



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Wednesday, July 5, 2017

7:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **July 5, 2017** at **7:30 PM** in the **De Pere City Hall Council Chambers**, 335 S. Broadway Street, De Pere, WI 54115.

This meeting can be viewed LIVE on TW Cable Channel 4; AT&T U-verse Channel 99; www.depere.tv. This meeting is also rebroadcast on TV throughout the week and available on demand at www.depere.tv.

Call to order.

1. Roll call.
2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the of the June 20, 2017 Common Council Meeting.
4. Public comment upon matters not on the agenda or other announcements.
5. Recommendation from the License Committee on an Application for a Class "B" Fermented Malt Beverage & "Class B" Intoxicating Liquor License for Gregory J. Cornell (DBA C & C Pub & Grill), 600 George St. Submitted by Gregory J. Cornell, De Pere, WI.
6. Recommendation from the License Committee on an Application for a Class "B" Fermented Malt Beverage & "Class B" Intoxicating Liquor License for Teekae Enterprises Inc. of WI (DBA Tim Karl's Century Lanes II Riverwatch), 132 S. Broadway. Submitted by Teekae Enterprises Inc. of WI, Agent: Timothy V. Karl, Green Bay, WI.*
7. Recommendation from Plan Commission regarding part of a Proposed Extraterritorial 56 Lot and 3 Outlot Final Plat of Grande Ridge Estates at 4400 BLK Oak Ridge Circle in Ledgeview (Parcels D-207, D-450, D-451). Submitted by Steven M. Bieda, PLS.
8. Resolution #17-53 Regarding the Vacation of Portions of Public Thoroughfares (300 BLK of North Wisconsin Street adjacent to ED-881 and public alleyway to the east adjacent to ED-874, ED-878, ED-880 and ED-881)
9. Resolution #17-54, Authorizing Subscription Agreement with PageFreezer Software, Inc. for Website and Social Media Archiving Services
10. Resolution #17-55, Authorizing Contract of Sale with Northern Sound & Video LLC for Audio/Video Upgrades
11. Voucher Approval.
12. Operator License Applications.
13. Adjournment.

Lawrence M. Delo
City Administrator

Any person wishing to attend this meeting who, because of disability, requires special

accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons

Mayor

City Administrator

Department Heads

TV, Newspaper & Radio Stations

Kress Family Library

De Pere Chamber of Commerce

Gregory J. Cornell

Timothy V. Karl

Steven M. Bieda, Mau & Associates LLP

City of De Pere, Wisconsin



Request For Common Council Action

MEETING DATE: July 5, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the of the June 20, 2017 Common Council Meeting.

ATTACHMENTS:

- 6-20-2017 Common Council Minutes (DOC)



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, June 20, 2017

7:30 PM

De Pere City Hall Council Chambers

1. Call to order. The Common Council Meeting was called to order on June 20, 2017 at 7:30 PM, De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status
James Boyd	Aldersperson	Present
Dan Carpenter	Aldersperson	Present
Scott Crevier	Aldersperson	Present
Jonathon Hansen	Aldersperson	Present
Ryan Jennings	Aldersperson	Present
Larry Lueck	Aldersperson	Present
Casey Nelson	Aldersperson	Present
Dean Raasch	Aldersperson	Present
Michael J. Walsh	Mayor	Present

2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the of the June 6, 2017 Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Larry Lueck, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

4. A Public Hearing on the rezoning of Parcels WD-1380, WD-1381 and WD-1620 through WD-1626.
 - A. Notice of Public Hearing.
Clerk-Treasurer Shana Ledvina announced the Public Hearing was published on June 1 and June 8, 2017.
 - B. Recommendation from the Plan Commission.
The Plan Commission unanimously approved recommendation to rezone the properties to meet the needs of the property owners.
 - C. Ordinance #17-12, Rezoning Certain Property (Parcels WD-1380, WD-1381, WD-1620, WD-1621, WD-1622, WD-1623, WD-1624, WD-1625 and WD-1626).
Mayor Walsh declared the public hearing open; no one wished to speak. He declared the public hearing closed and entertained a motion. Discussion followed regarding the material requirements for design.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

5. A Public Hearing to act on revisions to Zoning Code 14-52(1) and 14-52(2) to allow permitted uses in the C-EO District to be permitted uses in the I-B-2 District.

A. Notice of Public Hearing.

Clerk-Treasurer Shana Ledvina announced the Public Hearing was published on June 1 and June 8, 2017.

B. Recommendation from the Plan Commission.

The Plan Commission unanimously approved recommendation to amend the zoning code.

C. Ordinance #17-13, Amending Section 14-52 De Pere Municipal Code Regarding I-B-2, Industrial-Business-2 District Zoning.

Mayor Walsh declared the public hearing open; no one wished to speak. He declared the public hearing closed and entertained a motion. Discussion followed regarding permitted use in other zones and future changes to the zoning code.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

6. Public comment upon matters not on the agenda or other announcements. None.

7. Resolution #17-47, Authorizing Deferment of Sidewalk Repair Expenses (Parcel WD-106-2).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

8. Resolution #17-48, Authorizing Purchase of Parcel WD-207-2-1.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

9. Resolution #17-49, Authorizing Workforce Innovation & Opportunity Act Work Experience Worksite Agreement with Bay Area Workforce Development Board.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Crevier, Alderperson
SECONDER: Ryan Jennings, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

10. Resolution #17-50, Approving Agreement for Consulting Services Between the City of De Pere and GRAEF-USA, Inc. (Aquatic Center Design at VFW Park).

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dan Carpenter, Alderperson
SECONDER: Dean Raasch, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

11. Resolution #17-51, Approving Compliance Maintenance Annual Report for Wastewater Collection System.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dean Raasch, Alderperson
SECONDER: Scott Crevier, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

12. Resolution 17-52, Donor Acknowledgement Policy.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Crevier, Alderperson
SECONDER: Larry Lueck, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

13. Recommendation from the Finance/Personnel Committee to Approve the 2016 Audit Report.

Alderperson Raasch expressed concern with the audit's report of deficits in the health and dental accounts. Human Resources Director Shannon Metzler explained that the outlook is good going into next year; the City is looking at a 0% increase for health premiums, and a 10% increase for dental.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dan Carpenter, Alderperson
SECONDER: Scott Crevier, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

14. Recommendation from the License Committee on Renewal Applications for Class "A" Fermented Malt Beverage Licenses, "Class A" Intoxicating Liquor Licenses, "Class A" Cider Only Licenses, Class "B" Fermented Malt Beverage Licenses, and "Class B" Intoxicating Liquor Licenses for the licensing period of July 1, 2017 to June 30, 2018.

Alderperson Boyd moved, seconded by Alderperson Carpenter to approve Class "A" Beer and "Class A" Liquor License Renewal Application for Ganesh Enterprises, Inc. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Hansen to approve Class "A" Beer and Class "A" Cider Only License Renewal Application for Shopko Stores Operating Co., LLC. Upon vote, motion carried unanimously.

Alderson Boyd moved, seconded by Alderson Carpenter to approve Class "B" Beer and "Class B" Liquor License Renewal Applications #1-3. Upon vote, motion carried unanimously.

15. Recommendation from the Board of Public Works to Award the Contract for Project 17-07 Asphalt, Curb, and Sewer Repair to Northeast Asphalt, Inc. in the Amount of \$447,695.50.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Jonathon Hansen, Alderson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

16. Recommendation from the Board of Public Works to Approve the Use of \$1,000 of Undesignated Funds to Cover the Costs of Stone, Planters, and Flowers to Temporarily Improve the James Street Fountain.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderson
SECONDER:	Dean Raasch, Alderson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

17. Recommendation from the Finance and Personnel Committee to accept donations for utility terrain vehicle and trailer for the Fire Department.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderson
SECONDER:	Ryan Jennings, Alderson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

18. Recommendation from Finance/Personnel to Bind Fuel Storage Tank Liability Ins. w/ Crum & Forster

Human Resources Director Shannon Metzler stated that the City was notified that the policy would not be renewed a month ago.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderson
SECONDER:	Dean Raasch, Alderson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

19. Consider Community Service Grant Application.

Alderson Hansen thanked Bradley for his leadership on this project.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderson
SECONDER:	James Boyd, Alderson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

20. Re-appointments to the Board of Appeals by Mayor Walsh.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

21. Voucher Approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

22. Operator License Applications.

CITY OF DE PERE	
License Committee - June 20, 2017	
Previously Tabled Operator License Applications	
1	MUMBROE, TROY N.
New Operator License Applications	
1	DEGAYNER, CRYSTAL M.
2	GOODLETSON, KIM M.
3	HALEFOM, YONATAN N.
4	JAWORSKI, TINA M.
5	RUTHVEN, MELISSA M.

Alderperson Boyd moved, seconded by Alderperson Hansen to approve Previously Tabled Operator License Application #1. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Carpenter to approve Operator License Applications #1-5. Upon vote, motion carried unanimously.

23. Future Agenda Items

Alderperson Raasch asked staff to investigate upgrading the City's fuel storage tanks. Alderperson Boyd asked to review the process for vendors to apply to sell products in City parks to make it easier for vendors to receive approval.

24. Adjournment.

Alderperson Crevier moved, seconded by Alderperson Carpenter to adjourn the meeting at 7:54 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: July 5, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Recommendation from the License Committee on an Application for a Class "B" Fermented Malt Beverage & "Class B" Intoxicating Liquor License for Gregory J. Cornell (DBA C & C Pub & Grill), 600 George St. Submitted by Gregory J. Cornell, De Pere, WI.

ATTACHMENTS:

- C&C Pub & Grill_7-5-17 (PDF)

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning 7-1 20 17 ;
ending 6-30 20 18TO THE GOVERNING BODY of the: ☐ Town of
☐ Village of } DE PERE
☒ City ofCounty of BROWN Aldermanic Dist. No. _____ (if required by ordinance)

1. The named
- ☒
- INDIVIDUAL
- ☐
- PARTNERSHIP
- ☐
- LIMITED LIABILITY COMPANY
-
- ☐
- CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name):
- C&C PUB & GRILL

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

	Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>OWNER</u>	<u>GREGORY J. CORNEE</u>	<u>[REDACTED]</u>	<u>DE PERE 54115</u>
Vice President/Member				
Secretary/Member				
Treasurer/Member				
Agent				
Directors/Managers				

3. Trade Name
- C&C PUB & GRILL
- Business Phone Number
- 980-
-
4. Address of Premises
- 600 GEORGE ST.
- Post Office & Zip Code
- 54115

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☐ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☐ No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
- GARAGE, BASEMENT KITCHEN, STORAGE ROOM

10. Legal description (omit if street address is given above):
- Sidewalk Cafe area

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?
- ☒
- Yes
- ☐
- No

- (b) If yes, under what name was license issued?
- PUB 600 BOMBE SCHAEFER

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]
- ☒
- Yes
- ☐
- No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]
- ☒
- Yes
- ☐
- No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?
- ☒
- Yes
- ☐
- No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 2 day of June, 20 17

[Signature]
(Clerk/Notary Public)

My commission expires February 17, 2018

[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date reported and filed with municipal clerk <u>6-2-17</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: July 5, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Recommendation from the License Committee on an Application for a Class "B" Fermented Malt Beverage & "Class B" Intoxicating Liquor License for Teekae Enterprises Inc. of WI (DBA Tim Karl's Century Lanes II Riverwatch), 132 S. Broadway. Submitted by Teekae Enterprises Inc. of WI, Agent: Timothy V. Karl, Green Bay, WI.*

ATTACHMENTS:

- Century Lanes II_7-5-17 (PDF)

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning 7/1/18 20 17
ending 6/30/18 20 18TO THE GOVERNING BODY of the: ☐ Town of
☐ Village of } DEPERE
☒ City ofCounty of Brown Aldermanic Dist. No. _____ (if required by ordinance)

1. The named ☒ INDIVIDUAL ☐ PARTNERSHIP ☐ LIMITED LIABILITY COMPANY
☒ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): TEEKAE ENTERPRISES INC. OF WIS.

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>TIMOTHY V. KARL</u>	<u>[REDACTED]</u>	<u>GREEN BAY, WI 54313</u>
Vice President/Member	<u>LORI ANN KARL</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Secretary/Member	<u>TIMOTHY V. KARL</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Treasurer/Member	<u>LORI ANN KARL</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Agent	<u>TIMOTHY V. KARL</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>

Directors/Managers

3. Trade Name TIM KARL'S CENTURY LANES II (RIVERWATCH) Business Phone Number (920) 336-6050
4. Address of Premises 132 S. BROADWAY Post Office & Zip Code DE PERE, WI 54115
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) THE BUILDING LOCATED AT 132 S. BROADWAY DE PERE, WI
10. Legal description (omit if street address is given above): 54115 AS THE 2ND BUSINESS OPERATIONS IN GREEN BAY BUILDING
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
- (b) If yes, under what name was license issued? CLAUDE ROBINSON STUDIO 132
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 22nd day of May, 2017

[Signature]
(Clerk/Notary Public)
My commission expires 09-11-2018

[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>5-22-17</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: July 5, 2017

DEPARTMENT: Common Council

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission regarding part of a Proposed Extraterritorial 56 Lot and 3 Outlot Final Plat of Grande Ridge Estates at 4400 BLK Oak Ridge Circle in Ledgeview (Parcels D-207, D-450, D-451). Submitted by Steven M. Bieda, PLS.

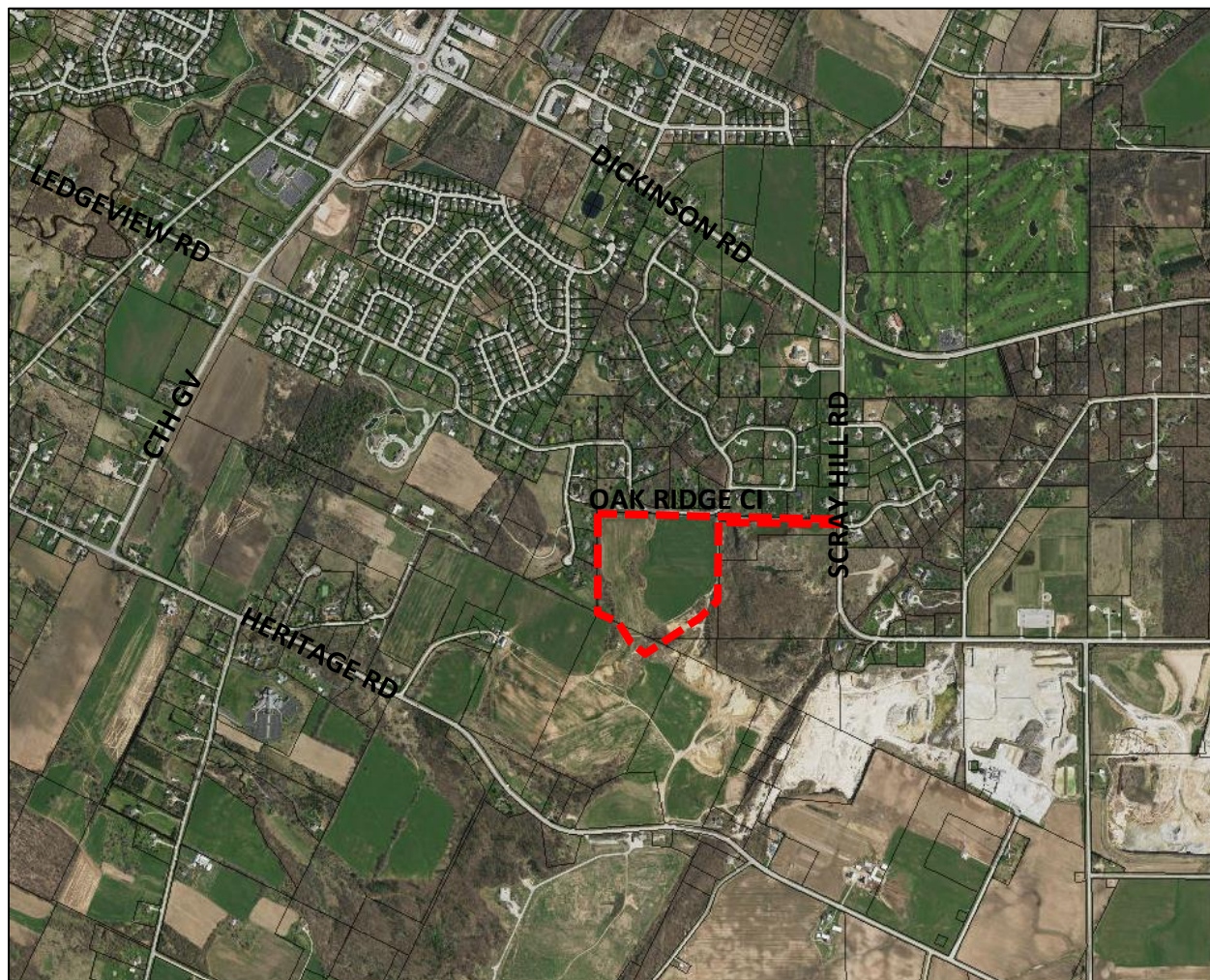
On June 26, 2017, the Plan Commission recommended approval of the final extraterritorial plat request by a vote of 7-0.

ATTACHMENTS:

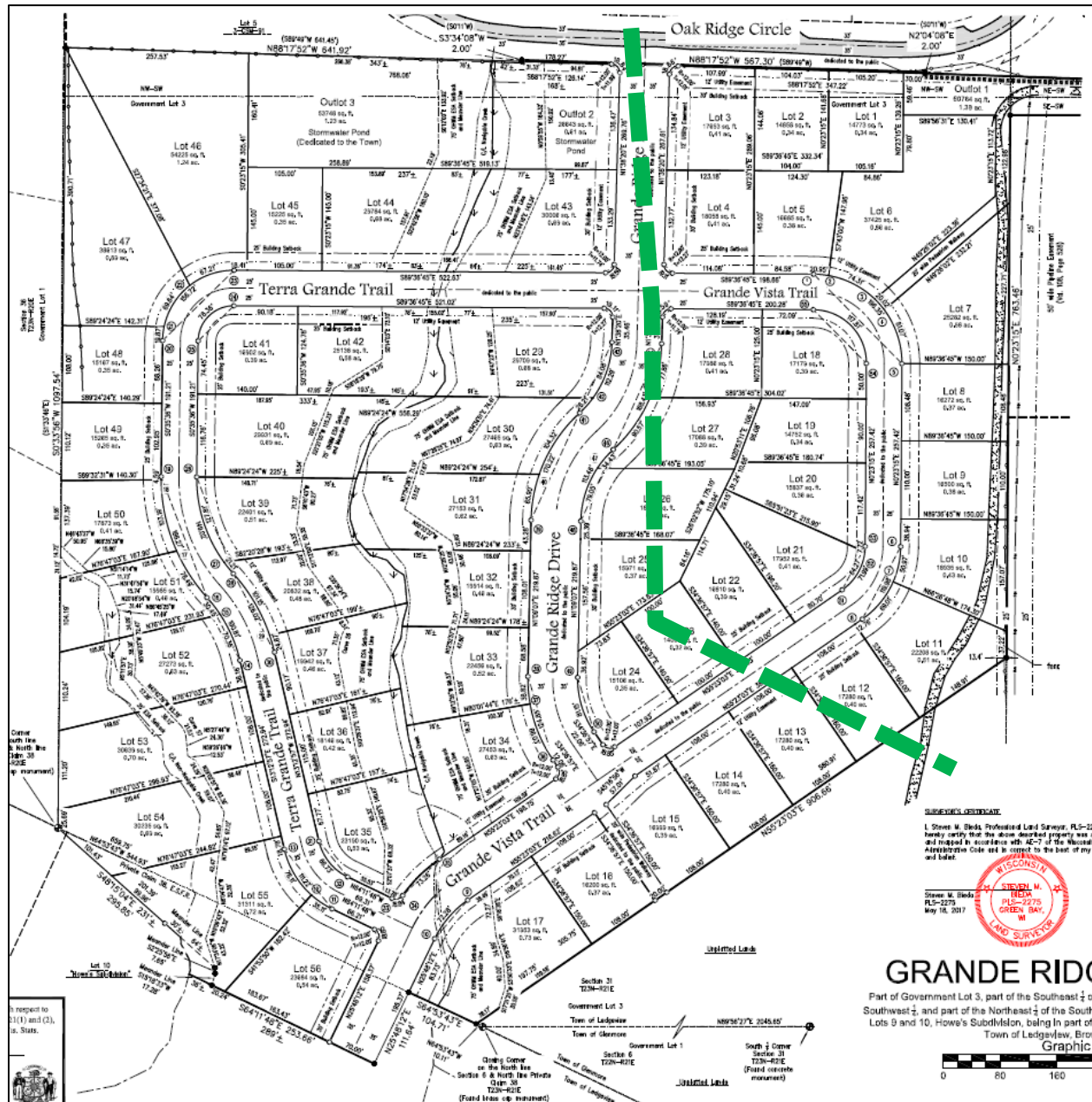
- Extraterritorial Final Plat - Grande Ridge Estates - Plan Commission Report (DOCX)
- Application Form (PDF)
- Final Plat (PDF)

- Item 7: Recommendation regarding part of a Proposed Extraterritorial 56 Lot and 3 Outlot Final Plat of Grande Ridge Estates at 4400 BLK Oak Ridge Circle in Ledgeview (Parcels D-207, D-450, D-451). Submitted by Steven M. Bieda, PLS.*

SITE MAP



PROPOSED FINAL PLAT AREA



REQUESTED ACTION:

Extraterritorial Final Plat Approval.

NOTE: Due to an extraterritorial review authority that must be shared with the Village of Bellevue, the City of De Pere has the authority to review ONLY the portion of the extraterritorial plat that is on the west (left) side of the green dashed line in the above graphic.

COMMON DESCRIPTION:

4400 BLK Oak Ridge Circle in the Town of Ledgeview generally located east from Scray Hill Road and south from Dickinson Road.

PARCEL NUMBER(S):	D-207, D-450, D-451
EXISTING ZONING:	Located in Town of Ledgeview.
PROPOSED ZONING:	None.
SURROUNDING LAND USES:	Residential to the north, natural and agricultural to the south, east, and west.
COMPREHENSIVE PLAN:	Not identified because site is an extraterritorial area.
APPLICANT NAME:	Steven M. Bieda, PLS, Authorized Representative Mau & Associates LLP 400 Security BLVD Green Bay, WI 54313
SITE HISTORY:	After a review of air photographs, it was evident that the property and nearby areas were used for agricultural purposes, but have been transitioning to residential uses. The site is near the escarpment in Ledgeview and near non-metallic mining operations located to the southeast. The land division falls within the sewer service area, with the exception of part of Lots 54, 55, and 56. When the Plan commission reviewed the plat as a preliminary, City staff forwarded a concern regarding the lots being partially outside of the sewer service area to the Brown County Planning Commission for evaluation as the County enforces the Sewage Plan. City staff also discussed the concern with the property owner's agent. The site has environmentally significant areas (ESA), including potential steep slopes, a non-navigable waterway, and a navigable waterway. The ESA concerns on the plat have been addressed by the Brown County Planning Commission. De Pere reviews only the west (left) part of the proposed plat (41 lots and outlots) because of an overlapping extraterritorial review jurisdiction shared with the Village of Bellevue. According to State Statutes, an equidistant line between communities is established when jurisdictions overlap and one municipality exercises review authority, depending on which side of the line the plat ultimately falls on. In rare cases such as this, the plat is bisected by the equidistant line, which means that both municipalities review the plat, but each municipality reviews only one side of the line. The plat, in its entirety, is reviewed by Brown County and the Town of Ledgeview.

STAFF REVIEW:

When reviewing a final plat, staff considers State Statutes 236 Sections 46-3 through 46-7 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns.

The preliminary plat meets the criteria of State Statutes 236 and Sections 46-3 through 46-7 of the De Pere Platting and Division of Land Code. Lot sizes appear to be sufficient and street frontages are acceptable. The site is mostly inside of the sewer service area.

Staff is concerned about increased traffic that may be felt within the city due to this and other plats developing. Although the plat cannot be rejected for this reason, future traffic pattern studies should be considered by developers so future residents find the areas to be appealing places to live without traffic congestion.

REVIEW PROCESS:

For extraterritorial final plat petitions, the Plan Commission either approves, rejects, or approves the final plat with conditions. The subject final plat must also be approved by the Common Council due to being an extraterritorial review, potentially on Wednesday, July 5, 2017.

STAFF RECOMMENDATION:

Staff recommends APPROVAL of the extraterritorial Certified Survey Map and forwarding the map to the Common Council for final approval, subject to:

1. Meeting all other state and local regulations, including the Town of Ledgeview, Village of Bellevue, and Brown County Planning Commission.
2. It is recommended that future traffic pattern studies be considered by developers so future potential residents find the areas to be appealing places to live without traffic congestion.
3. Due to Lots 54, 55, and 56 being partially outside of the Town of Ledgeview Sewer Service Area it is recommended that the lots be added to the Sewer Service Area so as to allow public sewer and water services for the residential lots.



CITY OF DE PERE
APPLICATION FOR
PLAT REVIEW

Fee: \$ 195.00
Receipt #: 122333
Date: 5-19-17

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Landmark Real Estate	Authorized Representative Steve Bieda	Title Managing Partner - Mau & Associates, LLP	
Mailing Address 400 Security Blvd.	City Green Bay	State WI	ZIP Code 54313
Email Address sbieda@mau-associates.com	Phone Number (incl. area code) 920-434-9670	Fax Number (incl. area code) 920-434-9672	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) Van Straten Farm of Ledgeview	Contact Person Ron Van Straten	Title	
Mailing Address 3551 Wayne Lane	City De Pere	State WI	ZIP Code 54115
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description Oak Ridge Circle	Parcel No. D-207, D-450, D-451
---	-----------------------------------

SECTION 4: Plat Review

Review Type:	☐ Preliminary Plat ☒ Final Plat	
Fee:	Preliminary Plat Fee: \$278 + (____ # of lots x \$68) Final Plat Fee: \$195	\$ 195.00
Present Use of Parcel:	Agriculture	
Proposed Use of Lots:	R-1	

Please submit 1 hard copy and 1 PDF copy of the Plat if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

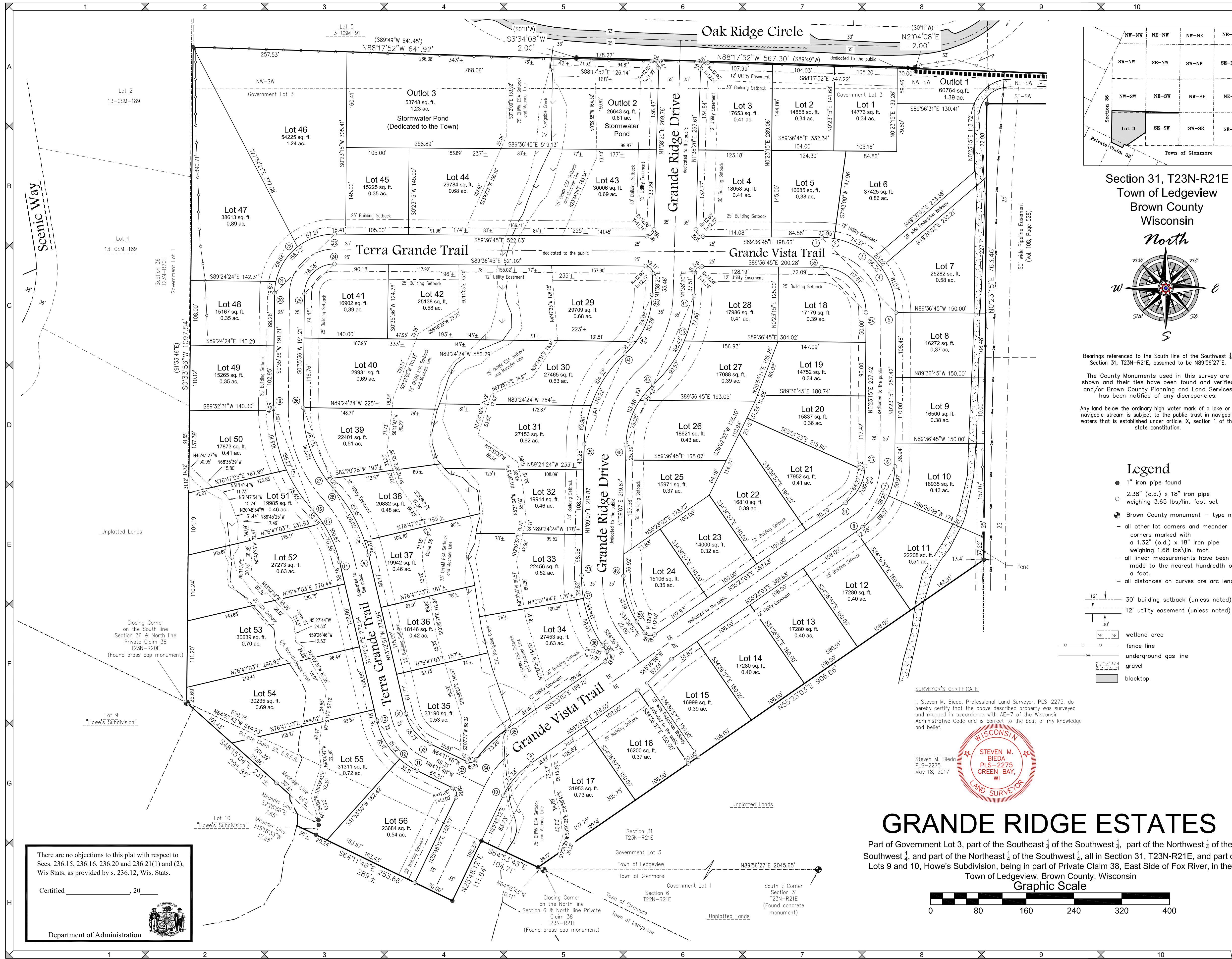
Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Steve Bieda	Title Managing Part	Phone Number 920-434-9670
Signature of Applicant <i>Steve Bieda</i>		Date Signed May 18, 2017

TO BE COMPLETED BY CITY STAFF

Plat Review authorized by the De Pere Municipal Code, Chapter 46.	
---	--



SCALE
1"=80'

DRAWN BY
JMB

TAX PARCEL NO. D-207, D-45-1, D-451

FILE: V-16410Final 051217.dwg Data File: V-16410.txt Fieldwork Completed: 05/19/2017

Final Plat

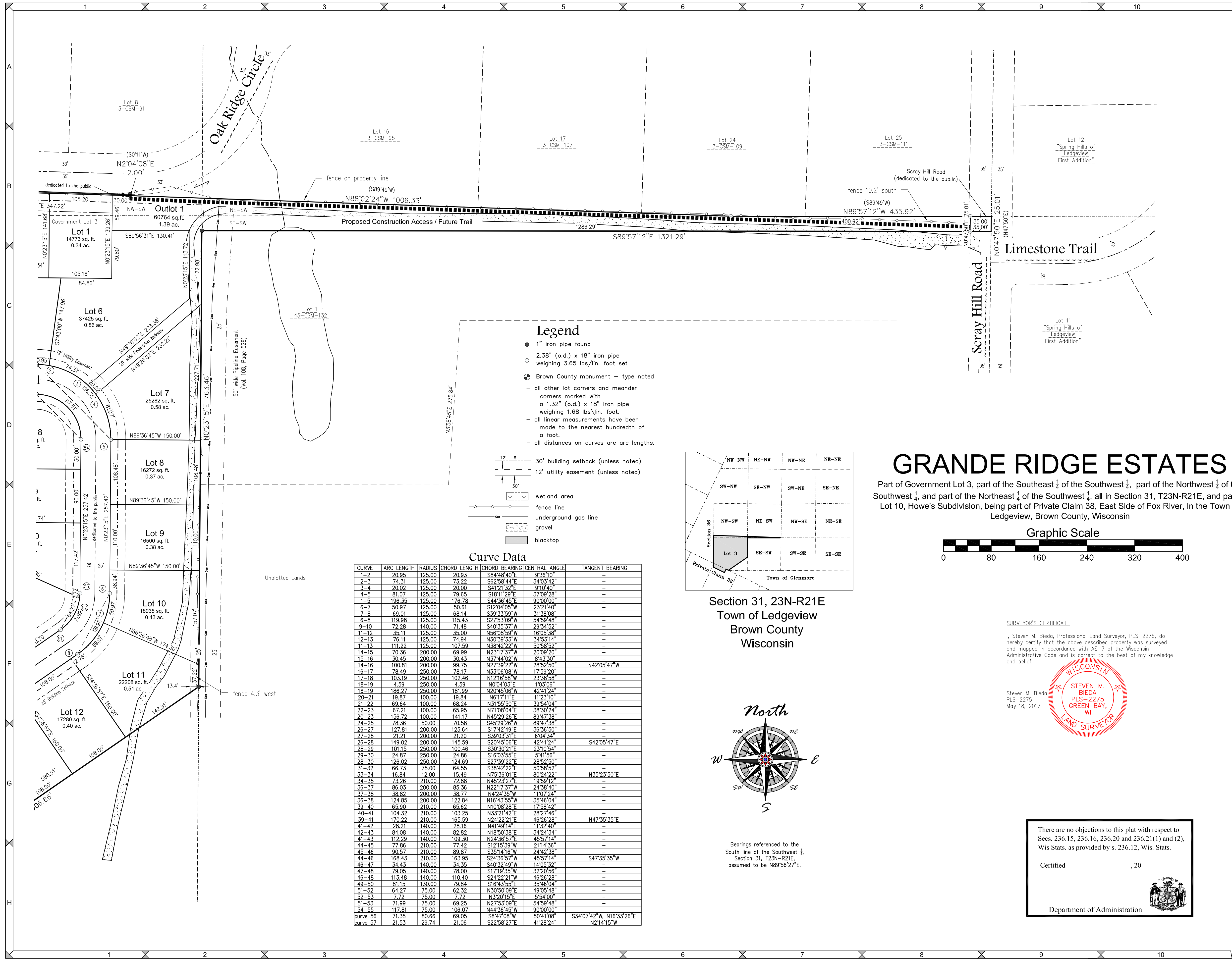
Mau & Associates, LLP
LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Website: www.mau-associates.com
400 Security Blvd, Green Bay, WI 54313

AGG, LLC

PROJECT NO.
V-16410

SHEET NO.
1 of 3

DRAWING NO.
P-2334



SCALE
1"=80'

DRAWN BY
JMB

TAX PARCEL NO. D-207, D-45-1, D-451

Final Plat

PROJECT NO.
V-16410

SHEET NO.
2 of 3

DRAWING NO.
P-2334

Mau & Associates, LLP
LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Website: www.mau-associates.com
400 Security Blvd, Green Bay, WI 54313

AGG, LLC

There are no objections to this plat with respect to
Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2),
Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

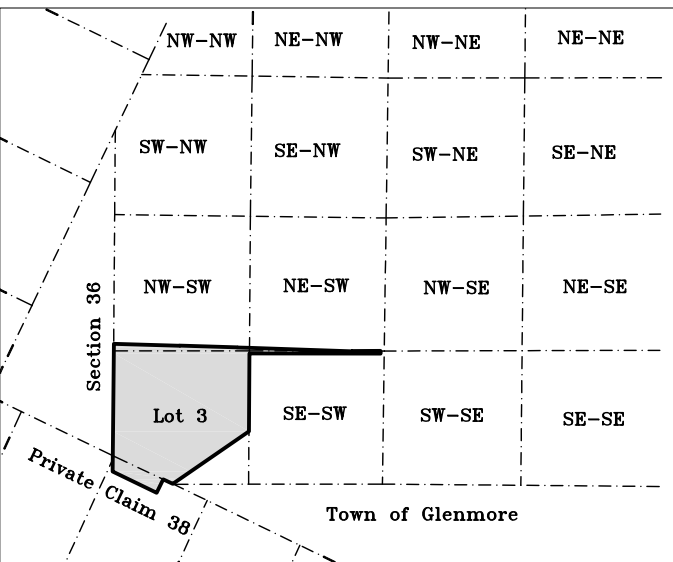
Department of Administration

7.c

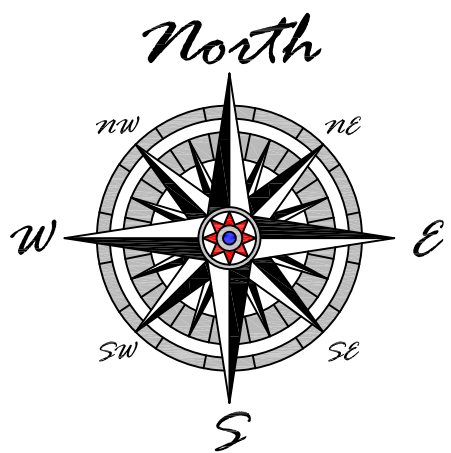
Packet Pg. 20

GRANDE RIDGE ESTATES

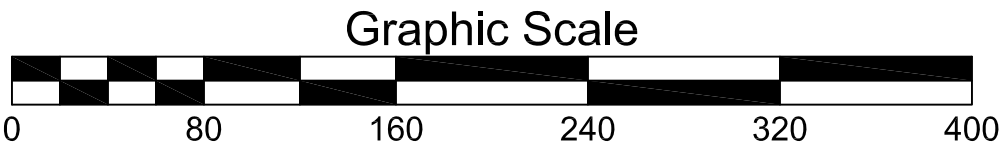
Part of Government Lot 3, part of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, part of the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, and part of the Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, all in Section 31, T23N-R21E, and part of Lot 10, Howe's Subdivision, being part of Private Claim 38, East Side of Fox River, in the Town of Ledgeview, Brown County, Wisconsin



Section 31, T23N-R21E
Town of Ledgeview
Brown County
Wisconsin



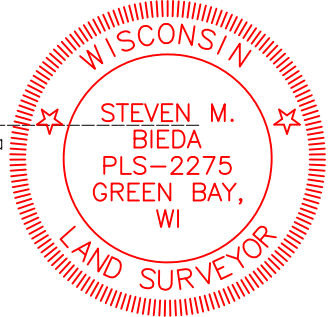
Bearings referenced to the
South line of the Southwest $\frac{1}{4}$
Section 31, T23N-R21E,
assumed to be N89°56'27"E.



SURVEYOR'S CERTIFICATE

I, Steven M. Bieda, Professional Land Surveyor, PLS-2275, do hereby certify that the above described property was surveyed and mapped in accordance with AE-7 of the Wisconsin Administrative Code and is correct to the best of my knowledge and belief.

Steven M. Bieda
PLS-2275
May 18, 2017



GRANDE RIDGE ESTATES

Part of Government Lot 3, part of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, part of the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, and part of the Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, all in Section 31, T23N-R21E, and part of Lot 10, Howe's Subdivision, being part of Private Claim 38, East Side of Fox River, in the Town of Ledgeview, Brown County, Wisconsin

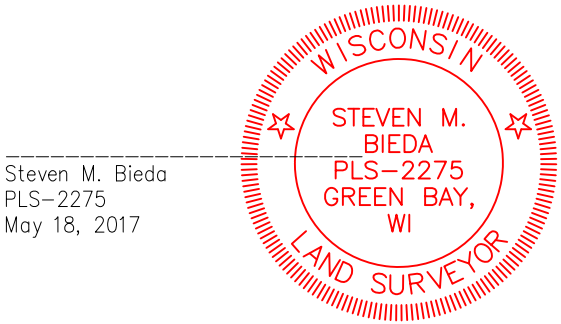
SURVEYOR'S CERTIFICATE

I, Steven M. Bieda, Professional Land Surveyor, PLS-2275, hereby certify:

That in full compliance with the provisions of Chapter 236, Wisconsin Statutes, and the subdivision regulations of the Town of Ledgeview, and the Brown County Planning Commission and under the direction of the owners listed hereon, I have surveyed, divided and mapped "Grande Ridge Estates", and that such plat correctly represents all exterior boundaries and the subdivision of the land surveyed and is part of Government Lot 3, part of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, part of the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, and part of the Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, all in Section 31, T23N-R21E, and part of Lots 9 and 10, Howe's Subdivision, being part of Private Claim 38, East Side of Fox River, in the Town of Ledgeview, Brown County, Wisconsin, more fully described as follows:

Beginning at the Closing Corner on the South line of Section 36 and the North line of Private Claim 38, East Side of Fox River, T23N-R20E; thence S48°15'04"E, 295.85 to a point being S48°15'04"E, 64 feet more or less to the centerline of a non-navigable creek and is the start of a meander line; thence S22°25'36"E, 7.65 feet along said meander line; thence S15°18'33"W, 17.28 feet along said meander line to a point being S64°11'48"E, 36 feet more or less from said creek and is the end of said meander line; thence S64°11'48"E, 253.66 feet; thence N25°48'12"E, 111.64 feet to the South line of said Section 36; thence S64°53'43"E, 104.71 feet along said South line; thence N55°23'03"E, 906.66 feet to the East line of Government Lot 3, said Section; thence N00°23'15"E, 763.46 feet along said East line; thence S89°57'12"E, 1321.29 feet along the North line of Lot 1, Volume 45, Certified Survey Maps, Page 132, Map No. 6743, Document No. 1979940, Brown County Records to the East line of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, said Section and the centerline of Scray Hill Road; thence N00°47'50"E, 25.01 feet along said East line and said centerline; thence N89°57'12"W, 435.92 feet along the North line of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, said Section; thence N88°02'24"W, 1006.33 feet; thence N2°04'08"E, 2.00 feet along the West line of Lot 16, Volume 3, Certified Survey Maps, Page 95, Map No. 734, Document No. 692057, Brown County Records to the South right of way of Oak Ridge Circle; thence N88°17'52"W, 567.30 feet along said South right of way; thence S3°34'08"W, 2.00 feet along the East line of Lot 5, Volume 3, Certified Survey Maps, Page 91, Map No. 732, Document No. 691947, Brown County Records; thence N88°17'52"E, 41.92 feet along the South line of said Lot 5; thence S0°33'56"W, 1097.54 feet to the point of beginning. Including all lands lying between the meander line and the waters of the non-navigable creek.

Parcel contains 1,618,572 square feet / 37.16 acres more or less. Including all lands lying between the meander line and the waters of the non-navigable creek.
Road dedications contain 250,557 square feet / 5.75 acres more or less.
Parcel subject to any easements and restrictions of record.



Steven M. Bieda
PLS-2275
May 18, 2017

OWNER'S CERTIFICATE

AGG LLC, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, does hereby certify that I caused the land described and easements granted on this Plat to be surveyed, divided, mapped and dedicated as represented hereon. AGG LLC, also certifies that this Plat is required by S.236.10 or S.236.12 to be submitted to the following for approval or objection:

TOWN OF LEDGEVIEW
CITY OF DE PERE
VILLAGE OF BELLEVUE
BROWN COUNTY PLANNING COMMISSION
DEPARTMENT OF ADMINISTRATION

In Witness Whereof, the said AGG LLC, has caused these presents to be signed by Keith Garot, it's Managing Partner on this _____ day of _____, 20____.

Keith Garot
Managing Partner

Personally came before me this _____ day of _____, 20____, the above named officer of said corporation and acknowledged that he executed the foregoing instrument as such officer as the deed of said corporation, by its authority.

Notary Public _____ My Commission Expires _____
Brown County, Wisconsin

STATE OF WISCONSIN]
] SS
COUNTY OF BROWN]

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



Office of the Register of Deeds
Brown County, Wisconsin

Received for Record _____, 20____
at _____ o'clock _____ M and recorded as
Document # _____ in
Volume _____ of _____ on Page _____

Cheryl Berken, Register of Deeds

CERTIFICATE OF THE BROWN COUNTY PLAN COMMISSION

Approved for the Brown County Plan Commission this _____ day of _____, 20____.

Dan Teaters
Senior Natural Resources & Land Use Planner

TREASURER CERTIFICATE

As duly elected Brown County Treasurer, and Town of Ledgeview Treasurer, we hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Plat as of the dates listed below.

Paul D. Zeller _____ Date _____
Brown County Treasurer
Renee Peters _____ Date _____
Town of Ledgeview Treasurer

CERTIFICATE OF THE CITY OF DE PERE

Approved for the City of DePere this _____ day of _____, 20____.

Shana Ledvina
City Clerk

CERTIFICATE OF THE TOWN OF LEDGEVIEW

Approved for the Town of Ledgeview this _____ day of _____, 20____.

Sarah K. Burdette
Town Clerk

CERTIFICATE OF THE VILLAGE OF BELLEVUE

Approved for the Village of Bellevue this _____ day of _____, 20____.

Angelo Gorall
Village Administrator

CERTIFICATE OF CORPORATE MORTGAGEE

_____, a corporation duly organized and existing under and by virtue of the laws of Wisconsin, mortgagee of the above described land, does hereby consent to the surveying, dividing, mapping and dedication of the land described on this Plat and does hereby consent to the above certificate of AGG LLC, Owner(s).

IN WITNESS WHEREOF, Community First Credit Union has caused these presents to be signed by _____, it's _____ (print title) and countersigned by _____ (print name) _____ (print title)

_____, its _____ at _____ Wisconsin, and
(print name) (print title)
its corporate seal to be hereunto affixed this _____ (city)
day of _____, 20____.

In the presence of:

_____, (Corporate Seal)

President _____ Date _____

Secretary or Cashier _____ Date _____

Personally came before me this _____ day of _____, the above named officers of said corporation to me known to be the persons who executed the foregoing instrument and to me known to be such officers of said corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said corporation, by its authority.

Notary Public _____ My Commission Expires _____
Brown County, Wisconsin

STATE OF WISCONSIN]
] SS
COUNTY OF BROWN]

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by

AGG LLC, Grantor, to

WISCONSIN PUBLIC SERVICE CORPORATION, a Wisconsin corporation, Grantee,

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

NOTES

The property owners, at the time of construction, shall implement the appropriate soil erosion control methods outlined in the Wisconsin Construction Site Erosion and Sediment Control Technical Standards (available from the Wisconsin Department of Natural Resources) to prevent soil erosion. However, if at the time of construction the Town of Ledgeview has adopted a soil erosion control ordinance, it shall govern over this requirement. This provision applies to any grading, construction, or installation-related activities.

Lots 17, 29-40, 42-44, 50-53, Outlots 2 and 3, include wetland areas that may require permits from the Wisconsin Department of Natural Resources, Army Corps of Engineers, Brown County Planning Commission, or the local municipality's Zoning Administrators Office prior to any development activity.

A Shoreland Permit from the Brown County Zoning Administrator's office is required for Lots 3, 4, 15-17, 24-27, 29-45, 49-56, Outlots 2 and 3 prior to any construction, fill, or grading activity within 300 feet of a stream.

The lots of this land division may experience noise at levels exceeding the levels in S. Trans 405.04 Table I. These levels are based on federal standards. The department of transportation is not responsible for abating noise from existing state trunk highways or connecting highways, in the absence of any increase by the department to the highway's through-lane capacity.

RESTRICTIVE COVENANTS

The land on all side and rear lot lines of all lots shall be graded by the property owner and maintained by the abutting property owners to provide for adequate drainage of surface water.

Each lot owner shall grade the property to conform to the adopted sidewalk grade elevation and maintain said elevation for future sidewalks.

Lots 1-24, 30, 32-34, 45, 56-59, 70-73, Outlot 1, Outlot 2, Outlot 3, and Outlot 4 contain an environmentally sensitive area (ESA) as defined in the Brown County Sewage Plan. The ESA includes wetlands, all land within 35 feet of wetlands 2 acres or greater, navigable waterways, all land within 75 feet of the ordinary high water mark of navigable waterways, non-navigable waterways, all land within 35 feet of the top of bank of non-navigable waterways. Development and land disturbing activities are restricted in the ESA unless amendments are approved by the Brown County Planning Commission and the Wisconsin Department of Natural Resources.

Outlots 2 and 3 are intended for storm water management and the Town of Ledgeview will maintain this.

Outlot 1 is intended to remain with the current owner at this time.

SCALE
1"=80'

DRAWN BY
JMB

TAX PARCEL NO. D-207, D-46-1, D-461

Final Plat

Mau & Associates, LLP

LAND SURVEYING & PLANNING

CIVIL & WATER RESOURCE ENGINEERING

Phone: 920-434-9670 Website: www.mau-associates.com

400 Security Blvd, Green Bay, WI 54313

AGG, LLC

PROJECT NO.
V-16410

SHEET NO.
3 of 3

DRAWING NO.
P-2334

File: V-16410final 05/12/17.dwg Plotter File: V-16410.plt Filename Completed: 05/19/2017

City of De Pere, Wisconsin



Request For Common Council Action

MEETING DATE: July 5, 2017

DEPARTMENT: Plan Commission

FROM: Peter Schlein

SUBJECT: Resolution #17-53 Regarding the Vacation of Portions of Public Thoroughfares (300 BLK of North Wisconsin Street adjacent to ED-881 and public alleyway to the east adjacent to ED-874, ED-878, ED-880 and ED-881)

On June 26, 2017, the Plan Commission recommended approval of the right-of-way vacation request by a vote of 6-0-1 (one member abstained).

This report is one of three related proposals for the subject area--

1. Right-of-Way vacation to vacate unneeded/unused street and alley:
 - * Plan Commission review on June 26, 2017.
 - * Common Council initial review on July 5, 2017.
 - * Common Council final review on August 15, 2017.
2. Release of Easement to relocate utilities:
 - * Board of Public Works review on July 10, 2017.
 - * Common Council review on August 15, 2017.
3. Certified Survey Map to divide land:
 - * Plan Commission review on June 26, 2017.
 - * Common Council review on August 15, 2017.

ATTACHMENTS:

- Reso17-53 (DOCX)
- EXHIBIT A-Vacation of Wisconsin Street (PDF)
- EXHIBIT B-Vacation of Wisconsin Street (PDF)
- Exhibit C-Wisconsin Street Vacation (PDF)
- Mayor-CC-Wisconsin Street Vacation-6-30-17-168-001-17 (PDF)
- Right-Of-Way Vacation - N Wisconsin & Alley - Plan Commission Report (DOCX)
- Application Form - Street Vacation (PDF)

RESOLUTION #17-53

REGARDING THE VACATION OF PORTIONS OF PUBLIC THOROUGHFARES
(300 Blk of North Wisconsin Street adjacent to ED-881 and
public alleyway to the east adjacent to ED-874, ED-878, ED-880 and ED-881)

WHEREAS, the Common Council of the City of De Pere has initiated the vacation and discontinuance of a portion of public thoroughfare in accordance with the requirements of Wis. Stats. §66.1003(4)(a); and

WHEREAS, the public interest may require the vacation of said right-of-way; and

WHEREAS, the Plan Commission has reviewed and recommended approval of such vacation and discontinuance, with a public hearing on said vacation to be held in accordance with Wis. Stats. §66.1003(4)(b), on August ____, 2017, at __:____ p.m.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. That portion of a 14-foot wide by 48.15-foot long section of Wisconsin Street right-of-way adjacent to ED-881, East Side of Fox River, City of De Pere, Brown County, Wisconsin more fully described on Exhibit A, attached hereto and incorporated by reference, be and the same is hereby wholly vacated and discontinued as a public thoroughfare effective as provided below. Said Wisconsin Street right-of-way to be vacated is shown on the scale map attached hereto and incorporated by reference herein as Exhibit C.

Section 2. That portion of a 14-foot wide by 48.68-foot long section of public alleyway to the east of Wisconsin Street, located north from William Street and south from Cass Street, adjacent to ED-874, ED-878, ED-880 and ED-881, East Side of Fox River, City of De Pere, Brown County, Wisconsin more fully described on Exhibit B, attached hereto and incorporated by reference, be and the same is hereby wholly vacated and discontinued as a public thoroughfare effective as provided below. Said alleyway right-of-way to be vacated is shown on the scale map attached hereto and incorporated by reference herein as Exhibit C.

Section 3. The City Clerk-Treasurer is hereby authorized and directed to file and record this resolution, with the map attached, in the Office of the Register of Deeds for Brown County and to amend the Official Map of the City in conformity with this resolution.

Introduced to the Common Council of the City of De Pere at its regular meeting held on the 5th day of July, 2017.

Adopted by the Common Council of the City of De Pere, Wisconsin, this _____ day of _____, 2017.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

EXHIBIT A

Wisconsin Street (Adjacent to ED-881)

Part of Wisconsin Street located in Block 23, Original Plat of De Pere being in Private Claim 32, East Side of Fox River, City of De Pere, Brown County, Wisconsin described as follows:

Commencing at a Meander Corner on the north line of Private Claim 32, East Side of Fox River;
thence S63°36'39"E, 788.53 feet on said north line to the east right of way of Wisconsin Street;
thence S00°37'21"W, 87.55 feet on said east right of way to the northwest corner of Lot 2, Volume 17 of Certified Survey Maps, Page 161, Map Number 3230, Document Number 1106081;
thence S00°37'21"W, 24.50 feet on said east right of way to the Point of Beginning;
thence S00°37'21"W, 48.20 feet on said east right of way to the southwest corner of said Lot 2;
thence N89°30'03"W, 14.00 feet;
thence N00°37'21"E, 48.15 feet;
thence S89°42'55"E, 14.00 feet to the Point of Beginning.

Said parcel contains 674 square feet of land more or less.

EXHIBIT B

Public Alleyway (Adjacent to ED-874, ED-878, ED-880 and ED-881)

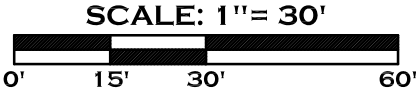
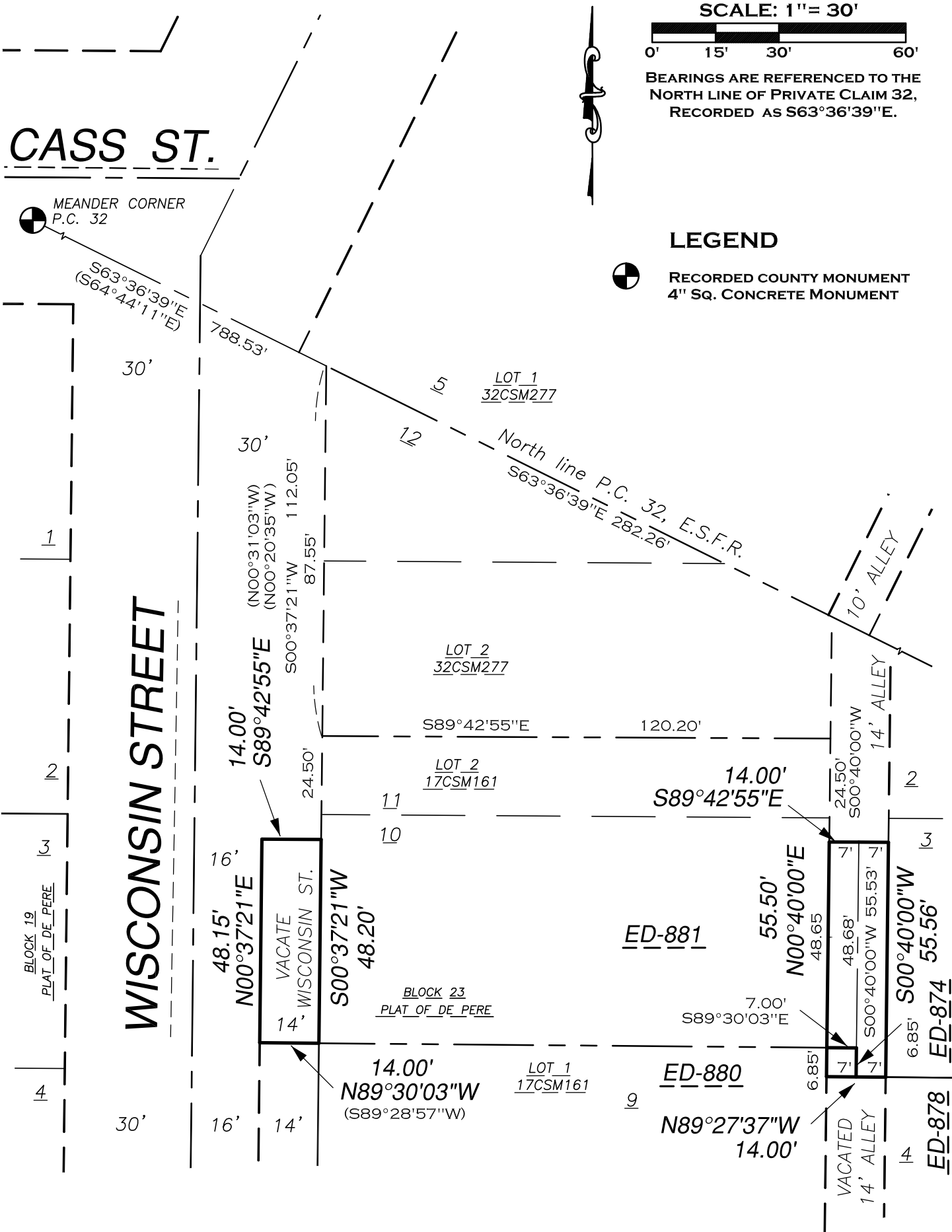
Part of a Public Alley located in Block 23, Original Plat of De Pere being in Private Claim 32, East Side of Fox River, City of De Pere, Brown County, Wisconsin described as follows:

Commencing at a Meander Corner on the north line of Private Claim 32, East Side of Fox River;
thence S63°36'39"E, 788.53 feet on said north line to the east right of way of Wisconsin Street;
thence S00°37'21"W, 87.55 feet on said east right of way to the northwest corner of Lot 2, Volume 17 of Certified Survey Maps, Page 161, Map Number 3230, Document Number 1106081;
thence S89°42'55"E, 120.20 feet to the northeast corner of said Lot 2;
thence S00°40'00"W, 24.50 feet on the east line of said Lot 2 to the Point of Beginning;
thence S89°42'55"E, 14.00 feet to the east line of public alley;
thence S00°40'00"W, 55.56 feet on said east line to the north line of vacated alley;
thence N89°27'37"W, 14.00 feet on said north line to the west line of public alley;
thence N00°40'00"E, 6.85 feet to the southeast corner of said Lot 2;
thence N00°40'00"E, 48.65 feet to the Point of Beginning.

Said parcel contains 777 square feet of land more or less.

EXHIBIT: ALLEY AND STREET VACATION

PART OF BLOCK 23, THE ORIGINAL PLAT OF DE PERE, PRIVATE CLAIM 32,
EAST SIDE OF FOX RIVER, CITY OF DE PERE, BROWN COUNTY, WISCONSIN



BEARINGS ARE REFERENCED TO THE
NORTH LINE OF PRIVATE CLAIM 32,
RECORDED AS S63°36'39"E.

LEGEND

RECORDED COUNTY MONUMENT
4" SQ. CONCRETE MONUMENT



ROBERT E. LEE & ASSOCIATES, INC.
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
1250 CENTENNIAL CENTRE BOULEVARD
HOBART, WI 54155
PHONE: (920) 662-9641
INTERNET: WWW.RELEEINC.COM FAX: (920) 662-9141

CITY OF DE PERE

MEMO

To: Michael J. Walsh, Mayor
Members of the Common Council
From: Judith Schmidt-Lehman, City Attorney
RE: Resolution #17-53 (Street Vacation)
Date: June 30, 2017

The statutory process for the City to initiate a street vacation is a bit out of the ordinary. Since the City Council does not vacate street right-of-way often, I thought I would send along this memo to explain the process.

Under Wis. Stats. §66.1003, the City may initiate vacating street right-of-way. This is done by the Council introducing the vacation resolution at a Council meeting. The matter is then set for public hearing, with the same resolution coming back before the Council for action at that public hearing.

Therefore, the action to be taken at the July 5, 2017 meeting as to Resolution #17-53 is to merely refer the Resolution forward for a public hearing. It will then be placed on the Council agenda at the time of public hearing, at which time the merits of the vacation can be debated and acted upon.

If you have any questions regarding this process, please let me know.

JSL:amz

c: Lawrence Delo, City Administrator
Kimberly Flom, Director of Economic Development & Planning

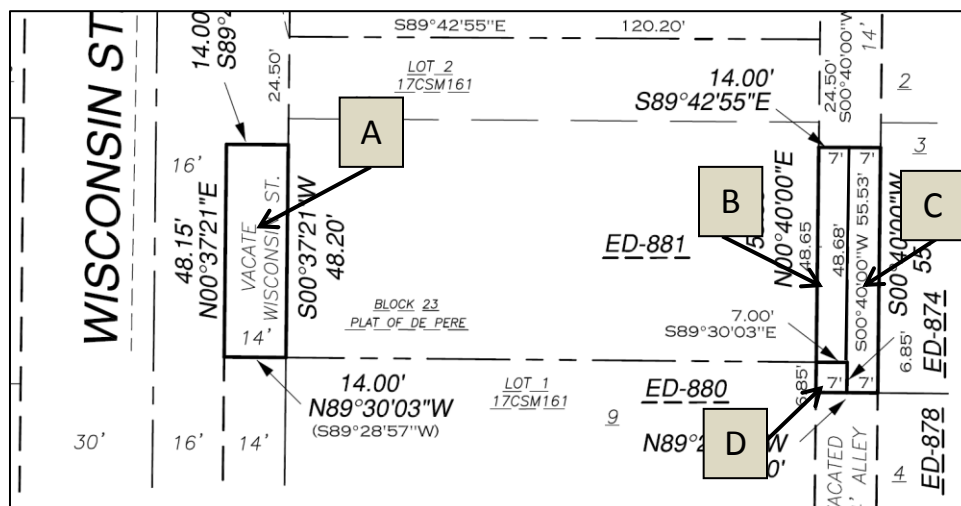
H:\azills\Memos\2017\Mayor & CC-Wisconsin Street Vacation- 6-30-17-168-001-17.docx

- ITEM 8:** Review and recommendation for a Proposed Right-Of-Way Vacation for a public street at the 300 BLK N. Wisconsin Street and an alley to the east in De Pere (Adjacent Parcels – ED-874, ED-878, ED-880, and ED-881). Submitted by City of De Pere.*

SITE MAP



PROPOSED RIGHT-OF-WAY VACATION



REQUESTED ACTION: Right-Of-Way Vacation Approval.*

COMMON DESCRIPTION: 300 BLK N. Wisconsin Street and alley to the east, located north from William Street and south from Cass Street.

PARCEL NUMBER(S): None. Adjacent Parcels – ED-874, ED-878, ED-880, and ED-881

EXISTING ZONING: B-1 (Central Business District)

PROPOSED ZONING: None.

SURROUNDING LAND USES: Parking, business and residential to the north.
Business to the south.
Business loading area and residential to the east.
Parking and business to the west.

COMPREHENSIVE PLAN: Commercial

APPLICANT NAME: City of De Pere

SITE HISTORY: After a review of air photographs, the property has been used for residential purposes up to and past 1978. By 1992 air photos indicate that the properties, adjacent to the right-of-way, were developing into a commercial area similar to what is seen today.

In 2017, the Common Council approved property acquisition terms for New Leaf Cooperative Market to purchase and develop a portion of Parcel ED-881 in Downtown De Pere. The approval included direction to staff to complete the required land division mechanisms to create the fee parcel (CSM, Right of Way Vacation, Utility Easement Release).

In order to accommodate the development, and make practical use of the right-of-ways for parts of Wisconsin Street and the alley, a right of way vacation is proposed. Similar right-of-way vacations occurred for the buildings to the south.

If the right-of-way is vacated, the right-of-way will be split and attached to adjacent property on each side of the right-of-way.

STAFF REVIEW: When reviewing a right-of-way vacation, staff utilizes the vacation process identified in Wisconsin State Statutes 66.103 and 66.105. The role of the Plan Commission in the process is determining if such a vacation is necessary, and if so, recommending to the Common Council that the right-of-way be vacated. The following are factors for consideration:

- The vacated portion of Wisconsin Street (Piece A) will allow the land to be attached to an adjacent parcel. The vacation will also allow the property line to properly align with the property line to the south. Presently, there is a 14-foot front yard jog between the two properties that would be corrected. New Leaf Cooperative Market would still be required to provide pedestrian access in front of the new building if the street were vacated.

- This portion of Wisconsin Street is constructed as, and functions, as more of a parking lot drive aisle rather than a public street.
- The vacation of the portion of the alley (Pieces B, C, & D) will eliminate unused right-of-way and allow the property to be attached to three adjacent private properties. Presently, the alley dead ends, which makes public services somewhat challenging. The City proposes to connect the alley to the proposed publicly owned drive aisle that will be located on the north side of the new building.

If vacated, the pieces of right-of-way will connect to the following properties:

- Piece A will connect to Parcel ED-881
- Piece B will connect to Parcel ED-881
- Piece C will connect to Parcel ED 874
- Piece D will connect to Parcel ED-880

For this vacation, there are three adjacent owners that will potentially receive vacated portions of right-of-way, including the City of De Pere (Pieces A & B), Terese A. Dwyer (Piece C), and Paul D. Algrem (Piece D). All three owners have been notified in advance of the Plan Commission meeting, which exceeds notification requirements of the State Statutes for right-of-way vacations.

REVIEW PROCESS:

The Common Council will review the Plan Commission recommendation twice, first as a resolution on July 5, 2017 and then with a public hearing and resolution on August 15, 2017 where adjacent property owners will again be notified.

STAFF RECOMMENDATION:

Staff recommends APPROVAL and forwarding the right-of-way vacation to the Common Council for final approval without conditions.

LEGAL DESCRIPTIONS

~~VACATED WISCONSIN STREET → (Piece A--attach to ED-881)¶~~

Part of Wisconsin Street located in Block 23, Original Plat of De Pere being in Private Claim 32, East Side of Fox River, City of De Pere, Brown County, Wisconsin described as follows:¶

¶
Commencing at a Meander Corner on the north line of Private Claim 32, East Side of Fox River;¶
thence S63°36'39"E, 788.53 feet on said north line to the east right of way of Wisconsin Street;¶
thence S00°37'21"W, 87.55 feet on said east right of way to the northwest corner of Lot 2, Volume 17 of Certified Survey Maps, Page 161, Map Number 3230, Document Number 1106081;¶
thence S00°37'21"W, 24.50 feet on said east right of way to the Point of Beginning;¶
thence S00°37'21"W, 48.20 feet on said east right of way to the southwest corner of said Lot 2;¶
thence N89°30'03"W, 14.00 feet;¶
thence N00°37'21"E, 48.15 feet;¶
thence S89°42'55"E, 14.00 feet to the Point of Beginning.¶

¶
Said parcel contains 674 square feet of land more or less. ¶

~~VACATED PUBLIC ALLEY → (Piece B--attach to ED-881)¶~~

Part of a Public Alley located in Block 23, Original Plat of De Pere being in Private Claim 32,, East Side of Fox River, City of De Pere, Brown County, Wisconsin described as follows:¶

¶
Commencing at a Meander Corner on the north line of Private Claim 32, East Side of Fox River;¶
thence S63°36'39"E, 788.53 feet on said north line to the east right of way of Wisconsin Street;¶
thence S00°37'21"W, 87.55 feet on said east right of way to the northwest corner of Lot 2, Volume 17 of Certified Survey Maps, Page 161, Map Number 3230, Document Number 1106081;¶
thence S89°42'55"E, 120.20 feet to the northeast corner of said Lot 2;¶
thence S00°40'00"W, 24.50 feet on the east line of said Lot 2 to the Point of Beginning;¶
thence S89°42'55"E, 7.00 feet to the centerline of public alley;¶
thence S00°40'00"W, 48.68 feet on said centerline to the south line of said Lot 2 extended easterly;¶
thence N89°30'03"W, 7.00 feet on said south line to the west line of public alley;¶
thence N00°40'00"E, 48.65 feet to the Point of Beginning.¶

¶
Said parcel contains 340 square feet of land more or less. ¶

VACATED PUBLIC ALLEY → (Piece C --- attach to ED-874) ¶

Part of a Public Alley located in Block 23, Original Plat of De Pere being in Private Claim 32,, East Side of Fox River, City of De Pere, Brown County, Wisconsin described as follows: ¶

¶
 Commencing at a Meander Corner on the north line of Private Claim 32, East Side of Fox River; ¶
 thence S63°36'39"E, 788.53 feet on said north line to the east right of way of Wisconsin Street; ¶
 thence S00°37'21"W, 87.55 feet on said east right of way to the northwest corner of Lot 2, Volume 17 of Certified Survey Maps, Page 161, Map Number 3230, Document Number 1106081; ¶
 thence S89°42'55"E, 120.20 feet to the northeast corner of said Lot 2; ¶
 thence S00°40'00"W, 24.50 feet on the east line of said Lot 2; ¶
 thence S89°42'55"E, 7.00 feet to the centerline of public alley, the Point of Beginning; ¶
 thence S89°42'55"E, 7.00 feet to the east line of public alley; ¶
 thence S00°40'00"W, 55.56 feet on said east line to the north line of vacated alley; ¶
 thence N89°27'37"W, 7.00 feet on said north line to the centerline of public alley; ¶
 thence N00°40'00"E, 55.53 feet on said centerline to the Point of Beginning. ¶

¶
 Said parcel contains 389 square feet of land more or less. ¶

VACATED PUBLIC ALLEY → (Piece D --- attach to ED-880) ¶

Part of a Public Alley located in Block 23, Original Plat of De Pere being in Private Claim 32,, East Side of Fox River, City of De Pere, Brown County, Wisconsin described as follows: ¶

¶
 Commencing at a Meander Corner on the north line of Private Claim 32, East Side of Fox River; ¶
 thence S63°36'39"E, 788.53 feet on said north line to the east right of way of Wisconsin Street; ¶
 thence S00°37'21"W, 87.55 feet on said east right of way to the northwest corner of Lot 2, Volume 17 of Certified Survey Maps, Page 161, Map Number 3230, Document Number 1106081; ¶
 thence S89°42'55"E, 120.20 feet to the northeast corner of said Lot 2; ¶
 thence S00°40'00"W, 73.15 feet to the southeast corner of said Lot 2 to the Point of Beginning; ¶
 thence S89°30'03"E, 7.00 feet to the centerline of public alley; ¶
 thence S00°40'00"W, 6.85 feet on said centerline to the north line of vacated alley; ¶
 thence N89°27'37"W, 7.00 feet on said north line to the west line of public alley; ¶
 thence N00°40'00"E, 6.85 feet to the Point of Beginning. ¶

¶
 Said parcel contains 48 square feet of land more or less. ¶

	CITY OF DE PERE APPLICATION FOR ROW VACATION	Fee: \$ 305.00
		Receipt #: None
		Date: 31 May 2017

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) City of De Pere	Authorized Representative Peter Schlein	Title City Planner	
Mailing Address 335 S. Broadway Street	City De Pere	State WI	ZIP Code 54115
Email Address pschleinz@mail.de-pere.org	Phone Number (incl. area code) 920.339.4043 x2	Fax Number (incl. area code) 920.330.9491	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) City of De Pere	Contact Person Peter Schlein	Title City Planner	
Mailing Address 335 S. Broadway Street	City De Pere	State WI	ZIP Code 54115
Email Address pschleinz@mail.de-pere.org	Phone Number (incl. area code) 920.339.4043 x2	Fax Number (incl. area code) 920.330.9491	

SECTION 3: Right of Way Requested to be Vacated

Name of ROW:	a) 14-foot wide by 48.15-foot long section of Wisconsin Street adjacent to ED-881.
Legal Description to be Vacated: (Please attach map)	b) 14-foot wide by 48.68-foot long section of unnamed alley adjacent to ED-881.
	Legal descriptions and map attached.

SECTION 4: Reason of Vacation

Reason for Requesting Vacation of ROW:	Related to New Leaf project.
--	------------------------------

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative for this Application. I certify that the information contained in this form and attachments is true and accurate.

Name of Owner/Authorized Representative (please print) City of De Pere / Peter Schlein	Title City Planner	Phone Number 920.339.4043 x2
Signature of Applicant 		Date Signed 30 May 2017

Attachment: Application Form - Street Vacation (5977 : Reso #17-53 Regarding the Vacation of Portions of Public Thoroughfares)

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: July 5, 2017

DEPARTMENT: Information Technology

FROM: Kevin Clark

SUBJECT: Resolution #17-54, Authorizing Subscription Agreement with
PageFreezer Software, Inc. for Website and Social Media Archiving
Services

ATTACHMENTS:

- Reso17-54 (DOCX)
- Mayor-CC-PageFreezer and NS&V-6-30-17-122-001-17&122-002-17 (PDF)
- Mayor and CC Memo-PageFreezer Archiving (PDF)
- Quote_ArchiveSocial (PDF)
- Quote_Smarsh (PDF)

RESOLUTION #17-54

AUTHORIZING SUBSCRIPTION AGREEMENT WITH PAGEFREEZER
SOFTWARE, INC. FOR WEBPAGE AND SOCIAL MEDIA ARCHIVING SERVICES

WHEREAS, the City is in need of archiving services for public records created on its website and social media accounts; and

WHEREAS, PageFreezer Software, Inc. is able to provide such services under the terms and conditions of the attached Subscription Agreement, incorporated herein as Exhibit A.

NOW, THEREFORE, BE IT HEREBY RESOLVED:

That the Mayor is authorized and directed to execute the Subscription Agreement attached hereto as Exhibit A.

BE IT FURTHER RESOLVED:

That all City officials, officers and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of DePere, Wisconsin, this 5th day of July, 2017.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

CITY OF DE PEREMEMO

To: Michael J. Walsh, Mayor
Members of the Common Council *mdy*
From: Judith Schmidt-Lehman, City Attorney
RE: PageFreezer and Northern Sound & Video (NS&V) Service Agreements
Date: June 30, 2017

On the July 5, 2017 Council Agenda are two service agreements originating with the Information Technology Department. Both Agreements (PageFreezer and NS&V) claim protected intellectual property interests are contained in those Agreements. PageFreezer has asserted that the entire Agreement is a protected trade secret, while NS&V is asserting trade secret protection for its component and equipment configuration.

The Wisconsin Public Records Law exempts documents or portions of documents containing information qualifying as a trade secret from public disclosure. Therefore, the PageFreezer agreement and the component/equipment configuration portion of the NS&V agreement are not being publicly produced on the July 5, 2017 Council Agenda.

If you have any questions or concerns regarding this matter, please feel free to phone me at 339-4042 at your convenience.

JSL: amz

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MEMORANDUM

City of De Pere

TO: Mayor Michael J. Walsh
Common Council Members

FROM: Kevin Clark, Video Production and Marketing Coordinator

DATE: June 21, 2017

RE: Authorize Subscription Agreement with PageFreezer Software, Inc. for Website and Social Media Archiving

Staff is seeking a solution to capture and archive all public records created on City websites and social media accounts (Facebook, Twitter, & YouTube) to ensure the City is in compliance with Wisconsin's Freedom of Information Act (FOIA). The summary of quotes received for archiving services is as follows:

Service Provider	Website Archiving	Social Media Archiving	Monthly Cost	Startup Fee
ArchiveSocial	N/A	Yes	\$399	None
PageFreezer	Yes	Yes	\$499	\$200
Smarsh	Additional Fee	Yes	\$610	\$250

Staff recommends contracting with PageFreezer Software, Inc. as it will archive all social media accounts along with City websites in accordance with FOIA requirements. The quote is based on the City's population, so any increase in web pages or social media accounts in the future will not raise the cost. We are requesting authorization of the subscription agreement between the City of De Pere and PageFreezer Software, Inc.

This solution has been budgeted for in the 2017 Information Management budget and will recur annually.

If you have any questions or concerns prior to the meeting, please let me know.



ArchiveSocial
 PO Box 3330
 Durham, NC 27702 US
 (888) 558-6032
 invoicing@archivesocial.com
 http://archivesocial.com

QUOTE

ADDRESS

Kevin Clark
 City of De Pere, Wi

QUOTE # 1777

DATE 08/08/2016

ACTIVITY	QTY	RATE	AMOUNT
Archive - Standard - 399 One month of ArchiveSocial Standard package. Archiving of up to 3000 new social media records/month (unlimited social media accounts).	12	399.00	4,788.00
Formal Quote for 1 year of ArchiveSocial Service (Standard)			TOTAL \$4,788.00

Accepted By

Accepted Date



Client Information

Company	Name	City of De Pere		
	Address	335 S Broadway	City	De Pere
	State	Wisconsin	Zip	54115
Primary Contact (Authorized User)	Name	Kevin Clark	Title	Marketing Coordinator
	Phone	(920) 339-4084 x1239	Email	kclark@mail.de-pere.org
Technical Contact (if different)	Name		Title	
	Phone		Email	
Billing Contact (if different)	Name	Kevin Clark	Title	Marketing Coordinator
	Phone	(920) 339-4084 x1239	Email	kclark@mail.de-pere.org
	Address	335 S Broadway	City	De Pere
	State	Wisconsin	Zip	54115
Quote Date	08/09/2016 08:22:25		Quote Expiration	08/31/2016
Smarsh Sales Executive	Ryan Wall			

Services and Fees

One-time Setup Fee	\$1,500.00 \$250.00	Invoiced on execution of Order Form
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Services

	Rate per Quantity	Minimum Quantity	Minimum Monthly
Archiving Platform Core Platform - Professional Package Monthly	\$150.00	1	\$150.00
Archiving Platform Content Usage - Video Fee Monthly	\$5.00	50	\$250.00
Archiving Platform Content Usage - Video Channel Fee Monthly	\$100.00	1	\$100.00
Archiving Platform Content Usage - Social Bundle Monthly	\$10.00	11	\$110.00

Notes

Terms & Conditions

Following execution of the Order Form, Smarsh will provide Client with access to an account within the applicable Service ("Activation Date"). For Services which are invoiced according to a usage metric, Client's "Minimum Commitment" is the greater of the minimum usage metric specified above or the number of Users on the Activation Date (as further clarified in the Agreement). The Initial Term of the Agreement is 12 months. The Services are subject to the Smarsh Service Agreement located here: <http://www.smarsh.com/wp-content/uploads/2015/07/Smarsh-Services-Agreement-2015-5-2.pdf> ("Agreement") and incorporated in this Order Form by reference. The term of the Agreement shall begin on the date this Order Form is executed and continue for the Initial Term of Agreement specified above, unless Client is adding the above Services on to an existing client account and, in which case, the above Services will sync to Client's then existing license term and be subject to renewals as specified in the Agreement. Smarsh will invoice Client for (a) recurring Services monthly in arrears, (b) One Time Fees upon execution of the Order Form, and (c) Import Fees on a monthly basis, based on the Client Data imported in the previous month. Smarsh will invoice Client for any usage over the Minimum Commitment. One Time Fees will be invoiced upon execution. Service Descriptions are available at: <http://www.smarsh.com/services>. If Client purchases any Services which require any of the following capture technologies 17-a-4, MobileGuard, Instant Technologies or Actiance, additional license terms apply to the specific Service and can be found at <http://www.smarsh.com/legal>. Exact Service features and specifications are subject to change.

By _____

Name _____ Title _____ Date: _____

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: July 5, 2017

DEPARTMENT: Information Technology

FROM: Kevin Clark

SUBJECT: Resolution #17-55, Authorizing Contract of Sale with Northern Sound & Video LLC for Audio/Video Upgrades

ATTACHMENTS:

- Reso17-55 (DOCX)
- Mayor-CC-PageFreezer and NS&V-6-30-17-122-001-17&122-002-17 (PDF)
- Mayor and CC Memo-CC Video Upgrades (DOCX)
- City of De Pere Revised Contract_NSV (PDF)

RESOLUTION #17-55

AUTHORIZING CONTRACT OF SALE WITH NORTHERN SOUND
& VIDEO LLC FOR AUDIO/VIDEO UPGRADES

WHEREAS, the City is in need of an audio/video controller, camera and projector upgrades to Council Chambers; and

WHEREAS, Northern Sound & Video LLC (NS&V) is able to provide such equipment and installation services under the terms and conditions of the attached Contract of Sale, incorporated herein as Exhibit A.

NOW, THEREFORE, BE IT HEREBY RESOLVED:

That the Mayor is authorized and directed to execute the Contract of Sale attached hereto as Exhibit A.

BE IT FURTHER RESOLVED:

That all City officials, officers and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of DePere, Wisconsin, this 5th day of July, 2017.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Attachment: Reso17-55 (5982 : Reso #17-55, Authorizing Contract of Sale with NS&V for Audio/Video Upgrades)

CITY OF DE PEREMEMO

To: Michael J. Walsh, Mayor
Members of the Common Council *mdy*
From: Judith Schmidt-Lehman, City Attorney
RE: PageFreezer and Northern Sound & Video (NS&V) Service Agreements
Date: June 30, 2017

On the July 5, 2017 Council Agenda are two service agreements originating with the Information Technology Department. Both Agreements (PageFreezer and NS&V) claim protected intellectual property interests are contained in those Agreements. PageFreezer has asserted that the entire Agreement is a protected trade secret, while NS&V is asserting trade secret protection for its component and equipment configuration.

The Wisconsin Public Records Law exempts documents or portions of documents containing information qualifying as a trade secret from public disclosure. Therefore, the PageFreezer agreement and the component/equipment configuration portion of the NS&V agreement are not being publicly produced on the July 5, 2017 Council Agenda.

If you have any questions or concerns regarding this matter, please feel free to phone me at 339-4042 at your convenience.

JSL: amz

H:\azills\Memos\2017\Mayor & CC-PageFreezer and NS&V- 6-30-17-122-001-17&122-002-17.docx

MEMORANDUM

City of De Pere

TO: Mayor Michael J. Walsh
Common Council Members

FROM: Kevin Clark, Video Production and Marketing Coordinator

DATE: June 26, 2017

RE: Authorize Contract with Northern Sound & Video LLC for Council Chambers Video & Projector Upgrade

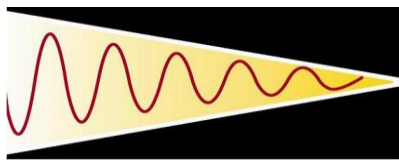
Staff is requesting authorization to contract with Northern Sound & Video LLC (NSV) to upgrade video cameras and projectors in the council chambers.

Staff is recommending NSV based on the proposal cost coming in the lowest and their past work with the council chambers audio/video system.

The Common Council approved \$22,860 in the 2017 Capital Projects Fund for video & projector upgrades in the council chambers. The bid from NSV came in \$214.39 higher than the approved amount. The amount over budget will be funded by revenues in the Cable Access Fund.

Attached are the quotes received.

If you have any questions or concerns prior to the meeting, please let me know.



Contract Of Sale

Buyer: City of De Pere
Address: 335 S. Broadway
De Pere, WI 54115
Kevin Clark 920-339-4084 ext.1239
Telephone: 920-339-4050

Date: 6/10/2017

Customer Code: DEPE4050

NS&V agrees to furnish the equipment and service listed below and buyer agrees to purchase said equipment and services according to the following terms and conditions:

Equipment Purchased Proposal #: IDE50160808 Attached

Price includes installation?

Yes	No
☒	☐

Customer To Provide At Their Expense:

Schedule A Attached

Exempt Status:

Yes	No
☒	☐

Exempt No. _____

Purchase Price And Terms:

\$ 23,074.39 Contract Price
\$ 11,537.20 Due With Signed Contract
\$11,537.19 Due Upon System Completion and Invoicing

Seller's Warranty

All warranties provided by the manufacturer as specified in their written policies. NS&V warranties are 1 year parts and labor.

Contract expires if not signed by: 7/11/2017

The above prices, schedules, and proposals are satisfactory and thus hereby accepted.

SELLER: NORTHERN SOUND & VIDEO LLC

BUYER'S AUTHORIZED SIGNATURE

BY:  (LLC Member)

BY: _____

Date: 6/10/2017

Date: _____

Email Address To Send Invoice _____

SCHEDULE A: TERMS & CONDITIONS

Customer To Provide At Their Expense:

1. All required electrical service as specified by NS&V.
 - A. Power must be in a separate conduit from the speaker and microphone wire.
 - B. Two dedicated 20 amp circuits/outlets at the amplifier rack location.
 - C. One dedicated 15 amp circuit/outlet at the mixer location.
2. Cable raceways and/or conduits as required in the scope of the project.

Project Conditions:

1. "Change Orders" to be signed by the authorized buyer before changes are to be made.
All change order additions are done on a time and materials basis: Time @\$80.00hr per worker.
Change order deductions will be done at the hourly bid rate of \$65.00 hr per worker.
"Add To Contracts" will be done at the hourly bid rate of \$65.00 hr per worker.
2. Training will be scheduled with the client for any work day, Monday thru Friday.
3. All installation hours are bid based on the regular labor rate, overtime hours incurred at the customers request will result in additional charges to the customer.
4. There must be no programs, activities or interruptions in the work areas during the installation.
NS&V will make allowances for funerals as these cannot be predicted. Delays caused by customer scheduling conflicts that NS&V was not notified of will result in additional charges to the customer.
5. The clients staff is to supply a list of desired presets for initial programming. NS&V will consult.
NS&V will make programing changes free of charge for a period of four weeks from the first church service using the new audio system. This grace period is to allow client to "test drive" the programming. After this grace period has expired additions to the programming, or alterations there of, will be billed at regular labor rates.
Client to receive copies of the finished programs for the X-Frame and RPM-88.
6. Except by special arrangement, warranty repair and service hours are Monday thru Friday, 7AM to 5PM. Weekends, and weekdays after 5PM will be billed at overtime rates.
7. NS&V does not warranty existing equipment used in this project.
8. NS&V does not warranty projector lamp. Manufacturer warranty only.

Confidentiality and Copyright:

1. The attached estimate/proposal/contract was given to you in good faith. Northern sound & Video LLC. holds the exclusive copyright to ALL internally generated documentation provided to you, regardless if a purchase is made from Northern Sound & Video LLC. or not. The following documentation is provided to you as a courtesy, and is for your internal use only. *The information herein is NOT to be copied or distributed outside your organization without the express written consent of NS&V.*

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: July 5, 2017
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Voucher Approval.

ATTACHMENTS:

- 7-5-17 VOUCHERS (PDF)

6/27/2017 3:38 PM

A / P CHECK REGISTER

PAGE: 1

CHECK: 05591 JUN 2017 COUNCIL - 1 7-5-17

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0302	AIRGAS USA LLC							
	I-9064260025	AIRGAS USA LLC	R	7/05/2017		206.52CR	082383	
	I-9944899135	AIRGAS USA LLC	R	7/05/2017		333.87CR	082383	
	I-9944899136	AIRGAS USA LLC	R	7/05/2017		140.02CR	082383	
	I-9944899137	AIRGAS USA LLC	R	7/05/2017		196.67CR	082383	877.08
0020	BADGERLAND PRINTING INC							
	I-29740	BADGERLAND PRINTING INC	R	7/05/2017		204.00CR	082384	
	I-29780	BADGERLAND PRINTING INC	R	7/05/2017		78.00CR	082384	282.00
5217	BAY ENVIRONMENTAL STRATEGIES INC							
	I-20086228	BAY ENVIRONMENTAL STRATEGIES I	R	7/05/2017		1,700.00CR	082385	1,700.00
0027	BAY TOWEL INC							
	I-2402484	BAY TOWEL INC	R	7/05/2017		56.11CR	082386	
	I-2406713	BAY TOWEL INC	R	7/05/2017		90.79CR	082386	
	I-2410988	BAY TOWEL INC	R	7/05/2017		40.55CR	082386	
	I-2410989	BAY TOWEL INC	R	7/05/2017		90.79CR	082386	
	I-2413468	BAY TOWEL INC	R	7/05/2017		75.39CR	082386	
	I-2415209	BAY TOWEL INC	R	7/05/2017		90.79CR	082386	444.42
4784	BEACON ATHLETICS							
	I-477770-IN	BEACON ATHLETICS	R	7/05/2017		1,080.00CR	082387	1,080.00
2970	BELLINHEALTH INC							
	I-MB582	BELLINHEALTH INC	R	7/05/2017		61.75CR	082388	61.75
0039	BROOKS TRACTOR INC							
	I-D55715	BROOKS TRACTOR INC	R	7/05/2017		112.16CR	082389	112.16
0737	BRUCE MUNICIPAL EQUIPMENT INC							
	I-P03610	BRUCE MUNICIPAL EQUIPMENT INC	R	7/05/2017		46.78CR	082390	46.78
6061	CARRICO AQUATIC RESOURCES INC							
	I-20171902	CARRICO AQUATIC RESOURCES INC	R	7/05/2017		293.09CR	082391	293.09
2708	CLEANING SOLUTION SERVICES INC							
	I-14207	CLEANING SOLUTION SERVICES INC	R	7/05/2017		52.81CR	082392	52.81
6977	COAST TO COAST SOLUTIONS							
	I-IVC0081472	COAST TO COAST SOLUTIONS	R	7/05/2017		521.52CR	082393	521.52

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VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6700	DARLEY CO I-17289615	DARLEY CO	R	7/05/2017		79.55CR	082394	79.55
0069	DE PERE GREENHOUSE INC I-28492	DE PERE GREENHOUSE INC	R	7/05/2017		104.70CR	082395	104.70
6946	DEAN ENTERPRISES LLC I-D-56046	DEAN ENTERPRISES LLC	R	7/05/2017		102.25CR	082396	102.25
0075	DIGGERS HOTLINE INC I-170636402 PP2	DIGGERS HOTLINE INC	R	7/05/2017		134.40CR	082397	134.40
0079	DORSCH CORP I-36305 I-36346 I-36545	DORSCH CORP DORSCH CORP DORSCH CORP	R R R	7/05/2017 7/05/2017 7/05/2017		70.44CR 65.01CR 414.46CR	082398 082398 082398	 549.91
0200	FIRST SUPPLY LLC I-10591074-00 I-10598428-00	FIRST SUPPLY LLC FIRST SUPPLY LLC	R R	7/05/2017 7/05/2017		61.50CR 21.30CR	082399 082399	 82.80
0835	FOSTER COACH SALES INC I-12193 I-12237 I-12258	FOSTER COACH SALES INC FOSTER COACH SALES INC FOSTER COACH SALES INC	R R R	7/05/2017 7/05/2017 7/05/2017		108.36CR 59.75CR 1,396.00CR	082400 082400 082400	 1,564.11
0104	FOX CITIES CLEANING INC I-201706277243	FOX CITIES CLEANING INC	R	7/05/2017		1,110.00CR	082401	1,110.00
0105	FOX SPECIALITY COMPANY I-35959	FOX SPECIALITY COMPANY	R	7/05/2017		177.67CR	082402	177.67
3655	FUN EXPRESS LLC I-684319990-01	FUN EXPRESS LLC	R	7/05/2017		130.70CR	082403	130.70
6923	GORDON FLESCH COMPANY INC. I-IN11932593	GORDON FLESCH COMPANY INC.	R	7/05/2017		129.00CR	082404	129.00
5830	GRAEF INC I-93196	GRAEF INC	R	7/05/2017		1,450.00CR	082405	1,450.00
0116	GRAINGER INC I-9463299090 I-9470173890	GRAINGER INC GRAINGER INC	R R	7/05/2017 7/05/2017		167.80CR 40.44CR	082406 082406	 208.24

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VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0117	GRAYBAR ELECTRIC COMPANY INC							
	I-991557936	GRAYBAR ELECTRIC COMPANY INC	R	7/05/2017		191.26CR	082407	191.26
0124	GREEN BAY CITY TREASURER							
	I-109639	GREEN BAY CITY TREASURER	R	7/05/2017		848.42CR	082408	
	I-109640	GREEN BAY CITY TREASURER	R	7/05/2017		158.78CR	082408	
	I-109641	GREEN BAY CITY TREASURER	R	7/05/2017		317.21CR	082408	1,324.41
6576	GROUND SOURCE INC							
	I-2017-5132	GROUND SOURCE INC	R	7/05/2017		120.00CR	082409	120.00
4902	HALRON LUBRICANTS INC							
	I-928033-00	HALRON LUBRICANTS INC	R	7/05/2017		641.47CR	082410	641.47
3521	HD SUPPLY WATERWORKS LTD							
	I-G969678	HD SUPPLY WATERWORKS LTD	R	7/05/2017		90.15CR	082411	
	I-H344596	HD SUPPLY WATERWORKS LTD	R	7/05/2017		600.00CR	082411	690.15
7594	HERITAGE RESEARCH LTD							
	I-17-34	HERITAGE RESEARCH LTD	R	7/05/2017		9,015.97CR	082412	9,015.97
7266	HOLTON BROTHERS INC							
	I-3898	HOLTON BROTHERS INC	R	7/05/2017		10,329.00CR	082413	10,329.00
5674	HOME TEAM SPORTS & APPAREL INC							
	I-29938	HOME TEAM SPORTS & APPAREL INC	R	7/05/2017		253.40CR	082414	253.40
5484	HYDROCORP INC							
	I-43146-IN	HYDROCORP INC	R	7/05/2017		1,054.00CR	082415	1,054.00
1399	INDOFF INC							
	I-2964153	INDOFF INC	R	7/05/2017		98.76CR	082416	
	I-2968995	INDOFF INC	R	7/05/2017		20.43CR	082416	
	I-2969020	INDOFF INC	R	7/05/2017		13.95CR	082416	
	I-2970161	INDOFF INC	R	7/05/2017		105.99CR	082416	
	I-2971297	INDOFF INC	R	7/05/2017		52.12CR	082416	291.25
2602	JOSSART BROTHERS INC							
	I-300	JOSSART BROTHERS INC	R	7/05/2017		1,472.00CR	082417	
	I-301	JOSSART BROTHERS INC	R	7/05/2017		1,419.50CR	082417	2,891.50
1276	JX ENTERPRISES INC							
	I-D-271580069	JX ENTERPRISES INC	R	7/05/2017		360.27CR	082418	
	I-D-271630009	JX ENTERPRISES INC	R	7/05/2017		117.00CR	082418	
	I-D-271670093	JX ENTERPRISES INC	R	7/05/2017		10.17CR	082418	
	I-D-271710078	JX ENTERPRISES INC	R	7/05/2017		100.29CR	082418	587.73

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
4584	KRUCZEK CONST INC							
	I-17-02(2)	KRUCZEK CONST INC	R	7/05/2017		337,600.89CR	082419	337,600.89
0153	LAFORCE INC							
	I-1033729	LAFORCE INC	R	7/05/2017		559.00CR	082420	559.00
6577	LAKELAND LAWN CARE							
	I-68558	LAKELAND LAWN CARE	R	7/05/2017		2,410.00CR	082421	
	I-68869	LAKELAND LAWN CARE	R	7/05/2017		170.00CR	082421	2,580.00
4617	LANGUAGE LINE SERVICES							
	I-4081510	LANGUAGE LINE SERVICES	R	7/05/2017		37.97CR	082422	37.97
7082	LEE RECREATION LLC							
	I-11137-17	LEE RECREATION LLC	R	7/05/2017		209.45CR	082423	209.45
2044	LIGHTHOUSE TITLE - GREEN BAY TITLE							
	I-GBT17-05238487	LIGHTHOUSE TITLE - GREEN BAY T	R	7/05/2017		210.00CR	082424	
	I-GBT17-05238517	LIGHTHOUSE TITLE - GREEN BAY T	R	7/05/2017		250.00CR	082424	
	I-GBT17-06239700	LIGHTHOUSE TITLE - GREEN BAY T	R	7/05/2017		265.00CR	082424	
	I-GBT17-06239705	LIGHTHOUSE TITLE - GREEN BAY T	R	7/05/2017		265.00CR	082424	
	I-GBT17-06240043	LIGHTHOUSE TITLE - GREEN BAY T	R	7/05/2017		210.00CR	082424	
	I-GBT17-06240047	LIGHTHOUSE TITLE - GREEN BAY T	R	7/05/2017		210.00CR	082424	
	I-GBT17-06240069	LIGHTHOUSE TITLE - GREEN BAY T	R	7/05/2017		250.00CR	082424	1,660.00
0160	LIZER OF WI INC							
	I-70394AD	LIZER OF WI INC	R	7/05/2017		165.00CR	082425	165.00
7595	LOGOS & PROMOS							
	I-4763	LOGOS & PROMOS	R	7/05/2017		30.00CR	082426	
	I-4764	LOGOS & PROMOS	R	7/05/2017		30.00CR	082426	60.00
7185	M3 INSURANCE SOLUTIONS, INC.							
	I-21440	M3 INSURANCE SOLUTIONS, INC.	R	7/05/2017		11,390.00CR	082427	11,390.00
0173	MENARDS INC							
	I-7524	MENARDS INC	R	7/05/2017		35.35CR	082428	
	I-7610	MENARDS INC	R	7/05/2017		59.59CR	082428	
	I-7694	MENARDS INC	R	7/05/2017		67.99CR	082428	
	I-8184	MENARDS INC	R	7/05/2017		9.30CR	082428	
	I-8811	MENARDS INC	R	7/05/2017		281.75CR	082428	
	I-9169	MENARDS INC	R	7/05/2017		60.95CR	082428	
	I-9201	MENARDS INC	R	7/05/2017		14.56CR	082428	
	I-9218	MENARDS INC	R	7/05/2017		33.37CR	082428	
	I-9274	MENARDS INC	R	7/05/2017		166.93CR	082428	
	I-9611	MENARDS INC	R	7/05/2017		45.78CR	082428	
	I-9621	MENARDS INC	R	7/05/2017		22.84CR	082428	
	I-9628	MENARDS INC	R	7/05/2017		45.78CR	082428	844.11

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0902	MILLER & ASSOC SAUK PRAIRIE INC							
	I-217348	MILLER & ASSOC SAUK PRAIRIE IN	R	7/05/2017		565.00CR	082429	565.00
0076	NASSCO INC							
	I-S2197777.001	NASSCO INC	R	7/05/2017		254.18CR	082430	254.18
0531	NORTHEAST AUTO PARTS INC							
	I-322001	NORTHEAST AUTO PARTS INC	R	7/05/2017		52.96CR	082431	
	I-322002	NORTHEAST AUTO PARTS INC	R	7/05/2017		53.89CR	082431	
	I-322117	NORTHEAST AUTO PARTS INC	R	7/05/2017		13.80CR	082431	
	I-322152	NORTHEAST AUTO PARTS INC	R	7/05/2017		75.96CR	082431	
	I-322153	NORTHEAST AUTO PARTS INC	R	7/05/2017		38.98CR	082431	
	I-322240	NORTHEAST AUTO PARTS INC	R	7/05/2017		12.49CR	082431	
	I-322262	NORTHEAST AUTO PARTS INC	R	7/05/2017		12.49CR	082431	
	I-322305	NORTHEAST AUTO PARTS INC	R	7/05/2017		1.90CR	082431	
	I-322353	NORTHEAST AUTO PARTS INC	R	7/05/2017		34.98CR	082431	297.45
0187	NSIGHT TELS SERVICES							
	I-201706277244	NSIGHT TELS SERVICES	R	7/05/2017		64.40CR	082432	64.40
4728	OSHKOSH FIRE & POLICE EQUIPMENT INC							
	I-169602	OSHKOSH FIRE & POLICE EQUIPMEN	R	7/05/2017		250.00CR	082433	250.00
5222	P J KORTENS & CO INC							
	I-10019643	P J KORTENS & CO INC	R	7/05/2017		1,656.54CR	082434	1,656.54
0499	PACK AND SHIP LLC							
	I-143577	PACK AND SHIP LLC	R	7/05/2017		14.09CR	082435	14.09
0525	PETROLEUM EQUIP SERVICE OF WI INC							
	I-140440	PETROLEUM EQUIP SERVICE OF WI	R	7/05/2017		773.46CR	082436	773.46
6126	PM SUPPLY - WRIGHT INDUSTRIAL							
	I-72348	PM SUPPLY - WRIGHT INDUSTRIAL	R	7/05/2017		372.81CR	082437	
	I-72458	PM SUPPLY - WRIGHT INDUSTRIAL	R	7/05/2017		14.80CR	082437	387.61
0208	POMP'S TIRE SERVICE INC							
	I-1010049837	POMP'S TIRE SERVICE INC	R	7/05/2017		584.00CR	082438	584.00
1246	PREVEA HEALTH							
	I-109644	PREVEA HEALTH	R	7/05/2017		178.50CR	082439	178.50

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0220	QUILL CORP I-7535187	QUILL CORP	R	7/05/2017		280.83CR	082440	280.83
6948	RAY'S TIRE I-3-44463 I-3-44571	RAY'S TIRE RAY'S TIRE	R	7/05/2017 7/05/2017		565.11CR 186.20CR	082441 082441	 751.31
0227	REINDERS INC I-1689082-01 I-1689692-00	REINDERS INC REINDERS INC	R	7/05/2017 7/05/2017		106.73CR 601.06CR	082442 082442	 707.79
5393	RICOH USA INC. I-9021814046	RICOH USA INC.	R	7/05/2017		1,230.74CR	082443	1,230.74
7371	RJM CONSTRUCTION LLC I-16-20 (1)	RJM CONSTRUCTION LLC	R	7/05/2017		28,668.99CR	082444	28,668.99
6380	ROCK OIL REFINING INC I-261601	ROCK OIL REFINING INC	R	7/05/2017		75.00CR	082445	75.00
7596	ROCKEY FENCE LLC I-201728	ROCKEY FENCE LLC	R	7/05/2017		150.00CR	082446	150.00
0681	ROGAN'S SHOES I-235081	ROGAN'S SHOES	R	7/05/2017		100.00CR	082447	100.00
0235	SAINT VINCENT HOSPITAL I-46009	SAINT VINCENT HOSPITAL	R	7/05/2017		277.74CR	082448	277.74
7221	SCENICVIEW LANDSCAPE I-58846	SCENICVIEW LANDSCAPE	R	7/05/2017		3,000.00CR	082449	3,000.00
3836	SCHROEDER'S FLOWERS I-143284	SCHROEDER'S FLOWERS	R	7/05/2017		5,428.00CR	082450	5,428.00
7457	SCHROTH WHOLESALE SUPPLY CO INC I-303067	SCHROTH WHOLESALE SUPPLY CO IN	R	7/05/2017		154.70CR	082451	154.70
3458	SEROOGY'S CHOCOLATES I-77508	SEROOGY'S CHOCOLATES	R	7/05/2017		216.00CR	082452	216.00
7367	SHELL I-79133203706	SHELL	R	7/05/2017		74.83CR	082453	74.83

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
3234	SHERWIN WILLIAMS							
	I-1472-1	SHERWIN WILLIAMS	R	7/05/2017		198.41CR	082454	
	I-3312-8	SHERWIN WILLIAMS	R	7/05/2017		103.64CR	082454	
	I-430-0	SHERWIN WILLIAMS	R	7/05/2017		430.38CR	082454	732.43
1903	TECHNOLOGY ARCHITECTS INC							
	I-10904919	TECHNOLOGY ARCHITECTS INC	R	7/05/2017		145.00CR	082455	145.00
0262	TEMPERATURE SYSTEMS INC							
	I-2628442-00	TEMPERATURE SYSTEMS INC	R	7/05/2017		65.34CR	082456	65.34
5454	TRANSPORT REFRIGERATION INC							
	I-426402-100	TRANSPORT REFRIGERATION INC	R	7/05/2017		20.62CR	082457	20.62
6162	TRUGREEN							
	I-66309828	TRUGREEN	R	7/05/2017		195.00CR	082458	
	I-66323372	TRUGREEN	R	7/05/2017		47.00CR	082458	242.00
0272	UNIFORM SHOPPE INC							
	I-267279	UNIFORM SHOPPE INC	R	7/05/2017		35.95CR	082459	
	I-267283	UNIFORM SHOPPE INC	R	7/05/2017		71.90CR	082459	
	I-267291	UNIFORM SHOPPE INC	R	7/05/2017		83.90CR	082459	
	I-267358	UNIFORM SHOPPE INC	R	7/05/2017		42.95CR	082459	
	I-267467	UNIFORM SHOPPE INC	R	7/05/2017		177.35CR	082459	
	I-267511	UNIFORM SHOPPE INC	R	7/05/2017		35.95CR	082459	448.00
1596	UNITED SIGN CORP							
	I-37289	UNITED SIGN CORP	R	7/05/2017		49.65CR	082460	49.65
3529	UP-RIGHT SERVICES							
	I-5987	UP-RIGHT SERVICES	R	7/05/2017		3,400.00CR	082461	3,400.00
0620	VALLEY RADIATOR INC							
	I-27720	VALLEY RADIATOR INC	R	7/05/2017		120.00CR	082462	120.00
7210	VANDEN PLAS SANITATION INC.							
	I-32479	VANDEN PLAS SANITATION INC.	R	7/05/2017		285.00CR	082463	285.00
1031	WAAO							
	I-201706277245	WAAO	R	7/05/2017		50.00CR	082464	50.00
5566	WI CENTRAL LIMITED							
	I-91303467	WI CENTRAL LIMITED	R	7/05/2017		300.00CR	082465	300.00

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0975	WI DEPT OF NATURAL RESOURCES							
	I-405208870-2017-1	WI DEPT OF NATURAL RESOURCES	R	7/05/2017		3,000.00CR	082466	3,000.00
6418	WI DEPT OF NATURAL RESOURCES							
	I-370-0000005276	WI DEPT OF NATURAL RESOURCES	R	7/05/2017		157.50CR	082467	
	I-WU74595	WI DEPT OF NATURAL RESOURCES	R	7/05/2017		125.00CR	082467	282.50
6469	WI DOCUMENT IMAGING							
	I-78300	WI DOCUMENT IMAGING	R	7/05/2017		173.48CR	082468	173.48
7597	WI LOCK & LOAD PRISONER TRANSPORT							
	I-PT17-363	WI LOCK & LOAD PRISONER TRANPO	R	7/05/2017		100.00CR	082469	100.00
7350	WI MEDIA							
	I-550864	WI MEDIA	R	7/05/2017		17.87CR	082470	17.87
1466	WI SUPREME COURT							
	I-201706277246	WI SUPREME COURT	R	7/05/2017		40.00CR	082471	40.00
0514	WI TAXPAYERS ALLIANCE							
	I-201706277247	WI TAXPAYERS ALLIANCE	R	7/05/2017		135.00CR	082472	135.00

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	90	0.00	449,539.63	449,539.63
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	90	0.00	449,539.63	449,539.63

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	7/2017	61,627.47CR
201	7/2017	1,177.43CR
208	7/2017	134.40CR
235	7/2017	419.78CR
293	7/2017	1,130.00CR
405	7/2017	366,603.39CR
455	7/2017	7,044.93CR
460	7/2017	1,857.50CR
601	7/2017	7,241.85CR
650	7/2017	2,302.88CR
=====		
ALL		449,539.63CR

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: July 5, 2017
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Operator License Applications.

ATTACHMENTS:

- 07-05-17 (PDF)

CITY OF DE PERE
License Committee - July 5, 2017

Temporary Operator License Applications	
1	KUEHL, MICHAEL
2	MANNING, MICHELE R.

New Operator License Applications	
1	BOYD, SAMUEL J.
2	HARTMAN, REBEKKA L.
3	RUATTI, SUSAN K.
4	WATSON, NEVADA J.
5	WATZKA, ELIZABETH C.