS

For final City plat petitions, the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council also reviews final City plats. The Common Council is expected to review the City plat on July 3, 2018.

STAFF RECOMMENDATION:

Staff recommends APPROVAL of the final City plat and forwarding the map to the Common Council for final approval, subject to:

1. Meeting all other state and local regulations.

2. Properly number Outlot 2 as "Lot 8," as agreed upon with the surveyor prior to the Plan Commission meeting.
3. Properly renumber Lots 8-60 to be Lots 9-61 on the plat.
4. Properly relocate any necessary utilities and release the easements to ensure that Lots 18-20, 26, and 31 are developable.
5. Remove the City of De Pere Treasurer from the Treasurer Certificate.
6. Remove all existing structures prior to the start of any utility and/or street construction.
7. Existing driveway removal is to be completed by the developer prior to the start of any utility and/or street construction.
8. The 6 foot drainage easements called out for Lots 1-20 and Outlots 1-2 on the back lot line needs to be shown.
9. Provide 20 foot Storm Easement at the following locations: Side lot between Lots 48 & 47, Side lot between Lots 51, 52 & 53, Side lot between Lots 4 & 5, Side lot between Lots 2 & 3, Side lot between Lots 49 & 50, Side lot between Lots 59 & 60.
10. The 30' drainage easement on lot 60 needs to continue all the way to Ryan Road. It ends halfway across the property.
11. Revise the city sidewalk note (#4) to read as follows: "City of De Pere requires the installation of sidewalk on all lots abutting all streets excluding lots on Ryan Road. Sidewalk on Ryan Road shall be constructed by the property owner after Ryan Road reconstruction is completed. Sidewalk installation shall be complete prior to issuance of the occupancy permit by the City.
12. Delete note #5 on the City reviewing a regional storm water pond. This is being covered in the developer's agreement.
13. Amend the first restrictive covenant to be the following: "The land on all ~~side and~~ rear lot lines of all lots shall be graded by the subdivider and maintained by the abutting property owners to provide for adequate drainage of surface water. The City shall establish the grades."
14. Amend the third restrictive covenant to be the following: "Side lot lines shall be graded by the owner and maintained by the abutting property owners to provide for adequate drainage of surface water."
15. A well is shown on page one, but the symbol is in the legend on page 2. Identify the capping/removal plans for the well on the plat.



CITY OF DE PERE
RECEIVED
JUN 11 2018
PLANNING DEPT.

CITY OF DE PERE
APPLICATION FOR
PLAT REVIEW

Fee: \$ 195.00
Receipt #: 133358
Date: 6-11-18

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Basgig Investors LLC	Authorized Representative Steve Bieda	Title Managing Partner - Mau & Associates, LLP	
Mailing Address 400 Security	City Green Bay	State WI	ZIP Code 54313
Email Address sbieda@mau-	Phone Number (incl. area code) 920-434-9670	Fax Number (incl. area code) 920-434-9672	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) Michael Mushinski	Contact Person	Title	
Mailing Address 2674 Ryan R	City De Pere	State WI	ZIP Code 54115
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description Ryan Road	Parcel No. ED-R27-1, R-27-1
--	--------------------------------

SECTION 4: Plat Review

Review Type:	☐ Preliminary Plat ☒ Final Plat	
Fee:	Preliminary Plat Fee: \$278 + (____ # of lots x \$68) Final Plat Fee: \$195	\$195
Present Use of Parcel:	Residential	
Proposed Use of Lots:	R-1, R-2 and Multi Family	

Please submit 1 hard copy and 1 PDF copy of the Plat if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Steve Bieda	Title Managing Partn	Phone Number 920-434-9670
Signature of Applicant 		Date Signed June 11, 2018

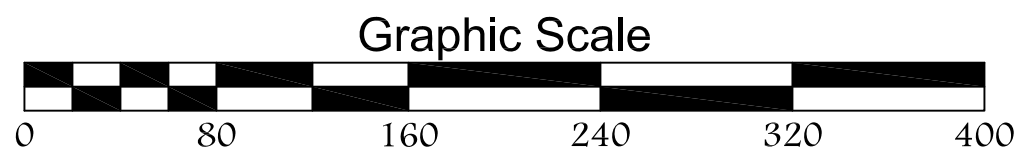
TO BE COMPLETED BY CITY STAFF

Plat Review authorized by the De Pere Municipal Code, Chapter 46.

Attachment: Application Form (7101 : Recommendation from Plan Commission to approve a proposed 61 Lot and one Outlot Final Plat of "Pine)

Pine Trail Crossing

All of Lot 1, Volume 58, Certified Survey Maps, Page 138, Map No. 8308, Doc. No. 2624629, Brown County Records, and part of the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, in Section 3, T22N-R20E, in the City of De Pere, Brown County, Wisconsin



Legend

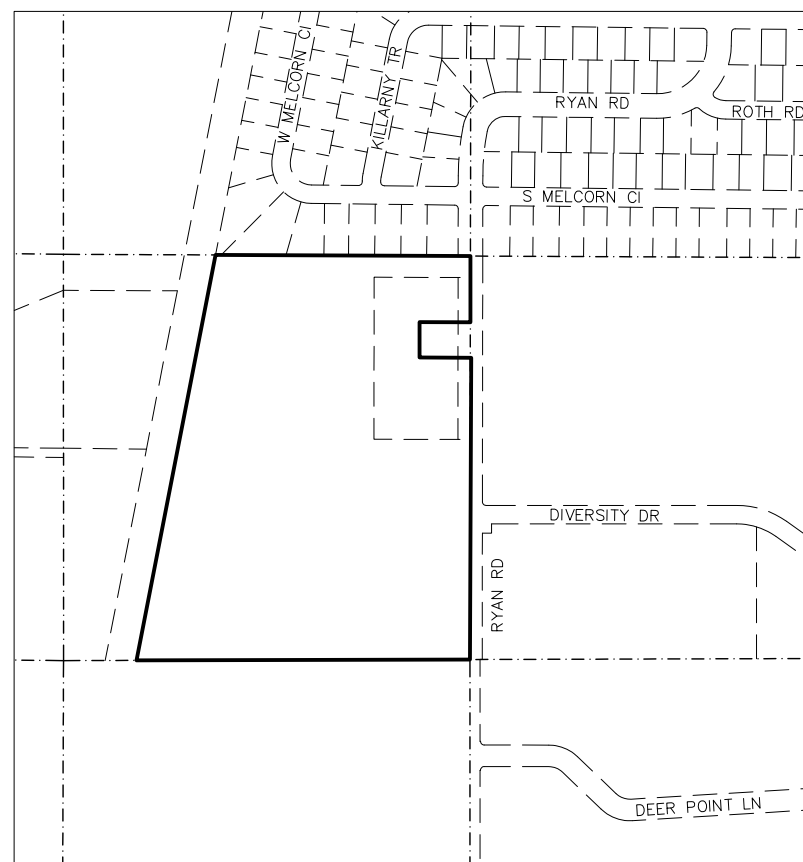
- 2.38" (o.d.) x 18" iron pipe weighing 3.65 lbs./lin. foot set
- 1" iron pipe found
- PK nail found
- Brown County monument - type noted
- all other lot corners marked with a 1.32" (o.d.) x 18" iron pipe weighing 1.68 lbs./lin. foot.
- all linear measurements have been made to the nearest hundredth of a foot.
- all distances on curves are arc lengths.
- () recorded as bearing / distance
- no access
- septic manhole
- existing building
- wetland area
- fence line

NOTES

Bearings referenced to the West line of the Northwest $\frac{1}{4}$, assumed to be S0°00'49"E.

The County Monuments used in this survey are shown and their ties have been found and verified and/or Brown County Planning and Land Services has been notified of any discrepancies.

Location Sketch

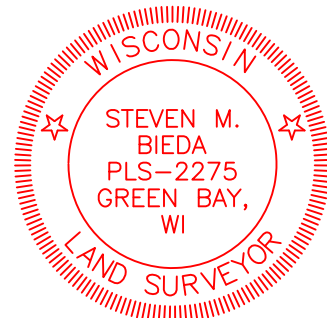
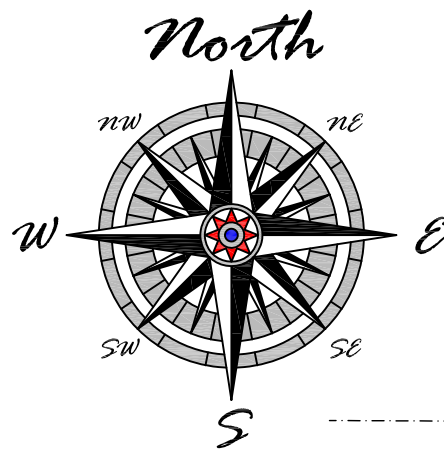


Section 3, T22N-R20E
Not to Scale

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

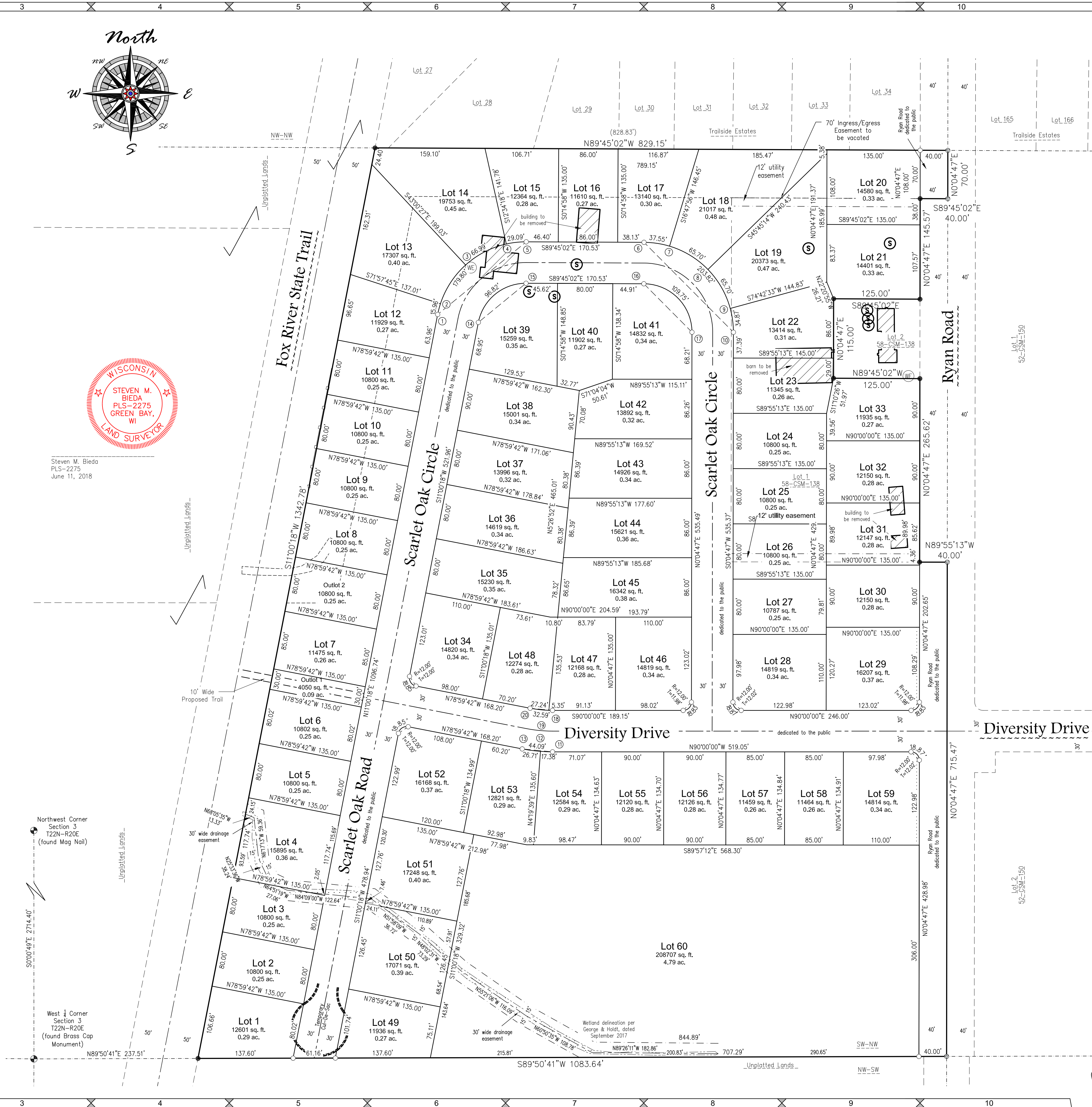
Department of Administration



Steven M. Bieda
PLS-2275
June 11, 2018

Northwest Corner
Section 3
T22N-R20E
(found Mag Nail)

West $\frac{1}{4}$ Corner
Section 3
T22N-R20E
(found Brass Cap Monument)



SCALE
1"=80'

DRAWN BY
JMB

TAX PARCEL NO. ED-R27-1, ED-R-27-2

Final Plat

Mau & Associates, LLP

LAND SURVEYING & PLANNING

CIVIL & WATER RESOURCE ENGINEERING

Phone: 920-434-9670 Website: www.mau-associates.com

400 Security Blvd, Green Bay, WI 54313

Basgig Investors, LLC

PROJECT NO.
D-16511

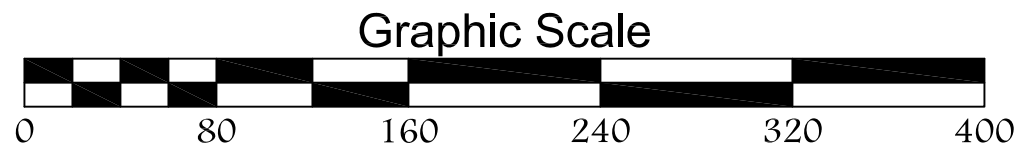
SHEET NO.
1 of 3

DRAWING NO.
P-2372

File: D:\6511\Final Plat 061118.dwg Data File: D:\6511.txt Fieldwork Completed: 01/25/2018

Pine Trail Crossing

All of Lot 1, Volume 58, Certified Survey Maps, Page 138, Map No. 8308, Doc. No. 2624629, Brown County Records, and part of the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, in Section 3, T22N-R20E, in the City of De Pere, Brown County, Wisconsin



Legend

- 2.38" (o.d.) x 18" iron pipe weighing 3.65 lbs/lin. foot set
- 1" iron pipe found
- PK nail found
- Brown County monument - type noted
- all other lot corners marked with a 1.32" (o.d.) x 18" iron pipe weighing 1.68 lbs/lin. foot.
- all linear measurements have been made to the nearest hundredth of a foot.
- all distances on curves are arc lengths.
- () recorded as bearing / distance
- 30' building setback (unless noted)
- 12' utility easement (unless noted)
- no access
- septic manhole
- existing building
- wetland area
- well

NOTES

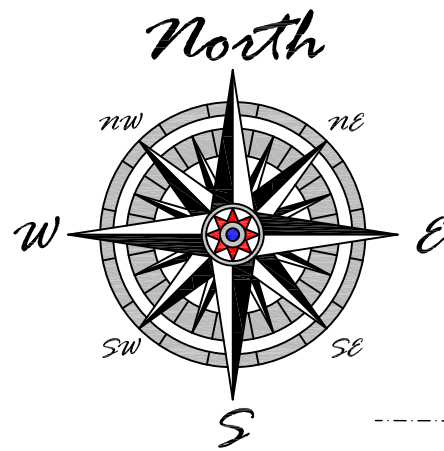
Bearings referenced to the West line of the Northwest $\frac{1}{4}$, assumed to be S0°00'49"E.

The County Monuments used in this survey are shown and their ties have been found and verified and/or Brown County Planning and Land Services has been notified of any discrepancies.

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

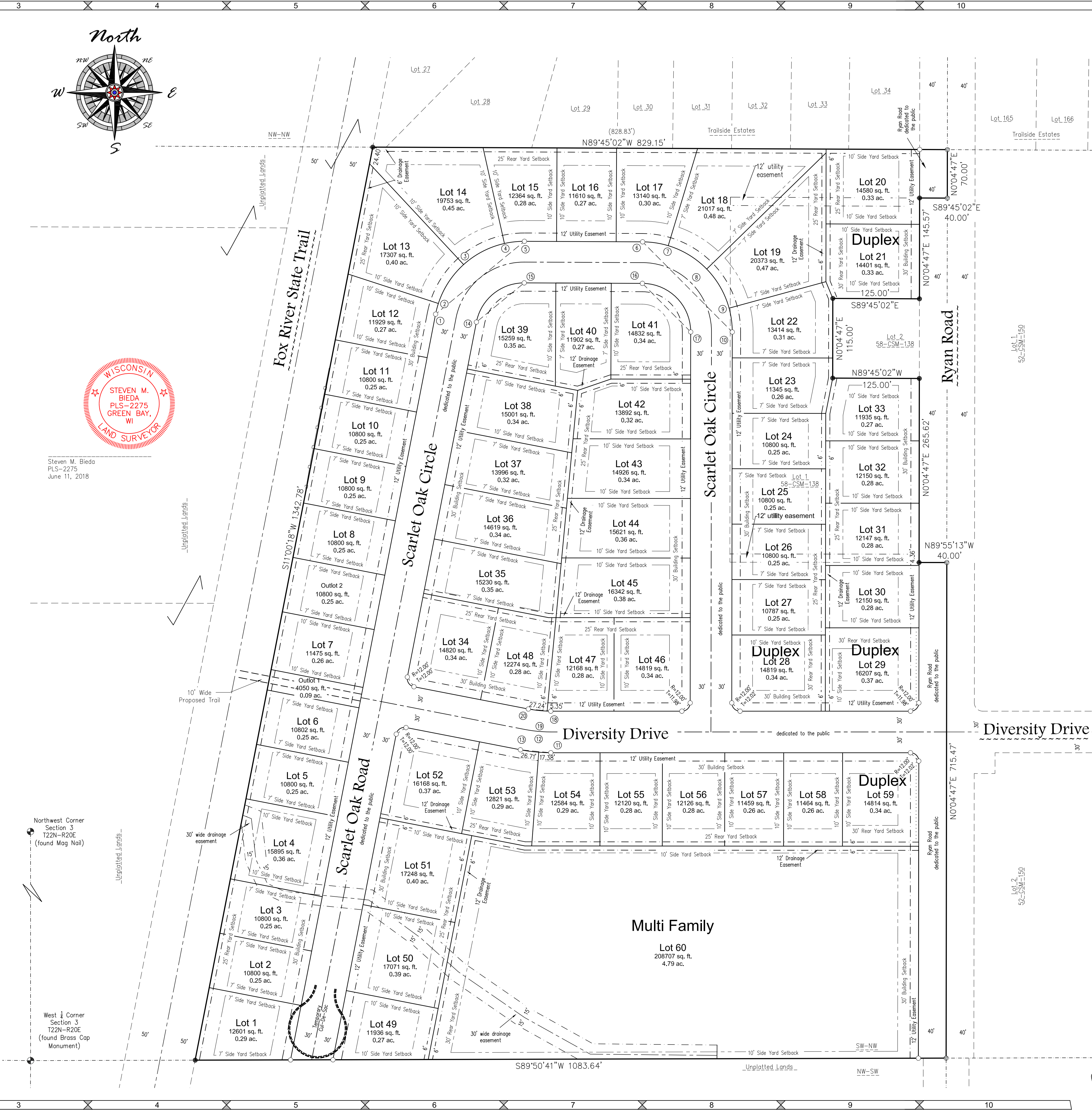
Department of Administration



Steven M. Bieda
PLS-2275
June 11, 2018

Northwest Corner
Section 3
T22N-R20E
(found Mag Nail)

West $\frac{1}{4}$ Corner
Section 3
T22N-R20E
(found Brass Cap Monument)



SCALE
1"=80'

DRAWN BY
JMB

TAX PARCEL NO. ED-R27-1, ED-R27-2

Final Plat

Mau & Associates, LLP

LAND SURVEYING & PLANNING

CIVIL & WATER RESOURCE ENGINEERING

Phone: 920-434-9670 Website: www.mau-associates.com

400 Security Blvd, Green Bay, WI 54313

Basgig Investors, LLC

PROJECT NO.
D-16511

SHEET NO.
2 of 3

DRAWING NO.
P-2372

File: D-16511 Final Plat 061118.dwg Data File: D-16511.txt Fieldwork Completed: 01/25/2018

Pine Trail Crossing

All of Lot 1, Volume 58, Certified Survey Maps, Page 138, Map No. 8308, Doc. No. 2624629, Brown County Records, and part of the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, in Section 3, T22N-R20E, in the City of De Pere, Brown County, Wisconsin

SURVEYOR'S CERTIFICATE

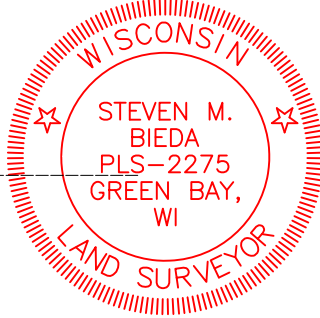
I, Steven M. Bleda, Professional Land Surveyor, PLS-2275, hereby certify:

That in full compliance with the provisions of Chapter 236, Wisconsin Statutes, and the subdivision regulations of the City of De Pere under the direction of the owners listed hereon, I have surveyed, divided and mapped "Pine Trail Crossing", and that such plat correctly represents all exterior boundaries and the subdivision of the land surveyed and is all of Lot 1, Volume 58, Certified Survey Maps, Page 138, Map Number 8308, Document Number 2624629, Brown County Records, and part of the Southwest 1/4 of the Northwest 1/4 of Section 3, T22N-R20E, in the City of De Pere, Brown County, Wisconsin, more fully described as follows:

Commencing at the West 1/4 corner of Section 3, T22N-R20E; thence N89°50'41"E, 237.51 feet along the South line of the Northwest 1/4, Section 3, T22N-R20E; to the East right of way of the Fox River State Trail being the point of beginning; thence continuing N89°50'41"E, 1083.65 feet along said South line to the Southeast corner of the Southwest 1/4 of the Northwest 1/4 of said Section; thence N0°44'47"E, 715.47 feet along the East line of the Southwest 1/4 of the Northwest 1/4 of said Section; thence N89°55'13"W, 40.00 feet along the South line of Volume 58, Certified Survey Maps, Page 138, Map No. 8308, Document No. 2624629, Brown County Records; thence N0°44'47"E, 265.62 feet along the East line of Lot 1 of said Certified Survey Map; thence N89°45'02"W, 125.00 feet along the South line of Lot 2 of said Certified Survey Map; thence N0°44'47"E, 115.00 feet along the West line of said Lot 2; thence S89°45'02"E, 125.00 feet along the North line of said Lot 2 to the East line of said Lot 1; thence N0°44'47"E, 145.57 feet along the East line of said Lot 1; thence S89°45'02"E, 40.00 feet to the East line of the Southwest 1/4 of the Northwest 1/4 of said Section; thence N0°44'47"E, 70.00 feet along said East line to the Northeast corner of the Southwest 1/4 of the Northwest 1/4 of said Section; thence N89°45'02"W, 829.15 feet along the North line of the Southwest 1/4 of the Northwest 1/4 of said Section and the South line of "Trailside Estates", (Volume 22, Plots, Page 173, Document Number 2141474, Brown County Records) to the East right of way of said trail; thence S11°00'18"W, 1342.78 feet along the East right of way of said trail to the point of beginning.

Parcel contains 1,222,092 square feet / 28.06 acres more or less.
Road dedication contains 202,822 square feet / 4.66 acres more or less.
Parcel subject to easements and restrictions of record.

Steven M. Bleda
PLS-2275
June 11, 2018



CERTIFICATE OF THE CITY OF DE PERE

Approved for the City of DePere Common Council this ____ day of _____, 20____.

Shana Ledvina
City Clerk

TREASURER CERTIFICATE

As duly elected Brown County Treasurer, and City of De Pere Treasurer, we hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Plat as of the dates listed below.

Paul D. Zeller
Brown County Treasurer

Shana Ledvina
City of De Pere Treasurer

OWNER'S CERTIFICATE

Basgig Investors, LLC, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, does hereby certify that I caused the land described and easements granted on this Plat to be surveyed, divided, mapped and dedicated as represented hereon. Basgig LLC, also certifies that this Plat is required by S.236.10 or S.236.12 to be submitted to the following for approval or objection:

CITY OF DE PERE
DEPARTMENT OF ADMINISTRATION

In Witness Whereof, the said Basgig Investors, LLC, has caused these presents to be signed by Murray Basten and Mark Gigot, it's Managing Partners on this ____ day of _____, 20____.

Murray Basten - partner

Mark Gigot - partner

Personally came before me this ____ day of _____, 20____, the above named officer of said corporation and acknowledged that he executed the foregoing instrument as such officer as the deed of said corporation, by its authority.

Notary Public
Brown County, Wisconsin

STATE OF WISCONSIN }
COUNTY OF BROWN }

CERTIFICATE OF CORPORATE MORTGAGEE

_____, a corporation duly organized and existing under and by virtue of the laws of Wisconsin, mortgagee of the above described land, does hereby consent to the surveying, dividing, mapping and dedication of the land described on this Plat and does hereby consent to the above certificate of Basgig Investors, LLC, Owner(s).

IN WITNESS WHEREOF, _____ has caused these presents to be signed by _____ it's _____ and countersigned by _____ (print name) (print title)

_____, its _____ at _____, Wisconsin, and (print name) (print title)
its corporate seal to be hereunto affixed this _____ (city)

day of _____, 20____.

In the presence of:

_____, _____ (Corporate Seal)

_____, _____ Date

_____, _____ Date

Personally came before me this ____ day of _____, _____. the above named officers of said corporation to me known to be the persons who executed the foregoing instrument and to me known to be such officers of said corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said corporation, by its authority.

Notary Public
Brown County, Wisconsin

STATE OF WISCONSIN }
COUNTY OF BROWN }

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by

Basgig Investors, LLC, Grantor, to

WISCONSIN PUBLIC SERVICE CORPORATION, a Wisconsin corporation, Grantee,

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

NOTES

The property owners, at the time of construction, shall implement the appropriate soil erosion control methods outlined in the Wisconsin Construction Site Erosion and Sediment Control Technical Standards (available from the Wisconsin Department of Natural Resources) to prevent soil erosion. However, if at the time of construction the City of De Pere has adopted a soil erosion control ordinance, it shall govern over this requirement. This provision applies to any grading, construction, or installation-related activities.

Lots 3, 4, 50, 51 and 60 include wetland areas that may require permits from the Wisconsin Department of Natural Resources, Army Corps of Engineers, Brown County Planning Commission, or the local municipality's Zoning Administrators Office prior to any development activity.

Due to the shallow, flat swale located through/along Lots 3, 4, 50, 51, and 60, adjacent areas next to the easements should be filled 1.5 feet above the swale to maintain flows in the easement. All drainage from adjacent lots shall be directed to City storm sewers for collection and treatment in the regional pond.

The City of De Pere requires the installation of sidewalk on all lots abutting all streets. Sidewalk installation shall be complete prior to the issuance of the occupancy permit by the City.

The City is reviewing a regional storm water pond which will be located off-site. If a regional pond off-site is not feasible, a storm water pond for the subdivision will b required on Lot 60.

The City is designing utilities for the subdivision. All lot lines shall be considered available for utilities until the final design is completed. Easements width shall be 20 feet for single utilities and 30 feet for two utilities. The final easements shall be labeled on the final plat.

Any exposed basement windows must be approved by the inspection department.

Outlot 1 will be owned and maintained by the City of De Pere.

Outlot 2 will be owned and maintained by Robert J. VanderKelen.

The temporary cul-de-sac is to be used and maintained for road purposes until such time as the developer or the City of De Pere requires the extension of Scarlet Oak Road and shall be maintained by the City of De Pere.

RESTRICTIVE COVENANTS

The land on all side and rear lot lines of all lots shall be graded by the subdivider and maintained by the abutting property owners to provide for adequate drainage of surface water.

Lots 3, 4, 50, 51 and 60 contain an environmentally sensitive area (ESA) as defined in the Brown County Sewage Plan. The ESA includes wetlands per a September 2017 wetland delineation. Development and land disturbing activities are restricted in the ESA unless amendments are approved by the Brown County Planning Commission and the Wisconsin Department of Natural Resources. The wetlands ESA is located entirely within the existing 30' wide drainage easement.

Side lot lines shall be graded by the owner and maintained by the abutting property owners to provide for adequate drainage of surface water. The City reserves the right to establish these grades for the owner, which will then be adhered to by the property owners.

The drainage swale located through/along Lots 3, 4, 50, 51, and 60 is a wetland and shall remain natural.

Access for Lots 29 and 59 shall be off Diversity Drive.

No accessory structures, fences, trees, nor shrubs shall be placed within the drainage easements.

Office of the Register of Deeds
Brown County, Wisconsin

Received for Record _____, 20____
at _____ o'clock _____ M and recorded as
Document # _____ in _____
Volume _____ of _____ on Page _____

Cheryl Barkan, Register of Deeds

There are no objections to this plat with respect to
Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2),
Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



SCALE
1"=80'

DRAWN BY
JMB

TAX PARCEL NO. ED-R27-1, ED-R27-2

Final Plat

Mau & Associates, LLP

LAND SURVEYING & PLANNING

CIVIL & WATER RESOURCE ENGINEERING

Phone: 920-434-9670 Website: www.mau-associates.com

400 Security Blvd, Green Bay, WI 54313

Basgig Investors, LLC

PROJECT NO.
D-16511

SHEET NO.
3 of 3

DRAWING NO.
P-2372

File: D:\6511\Final Plat 061118.dwg Date Filed: D-16511.txt Fieldwork Completed: 01/25/2018

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: July 3, 2018

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Consider Community Service Grant Application submitted by Gina Peotter for Hope's House.

This item was tabled at the June 19, 2018 Common Council Meeting with the intent to discuss the Hope's House application with applicant Gina Peotter. Gina is unable to attend the July 3 Meeting and has asked to have this item tabled again so that she can attend the July 17 Meeting to answer any questions of the Council.

Applicant Gina Peotter is requesting \$590 (Year one costs less the tax exempt status filing fee).

The Community Service Grant Program has an annual budget of \$1200, with the ability to award up to \$600 in June and up to \$600 in December.

ATTACHMENTS:

- Hope's House - Gina Peotter (PDF)



City Of De Pere

COMMUNITY SERVICE GRANT APPLICATION

GROUP/INDIVIDUAL INFORMATION

Group Name:	Hope's House		
Grant Applicant Name:	Gina Peotter	Email address:	gina.peotter@yahoo.com
Physical Address:	18499 Linn Rd. Seymour, WI 54655		
Phone Number:	920-737-3202	Alt. Phone Number:	
Date:	5/22/18	Program Title:	Director/Funder

INSTRUCTIONS

Goals should always be: **S** – Specific **M** – Measurable **A** – Achievable **R** – Realistic **I** – Time Bound

In the area below, describe your community service proposal in lieu of the following considerations:

1. **Goal/Objective.** Briefly describe each goal/objective and when the goal/objective should be met or accomplished.
2. **Measurement.** How will the goal/objective be achieved? What benefit will citizens of the city of De Pere gain through this project?
3. **Itemize all anticipated expenses.** Describe all materials that will need to be purchased for the project and how they will relate to the overall objective. Also provide cost estimates associated with the project, not to exceed \$600.00.

PROJECT OUTLINE

Description:

To start a resource center in the DePere area. This will be for children (ages 4-18) who have suffered a loss. It will provide education, healing, and coping information.

The 3 year plan is to evolve into a full time resource for the community.

1ST GOAL/OBJECTIVE**Description:**

File all items with the state (see page 15)

Incorporate: \$35

QuickBooks: \$120

To receive contributions: \$15

to Setup and Running

WI Employee Filings: \$20

Material for meetings for 1 year: \$240

2ND GOAL/OBJECTIVE**Description:**

- Start meetings and raise awareness of this free resource in the DePere community.

- Goal to help 10 families in the first 6 months

3RD GOAL/OBJECTIVE**Description:**

- Expand awareness to outside towns to travel to DePere to take advantage of this opportunity

- Increase advertising and website presence.

will benefit the community with increase of traffic and stops at local businesses

MISCELLANEOUS INFORMATION

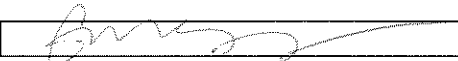
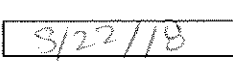
Deadlines: Grant application deadline is June 1 or December 1 of each year. The City Council will evaluate the proposals for selecting recipients at the 2nd Council meeting of the month of award.

All grant applications shall be submitted to the City Clerk's office on or before the grant deadline.

The following criteria will be used to evaluate each proposal:

1. Contribution to public safety
2. Contribution to community awareness
3. Improves community infrastructure
4. Creativity of proposal
5. Enhances the aesthetic quality of the city
6. Contributes to city culture or an overall sense of community

Your signature below indicates that your application, if selected, will adhere to the program as outlined above. No grant funds shall be spent in a fashion outside the scope of the aforementioned project. No grant funds may be used for alcohol, drugs, any behavior or activity which is contrary to local ordinances, state statutes, or federal law.

Signature (Group Representative):  Date: 

Printed Name (Group Representative): 

Hope's House Business Plan

Gina Peotter

5/22/2018

Hope's House is a resource in the DePere area that will offer education, healing and coping information to children who have suffered a loss in their lives.

Hope's House Business Plan

I.Executive Summary

Hope's House is a nonprofit company that provides a fun and safe place for grieving children to gather. The company will provide certified councilors as well as partner with other schools and programs to offer education, healing and coping information to children who have suffered a loss in their lives.

Through personal connections of others who have suffered a loss, the goal of Hope's House is to let the children know they are not alone when dealing with a loss. Loss and death can be a lonely time and the awareness of others going through something similar can be a turning point in some children's lives, or a nudge to look towards a more positive future.

Hope's House is a children's program that does not currently exist in the DePere and Green Bay, WI area. The plan is to identify children/families in the area that have suffered a loss and let them know that this resource exists.

It is projected that in three years Hope's House will grow to a full time daily resource for the community to take advantage of. This is intended to be a free service to families in the area.

II.Objectives

The main objective is to grow into a full time resource for the community. Currently the DePere area does not have a free open door resource center staffed with certified councilors for grieving children. The first stepping stone in Hope's House is to establish the name and idea behind it. Starting with free monthly meetings at the DePere Community Center, Hope's House can start building a name in the community.

Current programs in the area are free, but are on a specific schedule. The objective is to turn Hope's House into a place that children and families can come on their own time, at their own pace.

III.Mission

A. Connection: Connecting children with others who have gone through a loss. Creating an area where children can see they are not alone.

B. Education: Pairing with certified councilors in the area, provide educational material and activities for kids to interact and learn through the grieving process and helpful healing tactics.

C. Safe: Provide a safe and comfortable atmosphere for children to talk, play and interact with each other. Children should be able to talk openly about tough topics without feeling pressured or judged by others.

D. Fun: Hope's House is a fun atmosphere, laughter is the best medicine. Too much of life is serious and the process of death is not fun, but memories can be.

We want to create a fun place for children to come and remember and talk about their loved ones.

IV.Keys to Success: Working with certified counselors in the area and continually striving to help provide an understanding and fun place for children. Conditionally

provide support and activities for children and families to participate in, along with educational services to help children through their grieving journey.

V.Organization Summary

A. Start-up Summary Start-up expenses come to \$900

B. Legal Entity Hope's House is a tax-exempt not-for-profit organization that is a resource for grieving children in the DePere and Green Bay area.

VI.Services

A. Monthly meetings (Mondays after 5PM) Rotating age groups:

1. Ages 4-9 January, DePere Community Center: Introduction of Hope's House, open discussion, and plant a tree activity, homework to share a memory with someone
2. Ages 10-18 February DePere Community Center: Introduction of Hope's House, open discussion, and plant a tree activity, homework to share a memory with someone
3. Ages 4-9 March DePere Community Center: Introduction to new members, Memories discussion, worry dolls activity, homework to draw a picture or journal

4. Ages 10-18 April DePere Community Center: Introduction to new members, Memories discussion, art journaling activity, homework art journal emotions
5. Ages 4-9 May DePere Community Center: Share pictures or journals, open discussion, memory bracelet activity, take a book home
6. Ages 10-18 June DePere Community Center: Share journals, open discussion, Safe place pillow project, take a book home
7. Ages 4-9 July DePere Community Center: Children's books swap, open discussion, safe place pillow project
8. Ages 10-18 August DePere Community Center: Book swap, open discussion, memory lantern project
9. Ages 4-9 September DePere Community Center: Book Swap, open discussion, note and balloon release
10. Ages 10-18 October DePere Community Center: Book swap, open discussion, notes and balloon release
11. Ages 4-9 November DePere Community Center: Game night, open discussion, remembering ornament project
12. Ages 10-18 December DePere Community Center: Game night, open discussion, remembering ornament project

B. Every other week meetings (Monday after 5PM) Rotating age groups:

13. Ages 4-9 January DePere Community Center: New year- new you, open discussion, timeline project
14. Ages 10-18 January DePere Community Center: New year- new you, open discussion, timeline project
15. Ages 4-9 February DePere Community Center: Open discussion, stepping stone project
16. Ages 10-18 February DePere Community Center: Open discussion, stepping stone project
17. Ages 4-9 March the Ashwaubenon Bowling Alley: Bowling night
18. Ages 10-18 March the Ashwaubenon Bowling Alley: Bowling night
19. Ages 4-9 April DePere Community Center: Open discussion; plant a flower memory project, journaling homework
20. Ages 10-18 April DePere Community Center: Open discussion; plant a flower memory project, journaling homework
21. Ages 4-9 May DePere Community Center: Open discussion, book swap, Bingo night
22. Ages 10-18 May DePere Community Center: Open discussion, book swap, Bingo night

23. Ages 4-9 June NEW LOCATION: Open house, open discussion, safe place pillow project, movie night
24. Ages 10-18 June NEW LOCATION: Open house, open discussion, safe place pillow project, movie night
25. Ages 4-9 July NEW LOCATION: Open discussion, a card for others project, free time
26. Ages 10-18 July NEW LOCATION: Open discussion, a card for others project, free time
27. Ages 4-9 August NEW LOCATION: Share pictures or journal, open discussion, ball toss, painting activity
28. Ages 10-18 August NEW LOCATION: Open discussion, ball toss, painting activity
29. Ages 4-9 September NEW LOCATION: Inside Out Feeling Journal, open discussion, movie take home
30. Ages 10-18 September NEW LOCATION: Open discussion, worry box activity, movie take home
31. Ages 4-9 October NEW LOCATION: Halloween theme, Open discussion, "I am" rock activity, journaling homework

32. Ages 10-18 October NEW LOCATION: Halloween theme, Open discussion, "I am" rock activity, journaling homework

33. Ages 4-9 November NEW LOCATION: Open discussion, worry monster activity

34. Ages 10-18 November NEW LOCATION: Share journals, open discussion, proud of yourself activity

35. Ages 4-9 December NEW LOCATION: Christmas/Holiday party

C. Weekly meetings (Monday after 5PM) with Monday-Saturday hours, rotating age groups:

36. Ages 10-18 January NEW LOCATION: Open discussion, broken pot project, share a memory

37. Ages 4-9 January NEW LOCATION: Open discussion, broken pot project, share a memory

38. Ages 4-18 January Tundra Lodge: Swimming night

39. Ages 10-18 January NEW LOCATION: Game night

40. Ages 4-9 February NEW LOCATION: Open discussion, activity jar project, graffiti wall activity

41. Ages 10-18 February NEW LOCATION: Open discussion, graffiti wall activity, random act of kindness homework

42. Ages 4-9 February NEW LOCATION: Open discussion, kindness exercise, random act of kindness homework
43. Ages 10-18 February NEW LOCATION: Open discussion, memory necklace, happy heart homework
44. Ages 4-9 March NEW LOCATION: Movie night
45. Ages 10-18 March NEW LOCATION: Movie night
46. Ages 4-9 March NEW LOCATION: Activity books, open discussion, team building- remove a person but learn how to finish the task without the person
47. Ages 10-18 March NEW LOCATION: Adult coloring books, open discussion, team building- remove a person but learn how to finish the task without the person
48. Ages 4-9 April NEW LOCATION: Worry dolls activity, open discussion, book exchange
49. Ages 10-18 April NEW LOCATION: Bring a friend night, open discussion, blanket making activity
50. Ages 4-9 April NEW LOCATION: Bring a friend night, open discussion, pillow making activity
51. Ages 10-18 April NEW LOCATION: Flower planting night, open discussion, journaling homework
52. Ages 4-9 May NEW LOCATION: Playdough making night, open discussion, book exchange

53. Ages 10-18 May NEW LOCATION: Cooking night, open discussion, book exchange
54. Ages 4-18 May NEW LOCATION: Bird Feeder night, open discussion
55. Ages 4-9 May NEW LOCATION: Open discussion, Fairy "Angel" garden project, homework share a memory
56. Ages 10-18 June NEW LOCATION: Spaghetti Dinner night
57. Ages 4-18 June NEW LOCATION: Paper lanterns night, open discussion, how to help others going through a loss homework
58. Ages 4-18 June DePere Pool: Pool party
59. Ages 10-18 June NEW LOCATION: Helping others talk, open discussion, light rug project
60. Ages 4-9 July NEW LOCATION: Helping others talk, open discussion, picture frame project
61. Ages 10-18 July NEW LOCATION: Open discussion, tablet stand or picture frame project, homework journaling
62. Ages 4-9 July NEW LOCATION: Open discussion, movie night
63. Ages 10-18 July NEW LOCATIONS: Open discussion, movie night
64. Ages 4-18 August: Ashwaubenon Lanes: Bowling night
65. Ages 4-9 August NEW LOCATION: Open discussion, slinky bird feeder project
66. Ages 10-18 August NEW LOCATION: Open discussion, mosaic "broken pieces" picture frame or flower pot.

67. Ages 4-9 August NEW LOCATION: Open discussion, mosaic
"broken pieces" hand print
68. Ages 10-18 September NEW LOCATION: Open discussion, fall
discussion, fall Mason jar project
69. Ages 4-9 September NEW LOCATION: Open discussion, fall
discussion, fall window art project
70. Ages 10-18 September NEW LOCATION: Open discussion, cement
planters project, journaling homework
71. Ages 4-9 September NEW LOCATION: Open discussion, thankful
tree, drawing or journaling new traditions
72. Ages 10-18 October NEW LOCATION: Journaling discussion,
thankful tree, random act of kindness homework
73. Ages 4-18 October Mulberry Farms: Pumpkin picking outing
74. Ages 4-9 October NEW LOCATION: Halloween Costume party, open
discussion, puzzle piece tree project
75. Ages 10-19 October NEW LOCATION: Halloween theme, open
discussion, fall treat project, share a memory homework
76. Ages 4-9 November NEW LOCATION: Open discussion, holidays
discussion, journaling new traditions
77. Ages 10-18 November NEW LOCATION: Canvas painting party
78. Ages 4-9 November NEW LOCATION: Bring a friend day, open
discussion, word rocks project

79. Ages 10-18 November NEW LOCATION: Bring a friend day, open discussion, movie night

80. Ages 4-9 December NEW LOCATION: Open discussion, signs discussion, cardinal handprint project

81. Ages 10-18 December NEW LOCATION: Open discussion, signs discussion, coasters project

82. Ages 4-9 December NEW LOCATION: Open discussion, Christmas candy making night and memory snow globes

83. Ages 10-18 December NEW LOCATION: Open discussion, Christmas candy making night

E. Lunch Friends

F. Counseling Services, awareness and training through the local school systems. Work with the County Counseling programs through the schools for bereavement training and as an emergency resource.

G. Camps: Camp HOPE in Stevens Point in May and October every year.

H. Full-time resource for children who are grieving (by the 3 year mark)

I. Online resources: Facebook page and website.

J. Culinary therapy- cooking classes with therapy included (age 10 and up)

VII. Market Analysis Summary

A. Market Segmentation

Demographics

Main Demographics: Age 4-18, Male & Female, any education

Secondary Demographics: Age 18+, Male & Female, any education, parents

Psychographics

Personal or family concerns in dealing with a loss

Battling through grief

Interested in self help

Geographics

DePere, WI and Green Bay, WI area

Additional Targets:

1. Business to target- Behavioral Health facilities, counseling, funeral homes
2. Needs of the target market is to help others get through a difficult time.
3. Target Market is easiest to reach on Social media- through Facebook, Twitter, Pinterest, Facebook ads, Newspapers, Blogs and word of mouth, and a website.

B. Target Market Segment Strategy

1. Market trends in the self-help industry have grown over the last 10 years (6.1% growth rate according to Marketdata Enterprise Inc.)
2. 1 in 5 children will experience the death of someone close to them by age 18. (Kenneth Doka, Editor of OMEGA, Journal of Death and Dying)

VIII.Strategy and Implementation Summary

A. Fundraising Strategy

1. Cash Donations- setup an online funding page
2. Fundraising
 - A. Golf Outing
 - B. Spaghetti Dinner
 - C. Memory Wall/Walk
 - D. Bowl-a-thon
3. Grants- In the second year
 - A. Grief Reach

B. Funding Forecast

Year 1

Non-Profit startup costs: Incorporate	\$35
Tax Exempt Status Filing fee:	\$850
File to receive contributions:	\$15
Wisconsin Employment Filings	\$20
Material for meetings and activities: (12 meetings * \$20)	\$240

Hope's House Business Plan | 2018

Books for resources: (20 books * \$8)	\$160
Quick Books Software for Accounting	\$120
Total:	\$1,440
Year 2	
Material for meetings and activities: (24 meetings * \$20)	\$480
Books for resources: (20 books * \$8)	\$160
Rent (\$1000 x 6 months)	\$6,000
Utilities (\$500 x 12)	\$6,000
Total:	\$12,640
Year 3	
Material for meetings and activities: (48 meetings * \$20)	\$960
Books for resources: (20 books * \$8)	\$160
Rent (\$1000 x 12 months)	\$12,000
Utilities (\$500 x 12)	\$6,000
Full time Staff (Development Officer, Coaching Director, Assistant, Accountant and any legal fees)	\$150,000
Marketing and Fundraising Budget	\$20,000
Total:	\$189,120
Year 4	
Material for meetings and activities: (96 meetings * \$20)	\$1920
Books for resources: (20 books * \$8)	\$160
Rent (\$1000 x 12 months)	\$12,000
Utilities (\$500 x 12)	\$6,000

Full time Staff (Development Officer, Coaching Director, Assistant, Accountant and any legal fees)	\$150,000
Marketing and Fundraising Budget	\$20,000
Total:	\$190,080

C. Marketing Strategy

Facebook, website, posters and signs in the community, newspaper, tv and radio, word of mouth, funeral homes, churches, hospitals.

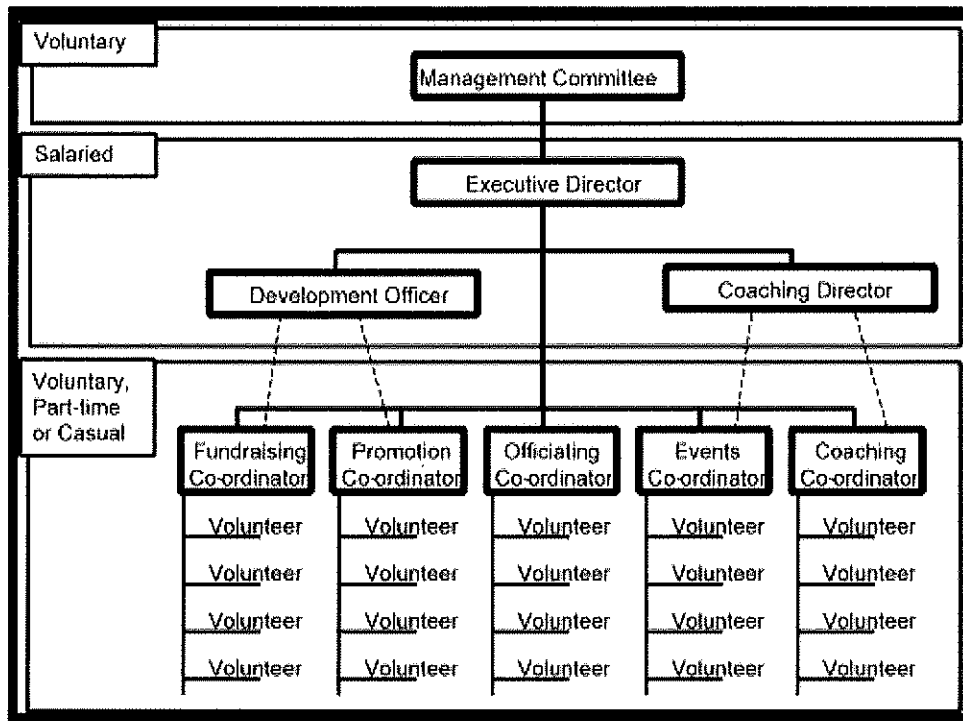
D. Partnering

1. Boys and Girls Club in Fox Valley
2. Camp HOPE in Steven's Point
3. Training through Mourning Cloak in Port Washington

IX. Management Summary

A. Personnel Plan

1. Board of Directors: Volunteer
2. Administration: Development Officer, Coaching Director
3. Coordinators: Fundraising, Promotions, Events, Coaching



Attachment: Hope's House - Gina Peotter (7117 : Consider Community Service Grant Applications.)

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: July 3, 2018

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Resolution #18-61 Urging Wisconsin Department of Natural Resources (WDNR) to Extend Fish Refuge Time Downstream of the De Pere Dam.

The Board of Park Commissioners, at the June 21, 2018 meeting, approved the recommendation for City Council to draft a resolution supporting changes to the fish refuge by the De Pere dam. The motion passed unanimously with a 6-0 vote.

The Park Board has requested at a previous meeting we encourage the Wisconsin Department of Natural Resources (WDNR) to change the fish refuge rules to help protect the spawning of sturgeon. I have drafted a letter that can be sent to WDNR staff, however I believe we should also ask our City Council to draft a resolution supporting the changing of the fish refuge regulations next to the De Pere Dam.

ATTACHMENTS:

- Reso18-61 (DOCX)
- Letter.wdnr.extend fish refuge - review (DOC)

RESOLUTION #18-61

URGING THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES (WDNR)
TO EXTEND FISH REFUGE TIME DOWNSTREAM OF THE DE PERE DAM

WHEREAS, the De Pere Riverwalk and Wildlife Viewing Pier provides the De Pere Community and its visitors access to fishing and wildlife viewing near the De Pere Dam, including the ability to view annual sturgeon spawning activity; and

WHEREAS, U.S. Fish and Wildlife data related to sturgeon spawning suggests that 12 out of the last 20 years have resulted in sturgeon spawning extending beyond the opening day of fishing in early May; and

WHEREAS, in the De Pere Dam area, sturgeon spawning is typically occurring beyond the opening of the fish refuge on the first Saturday of May, with wading and fishing in the area during this time disrupting the spawning activity, resulting in potential damage to the fish by causing significant stress, inadvertent snagging and ultimately forcing sturgeon out of the area; and

WHEREAS, the Common Council respectfully requests the WDNR to provide additional protection to spawning sturgeon by extending the fish refuge downstream of the De Pere Dam to remain closed until a date not later than May 31, just prior to the Memorial Day weekend each year; and

WHEREAS, this matter has been reviewed by the Board of Park Commissioners which recommends its approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council urges the WDNR to extend the fish refuge time downstream of the De Pere Dam to a date not later than May 31, just prior to the Memorial Day weekend.

BE IT FURTHER RESOLVED THAT:

The Director of Parks, Recreation and Forestry is authorized and directed to provide correspondence to the WDNR in support of this Resolution.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are further authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 3rd day of July, 2018.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____



City of De Pere

925 South Sixth Street
DePere, WI 54115-1199
www.de-pere.org

Marty J. Kosobucki
Director of Parks, Rec and Forestry
mkosobucki@mail.de-pere.org

DRAFT

Dear WDNR,

On behalf of the De Pere Board of Park Commissioners and the City of De Pere, we are requesting the Wisconsin Department of Natural Resources extend the Fish Refuge time located next to the De Pere Dam. The current time frame which ends on the first Saturday in May, has created significant problems for our City/Parks Department and for the spawning activity of Sturgeon.

In 2012, the City of De Pere opened the De Pere Riverwalk and Wildlife Viewing Pier. This massive undertaking was in cooperation with many organizations and entities, including the Wisconsin Department of Natural Resources. While the resource provides unprecedented access to the Fox River in the middle of an urban setting, the benefits of this area reach far deeper. The facility provides access to fishing and wildlife viewing at its finest to countless people from around the state and even Midwest. One of the treasures of this facility is the ability to witness the annual Sturgeon spawning run. While community members have been able to witness these spectacular fish over the years as they return to this area to spawn, it has not been without problems. The biggest problem we have seen is the timing of the Sturgeon spawning activity typically extending past the opening of the fish refuge to fishing on the first Saturday in May. We believe that disturbance of the fish due to fishing and wading in the river has caused a significant stress on the fish.

In obtaining data from US Fish and Wildlife related to the Sturgeon spawning activity over the last 20 years, in 12 of those years spawning activity has extended past the opening of fishing in early May. In some years, large groups of sturgeon have been present and spawning 2 or more weeks after the early May opening of fishing. When this occurs, we encounter people fishing and wading next to, and at times on top of where the sturgeon are spawning. This past year the sturgeon spawning activity ran later than normal, and we fielded many complaints from concerned people about people wading and fishing in the river next to the Sturgeon and frequently snagging (hopefully inadvertently) or otherwise appearing to disturb the sturgeon. Coincidentally, when people begin wading and fishing in the river where the sturgeon are, the sturgeon soon appear to leave or move out of the area.

We have also looked at a possible similar situation in Peshtigo where sturgeon spawn at a similar location and time of year. In Peshtigo, it is our understanding that the fish refuge below the dam does not open to fishing until May 31. While we are not privy to the full reason for the time frame in Peshtigo, we assume the adjustment in fish refuge time is to protect the Sturgeon spawning activity that occurs

below that dam, and its close proximity to an urban setting which has a high probability for disturbance...similar to De Pere.

We are respectfully asking the Wisconsin Department of Natural Resources to adjust the time frame of the fish refuge downstream of the De Pere Dam to remain closed until May 31 or until just before Memorial Day weekend of each year. This will better allow time for the Sturgeon to spawn and their eggs to hatch, without harassment from wading and fishing activity.

Thank you for your time and please

Sincerely,

Marty J. Kosobucki
Director of Parks, Recreation and Forestry

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: July 3, 2018

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Recommendation from the License Committee on an Application for a Class "B" Fermented Malt Beverage & "Class B" Intoxicating Liquor License for Re-Serve Capacity & Supply LLC (DBA The Longbranch), 334 Main Av. Submitted by Re-Serve Capacity & Supply LLC, Agent: Kevin Alan Bauer, De Pere, WI.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: July 3, 2018

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Recommendation from the License Committee on an Application for a Class "B" Fermented Malt Beverage & "Class B" Intoxicating Liquor License for Ray Ray LLC (DBA Artless Bastard), 353 Main Av Suite A. Submitted by Ray Ray LLC, Agent: Timothy J. Jelinski, De Pere, WI.

ATTACHMENTS:

- Artless Bastard_7-3-18 (PDF)

Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning July 5 20 18 ;
ending June 30 20 19 ;TO THE GOVERNING BODY of the: ☐ Town of
☐ Village of } De Pere
☒ City ofCounty of BROWN Aldermanic Dist. No. _____ (if required by ordinance)

1. The named
- ☐
- INDIVIDUAL
- ☐
- PARTNERSHIP
- ☒
- LIMITED LIABILITY COMPANY
-
- ☐
- CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name):

RAY RAY LLC dba artlessbastard

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code
President/Member <u>Sole member</u>	<u>JELINSKI, Timothy J.</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent <u>Timothy J Jelinski</u>			
Directors/Managers			

3. Trade Name artlessbastard Business Phone Number 920-370-5221
4. Address of Premises 353 MAIN AVE, SUITE A, De Pere 54115 Post Office & Zip Code De Pere 54115
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Completed June 2018 ☐ Yes ☒ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 01-2018 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) ART Gallery, one large open space, one floor, one big
10. Legal description (omit if street address is given above): STORAGE ROOM, BASEMENT
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
(b) If yes, under what name was license issued? GREEN ROOM THEATRE LLC
12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 11th day of June, 20 18[Signature]
(Clerk/Notary Public)My commission expires 4-30-21[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>6-11-18</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: July 3, 2018

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Recommendation from the License Committee on an Application for a Class "B" Fermented Malt Beverage & "Class B" Intoxicating Liquor License for SAKS Holdings LLC, 115 N. Broadway. Submitted by SAKS Holdings LLC, Agent: Andrew Krans, De Pere, WI.

ATTACHMENTS:

- SAKS Holdings_7-3-18 (PDF)

Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning July 1st 20 18
ending July 30 20 19TO THE GOVERNING BODY of the: ☐ Town of
☐ Village of } De Pere
☒ City ofCounty of Brown Aldermanic Dist. No. _____ (if required by ordinance)

1. The named
- ☐
- INDIVIDUAL
- ☐
- PARTNERSHIP
- ☒
- LIMITED LIABILITY COMPANY
-
- ☐
- CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name):
- SAKS HOLDINGS, LLC
- R13313

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code
President/Member	<u>KRANS ANDREW</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent	<u>ANDREW KRANS</u>		
Directors/Managers			

3. Trade Name
- [REDACTED]
- Business Phone Number
- 920-371-5032

4. Address of Premises
- 115 N. BROADWAY
- Post Office & Zip Code
- 54115

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?
- ☒
- Yes
- ☐
- No

6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant?
- ☒
- Yes
- ☐
- No

7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?
- ☒
- Yes
- ☐
- No

8. (a) Corporate/limited liability company applicants only: Insert state
- WI
- and date
- 5/21/2018
- of registration.

- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?
- ☐
- Yes
- ☒
- No

- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?
- ☒
- Yes
- ☐
- No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
- 2500 SQFT / MAIN ROOM 2 PARK ROOM

10. Legal description (omit if street address is given above): _____

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?
- ☒
- Yes
- ☐
- No

- (b) If yes, under what name was license issued?
- THE TONY OLIVE

12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-800-937-8864].
- ☒
- Yes
- ☐
- No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776].
- ☒
- Yes
- ☐
- No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?
- ☒
- Yes
- ☐
- No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 13th day of June, 20 18[Signature]
(Clerk/Notary Public)[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)My commission expires 4-30-21[Signature]
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>6-13-18</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: July 3, 2018
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Operator License Applications.

ATTACHMENTS:

- 07-03-18 (PDF)

CITY OF DE PERE
License Committee - July 3, 2018

Previously Tabled Operator License Applications	
1	BIELSKI, MARIA L.
2	COLWELL, JESSICA L.
3	MAUS, LAURA A.
4	RESS, CHERYL L.
5	SKENANDORE, ERIKA L.
6	STEFFEN, ANDY C.
7	STENGER, NICHOLAS E.

Renewal Operator License Applications	
1	BERKEN, BEVERLY J.
2	BRUINOOG, JONATHAN L.
3	BRUINOOG, LAURIE L.
4	CANADEO, SANDRA A.
5	CARMODY, DIANE M.
6	CHALLE, TRISTEN T.
7	CHOUINARD, SAMANTHA J.
8	COMYNE, JORDAN M.
9	DAUL, LARISSA M.
10	DECLLENE, STEVEN L.
11	DEVALK, ANNETTE T.
12	DINY, EMILY C.
13	DORSEY, WILLIAM G.
14	FRYE, TYLER R.
15	GREEN, DABNEY K.
16	HANCOCK, WILLOUGHBY W.
17	HASSETT, LOGAN J.
18	HEEZEN, MELISSA A.
19	HENDRICKS, CARRIE A.
20	HOSKINS, EMILY A.
21	JELINSKI, AISLING L.
22	KAMSCHULTE, CONRAD P.
23	KLINKHAMMER, PAUL J.
24	KOSTIC, SABINA B.
25	KROPP, DYLAN J.
26	LEMKE, BONNIE H.
27	LIBERTY, WILLIAM F.
28	MIER, ALICIA R.
29	MOOREN, KAREN P.
30	NYHAN, MEGAN M.
31	PHILLIPS, BRYANT J.
32	RATELLE, CHERYL A.

Attachment: 07-03-18 (7129 : Operator License Applications.)

33	REGULA, RANDALL J.
34	SCHINKE, JESSICA L.
35	SCHULTZ, KATHRYN L.
36	SHIER, CHRISTOPHER D.
37	STIEGLITZ-VANVONDEREN, SADIE B.
38	TEAL, KAYLA J.
39	VANVONDEREN, KAITLIN J.
40	VAUGHAN, WAYNE A.
41	WARD, SAMUEL M.
42	WIESER, JONATHON L.
43	WRITT, BRYNN M.

New Operator License Applications	
1	ABEL, AMANDA J.
2	CANTU, TRACY E.
3	CHAVEZ, JOSE P.
4	JOLE, NATHAN I.
5	LEACH, JOSHUA A.
6	WALLANDER, ANNIKA B.
7	WYDEVEN, AMANDA K.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: July 3, 2018

DEPARTMENT: Common Council

FROM: Andrew Pantzlaff

SUBJECT: Appointments and Reappointments to Boards and Commissions by Mayor Walsh

ATTACHMENTS:

- Appointment Memo-June 29 2018 (DOCX)

Memo**City of De Pere**

To: City Council Members
From: Michael J. Walsh, Mayor
Subject: Appointments and Reappointments
Date: June 29, 2018

I am submitting the following name for appointment/reappointment at the July 3, 2018 meeting of the Common Council. I am asking you to please contact me in advance of the meeting if you should have a problem with the individual being submitted for your approval.

Commission

Board of Park Commissioners

Appointment/Reappointment

William Soquet/ Teen Advisor Appointment

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: July 3, 2018
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Voucher Approval.

ATTACHMENTS:

- 7-3-18 VOUCHERS (PDF)

6/26/2018 11:24 AM

A / P CHECK REGISTER

PAGE: 1

PACKET: 05896 JUL 2018 COUNCIL - 1 7-3-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7551	AD GREENROOF LLC I-1156	AD GREENROOF LLC	R	7/03/2018		1,170.00CR	085796	1,170.00
6802	ADVANCED DISPOSAL I-B8000000626952	ADVANCED DISPOSAL	R	7/03/2018		290.70CR	085797	290.70
0652	AL'S UPHOLSTERING CO I-21639	AL'S UPHOLSTERING CO	R	7/03/2018		160.00CR	085798	160.00
2049	AMERICAN TEST CENTER INC I-2181388	AMERICAN TEST CENTER INC	R	7/03/2018		1,253.40CR	085799	1,253.40
2878	ARING EQUIPMENT CO INC I-740010	ARING EQUIPMENT CO INC	R	7/03/2018		30.00CR	085800	30.00
3799	BRIAN ARKENS I-201806228406	BRIAN ARKENS	R	7/03/2018		41.18CR	085801	41.18
5604	AURORA BAYCARE MED CTR LLC I-KY146 I-KY155	AURORA BAYCARE MED CTR LLC AURORA BAYCARE MED CTR LLC	R R	7/03/2018 7/03/2018		498.04CR 670.50CR	085802 085802	 1,168.54
0020	BADGERLAND PRINTING INC I-31556 I-31605 I-31683	BADGERLAND PRINTING INC BADGERLAND PRINTING INC BADGERLAND PRINTING INC	R R R	7/03/2018 7/03/2018 7/03/2018		45.00CR 436.00CR 5.00CR	085803 085803 085803	 486.00
0023	BATTERIES PLUS LLC I-P2580536	BATTERIES PLUS LLC	R	7/03/2018		13.68CR	085804	13.68
0027	BAY TOWEL INC I-2633948 I-2636549 I-2636567	BAY TOWEL INC BAY TOWEL INC BAY TOWEL INC	R R R	7/03/2018 7/03/2018 7/03/2018		98.94CR 163.22CR 87.59CR	085805 085805 085805	 349.75
2970	BELLINHEALTH INC I-MB1512	BELLINHEALTH INC	R	7/03/2018		12.38CR	085806	12.38
7550	BLACKSTONE TECHNOLOGIES, LLC I-18531	BLACKSTONE TECHNOLOGIES, LLC	R	7/03/2018		2,679.77CR	085807	2,679.77
6849	BONGERS, ERIN I-201806268413 I-201806268414	BONGERS, ERIN BONGERS, ERIN	R R	7/03/2018 7/03/2018		378.42CR 164.21CR	085808 085808	 542.63

Attachment: 7-3-18 VOUCHERS (7118 : Voucher Approval.)

6/26/2018 11:24 AM

A / P CHECK REGISTER

PAGE: 2

PACKET: 05896 JUL 2018 COUNCIL - 1 7-3-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0038	BROADWAY AUTOMOTIVE INC							
	I-419814P	BROADWAY AUTOMOTIVE INC	R	7/03/2018		109.20CR	085809	
	I-568667	BROADWAY AUTOMOTIVE INC	R	7/03/2018		1,523.14CR	085809	
	I-902036P	BROADWAY AUTOMOTIVE INC	R	7/03/2018		161.33CR	085809	1,793.67
1784	CARLSON DETTMANN CONSULTING							
	I-2750	CARLSON DETTMANN CONSULTING	R	7/03/2018		72.74CR	085810	72.74
0536	CDW GOVERNMENT INC							
	I-MWK7538	CDW GOVERNMENT INC	R	7/03/2018		185.89CR	085811	
	I-MXM8457	CDW GOVERNMENT INC	R	7/03/2018		75.96CR	085811	261.85
2708	CLEANING SOLUTION SERVICES INC							
	I-18013	CLEANING SOLUTION SERVICES INC	R	7/03/2018		86.82CR	085812	
	I-18014	CLEANING SOLUTION SERVICES INC	R	7/03/2018		934.77CR	085812	
	I-18015	CLEANING SOLUTION SERVICES INC	R	7/03/2018		1,148.37CR	085812	
	I-18016	CLEANING SOLUTION SERVICES INC	R	7/03/2018		938.13CR	085812	3,108.09
0812	COLORTECH OF WISCONSIN INC							
	I-11518	COLORTECH OF WISCONSIN INC	R	7/03/2018		1,070.00CR	085813	1,070.00
7639	CORE & MAIN LP							
	I-I697747	CORE & MAIN LP	R	7/03/2018		557.49CR	085814	
	I-J064832	CORE & MAIN LP	R	7/03/2018		320.00CR	085814	877.49
2926	CROSBY HEAVY DUTY WRECKER SERV INC							
	I-16270	CROSBY HEAVY DUTY WRECKER SERV	R	7/03/2018		150.00CR	085815	150.00
6369	DICK'S GUN SHOP INC							
	I-4919	DICK'S GUN SHOP INC	R	7/03/2018		1,900.00CR	085816	1,900.00
0075	DIGGERS HOTLINE INC							
	I-180636402 PP2	DIGGERS HOTLINE INC	R	7/03/2018		145.60CR	085817	145.60
7707	DUNCAN ASSOCIATES INC							
	I-337-18-02	DUNCAN ASSOCIATES INC	R	7/03/2018		5,321.25CR	085818	5,321.25
7753	ECS MIDWEST LLC							
	I-659987	ECS MIDWEST LLC	R	7/03/2018		3,093.50CR	085819	
	I-659988	ECS MIDWEST LLC	R	7/03/2018		2,452.40CR	085819	
	I-659991	ECS MIDWEST LLC	R	7/03/2018		263.75CR	085819	5,809.65

Attachment: 7-3-18 VOUCHERS (7118 : Voucher Approval.)

6/26/2018 11:24 AM

A / P CHECK REGISTER

PAGE: 3

PACKET: 05896 JUL 2018 COUNCIL - 1 7-3-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0944	ELECTION SYSTEMS & SOFTWARE INC							
	I-1049675	ELECTION SYSTEMS & SOFTWARE IN	R	7/03/2018		150.00CR	085820	150.00
0085	EMERGENCY MEDICAL PRODUCTS INC							
	I-1995204	EMERGENCY MEDICAL PRODUCTS INC	R	7/03/2018		242.70CR	085821	
	I-1995469	EMERGENCY MEDICAL PRODUCTS INC	R	7/03/2018		189.17CR	085821	431.87
0091	FASTENAL COMPANY							
	I-WIGRE365265	FASTENAL COMPANY	R	7/03/2018		30.83CR	085822	30.83
0096	FIRE APPARATUS & EQUIPMENT INC							
	I-18350	FIRE APPARATUS & EQUIPMENT INC	R	7/03/2018		427.46CR	085823	427.46
0200	FIRST SUPPLY LLC							
	I-11149671-00	FIRST SUPPLY LLC	R	7/03/2018		29.40CR	085824	
	I-11188613-00	FIRST SUPPLY LLC	R	7/03/2018		9.58CR	085824	
	I-11189750-00	FIRST SUPPLY LLC	R	7/03/2018		73.53CR	085824	112.51
0105	FOX SPECIALITY COMPANY							
	I-38466	FOX SPECIALITY COMPANY	R	7/03/2018		280.15CR	085825	280.15
0107	FOX VALLEY TECHNICAL COLLEGE							
	I-TPB0000468602	FOX VALLEY TECHNICAL COLLEGE	R	7/03/2018		450.00CR	085826	450.00
7767	FREEDOM OVERHEAD DOORS							
	I-32124	FREEDOM OVERHEAD DOORS	R	7/03/2018		220.00CR	085827	220.00
2592	DENNIS F GLADWELL							
	I-201806228407	DENNIS F GLADWELL	R	7/03/2018		39.97CR	085828	39.97
7553	GLENN'S 24 HR TOWING INC							
	I-77968	GLENN'S 24 HR TOWING INC	R	7/03/2018		250.00CR	085829	250.00
2544	GLOBAL RECOGNITION INC							
	I-177254	GLOBAL RECOGNITION INC	R	7/03/2018		90.00CR	085830	90.00
6923	GORDON FLESCH COMPANY INC.							
	I-IN12287393	GORDON FLESCH COMPANY INC.	R	7/03/2018		153.50CR	085831	153.50
7764	GREAT AMERICA FINANCIAL SVCS							
	I-22745583	GREAT AMERICA FINANCIAL SVCS	R	7/03/2018		451.69CR	085832	451.69

Attachment: 7-3-18 VOUCHERS (7118 : Voucher Approval.)

6/26/2018 11:24 AM

A / P CHECK REGISTER

PAGE: 4

PACKET: 05896 JUL 2018 COUNCIL - 1 7-3-18

VENDOR SET: 01

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0124	GREEN BAY CITY TREASURER							
	I-113811	GREEN BAY CITY TREASURER	R	7/03/2018		168.78CR	085833	168.78
3889	GREEN BAY PIPE & TV CONTRACTORS LLC							
	I-18-15 (1)	GREEN BAY PIPE & TV CONTRACTOR	R	7/03/2018		27,452.79CR	085834	27,452.79
2947	MATTHEW GUTH							
	I-201806228408	MATTHEW GUTH	R	7/03/2018		128.71CR	085835	128.71
0446	HAWKINS INC							
	I-4297396	HAWKINS INC	R	7/03/2018		4,270.13CR	085836	4,270.13
7208	HOLIDAY WHOLESALE							
	I-8643319	HOLIDAY WHOLESALE	R	7/03/2018		15.37CR	085837	15.37
1399	INDOFF INC							
	I-3115293	INDOFF INC	R	7/03/2018		49.23CR	085838	
	I-3117958	INDOFF INC	R	7/03/2018		84.07CR	085838	
	I-3118678	INDOFF INC	R	7/03/2018		27.90CR	085838	
	I-3120280	INDOFF INC	R	7/03/2018		236.16CR	085838	397.36
0141	JEFFERSON FIRE & SAFETY INC							
	I-248871	JEFFERSON FIRE & SAFETY INC	R	7/03/2018		859.91CR	085839	859.91
3201	JOSEPH JOHNSON							
	I-201806228409	JOSEPH JOHNSON	R	7/03/2018		40.51CR	085840	40.51
2602	JOSSART BROTHERS INC							
	I-18-01 (2)	JOSSART BROTHERS INC	R	7/03/2018		392,864.10CR	085841	
	I-777	JOSSART BROTHERS INC	R	7/03/2018		974.50CR	085841	393,838.60
1276	JX ENTERPRISES INC							
	I-1439745P	JX ENTERPRISES INC	R	7/03/2018		117.38CR	085842	
	I-1440553P	JX ENTERPRISES INC	R	7/03/2018		69.03CR	085842	
	I-1440610P	JX ENTERPRISES INC	R	7/03/2018		145.96CR	085842	
	I-1441159P	JX ENTERPRISES INC	R	7/03/2018		39.99CR	085842	372.36
3986	KIMPS ACE HARDWARE CORP							
	I-352709	KIMPS ACE HARDWARE CORP	R	7/03/2018		51.47CR	085843	51.47
3140	KUNDINGER FLUID POWER INC							
	I-50488736	KUNDINGER FLUID POWER INC	R	7/03/2018		39.14CR	085844	
	I-50489379	KUNDINGER FLUID POWER INC	R	7/03/2018		130.12CR	085844	169.26

Attachment: 7-3-18 VOUCHERS (7118 : Voucher Approval.)

6/26/2018 11:24 AM

A / P CHECK REGISTER

PAGE: 5

PACKET: 05896 JUL 2018 COUNCIL - 1 7-3-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7523	KURZ INDUSTRIAL SOLUTIONS							
	I-S1311798.001	KURZ INDUSTRIAL SOLUTIONS	R	7/03/2018		2,248.43CR	085845	2,248.43
0153	LAFORCE INC							
	I-1068448	LAFORCE INC	R	7/03/2018		169.55CR	085846	169.55
4617	LANGUAGE LINE SERVICES							
	I-4328958	LANGUAGE LINE SERVICES	R	7/03/2018		106.60CR	085847	106.60
2012	DONALD MELICHAR							
	I-201806228410	DONALD MELICHAR	R	7/03/2018		18.96CR	085848	18.96
0173	MENARDS INC							
	I-29148	MENARDS INC	R	7/03/2018		4.33CR	085849	
	I-29323	MENARDS INC	R	7/03/2018		33.95CR	085849	
	I-29341	MENARDS INC	R	7/03/2018		11.98CR	085849	
	I-29489	MENARDS INC	R	7/03/2018		4.17CR	085849	
	I-29553	MENARDS INC	R	7/03/2018		33.39CR	085849	
	I-29568	MENARDS INC	R	7/03/2018		9.88CR	085849	
	I-29681	MENARDS INC	R	7/03/2018		22.99CR	085849	
	I-29700B	MENARDS INC	R	7/03/2018		1.38CR	085849	
	I-29713	MENARDS INC	R	7/03/2018		1.99CR	085849	
	I-29924	MENARDS INC	R	7/03/2018		43.91CR	085849	
	I-29983	MENARDS INC	R	7/03/2018		90.22CR	085849	258.19
3191	NCI							
	I-AR13420	NCI	R	7/03/2018		21.20CR	085850	21.20
0531	NORTHEAST AUTO PARTS INC							
	I-331496	NORTHEAST AUTO PARTS INC	R	7/03/2018		380.77CR	085851	
	I-331510	NORTHEAST AUTO PARTS INC	R	7/03/2018		29.70CR	085851	
	I-331530	NORTHEAST AUTO PARTS INC	R	7/03/2018		127.00CR	085851	
	I-331588	NORTHEAST AUTO PARTS INC	R	7/03/2018		8.95CR	085851	
	I-331621	NORTHEAST AUTO PARTS INC	R	7/03/2018		21.99CR	085851	
	I-331629	NORTHEAST AUTO PARTS INC	R	7/03/2018		80.27CR	085851	
	I-331636	NORTHEAST AUTO PARTS INC	R	7/03/2018		114.99CR	085851	
	I-331644	NORTHEAST AUTO PARTS INC	R	7/03/2018		49.45CR	085851	
	I-331651	NORTHEAST AUTO PARTS INC	R	7/03/2018		13.84CR	085851	
	I-331678	NORTHEAST AUTO PARTS INC	R	7/03/2018		26.94CR	085851	
	I-331690	NORTHEAST AUTO PARTS INC	R	7/03/2018		173.61CR	085851	
	I-331791	NORTHEAST AUTO PARTS INC	R	7/03/2018		189.89CR	085851	1,217.40

Attachment: 7-3-18 VOUCHERS (7118 : Voucher Approval.)

6/26/2018 11:24 AM

A / P CHECK REGISTER

PAGE: 6

PACKET: 05896 JUL 2018 COUNCIL - 1 7-3-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
3250	NORTHERN LAKE SERVICE I-335142	NORTHERN LAKE SERVICE	R	7/03/2018		488.70CR	085852	488.70
5222	P J KORTENS & CO INC I-10020575	P J KORTENS & CO INC	R	7/03/2018		1,066.15CR	085853	1,066.15
0499	PACK AND SHIP LLC I-201806208400	PACK AND SHIP LLC	R	7/03/2018		15.82CR	085854	15.82
7613	PAGEFREEZER SOFTWARE INC I-INV-4891	PAGEFREEZER SOFTWARE INC	R	7/03/2018		5,988.00CR	085855	5,988.00
0584	PATRICK ZELZER AND ASSOCIATES I-ZEL-2018001796	PATRICK ZELZER AND ASSOCIATES	R	7/03/2018		50.00CR	085856	50.00
0208	POMP'S TIRE SERVICE INC I-90048596	POMP'S TIRE SERVICE INC	R	7/03/2018		30.50CR	085857	30.50
0395	PRO ONE JANITORIAL INC I-134753	PRO ONE JANITORIAL INC	R	7/03/2018		1,125.00CR	085858	1,125.00
5973	RAE-COR DISTRIBUTING INC I-8258	RAE-COR DISTRIBUTING INC	R	7/03/2018		304.24CR	085859	304.24
3450	RASMUSSEN ELECTRIC LLC I-27142	RASMUSSEN ELECTRIC LLC	R	7/03/2018		398.00CR	085860	398.00
6948	RAY'S TIRE I-1000707	RAY'S TIRE	R	7/03/2018		811.93CR	085861	811.93
0227	REINDERS INC I-1736541-00	REINDERS INC	R	7/03/2018		248.91CR	085862	248.91
5393	RICOH USA INC. I-9026410776	RICOH USA INC.	R	7/03/2018		1,230.74CR	085863	1,230.74
0158	ROBERT E LEE & ASSOCIATES INC I-73763	ROBERT E LEE & ASSOCIATES INC	R	7/03/2018		3,309.25CR	085864	3,309.25
1023	S & S WORLDWIDE I-10270844	S & S WORLDWIDE	R	7/03/2018		106.46CR	085865	106.46

Attachment: 7-3-18 VOUCHERS (7118 : Voucher Approval.)

6/26/2018 11:24 AM

A / P CHECK REGISTER

PAGE: 7

PACKET: 05896 JUL 2018 COUNCIL - 1 7-3-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0501	SAINT MARY'S HOSPITAL I-21939	SAINT MARY'S HOSPITAL	R	7/03/2018		68.34CR	085866	68.34
0235	SAINT VINCENT HOSPITAL I-47949	SAINT VINCENT HOSPITAL	R	7/03/2018		34.39CR	085867	34.39
0239	JUDITH SCHMIDT LEHMAN I-201806258412	JUDITH SCHMIDT LEHMAN	R	7/03/2018		150.40CR	085868	150.40
7645	SPARC INC I-CDP.101.4	SPARC INC	R	7/03/2018		34,000.00CR	085869	34,000.00
4094	STATE BAR OF WISCONSIN I-5044926	STATE BAR OF WISCONSIN	R	7/03/2018		156.23CR	085870	156.23
0720	VACUUM PUMP & COMPRESSOR INC I-84903-00	VACUUM PUMP & COMPRESSOR INC	R	7/03/2018		566.37CR	085871	566.37
4770	VERIZON WIRELESS I-9808897148	VERIZON WIRELESS	R	7/03/2018		168.84CR	085872	168.84
3707	VIKING ELECTRIC SUPPLY I-S001617808.001	VIKING ELECTRIC SUPPLY	R	7/03/2018		145.85CR	085873	145.85
5774	WI DEPT OF TRANSPORTATION I-395-0000087624 I-395-0000088060 I-395-0000088061 I-395-0000088062 I-395-0000088063	WI DEPT OF TRANSPORTATION WI DEPT OF TRANSPORTATION WI DEPT OF TRANSPORTATION WI DEPT OF TRANSPORTATION WI DEPT OF TRANSPORTATION	R R R R R	7/03/2018 7/03/2018 7/03/2018 7/03/2018 7/03/2018		717.55CR 219.01CR 39.79CR 81.13CR 909.73CR	085874 085874 085874 085874 085874	 1,967.21

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	79	0.00	516,033.26	516,033.26
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	79	0.00	516,033.26	516,033.26

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

Attachment: 7-3-18 VOUCHERS (7118 : Voucher Approval.)

6/26/2018 11:24 AM

A / P CHECK REGISTER

PAGE: 8

PACKET: 05896 JUL 2018 COUNCIL - 1 7-3-18

VENDOR SET: 01

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	7/2018	66,893.97CR
201	7/2018	2,545.67CR
208	7/2018	145.60CR
292	7/2018	2,172.00CR
293	7/2018	2,621.18CR
405	7/2018	427,781.10CR
601	7/2018	11,361.99CR
650	7/2018	2,511.75CR
=====		
ALL		516,033.26CR

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