Common Council

335 South Broadway

De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Agenda

Tuesday, July 7, 2015 **7:30 PM** **De Pere City Hall Council Chambers**

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **July 7, 2015** at **7:30 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

This meeting can be viewed LIVE on TW Cable Channel 4; AT&T U-verse Channel 99; www.depere.tv. This meeting is also rebroadcast on TV throughout the week and available on demand at www.depere.tv.

Call to order.

1. Roll call.

2. Pledge of allegiance to the Flag.

3. Approval of the Minutes of the June 16, 2015 Common Council Meeting

4. Public Hearing on the Rezoning of Parcel WD-52, WD-59 and part of WD-60 to allow for a medical clinic use in conjunction with the multi-family use is schedule for 7:35 p.m. or soon after.

   A. Notice of Public Hearing.

   B. Recommendation from the Plan Commission.

   C. Ordinance #15-19, Amending Ordinance #15-03 Regarding rezoning Certain Property (WD-52, WD-59 and Part of WD-60).

5. Public Hearing on proposed amendments to Section 14.37(1) of the De Pere Municipal Code regarding telecommunication mobile service facilities.

   A. Notice of Public Hearing.

   B. Recommendation from the Plan Commission.

   C. Ordinance #15-20, Creating Section 14-37-1 De Pere Municipal Code Regarding Telecommunication Mobile Service Facilities.

6. Public comment upon matters not on the agenda or other announcements.

7. Recommendation from the Plan Commission to approve the Final Plat of Orion's Run Second Addition, located south of the City limits off Lawrence Drive in the Town of Lawrence. Surveyor: Mach IV Engineering and Surveying LLC.

8. Recommendation from the Plan Commission to approve a CSM with two outlots and a road dedication for the re-configuration of Washington Street. Surveyor: Robert E Lee.

9. Recommendation from the Plan Commission to approve the proposed design changes to the intersection of Grant Street at Apollo and Suburban.

10. Recommendation from the Plan Commission to approve the proposed redesign for HWY 57 (North Broadway).

11. Recommendation from the License Committee on an Application for a Class "B" Beer/"Class B" Liquor License for 1Thirty2, 132 S. Broadway St. Submitted by Studio1Thirty2 L.L.C., Agent: Claude Robinson, 1437 S. Chestnut Ave., Green Bay, WI 54304.
12. Recommendation from the Board of Park Commissioners to approve the Wochinske Donation of $2,500 for Recreation Scholarship Funds.
13. Ordinance #15-18, Rezoning Certain Property (Parcel ED-477) (second reading).
14. Ordinance #15-21, Amending §106-6 De Pere Municipal Code Regarding Authority to Issue Revocable Occupancy Permits.
15. Resolution #15-25, Regarding the Vacation of a Portion of a Public Thoroughfare (Northerly 1,708 square feet of George Street adjacent to ED-844) (referred back to staff at April 21, 2015 Common Council meeting).
16. Resolution #15-73, Authorizing Agreement for Design Services Between the City of De Pere and DLZ National, Inc. (Roundabout Study and Concept Design - Main & Lawrence).
17. Resolution #15-74, Regarding Transportation Investment Coalition.
18. Resolution #15-75, Authorizing Cooperation Agreement Between The City of De Pere and the West De Pere School District.
19. Appointments to the Business Improvement District (BID) Board, Board of Review and Redevelopment Authority by Mayor Walsh.
20. Operator License Applications.
21. Voucher Approval.
22. Future Agenda Items.
23. Adjournment.

Lawrence M. Delo
City Administrator

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:
Alderpersons
Mayor
City Administrator
Department Heads
TV, Newspaper & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Steve Bieda, Mau & Associates
Commonwealth Development Corp
Ashland Properties LLC
Brown County
C&Y DP Properties LLC

CESA No. 7
Craig & Elizabeth Vanden Elzen
Elsie Hussin
Feaker & Sons Co Inc
Gerald & Sandra Bos
GTO Investments LLC
Joanne P Bamke Revocable Livint Trust Etal
John & Lydia Parlow
Kenneth Binsfeld
Linda Turriff
Loretta Barber
Nicholas Brice
Regan Budek
Richard & Jill Delforge
Venture VI Group LLC
Village of Ashwaubenon
Wisconsin Central LTD c/o Accounts Payable
Wisconsin Public Service Attn: Real Estate
Mark & Laurie Murphy
Steve & Susan Gallagher Lepak
Lee & Patricia Adams
Thomas & Kathleen Murphy
Patrick & Rhonda McDonough
Katherine Reinke
Paul & Julia Vidani III
Ann Boone
Ralph Parczick
Michael Yedica
Florence Donovan
Samuel & Megan Olson Hunt
Charles Huebner
D. Lautenschlager Crows Nest LLC
Kiss and Pop LLC
The Bike Hub Real Estate LLC
Nextgen Enterprises LLC
Neil Sweney N D K M LLC
WI Dept of Natural Resources
Charles & Karen Hockers
Thomas Van Gemert
The Premonstratensian Fathers
Saint Norbert Abbey Inc
BKM LLC
Nicolet National Bank
Nick & Nick W Caramehas III
Elmer & Anne Waystedt III
Adrian & Nancy Bennett
ADAM & JENNIFER ALEKNAVICIUS
ALVIN C & HEATHER S HELGESON
ANDREW D & DANIELLE J PANTZLAFF
ANDREW J & LISA A WITCPALEK
BRAD W & LISA L PULSHIS
BRIAN & ERIN SCHROEDER
BRUCE A & AMY J ANDERSON
BRUCE A SKOVERA
DALE J & DEBRA M HENDRICKS

DANA R MARCEK
DANIEL & RECHEL DICKHUT
DARIN & TIA SCHUMACHER
DAVID F & MICHELLE L WILLEMS
DENNIS M & SUSAN L JACKOWSKI
DONALD H & DEBRA L BURESH
DOUGLAS R COLE
EARL VANDENLANGENBERG
ERIC C & JENNA R JOHNSON
ERIC L & HOLLIE A PEDERSEN
FRANCIS N & SHARON A MANDERS
GARY A & LORRAINE M WIESECKEL
GARY DEMERATH
GARY L AUGUSTINE
GEORGE D & KATHLEEN A SONCRANT SR
GEORGE W & CAROL ANN SLACK
GERALD & CLARA SAUER
GERALD L & MARY L GARDNER
GLEN P SHERMAN
GLENN W & LYNNE A BOUGIE
GREGG & CLARA NEVELLE
HOLEWINSKI PROPERTIES LLC
JAKE J VANDEHEI
JAMES F & ZOE K MICKE
JAMES G HOFFMAN
JAMES M JOHNSON & REBECCA A VANDERLEEST
JAMES R GEVERS
JEAN GILSON
JEFFREY J MARQUIS
JEFFREY K WARPINSKI & KATIE M POSSLEY
JOHN A & SARAH L DELANEY
JOHN D CANNELL
JOHN J & CATHY M BARNES
JOIE A & DAWN T KAMPEN
JOSHUA J & MICHELE M HEIN
KATHLEEN M HOFFMAN
KELLY J DOMBROSKI
KENNETH D & GAIL A DAVIS
KURT J & DEBORAH A LINSSEN
LARRY A DEHN
LINDA A KRULL & CLARA MAE GERRITS
LUKE W & SARAH M FULLMER
MALTESE MANORS LLC
MARIAN NERENHAUSEN
MARTA A EHLERT
MERCIDINE A WOODKE
MICHAEL C KEEHAN
MICHAEL J PETERS
MICHELLE M VANDENHEUVEL
MINDY HOFFMAN
MURPHY LTD PARTNERSHIP
NICOLE J & ROBERT M VONHOLZEN
PATRICK E VAN DREEL
PATTI A BESSON
RANDAL G & WENDY J HEDLUND

RAYMOND HOFFMAN
RICHARD A & CAROL PETERS
RICHARD C & CHERYL L CHRISTENSEN
RICHARD M & LEA ANN JOHNSON
ROBERT HOERNING
ROBERT J & VIRGINIA M KENNEDY
ROBERT J DETRIE JR
ROBERT J SCHOMMER & CHRISTINE M ROHLOFF
ROBERT S & LAUREN E JANES
ROGER F GRUEB
RONALD L HENDRICKS
SABRINA K DUCHATEAU
SARAH M ANDERS SLATTERY & BRIAN P SLATTERY
SCOTT A & MARY B SPRANGERS
SCOTT H & LAURA E BOEDE
SM & CM ENTERPRISES LLC
STACY BESSETTE
STEVEN J SMITS
STEVEN P HANSEN
SUSAN LARRABEE
TERENCE L SUTTNER
THERESA E MONFORT
TRAVIS HEIDER
VERHASSELT WILLIAM B & BERNICE M REVOCABLE TRUST
WAYNE & NANCY EDGES
WAYNE L PALUCH
WAYNE N & PATRICIA A DE GROOT
WILLIAM J SECOR
Robert E. Lee & Associates
Mach IV Engineering & Surveying
Claude Robinson
Governor Scott Walker
Senator Dave Hansen
Senator Frank Lasee
Senator Robert Cowles
Representative John Macco
Representative David Steffen
Representative Andre Jacque

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**July 7, 2015**
DEPARTMENT:	**City Clerk-Treasurer**
FROM:	**Shana Defnet**
SUBJECT:	**Approval of the Minutes of the June 16, 2015 Common Council Meeting**

ATTACHMENTS:

- 6-16-2015 Common Council Minutes (DOC)

Common Council

335 South Broadway

De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Draft Minutes

Tuesday, June 16, 2015 **7:30 PM** **De Pere City Hall Council Chambers**

1. Call to order. The Common Council Meeting was called to order on June 16, 2015 at 7:30 PM De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status	Arrived
Michael J. Walsh	Mayor	Present	
Kevin Bauer	Alderperson	Present	
James Boyd	Alderperson	Present	
Scott Crevier	Alderperson	Present	
Michael Donovan	Alderperson	Present	
Jim Kneiszel	Alderperson	Present	
Larry Lueck	Alderperson	Present	
Dean Raasch	Alderperson	Late	8:23 PM
Lisa Rafferty	Alderperson	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the Minutes of the June 2, 2015 Common Council Meeting.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Rafferty
EXCUSED:	Dean Raasch

4. Public Hearing to rezone 428 N. Superior Street from General Business with a Plan Development District Overlay to Single-Two Family Residence with a Plan Development District Overlay.

A. Notice of Public Hearing.

City Clerk-Treasurer Shana Defnet announced that the public hearing was published in the Green Bay Press Gazette on May 28th and June 2nd, 2015.

B. Recommendation from the Plan Commission.

City Planner Ken Pabich stated that the Plan Commission recommended approval of the rezoning request and the general development plan. This is a two phase process: the Council is asked to approve the request to rezone the property for the general development plan. He provided a quick overview of the project, the site known as the former Irwin School on N. Superior. He explained that the proposed project is to take down the school and replace it with a condo-like development. The Plan Commission requested that the home design match the surrounding neighborhood. The Historic Preservation Commission requested that the timing of the project not allow for the lot to be empty for an extended amount of time and also requested that they are given adequate amount of time to work with the developer to inventory and salvage historic items from the school.

C. Ordinance #15-18, Rezoning Certain Property (Parcel ED-477).

Attachment: 6-16-2015 Common Council Minutes (3651 : Approval of the Minutes of the June 16, 2015 Common Council Meeting)

The Mayor declared the public hearing open. Amy Ritter expressed her concern for the number of homes going into the space and is concerned about it being too crowded. Ann Mattern asked for an independent assessment of the school and letters of intent to purchase before the project starts. George Lucia expressed his concern about the lack of green space on the development and asked if the property was to be purchased by the City and if new sewer and water is required for the project.

Mayor Walsh declared the public hearing closed and entertained a motion. Alderperson Bauer moved, seconded by Alderperson Crevier to approve the ordinance. Discussion followed. City Planner Ken Pabich explained that the width of the lots is similar to other lots in the neighborhood and that the proposed development is planned to match the design and character of the neighborhood. The lots lack driveways; there will be one main alleyway that runs behind the properties with access to the garages. He explained that the second part of this two-phase process is the approval of the precise implementation plan and that at this point the City Council and the Plan Commission can set restrictions on the project. He explained that the overall consensus is that there should be a specific time frame of the project and that the developer is purchasing the site and paying for the water and sewer improvements. He explained that garbage pick-up and plowing will be paid for by the residents with condo association fees. He explained that the assessed value of the school is $660,000 and that the completed project should be assessed around 2.5 million dollars.

Alderperson Kneiszel moved, seconded by Alderperson Boyd to open the meeting. Upon vote, motion carried unanimously. Jason Tadych, the developer, came forward and answered questions for the Council. He explained that there is a high demand in today's marketplace for this type of development. He explained that the development will require a 50% commitment to purchase to finance the project. He explained why they decided not to salvage the building and build condos. Discussion followed regarding the green space of the project. George Lucia came forward and asked about the lack of back yard green space. Rob Cleek came forward and stated that the project doesn't feel like De Pere. Ann Mattern came forward and voiced her concern about people using the alleyway as a shortcut to the next street. City Planner Ken Pabich stated that he does not see cutting through the alley as an issue. Alderperson Kneiszel moved, seconded by Alderperson Boyd to close the meeting. Upon vote, motion carried unanimously. Discussion followed. Upon vote, motion carried 6-2 with Alderpersons Kneiszel and Rafferty voting nay. A second reading of the ordinance is required.

RESULT:	**SECOND READING REQUIRED [6 TO 2]**
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Lueck, Raasch
NAYS:	Jim Kneiszel, Lisa Rafferty

5. Public comment upon matters not on the agenda or other announcements.

Rob Cleek asked that the City look at allowing urban bee keeping.

Attachment: 6-16-2015 Common Council Minutes (3651 : Approval of the Minutes of the June 16, 2015 Common Council Meeting)

6. Recommendation from the License Committee on an application for a Class "A" Beer & "Class A" Liquor License for DU Convenience, 1605 Fort Howard Ave., submitted by DU Convenience, Agent: Sharada Adhikari, 4024 E. Braeburn Dr., Appleton, WI 54913.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

7. Recommendation from the License Committee on Renewal Applications for Class "A" Fermented Malt Beverage Licenses, Class "B" Fermented Malt Beverage Licenses, "Class B" Intoxicating Liquor Licenses for the licensing period of July 1, 2015 to June 30, 2016.

Alderperson Bauer moved, seconded by Alderperson Boyd to approve all renewal applications. Upon vote, motion carried unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Kevin Bauer, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

8. Recommendation from the Board of Public Works to Award Project 15-07 Asphalt, Curb, and Sewer Repair to MCC, Inc. in the Amount of $1,017,238.49.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jim Kneiszel, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

9. Recommendation from the Board of Public Works to Award of Project 15-06 Lawrence Drive Sidewalk to Sommers Construction Company, Inc. In the Amount of $676,961.40

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

10. Recommendation from Finance Committee to Encumber Police Squad Vehicle Trade-in Money for Future Squad/body Cameras.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

11. Recommendation from the Historic Preservation Commission to approve the Front Street mural project.

City Planner Ken Pabich explained that the existing mural will be cleaned, restored, and sealed. The two panels on the far north will be an updated version of the last 25 years in the City of De Pere and will be approved by the Mayor.

Attachment: 6-16-2015 Common Council Minutes (3651 : Approval of the Minutes of the June 16, 2015 Common Council Meeting)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

12. Recommendation from the Finance/Personnel Committee to appropriate $825 from the Unassigned Reserve Account for furniture for the Mayor's office.

RESULT:	**ADOPTED [7 TO 1]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty
NAYS:	Kevin Bauer

13. Resolution #15-61, Disallowance of Claim (Joyce Baierl).

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Boyd, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

14. Resolution #15-62, Authorizing Agreement Regarding the Sale and Purchase of Real Property Between the City of De Pere, Nicolet Real Estate and Investment Corporation, and Frigo Enterprises, LLC.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael Donovan, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

A. Recommendation from the Plan Commission to approve the CSM Application which divides WD-1377 into two and combines them with neighboring parcels on American Boulevard. Surveyor: Mau & Associates.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael Donovan, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

15. Resolution #15-63, Authorizing Lease Agreement with the Unified School District of De Pere.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

16. Resolution #15-64, Authorizing Agreement Among the Town of Ledgeview, City of De Pere and the Unified School District of De Pere Regarding the Maintenance of Pedestrian Walkways and Associated Drainage Facilities.

Attachment: 6-16-2015 Common Council Minutes (3651 : Approval of the Minutes of the June 16, 2015 Common Council Meeting)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

17. Resolution #15-65, Authorizing Agreement for Consulting Services Between the City of De Pere and Robert E. Lee & Associates, Inc. (Oak Street Right-of-Way Width).

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

18. Resolution #15-66, Authorizing Revised State/Municipal Agreements for Various Street Improvement Projects.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

19. Resolution #15-67, Authorizing Agreement Extending Option to Purchase Between the City of De Pere and Washworld of De Pere LLC.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Michael Donovan, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

20. Resolution #15-68, Authorizing Submission of Community Oriented Policing Services Grant Application.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

21. Resolution #15-69, Authorizing Interim Contractor Agreement Between the City of De Pere and Green Bay Water Utility (Water Billing Process Training and Interim Billing Services).

City Administrator Larry Delo explained that this item is an interim approval to see if we want to move forward with this for a permanent position. Discussion followed.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

22. Resolution #15-70, An Initial Resolution Authorizing the Sale and Issuance of General Obligation Promissory Notes; and Certain Related Details.

Attachment: 6-16-2015 Common Council Minutes (3651 : Approval of the Minutes of the June 16, 2015 Common Council Meeting)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Larry Lueck, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

23. Resolution #15-71, An Initial Resolution Authorizing the Sale and Issuance of Taxable General Obligation Promissory Notes; and Certain Related Details.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Boyd, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

24. Resolution #15-72, Authorizing Agreement for Noxious Weed/Long Grass Cutting Services Between the City of De Pere and Lizer of Wisconsin, Inc.

Alderperson Rafferty asked why the City entered into a three-year contract if we didn't receive any other responses.
Park Superintendent Don Melichar explained that we used to enter into a one-year contract for this service and that the City now enters into a two-year contract with the third year as an option. He stated that the rate offered is a competitive rate for the service provided.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Larry Lueck, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

25. Consider Community Service Grant Application.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

26. Consider repairs to Legion Park Baby Pool.

Alderperson Crevier asked what the Council would be approving if they vote in favor of this consideration. Parks Director Marty Kosobucki explained that the pool needs to be fixed and that the preliminary estimate on the cost is $30,000. Discussion followed on whether or not to cap the cost of repair. Discussion followed. Alderperson Rafferty moved, seconded by Alderperson Kneiszel to cap repairs at $30,000. Motion failed 3-5 with Alderpersons Crevier, Kneiszel and Rafferty voting ay. Upon motion to approve repairs without a cap, motion carried unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael Donovan, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

27. Voucher Approval.

Attachment: 6-16-2015 Common Council Minutes (3651 : Approval of the Minutes of the June 16, 2015 Common Council Meeting)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael Donovan, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

28. Operator License Applications.

CITY OF DE PERE -June 16, 2015

ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator License Applications					
1	CRUZ, DAVID J.	1615 W. MASON ST.	GREEN BAY	WI	54303
2	DULL, NEVA M.	1021 EDGEWOOD DR.	GREEN BAY	WI	54311
3	MOORE, MELEEK, N.	2109 RYAN RD.	DE PERE	WI	54115
4	MOORE, PATRICK J.	450 S. WALL ST. LOT 56	DENMARK	WI	54208
5	VAN HANDEL, TAMARA M.	1009 CORAL ST., #2	DE PERE	WI	54115
Temporary Operator License Applications					
1	MASON, PAUL T.	1875 CHARLES ST.	DE PERE	WI	54115
New Operator License Applications for the 2014-2016 Licensing Period					
1	DIETZLER, NICHOLAS A.	985 N. BROADWAY, #35	DE PERE	WI	54115
2	HELLER, BRITTNEY L.	241 TWILIGHT DR.	DE PERE	WI	54115
3	HOST, SYDNEY N.	1417 MORRIS AVE.	GREEN BAY	WI	54313
4	JACOBSON, DOUGLAS L.	415 GEORGE ST., #2	DE PERE	WI	54115
5	KRAFT, TIFFANY I.	320 HILLTOP DR.	GREEN BAY	WI	54301
6	KUKLINSKI, JAMIE R.	1603 JAY LN.	GREEN BAY	WI	54304
7	MCMORROW, MICHAEL A.	1545 WILD ROSE DR.	DE PERE	WI	54115
8	ROSKOSKI, NICHOLAS M.	1015 MORAINE WAY	GREEN BAY	WI	54302
9	SABIN, DYLAN J.	1581 ORIOLE ST.	GREEN BAY	WI	54311
10	TOONEN, CHRISTOPHER J.	1439 VIEW LN.	GREEN BAY	WI	54313

Alderperson Bauer moved, seconded by Alderperson Raasch to approve Previously Tabled Operator Licenses #4 and 5, to table Previously Tabled Operator License Applications # 1and 2, and to deny Previously Tabled Operator License Application #3. Upon vote, motion carried unanimously.
Alderperson Bauer moved, seconded by Alderperson Boyd to approve Temporary Operator License Application #1. Upon vote, motion carried unanimously.
Alderperson Bauer moved, seconded by Alderperson Raasch to approve Operator License Applications #1-3, 5-7, and 9-10 and to table Operator License Applications #4 and 8. Upon vote, motion carried unanimously.

29. Future Agenda Items.

Alderperson Bauer reminded Staff of the beekeeping ordinance request; Alderperson Raasch requested that staff look at a food truck ordinance. Alderperson Crevier asked if Legion Park Pool will be open during the baby pool repairs; Parks Director Marty Kosobucki said that the pool is completely separate from the baby pool and will remain open.

31. Consider recommendation from Redevelopment Authority for 102 N. Broadway and authorize staff draft development agreement.
(Item #31 was moved forward and discussed at this point in the meeting.)

City Planner Ken Pabich stated that the Redevelopment Authority reviewed the two project proposals for Crevier Commons and recommended going with the Tadych proposal. Alderperson Bauer moved, seconded by Alderperson Lueck to approve the recommendation. Upon vote, motion carried unanimously.

Attachment: 6-16-2015 Common Council Minutes (3651 : Approval of the Minutes of the June 16, 2015 Common Council Meeting)

30. Consideration of purchase of property for industrial purposes.

At 9:15 p.m., Alderperson Raasch moved, seconded by Alderperson Crevier to go into closed session. Upon vote, motion carried unanimously.

Alderperson Donovan moved, seconded by Alderperson Boyd to go back into open session at 9:53 p.m.

32. Adjournment. Alderperson Donovan moved, seconded by Alderperson Rafferty to adjourn at 9:54 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Defnet, Clerk-Treasurer

Attachment: 6-16-2015 Common Council Minutes (3651 : Approval of the Minutes of the June 16, 2015 Common Council Meeting)

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**July 7, 2015**
DEPARTMENT:	**Planning**
FROM:	**Sarah Wallace**
SUBJECT:	**Ordinance #15-19, Amending Ordinance #15-03 Regarding rezoning Certain Property (WD-52, WD-59 and Part of WD-60).**

ATTACHMENTS:

- Ord15-19 (DOCX)
- Ord15-03 (DOCX)
- Ord15-19 - Addendum A (PDF)
- PC_Staff_June22_Commonwealth RZ (PDF)
- Rezoning App (PDF)
- Site Plan w Clinic- De Pere (PDF)
- Zoning De Pere Letter with Clinic 6-11-15 (DOCX)

ORDINANCE #15-19

AMENDING ORDINANCE #15-03 REGARDING
REZONING CERTAIN PROPERTY
(Parcels WD-52, WD-59 and Part of WD-60)

WHEREAS, Ordinance #15-03, attached hereto and incorporated herein by reference, adopted by the Common Council on January 20, 2015, authorized the proposed rezoning for Parcels WD-52, WD-59 and part of WD-90; and

WHEREAS, the Plan Commission has received a request for substantial alteration of the approved General Development Plan which would permit the addition of a health clinic as an authorized use of the property; and

WHEREAS, the Common Council of the City of De Pere, having reviewed the recommendation of the City Plan Commission regarding the proposed change in zoning classification for the property described below and having scheduled a public hearing then to be decided by the Common Council; and

WHEREAS, the City Clerk-Treasurer, having published a Notice of Public Hearing regarding such proposed zoning change and, pursuant thereto, a public hearing having been held on the 7th day of July, 2015 at 7:35 p.m. and the Common Council having heard all interested parties or their agents and attorneys;

NOW, THEREFORE, the Common Council of the City of De Pere, Wisconsin, do ordain as follows:

Section 1. That the general development plan approved by Ordinance #15-03 for the following described property, located at 1703 Fort Howard Avenue:

Parcel WD-52
Assessor's Plat of West De Pere, that part of Lot 94 lying East of railroad right-of way, now in the City of De Pere, west side of Fox River.

Attachment: Ord15-19 (3632 : Ordinance #15-19, Rezoning - Commonwealth)

Parcel WD-59
Assessor's Plat of West De Pere, Parcel E of the subdivision of Lot 97, except the southerly 397 ft. West of W.P.S right-of-way and except the W.P.S. right-of way-and except the property described in 615 Records 20, now in the City of De Pere, west side of Fox River.

Parcel WD-60 (part of)
Assessor's Plat of West De Pere, the southerly 397 feet westerly of the W.P.S. right-of-way of parcel E of the subdivision of lot 97, except 660 Records 464, Brown County Register of Deeds and except Lot 1, 10 Certified Survey Maps Page 133 in J4900-39, excluding the South West corner of WD-60 with dimensions of 100 feet by 208.7 feet as identified in the attached Addendum A.

is hereby amended to allow a medical clinic use of the property in conjunction with the previously approved multi-family use, subject to the contingencies of the staff review as approved by the Plan Commission and further conditioned upon compliance with the provisions of Chapter 14, De Pere Municipal Code.

Section 2. Such rezoning is specifically contingent on and shall only become effective upon the recording of a Certified Survey Map detaching the South West corner of WD-60 with dimensions of 100 feet by 208.7 feet from Parcel WD-60 and attaching the same to Parcel WD-65.

Section 3. That the Clerk-Treasurer is directed to amend the City of De Pere Zoning Map in conformity with the provisions of this ordinance.

Section 4. That all other ordinances in conflict herewith are hereby repealed.

Section 5. That this ordinance shall take effect upon its passage and publication according to law.

Attachment: Ord15-19 (3632 : Ordinance #15-19, Rezoning - Commonwealth)

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of July, 2015.

APPROVED:

_____
Michael J. Walsh, Mayor

ATTEST:

_____
Shana L. Defnet, Clerk-Treasurer

Ayes:_____
Nays:_____
Publication Date: _____
Effective Date: _____

Attachment: Ord15-19 (3632 : Ordinance #15-19, Rezoning - Commonwealth)

ORDINANCE #15-03
(Formerly Ordinance #14-18)

REZONING CERTAIN PROPERTY
(Parcels WD-52, WD-59 and Part of WD-60)

WHEREAS, the Common Council of the City of De Pere, having reviewed the recommendation of the City Plan Commission regarding the proposed change in zoning classification for the property described below and having scheduled a public hearing then to be decided by the Common Council; and

WHEREAS, the City Clerk-Treasurer, having published a Notice of Public Hearing regarding such proposed zoning change and, pursuant thereto, a public hearing having been held on the 16th day of December, 2014 at 7:35 p.m. and the Common Council having heard all interested parties or their agents and attorneys;

NOW, THEREFORE, the Common Council of the City of De Pere, Wisconsin, do ordain as follows:

Section 1. That the following described property, located at 1703 Ft. Howard Ave.:

Parcel WD-52
Assessor's Plat of West De Pere, that part of Lot 94 lying East of railroad right-of way, now in the City of De Pere, west side of Fox River.

Parcel WD-59
Assessor's Plat of West De Pere, Parcel E of the subdivision of Lot 97, except the southerly 397 ft. West of W.P.S right-of-way and except the W.P.S. right-of way-and except the property described in 615 Records 20, now in the City of De Pere, west side of Fox River.

Parcel WD-60 (part of)
Assessor's Plat of West De Pere, the southerly 397 feet westerly of the W.P.S. right-of-way of parcel E of the subdivision of lot 97, except 660 Records 464, Brown County Register of Deeds and except Lot 1, 10 Certified Survey Maps Page 133 in J4900-39, excluding the South West corner of WD-60 with dimensions of 100 feet by 208.7 feet as identified in the attached Addendum A.

Attachment: Ord15-03 (3632 : Ordinance #15-19, Rezoning - Commonwealth)

be and the same are, subject to the contingencies set forth in Section 2 below, hereby rezoned from the present zoning classification of I-3, General Industrial District to R-3, Residence District with a Planned Development District (PDD) Overlay, as set forth in and regulated by the provisions of §14-59 of the De Pere Zoning Code, conditioned upon compliance with the provisions of Chapter 14, De Pere Municipal Code.

Section 2. Such rezoning is specifically contingent on and shall only become effective upon the recording of a Certified Survey Map detaching the South West corner of WD-60 with dimensions of 100 feet by 208.7 feet from Parcel WD-60 and attaching the same to Parcel WD-65.

Section 3. That the Clerk-Treasurer is directed to amend the City of De Pere Zoning Map in conformity with the provisions of this ordinance.

Section 4. That all other ordinances in conflict herewith are hereby repealed.

Section 5. That this ordinance shall take effect upon its passage and publication according to law.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 20th day of January, 2015.

APPROVED:

_____
Michael J. Walsh, Mayor

ATTEST:

_____
Shana L. Defnet, Clerk-Treasurer

Ayes:_____

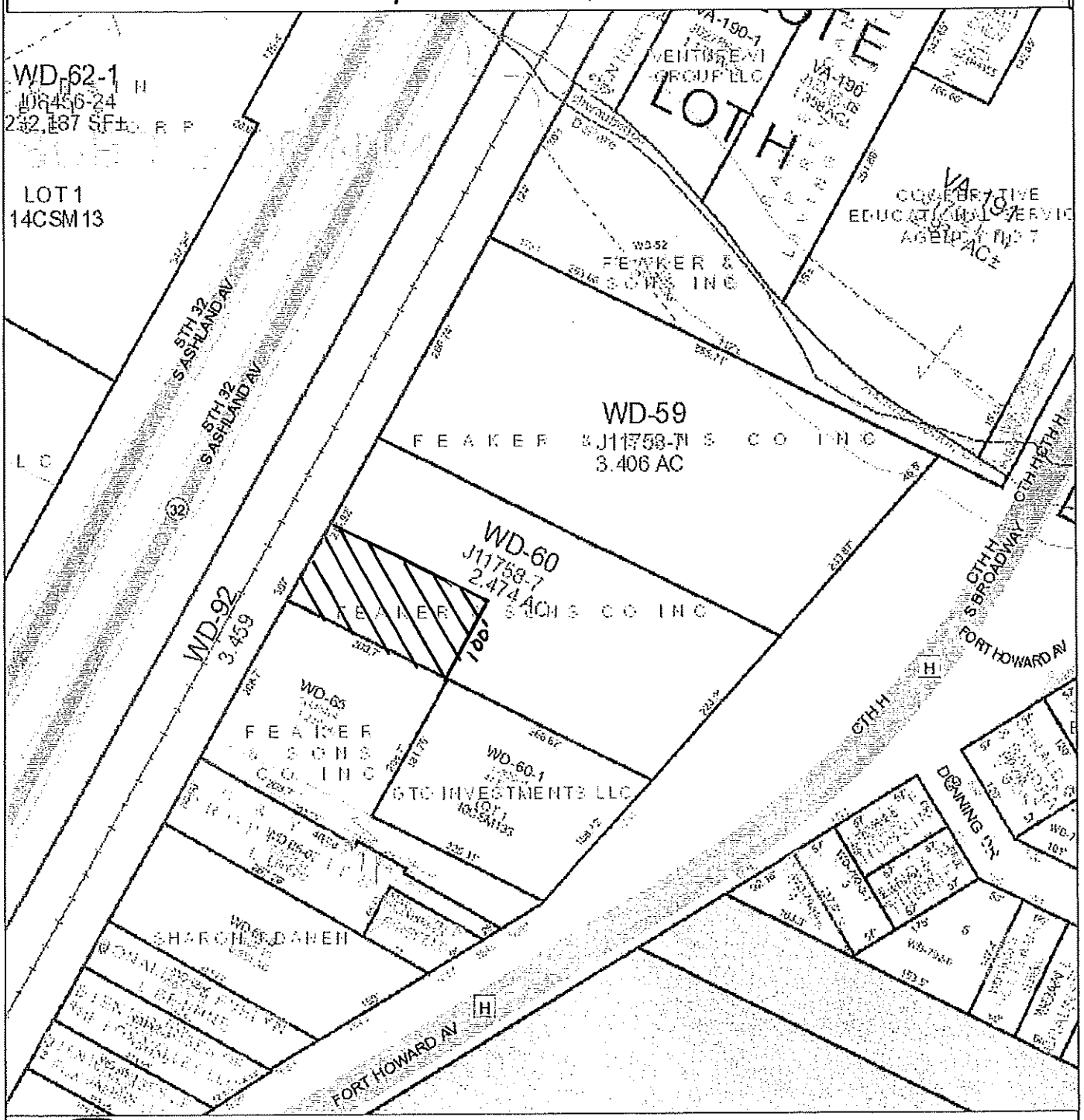
Nays:_____

Attachment: Ord15-03 (3632 : Ordinance #15-19, Rezoning - Commonwealth)

Attachment: Ord15-19 - Addendum A (3632 : Ordinance #15-19, Rezoning - Commonwealth)

<Title>

Addendum "A"



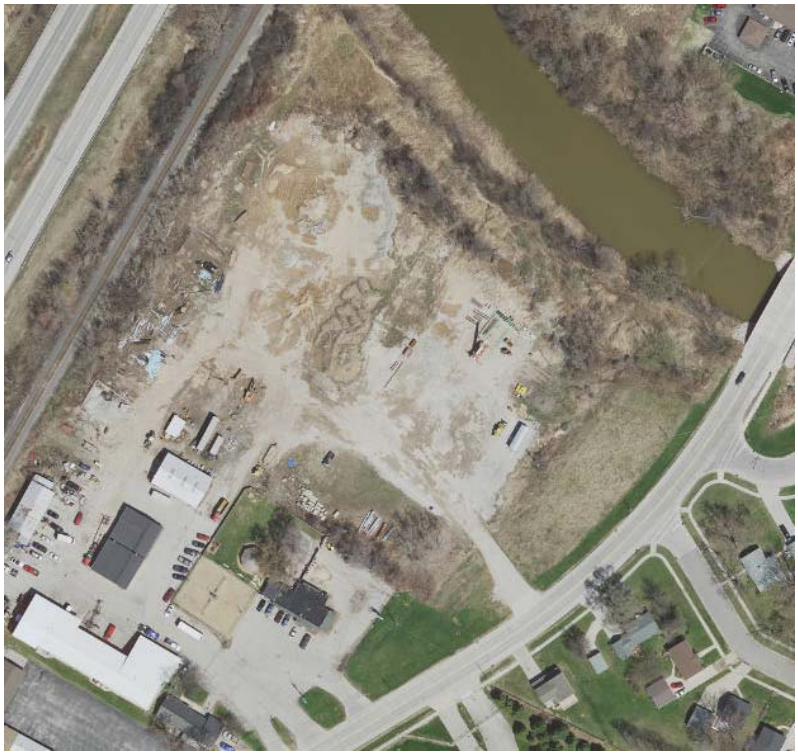
Map provided by the Brown County Planning & Land Services Department - Land Information Office (LIO)

A map key (legend) and other information about this map is available at: **maps.gis.co.brown.wi.us**

This map is intended for advisory purposes only. It is based on sources believed to be reliable, but Brown County distributes this information on an "As Is" basis. No warranties are implied. Boundaries shown on this map are general representations only and should not be used for legal documentation, boundary survey determinations, or other property boundary issues.

10/16/2014
Scale 1:1800

Review the Rezoning Application to rezone WD-52, WD-59 and part of WD-60 from General Industrial (I-3) to Residential District with a Planned Development District Overlay (R-3 PDD). Applicant: Commonwealth Development. *



Description: The current parcel is undeveloped and is used by the current owner for outdoor storage. The property was recently approved (end of 2014) PDD for a multi-family complex which would cover parcels WD-52, WD-59, and part of WD-60. An approved CSM would be completed as part of the Precise Development Plan. This Rezoning Application is to expand the use of the PDD to include multi-family development and to add a clinic as part of the project.

Location: 1703 Fort Howard Ave.

Zoning

Existing Zoning: The I-3 General Industrial District is designed to accommodate those heavy industrial activities which, by their character, should be relatively remote from residential and business development.

Proposed Zoning: The purpose of the Planned Development District is to promote the maximum benefit from coordinated area site planning, diversified location of structures, mixed compatible uses, provide for a safe and efficient system of pedestrian and vehicular traffic, attractive recreation and landscaped open spaces, economic design and location of public and private utilities and ensure adequate planning.

Adjacent Zoning: Office to the north (Ashwaubenon), B-2 to the south, I-3 to the west (across Ashland Ave), R-1 and R-2 to the east.

Land Use

Current use: Vacant

Use of Adjacent Property: Uses are consistent with the zoning.

Suitability to Existing Zoning: There is a general mix of zoning in the area. A high I-3 use would be considered incompatible from the staff perspective.

Suitability to Proposed Zoning: The requested use would be compatible with the residential uses to the east. The rail and river provide a buffer from uses to the west and north. Existing commercial to the south is in transition.

Effects of Proposed Rezoning

Densities:	Change	**Utilities:**	Change	**Police and Fire:**	Change
Traffic:	Increase	**Pedestrian:**	Increase	**Parking:**	Provided on site
Highway Access:	NA	**Garbage:**	Increase	**Property Value:**	Increase
Pollution:	No change	**Schools:**	Increase		

Attachment: PC_Staff_June22_Commonwealth RZ (3632 : Ordinance #15-19, Rezoning - Commonwealth)

General Development Plan Review

Sanitary Sewer
(1) The City of De Pere has an 8" diameter sanitary sewer along the east side of Fort Howard Avenue that is approximately 9 feet deep. The Green Bay Metropolitan Sewerage District interceptor sewer traverses along the south side of Ashwaubenon Creek through WD-52 and WD-59. This is a large diameter pipe (48") with depth in excess of 30 feet depth.
Water Main
(1) An 8" diameter water main is located on the east side of Fort Howard Avenue. Calculations would need to be done to determine if this pipe could supply the demand and meet fire flow requirements for this development. A loop may be needed.
Storm Water Management
(1) This site would need to comply with City of De Pere and WDNR NR151 regulations for storm water management.
Traffic/Vehicle Access
(1) Access to the site would be off of Fort Howard Avenue.
General
(1) All utility connections to be made within the street right of way will require a street excavation permit. (2) Curb cut permits are required for new driveways.

Recommendation:
Based on staff review, we would recommend that the rezoning be approved with the comments above being addressed and that the General Development Plan and rezoning request be forwarded to Council for the required public hearing.

Attachment: PC_Staff_June22_Commonwealth RZ (3632 : Ordinance #15-19, Rezoning - Commonwealth)

	CITY OF DE PERE **APPLICATION FOR REZONING**	**Fee:** $ 275.00 **Receipt #:** **Date:**

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity)	Authorized Representative	Title	
Commonwealth Development Corp.	Louie A. Lange III	President	
Mailing Address	**City**	**State**	**ZIP Code**
54 E. First Street	Fond du Lac	WI	54935
Email Address	**Phone Number (incl. area code)**	**Fax Number (incl. area code)**	
k.mcdonell@commonwealthco.net	920-922-8170	920-922-8171	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
Feaker & Sons Co Inc	Dan Feaker	Owner	
Mailing Address	**City**	**State**	**ZIP Code**
1669 Fort Howard Ave	De Pere	WI	54115
Email Address	**Phone Number (incl. area code)**	**Fax Number (incl. area code)**	

SECTION 3: Project or Site Location

Project Address/Description	Parcel Number(s):
1703 Fort Howard Ave, De Pere, WI 54115	WD-52, WD-59, & Part of WD-60

SECTION 4: Proposed Rezoning Use

Existing Zoning:	I-3		
Proposed Zoning:	PDD		
Adjacent Zoning: North	Adjacent Zoning: South	Adjacent Zoning: West	Adjacent Zoning: East
N/A	B-2	Hwy 41 Dist-B & I-3	R-2 & R-1
Present Use of Parcel	Construction Equipment Storage		
Proposed Use of Parcel	Multifamily Housing & Clinic		

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print)	Title	Phone Number
Louie A. Lange III	President	920-922-8170
Signature of Applicant		**Date Signed**
		6/9/2015

Attached additional sheets if necessary.

Attachment: Rezoning App (3632 : Ordinance #15-19, Rezoning - Commonwealth)

Attachment: Site Plan w Clinic- De Pere (3652 : Ordinance #15-19, Rezoning - Commonwealth)

Project Information

Property Area: 268,885.75 Sq Ft, or +/- 6.17 Acres

Number of Units: 34 Units - 3 Story Building
19 - 3 Bedroom Units
15 - 2 Bedroom Units

28 Units - Townhomes
28 - 3 Bedroom Units

62 Total Units

Proposed Zoning: PDD (Planned Development District)

Proposed Use: Multi-Family Apartments

Parking Provided: 99 Surface Stalls (6 HC/ADA Accessible)
62 Total Garages
161 Total Stalls Provided

06.08.2015

M+A DESIGN, LLC
54 East First Street
Fond du Lac, Wisconsin 54935
l.petrie@madesignllc.net (920) 922-8170

COMMONWEALTH
CONSTRUCTION CORPORATION
54 E. FIRST STREET, FOND du LAC, WI 54935
(920) 922-8170 FAX: (920) 922-8171

PRELIMINARY

NEW BUILDING FOR:

FORT HOWARD PROPERTY

COUNTY HIGHWAY H
DE PERE, WI 54115

JOB NUMBER:
2014.92

SHEET
C1.0

June 11, 2015

City of De Pere
Attention; Ken Pabich
335 S. Broadway
De Pere, WI 54115

Dear Mr. Pabich,

Commonwealth is requesting a modification to the Planned Development District for the 6.17 acre parcel that consists of parcel #'s WD-52, WD-59, and approximately 2 acres of WD-60. The request is to rezone the property from an I-3 District to a Planned Development District to allow for both Multifamily and a Medical Clinic. We have the parcel under contract and are proposing to develop 62 apartment units for families in De Pere along with the Clinic space. In addition to the apartment units and the clinic space our proposal includes a management office, fitness center, and community space for the tenants to enjoy. The proposal includes a 3-story midrise building with at-grade parking on the first floor, and three additional townhouse style buildings. An additional garage building will ensure each unit has a designated private garage. The 2-story townhouses will have individual entrances with attached garages for each unit. The clinic is planned to be located fronting Fort Howard Avenue and will be approximately 2,000 square feet.

We believe the addition of the clinic space will be a great fit with the neighborhood and allow for greater access to affordable health care within De Pere. The clinic will be a great amenity for the project, and for the community as a whole. We are excited for the opportunity to work with the City of De Pere and look forward to having an opportunity to present our proposal in further detail.

Sincerely,

Kevin C. McDonell
Vice President of Development

54 East First Street · Fond du Lac, WI 54935 · (920) 922-8170 · Fax: (920) 922-8171

www.commonwealthco.net

Attachment: Zoning De Pere Letter with Clinic 6-11-15 (3632 : Ordinance #15-19, Rezoning - Commonwealth)

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**July 7, 2015**
DEPARTMENT:	**Planning**
FROM:	**Sarah Wallace**
SUBJECT:	**Ordinance #15-20, Creating Section 14-37-1 De Pere Municipal Code Regarding Telecommunication Mobile Service Facilities.**

ATTACHMENTS:

- Ord15-20 (DOCX)
- PC_CELL_June 26 (PDF)

ORDINANCE #15-20

CREATING SECTION 14-37-1 DE PERE MUNICIPAL CODE
REGARDING TELECOMMUNICATION MOBILE SERVICE FACILTIES

WHEREAS, the recent state law changes have been enacted placing restrictions on local regulations of wireless telecommunication facilities; and

WHEREAS, the Common Council desires to create language to address the placement of wireless telecommunication facilities in accordance with State of Wisconsin requirements; and

WHEREAS, the proposed amendment to the Zoning Code was reviewed by the City Plan Commission on June 22, 2015; and

WHEREAS, the City Clerk-Treasurer, having published a Notice of Public Hearing regarding such proposed zoning change and, pursuant thereto, a public hearing having been held on the 7th day of July, 2015 at 7:35 p.m. and the Common Council having heard all interested parties or their agents and attorneys.

NOW THEREFORE**,** THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN AS FOLLOWS:

Section 1. §14-37-1, De Pere Municipal Code, is hereby created to read as follows:

§14-37-1 Radio and Television Antennas, Wireless Telecommunication Mobile Service Facilities

(1) *Applicability*. The regulations in this section shall apply to radio transmitting and receiving antennas, including satellite dish antennas as defined in §14-03(147) and wireless telecommunication mobile service facilities as defined in §14-37-1(2)(b)12) of this Chapter.

(2) *Wireless Telecommunication Mobile Service Facilities*.

(a) **Purpose**. This section is intended to regulate mobile service facilities to the full extent allowed by Wis. Stats. §66.0404 and other applicable laws. Nothing herein is intended to regulate or authorize the regulation of mobile service facilities in a manner that is preempted or prohibited by Wis. Stats. §66.0404 or other applicable laws.

Attachment: Ord15-20 (3638 : Ordinance #15-20, Cell Tower Zoning)

(b) **Definitions**. All terms used herein shall have the meaning described in Wis. Stats. §66.0404(1) as set forth below:

1) "Antenna" means communications equipment that transmits and receives electromagnetic radio signals and is used in the provision of mobile services.
2) "Application" means an application for a permit under this section to engage in either:
   a. The siting and construction of a new mobile service support structure and facilities.
   b. With regard to a class 1 collocation, the substantial modification of an existing support structure and mobile service facilities or a class 2 collocation.
3) "Building permit" means a permit issued by City that authorizes an applicant to conduct construction activity that is consistent with city building code.
4) "Class 1 collocation" means the placement of a new mobile service facility on an existing support structure such that the owner of the facility does not need to construct a free standing support structure for the facility but does need to engage in substantial modification.
5) "Class 2 collocation" means the placement of a new mobile service facility on an existing support structure such that the owner of the facility does not need to construct a free standing support structure for the facility or engage in substantial modification.
6) "Collocation" means class 1 or class 2 collocation or both.
7) "Distributed antenna system" means a network of spatially separated antenna nodes that is connected to a common source via a transport medium and that provides mobile service within a geographic area or structure.
8) "Equipment compound" means an area surrounding or adjacent to the base of an existing support structure within which is located mobile service facilities.
9) "Existing structure" means a support structure that exists at the time a request for permission to place mobile service facilities on a support structure is filed with City.
10) "Fall zone" means the area over which a mobile support structure is designed to collapse.
11) "Mobile service" has the meaning given in 47 USC 153 (33):
    a. Mobile service. The term “mobile service” means a radio communication service carried on between mobile stations or receivers and land stations, and by mobile stations communicating among themselves, and includes:
       i. Both one-way and two-way radio communication services,
       ii. A mobile service which provides a regularly interacting group of base, mobile, portable, and associated control and relay stations (whether licensed on an individual, cooperative, or multiple basis) for private one-way or two-way land mobile radio communications by eligible users over designated areas of operation, and
       iii. Any service for which a license is required in a personal communications service established pursuant to the proceeding entitled “Amendment to the Commission’s Rules to Establish New

Attachment: Ord15-20 (3638 : Ordinance #15-20, Cell Tower Zoning)

Personal Communications Services" (GEN Docket No. 90–314; ET Docket No. 92– 100), or any successor proceeding.

12) "Mobile service facility" means the set of equipment and network components, including antennas, transmitters, receivers, base stations, power supplies, cabling, and associated equipment, that is necessary to provide mobile service to a discrete geographic area, but does not include the underlying support structure.
13) "Mobile service provider" means a person who provides mobile service.
14) "Mobile service support structure" means a freestanding structure that is designed to support a mobile service facility.
15) "Permit" means a permit, other than a building permit, or approval issued by a political subdivision which authorizes any of the following activities by an applicant:
    a. A class 1 collocation.
    b. A class 2 collocation.
    c. The construction of a mobile service support structure.
16) "Political subdivision" means a city, village, town, or county.
17) "Public utility" has the meaning given in Wisconsin Statutes.
18) "Search ring" means a shape drawn on a map to indicate the general area within which a mobile service support structure should be located to meet radio frequency engineering requirements, taking into account other factors including topography and the demographics of the service area.
19) "Substantial modification" means the modification of a mobile service support structure, including the mounting of an antenna on such a structure, that does any of the following:
    a. For structures with an overall height of 200 feet or less, increases the overall height of the structure by more than 20 feet.
    b. For structures with an overall height of more than 200 feet, increases the overall height of the structure by 10 percent or more.
    c. Measured at the level of the appurtenance added to the structure as a result of the modification, increases the width of the support structure by 20 feet or more, unless a larger area is necessary for collocation.
    d. Increases the square footage of an existing equipment compound to a total area of more than 2,500 square feet.
20) "Support structure" means an existing or new structure that supports or can support a mobile service facility, including a mobile service support structure, utility pole, water tower, building, or other structure.
21) "Utility pole" means a structure owned or operated by an alternative telecommunications utility, as defined in Wisconsin Statutes; public utility, as defined in Wisconsin Statutes; telecommunications utility, as defined in Wisconsin Statutes; political subdivision; or cooperative association organized under Wisconsin Statutes; and that is designed specifically for and used to carry lines, cables, or wires for telecommunications service, as defined in Wisconsin Statutes; for video service, as defined in Wisconsin Statutes; for electricity; or to provide light.

Attachment: Ord15-20 (3638 : Ordinance #15-20, Cell Tower Zoning)

(c) **New Towers and Facilities**. The siting and construction of a new mobile service support structure and facilities shall be subject to the following requirements:

1) **Application and Fee Process.** The applicant shall submit a written application to the City Building Inspector which shall include all of the following information.
   a. The name and business address of, and the contact individual for, the applicant.
   b. The location of the proposed tower.
   c. The location of the mobile service facility.
   d. A construction plan which describes the tower, equipment, network components, antennas, transmitters, receivers, base stations, power supplies, cabling, and related equipment to be placed on or around the new tower.
   e. An explanation as to why the applicant chose the proposed location, and why the applicant did not choose collocation, including a sworn statement from the responsible party attesting that collocation within the applicant's service area would not result in the same mobile service functionality, coverage, and capacity; is technically infeasible; or is economically burdensome.
   f. The application shall be accompanied by a fee as set from time-to-time by the Common Council to defray the cost of notification and holding of public hearing. Costs incurred by the City in obtaining legal, planning, engineering and other technical and professional advice in connection with the review and implementation of the conditional use shall be charged to the Petitioner. Such fee shall be established by resolution of the common council and shall not exceed the limits established by Wis. Stats. §66.0404(4)(d).
2) **Determination of Completeness within 10 days of Submittal.** The Director of Planning & Economic Development (Director) shall review the application and determine whether the application is complete. If the application includes all of the foregoing information, the application shall be found to be complete. The Director shall notify the applicant in writing within ten days of receiving the application if it is found not to be complete, and such notice shall specify in detail the required information that was incomplete. Applicants are allowed to resubmit their applications as often as necessary until it is complete.
3) **Conditional Use Review Procedure.** The siting of a wireless telecommunications mobile service facility and substantial modifications of existing facilities shall be a conditional use, reviewed pursuant to the procedures set forth below and is not subject to §14.30 of this Chapter:
   a. **Plan Commission Review.** After the Director determines the application is complete, it shall forward the application to the Plan Commission for review. The Plan Commission shall forward its recommendation to the Common Council for public hearing thereon.
   b. **Public Hearing Notice.** Notice of such public hearing shall be published by the Clerk-Treasurer as a Class I notice. The Clerk-Treasurer shall serve by first class mail a copy of the public hearing notice to all owners

Attachment: Ord15-20 (3638 : Ordinance #15-20, Cell Tower Zoning)

of record of real property located within 300 ft. of the property for which a conditional use is sought.

c. **Requirements.**
   i. Conditional use status shall not be granted to communication towers unless the tower is located so that there is sufficient radius of clear land around the tower so that its collapse shall be completely contained on the property, subject to the following. If an applicant provides the City with engineering certification showing that the tower is designed to collapse within a smaller area than the radius equal to the height of the tower, the smaller area shall be used unless the City has and provides the applicant substantial evidence that the engineering certification is flawed.
   ii. Setback distances shall be required according to the regulations of this Chapter.
   iii. All facilities shall meet all State and Federal codes.

d. **Public Hearing and Determination.** The Common Council shall make a decision on the application after a public hearing thereon within 90 days of a completed application unless the time is extended by the Applicant. Said decision shall be reduced to writing and a copy made a permanent part of the City records. If conditional use status is not granted, the reasons therefor will be included in such record. A grant of condition use status, subsequent changes or additions thereto and terminations thereof shall be recorded as follows:
   i. An official record of such conditional grant shall be prepared by the Director on a form prescribed therefore which shall include the description of the use for which the grant is given and all conditions attached thereto as well as a copy of the resolution of the Common Council approving the grant. A copy of the completed form shall be recorded at the Brown County Register of Deeds as a covenant on the title for the premises for which the conditional use was granted**.**

e. **Changes, Additions or Modifications.** Subsequent changes, additions or modifications to the approved plans or use shall be governed by paragraph (d) below.

f. **Conditions.** Conditions such as landscaping, architectural design, type of construction, flood proofing, anchoring of structures, construction commencement and completion dates, sureties, lighting, fencing, planting screens, operational control, hours of operation, improved traffic circulation, deed restrictions, highway access restrictions, increased yard, or parking requirements, among other issues as deemed appropriate may be required by the Plan Commission upon its finding that these are necessary to fulfill the purpose and intent of this Chapter; subject to the limitations of **Section 4) Limitations upon Authority** below.

g. **Lot Considered Fully Developed.** Any lot with a siting and construction of new mobile service support structure and facilities that has been approved and completed pursuant to this section shall be considered a fully developed lot and no further primary or accessory use shall be

Attachment: Ord15-20 (3638 : Ordinance #15-20, Cell Tower Zoning)

established. The property is further prohibited to be divided by a minor or major land division as defined in Wis. Stats. Ch. 236.

4) **Limitations upon Authority.** The City review and action in the matter shall be subject to the limitations imposed by Wis. Stats. §66.0404(4). In the event the applicant believes the City has exceeded its authority in this regard, the applicant shall notify the Common Council in writing and the Common Council reserves the right to reconsider the matter, to ensure that applicable laws are followed.

(d) **Modifications**. Changes, additions or other modifications to an existing mobile service support structure or mobile service facility shall be subject to the requirements of this paragraph. The application together with applicable fee as set forth in paragraph (c) 3) a. above shall be made to the Building Inspector/Zoning Inspector, who shall provide a copy thereof to the Director. The Director shall review the application for modification and determine whether the changes, additions, or other modifications shown on the application constitute a substantial modification as defined in this Chapter.

1) **Substantial modification.**
   a. **Review Process.** The review process for a substantial modification shall follow the review process for a new tower, as described in Section (c) **New Towers and Facilities,** above, except that the required plans should describe the proposed modifications, rather than describe the new structure.
2) **Not Substantial Modifications.**
   a. **Application Information.** The applicant shall submit a written application that describes the applicant's basis for concluding that the modification is not substantial, and all of the following information:
      i. The name and business address of, and the contact individual for, the applicant.
      ii. The location of the affected support structure.
      iii. The location of the proposed facility.
   b. **Completeness Determination within Five Days.** The Director shall determine whether the application is complete. If the application includes all of the foregoing information, the application shall be found to be complete. The Director shall notify the applicant in writing within five (5) days of receiving the application if it is found not to be complete, specifying in detail the required information that was incomplete. The applicant may resubmit as often as necessary until it is complete.
   c. **Determination.** The Director shall make a decision on the application within a reasonable time after receipt of the completed application and not later than 45 days after receipt of the completed application unless the time is extended by the Applicant. Said decision shall be stated in writing and a copy made a permanent part of the City records. If modifications as requested are not approved by the Building Inspector, the reasons therefor will be provided to the applicant in writing.

Attachment: Ord15-20 (3638 : Ordinance #15-20, Cell Tower Zoning)

d. **Limitations Upon Authority.** The City review and action in the matter shall be subject to the limitations imposed by Wis. Stats. §66.0404(4). And such other laws as may apply which may include 47 USCA § 1455. In the event the applicant believes the City has exceeded its authority in this regard, the applicant shall notify the Common Council in writing and the Common Council reserves the right to reconsider the matter.

Section 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3: The sections of this ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of other portions of the ordinance.

Section 4: This ordinance shall take effect on and after its passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of July, 2015.

APPROVED:

_____
Michael J. Walsh, Mayor

ATTEST:

_____
Shana L. Defnet, Clerk-Treasurer

Ayes:_____
Nays:_____
Publication Date: _____
Effective Date: _____

Attachment: Ord15-20 (3638 : Ordinance #15-20, Cell Tower Zoning)

CITY OF DE PERE

335 South Broadway
De Pere, WI 54115
Fax No.: 920/339-4049
Web: http://www.de-pere.org

June 26, 2015

To: Common Council

From: Ken Pabich, Director of Planning and Economic Development

RE: Plan Commission Recommendation on Cell Tower Zoning Amendment

The Plan Commission requested that the item move forward to the Council for action; however there was no formal recommendation by the Plan Commission since we did not have enough members to vote on the action.

In the original staff memo, staff did recommend approval of the zoning amendment; however we did want the Commission to review section *2(c)3)g Lot considered fully developed.* It states that any lot with an approved facility shall be considered a fully developed lot and no further primary or accessory use shall be established, making further building on the site unavailable.

Staff can see the value of the wording to limiting the short term gain of the tower; however, we are also concerned with the potential impact of this wording in the City industrial / business parks. As a note, the Howard considered the same changes and ultimately removed the wording of this section.

Attachment: PC_CELL_June 26 (3638 : Ordinance #15-20, Cell Tower Zoning)

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**July 7, 2015**
DEPARTMENT:	**Planning**
FROM:	**Sarah Wallace**
SUBJECT:	**Recommendation from the Plan Commission to approve the Final Plat of Orion's Run Second Addition, located south of the City limits off Lawrence Drive in the Town of Lawrence. Surveyor: Mach IV Engineering and Surveying LLC.**

Approved by the Plan Commission at its June 22, 2015 meeting.

ATTACHMENTS:

- PC_Staff_June22_Final Plat (PDF)
- Final Plat App Orion's Run (PDF)
- 0023-17-14 Final Plat (PDF)

Review of Orion's Run Second Addition Final Plat, located south of the City limits off Lawrence Drive in the Town of Lawrence. Surveyor: Mach IV Engineering and Surveying LLC.*

Overview:

Mach IV has submitted the Final Plat for Orion's Run Second Addition that creates 89 lots located off of Lawrence Drive in the Town of Lawrence. The Preliminary Plat was submitted and reviewed by the City Plan Commission in December of 2011. Under our review, the City ensures that a plat meets the standards of Chapter 46 which governs our Platting and Division of Land. Based on these provisions, the Final Plat does meet our requirements.

Recommendation:

Based on the findings above, Staff would recommend approval of the Final Plat and that it be forwarded to City Council.

Attachment: PC_Staff_June22_Final Plat (3631 : Final Plat)

CITY OF DE PERE

APPLICATION FOR PLAT REVIEW

Fee: $175.00

Receipt #: 103742

Date: 6-11-15

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity)	Authorized Representative	Title	
Mach IV Engineering & Surve	Randy Oettinger	Professional Land Surveyor	
Mailing Address	**City**	**State**	**ZIP Code**
211 N Broadway, Suite 114	Green Bay	WI	54303
Email Address	**Phone Number (incl. area code)**	**Fax Number (incl. area code)**	
roettinger@mach-iv.com	920 569-5765	920 569-5767	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
CCLW LLC	Pat Kaster	Developer	
Mailing Address	**City**	**State**	**ZIP Code**
1317 Lombardi Access Rd	Green Bay	WI	54304
Email Address	**Phone Number (incl. area code)**	**Fax Number (incl. area code)**	
patkaster@rivercityrealtors	497-5090		

SECTION 3: Project or Site Location

Project Address/Description	Parcel No.
Cosmos Way/Andromeda Drive	L-1709

SECTION 4: Plat Review

Review Type:	☐ Preliminary Plat ☒ Final Plat	
Fee:	Preliminary Plat Fee: $250 + (20 # of lots x $60) = 1450.00 Final Plat Fee: $175	$ 175
Present Use of Parcel:	Vacant Outlot 4 of Orion's Run First Add	
Proposed Use of Lots:	Residential	

Please submit 1 hard copy and 1 PDF copy of the Plat if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print)	Title	Phone Number
Randy Oettinger	Land Surveyor	920 569-5765
Signature of Applicant		**Date Signed**
Randall J. Oettinger		6/2/2015

TO BE COMPLETED BY CITY STAFF

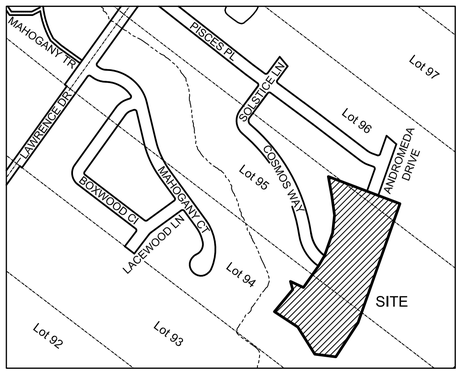
Plat Review authorized by the De Pere Municipal Code, Chapter 46.	

Orion's Run Second Addition

All of Outlot 4 of Orion's Run, First Addition, recorded in Volume 23, Plats, Page 98, Document Number 2661337, Brown County Records, located in part of lots 94, 95 and 96 of the "Williams Grant Subdivision", Town of Lawrence, Brown County Wisconsin.

60 30 0 60 120 180
Graphic Scale

Vicinity Map
(Not to Scale)



North is referenced to the East line of Lot 94 of "Williams Grant Subdivision", recorded to bear S38°28'34"W from Brown County coordinate system.

Legend

- 1" iron pipe found
- 2" iron pipe found
- 2.38" (o.d.) x 18" iron pipe weighing 3.65 lbs/lin. foot set
- Brown County Monument

- All other lot corners marked with a 1.32" (o.d.) x 18" Iron pipe with cap weighing 1.68 lbs\lin. foot.
- All linear measurements have been made to the nearest hundredth of a foot. (unless noted)
- All distances on curves are arc lengths.

30' — 30' Building setback (unless noted)

12' — 12' Utility easement (unless noted)

Floodplain

Floodway

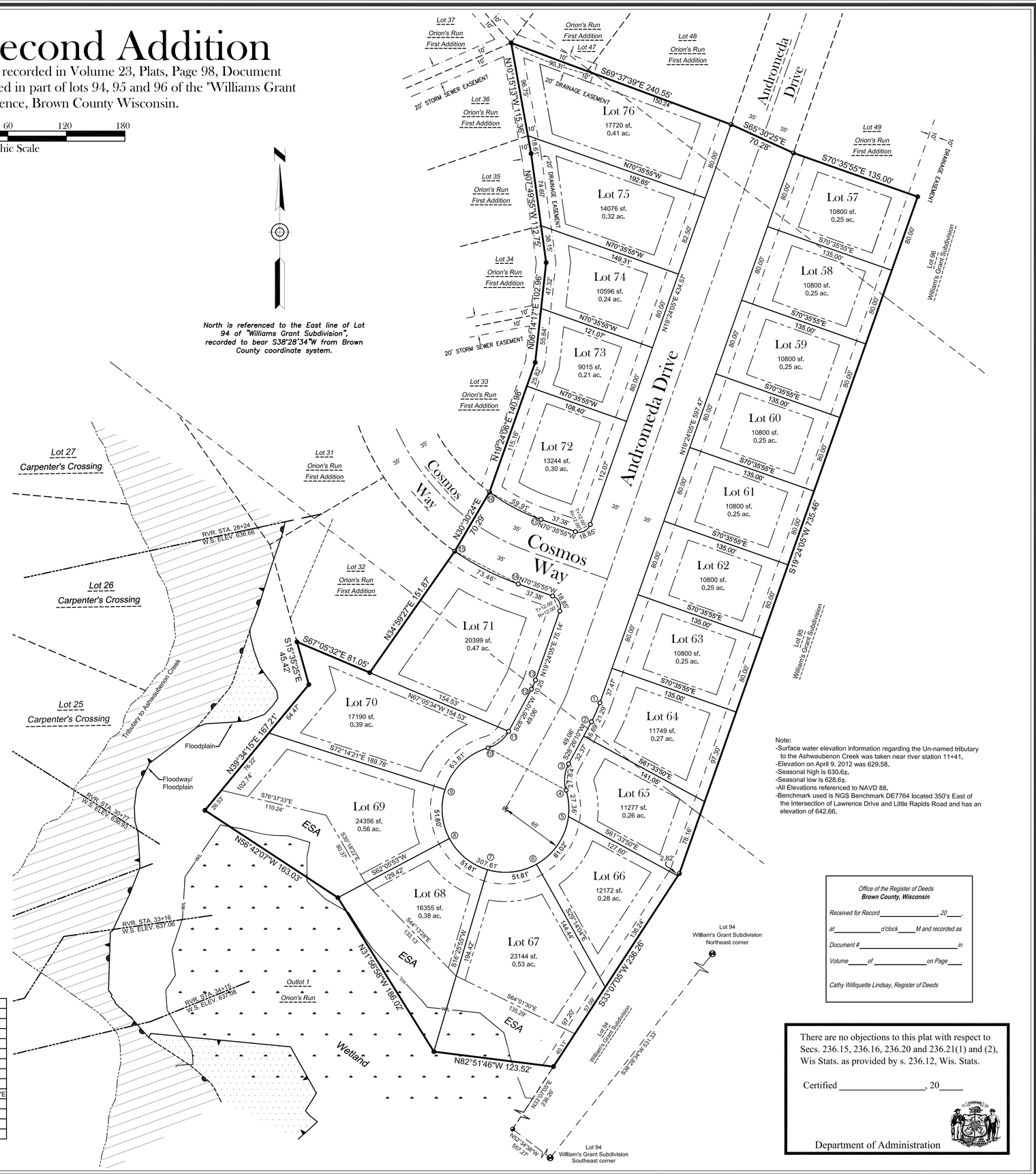
RVR. STA. xx+xx / W.S. ELEV. xxx.xx — Flood study cross-section with station & floodplain elevation information

ESA — Environmentally Sensitive Area

W/L — Wetland

Curve Data

Curve	Arc	Radius	Chord	Chord Bearing	Central Angle	Tangent Bearing
1-2	21.29	135.00	21.27	S23°55'07.5"W	9°02'05"	
3-4	27.84'	35.00'	27.11	S5°38'58.5"W	45°34'23"	S17°08'13"E
4-5	27.36	65.00	27.16	S5°04'47"W	24°06'51"	
5-6	61.02	65.00	58.81	S33°52'17"W	53°47'19"	
6-7	51.81	65.00	50.45	S83°35'56"W	45°39'58"	
7-8	51.81	65.00	50.45	S50°44'06"W	45°39'58"	
8-9	51.80	65.00	50.44	S05°04'14"W	45°39'47"	
9-10	63.81	65.00	61.28	N45°53'06"E	56°14'53"	
4-10	307.61'	65.00'	91.00	N61°33'50"W	271°08'46"	N17°08'13"W-N74°00'33"E
10-11	27.84'	35.00'	27.11	N51°13'21.5"E	45°34'23"	S74°00'33"W
12-13	10.25'	65.00'	10.24	N23°55'07.5"E	09°02'05"	
14-15	73.46	270.00	73.24	N62°48'14"W	15°35'22"	N55°00'33W
16-17	59.91	200.00	59.69	S62°01'00"E	17°09'50"	N53°26'05"W



Note:
- Surface water elevation information regarding the Un-named tributary to the Ashwaubenon Creek was taken near river station 11+41.
- Elevation on April 9, 2012 was 629.58.
- Seasonal high is 630.62.
- Seasonal low is 628.62.
- All Elevations referenced to NAVD 88.
- Benchmark used is NGS Benchmark DE7764 located 350'± East of the intersection of Lawrence Drive and Little Rapids Road and has an elevation of 642.66.

Office of the Register of Deeds
Brown County, Wisconsin

Received for Record _____, 20____,
at _____ *o'clock* _____ *M and recorded as*
Document # _____ *in*
Volume _____ *of* _____ *on Page* _____.

Cathy Williquette Lindsay, Register of Deeds

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20_____

Department of Administration

Mach IV
Engineering & Surveying LLC
211 N. Broadway, Suite 114, Green Bay, WI 54303
PH:920-569-5765 Fax: 920-569-5767

CCLW LLC.

Orion's Run Second Addition

Tax Parcel # L-1709

NO.	REVISION DESCRIPTION

DATE: August 13, 2014
DRAFTED BY: RJO
CHECKED BY:
PROJECT# 0023-17-14
SCALE: 1"=60'
SHEET NUMBER
1 OF 2
DRAWING NUMBER
1001

Attachment: 0023-17-14 Final Plat (3631 : Final Plat)

Orion's Run Second Addition

All of Outlot 4 of Orion's Run, First Addition, recorded in Volume 23, Plats, Page 98, Document Number 2661337, Brown County Records, located in part of lots 94, 95 and 96 of the "Williams Grant Subdivision", Town of Lawrence, Brown County Wisconsin.

Certificate for the Town of Lawrence

Approved for the Town of Lawrence this ____ day of _____, 20__.

_____
Robert Bartelt
Town Administrator

Certificate for the City of DePere

Approved for the City of DePere this _____ day of _____, 20__

_____
Ken Pabich
Director of Planning

Brown County Planning Commission

Approved for the Brown County Plan Commission this ____ day of _____, 20__.

_____
Peter Schleinz
Senior Planner

Treasurer's Certificate

As duly elected Town Treasurer and Brown County Treasurer, We hereby certify that the records in our office show no unredeemed tax sales and no unpaid taxes or special assessments affecting any of the lands included in this Plat as of the dates listed below.

_____ _____
Jennifer Messerschmidt Date — Mary Reinhard Date
Town of Lawrence Treasurer — Brown County Treasurer

Surveyor's Certificate

I, Andrew S. Cleveland, Registered Land Surveyor, hereby certify:

That in full compliance with the provisions of Chapter 236, Wisconsin Statutes, and the subdivision regulations of the Town of Lawrence, the City of DePere and the Brown County Planning Commission and under the direction of the owners listed hereon, I have surveyed, divided and mapped "Orion's Run Second Addition", and that such plat correctly represents all exterior boundaries and the subdivision of the land surveyed and is all of Outlot 4 of Orion's Run, First Addition, Volume 23, Plats, Page 98, Document Number 2661337, Brown County Records located in part of lots 94, 95 and 96 of the " Williams Grant Subdivision",Town of Lawrence, Brown County, Wisconsin.

Said parcel contains 345,681 sq. ft. \ 7.94 acres of land more or less.

Subject to all easements and restrictions of record.

Road dedication contains 68,787 sq. ft. \ 1.58 acres of land, more or less.

_____
Andrew S. Cleveland S-2787
Date: August 14, 2014

Notes

1) All roads within the plat boundary are dedicated to the public.
2) Sideyard setback is 10 feet for all lots.
3) Rearyard setback is 25 feet for lots not included within an ESA.
4) Wetland delineated by Mach IV Engineering and Surveying LLC., dated October 11, 2011. Wetland delineation concurrence letter from WDNR dated December 5, 2011.
5) The property owner, at the time of construction, shall implement the appropriate soil erosion control methods outlined in the Wisconsin Department of Natural Resources, "Wisconsin Construction Site Best Management Practice Handbook" to prevent soil erosion. However, if the Town of Lawrence, at the time of construction, has adopted a soil erosion control ordinance, it shall govern over this requirement. This provision applies to any construction or installation related activities associated with streets and utilities.
6) Flood Plain mapping based on a Letter of Map Revision (LOMR) dated February 27, 2012. Reference Community Name Brown County, Community Number 550020, Panel Number 244 and Suffix F. The effective date is July 13, 2012.
7) A Shoreland permit from the Brown County Zoning Administrator's office is required for Lots 64-71 prior to any construction, fill or grading activity within 300 feet of a stream.
8) Lots 67, 68 & 69 include wetland areas that may require permits from the Wisconsin Department of Natural Resources, Army Corp of Engineers, Brown County Planning Commission, or the local municipality's Zoning Administrator's Office prior to any development activity.
9) Through Section 823.08 of Wisconsin Statutes, the Wisconsin Legislature has adopted a right to farm law. This statute limits the remedies of owners of later established residential property to seek changes to pre-existing agricultural practices in the vicinity of the agricultural property. Active agricultural operations are now taking place and may continue to take place in the vicinity of these new residential lots. These active agricultural operations may produce noises, odors, dust, machinery traffic, or other conditions during daytime and evening hours.

Office of the Register of Deeds
Brown County, Wisconsin

Received for Record_____, 20____,
at_____o'clock_____M and recorded as
Document #_____in
Volume_____of _____on Page____

Cathy Williquette Lindsay, Register of Deeds

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20_____

Department of Administration

Owner's Certificate (Document Number 2537378)

CCLW LLC, a limited liability company duly organized and existing under and by virtue of the laws of the State of Wisconsin, does hereby certify that we caused the land described on ORION'S RUN SECOND ADDITION to be surveyed, divided, mapped and dedicated as represented hereon. CCLW LLC also certifies that this Plat is required by S.236.10 or S.236.12 to be submitted to the following for approval or objection:

TOWN OF LAWRENCE
CITY OF DEPERE
BROWN COUNTY PLANNING COMMISSION
DEPT. OF ADMINISTRATION

In Witness Whereof, the said CCLW LLC has caused these presents to be signed by Patricia A. Kaster and Dennis P Layden, its managers, on this _____ day of _____, 20__.

LAND CONTRACT VENDEE (Document Number 2537378)

_____ _____
Patricia A. Kaster — Dennis P Layden
Manager - CCLW LLC — Manager - CCLW LLC

Personally came before me this ____ day of _____, 20____, the above named managers of said Limited Liability Company and acknowledged that he executed the foregoing instrument as such managers as the deed of said Limited Liability Company, by its authority.

_____
Notary Public My Commission Expires _____
Brown County, Wisconsin

STATE OF WISCONSIN]
] SS
COUNTY OF BROWN]

LAND CONTRACT VENDOR (Document Number 2537378)

_____ _____
James L. Van Gheem — Ida M. Van Gheem

Personally came before me this ____ day of _____, 20____, the above named managers of said Limited Liability Company and acknowledged that he executed the foregoing instrument as such managers as the deed of said Limited Liability Company, by its authority.

_____
Notary Public My Commission Expires _____
Brown County, Wisconsin

STATE OF WISCONSIN]
] SS
COUNTY OF BROWN]

Restrictive Covenants

1) The land on all side and rear lot lines of all lots shall be graded by the property owner and maintained by the abutting property owners to provide for adequate drainage of surface water.
2) No poles, pedestals or buried cable are to be placed so as to disturb any survey stake or obstruct vision along any lot lines or street or street line, a disturbance of a survey stake by anyone is a violation of section 236.32 of the Wisconsin Statutes.
3) Lots 67, 68 & 69 contain an Environmentally Sensative Area (ESA) as defined in the Brown County Sewage Plan. The ESA includes wetlands, all land within 35 feet of wetlands 2 acres or greater, floodway, all lands within 35 feet of the floodway or 75 feet beyond the ordinary high water mark - whichever is greater, navigable waterways and all land within 75 feet of the ordinary high water mark of navigable waterways. Development and land disturbing activities are restricted in the ESA unless amendments are approved by the Brown County Planning Commission and the Wisconsin Department of Natural Resources.

Grant of Easement

There is hereby granted jointly to the Town of Lawrence, Wisconsin, a municipal corporation, Wisconsin Public Service Corporation, and the Wisconsin Telephone Company, both public utilities, and their successors and assigns, a perpetual right of way over and across an easement in all lands designated herein as "Utilities Easements" for the purpose of constructing, installation, and maintenance of the water distribution system, sanitary and storm sewers, drainage swales, gas and electric distribution systems, telephone systems, and cable television systems. No habitable structures or accessory buildings shall be constructed within or upon said easements. All grades, either constructed or established within said easements, shall not be disturbed or altered. This easement is perpetual.

Mach IV
Engineering & Surveying LLC
211 N. Broadway, Suite 114, Green Bay, WI 54303
PH:920-569-5765 Fax: 920-569-5767

CCLW LLC.
Orion's Run Second Addition
Tax Parcel # L-1709

NO.	REVISION DESCRIPTION

DATE: August 13, 2014
DRAFTED BY: RJO
CHECKED BY:
PROJECT# 0023-17-14
SCALE:
SHEET NUMBER
2 OF 2
DRAWING NUMBER
1001

Attachment: 0023-17-14 Final Plat (3631 : Final Plat)

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**July 7, 2015**
DEPARTMENT:	**Planning**
FROM:	**Sarah Wallace**
SUBJECT:	**Recommendation from the Plan Commission to approve a CSM with two outlots and a road dedication for the re-configuration of Washington Street. Surveyor: Robert E Lee.**

Approved by the Plan Commission at its June 22, 2015 meeting.

ATTACHMENTS:

- PC_Staff_June22_CSM (PDF)
- CSM_Washington (PDF)

Review the CSM Application for a CSM with two outlots and a road dedication for the re-configuration of Washington Street. Surveyor: Robert E Lee.*

The Plan Commission and the City Council approved the re-configuration of Washington Street last month. To move forward with the project, the road dedication must be approved. The attached CSM shows the park being divided into 2 outlots with the road dedication being shown in the middle.

As a reminder, the Park Board did approve supporting the right of way needed for the project.

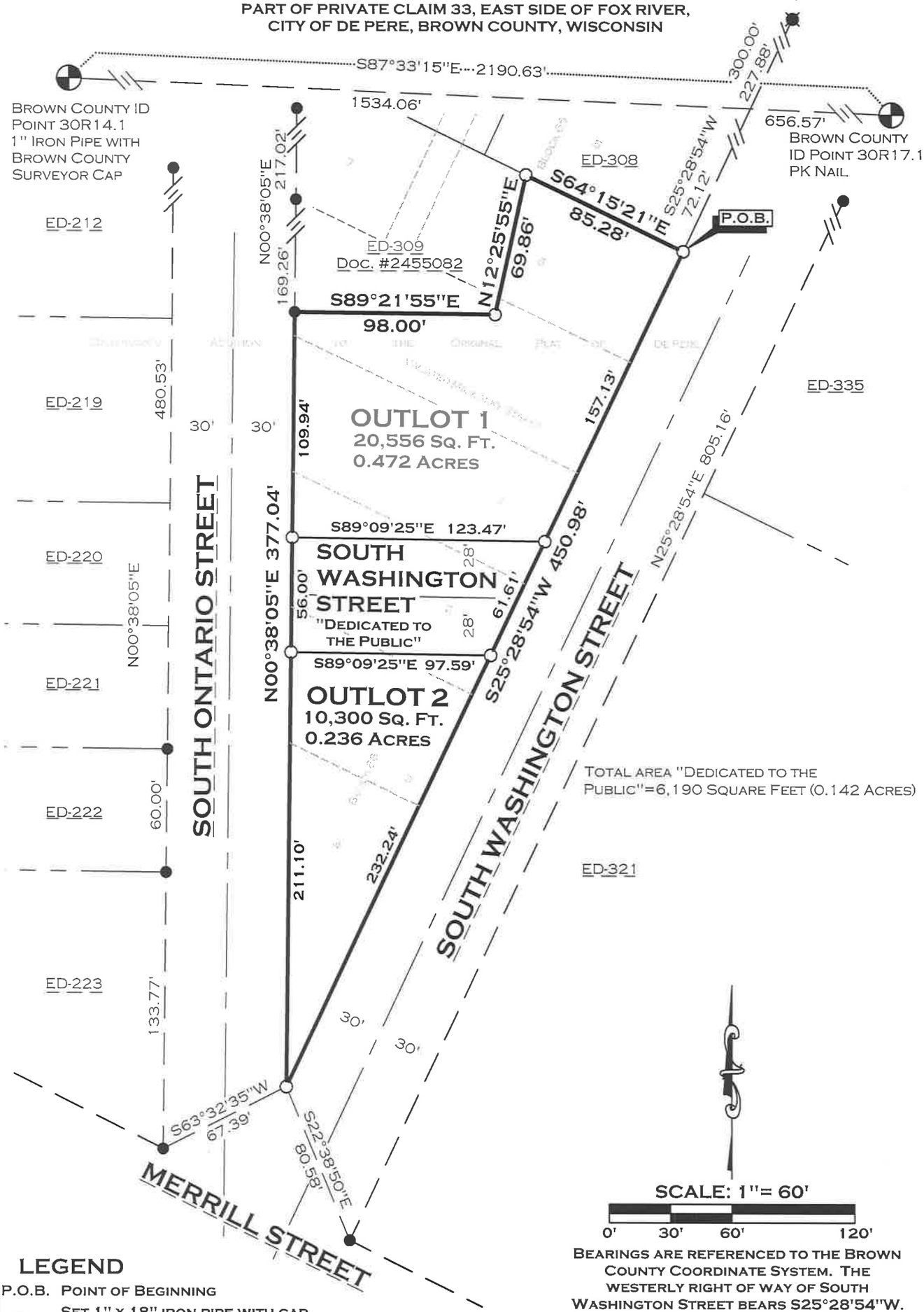
Recommendation:
Staff would recommend approval of the CSM, and that the CSM be forwarded to the Common Council for approval.

Figure 1. CSM location.

Attachment: PC_Staff_June22_CSM (3630 : CSM)

CERTIFIED SURVEY MAP

ALL OF LOTS 1, 2, 3 AND 4, BLOCK 66, PART OF THE VACATED MILWALKY STREET AND PART OF LOT 6, BLOCK 65, ALL PART OF DICKINSON'S ADDITION TO THE ORIGINAL PLAT OF DE PERE, BEING PART OF PRIVATE CLAIM 33, EAST SIDE OF FOX RIVER, CITY OF DE PERE, BROWN COUNTY, WISCONSIN



Bearings are referenced to the Brown County Coordinate System. The westerly right of way of South Washington Street bears S25°28'54"W.

LEGEND

P.O.B. Point of Beginning

○ Set 1" x 18" iron pipe with cap weighing 1.38 lbs./lin. ft.

● Existing 1" Ø iron pipe

✱ Existing ¾" Ø iron pipe

Recorded county monument

Robert E. Lee & Associates, Inc.
Engineering, Surveying, Environmental Services
1250 Centennial Centre Boulevard
Hobart, WI 54155
Phone:(920) 662-9641
Fax:(920) 662-9141
Internet: www.releeinc.com

SURVEYOR'S CERTIFICATE

I, Troy E. Hewitt, Professional Land Surveyor, do hereby certify that by the order and under the direction of Ken Pabich, City of De Pere, I have surveyed, divided, dedicated and mapped a parcel of land being all of Lots 1, 2, 3 and 4, Block 66, part of the vacated Milwalky Street and part of Lot 6, Block 65, all part of Dickinson's Addition to the Original Plat of De Pere, being part of Private Claim 33, East Side of Fox River, City of De Pere, Brown County, Wisconsin described as follows:

Commencing at Brown County ID Point #30R14.1;
thence S87°33'15"E, 1534.06 feet on the line that connects said ID Point #30R14.1 to Brown County ID Point #30R17.1 to the westerly right of way of South Washington Street;
thence S25°28'54"W, 72.12 feet on said westerly right of way to the POINT OF BEGINNING;
thence continuing S25°28'54"W, 450.98 feet on said westerly right of way to the easterly right of way of South Ontario Street;
thence N00°38'05"E, 377.04 feet on said easterly right of way to the southwest corner of lands described in Document Number 2455082;
thence S89°21'55"E, 98.00 feet on the southerly line of said lands;
thence N12°25'55"E, 69.86 feet on the easterly line of said lands to the northerly line of said Lot 6;
thence S64°15'21"E, 85.28 feet on said northerly line to said westerly right of way of South Washington Street, the Point of Beginning.

Said parcel contains 37,046 Square Feet (0.850 Acres) of land more or less.

That the within map is a true and correct representation of the exterior boundaries of the land surveyed and the division of it and that I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and with Chapter 14 of the General Ordinances of the City of De Pere in the surveying, dividing, dedicating and mapping of the same.

Dated this _____ day of _____, 2015.

_____
Troy E. Hewitt PLS #2831
ROBERT E. LEE & ASSOCIATES, INC.

OWNER'S CERTIFICATE

As Owner's, we hereby certify that we caused the land described on this plat to be surveyed, divided, and mapped as represented on the plat. We also certify that this plat is required by S-236.10 or S236.12 to be submitted to the following for approval or objection: CITY OF DE PERE

CITY OF DEPERE
A MUNICIPAL CORPORATION

_____
Michael Walsh, Mayor Date

Attest:_____
Shana Defnet
Clerk-Treasurer

STATE OF WISCONSIN)

BROWN COUNTY) SS

Personally came before me this _____ day of _____, 2015, the above named Michael Walsh, Mayor and Shana Defnet, Clerk-Treasurer, of the City of De Pere, Wisconsin to me known to be the same person's who executed the foregoing instrument and acknowledged the same.

Notary Public, _____, State of _____.

My commission expires _____

CITY BOARD APPROVAL CERTIFICATE

Approved by the City of De Pere this _____ day of _____, 2015.

_____
Shana Defnet, Clerk-Treasurer

Office of the Register of Deeds
Brown County, Wisconsin

Received for Record_____, 20

at_____o'clock_____M and recorded as

Document #_____in

Volume_____of _____on Page____.

Cathy Williquette, Register of Deeds

SHEET 2 OF 2

ROBERT E. LEE & ASSOCIATES, INC.
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
1250 CENTENNIAL CENTRE BOULEVARD
HOBART, WI 54155 PHONE:(920) 662-9641
INTERNET: WWW.RELEEINC.COM FAX:(920) 662-9141

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**July 7, 2015**
DEPARTMENT:	**Planning**
FROM:	**Sarah Wallace**
SUBJECT:	**Recommendation from the Plan Commission to approve the proposed design changes to the intersection of Grant Street at Apollo and Suburban.**

This item was approved by the Plan Commission at its June 22, 2015 meeting.

ATTACHMENTS:

- CC_Grant-Apollo_June 26 (PDF)
- PC_Staff_June22_Grant (PDF)
- BUMPOUT 6-15 (PDF)

CITY OF DE PERE

335 South Broadway
De Pere, WI 54115
Fax No.: 920/339-4049
Web: http://www.de-pere.org

June 26, 2015

To: Common Council

From: Sarah Wallace, Associate Planner

RE: Plan Commission Recommendation on Grant Street at Apollo and Suburban

The Plan Commission recommended the approval of the proposed design changes to the intersection of Grant at Apollo and Suburban and to forward to the Council for action.

The original staff memo recommended approval of the proposed design changes and staff still recommends that direction. However, since we have received a number of concerns from residents of the area, staff would recommend that this item either move forward as proposed or be sent back to staff for further modeling of the project.

Attachment: CC_Grant-Apollo_June 26 (3628 : Apollo)

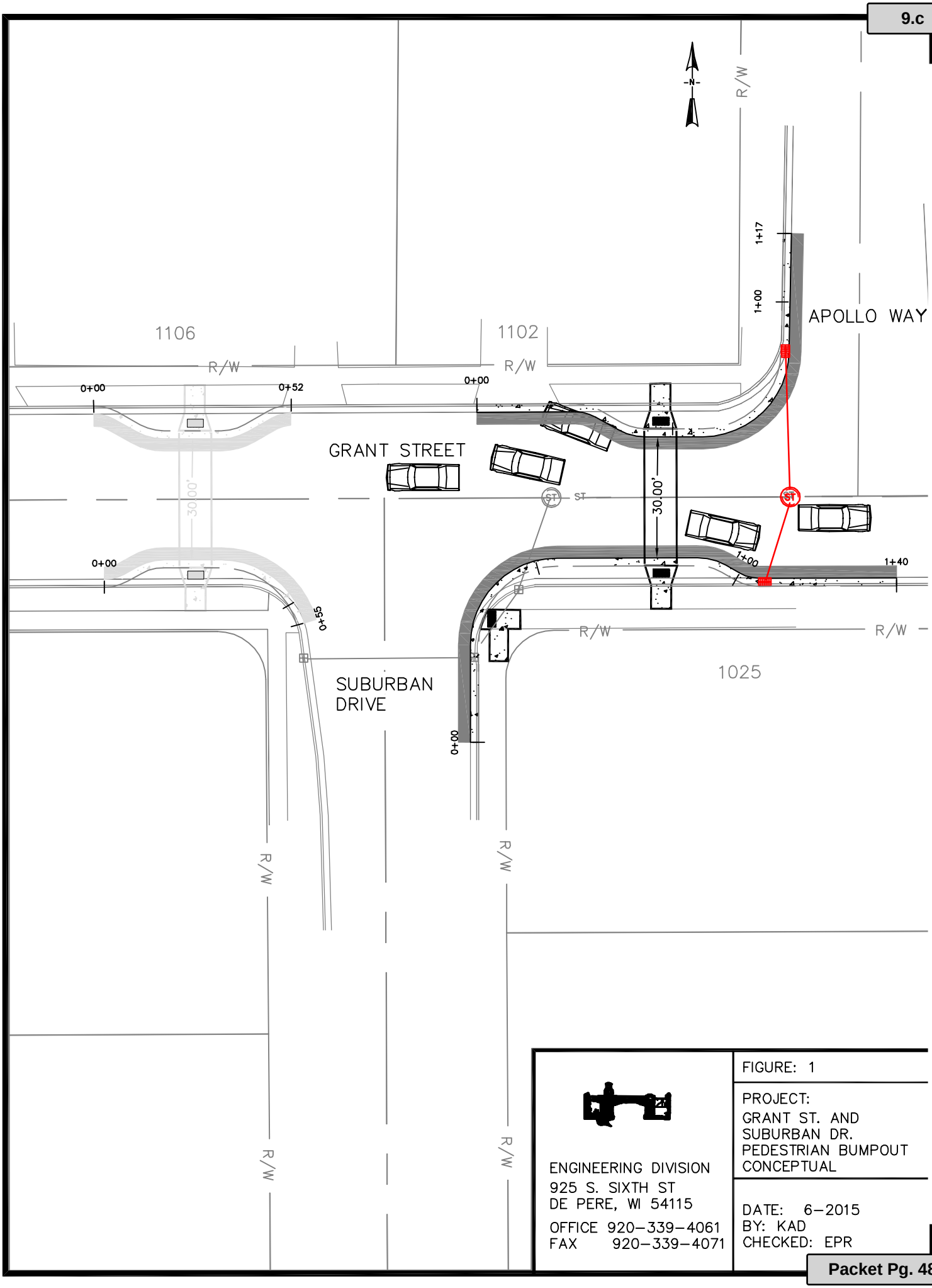
Review the proposed design changes to the intersection of Grant Street at Apollo and Suburban.*

Figure 1. Intersection shown above.

Overview:
The intersection of Grant Street and Apollo / Suburban has been an area of concern for safety for both pedestrians and bike users (see Figure 1). The primary concern is crossing Grant Street due to the speeds on Grant and the offset intersections. Engineering staff has worked with the County in getting approval to make design enhancements to increase safety. Staff looked at various options which were narrowed down to two primary options. In mid-June, the two options were tested to determine which would be more effective by placing cones in the street. The preferred design has been attached for review by the Plan Commission (see attached design).

Recommendation:
Staff would recommend approval of the proposed design and that the recommendation be forwarded to the Common Council.

Attachment: PC_Staff_June22_Grant (3628 : Apollo)



ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

FIGURE: 1

PROJECT:
GRANT ST. AND
SUBURBAN DR.
PEDESTRIAN BUMPOUT
CONCEPTUAL

DATE: 6-2015
BY: KAD
CHECKED: EPR

Attachment: BUMPOUT 6-15 (3628 : Apollo)

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**July 7, 2015**
DEPARTMENT:	**Planning**
FROM:	**Sarah Wallace**
SUBJECT:	**Recommendation from the Plan Commission to approve the proposed redesign for HWY 57 (North Broadway).**

The Plan Commission voted to approve this item at its June 22, 2015 meeting.

ATTACHMENTS:

- PC_Staff_June22_Broadway (PDF)
- WIS57_stakeholder5_presentation (PDF)
- Working_Alt_Display 1_36x140_opt (PDF)

Review and presentation by WisDOT on the design for HWY 57 (North Broadway).*

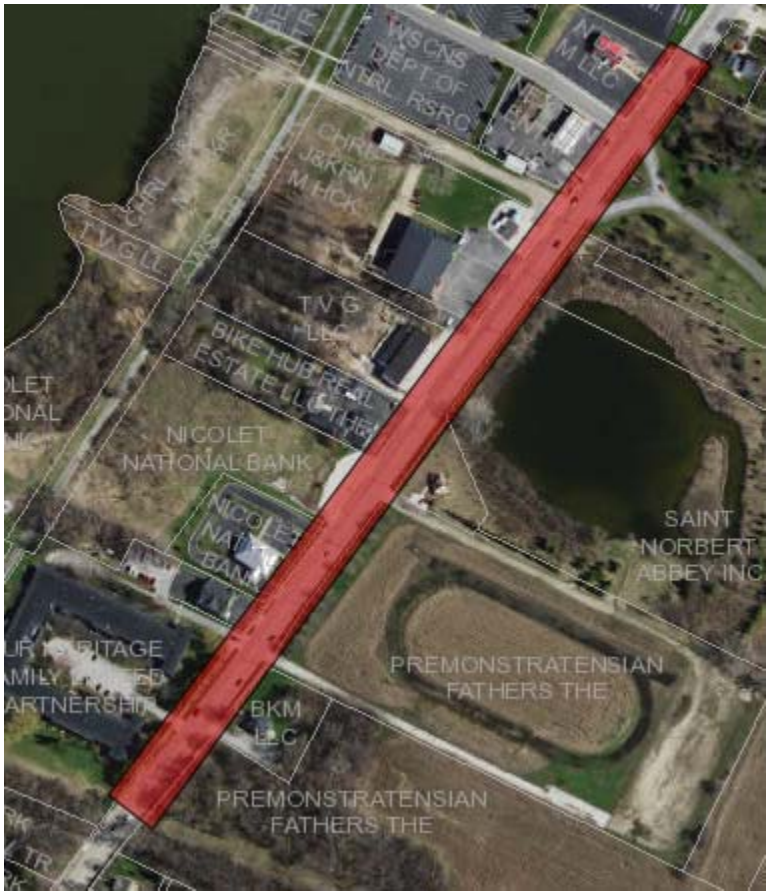


Figure 1. Project Corridor shown in red.

Overview:
HWY 57 (North Broadway) from the Crow's Nest north to the City of Green Bay is scheduled to be reconstructed in 2017. Over the past year, staff has worked with WisDOT in the design for the City portion of the project (see Figure 1). Staff will be presenting the proposed design for the City corridor. The proposed design is attached.

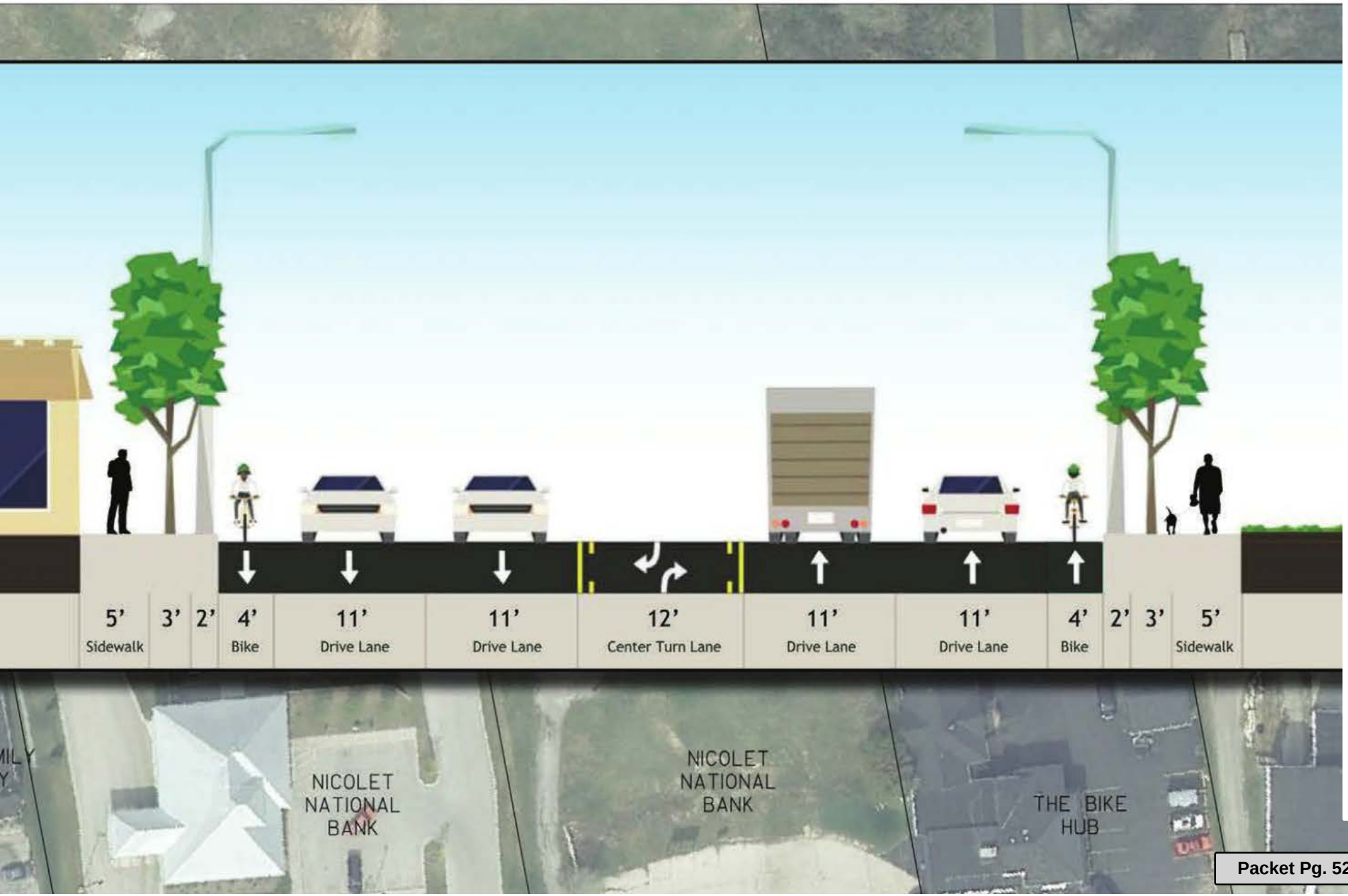
Recommendation
Staff would recommend approval of the proposed design and that the recommendation be forwarded to the Common Council.

Attachment: PC_Staff_June22_Broadway (3627 : Broadway)

Broadway Street – City of De Pere
Riverside Drive – Village of Allouez

Stakeholder Meeting #5
November 12, 2014

Attachment: WIS57_stakeholder5_presentation (3627 : Broadway)



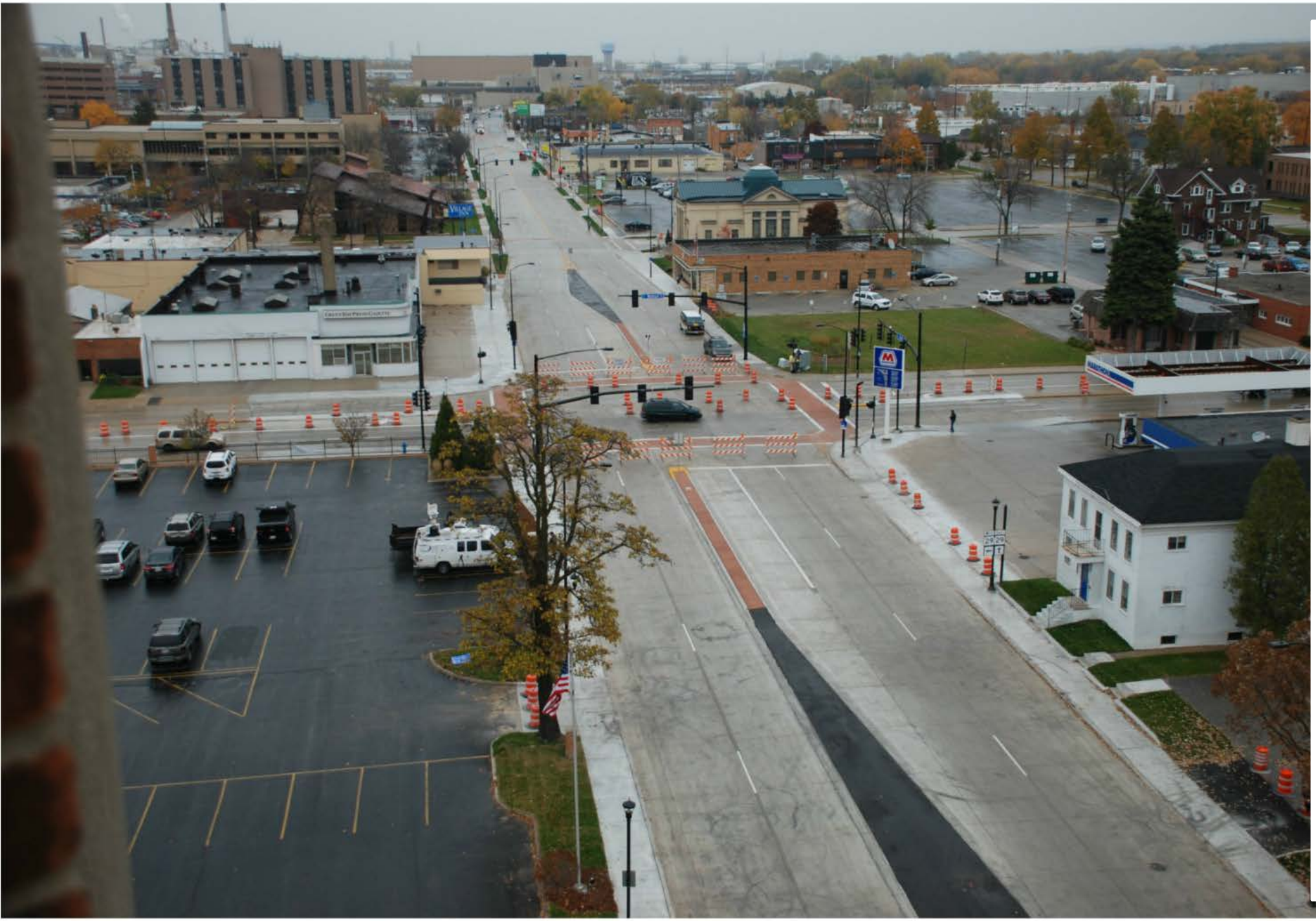
Attachment: WIS57_stakeholder5_presentation (3627 : Broadway)

Attachment: WIS57_stakeholder5_presentation (3627 : Broadway)

Attachment: WIS57_stakeholder5_presentation (3627 : Broadway)

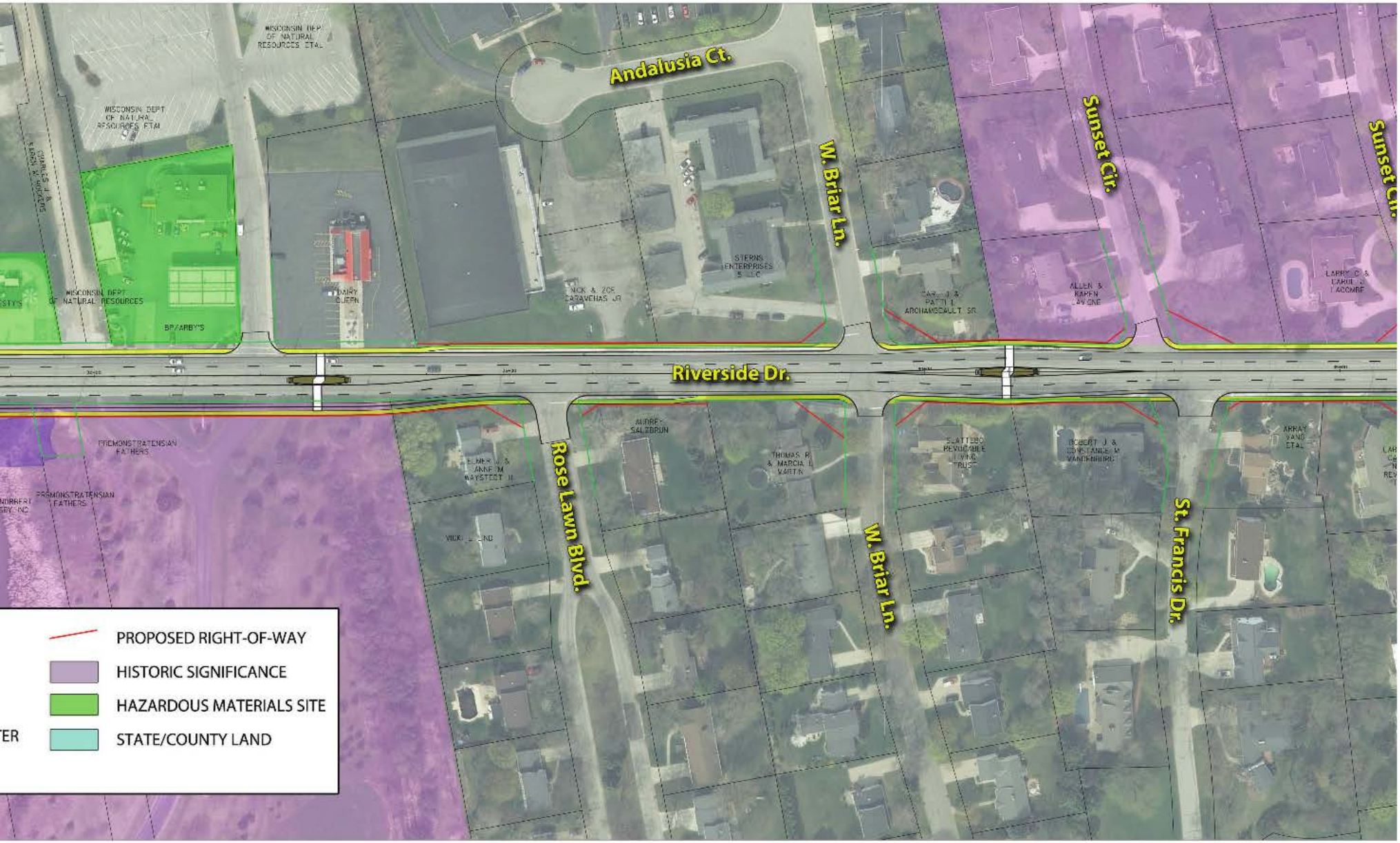
Attachment: WIS57_stakeholder5_presentation (3627 : Broadway)

Attachment: WIS57_stakeholder5_presentation (3627 : Broadway)



Attachment: WIS57_stakeholder5_presentation (3627 : Broadway)

Attachment: WIS57_stakeholder5_presentation (3627 : Broadway)



Attachment: WIS57_stakeholder5_presentation (3627 : Broadway)

Photo Location

4085-38-00
Village of Allouez, Riverside Drive
S Village Limits - N Village Limits
WIS 57
Brown County

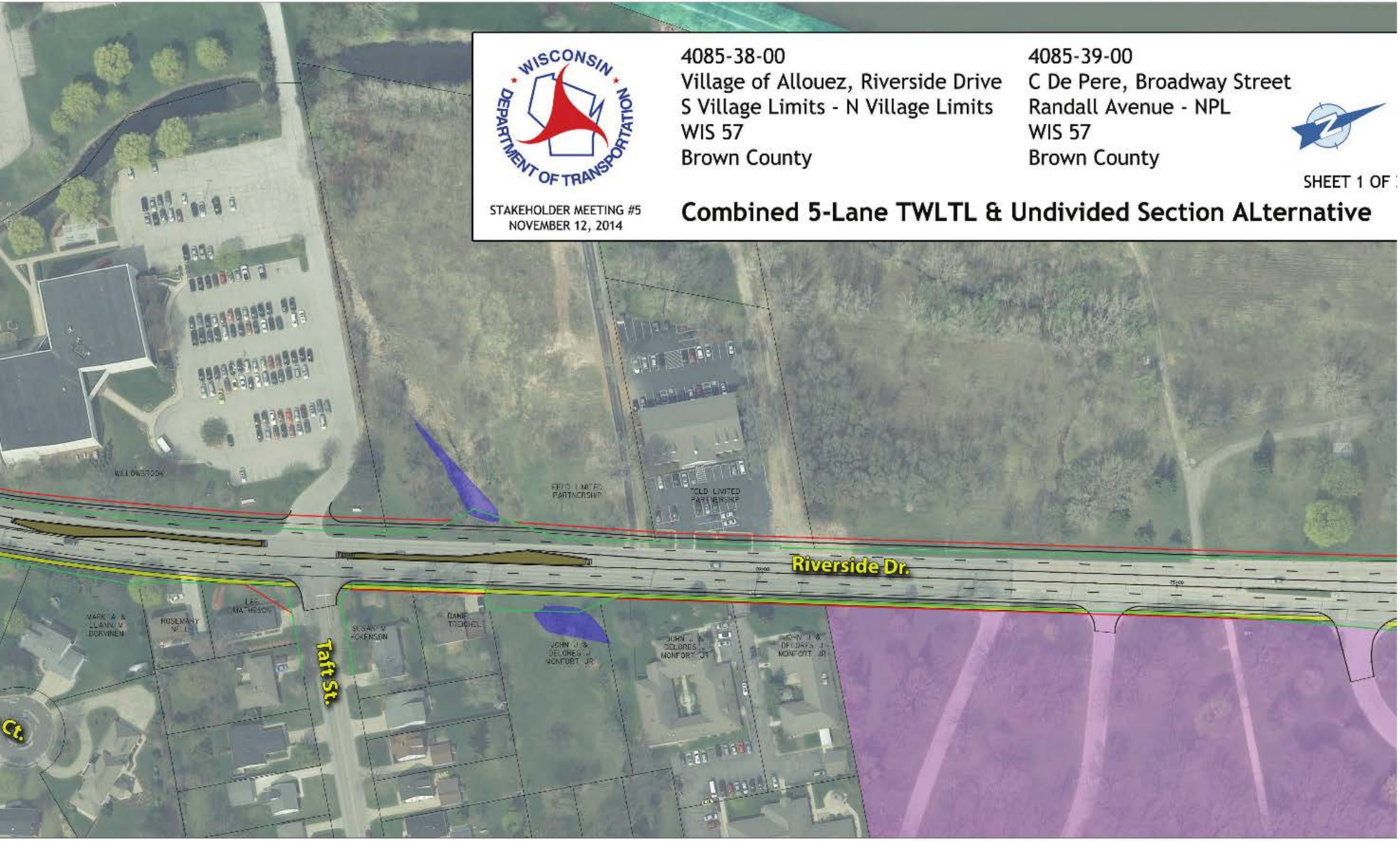
NOVEMBER 12, 2014

Briar Ln. Looking North

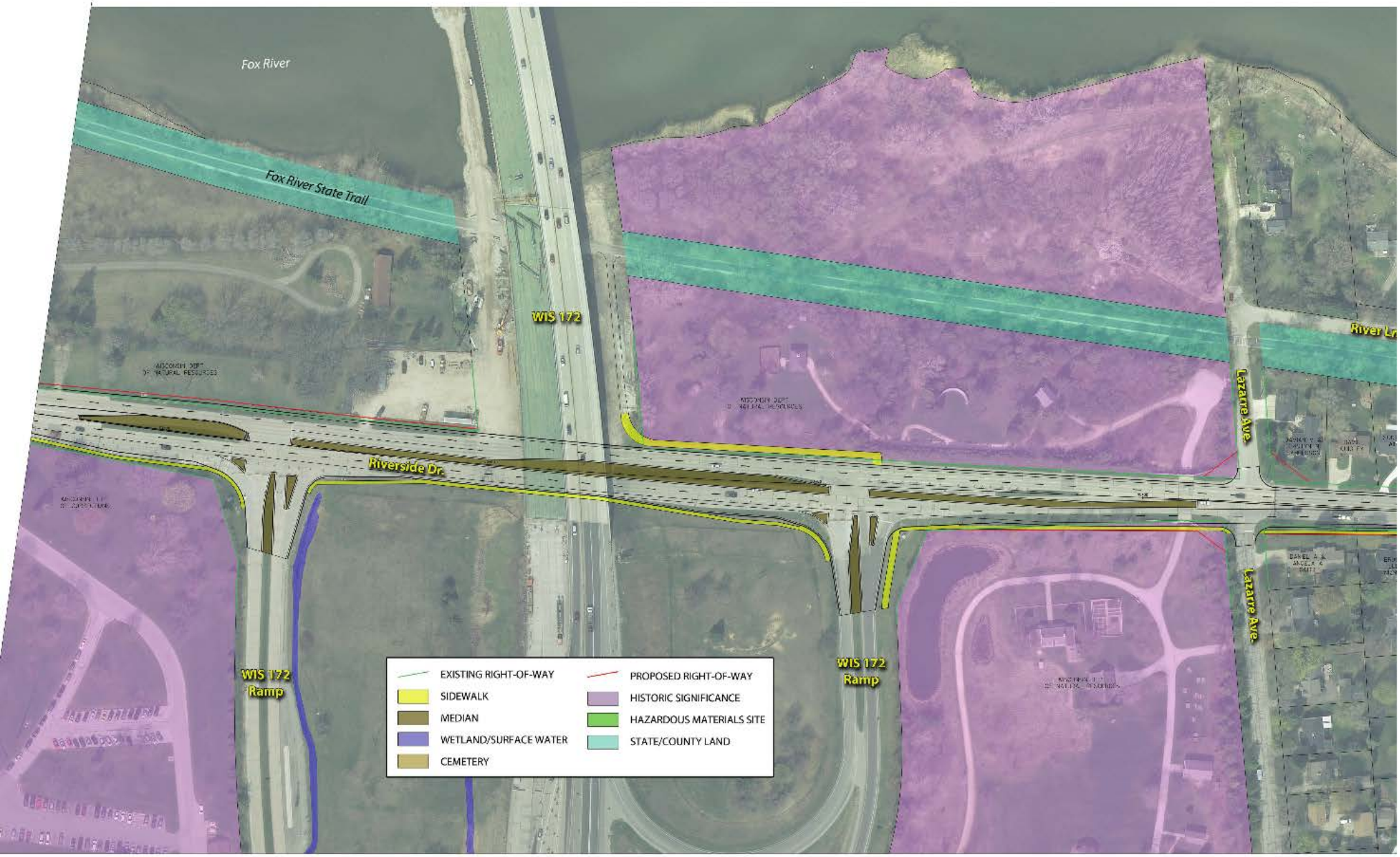
PROPOSED ROADWAY AS RENDERED
THE ROADWAY EXHIBIT TITLED "
LANE TWLTL & UNDIVIDED SECTION A
DATED NOVEMBER 12, 2014. THE L
PRELIMINARY AND SUBJECT TO

Attachment: WIS57_stakeholder5_presentation (3627 : Broadway)

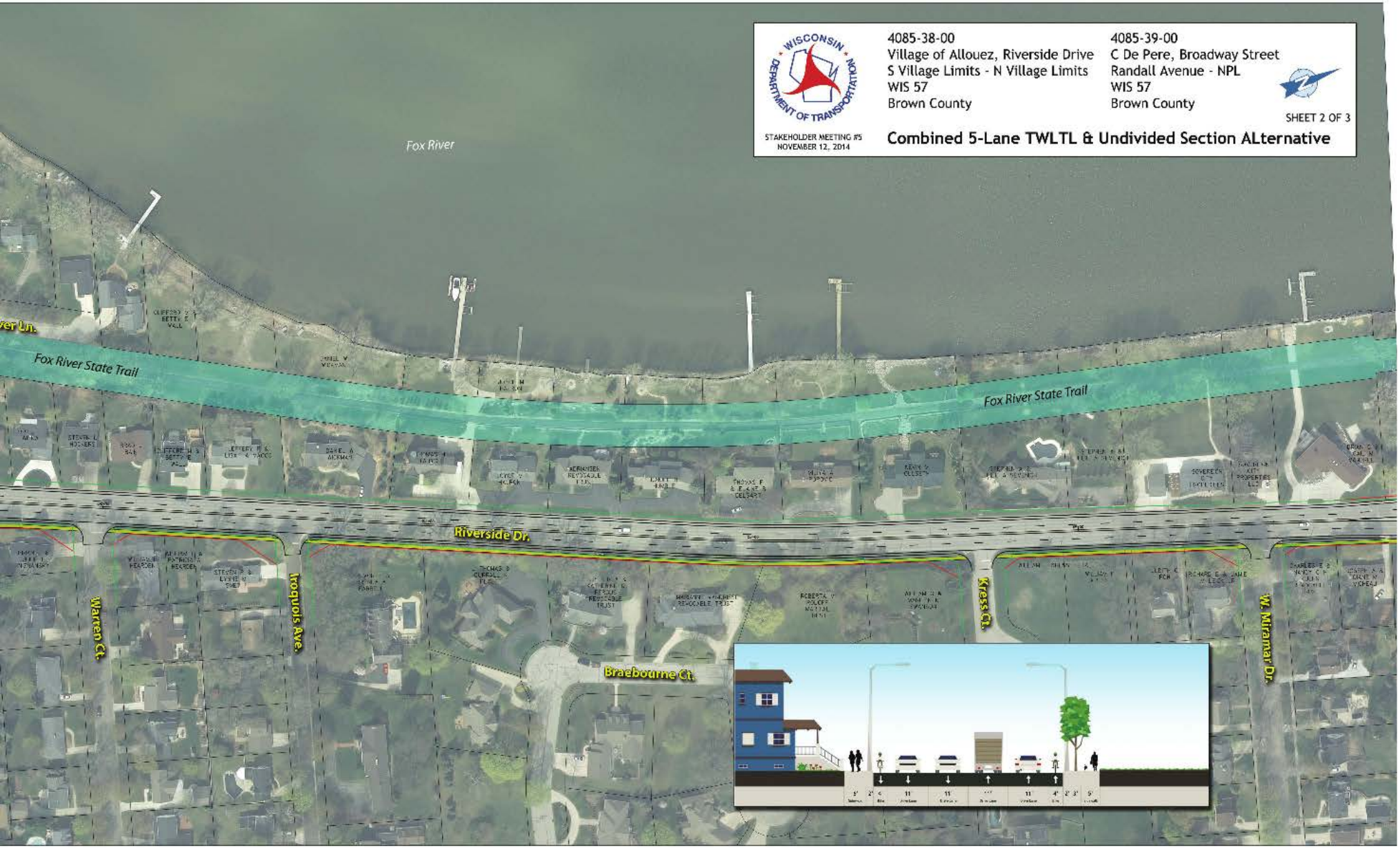
Attachment: WIS57_stakeholder5_presentation (3627 : Broadway)



Attachment: WIS57_stakeholder5_presentation (3627 : Broadway)



Attachment: WIS57_stakeholder5_presentation (3627 : Broadway)



Attachment: WIS57_stakeholder5_presentation (3627 : Broadway)

Attachment: WIS57_stakeholder5_presentation (3627 : Broadway)

Photo Location

4085-38-00
Village of Allouez, Riverside Drive
S Village Limits - N Village Limits
WIS 57
Brown County

NOVEMBER 12, 2014

Iroquois Ave. Looking North

PROPOSED ROADWAY AS RENDERED IS BASED ON THE ROADWAY EXHIBIT TITLED "COMBINED 5-LANE TWLTL & UNDIVIDED SECTION ALTERNATIVE" DATED NOVEMBER 12, 2014. THE LAYOUTS ARE PRELIMINARY AND SUBJECT TO CHANGE.

Attachment: WIS57_stakeholder5_presentation (3627 : Broadway)

Attachment: WIS57_stakeholder5_presentation (3627 : Broadway)

Attachment: WIS57_stakeholder5_presentation (3627 : Broadway)

WISCONSIN DEPARTMENT OF TRANSPORTATION

STAKEHOLDER MEETING #5
NOVEMBER 12, 2014

4085-38-00
Village of Allouez, Riverside Drive
S Village Limits - N Village Limits
WIS 57
Brown County

4085-39-00
C De Pere, Broadway Street
Randall Avenue - NPL
WIS 57
Brown County

SHEET 1 OF 3

Combined 5-Lane TWLTL & Undivided Section ALternative

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**July 7, 2015**
DEPARTMENT:	**City Clerk-Treasurer**
FROM:	**Vicki Scray**
SUBJECT:	**Recommendation from the License Committee on an Application for a Class "B" Beer/"Class B" Liquor License for 1Thirty2, 132 S. Broadway St. Submitted by Studio1Thirty2 L.L.C., Agent: Claude Robinson, 1437 S. Chestnut Ave., Green Bay, WI 54304.**

ATTACHMENTS:

- 1Thirty2 Liquor License Application (PDF)

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning July 1 20 2015 ;
ending July 1 20 16

TO THE GOVERNING BODY of the: ☐ Town of ☐ Village of ☒ City of } DePere

County of Brown Aldermanic Dist. No. _____ (if required by ordinance)

Applicant's WI Seller's Permit No.:	FEIN Number:

LICENSE REQUESTED ▶	
TYPE	FEE
☐ Class A beer	$
☒ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☒ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
pd Publication fee	$ 60.00
TOTAL FEE	$

6-3-15 103445

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☒ LIMITED LIABILITY COMPANY ☐ CORPORATION/NONPROFIT ORGANIZATION
hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): ▶
STUDIO 1 Thirty 2 L.L.C.

An **"Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company.** List the name, title, and place of residence of each person.

	Title	Name	Home Address	Post Office & Zip Code
President/Member	Owner	Claude Robinson	1437 S Chestnut	54301
Vice President/Member				
Secretary/Member				
Treasurer/Member				
Agent ▶		Claude Robinson	1437 S. Chestnut Ave	54301
Directors/Managers				

3. Trade Name ▶ 1 Thirty 2 Business Phone Number 920-328-8860
4. Address of Premises ▶ 132 S. Broadway Post Office & Zip Code ▶ 54115
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) **Corporate/limited liability company applicants only:** Insert state _____ and date _____ of registration.
   (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
   (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
   (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Back Half of building located at 132 S. Broadway
10. Legal description (omit if street address is given above): DePere 54115
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
    (b) If yes, under what name was license issued? Studio 132
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 3rd day of June, 20 15

x Claude J Robinson
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Clerk/Notary Public)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

My commission expires May 31, 2019

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk 6-3-15	Date reported to council/board 7-7-15	Date provisional license issued —	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**July 7, 2015**
DEPARTMENT:	**Parks, Recreation & Forestry**
FROM:	**Marty Kosobucki**
SUBJECT:	**Recommendation from the Board of Park Commissioners to approve the Wochinske Donation of $2,500 for Recreation Scholarship Funds.**

This memo is to seek the Common Council's approval for the De Pere Parks, Recreation and Forestry Department to accept a donation of $2500 from the Wochinske Foundation to be placed in the Recreation Scholarship fund.

This is the sixth year that Jim and Kathy Wochinske have donated to this fund. They appreciate that the City offers this for our residents and truly enjoy contributing to this great program.

Thank you for your consideration in this matter. If you have any questions, concerns or comments, please do not hesitate to contact me.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**July 7, 2015**
DEPARTMENT:	**Common Council**
FROM:	**Ken Pabich**
SUBJECT:	**Ordinance #15-18, Rezoning Certain Property (Parcel ED-477) (second reading).**

ATTACHMENTS:

- Ord15-18 (DOCX)
- PC_RZ_N Superior (PDF)
- PC_RZ_N Superior_1988 Review (PDF)
- PC_Staff_May26_Rezone (PDF)
- Irwin 3D Sketches (PDF)
- Reuse-Analysis (PDF)

ORDINANCE #15-18

REZONING CERTAIN PROPERTY
(PARCEL ED-477)

WHEREAS, the Common Council of the City of De Pere, having reviewed the recommendation of the City Plan Commission regarding the proposed change in zoning classification for the property described below and having scheduled a public hearing then to be decided by the Common Council; and

WHEREAS, the City Clerk-Treasurer, having published a Notice of Public Hearing regarding such proposed zoning change and, pursuant thereto, a public hearing having been held on the 16th day of June, 2015 at 7:35 p.m. and the Common Council having heard all interested parties or their agents and attorneys.

NOW, THEREFORE, the Common Council of the City of De Pere, Wisconsin, do ordain as follows:

Section 1. That the following described property:

> Irwin's 2nd Addition to De Pere Lots 1, 2, 3, 5, 6, 7 & 8 & Lot 4 except part south of Williams Street Block 16 & part vacated right-of-way adjoining as described in 1775959 & all of Block 35 Original Plat of De Pere
> Parcel ED-477 (428 North Superior Street)

be and the same are hereby rezoned from the present zoning classification B-2-PDD, General Business with a Planned Development District Overlay to R-2-PDD, Single and Two Family Residence with Planned Development District Overlay, as set forth in and regulated by the provisions of §14-39 of the De Pere Zoning Code, conditioned upon compliance with the provisions of Chapter 14, De Pere Municipal Code with the following recommendations of the Plan Commission:

Attachment: Ord15-18 (3625 : Ordinance #15-18, Rezoning Certain Property)

Public Works

1. Abandon all existing unused utility connections to the property at the main and under the observation of City personnel. Abandon the existing water service by closing the corporation and removing the water service.
2. Public utilities will be extended to the site along a private alley. Provide a 30' easement centered on the alley for the entire length for these utilities. The City will design and construct these utilities.
3. Remove the curb openings to close unused existing driveways by replacing the curb to the joint. Complete new curb cuts to comply with the City curb cut permit requirements.
4. A storm water management plan is required for this site redevelopment that will achieve 40% TSS removal. Submit calculations to show the peak post development discharge rate does not exceed the peak pre-developed discharge rate for the two-year, ten-year, and 100-year design storms. Use CN=71 to determine the peak pre-development discharge rates. Notify the City if there are site constraints for limiting the peak flow.
5. Curb cut permits are required for new driveways.

Building/Planning:

1. The homes should be designed to match the historic character of the neighborhood.

Section 2. That the Clerk-Treasurer is directed to amend the City of De Pere Zoning Map in conformity with the provisions of this ordinance.

Section 3. That all other ordinances in conflict herewith are hereby repealed.

Section 4. That this ordinance shall take effect upon its passage and publication according to law.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of July, 2015.

APPROVED:

_____
Michael J. Walsh, Mayor

ATTEST:

_____
Shana L. Defnet, Clerk-Treasurer

Ayes:_____
Nays:_____
Publication Date: _____
Effective Date: _____

Attachment: Ord15-18 (3625 : Ordinance #15-18, Rezoning Certain Property)

	CITY OF DE PERE **APPLICATION FOR REZONING**	**Fee:** $ 275.00 **Receipt #:** 102740 **Date:** 5-13-15

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Tadych Investment Partners, LLC	Authorized Representative Jason Tadych	Title Managing Member	
Mailing Address 3032 Autumn Leaves Circle	City Green Bay	State WI	ZIP Code 54313
Email Address jason@tip-llc.com	Phone Number (incl. area code) 920 277 4739	Fax Number (incl. area code) N/A	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) CR Real Estate, LLC	Contact Person Larry Anderson	Title Partner	
Mailing Address 2101 S. 107th Street	City Milwaukee	State WI	ZIP Code 53277
Email Address N/A	Phone Number (incl. area code)	Fax Number (incl. area code) N/A	

SECTION 3: Project or Site Location

Project Address/Description 428 N. Superior Street, De Pere, WI 54115	Parcel Number(s): ED-477

SECTION 4: Proposed Rezoning Use

Existing Zoning:	PDD - B-2		
Proposed Zoning:	PDD - R-2		
Adjacent Zoning: North R-2	Adjacent Zoning: South R-2	Adjacent Zoning: West R-2	Adjacent Zoning: East R-2
Present Use of Parcel	Commercial Office		
Proposed Use of Parcel	Single Family Residential		

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Larry Anderson	Title Partner Partner	Phone Number 920-328-3315
Signature of Applicant Larry D Anderson		Date Signed 5/8/15

Attached additional sheets if necessary.

TADYCH
INVESTMENT PARTNERS

May 11, 2015

Ms. Sarah Wallace
City of De Pere
335 S. Broadway
De Pere, WI 54115

Re: 428 N. Superior Street, De Pere, WI (the "Property")

Dear Sarah:

Enclosed please find the following:

- Application for Rezoning the Property;
- Check in the amount of $275; and
- General Development Plan for the Property.

Our General Development Plan for the Property contemplates razing the existing improvements and redeveloping the Property as a master planned residential community. The Property will be divided into 10 single family home lots. The lots will be improved with historic looking single family homes and sold to third party home owners on a turn-key basis.

The proposed lots are approximately 40' wide by 140' deep. Because the lots are narrower than a typical lot, we plan to create a private alley running north/south through the middle of the Property. All traffic, trash pick up and utilities will be serviced via the alley.

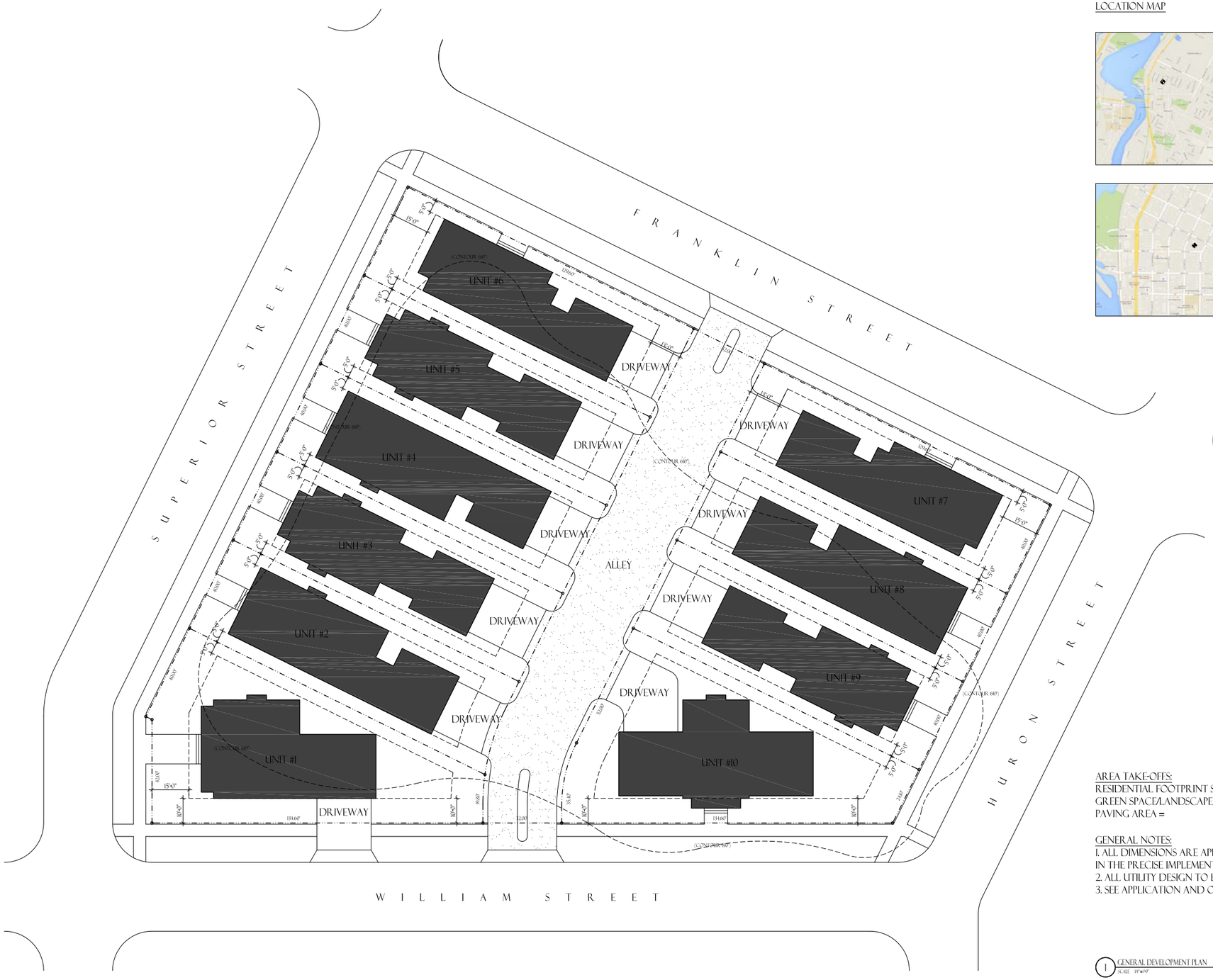
The community will be controlled by an Owner's Association. It is contemplated that the Owner's Association will, at a minimum:

- Control architecture, building materials and paint colors within the community;
- Perform all landscaping, snow removal and other grounds maintenance within the community;
- Maintain the alley and any common private utilities within the community; and
- Require the owners to maintain their respective properties in good order and repair consistent with other properties in the community.

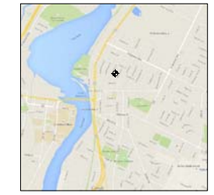
Please let me know if you need any additional information to complete the Application for Rezoning. We look forward to working with you on this project.

Sincerely,

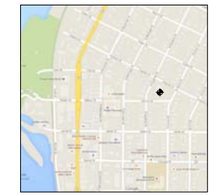
Jason T. Tadych
Principal
(920) 277-4739
Jason@tip-llc.com



LOCATION MAP



OVERALL



ENLARGED

AREA TAKE-OFFS:

RESIDENTIAL FOOTPRINT SITE AREA =	24,120 GSF
GREEN SPACE/LANDSCAPE AREA =	25,915 GSF
PAVING AREA =	11,600 GSF

GENERAL NOTES:

1. ALL DIMENSIONS ARE APPROXIMATE AND WILL BE UPDATED IN THE PRECISE IMPLEMENTATION PLAN.
2. ALL UTILITY DESIGN TO BE PROVIDED IN THE PRECISE IMPLEMENTATION PLAN.
3. SEE APPLICATION AND OUTLINE LETTER FOR ADDITIONAL INFORMATION.

1 GENERAL DEVELOPMENT PLAN
SCALE: 1/8"=1'-0"

[p]
architect

paul j. de leeuw, architect
paul@pjdarch.com
www.pjdarch.com
tel: 920.819.6700

© Copyright 2015, All Rights Reserved
All rights, ideas, arrangements and plans indicated by these drawings and specifications are the property and copyright of Paul J. De Leeuw, Architect LLC, and shall not be used by any other person for any use without written permission. Please contact the architect for any questions or clarification.

RESIDENTIAL DEVELOPMENT
IRWIN SCHOOL BLOCK
DE PERE, WISCONSIN 54115

ISS

ISSUED FOR: REZONE APP.
DATE: 5-11-2015

REVISIONS:

SCALE: 1" = 20'-0"

SHEET TITLE:
GENERAL DEVELOPMENT PLAN

SHEET NUMBER:
A2.1

Attachment: PC_RZ_N Superior_1988 Review (3625 : Ordinance #15-18, Rezoning Certain Property)

NOTICE OF PUBLIC MEETING
CITY PLAN COMMISSION
CITY OF DE PERE

FEBRUARY 23, 1988
7:30 P.M.
COUNCIL CHAMBERS, SECOND FLOOR
CITY HALL
335 SOUTH BROADWAY STREET
DE PERE, WISCONSIN 54115

Agenda For Said Meeting:

1. Minutes of the January 26, 1988 meeting.

2. Consideration of rezoning the Irwin School Site from R-2, One and Two-family Residential, to PDD, Planned Development District, and a general development plan for professional offices use of the site.

3. Approval of the preliminary plat of Port Fox Subdivision located at 2101 Lost Dauphin Road.

4. Request of Roy Ambrosius to appear before the Plan Commission for a Planned Development District preliminary consultation of a development concept for property at Fulton Street and Front Street.

5. Any other matters allowed by law.

6. Adjourn.

THIS NOTICE IS BEING SUBMITTED PURSUANT TO GUIDELINES PRESENTED IN WISCONSIN STATUTES 19.84.

Dennis Russell
Director of Planning and
Economic Development

Agenda Sent To:

Commission Members
Mayor
Alderpersons
Department Heads
East Side Business Association
West Side Business &
Professional Association
Brown County Library, De Pere Branch
Mr. Roy Ambrosius
Ms. Marge Blondheim
Mr. Mark Hruby
Mr. Stephen L. Seidl
Mr. Alan Matzke
Mr. Bernie Watermolen
De Pere Journal
Green Bay Press-Gazette
Green Bay News-Chronicle
TV & Radio Stations

FEB 23, 88

ITEM #2. Consideration of rezoning the Irwin School Site from R-2, One and Two-family Residential, to PDD, Planned Development District, and a general development plan for professional offices use of the site.

Staff review of general development plan for Irwin School site.

A copy of the general development plan was distributed to each member of the Plan Commission on Monday evening, February 22, 1988. Due to the late arrival of the information, there was insufficient time to include a review of the plan for submittal to the Commissioners at the same time.

Staff review of this general development plan is limited to the information presented by the petitioner on February 22, 1988.

Staff analysis is of how the plan visually and functionally affects the surrounding neighborhood with the objective being to minimize negative effects on the surrounding neighborhood.

Windows of the building are proposed to be replaced and reduced with architectural panels. The quality and architectural compatability of this concept had been questioned by Commissioners in the past. However, no details are offered.

All traffic, both pedestrian and automobile, is directed to the east side of the building which will become the main entrance. This facilitates internal use of the building and keeps all automobiles on site. No off street parking would be needed. It is suggested that no parking signs be installed on the perimeter of the site to further reinforce this objective.

The design of the facade of the building facing east has not been shown. Commissioners may be interested in assurances that it is tastefully and appropriately done.

Note removal of the entrance sidewalk, placement of flagpoles and a patio area at the former entrance. Also note a 8 foot landscaping border around the parking lot.

Signage, as proposed, should be examined more closely before approval. Is it lit? What size?

The entrance to the parking lot is not typical. Staff suggests a typical 2-way drive of 24 foot width as per code, with the entrance sign at the west side behind the sidewalk.

Permitted Uses:

Use of the building and premises at 428 N. Superior Street shall be limited to business offices and professional offices where the predominant manner of conducting business is via mail or telecommunications and the direct contact with clients on premises is incidental to the normal conduct of business or is of such frequency so as not to be disruptive to the residential quality and character of the surrounding neighborhood.

NO RETAIL

Parking:

Parking can be the controlling factor with respect to density of level of activity on the site. This block, if developed to its maximum allowable residential density, would have 12 dwelling units. This translates to approximately 100 trips per day by car (8-10 trips per dwelling unit per day). Working backwards to an office building, 100 trips per day equates to an office building of 10,000 sq.ft. GLA (gross leasable area) (1,000 s.f. GLA = 10 trips per day). An office building is required to have one parking space for each 250 square feet of total area by code. A typical office is 80% gross leasable. Ten thousand (10,000) square feet GLA is 80% of a 12,500 square foot building. This equates to a minimum of 50 parking spaces. Allowing a 10% increase for market conditions, a 55 car parking lot is the maximum that should be allowed for this parcel. It is suggested that the parking area be reduced by 15 spaces for Phase I to 55 stalls.

A future building is shown. No schedule is offered as to when it would be constructed. Staff suggests that it be critically reviewed at the time of submittal with respect to impacts of Phase I on the surrounding neighborhood before it is approved.

Attachment: PC_RZ_N Superior_1988 Review (3625 : Ordinance #15-18, Rezoning Certain Property)

M E M O R A N D U M

TO: Mayor Robert P. De Groot
Members of the Common Council

FROM: Richard J. Dietz, City Attorney

RE: Recommendation of the Plan Commission
Planned Development District
Property located at 428 N. Superior Street

DATE: March 1, 1988

The Council agenda includes a recommendation from the City Plan Commission with respect to scheduling of a public hearing for the rezoning of the Irwin School site property to Planned Development District. The Plan Commission recommended that the General Development Plan be approved as submitted, subject to the insertion of a limiting condition on the permitted uses. The language of that Plan Commission recommendation has been referred to my office for review.

On the basis of my understanding of the concerns expressed at the Plan Commission, I would recommend that the Plan Commission recommendation be amended by inserting the following language in place of the language contained in the original recommendation:

> Permitted Uses: Use of the building and premises at 428 N. Superior Street shall be limited to business offices or professional offices which do not engage in either retail or wholesale sale of merchandise or goods to the general public and whose customers or clients are usually and customarily accommodated by the use of scheduled appointments so that the frequency of customer or client traffic does not become a source of disruption to the residential quality or character of the surrounding neighborhood, or, business offices or professional offices where the predominant method of conducting business is by means of mail, telecommunications, or off-site contact or consultation with customers or clients.

RJD

:ja

City of De Pere
Staff Comments

Plan Commission
May 26, 2015

Item 5: **Review the Rezoning Application for parcel ED-477 (428 N Superior St) from General Business with a Planned Development District Overlay (B2-PDD) to Single and Two Family Residence with a Planned Development District Overlay (R2-PDD). Applicant: Tadych Investment Partners.***

Description: The current site is the location of the former Irwin School which has been used as an office complex. The building has been vacant for multiple years.

Location: 428 N Superior (see map)

Zoning

Existing Zoning: B2-PDD. In 1988, the former school was rezoned to allow office space. (Please see attached memo from 1988)

Proposed Zoning: The property would maintain the PDD overlay however it would be returned back with a baseline zoning of R-2. The purpose of the Planned Development District is to promote the maximum benefit from coordinated area site planning, diversified location of structures, mixed compatible uses, provide for a safe and efficient system of pedestrian and vehicular traffic, attractive recreation and landscaped open spaces, economic design and location of public and private utilities and ensure adequate planning.

Adjacent Zoning: Entire site is surrounded by R-2.

Land Use

Current use: Office space; however building is vacant.

Use of Adjacent Property: Uses are consistent with the zoning which is R-2.

Suitability to Existing Zoning: The existing zoning was restricted to office use only.

Suitability to Proposed Zoning: Baseline zoning would match surrounding zoning.

Effects of Proposed Rezoning

Densities:	Change	**Utilities:**	Change	**Police and Fire:**	Change
Traffic:	Decrease	**Pedestrian:**	Increase	**Parking:**	Provided on site
Highway Access:	NA	**Garbage:**	Increase	**Property Value:**	Increase
Pollution:	No change	**Schools:**	Increase		

Attachment: PC_Staff_May26_Rezone (3625 : Ordinance #15-18, Rezoning Certain Property)

General Development Plan
As part of the rezoning to a PDD Overlay, the submittal also requires that a General Development Plan (GDP) be submitted and approved by the Plan Commission and Common Council.

For this project, the existing building would be removed. Ten lots would be created for single family homes. The lots would be generally 40' wide and 140' deep. The lot sizes would be narrow; however they would be compatible with the existing neighborhood which predominately has 60' lots in width.

While there are individual homes, the entire site would be governed under an Owner's Association. (Please see application memo from Tadych). The homes would be accessed from a private alley. The site is composed of approximately 24,000 sq ft of residential building, 11,500 sq ft of hard surface and 25,900 sq ft of green space.

Public Works:
1. Abandon all existing unused utility connections to the property at the main and under the observation of City personnel. Abandon the existing water service by closing the corporation and removing the water service.
2. Public utilities will be extended to the site along a private alley. Provide a 30' easement centered on the alley for the entire length for these utilities. The City will design and construct these utilities.
3. Remove the curb openings to close unused existing driveways by replacing the curb to the joint. Complete new curb cuts to comply with the City curb cut permit requirements.
4. A storm water management plan is required for this site redevelopment that will achieve 40% TSS removal. Submit calculations to show the peak post development discharge rate does not exceed the peak pre-developed discharge rate for the two-year, ten-year, and 100-year design storms. Use CN=71 to determine the peak pre-development discharge rates. Notify the City if there are site constraints for limiting the peak flow.
5. Curb cut permits are required for new driveways.

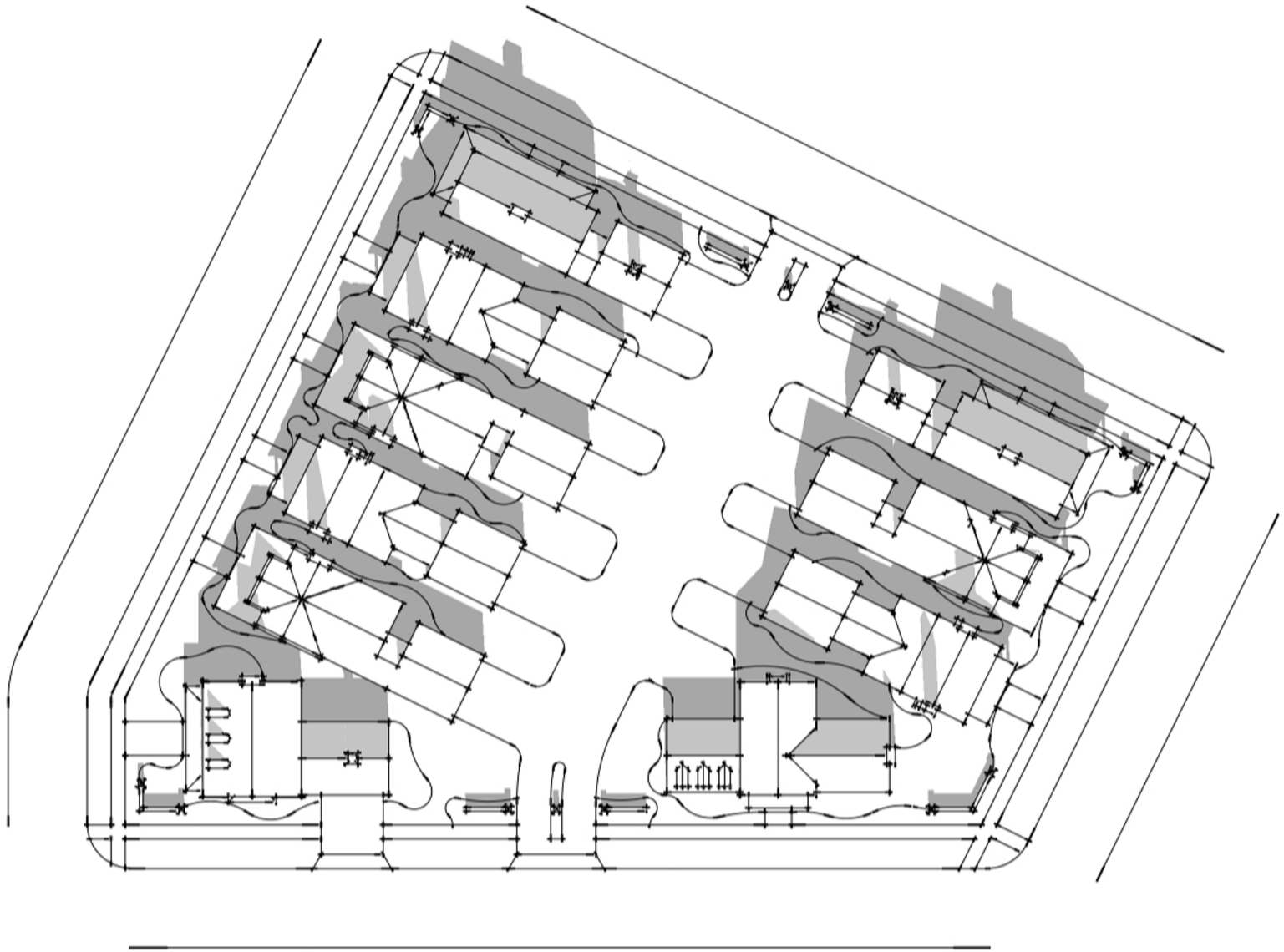
Fire:
1. No specific comments on the general development plan.

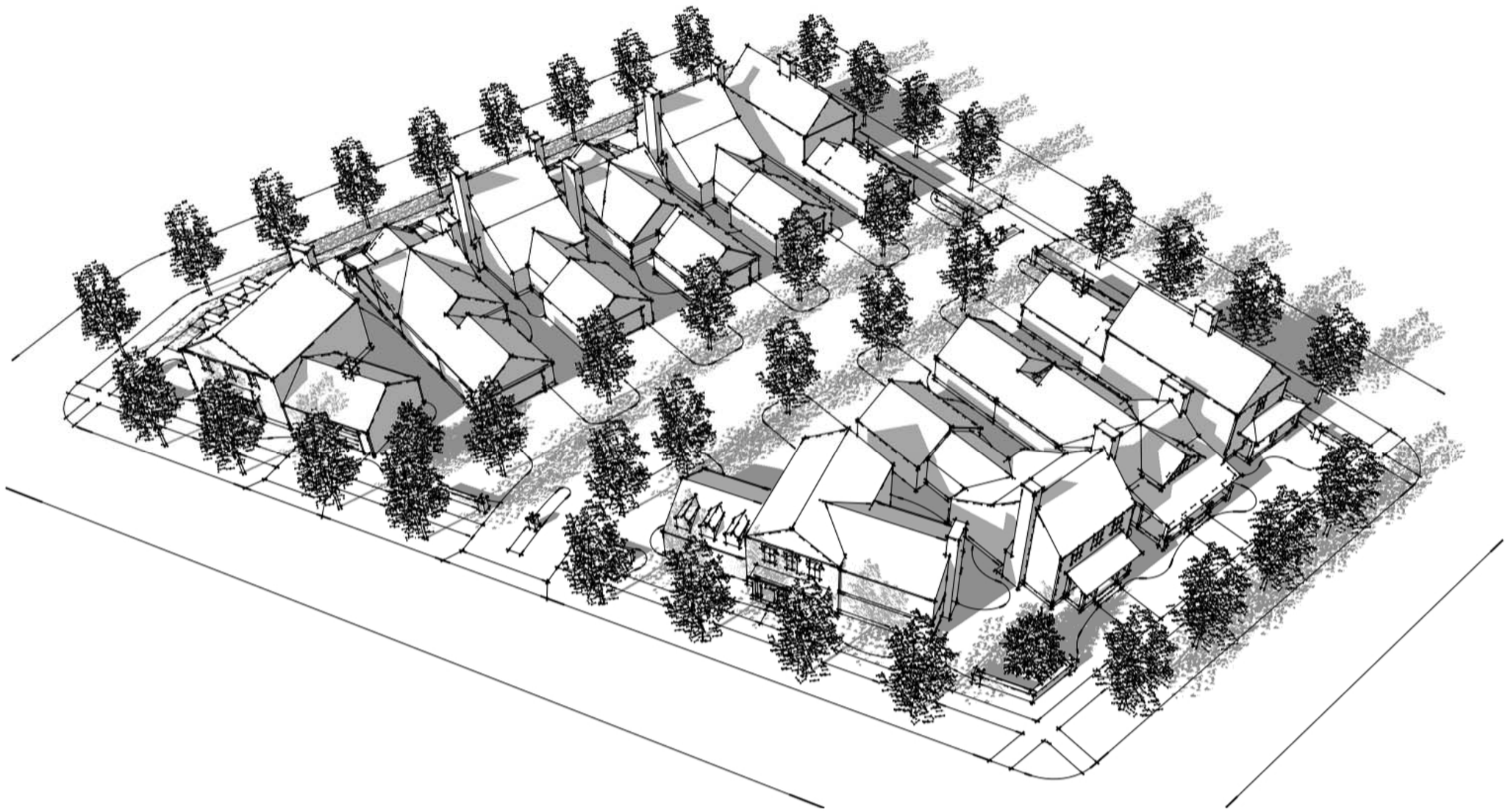
Forestry:
1. No review for general development plan.

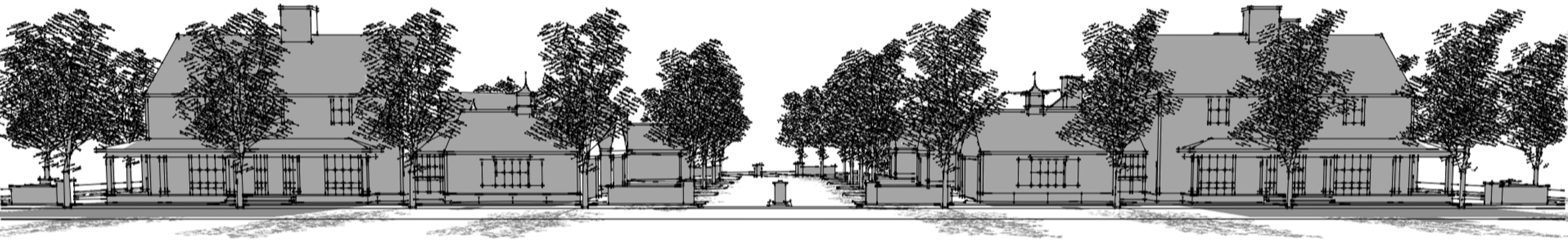
Building/Planning:
1. The Plan Commission may want to provide some input on the overall architectural design for the development. The site does not need to be historic; however some design consideration may be suggested so it is still compatible with the neighborhood.

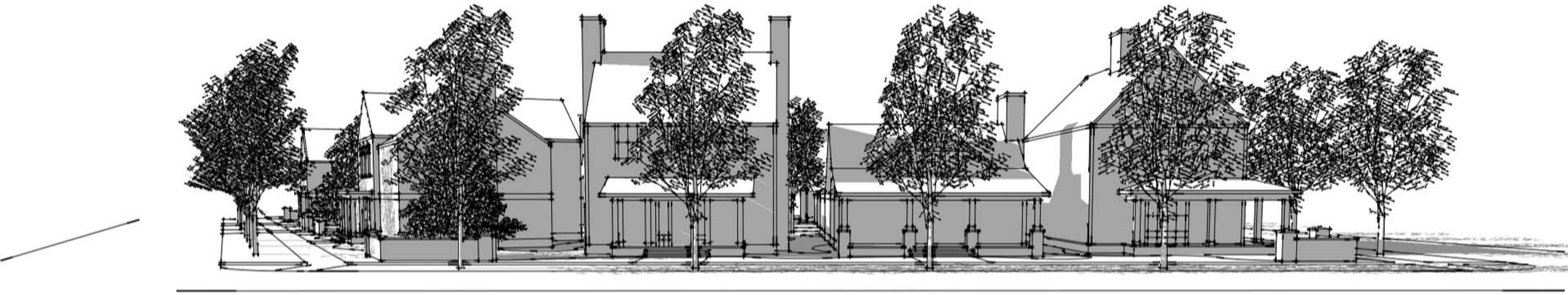
Recommendation
Staff would recommend that the rezoning and general development plan be approved and forwarded to Council. As part of the recommendation, staff would recommend that a summary be provided to the Council on the status of the existing building in why it cannot be re-used.

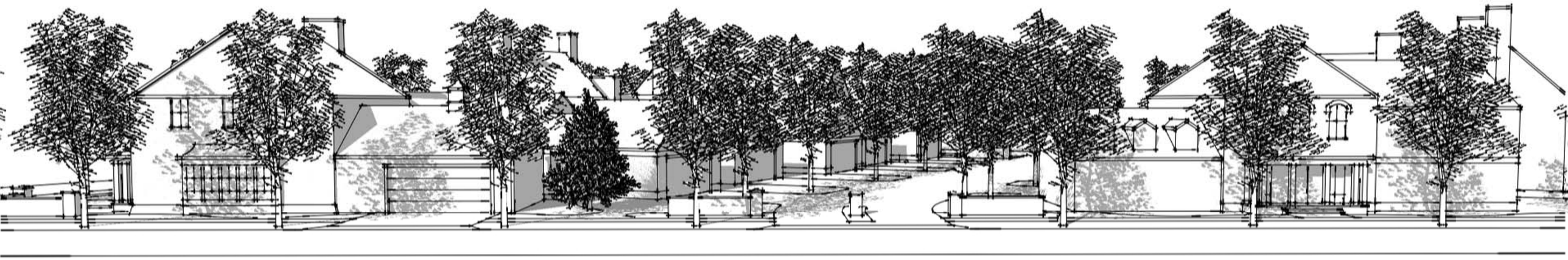
Attachment: PC_Staff_May26_Rezone (3625 : Ordinance #15-18, Rezoning Certain Property)











TADYCH
INVESTMENT PARTNERS

June 11, 2015

Mr. Ken Pabich
City of De Pere
335 S. Broadway
De Pere, WI 54115

Re: 428 N. Superior Street, De Pere, WI (the "Property")

Dear Ken:

We understand that members of Common Council are likely to make inquiry into what efforts our team has undertaken to analyze the potential re-use of the building existing on the site today. The purpose of my letter is to address such inquiry.

Shortly after placing the subject property under contract, the current owner delivered to us copies of some preliminary drawings showing 9 residential condominium units laid out inside of the existing structure on the site. For many reasons, including code compliance, life safety, accessibility, parking, function and marketability, we did not find the plans to be workable.

However, we did contemplate converting the building into 9 multi-family rental units of approximately 1,300 SF each. Our thought was to maintain the general layout of common corridors, add an elevator in the middle lobby, and proceed with a full gut of the balance of the building. A preliminary financial proforma is attached. As you will see, our preliminary underwriting indicated that the costs to convert the building are more than twice the market value of the building after the conversion. Even if we were able to obtain tax credits equal to 25% of the total project costs, the conversion still would not make financial sense. Give the magnitude of the difference, we elected to abandon further pursuit of a conversion and have focused on redeveloping the site per the General Development Plan to be considered next Tuesday.

If you have any questions regarding our preliminary analysis, I would be happy to get together with you to discuss in greater detail.

Sincerely,

Jason T. Tadych
Principal
(920) 277-4739
Jason@tip-llc.com

Attachment: Reuse-Analysis (3625 : Ordinance #15-18, Rezoning Certain Property)

Irwin School - 9 Apartments
PROJECT COST BUDGET
11-Jun-15

PARCEL SIZE (ACRES):	1.30
NO. OF UNITS	9

	COST ESTIMATE	PER UNIT	ACTUAL COST	PSF	COMMENTS/NOTES
LAND	$ 430,000	$ 47,778	$ -	$ -	Purchase Price
PERMITS & FEES					
Building Permit Fees	$ 25,000	$ 2,778	$ -	$ -	Allowance
Design Review Fees	$ -	$ -	$ -	$ -	
SAC/WAC	$ -	$ -	$ -	$ -	
Utility Fees	$ -	$ -	$ -	$ -	
Other	$ -	$ -	$ -	$ -	
SUBTOTAL - PERMITS & FEES	$ 25,000	$ 2,778	$ -	$ -	
SITE & SHELL COST					
Demolition	$ -	$ -	$ -	$ -	
Site Utilities	$ 175,000	$ 19,444	$ -	$ -	City of De Pere Estimate
Parking Garage	$ 150,000	$ 16,667	$ -	$ -	Allowance
Interior Improvements	$ 770,000	$ 85,556	$ -	$ -	$50 PSF Allowance
Signage	$ -	$ -	$ -	$ -	
Other	$ -	$ -	$ -	$ -	
SUBTOTAL - SITE & SHELL COST	$ 1,095,000	$ 121,667	$ -	$ -	
TI COST					
TI Allowance	$ -	$ -	$ -	$ -	
Other	$ -	$ -	$ -	$ -	
SUBTOTAL - TI COST	$ -	$ -	$ -	$ -	
DESIGN					
Civil Engineering & Survey	$ 15,000	$ 1,667	$ -	$ -	Allowance
Architecture & Structure	$ 100,000	$ 11,111	$ -	$ -	Allowance
Other	$ -	$ -	$ -	$ -	
SUBTOTAL - DESIGN COSTS	$ 115,000	$ 12,778	$ -	$ -	
SOFT COSTS					
Marketing/Leasing	$ 9,000	$ 1,000	$ -	$ -	
Real Estate Taxes	$ 14,000	$ 1,556	$ -	$ -	1 Year
Construction & Lease Up Interest	$ 24,436	$ 2,715	$ -	$ -	1 Year
Loan Fees	$ 2,715	$ 302	$ -	$ -	50 basis points
Closing Costs	$ 1,500	$ 167	$ -	$ -	Allowance Item
Title Insurance	$ 2,500	$ 278	$ -	$ -	Allowance Item
Appraisal	$ 3,500	$ 389	$ -	$ -	Allowance Item
Acquisition/Development Fee	$ 56,516	$ 6,280	$ -	$ -	3% of Total Project Cost
Asbestos Survey	$ 1,500	$ 167	$ -	$ -	Per Bid
Phase 1	$ 2,500	$ 278	$ -	$ -	Allowance Item
Builder's Risk Insurance	$ 1,500	$ 167	$ -	$ -	Allowance Item
Legal	$ 5,000	$ 556	$ -	$ -	
Other	$ -	$ -	$ -	$ -	
SUBTOTAL - SOFT COSTS	$ 124,667	$ 13,852	$ -	$ -	
CONTINGENCY	$ 94,193	$ 10,466	$ -	$ -	5% of Total Project Cost
TOTAL PROJECT COST	$ 1,883,860	$ 209,318	$ -	$ -	

Attachment: Reuse-Analysis (3625 : Ordinance #15-18, Rezoning Certain Property)

Irwin School - 9 Apartments
PROJECT PROFORMA
11-Jun-15

PARCEL SIZE (ACRES):	1.30
NO. OF UNITS	9

PROJECT COST SUMMARY		TOTAL	PER UNIT	COMMENTS/NOTES
Purchase Price		$ 430,000	$ 47,778	
Permits & Fees		$ 25,000	$ 2,778	
Site & Shell Construction Cost		$ 1,095,000	$ 121,667	
Tenant Improvements		$ -	$ -	
Design Costs		$ 115,000	$ 12,778	
Soft Costs		$ 124,667	$ 13,852	
Contingency		$ 94,193	$ 10,466	
Total Project Cost		**$ 1,883,860**	**$ 209,318**	

PROJECT CASH FLOW	NO.	RENT /MO	TOTAL	PER UNIT	COMMENTS/NOTES
Residential Units	9	$ 1,000.00	$ 108,000	$ 12,000	
			$ -	$ -	
			$ -	$ -	
			$ -	$ -	
			$ -	$ -	
			$ -	$ -	
			$ -	$ -	
Total Rental Income			**$ 108,000**	**$ 12,000**	
Expense Reimbursements			$ -	$ -	
Other Income			$ -	$ -	
Total Gross Income			$ 108,000	$ 12,000	
Vacancy & Collection	5.00%		$ (5,400)	$ (600)	
Effective Gross Income			$ 102,600	$ 11,400	
Operating Expenses					
Labor				$ -	
Adminstrative			$ (1,500)	$ (167)	
Misc.			$ (1,500)	$ (167)	
Maintenance			$ (4,500)	$ (500)	
Utilities			$ (2,500)	$ (278)	House Meters Only
Property Taxes			$ (18,000)	$ (2,000)	
Property Ins.			$ (1,800)	$ (200)	
Management Fee			$ (5,130)	$ (570)	Assumes 5% of Gross Rents
Operating Expenses	32.34%		$ (34,930)	$ (3,881)	
Net Operating Income			**$ 67,670**	**$ 7,519**	
Debt Service Bank Loan			$ (41,226)	$ (4,581)	
Debt Service City Loan					
Reserves			$ (2,700)	$ (300)	
Net Cash Flow			**$ 23,744**	**$ 2,638**	
Investor Share of Cash Flow	75.00%		**$ 17,808**		
Developer Share of Cash Flow	25.00%		**$ 5,936**		

RETURN ON COST	**3.59%**
RETURN ON EQUITY	**2.73%**
CASH ON CASH RETURN TO INVESTOR	**2.05%**

PROJECT CAPITALIZATION			TOTAL	PER UNIT	COMMENTS/NOTES
Appraisal Value if Cap Rate =	8.00%		$ 845,875	$ 93,986	
Construction Loan					
Maximum LTC	80.00%	$ 1,507,088			
Maximum LTV	75.00%	$ 634,406			
Interest Rate	4.50%				
Amortization	20				
Maximum Bank Loan Amount			**$ 634,406**	**$ 70,490**	
Tax Credits			**$ 470,965**	**$ 52,329**	
Equity Required			**$ 778,489**	**$ 86,499**	
Debt Service Coverage	1.64				
LTC	33.68%				

Attachment: Reuse-Analysis (3625 : Ordinance #15-18, Rezoning Certain Property)

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**July 7, 2015**
DEPARTMENT:	**City Attorney**
FROM:	**Judith Schmidt-Lehman**
SUBJECT:	**Ordinance #15-21, Amending §106-6 De Pere Municipal Code Regarding Authority to Issue Revocable Occupancy Permits.**

ATTACHMENTS:

- Ord15-21 (DOCX)
- Amending §106-6 Memo (PDF)

ORDINANCE #15-21

AMENDING §106-6 DE PERE MUNICIPAL CODE REGARDING
AUTHORITY TO ISSUE REVOCABLE OCCUPANCY PERMITS

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN AS FOLLOWS:

Section 1. The first sentence of§106-6(b)(1)A. is hereby repealed and replaced with the following sentence:

> Request for a revocable occupancy permit shall be in writing and made to the Director of Planning and Economic Development, or in the Director's absence the City Administrator/Assistant City Administrator (Director).

Section 2. The first sentence of §106-6(c)(1)A. is hereby repealed and replaced with the following sentence:

> Request for a revocable occupancy permit shall be in writing and made to the Director of Parks, Recreation & Forestry, or in the Director's absence, to the City Administrator/Assistant City Administrator (Park Director).

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. This ordinance shall take effect upon its passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of July, 2015.

APPROVED:

_____
Michael J. Walsh, Mayor

ATTEST:

_____
Shana L. Defnet, Clerk-Treasurer

Ayes:_____
Nays:_____
Publication Date: _____
Effective Date: _____

Attachment: Ord15-21 (3648 : Ordinance #15-21, Amending ?106-6 DPMC)

CITY OF DE PERE MEMO

To: Michael J. Walsh, Mayor
Members of the Common Council
From: Judith Schmidt-Lehman, City Attorney
RE: Amendments to §106-6 DPMC Regarding Authorization to Issue Revocable Occupancy Permits
Date: June 26, 2015

As you are aware, the City will soon have a vacancy in the position of Director of Planning & Economic Development. In planning for work flow during the period of vacancy, a shortcoming of the recent revisions to the Licensing and Permitting Ordinance was discovered; delegation of authority for revocable occupancy permits was given to the Planning and Park Directors, however without providing a contingency delegation in their absence.

The attached ordinance amendment adds language to the current ordinance to allow the City Administrator and the Assistant City Administrator to issue the permits in the absence of either the Planning or the Park Director.

If you have any questions or concerns regarding this ordinance amendment, please feel free to call me at 339-4042.

JSL:jld
Attachment
c: Lawrence Delo, City Administrator
H:\jdupont\Memos\2015\Mayor & CC-ROP authority- 6-26-15-148-006-14.docx

Attachment: Amending ?106-6 Memo (3648 : Ordinance #15-21, Amending ?106-6 DPMC)

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**July 7, 2015**
DEPARTMENT:	**City Attorney**
FROM:	**Judith Schmidt-Lehman**
SUBJECT:	**Resolution #15-25, Regarding the Vacation of a Portion of a Public Thoroughfare (Northerly 1,708 square feet of George Street adjacent to ED-844) (referred back to staff at April 21, 2015 Common Council meeting).**

ATTACHMENTS:

- Reso15-25 (DOCX)
- George St Vacation Memo (PDF)
- CTH G DOT Transfer (PDF)
- Exhibit A - George St Vacation (PDF)

RESOLUTION #15-25

REGARDING THE VACATION OF A PORTION OF A PUBLIC THOROUGHFARE
(Northerly 1,708 square feet of George Street adjacent to ED-844)

WHEREAS, the Common Council of the City of De Pere has initiated the vacation and discontinuance of a portion of public thoroughfare in accordance with the requirements of Wis. Stats. §66.1003(4)(a); and

WHEREAS, the public interest may require the vacation of said right-of-way; and

WHEREAS, the Plan Commission has reviewed and recommended approval of such vacation and discontinuance, with a public hearing on said vacation to be held in accordance with Wis. Stats. §66.1003(4)(b), on April 21, 2015, at 7:35 p.m.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The following described northerly 1,708 square feet of George Street right-of-way adjacent to ED-844, East Side of Fox River, City of De Pere, Brown County, Wisconsin more fully described as follows:

> Commencing at the Southwest corner of Lot 7, Block 20, said Plat of De Pere;
> thence S00°35'30W, 398.51 feet on the east right of way of Broadway Street to the existing north right of way of George Street, the POINT OF BEGINNING;
> thence S61°34'54"E, 13.01 feet on said north right of way;
> thence S89°24'17"E, 102.61 feet on said north right of way;
> thence S00°37'27"W, 16.30 feet; thence N89°24'17"W, 86.19 feet;
> thence N69°00'00"W, 22.33 feet; thence N25°00'00"W, 16.17 feet to the POINT OF BEGINNING.
>
> Said parcel contains .04 acres of land more or less.

be and the same is hereby wholly vacated and discontinued as a public thoroughfare. All utility easements are retained. Said public right-of-way to be vacated is set forth on the scale map attached hereto and incorporated by reference herein as Exhibit A.

Attachment: Reso15-25 (3641 : Resolution #15-25, Regarding George St Vacation)

Section 2. The City Clerk-Treasurer is hereby authorized and directed to file and record this resolution, with the map attached, in the Office of the Register of Deeds for Brown County and to amend the Official Map of the City in conformity with this resolution.

Introduced to the Common Council of the City of De Pere at its regular meeting held on the 3rd day of March, 2015.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of July, 2015.

APPROVED:

_____
Michael J. Walsh, Mayor

ATTEST:

_____
Shana L. Defnet, Clerk-Treasurer

Ayes:_____

Nays:_____

Attachment: Reso15-25 (3641 : Resolution #15-25, Regarding George St Vacation)

CITY OF DE PERE MEMO

To: Michael J. Walsh, Mayor
Members of the Common Council
From: Judith Schmidt-Lehman, City Attorney
RE: Resolution #15-25, Vacating a Portion of George Street
Date: June 25, 2015

As you will recall, the public hearing on this Resolution was held on April 21, 2015; however the Resolution was referred back to staff to determine the ownership status of the right of way to be vacated. It has been determined that jurisdiction of this segment of former CTH G (from Broadway Street to Wisconsin Street) was transferred to the City from the County in 2008. Attached is the approval of the jurisdictional transfer from the Wisconsin Department of Transportation.

Approval of the right of way vacation is recommended in furtherance of redevelopment of this parcel.

JSL:jld
Attachment
c: Lawrence Delo, City Administrator
Kenneth Pabich, Director of Planning & Economic Development
H:\jdupont\Memos\2015\Mayor & CC-street vacation- 6-25-15-168-001-15.docx

Attachment: George St Vacation Memo (3641 : Resolution #15-25, Regarding George St Vacation)

Division of Transportation
System Development
Northeast Regional Office
944 Vanderperren Way
PO Box 28080
Green Bay, WI 54324-0080

Jim Doyle, Governor
Frank J. Busalacchi, Secretary
Internet web site: www.dot.wisconsin.gov

Telephone: (920)492-5623
Facsimile (FAX): (920)492-5640
E-mail: greenbay.dtd@dot.state.wi.us

October 23, 2008

Scott Thoresen, PE.
Director of Public Works
925 South Sixth Street
De Pere, WI 54115

Brian Lamers
Brown County Highway Commissioner
2198 Glendale Avenue
Green Bay, WI 54303

RE: NOTICE OF A CHANGE TO THE LOCAL ROAD AND COUNTY HIGHWAY SYSTEM IN THE CITY OF DE PERE RESULTING FROM THE NEW CLAUDE ALLOUEZ BRIDGE.

Scott and Brian,

We are sending this letter to document a change in the City of De Pere and Brown County Highway road system.

Because of the relocation and reconstruction of the Claude Allouez Bridge, CTH "G" has been relocated slightly and described as follows:

Commencing at the intersection of CTH "G" (also known locally as George Street) and South Wisconsin Street CTH "G" turns south on South Wisconsin Street for approximately 300 feet before curving to the west for approximately 360 feet to a point on the east leg of a roundabout located at the east end of the new Claude Allouez Bridge and the terminal point of CTH "G".

CTH "G" will gain approximately 335 feet because of this relocation.

The original section of CTH "G" between South Wisconsin Street and Broadway Street will become a one way local street and continued to be known as George Street. This section of George Street will be approximately 325 feet long.

South Wisconsin Street will be reduced by approximately 400 feet because of the CTH "G" relocation. Wisconsin Street will connect to CTH "G" at George Street but there will be no connection to South Wisconsin Street from the relocated CTH "G".

Charles Street will be obliterated between South Wisconsin Street and South Broadway Street resulting in approximately a 325-foot reduction in mileage.

All mileage figures will be verified in the fall of 2008 during local road certification.

Please contact me with any questions at (920) 492-7712.

Sincerely,

Chris Culotta
Transportation Planner

Cc: Chuck Lamine, Brown County Planning Director
Linda Skaleski, WisDOT NE Region
Kelly Schieldt, WisDOT Local Roads

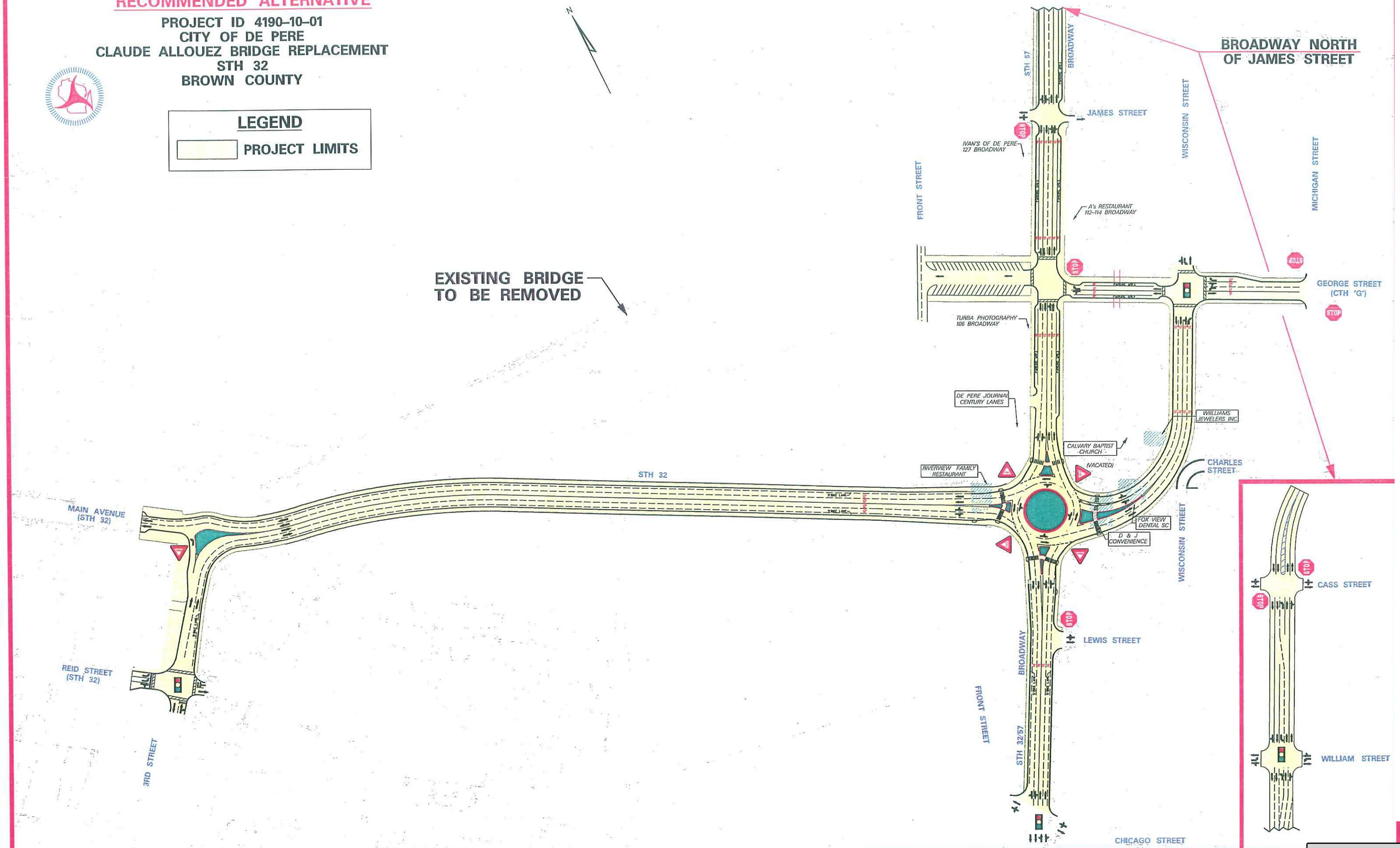
AUGUST 25, 2004

RECOMMENDED ALTERNATIVE

PROJECT ID 4190-10-01
CITY OF DE PERE
CLAUDE ALLOUEZ BRIDGE REPLACEMENT
STH 32
BROWN COUNTY

LEGEND

PROJECT LIMITS



Attachment: CTH G DOT Transfer (3641 : Resolution #15-25, Regarding George St Vacation)

PLAT OF SURVEY

PART OF GEORGE STREET, BEING A PART LOT 7. BLOCK 19, PLAT OF DE PERE, EAST SIDE FOX RIVER, CITY OF DE PERE, BROWN COUNTY, WISCONSIN.

LEGEND

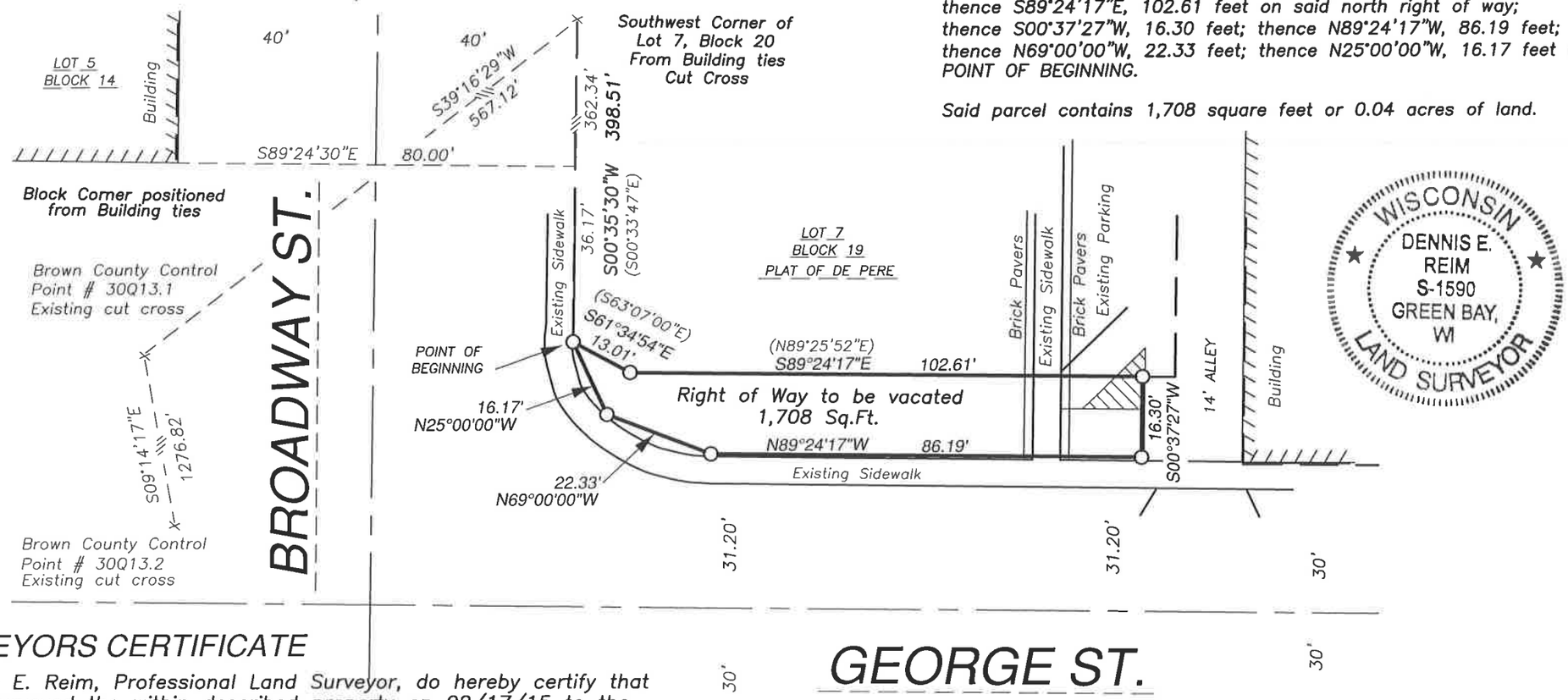
○ Set 1" x 18" Iron Pipe weighing 1.13 lbs./lin. ft.

( ) Recorded Bearing

SCALE: 1"=30'

0' 15' 30' 60'

Bearings are referenced to Brown County coordinates. The east right of way of Broadway St. being S00°35'30"W.



LEGAL DESCRIPTION

Part of George Street, being a part of Lot 7, Block 19, Plat of De Pere, East Side Fox River, City of De Pere, Brown County, Wisconsi described as follows:
Commencing at the Southwest corner of Lot 7, Block 20, said Plat of De Pere;
thence S00°35'30W, 398.51 feet on the east right of way of Broadway Street to the existing north right of way of George Street, the POINT OF BEGINNING;
thence S61°34'54"E, 13.01 feet on said north right of way;
thence S89°24'17"E, 102.61 feet on said north right of way;
thence S00°37'27"W, 16.30 feet; thence N89°24'17"W, 86.19 feet;
thence N69°00'00"W, 22.33 feet; thence N25°00'00"W, 16.17 feet to th POINT OF BEGINNING.

Said parcel contains 1,708 square feet or 0.04 acres of land.

WISCONSIN
DENNIS E. REIM
S-1590
GREEN BAY, WI
LAND SURVEYOR

SURVEYORS CERTIFICATE

I, Dennis E. Reim, Professional Land Surveyor, do hereby certify that I have surveyed the within described property on 02/17/15 to the best of my knowledge and belief and the within map is a true representation thereof.

Date: 02/20/2015

Dennis E. Reim, PLS #1590

ROBERT E. LEE & ASSOCIATES, INC
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
1250 CENTENNIAL CENTRE BOULEVARD
HOBART, WI 54155
INTERNET: WWW.RELEEINC.COM
PHONE:(920) 662-964
FAX:(920) 662-9141

File name: R:\0404400\0404400RW

SHEET 1 OF 1

Attachment: Exhibit A - George St Vacation (3641 : Resolution #15-25, Regarding George St Vacation)

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**July 7, 2015**
DEPARTMENT:	**Planning**
FROM:	**Sarah Wallace**
SUBJECT:	**Resolution #15-73, Authorizing Agreement for Design Services Between the City of De Pere and DLZ National, Inc. (Roundabout Study and Concept Design - Main & Lawrence).**

ATTACHMENTS:

- Reso15-73 (DOCX)
- DLZ National (roundabout design) 6-15-189-001-11 (PDF)
- Exhibit 1 - DLZ (PDF)
- PC_Staff_June22_DLZ (PDF)

RESOLUTION #15-73

AUTHORIZING AGREEMENT FOR DESIGN SERVICES BETWEEN THE
CITY OF DE PERE AND DLZ NATIONAL, INC.
(Roundabout Study and Concept Design – Main & Lawrence)

WHEREAS, the City requires roundabout study and concept design services for the intersection at Main Avenue and Lawrence Drive; and

WHEREAS, DLZ National, Inc. has available and offers to provide personnel and equipment necessary to accomplish such design work within the required time; and

WHEREAS, the Plan Commission has reviewed this matter and recommends its approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and Clerk-Treasurer are authorized and directed to execute the Agreement for Design Services Between the City of De Pere and DLZ National, Inc., as is attached hereto.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of July, 2015.

APPROVED:

_____
Michael J. Walsh, Mayor

ATTEST:

_____
Shana L. Defnet, Clerk-Treasurer

Ayes:_____
Nays:_____

Attachment: Reso15-73 (3629 : Resolution #15-73, Authorizing Agreement with DLZ)

AGREEMENT FOR DESIGN SERVICES BETWEEN THE CITY OF DE PERE AND DLZ NATIONAL, INC. (Roundabout Study and Concept Design – Main & Lawrence)

THIS AGREEMENT made and entered into this _____ day of _____, 2015, by and between the City of De Pere, Wisconsin, ("City"), and DLZ National, Inc., a foreign corporation authorized to do business in Wisconsin ("Consultant").

WITNESSETH

WHEREAS, the City requires roundabout study and concept design services for the intersection at Main Avenue and Lawrence Drive; and

WHEREAS, the Consultant has available and offers to provide personnel and equipment necessary to accomplish such design work within the required time.

NOW THEREFORE, City and Consultant agree as follows:

I. DESCRIPTION OF PROJECT

The project is as described in the Consultant's Proposal dated June 17, 2015 (Exhibit 1), attached hereto and incorporated by reference. If a conflict exists between Exhibit 1 and the terms of this Agreement, the terms of this Agreement shall prevail. If, during the course of performing the work, City and Consultant agree that it is necessary to make changes in the project as described in the exhibit, such changes will be incorporated into this Agreement only by written amendment, signed by the parties.

II. SCOPE OF DESIGN SERVICES

Consultant agrees to perform those services described in Exhibit 1. Any change to the scope of services as identified therein shall be defined in writing and authorized by both parties prior to performing such work. Such writing shall include the scope of work to be done, schedule for commencing and completing the work and the basis for compensation for such work.

III. AUTHORIZATION, PROGRESS, AND COMPLETION

In signing this Agreement, the City grants the Consultant specific authorization to proceed with the work described herein.

For special services, the authorization by the City shall be in writing and shall include the definition of the work to be done, the schedule for commencing and completing the work, and the basis for compensation for the work, all as agreed upon by the City and the Consultant.

Attachment: DLZ National (roundabout design) 6-15-189-001-11 (3629 : Resolution #15-73, Authorizing Agreement with DLZ)

IV. OWNERSHIP AND FORM OF DOCUMENTS

All documents created, maintained or received during the course of this Agreement, including those in electronic form, shall be deemed the property of City and Consultant shall not be considered the owner of any such document nor shall the Consultant retain any common law, statutory, or other right therein, including copyright, patent, or trademark. To that end, Consultant agrees to and hereby does assign and transfer to City all rights, title, and other interests in such drawings, specifications, or other documents, which rights shall including copyright, trademark, or patent rights therein, unless City fails to pay Consultant for such drawings specifications and other documents, in which case the ownership and all rights shall revert to the Consultant.

City hereby grants Consultant a non-exclusive license to use the documents created pursuant to this Agreement, including any standard details used herein.

Consultant acknowledges that, as the Consultant to City, a Wisconsin municipality, Wis. Stats. §19.36(3) applies to it and records produced by it pursuant to this contract are subject to the public records law to the extent they would otherwise be if maintained by the City. Consultant agrees that, within 10 business days of a written request of City, it shall forward to City any such contract or records maintained by Consultant as are requested by City. Such records shall be in the format requested by City provided that such records are kept and maintained in that format. City shall reimburse Consultant for its reasonable costs incurred in complying with this paragraph.

Consultant further agrees to indemnify the City from all costs City incurs should Consultant fail to comply with these requirements.

V. CONFIDENTIAILITY OF INFORMATION

Consultant understands that, during the course of work under this contract, Consultant may become privy to confidential information of City. Consultant shall maintain the confidentiality of all information specifically designated confidential by City unless withholding such information would violate the law, create a significant harm to the public, or risk of significant harm to the public.

VI. TIME FOR COMPLETION

The parties hereto agree that time is of the essence in completion of the project and that Consultant's work hereunder should be completed as per schedule shown in Exhibit 1. Should Consultant encounter any circumstances, which, in the Consultant's opinion, will delay their response time, Consultant shall so inform the City as soon as the delay in response time is known.

Attachment: DLZ National (roundabout design) 6-15-189-001-11 (3629 : Resolution #15-73, Authorizing Agreement with DLZ)

VII. COMPENSATION

The City agrees to pay, and the Consultant agrees to accept, compensation as identified in Exhibit 1, namely payment in a lump sum at the conclusion of the project. Payment to the Consultant is due upon receipt of invoice by the City. If payment is not made within 30 days, interest on the unpaid balance will accrue beginning with the 31st day at the rate of 1.0 percent per month or the maximum interest rate permitted by law, whichever is less. Such interest will become due and payable at the time said overdue payment is made

VIII. RESPONSIBILITY OF CONSULTANT

The Consultant is employed to render a professional service only, and any payments made to the Consultant are compensation solely for such services rendered and recommendations made in carrying out the work. The Consultant shall follow the practice of its profession to make findings, opinions, factual presentations, and professional advice and recommendations.

IX. NON-DISCRIMINATION

The Consultant agrees that, in performing under this Agreement with the City, it will not discriminate against any employee, applicant for employment or any other person or member of the public on the basis of age, race, creed, color, disability, marital status, sex, national origin, ancestry, arrest record, conviction record, military service, use or non-use of lawful products off the employer's premises during nonworking hours, declining to attend a meeting or to participate in any communication about religious matters or political matters, or any other basis provided under Wis. Stats. §111.321.

X. INSURANCE

A. The Consultant shall maintain during the life of the Agreement, the following minimum public liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work under the Agreement as stated below:

1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability and broad form property damage liability. The combined single limit for bodily injury and property damage shall not be less than $1,000,000; with additional umbrella liability insurance coverage to a total of not less than $2,000,000.

2. Automobile bodily injury and property damage liability insurance covering owned, nonowned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than $600,000.

3. Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.

Attachment: DLZ National (roundabout design) 6-15-189-001-11 (3629 : Resolution #15-73, Authorizing Agreement with DLZ)

4. Professional liability insurance covering damages resulting from errors and omissions of the Consultant. The limit of liability shall be $1,000,000 or the total consultant's fee on the project, whichever is greater.

B. Proof of Insurance. The Consultant shall furnish the City with a Certificate of Insurance and endorsement countersigned by a Wisconsin Resident Agent or Authorized Representative of the insurer indicating that the Consultant meets the insurance requirements identified above. The Certificate of Insurance shall include a provision prohibiting cancellation of said policies except upon 30 days' prior written notice to the City and shall name the City as an additional insured under Consultant's general and professional liability policies for the specific contract or project covered. A copy of the Certificate of Insurance and endorsement shall be delivered to the City prior to execution of the agreement for final approval.

XI. ALLOCATION OF RISKS

To the fullest extent permitted by law, the Consultant shall indemnify and hold harmless the City, City's officers, directors, partners, and employees from and against any and all costs, losses, and damages (including, but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused by the negligent acts or omissions of Consultant or Consultant's officers, directors, partners, employees, and Consultant's Consultants in the performance and furnishing of Consultant's services under this Agreement.

To the fullest extent permitted by law, Consultant's total liability to City and anyone claiming by, through, or under City for any cost, loss or damages caused in part by the negligence of Consultant or Consultant's subcontractor and in part by the negligence of City or any other negligent entity or individual, shall not exceed the percentage share that Consultant's or Consultant's subcontractor negligence bears to the total negligence of City, Consultant and all other negligent entities and individuals.

XII. SUBCONTRACTS

The Consultant shall obtain the written consent of the City prior to subcontracting any portion of the work to be performed under this project. The Consultant shall be responsible to the City for the actions of person and firms performing subcontract work.

XIII. ASSIGNMENT

This Agreement is binding on the heirs, successors, and assigns of the parties hereto. This Agreement is not to be assigned by either the City or Consultant without the prior written consent of the other.

Attachment: DLZ National (roundabout design) 6-15-189-001-11 (3629 : Resolution #15-73, Authorizing Agreement with DLZ)

XIV. INTEGRATION

This Agreement represents the entire understanding of the City and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both parties.

XV. JURISDICTION

This Agreement shall be administered and interpreted under the laws of the State of Wisconsin. Jurisdiction of litigation arising from this Agreement shall be in that state. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

XVI. SUSPENSION OF WORK

The City may suspend, in writing, all or a portion of the work under this Agreement in the event unforeseen circumstances beyond the control of the City make normal progress in the performance of the work impossible. The Consultant may request that the work be suspended by notifying the City, in writing, of circumstances which are interfering with normal progress of the work. The time for completion of the work shall be extended by the number of days the work is suspended. In the event that the period of suspension exceeds 90 days, the terms of this Agreement are subject to renegotiation and both parties are granted the option to terminate work on the suspended portion of the project in accordance with Article XVII.

XVII. TERMINATION OF WORK

The City may terminate all or a portion of the work covered by this Agreement for its convenience. Either the City or the Consultant may terminate work in the event the other party fails to perform in accordance with the provisions of this Agreement. Termination of this Agreement is accomplished by 15 days prior written notice from the party initiating termination to the other. Notice of termination shall be delivered by certified mail with receipt for delivery returned to the sender.

In the event of termination, the Consultant shall perform such additional work as is necessary for the orderly filing of documents and closing of the project. The additional time for filing and closing shall not exceed 10 percent of the total time expended on the completed portion of the project prior to the effective date of termination.

The Consultant shall be compensated for the completed portion of the work on the basis of work actually performed prior to the effective date of termination plus the work required for filing and closing.

Attachment: DLZ National (roundabout design) 6-15-189-001-11 (3629 : Resolution #15-73, Authorizing Agreement with DLZ)

XVIII. MEDIATION

All claims, disputes and other matters in questions between the parties of this Agreement arising out of or relating to this Agreement or breach thereof, which are not disposed of by mutual agreement of the parties, shall be subject to mediation as a condition precedent to the institution of legal proceedings by either party. If such claim, dispute or other matter involves a lien arising out of the Consultant's services, the Consultant may proceed in accordance with applicable law to comply with lien notice and filing deadlines prior to resolution of the matter by mediation.

The City and Consultant shall attempt to resolve claims, disputes and other matters in question between them by mediation. A request for mediation shall be filed in writing with the other party to this Agreement. The request may be made concurrently with the filing of a civil action, but mediation shall proceed in advance of legal proceedings.

The parties shall share the mediator's and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

XIX. NOTICES

Any notification required or needed under the contract shall be sent via First Class Mail to:

If to City:

City of De Pere
Attention: City Clerk-Treasurer
335 South Broadway Street
De Pere, WI 54115

With a copy to:

City of De Pere
Attention: Director of Planning
335 South Broadway Street
De Pere, WI 54115

If to Consultant:

DLZ National, Inc.
Attention: Manoj Sethi
2810 Crossroads Dr, Suite 4000
Madison, WI 53718

Attachment: DLZ National (roundabout design) 6-15-189-001-11 (3629 : Resolution #15-73, Authorizing Agreement with DLZ)

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

DLZ NATIONAL, INC.
By:

_____
Print Name: _____
Title: _____

_____
Print Name: _____
Title: _____

CITY OF DE PERE
By:

_____
Michael J. Walsh, Mayor

_____
Shana L. Defnet, Clerk-Treasurer

DLZ National (roundabout design) 6-15-189-001-11

Attachment: DLZ National (roundabout design) 6-15-189-001-11 (3629 : Resolution #15-73, Authorizing Agreement with DLZ)

DLZ
ARCHITECTURE • ENGINEERING • PLANNING
SURVEYING • CONSTRUCTION SERVICES

INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

June 17, 2015

Mr. Ken Pabich, Planning & Economic Development Director
City of De Pere
335 S. Broadway
De Pere, Wisconsin 54115

RE: Study and Concept Design for Roundabout at Main Avenue/Lawrence Drive Intersection

Dear Mr. Pabich:

DLZ National, Inc. appreciates the opportunity to provide this proposal to the City of De Pere (City) for roundabout study and concept design services at the intersection of Main Avenue and Lawrence Drive.

Our proposal is broken into four main sections Scope of Work, Schedule, Proposed Fee, and Approval of Proposal.

Scope of Work

Based on coordination with you and staff from the Wisconsin Department of Transportation (WisDOT), it is our understanding that our work scope should include specific tasks as outlined in the WisDOT Facilities Development Manual (FDM), which are noted below. Please note that we are not planning to undertake any of the tasks identified in section 11-25-3 of the FDM (these are the "Program Level Scoping" tasks). The intent of our proposed work scope is to perform baseline traffic operational analysis and concept level design work to determine roundabout feasibility. It is not intended to address all of WisDOT's requirements for a Stage 1 design submittal.

Task 1: Perform Traffic Counts

DLZ staff will obtain AM and PM peak hour turning movement counts for the intersections of Main Avenue/Lawrence Drive, Main Avenue/USH 41 northbound ramps, and Main Avenue/10th Street. We anticipate taking up to six total hours of counts at each location. Truck percentages will also be determined based upon these counts. Pedestrian volumes will be counted in addition to automobile volumes. We do not intend to perform Average Daily Traffic (ADT) counts.

Task 2: Traffic Operational Analysis

It is our understanding that the traffic analysis will be undertaken for three intersections: Main Avenue/Lawrence Drive, Main Avenue/USH 41 northbound ramps, and Main Avenue/10th Street.

Using the new traffic counts obtained in Task 1, future traffic growth rates from WisDOT, and expected peak hour traffic volumes provided by the City for the new north leg with extended Lawrence Drive, we will develop an updated year 2035 or year 2040 traffic forecast. Whether year 2035 or year 2040 is used as the design year will be as directed by the City and WisDOT. As a part of the update, we will make reasonable assumptions about the distribution of pass-by trips and origins/destinations of the new trips. The resulting traffic information will be depicted on the standard WisDOT Traffic Flow Worksheet. This information will be sent to the City and WisDOT for approval.

Once the traffic volumes and forecast are approved, we will perform the traffic analysis consistent with WisDOT

FDM section 11-26-20, utilizing Highway Capacity Software (HCS) and/or SIDRA software. Due to the close proximity of the existing roundabout at Main Avenue/USH 41 northbound ramps and the proposed roundabout at Main Avenue/Lawrence Drive, we anticipate that detailed supplemental analysis will be needed for various lane utilization scenarios using SIDRA software. We do not plan to perform any microsimulation traffic model work using PARAMICS or similar software.

For the existing traffic signal controlled intersection at Main Avenue/10th Street, we will perform an evaluation of queues and delays using the updated traffic volumes. The focus here will be upon lane utilization, queue lengths, and the traffic operations/interaction between the two roundabouts. It is our understanding that the City or WisDOT will provide an existing SYNCHRO or HCS model for this intersection, which includes existing signal timing.

The results of our traffic analysis will be presented in a short memo that also includes lane assignment sketches. This memo will be sent to the City and WisDOT for review and approval. Based on review comments, we will update the traffic analysis and memo, and the final version will be submitted. We are assuming one round of review comments will need to be addressed.

Task 3: Concept Design Drawing

Using aerial photo base mapping and design criteria provided by the City and WisDOT and the results of the traffic analysis from Task 2, we will prepare one concept design drawing for the Main Avenue/Lawrence Drive intersection and prepare the FDM 11-26 Attachment 5.1, Roundabout Critical Design Parameters Document. The starting point for this design is "Concept D" which was previously provided to the City and WisDOT in May of 2015. Based on the previous analyses we have completed, it is anticipated that all four of the roundabout entries will require two lanes. Further, we anticipate that the drawing will be for a "Case 1" design for trucks. It is our understanding that this design will not need to accommodate oversize/overweight (OSOW) trucks. Further, it is our understanding that topographical survey files are not currently available for portions of the project area.

A highly developed design that shows face of curb locations, crosswalks, splitter islands, shared-use path, bike ramps, and a truck apron with appropriate widths will be developed to meet the Stage 1 Roundabout Design Process Requirements. In addition, an exhibit showing truck paths and all fast paths (R1-R5) with speed calculations will be provided. All fast path and design vehicle analyses will be reflected in the concept design. The drawing will identify all driveways to be removed and roadways to be relocated, sidewalk locations, pedestrian crossings, potential right-of-way needs, conceptual pavement markings, and truck aprons.

The drawing will be revised one total time based on joint review/comments from the City and WisDOT.

As a part of this task, will we summarize the existing and proposed distance between the US-41 NB off ramp interchange and the Lawrence Drive intersection. We will also summarize the modifications required to the splitter island between the US-41 NB off ramp roundabout and the proposed Lawrence Drive roundabout and how it affects the safety and operations of the US-41 NB off ramp roundabout (i.e. WB entry, EB exit).

We are not anticipating any analysis/deliverables related to the following items: crash analysis; vertical profiles/analysis (including slope stake lines); drainage design; construction cost estimates; typical sections or cross-sections; signing; maintenance of traffic; lighting; landscaping; plan sheets; critical design parameters table; sight distance calculations/drawings; utilities; Intersection Control Evaluation (ICE); OSOW assessment;

Attachment: Exhibit 1 - DLZ (3629 : Resolution #15-73, Authorizing Agreement with DLZ)

design of Case 2 or Case 3 roundabout geometry; technical memo or report other than the traffic memo noted in Task 2; design work related to the park and ride lot; public meetings; or detail grades.

Task 4: Meetings

DLZ staff will attend one meeting in person with staff from the City and WisDOT. We anticipate that additional coordination will occur via teleconference and email.

Schedule

We are proposing the following timelines for key project milestones.

Milestone	Expected Completion
Perform traffic counts	1 week after notice to proceed (NTP)*
Submit traffic flow worksheets	1 week after traffic counts completed
Submit draft traffic results memo	2 weeks after approval of traffic forecast
Submit draft concept design	2 weeks after submittal of traffic results memo
Submit final traffic memo, concept design, Roundabout Critical Design Parameters Document	1 week after all comments received/resolved
Meeting	TBD

*Please note that it may be undesirable or unacceptable to WisDOT to perform traffic counts during the week of July 5, since this is adjacent to a holiday.

Proposed Fee

DLZ proposes to complete the above noted task for a lump sum fee of Eighteen Thousand Five Hundred and 00/100 Dollars ($18,500.00).

The Standard Terms and Conditions, as set forth as attached Exhibit A, are incorporated here into and made a part of this proposal. The Client referred to in the Standard Terms and Conditions means the City of De Pere.

If you approve and accept this work order proposal, please sign, date and return a scanned or hard copy of this proposal for our records.

Please contact Mr. Wesley Butch of our office with any questions. We greatly appreciate the opportunity to work with the City on this project and look forward to its successful completion.

Very truly yours,

DLZ NATIONAL, INC.

Manoj Sethi, P.E.
President

MS/wab/eh

Enclosures

Attachment: Exhibit 1 - DLZ (3629 : Resolution #15-73, Authorizing Agreement with DLZ)

Approval of Proposal

The City of De Pere accepts DLZ's proposal for roundabout design and traffic analysis services and hereby instructs DLZ to commence work on these services. The City of De Pere further agrees that this work is subject to all terms and conditions found in the Standard Terms and Conditions contained in Exhibit A to this letter. The City of De Pere approves the lump sum fee of Eighteen Thousand Five Hundred and 00/100 Dollars ($18,500.00) for this work.

_____
Authorized Signature

_____
Printed Name

_____
Title

_____
Date

V:\Opportunities\Madison\2015\Federal\{MA150020NA} De Pere, City of - Roundabout Study Update Main Street STH 32 Lawrence Drive CTH G\Lawrence - Main Proposal Letter (6-17-15).doc

Attachment: Exhibit 1 - DLZ (3629 : Resolution #15-73, Authorizing Agreement with DLZ)

Review the project proposal from DLZ for a roundabout study for Main Av and Lawrence Dr.*

Figure 2. Project location.

Overview:
When the HWY41 work was occurring in De Pere in 2010, there was discussion on the long term design for Main and Lawrence. At that time, the property to the north and west of McDonalds was located in the Village of Ashwaubenon and there was not enough interest to address the intersection. With this entire area now in the City, there has been interest expressed to create access to the property to the north and also address the access into McDonalds. Since a roundabout design would potentially create a new street, the Plan Commission is being asked to review the project proposal and ultimately the proposed design of the intersection.

In 2010, DLZ had completed several designs that could be considered as alternatives. The City would now like to work with DLZ to complete the necessary work as outlined in the Scope of Work which is attached. Staff is recommending DLZ based on the amount of work done to date, plus they are a level 3 roundabout design firm which is required for this intersection.

Funding for the project would come from the undesignated reserves initially; however these dollars would be paid back to the account once a Tax Increment District is created.

Recommendation:
Staff would recommend approval of the proposal, and that the proposal be forwarded to the Common Council for approval.

Attachment: PC_Staff_June22_DLZ (3629 : Resolution #15-73, Authorizing Agreement with DLZ)

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**July 7, 2015**
DEPARTMENT:	**Common Council**
FROM:	**Judith Schmidt-Lehman**
SUBJECT:	**Resolution #15-74, Regarding Transportation Investment Coalition.**

ATTACHMENTS:

- Reso15-74 (DOCX)

RESOLUTION #15-74

REGARDING TRANSPORTATION INVESTMENT COALITION

WHEREAS, local government in Wisconsin is responsible for about 90% of the road miles in the state; and

WHEREAS, Wisconsin's diverse economy is dependent upon county and town roads as well as city and village streets and transit systems across the state; and

WHEREAS, according to a report commissioned by the Local Government Institute of Wisconsin (LGI) the condition of Wisconsin's highways is now in the bottom third of the country; and

WHEREAS, state funding for local roads in Wisconsin has failed to keep up with costs over the past several decades which has adversely affected local transportation finances. According to the LGI study, municipal transportation spending has declined from $275 per capita in 2000 to $227 in 2012. In only two states did local transportation spending increase less than in Wisconsin during 2000-2011; and

WHEREAS, levy limits do not allow local government to make up for the deterioration of state funding; and

WHEREAS, Wisconsin's over-reliance on bonding eats away at the state's segregated funding sources – the state gas tax and vehicle registration fees – which increasingly go pay debt service rather than fund local transportation needs; and

WHEREAS, safety is a primary concern and responsibility of local governments across Wisconsin. Unfortunately, according to TRIP, a national non-profit transportation research group, Wisconsin had 347 non-interstate, rural road fatalities in 2013; and

Attachment: Reso15-74 (3664 : Resolution #15-74, Regarding Transportation Investment Coalition.)

WHEREAS, the De Pere Common Council recognizes that our state highway and interstate system is the backbone of our surface transportation system and plays a vital role in the economy of Wisconsin. Both local *and* state roads need to be properly maintained in order for our economy to grow; and

WHEREAS, from a competitive standpoint Wisconsin motorists pay significantly less than any of our neighbors when you combine the annual cost of the state gas tax and vehicle registration fees; and

WHEREAS, the Transportation Finance and Policy Commission, appointed by the Governor and Legislature clearly found that if Wisconsin does not adjust its user fees, the condition of both our state and local roads will deteriorate significantly over the next decade.

NOW, THEREFORE, BE IT RESOLVED THAT: the Common Council of the City of De Pere urge the Governor and Legislature to agree upon a sustainable solution: one that includes a responsible level of bonding and adjusts our user fees to adequately fund Wisconsin's transportation system.

BE IT FURTHER RESOLVED THAT: The Common Council directs the Clerk to send a copy of this resolution to our State Legislators: Senator Robert Cowles, Senator Frank Lasee, Senator David Hansen, Representative Andre Jacque, Representative David Steffen, Representative John Macco and Governor Scott Walker.

Attachment: Reso15-74 (3664 : Resolution #15-74, Regarding Transportation Investment Coalition.)

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of July, 2015.

APPROVED:

_____
Michael J. Walsh, Mayor

ATTEST:

_____
Shana L. Defnet, Clerk-Treasurer

Ayes:_____
Nays:_____

Attachment: Reso15-74 (3664 : Resolution #15-74, Regarding Transportation Investment Coalition.)

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**July 7, 2015**
DEPARTMENT:	**Parks, Recreation & Forestry**
FROM:	**Marty Kosobucki**
SUBJECT:	**Resolution #15-75, Authorizing Cooperation Agreement Between The City of De Pere and the West De Pere School District.**

ATTACHMENTS:

- Reso15-75 (DOCX)
- Park WDP 2015 Facility Sharing Agreement (DOC)
- memo.council.july7 (DOC)

RESOLUTION #15-75

AUTHORIZING COOPERATION AGREEMENT BETWEEN THE CITY OF DE PERE AND THE WEST DE PERE SCHOOL DISTRICT

WHEREAS, the City and School District are parties to Cooperative Agreements concerning shared facilities and services since 1989 that have become out of date and in need of revision; and

WHEREAS, the cooperative exchange of facilities and services between the parties has proven beneficial for both parties and promotes the public interest in the effective and efficient use of limited public resources; and

WHEREAS, the City and School District wish to continue cooperating in providing services to the public under the terms and conditions of the attached Facility Cooperation Agreement Between the City of De Pere and the West De Pere School District, attached and incorporated as Exhibit A; and

WHEREAS, this matter has been reviewed by the Board of Park Commissioners which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED:

That the Mayor and Clerk Treasurer are authorized and directed to execute the Facility Cooperation Agreement attached as Exhibit A.

BE IT FURTHER RESOLVED:

All City officials, officers and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of July, 2015.

APPROVED:

_____
Michael J. Walsh, Mayor

ATTEST:

_____
Shana L. Defnet, Clerk-Treasurer

Ayes:_____
Nays:_____

Attachment: Reso15-75 (3640 : Resolution #15-75, Authorizing Cooperation Agreement Between The City of De Pere and the West De Per)

FACILITY COOPERATION AGREEMENT BETWEEN
THE CITY OF DE PERE AND
THE WEST DE PERE SCHOOL DISTRICT

THIS AGREEMENT is entered into this _____ day of _____, 2015, by and between the City of De Pere, a municipal corporation ("City") and the West De Pere School District, a common school district ("School District").

WHEREAS, the City and School District are parties to previous Agreements concerning sharing of facilities and services, that, over time, have become out of date and in need of revision; and

WHEREAS, the cooperative exchange of facilities and services between the parties has proven beneficial for both parties and promotes the public interest in the effective and efficient use of limited public resources; and

WHEREAS, the City and School District wish to continue cooperating in providing services to the public under the terms and conditions provided herein.

NOW THEREFORE, upon the promises and covenants contained herein and upon such other consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree to the following.

I
FACILITIES

A. **City Facilities**. The City agrees to allow the School District to use the following City facilities:

VFW Tennis Courts – to be used during the months of April- May, and August-September.
Southwest Park – to be used during the months of September – October.
Community Center – to be used during the months of April – May.

B. **School District Facilities**. The School District agrees to allow the City to use the following School District facilities:

1. High School.
   (a) The School District shall allow the City to use the field house on Wednesday evenings from October through March for the City's Adult Basketball league. City shall provide the School District with its league schedule as soon as possible in advance of the league season.
   (b) The School District shall allow the City to use the multi-purpose gym on Wednesday evenings from September through April for adult fitness classes. City shall provide the School District with its adult

fitness class schedule as soon as possible in advance of the start of the program.

(c) The School District shall allow the City to use the Auditorium and the multi-purpose gym on two (2) evenings (preferably consecutive evenings) in late February or early March for the dance recital. City shall provide the School District with schedule once the Dance season has been set.

2. Westwood Elementary.
   (a) The School District shall allow the City to use the gymnasium on Wednesday evenings from December through March for the City's Youth Recreation Nights. City shall provide the School District with its Youth Recreation Night schedule as soon as possible in advance of the start of the program.
   (b) The School District shall allow the City to use the green space/fields Saturday mornings from September through October for the City Flag Football program. City shall provide the School District with its Flag Football schedule as soon as possible in advance of the start of the program.
   (c) The School District shall allow the use of multi-purpose room or gymnasium for periodic camps, clinics or classes from mid-June through mid-August.

3. Hemlock Creek Elementary. The School District shall allow the City to use the gymnasium, dressing rooms, part of the commons, sound system and projector with screen on two consecutive evenings (preferably a Thursday & Friday) at the end of February or beginning of March for the Pom & Twirl rehearsal and recital. City shall provide the School District with its recital schedule as soon as possible in advance of the start of the program.

II
TERMS AND CONDITIONS OF USE

A. The City and School District each waive the imposition of facility rental charges or other user fees upon the other for use of the facilities described herein.

B. The City and School District agree to reimburse the other party for all janitorial and other staffing costs associated with their use of the other's described facilities, when janitorial or other staff are called in exclusively to accommodate the program or function. The City or School District shall invoice the other after each applicable use. Each party shall, in advance, request, in writing, the facilities requested and applicable schedule for their usage.

C. Each party agrees to give each other's programs priority use of the above facilities provided the program needs of the facility owner are first met.

Attachment: Park WDP 2015 Facility Sharing Agreement (3640 : Resolution #15-75, Authorizing Cooperation Agreement Between The City of De

III
MISCELLANEOUS PROVISION

A. Fees. The City and School are allowed to charge program or event fees to the user in order to offset direct program costs.

B. Allocation of Risks.

1. Insurance. Each party shall maintain comprehensive general liability insurance and workers compensation insurance for its facilities and for its activities covered by this agreement.

2. Hold Harmless. To the greatest extent permitted by law, each party shall indemnify and hold harmless the other party, its officers, employees and officials, from and against all costs, losses and damages caused by the negligent act(s) of the other party or the other party's officers, employees and agents.

C. Term of Agreement. This Agreement shall remain in full force and effect for a period of one year and may be renewed or amended only upon mutual written consent of the parties.

WEST DE PERE SCHOOL DISTRICT
By:

_____
Name:
Title:

_____
Name:
Title:

CITY OF DE PERE
By:

_____
Michael J. Walsh, Mayor

_____
Shana L. Defnet, Clerk-Treasurer

Attachment: Park WDP 2015 Facility Sharing Agreement (3640 : Resolution #15-75, Authorizing Cooperation Agreement Between The City of De

Memorandum

To: City Council

From: Marty J. Kosobucki, Director of Parks, Recreation and Forestry

Re: West De Pere Facility Agreement

Date: July 7, 2015

The Board of Park Commissioners is recommending approving the agreement with West De Pere for use of facilities. In addition to the recommendation, the Board of Park Commissioners asked if several other pieces of information be provided to the council. The first (listed below) is a breakdown of hours used by the City and School Districts in its current state and with the old agreement. The second piece of information is a detailed listing of programs and if/how they were impacted.

	Past Agreement	Current State
Hours City Used WDP Facilities	650 hours	145 hours
Hours WDP used City Facilities	100 hours	100 hours
Hours City Used De Pere Unified Facilities	645 hours	975 hours
Hours De Pere Unified used City Facilities	20 hours	20 hours

Attachment: memo.council.july7 (3640 : Resolution #15-75, Authorizing Cooperation Agreement Between The City of De Pere and the West De

Attachment: memo.council.july7 (3640 : Resolution #15-75, Authorizing Cooperation Agreement Between The City of De Pere and the West De

Adult Programming

Zumba
Location: WDHS
Days: Wed
Time: 6:30 – 7:30 pm
Dates: Sept – April
Participants: 100
*last session (classes in May) will be moved to Community Center.

Social Dance
Location: program moved to Community Center (was at WDHS)
Days: Tue
Time: 7:30 – 8:30 pm
Dates: Sept – May
Participants: 40 (10 per class)

Adult Basketball
Location: WDHS
Days: Wednesday
Time: 6–10pm
Dates: October – March
Participants: 250-300

Youth Program Summary

Youth Dance
8 different classes
Location: De Pere High School (was at WDHS)
Days: Monday and Wednesdays
(Saturdays were eliminated out of the school's request a few years back)
Time: 4:30 – 8:00 pm
Participants: 110

Youth Flag Football (Grades K-4)
Location: VFW (was held at Westwood School)
Days: Saturday mornings
Dates: Sept – Oct
Participants: 135
*agreement allows for program, however agreement was not accomplished in time for scheduling the program.

Youth Rec Night (Open Gym)
Location: Westwood School
Ages: 3-7th grade
Days: Wednesday evening
Time: 6-8 pm
Dates: December – March
Participants: Attendance of 279 last year

Tae Kwon Do/Little Ninjas
Location: De Pere High School (was at Community Center)
Ages: 5 yrs. & up
Days: Thursday evenings
Time: 5-7 pm
Dates: September - May
Participants: 95
*program was moved to De Pere High School to accommodate Pom Classes that were moved out of West De Pere High School.

Pom and Dance
Location: Community Center (was at WDHS)
Days: Thursday
Time: 5-7:30 pm
Dates: Sept – Feb
Participants: 60
*program was moved to Community Center, which has caused Tae Kwon do to move to DePere High School

Twirl
Location: De Pere Middle School (was at WDHS)
Days: Tuesdays
Time: 5-6:30 pm
Dates: Sept – Feb
Participants: 20

Dance Recitals
Location: Foxview Intermediate School Auditorium (was at WDPHS Auditorium)
Days: Typically a Thursday & Friday evening
Time: 4:30 – 8:30 pm
Dates: 2 dates in March
Participants: 110

Pom & Twirl Recital
Location: Foxview Intermediate School Auditorium (was at Hemlock Creek School Gymnasium)
Days: Typically a Thursday & Friday evening
Time: 4:30 – 8:30 pm
Dates: 2 dates end of February
Participants: 80

Youth Summer Clinics:
Ribbons Camp
Location: Moved to De Pere Middle School (was at Westwood School)
Days: Friday
Time: 9am - 3pm
Dates: Friday in July
Participants: 30

Baton Twirling Clinic
Location: Moved to De Pere Middle School (was at Westwood School)
Days: a Monday & Tuesday
Time: 9am - 3pm
Dates: Monday & Tuesday in July
Participants: 12

Pom Clinic
Location: Moved to Foxview Intermediate School Commons (was at Westwood School)
Days: Monday thru Thursday
Time: 9am - 12pm
Dates: Monday thru Thursday first week in August
Participants: 24

Volleyball Camp
Location: Program was terminated due to lack of gym space
Days: Monday thru Thursday
Time: 9:30 – 11:30am
Dates: Monday thru Thursday last week of July
Participants: 18

Youth Summer Classes:

Tiny Tumblers
Location: program was canceled (was at Westwood School)
Days: Mondays
Time: 10:30 – 11:30am
Dates: June - August
Participants: 16

Tumblebees
Location: program was canceled (was at Westwood School)
Days: Mondays
Time: 9:30 – 10:30am
Dates: June - August
Participants: 15

Summer Dance
Location: De Pere High School (was at Westwood School)
Days: Wednesdays
Time: 12:30 – 2:30pm
Dates: June - August
Participants: 50

Sports'tacular
Location: Community Center (was at Westwood)
Days: Tuesdays
Time: 1:30 – 2:30pm
Dates: June - August
Participants: 12

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**July 7, 2015**
DEPARTMENT:	**Common Council**
FROM:	**Lisa Renier**
SUBJECT:	**Appointments to the Business Improvement District (BID) Board, Board of Review and Redevelopment Authority by Mayor Walsh.**

ATTACHMENTS:

- July 2, 2015 Appointment Letter (DOC)

Memo City of De Pere

To: City Council Members
From: Michael J. Walsh, Mayor
Subject: Appointments
Date: July 2, 2015

I am submitting the following names for appointment at the July 7, 2015 meeting of the Common Council. I am asking you to please contact me in advance of the meeting if you should have a problem with the individuals being submitted for your approval.

Board/Commission	**Appointment/Re-Appointment**
Board of Review	Susan Zurawski /Appointment
Redevelopment Authority	Tina Quigley/Appointment
Business Improvement District (BID) Board	Appointments

Owners
Tom Gavic
Lance Abts

Service/Retail
Kathy Rupiper

Hospitality
Brent Felchlin

Office
Rich Starry

Community Representative
Dan Van Straten

City
Larry Delo

Attachment: July 2, 2015 Appointment Letter (3653 : Appointments to the Business Improvement District (BID) Board by Mayor Walsh.)

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**July 7, 2015**
DEPARTMENT:	**City Clerk-Treasurer**
FROM:	**Vicki Scray**
SUBJECT:	**Operator License Applications.**

ATTACHMENTS:

- 07-07-15 Operator License List (PDF)

CITY OF DE PERE -July 7, 2015

ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator License Applications					
1	CRUZ, DAVID J.	1615 W. MASON ST.	GREEN BAY	WI	54303
2	DULL, NEVA M.	1021 EDGEWOOD DR.	GREEN BAY	WI	54311
3	JACOBSON, DOUGLAS L.	415 GEORGE ST., #2	DE PERE	WI	54115
4	ROSKOSKI, NICHOLAS M.	1015 MORAINE WAY	GREEN BAY	WI	54302
Temporary Operator License Applications					
1	ROVINSKI, DAVID A.	1586 QUARRY PARK, #4	DE PERE	WI	54115
New Operator License Applications for the 2014-2016 Licensing Period					
1	ADHIKARI, BISHNU P.	4024 E. BRAEBURN DR.	APPLETON	WI	54913
2	ALBERTS, VICKI A.	2054 CHARLES ST.	DE PERE	WI	54115
3	ALEXANDER, PAUL S.	117 S. WASHINGTON ST.	DE PERE	WI	54115
4	BOSETSKI, LINDSEY A.	5907 CTY RD. KB	DENMARK	WI	54208
5	CORDRY, ALISON R.	436 COLLEGE AVE., APT. #2	DE PERE	WI	54115
6	GUZAN, ALLYSON A.	1294 CROWN CT.	DE PERE	WI	54115
7	HERNANDEZ, STEVEN M.	2410 EASTMAN AVE., APT. 1	GREEN BAY	WI	54302
8	LEURQUIN, KARISSA D.	1023 CORAL ST.	DE PERE	WI	54115
9	PAGENKOPF, AMY, C.	715 1/2 IRVINGTON ST.	GREEN BAY	WI	54304
10	PROCK, JANETTA A.	1420 O'KEEFE RD.	DE PERE	WI	54115
11	RADANT, TYLER R.	850 SWAN RD.	DE PERE	WI	54115
12	REID, SHELBY F.	405 E. 20TH ST.	KAUKAUNA	WI	54130
13	SCHAUS, ADAM R.	317 HARTUNG ST.	GREEN BAY	WI	54302
14	SIDLAUSKAS, ASHLEY E.	2517 HE-NIS-RA LN.	GREEN BAY	WI	54304
15	STEENO, AMBER J.	2970 MOSSY OAK CIR.	GREEN BAY	WI	54311
16	WOLLENBERG, BENJAMIN J.	W4850 SOO LINE RD.	BONDUEL	WI	54107

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**July 7, 2015**
DEPARTMENT:	**City Clerk-Treasurer**
FROM:	**Shana Defnet**
SUBJECT:	**Voucher Approval.**

ATTACHMENTS:

- 7-7-15 VOUCHERS (PDF)

PACKET: 04833 JUL 2015 COUNCIL - 1 7-7-15

VENDOR SET: 01

BANK : AP ASSOCIATED

21.a

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
4632	ACCURATE LLC							
	I-201506294847	ACCURATE LLC	R	7/07/2015		2,770.00CR	075486	2,770.00
6426	ACL							
	I-201505-0	ACL	R	7/07/2015		67.00CR	075487	67.00
0302	AIRGAS USA LLC							
	I-9040507387	AIRGAS USA LLC	R	7/07/2015		196.71CR	075488	
	I-9927740975	AIRGAS USA LLC	R	7/07/2015		187.54CR	075488	384.25
5069	ALL HANDS FIRE EQUIPMENT							
	I-INV7827	ALL HANDS FIRE EQUIPMENT	R	7/07/2015		2,718.83CR	075489	2,718.83
0007	AMBROSIUS SALES & SERVICE							
	I-92620	AMBROSIUS SALES & SERVICE	R	7/07/2015		27.48CR	075490	
	I-93160	AMBROSIUS SALES & SERVICE	R	7/07/2015		40.07CR	075490	67.55
7205	AMERICAN FENCE COMPANY							
	I-16047-0	AMERICAN FENCE COMPANY	R	7/07/2015		6,307.00CR	075491	6,307.00
2049	AMERICAN TEST CENTER INC							
	I-2151334	AMERICAN TEST CENTER INC	R	7/07/2015		1,041.00CR	075492	1,041.00
3962	AMERICAN WATER WORKS ASSOCIATION							
	I-201506294849	AMERICAN WATER WORKS ASSOCIATI	R	7/07/2015		196.00CR	075493	196.00
0653	ANIMAL HOSPITAL OF DE PERE							
	I-171402	ANIMAL HOSPITAL OF DE PERE	R	7/07/2015		40.00CR	075494	40.00
1698	B A T I							
	I-4306	B A T I	R	7/07/2015		17,000.00CR	075495	17,000.00
0019	BADGER POPCORN & CONC SUPPLY INC							
	I-370657	BADGER POPCORN & CONC SUPPLY I	R	7/07/2015		580.25CR	075496	580.25
0020	BADGERLAND PRINTING INC							
	I-25871	BADGERLAND PRINTING INC	R	7/07/2015		298.00CR	075497	
	I-25877	BADGERLAND PRINTING INC	R	7/07/2015		20.00CR	075497	
	I-25907	BADGERLAND PRINTING INC	R	7/07/2015		5,348.00CR	075497	
	I-25931	BADGERLAND PRINTING INC	R	7/07/2015		44.00CR	075497	5,710.00
0023	BATTERIES PLUS LLC							
	I-501-238641-01	BATTERIES PLUS LLC	R	7/07/2015		59.85CR	075498	
	I-501-459978	BATTERIES PLUS LLC	R	7/07/2015		106.95CR	075498	
	I-501-462414	BATTERIES PLUS LLC	R	7/07/2015		88.95CR	075498	255.75

Attachment: 7-7-15 VOUCHERS (3652 : Voucher Approval.)

PACKET: 04833 JUL 2015 COUNCIL - 1 7-7-15

VENDOR SET: 01

BANK : AP ASSOCIATED

21.a

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0027	BAY TOWEL INC							
	I-1996748	BAY TOWEL INC	R	7/07/2015		54.81CR	075499	
	I-1998750	BAY TOWEL INC	R	7/07/2015		128.32CR	075499	
	I-2000182	BAY TOWEL INC	R	7/07/2015		54.81CR	075499	
	I-2000183	BAY TOWEL INC	R	7/07/2015		74.02CR	075499	
	I-2003649	BAY TOWEL INC	R	7/07/2015		54.81CR	075499	
	I-2003650	BAY TOWEL INC	R	7/07/2015		72.41CR	075499	
	I-2005669	BAY TOWEL INC	R	7/07/2015		128.32CR	075499	
	I-2005689	BAY TOWEL INC	R	7/07/2015		60.02CR	075499	
	I-2007079	BAY TOWEL INC	R	7/07/2015		44.02CR	075499	
	I-2007080	BAY TOWEL INC	R	7/07/2015		72.41CR	075499	743.95
0028	BAY VERTE MACHINERY INC							
	I-251055-00	BAY VERTE MACHINERY INC	R	7/07/2015		225.00CR	075500	225.00
0033	BIRDSEYE DAIRY INC							
	I-25419	BIRDSEYE DAIRY INC	R	7/07/2015		809.30CR	075501	
	I-25760	BIRDSEYE DAIRY INC	R	7/07/2015		85.30CR	075501	894.60
1532	BOBCAT PLUS INC							
	I-IG24597	BOBCAT PLUS INC	R	7/07/2015		972.29CR	075502	972.29
6751	BRIDGEPORT MFG. INC.							
	I-32777-00	BRIDGEPORT MFG. INC.	R	7/07/2015		119.82CR	075503	119.82
0042	BROWN COUNTY HIGHWAY DEPARTMENT							
	I-201506294850	BROWN COUNTY HIGHWAY DEPARTMEN	R	7/07/2015		525.77CR	075504	
	I-201506294851	BROWN COUNTY HIGHWAY DEPARTMEN	R	7/07/2015		1,179.65CR	075504	
	I-201506294852	BROWN COUNTY HIGHWAY DEPARTMEN	R	7/07/2015		1,858.66CR	075504	
	I-201506294853	BROWN COUNTY HIGHWAY DEPARTMEN	R	7/07/2015		229.50CR	075504	
	I-330021	BROWN COUNTY HIGHWAY DEPARTMEN	R	7/07/2015		591.35CR	075504	4,384.93
2944	BROWN COUNTY JAIL							
	I-201506294854	BROWN COUNTY JAIL	R	7/07/2015		720.00CR	075505	720.00
2984	BROWN COUNTY TREASURER							
	I-2015-00000008	BROWN COUNTY TREASURER	R	7/07/2015		1,815.12CR	075506	
	I-2015-00000012	BROWN COUNTY TREASURER	R	7/07/2015		1,815.12CR	075506	
	I-2015-00000039	BROWN COUNTY TREASURER	R	7/07/2015		542.93CR	075506	4,173.17
3478	BROWN COUNTY TREASURER							
	I-27	BROWN COUNTY TREASURER	R	7/07/2015		140.00CR	075507	140.00

Attachment: 7-7-15 VOUCHERS (3652 : Voucher Approval.)

PACKET: 04833 JUL 2015 COUNCIL - 1 7-7-15

VENDOR SET: 01

BANK : AP ASSOCIATED

21.a

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0737	BRUCE MUNICIPAL EQUIPMENT INC							
	I-5151946	BRUCE MUNICIPAL EQUIPMENT INC	R	7/07/2015		176.17CR	075508	176.17
0536	CDW GOVERNMENT INC							
	I-VG86011	CDW GOVERNMENT INC	R	7/07/2015		45.84CR	075509	
	I-WD72516	CDW GOVERNMENT INC	R	7/07/2015		11.39CR	075509	57.23
2708	CLEANING SOLUTION SERVICES INC							
	I-10433	CLEANING SOLUTION SERVICES INC	R	7/07/2015		1,265.00CR	075510	
	I-10546	CLEANING SOLUTION SERVICES INC	R	7/07/2015		1,375.00CR	075510	
	I-10547	CLEANING SOLUTION SERVICES INC	R	7/07/2015		1,732.00CR	075510	
	I-10548	CLEANING SOLUTION SERVICES INC	R	7/07/2015		1,265.00CR	075510	5,637.00
0217	COUNTRY VISIONS COOPERATIVE							
	I-201506304855	COUNTRY VISIONS COOPERATIVE	R	7/07/2015		5.99CR	075511	5.99
5998	CROP PRODUCTION SERVICES							
	I-27422832	CROP PRODUCTION SERVICES	R	7/07/2015		90.00CR	075512	90.00
0063	DAANEN & JANSSEN INC							
	I-146654	DAANEN & JANSSEN INC	R	7/07/2015		158.15CR	075513	158.15
1183	DE CLEENE TRUCK REPAIR & REFRIG INC							
	I-192713	DE CLEENE TRUCK REPAIR & REFRI	R	7/07/2015		87.55CR	075514	87.55
6946	DEAN ENTERPRISES LLC							
	I-D-25373	DEAN ENTERPRISES LLC	R	7/07/2015		60.00CR	075515	60.00
0075	DIGGERS HOTLINE INC							
	I-150 5 36402	DIGGERS HOTLINE INC	R	7/07/2015		29.58CR	075516	29.58
6030	DISCOUNT SCHOOL SUPPLY							
	I-P33021440001	DISCOUNT SCHOOL SUPPLY	R	7/07/2015		38.76CR	075517	38.76
0085	EMERGENCY MEDICAL PRODUCTS INC							
	I-1746071	EMERGENCY MEDICAL PRODUCTS INC	R	7/07/2015		353.65CR	075518	353.65
6859	EMS MEDICAL BILLING ASSOC LLC							
	I-201506304856	EMS MEDICAL BILLING ASSOC LLC	R	7/07/2015		6,410.95CR	075519	6,410.95
1	FASHINGBAUER, JENNIFER							
	I-201506304857	REFUND	R	7/07/2015		30.00CR	075520	30.00

Attachment: 7-7-15 VOUCHERS (3652 : Voucher Approval.)

PACKET: 04833 JUL 2015 COUNCIL - 1 7-7-15

VENDOR SET: 01

BANK : AP ASSOCIATED

21.a

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0091	FASTENAL COMPANY							
	I-WIGRE312039	FASTENAL COMPANY	R	7/07/2015		8.46CR	075521	
	I-WIGRE312535	FASTENAL COMPANY	R	7/07/2015		63.45CR	075521	
	I-WIGRE312577	FASTENAL COMPANY	R	7/07/2015		5.42CR	075521	
	I-WIGRE312660	FASTENAL COMPANY	R	7/07/2015		4.07CR	075521	81.40
0092	FEAKER & SONS CO INC							
	I-20531	FEAKER & SONS CO INC	R	7/07/2015		2,020.00CR	075522	2,020.00
2627	FESTIVAL FOODS INC							
	I-201506304858	FESTIVAL FOODS INC	R	7/07/2015		76.70CR	075523	
	I-201506304859	FESTIVAL FOODS INC	R	7/07/2015		26.99CR	075523	
	I-201506304860	FESTIVAL FOODS INC	R	7/07/2015		41.91CR	075523	
	I-201506304861	FESTIVAL FOODS INC	R	7/07/2015		5.56CR	075523	
	I-201506304862	FESTIVAL FOODS INC	R	7/07/2015		37.99CR	075523	
	I-201506304863	FESTIVAL FOODS INC	R	7/07/2015		83.85CR	075523	
	I-201506304864	FESTIVAL FOODS INC	R	7/07/2015		19.35CR	075523	
	I-201506304865	FESTIVAL FOODS INC	R	7/07/2015		15.54CR	075523	
	I-201506304866	FESTIVAL FOODS INC	R	7/07/2015		14.05CR	075523	321.94
0096	FIRE APPARATUS & EQUIPMENT INC							
	I-14313	FIRE APPARATUS & EQUIPMENT INC	R	7/07/2015		833.59CR	075524	833.59
0200	FIRST SUPPLY GREEN BAY LLC							
	I-7722057-00	FIRST SUPPLY GREEN BAY LLC	R	7/07/2015		251.94CR	075525	
	I-7789911-00	FIRST SUPPLY GREEN BAY LLC	R	7/07/2015		20.31CR	075525	
	I-8387742-00	FIRST SUPPLY GREEN BAY LLC	R	7/07/2015		25.75CR	075525	
	I-8387742-01	FIRST SUPPLY GREEN BAY LLC	R	7/07/2015		17.35CR	075525	315.35
1	FLOWER GALLERY, THE							
	I-201506304867	INV 309	R	7/07/2015		50.00CR	075526	50.00
0098	FLY ME FLAG CO INC							
	I-6219	FLY ME FLAG CO INC	R	7/07/2015		88.70CR	075527	88.70
0111	GAT SUPPLY INC							
	I-285609-1	GAT SUPPLY INC	R	7/07/2015		232.40CR	075528	232.40
6923	GORDON FLESCH COMPANY INC.							
	I-IN11192165	GORDON FLESCH COMPANY INC.	R	7/07/2015		106.00CR	075529	106.00
0116	GRAINGER INC							
	I-9745254855	GRAINGER INC	R	7/07/2015		334.56CR	075530	
	I-9760426909	GRAINGER INC	R	7/07/2015		106.63CR	075530	
	I-9763996163	GRAINGER INC	R	7/07/2015		117.13CR	075530	
	I-9765817680	GRAINGER INC	R	7/07/2015		107.74CR	075530	
	I-9770015957	GRAINGER INC	R	7/07/2015		71.17CR	075530	
	I-9770895218	GRAINGER INC	R	7/07/2015		79.86CR	075530	
	I-9771510667	GRAINGER INC	R	7/07/2015		2.84CR	075530	819.93

Attachment: 7-7-15 VOUCHERS (3652 : Voucher Approval.)

PACKET: 04833 JUL 2015 COUNCIL - 1 7-7-15

VENDOR SET: 01

BANK : AP ASSOCIATED

21.a

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7207	GREATMATS							
	I-1435005	GREATMATS	R	7/07/2015		366.23CR	075531	366.23
0124	GREEN BAY CITY TREASURER							
	I-102091	GREEN BAY CITY TREASURER	R	7/07/2015		185.99CR	075532	185.99
1237	HASTINGS AIR ENERGY CONTROL							
	I-I57012	HASTINGS AIR ENERGY CONTROL	R	7/07/2015		9,570.80CR	075533	9,570.80
3521	HD SUPPLY WATERWORKS LTD							
	I-E014721	HD SUPPLY WATERWORKS LTD	R	7/07/2015		176.90CR	075534	
	I-E030649	HD SUPPLY WATERWORKS LTD	R	7/07/2015		850.79CR	075534	
	I-E030717	HD SUPPLY WATERWORKS LTD	R	7/07/2015		297.30CR	075534	
	I-E077987	HD SUPPLY WATERWORKS LTD	R	7/07/2015		495.50CR	075534	1,820.49
6715	HOCKERS PLUMBING INC.							
	I-34359	HOCKERS PLUMBING INC.	R	7/07/2015		131.57CR	075535	131.57
7208	HOLIDAY WHOLESALE							
	I-7405803	HOLIDAY WHOLESALE	R	7/07/2015		723.72CR	075536	
	I-7405804	HOLIDAY WHOLESALE	R	7/07/2015		723.72CR	075536	
	I-7416295	HOLIDAY WHOLESALE	R	7/07/2015		56.67CR	075536	1,504.11
5674	HOME TEAM SPORTS & APPAREL INC							
	I-23441	HOME TEAM SPORTS & APPAREL INC	R	7/07/2015		1,087.00CR	075537	
	I-23648	HOME TEAM SPORTS & APPAREL INC	R	7/07/2015		366.00CR	075537	1,453.00
1399	INDOFF INC							
	I-2631115	INDOFF INC	R	7/07/2015		109.92CR	075538	
	I-2635694	INDOFF INC	R	7/07/2015		265.97CR	075538	
	I-2637515	INDOFF INC	R	7/07/2015		599.90CR	075538	
	I-2638475	INDOFF INC	R	7/07/2015		74.05CR	075538	
	I-2640900	INDOFF INC	R	7/07/2015		80.52CR	075538	
	I-2641057	INDOFF INC	R	7/07/2015		967.38CR	075538	
	I-2641812	INDOFF INC	R	7/07/2015		19.44CR	075538	
	I-2641900	INDOFF INC	R	7/07/2015		49.29CR	075538	
	I-2642029	INDOFF INC	R	7/07/2015		28.07CR	075538	
	I-2643091	INDOFF INC	R	7/07/2015		219.98CR	075538	
	I-2643307	INDOFF INC	R	7/07/2015		77.73CR	075538	
	I-2644820	INDOFF INC	R	7/07/2015		243.87CR	075538	
	I-2645015	INDOFF INC	R	7/07/2015		34.27CR	075538	2,770.39

Attachment: 7-7-15 VOUCHERS (3652 : Voucher Approval.)

PACKET: 04833 JUL 2015 COUNCIL - 1 7-7-15

VENDOR SET: 01

BANK : AP ASSOCIATED

21.a

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1338	JAMES E KOCKEN TRUCKING							
	I-692	JAMES E KOCKEN TRUCKING	R	7/07/2015		238.50CR	075539	
	I-693	JAMES E KOCKEN TRUCKING	R	7/07/2015		238.50CR	075539	477.00
7114	JONES SIGN CO INC.							
	I-206198	JONES SIGN CO INC.	R	7/07/2015		1,944.00CR	075540	1,944.00
1276	JX ENTERPRISES INC							
	I-D-2511550054	JX ENTERPRISES INC	R	7/07/2015		3.82CR	075541	
	I-D-251270051	JX ENTERPRISES INC	R	7/07/2015		18.88CR	075541	
	I-D-251540034	JX ENTERPRISES INC	R	7/07/2015		169.41CR	075541	
	I-D-251560091	JX ENTERPRISES INC	R	7/07/2015		412.25CR	075541	
	I-D-251590006	JX ENTERPRISES INC	R	7/07/2015		7.54CR	075541	
	I-D-251600063	JX ENTERPRISES INC	R	7/07/2015		3.46CR	075541	
	I-D-251620006	JX ENTERPRISES INC	R	7/07/2015		31.31CR	075541	
	I-D-251670013	JX ENTERPRISES INC	R	7/07/2015		145.65CR	075541	
	I-D-251680116	JX ENTERPRISES INC	R	7/07/2015		8.59CR	075541	
	I-D-251680145	JX ENTERPRISES INC	R	7/07/2015		145.95CR	075541	
	I-D-251690023	JX ENTERPRISES INC	R	7/07/2015		4.08CR	075541	
	I-D-251690024	JX ENTERPRISES INC	R	7/07/2015		0.86CR	075541	951.80
1048	KIMMELS LOCKSMITHS							
	I-42860	KIMMELS LOCKSMITHS	R	7/07/2015		75.00CR	075542	75.00
0153	LAFORCE INC							
	I-874919 RI	LAFORCE INC	R	7/07/2015		226.00CR	075543	
	I-878365 RI	LAFORCE INC	R	7/07/2015		396.00CR	075543	
	I-878408 RI	LAFORCE INC	R	7/07/2015		80.50CR	075543	
	I-878919 RI	LAFORCE INC	R	7/07/2015		70.00CR	075543	772.50
6577	LAKELAND LAWNCARE							
	I-53963	LAKELAND LAWNCARE	R	7/07/2015		2,190.00CR	075544	2,190.00
0154	LAMERS BUS LINES INC							
	I-201506304868	LAMERS BUS LINES INC	R	7/07/2015		2,099.50CR	075545	
	I-471564	LAMERS BUS LINES INC	R	7/07/2015		131.61CR	075545	
	I-471565	LAMERS BUS LINES INC	R	7/07/2015		255.00CR	075545	2,486.11
4617	LANGUAGE LINE SERVICES							
	I-3609196	LANGUAGE LINE SERVICES	R	7/07/2015		14.92CR	075546	14.92
7063	LEAVES INSPIRED TREE NURSERY LLC							
	I-52	LEAVES INSPIRED TREE NURSERY L	R	7/07/2015		743.00CR	075547	743.00

Attachment: 7-7-15 VOUCHERS (3652 : Voucher Approval.)

PACKET: 04833 JUL 2015 COUNCIL - 1 7-7-15

21.a

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0163	MCC INC							
	I-55521	MCC INC	R	7/07/2015		514.45CR	075548	
	I-57500	MCC INC	R	7/07/2015		55.00CR	075548	569.45
0173	MENARDS INC							
	C-63025	MENARDS INC	R	7/07/2015		41.31	075549	
	C-63621	MENARDS INC	R	7/07/2015		10.10	075549	
	I-63025	MENARDS INC	R	7/07/2015		118.41CR	075549	
	I-63177	MENARDS INC	R	7/07/2015		77.50CR	075549	
	I-63404	MENARDS INC	R	7/07/2015		84.51CR	075549	
	I-63617	MENARDS INC	R	7/07/2015		30.34CR	075549	
	I-63622	MENARDS INC	R	7/07/2015		16.88CR	075549	
	I-63665	MENARDS INC	R	7/07/2015		14.76CR	075549	
	I-64044	MENARDS INC	R	7/07/2015		60.44CR	075549	
	I-64204	MENARDS INC	R	7/07/2015		1,002.40CR	075549	
	I-64219	MENARDS INC	R	7/07/2015		11.56CR	075549	
	I-64227	MENARDS INC	R	7/07/2015		55.72CR	075549	
	I-64397	MENARDS INC	R	7/07/2015		625.05CR	075549	
	I-64601	MENARDS INC	R	7/07/2015		398.00CR	075549	
	I-64619	MENARDS INC	R	7/07/2015		27.94CR	075549	
	I-65036	MENARDS INC	R	7/07/2015		47.17CR	075549	
	I-65106	MENARDS INC	R	7/07/2015		17.78CR	075549	
	I-65175	MENARDS INC	R	7/07/2015		685.06CR	075549	3,222.11
VOID	VOID CHECK		V	7/07/2015			075550	**VOID**
0175	MIDWEST RADAR & EQUIPMENT							
	I-14775	MIDWEST RADAR & EQUIPMENT	R	7/07/2015		82.50CR	075551	82.50
7155	MILE OF MUSIC FEST							
	I-201506304869	MILE OF MUSIC FEST	R	7/07/2015		5,600.00CR	075552	5,600.00
0180	MONROE TRUCK EQUIPMENT INC							
	I-737652	MONROE TRUCK EQUIPMENT INC	R	7/07/2015		212.00CR	075553	212.00
2872	MR OUTBOARD'S WATERSPORTS							
	I-24147	MR OUTBOARD'S WATERSPORTS	R	7/07/2015		10.00CR	075554	10.00
1475	MUNICIPAL CODE CORP							
	I-256900	MUNICIPAL CODE CORP	R	7/07/2015		1,305.87CR	075555	1,305.87
0076	NASSCO INC							
	I-S1922610.001	NASSCO INC	R	7/07/2015		216.63CR	075556	216.63

Attachment: 7-7-15 VOUCHERS (3652 : Voucher Approval.)

PACKET: 04833 JUL 2015 COUNCIL - 1 7-7-15

21.a

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0531	NORTHEAST AUTO PARTS INC							
	C-302229	NORTHEAST AUTO PARTS INC	R	7/07/2015		38.50	075557	
	I-300114	NORTHEAST AUTO PARTS INC	R	7/07/2015		3.99CR	075557	
	I-301775	NORTHEAST AUTO PARTS INC	R	7/07/2015		9.99CR	075557	
	I-301832	NORTHEAST AUTO PARTS INC	R	7/07/2015		160.06CR	075557	
	I-301903	NORTHEAST AUTO PARTS INC	R	7/07/2015		6.99CR	075557	
	I-301951	NORTHEAST AUTO PARTS INC	R	7/07/2015		26.49CR	075557	
	I-301955	NORTHEAST AUTO PARTS INC	R	7/07/2015		34.95CR	075557	
	I-301980	NORTHEAST AUTO PARTS INC	R	7/07/2015		22.99CR	075557	
	I-301990	NORTHEAST AUTO PARTS INC	R	7/07/2015		26.49CR	075557	
	I-302007	NORTHEAST AUTO PARTS INC	R	7/07/2015		41.49CR	075557	
	I-302039	NORTHEAST AUTO PARTS INC	R	7/07/2015		12.69CR	075557	
	I-302064	NORTHEAST AUTO PARTS INC	R	7/07/2015		11.99CR	075557	
	I-302086	NORTHEAST AUTO PARTS INC	R	7/07/2015		3.99CR	075557	
	I-302112	NORTHEAST AUTO PARTS INC	R	7/07/2015		11.97CR	075557	
	I-302174	NORTHEAST AUTO PARTS INC	R	7/07/2015		41.99CR	075557	
	I-302207	NORTHEAST AUTO PARTS INC	R	7/07/2015		13.38CR	075557	
	I-302228	NORTHEAST AUTO PARTS INC	R	7/07/2015		235.14CR	075557	
	I-302261	NORTHEAST AUTO PARTS INC	R	7/07/2015		41.99CR	075557	
	I-302266	NORTHEAST AUTO PARTS INC	R	7/07/2015		61.49CR	075557	
	I-302299	NORTHEAST AUTO PARTS INC	R	7/07/2015		347.86CR	075557	
	I-302393	NORTHEAST AUTO PARTS INC	R	7/07/2015		4.60CR	075557	1,082.03
VOID	VOID CHECK		V	7/07/2015			075558	**VOID**
3250	NORTHERN LAKE SERVICE							
	I-276959	NORTHERN LAKE SERVICE	R	7/07/2015		15.00CR	075559	15.00
0966	OLD DOMINION BRUSH							
	I-75245-IN	OLD DOMINION BRUSH	R	7/07/2015		837.26CR	075560	837.26
5222	P J KORTENS & CO INC							
	I-10017586	P J KORTENS & CO INC	R	7/07/2015		339.45CR	075561	339.45
0197	PACKER CITY INTERNATIONAL INC							
	I-X101023547:01	PACKER CITY INTERNATIONAL INC	R	7/07/2015		179.72CR	075562	179.72
4476	PAUL CONWAY SHIELDS CORP							
	I-365652-IN	PAUL CONWAY SHIELDS CORP	R	7/07/2015		196.50CR	075563	
	I-366602-IN	PAUL CONWAY SHIELDS CORP	R	7/07/2015		1,634.90CR	075563	
	I-367078-IN	PAUL CONWAY SHIELDS CORP	R	7/07/2015		164.50CR	075563	1,995.90

Attachment: 7-7-15 VOUCHERS (3652 : Voucher Approval.)

PACKET: 04833 JUL 2015 COUNCIL - 1 7-7-15

VENDOR SET: 01

BANK : AP ASSOCIATED

21.a

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6125	PBBS EQUIPMENT CORP							
	I-147931	PBBS EQUIPMENT CORP	R	7/07/2015		517.00CR	075564	
	I-147933	PBBS EQUIPMENT CORP	R	7/07/2015		485.00CR	075564	1,002.00
0202	PEPSI COLA NEW INC							
	I-273400	PEPSI COLA NEW INC	R	7/07/2015		261.12CR	075565	
	I-273401	PEPSI COLA NEW INC	R	7/07/2015		261.12CR	075565	522.24
5353	PHILIPS HEALTHCARE							
	I-931126034	PHILIPS HEALTHCARE	R	7/07/2015		913.00CR	075566	913.00
3202	PHYSIO-CONTROL INC							
	I-116009042	PHYSIO-CONTROL INC	R	7/07/2015		14,562.13CR	075567	14,562.13
6126	PM SUPPLY - WRIGHT INDUSTRIAL							
	I-56872	PM SUPPLY - WRIGHT INDUSTRIAL	R	7/07/2015		426.44CR	075568	
	I-57131	PM SUPPLY - WRIGHT INDUSTRIAL	R	7/07/2015		380.81CR	075568	807.25
0208	POMP'S TIRE SERVICE INC							
	I-90023827	POMP'S TIRE SERVICE INC	R	7/07/2015		773.36CR	075569	
	I-90023926	POMP'S TIRE SERVICE INC	R	7/07/2015		533.29CR	075569	
	I-90024045	POMP'S TIRE SERVICE INC	R	7/07/2015		10.00CR	075569	
	I-90024112	POMP'S TIRE SERVICE INC	R	7/07/2015		29.95CR	075569	
	I-90024121	POMP'S TIRE SERVICE INC	R	7/07/2015		29.95CR	075569	
	I-90024251	POMP'S TIRE SERVICE INC	R	7/07/2015		35.50CR	075569	
	I-90024362	POMP'S TIRE SERVICE INC	R	7/07/2015		104.23CR	075569	1,516.28
0209	POOL WORKS INC							
	I-87548-1	POOL WORKS INC	R	7/07/2015		123.98CR	075570	
	I-90967-1	POOL WORKS INC	R	7/07/2015		251.93CR	075570	375.91
0211	POSITIVE PROMOTIONS							
	I-5269174	POSITIVE PROMOTIONS	R	7/07/2015		132.32CR	075571	
	I-5273645	POSITIVE PROMOTIONS	R	7/07/2015		1,204.61CR	075571	1,336.93
0395	PRO ONE JANITORIAL INC							
	I-102730	PRO ONE JANITORIAL INC	R	7/07/2015		979.00CR	075572	979.00
0218	PROMOTIONAL DESIGNS INC							
	I-241026	PROMOTIONAL DESIGNS INC	R	7/07/2015		26.00CR	075573	26.00
6948	RAY'S TIRE							
	I-3-32336	RAY'S TIRE	R	7/07/2015		2,375.94CR	075574	2,375.94

Attachment: 7-7-15 VOUCHERS (3652 : Voucher Approval.)

PACKET: 04833 JUL 2015 COUNCIL - 1 7-7-15

VENDOR SET: 01

BANK : AP ASSOCIATED

21.a

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0227	REINDERS INC							
	I-1590452-00	REINDERS INC	R	7/07/2015		122.95CR	075575	122.95
6971	RENNERT'S FIRE EQUIP SERV INC.							
	I-32949	RENNERT'S FIRE EQUIP SERV INC.	R	7/07/2015		147.46CR	075576	147.46
5393	RICOH USA INC.							
	I-5036255602	RICOH USA INC.	R	7/07/2015		157.53CR	075577	157.53
6380	ROCK OIL REFINING INC							
	I-242617	ROCK OIL REFINING INC	R	7/07/2015		135.00CR	075578	
	I-243830	ROCK OIL REFINING INC	R	7/07/2015		40.00CR	075578	175.00
5270	ROLYAN BUOYS							
	I-3631497	ROLYAN BUOYS	R	7/07/2015		682.12CR	075579	682.12
0501	SAINT MARY'S HOSPITAL							
	I-16449	SAINT MARY'S HOSPITAL	R	7/07/2015		14.70CR	075580	14.70
0235	SAINT VINCENT HOSPITAL							
	I-40948	SAINT VINCENT HOSPITAL	R	7/07/2015		43.92CR	075581	43.92
0242	SCOTT CONSTRUCTION INC							
	I-11280MB	SCOTT CONSTRUCTION INC	R	7/07/2015		380.73CR	075582	380.73
4029	SERVICE MOTOR COMPANY							
	I-CS09318	SERVICE MOTOR COMPANY	R	7/07/2015		98.41CR	075583	
	I-CS09500	SERVICE MOTOR COMPANY	R	7/07/2015		73.00CR	075583	171.41
0406	SIMPLEXGRINNELL INC							
	I-40795295	SIMPLEXGRINNELL INC	R	7/07/2015		2,053.00CR	075584	2,053.00
1179	SKILLPATH SEMINARS							
	I-10949293	SKILLPATH SEMINARS	R	7/07/2015		199.00CR	075585	199.00
6483	SPRINKLER CO INC, THE							
	I-62705	SPRINKLER CO INC, THE	R	7/07/2015		2,022.48CR	075586	2,022.48
0999	STAPLES ADVANTAGE							
	I-3267180206	STAPLES ADVANTAGE	R	7/07/2015		33.90CR	075587	
	I-3268021598	STAPLES ADVANTAGE	R	7/07/2015		8.24CR	075587	
	I-3269086740	STAPLES ADVANTAGE	R	7/07/2015		35.08CR	075587	77.22

Attachment: 7-7-15 VOUCHERS (3652 : Voucher Approval.)

PACKET: 04833 JUL 2015 COUNCIL - 1 7-7-15

VENDOR SET: 01

BANK : AP ASSOCIATED

21.a

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1494	STATE BAR CLE REGISTRATIONS							
	I-535743	STATE BAR CLE REGISTRATIONS	R	7/07/2015		62.91CR	075588	62.91
0255	STELLPFLUG LAW SC							
	I-406-01M (232)	STELLPFLUG LAW SC	R	7/07/2015		1,068.22CR	075589	1,068.22
0262	TEMPERATURE SYSTEMS INC							
	I-2405056-00	TEMPERATURE SYSTEMS INC	R	7/07/2015		32.68CR	075590	32.68
7195	TEMPLE DISPLAY LTD							
	I-13715	TEMPLE DISPLAY LTD	R	7/07/2015		394.94CR	075591	394.94
4842	THOMSON REUTERS							
	I-832004426	THOMSON REUTERS	R	7/07/2015		398.66CR	075592	398.66
5454	TRANSPORT REFRIGERATION INC							
	I-374064-100	TRANSPORT REFRIGERATION INC	R	7/07/2015		62.94CR	075593	62.94
0268	TRUCK EQUIPMENT INC							
	I-638644-00	TRUCK EQUIPMENT INC	R	7/07/2015		620.00CR	075594	
	I-638645-00	TRUCK EQUIPMENT INC	R	7/07/2015		385.00CR	075594	
	I-640809-00	TRUCK EQUIPMENT INC	R	7/07/2015		378.00CR	075594	1,383.00
6162	TRUGREEN							
	I-201506304870	TRUGREEN	R	7/07/2015		111.00CR	075595	
	I-201506304871	TRUGREEN	R	7/07/2015		111.00CR	075595	
	I-201506304872	TRUGREEN	R	7/07/2015		45.00CR	075595	
	I-201506304873	TRUGREEN	R	7/07/2015		45.00CR	075595	
	I-201506304874	TRUGREEN	R	7/07/2015		45.00CR	075595	357.00
0417	TWEET GAROT MECHANICAL INC							
	I-20349	TWEET GAROT MECHANICAL INC	R	7/07/2015		887.73CR	075596	887.73
1	TYTLER'S CYCLE							
	I-12068	12068	R	7/07/2015		39.60CR	075597	39.60
0272	UNIFORM SHOPPE INC							
	C-244236	UNIFORM SHOPPE INC	R	7/07/2015		900.00	075598	
	I-243407	UNIFORM SHOPPE INC	R	7/07/2015		119.90CR	075598	
	I-243487	UNIFORM SHOPPE INC	R	7/07/2015		196.80CR	075598	
	I-243619	UNIFORM SHOPPE INC	R	7/07/2015		35.95CR	075598	
	I-243635	UNIFORM SHOPPE INC	R	7/07/2015		283.90CR	075598	
	I-243642	UNIFORM SHOPPE INC	R	7/07/2015		900.00CR	075598	
	I-243643	UNIFORM SHOPPE INC	R	7/07/2015		900.00CR	075598	
	I-243979	UNIFORM SHOPPE INC	R	7/07/2015		115.90CR	075598	
	I-244053	UNIFORM SHOPPE INC	R	7/07/2015		1,800.00CR	075598	
	I-244062	UNIFORM SHOPPE INC	R	7/07/2015		1,800.00CR	075598	5,252.45

Attachment: 7-7-15 VOUCHERS (3652 : Voucher Approval.)

PACKET: 04833 JUL 2015 COUNCIL - 1 7-7-15

21.a

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1911	UNITED PARCEL SERVICE INC							
	I-70A6Y6245	UNITED PARCEL SERVICE INC	R	7/07/2015		13.00CR	075599	
	I-70A6Y6255	UNITED PARCEL SERVICE INC	R	7/07/2015		65.50CR	075599	78.50
7015	US BANK EQUIPMENT FINANCE							
	I-279870067	US BANK EQUIPMENT FINANCE	R	7/07/2015		207.50CR	075600	207.50
0857	USA BLUEBOOK							
	I-665112	USA BLUEBOOK	R	7/07/2015		337.70CR	075601	337.70
7071	USIC LOCATING SERVICES LLC							
	I-126970	USIC LOCATING SERVICES LLC	R	7/07/2015		318.00CR	075602	318.00
1229	UTILITY SALES AND SERVICE INC							
	I-53754-IN	UTILITY SALES AND SERVICE INC	R	7/07/2015		526.30CR	075603	
	I-53755-IN	UTILITY SALES AND SERVICE INC	R	7/07/2015		536.65CR	075603	
	I-53756-IN	UTILITY SALES AND SERVICE INC	R	7/07/2015		511.89CR	075603	1,574.84
7210	VANDEN PLAS SANITATION INC.							
	I-26901	VANDEN PLAS SANITATION INC.	R	7/07/2015		120.00CR	075604	120.00
4770	VERIZON WIRELESS							
	I-9747173014	VERIZON WIRELESS	R	7/07/2015		464.31CR	075605	464.31
0278	VIKING MACHINE & DESIGN INC							
	I-4587	VIKING MACHINE & DESIGN INC	R	7/07/2015		56.25CR	075606	56.25
6093	WALT'S PETROLEUM SERVICE INC							
	I-73204	WALT'S PETROLEUM SERVICE INC	R	7/07/2015		348.58CR	075607	348.58
2645	WI DEPT OF JUSTICE							
	I-201506304875	WI DEPT OF JUSTICE	R	7/07/2015		21.00CR	075608	21.00
0294	WI DEPT OF TRANSPORTATION BBS							
	I-L37384	WI DEPT OF TRANSPORTATION BBS	R	7/07/2015		19,289.83CR	075609	19,289.83
6469	WI DOCUMENT IMAGING							
	I-59761 1	WI DOCUMENT IMAGING	R	7/07/2015		386.00CR	075610	
	I-59887	WI DOCUMENT IMAGING	R	7/07/2015		233.08CR	075610	
	I-74465A 1	WI DOCUMENT IMAGING	R	7/07/2015		2,094.00CR	075610	2,713.08
7105	WILLEMS MARKETING, INC.							
	I-DD6241	WILLEMS MARKETING, INC.	R	7/07/2015		4,000.00CR	075611	4,000.00

Attachment: 7-7-15 VOUCHERS (3652 : Voucher Approval.)

PACKET: 04833 JUL 2015 COUNCIL - 1 7-7-15

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0286	WILLIAMS NURSERY							
	I-162839	WILLIAMS NURSERY	R	7/07/2015		810.00CR	075612	810.00
7021	WILSON CARSTAR COLLISION GREEN BAY							
	I-28836	WILSON CARSTAR COLLISION GREEN	R	7/07/2015		840.50CR	075613	840.50

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	126	0.00	182,424.98	182,424.98
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	2	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	128	0.00	182,424.98	182,424.98

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Attachment: 7-7-15 VOUCHERS (3652 : Voucher Approval.)

PACKET: 04833 JUL 2015 COUNCIL - 1 7-7-15

VENDOR SET: 01

BANK : AP ASSOCIATED

21.a

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	7/2015	131,177.16CR
201	7/2015	120.39CR
208	7/2015	347.58CR
280	7/2015	1,944.00CR
405	7/2015	19,466.73CR
455	7/2015	9,994.94CR
601	7/2015	14,210.40CR
650	7/2015	5,163.78CR
ALL		182,424.98CR

Attachment: 7-7-15 VOUCHERS (3652 : Voucher Approval.)