



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, July 7, 2020

7:30 PM

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **July 7, 2020** at **7:30 PM**.

Due to the current public health emergency, the meeting will be held electronically and the public may attend this meeting electronically or telephonically by accessing either:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

THIS MEETING WILL NOT BE HELD IN PERSON.

This meeting may also be rebroadcast on TV throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call
2. Approval of the minutes of the May 26, 2020 special Common Council meeting.
3. Approval of the minutes of the June 16, 2020 Common Council meeting.
4. Recommendation from the Board of Park Commissioners to Accept Donation valued at \$12,500 from De Pere Girls Softball Association.
5. Recommendation from the Finance & Personnel Committee for increased funding for additional cleaning due to Covid-19 in the amount of \$1,746.28 per month.
6. Recommendation from Plan Commission to approve a two-lot replat of the final extraterritorial Carpenter's Crossing South First Addition in the Town of Lawrence (Parcels L-2073, L-2038).
7. Recommendation from Plan Commission to approve a Proposed 2 Lot Certified Survey Map at 760-780 Millennium CT (Parcels ED-2313-1, ED-2314).
8. Recommendation from Plan Commission to approve a Proposed 1 Lot and 1 Outlot Certified Survey Map at 1900 BLK Commerce DR (Parcel ED-344-102-5).
9. Recommendation from the License Committee to approve Liquor License renewal applications for the licensing period of July 1, 2020 to June 30, 2021.
10. Ordinance #20-09 Amending § 2-2(b) De Pere Municipal Code Regarding Location of Polls.
11. Resolution #20-72 Authorizing Disbursement of Revised Facade Improvement Grant (600-604 George Street - Parcel ED-961).

12. Resolution #20-73 Authorizing Release of Easement and Grant of Easement for Ingress and Egress (Parcel ED-F0094-1; 675 Heritage Road).
 - A. Release of Easement.
 - B. Grant of Easement.
13. Resolution #20-74 Authorizing Tenth Amendment to Lease Agreement Between the City of De Pere and Humana Insurance Company.
14. Resolution #20-75 Ratifying Mayoral Proclamations Issued from June 13, 2020 to July 3, 2020.
15. Consideration and Possible Action on Limiting Use of George Street Plaza for Special Events (Request of Ald. Hanson)
16. Request to Exempt Brown County Fair from Phase I Event Participation Limits
17. Discussion and consideration of a proposed Phase 2 reopening of city facilities and programming guidelines.
18. Operator License applications.
19. Voucher approval.
20. Future agenda items.
21. Consideration and Possible Action on Contracting With Outside Counsel

PLEASE TAKE NOTICE THAT, pursuant to Wis. Stats. §19.85(1)(e), the Council may convene in closed session to consider contracting with outside counsel for legal services, the subject matter of which relates to legal strategy to be adopted by the Board, implicating City competitive and bargaining reasons.

The Council may then reconvene in open session to take action on any matter discussed in closed session or for such other matters as are allowed by law.
22. Adjournment.

Lawrence M. Delo
City Administrator

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
John Ambrosius, Belmark INC
Patrick H. Kuehl, P.E. Robert E Lee & Associates

Joel Ehrfurth, P.E. Mach IV Engineering & Surveying
Cindy Kocken, Town of Lawrence



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Approval of the minutes of the May 26, 2020 special Common Council meeting.

ATTACHMENTS:

- 5-26-20 Special Common Council Minutes_Draft (PDF)



Common Council

Special Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, May 26, 2020

5:30 PM

1. Call To Order. The meeting was called to order at 5:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Mike Eserkaln	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Casey Nelson	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Kelly Ruh	Aldersperson	Present	
James Boyd	Mayor	Present	

Also present at the meeting: City Administrator Larry Delo, City Attorney Judy Schmidt-Lehman, and City Clerk Carey Danen.

2. Introduction of Alderspersons and Mayor to Each Other

Mayor Boyd explained that the purpose of this meeting is for Council members to get to know each other a little better, because meetings have been conducted virtually since the election of our new alderspersons. Mayor Boyd, the alderspersons, and City staff present at the meeting then introduced themselves and shared information about their backgrounds.

3. Discussion and Possible Action Concerning Conducting Future Virtual Meetings and Protocols Therefore

Mayor Boyd explained that this item is a request from Aldersperson Kundinger to discuss meeting protocol. The mayor explained that Council meetings are more formal than City subcommittee meetings, and that members should address each other by the titles that they've earned. Board, commission, and committee meetings are conducted in a more relaxed setting, and therefore members have traditionally referred to each other by first names. Mayor Boyd stated that during virtual meetings he has asked alders to identify themselves before speaking so that they can be recognized, but that once meetings return to Council chambers, a member wishing to speak should raise their hand to be recognized. City Attorney Judy Schmidt-Lehman reminded members that when speaking, they should always address their comments to the chair and not to individual alderspersons.

Aldersperson Kundinger asked about the organization of Council Chambers when in-person meetings resume; because this is not on tonight's agenda, it can be discussed at a future meeting.

Aldersperson Raasch shared advice that he received from former Mayor Walsh; that even when Council members disagree on an issue, they still need to be respectful to each other. After a vote is taken, all Council members should support the decision.

Aldersperson Hansen asked about the online chat comments submitted by citizens at the last meeting. Judy will speak to the City's IT director so that they can be added to the record of the meeting.

4. Adjournment

Aldersperson Kunding moved, seconded by Aldersperson Nelson to adjourn the meeting at 6:20 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Approval of the minutes of the June 16, 2020 Common Council meeting.

ATTACHMENTS:

- 6-16-20 Common Council Minutes_Draft (PDF)



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, June 16, 2020

7:30 PM

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Alderman	Present	
Mike Eserkaln	Alderman	Present	
Jonathon Hansen	Alderman	Present	
Amy Chandik Kunding	Alderman	Present	
Shana Defnet Ledvina	Alderman	Present	
Casey Nelson	Alderman	Present	
Dean Raasch	Alderman	Present	
Kelly Ruh	Alderman	Present	
James Boyd	Mayor	Present	

2. Approval of the minutes of the June 2, 2020 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderman
SECONDER:	Dean Raasch, Alderman
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

3. Public Hearing to amend the City of De Pere Code of Ordinances Sections 14-47 and 14-51 (Zoning - Industrial Park District & Industrial-Business-1 District) to add "pet grooming, kennels, and pet day care facilities" as permitted uses in said zoning districts.

A. Notice of Public Hearing.

City Clerk Carey Danen announced that the notice of public hearing was published in the Green Bay Press-Gazette on June 1 and June 8, 2020.

B. Recommendation from the Plan Commission.

C. Ordinance #20-06 Amending Sections 14-47 and 14-51 of the Municipal Code to Provide for Additional Permitted Uses in Industrial Park and Industrial-Business-1 Zoning Districts.

Mayor Boyd declared the public hearing open; no one wished to speak so he then declared the public hearing closed.

Alderman Hansen asked about areas outside of the industrial park such as Lawrence Drive, where this type of business has been allowed in the past. City Administrator Larry Delo explained that they received a conditional use permit.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

4. Public Hearing on a request to extend the conditional use permit issued for Parcels WD-905 and WD-934, at the northeast corner of Reid St and Third St.

A. Notice of Public Hearing.

City Clerk Carey Danen announced that the notice of public hearing was published in the Green Bay Press-Gazette on June 1 and June 8, 2020.

B. Recommendation from the Plan Commission.

Development Services Director Dan Lindstrom explained that this is a request to extend previous approvals which were granted in 2014 and 2018. Details such as hours of operation and number of beds have not changed. The Plan Commission voted to recommend approval as there was no opposition to the request.

C. Resolution #20-60 Authorizing and Approving a Conditional Use Permit (Overnight Shelter Facility at 290 Reid Street; St. Norbert College Pennings Building)

Mayor Boyd declared the public hearing open. No one wished to speak, and Mayor Boyd declared the public hearing closed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

5. Recommendation from Finance & Personnel Committee to accept a donation of \$300 from D & B Klika, Inc. to the Fire Department.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

6. Recommendation from Finance & Personnel Committee to accept a \$500 donation from Cabinet Connection, LLC to the Fire Department.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

7. Recommendation from Finance & Personnel Committee to accept the donation of bath tissue and paper towel (estimated value \$300) from Bedford Paper to the Fire Department.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

8. Recommendation from Finance & Personnel Committee to accept a \$1,000 Donation to Police Department from Country Financial

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

9. Recommendation from the Finance-Personnel Committee to approve the request of the City Administrator to suspend the collection of medical insurance premiums for one month.

City Administrator Larry Delo provided an update to the information included in the agenda packet. The \$204,000 reduction in the medical insurance fund balance was based upon 24 equal deductions; however the City has 26 pay periods and the intent is to suspend only two payroll premiums in July. This brings the fund balance deduction down to \$188,000. Discussion followed regarding stop loss insurance and fund reserves. Larry said that staff will look at whether the City would do another one month suspension later in the year. He anticipates that we most likely will do a reduction to premium rates in 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

10. Recommendation from the Board of Public Works to approve award of Contract 20-07 Curb Repair and Street Resurfacing to MCC, Inc. in the amount of \$1,360,837.83

Alderperson Hansen stated for the record that while he has no objection to award the contract to MCC, Inc., he will vote nay because he is uncomfortable with delaying some other projects.

RESULT: APPROVED [7 TO 1]
MOVER: Dean Raasch, Alderperson
SECONDER: Dan Carpenter, Alderperson
AYES: Carpenter, Eserkaln, Kundinger, Ledvina, Nelson, Raasch, Ruh
NAYS: Jonathon Hansen

11. Recommendation from the License Committee on an Application for Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License for Cory Filler Enterprises of WI, LLC, (DBA Cory's Corner Bar & Grill), 617 Birch St. Submitted by Cory Filler Enterprises of WI. Agent: Cory Filler, De Pere, WI.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dan Carpenter, Alderperson
SECONDER: Shana Defnet Ledvina, Alderperson
AYES: Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

12. Recommendation from the License Committee on an application for Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License for Crystal Judith Marie Jenss (DBA On the Rocks), 413 Main Ave. Submitted by Crystal Judith Marie Jenss, Green Bay, WI.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dan Carpenter, Alderperson
SECONDER: Shana Defnet Ledvina, Alderperson
AYES: Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

13. Recommendation from the License Committee on the approval of the Liquor License renewal applications for the licensing period of July 1, 2020 to June 30, 2021.

A. Class "A" Fermented Malt Beverage License

RESULT: APPROVED [UNANIMOUS]
MOVER: Dan Carpenter, Alderperson
SECONDER: Shana Defnet Ledvina, Alderperson
AYES: Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

B. Class "A" Fermented Malt Beverage & "Class A" Intoxicating Liquor License

RESULT: APPROVED [UNANIMOUS]
MOVER: Dan Carpenter, Alderperson
SECONDER: Shana Defnet Ledvina, Alderperson
AYES: Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

C. Class "B" Fermented Malt Beverage & "Class B" Intoxicating Liquor Licenses

Green Room Theatre, LLC

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh
ABSTAIN:	Eserkaln

Keep Em Rollin, LLC

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

Re-Serve Capacity and Supply, LLC

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

Reptile Rail Entertainment

RESULT:	DENIED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

This request was denied because agenda item #12 was approved for the same premises.

14. Ordinance #20-07 Amending Section 150-23, Schedule G (Parking), De Pere Municipal Code.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

15. Ordinance #20-08 Amending § 106-4 De Pere Municipal Code.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

16. Resolution #20-61 Ratifying Mayoral Proclamations from May 30, 2020 Through June 12, 2020.

Proclamation #13

RESULT:	ADOPTED [6 TO 2]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson
NAYS:	Raasch, Ruh

Alderperson Raasch stated that he will vote against this proclamation because he feels we should not differentiate between which styles of business are allowed to operate.

Proclamation #14

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

Alderperson Hansen asked the mayor to elaborate on the decision making process for invoking the curfew. Mayor Boyd explained that he originally intended not to, but as Friday turned into Saturday most municipalities had implemented a curfew. A local news story stated that people should go to De Pere to protest after 9 PM on Saturday. Alderperson Nelson asked if any citations were issued; there were none.

Proclamation #15

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

17. Resolution #20-62 Authorizing Contract to Administer the Retail Food and Recreation Programs for the Wisconsin Department of Agriculture, Trade and Consumer Protection.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

18. Resolution #20-63 Authorizing Emergency Medical Service Medical Director Agreement Between the City of De Pere and BayCare Aurora LLC, d/b/a Aurora BayCare Medical Center Regarding Emergency Medical Director Services.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

19. Resolution #20-64 Authorizing Agreement for Consulting Services Between City of De Pere and Kimley-Horn and Associates, Inc. (Downtown Wayfinding Master Plan and Pedestrian Node Conceptual Plan Development).

Alderperson Hansen asked about the connection between Kimley-Horn and the City's branding initiative. City Administrator Larry Delo explained that two of the main consultants used to work for Sparc, the consultant on the branding project.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

20. Resolution #20-65 Approving Compliance Maintenance Annual Report for Wastewater Collection System.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

21. Resolution #20-66 Authorizing State/Municipal Project Agreement with Wisconsin Department of Transportation for Lawrence Drive Reconstruction.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

22. Resolution #20-67 Authorizing Submission of Wisconsin Department of Natural Resources Urban Nonpoint and Storm Water Management Application for Runoff Management Grant.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

23. Resolution #20-68 Authorizing Farm Lease (New Horizons Dairy, LLC).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

24. Resolution #20-69 Authorizing Farm Lease (Triple Z Farm LLC).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

25. Resolution #20-70 Approving Facade Improvement Project and Authorizing Disbursement of Grant (101 South Broadway - Parcel ED-833).

Alderperson Hansen asked if there are any updates on the applicant's efforts to work with the owner of the neighboring building at 107 S Broadway to renovate that facade as well. Development Services Director Dan Lindstrom reported that it is their wish, but nothing has been secured at this time. Alderperson Kunding thanked the property owner for bringing the building back to its original facade.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

26. Operator License applications.

Alderperson Carpenter moved, seconded by Alderperson Ledvina to approve Renewal applications #1-43. Upon vote, motion carried unanimously.

Alderperson Carpenter moved, seconded by Alderperson Ledvina to table Renewal applications #44 and 45. Upon vote, motion carried unanimously.

Alderperson Carpenter moved, seconded by Alderperson Ledvina to table Previously Tabled application #1. Upon vote, motion carried unanimously.

Alderperson Carpenter moved, seconded by Alderperson Ledvina to approve Previously Tabled applications #2-4. Upon vote, motion carried unanimously.

Alderperson Carpenter moved, seconded by Alderperson Ledvina to approve New Operator applications #1-7. Upon vote, motion carried unanimously.

Alderperson Carpenter moved, seconded by Alderperson Ledvina to table New Operator application #8. Upon vote, motion carried unanimously.

27. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

28. Future agenda items.

Alderperson Carpenter requested that Council members consider the designation of minimum and maximum amounts in the City's medical insurance fund. This request will go to the Finance-Personnel Committee.

Alderperson Kunding asked for an update on the demolition of the buildings on Front Street. City Administrator Larry Delo will include this information in his Friday Memo.

Alderperson Raasch asked for a discussion on the City's Phase 2 reopening plan, or on ending the state of emergency declaration. Larry stated that staff is currently reviewing Phase 2 concepts, and he anticipates bringing the draft to a July Council meeting.

Alderperson Hansen requested a review of the use of George Street Plaza on week nights, which was identified in the City's Cultural District Master Plan.

29. Resolution #20-71 Authorizing Purchase of Parcel WD-377 from PEDS, LLC.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Defnet Ledvina, Nelson, Raasch, Ruh

Alderperson Raasch moved, seconded by Alderperson Nelson to close the meeting at 8:26 PM. Upon roll call vote, motion carried unanimously.

Alderperson Raasch moved, seconded by Alderperson Ledvina to open at the meeting at 8:32 PM. Upon roll call vote, motion carried unanimously.

30. Adjournment.

Alderperson Carpenter moved, seconded by Alderperson Kunding to adjourn the meeting at 8:34 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation from the Board of Park Commissioners to Accept Donation valued at \$12,500 from De Pere Girls Softball Association.

The Board of Park Commissioners, at the June 18, 2020 meeting, approved accepting the donation from De Pere Girls Softball Association. The motion passed unanimously with a 7-0 vote.

The De Pere Girls Softball Association is asking for approval to do some renovation on two of the diamonds at Optimist Park. The diamond maintenance is valued at \$12,500 and is explained in the attachment.

Staff recommends approving the donation.

ATTACHMENTS:

- optimist Park Proposal(PDF)

Tower Sports LLC

21110 Main Street, Collins, WI 54207
920.772.4422 | www.hhcivcon.com

1.4.a

Mr. Jason Sinkula
De Pere Girls Softball Association
De Pere, WI
polbearicteam@sbcglobal.net

April 16, 2020

Re: Optimist Park – 2-Softball Fields Maintenance

Jason

Thank you for the opportunity to submit a bid on the above-mentioned project. The scope of work is as follows:

Field #1 / Field #2

Both fields have a drop in grade behind the infield fly area. Some areas are more extreme than others but all area needs to be addressed to avoid a tripping hazard.

We propose to grade to a smooth transition from the back of infield fly area to the outfield. In some areas this transition may be low stretching out as far as 10'-0 into the outfield. All areas disturbed will be infilled with Top Soil and finished with Sod.

For the total lump sum price of**\$12,750.00**

Exclusions: Watering of new sod.

Payment terms as follows:

50% payment 5-days prior to mobilization
100% balance of payment within 10 days of owner acceptance.
All work to be performed by experienced labor.

Regards

Accepted:

Donald E. Traska
Vice President-Tower Sports LLC
21110 Main Street
Collins, WI 54207
Office: 920-772-4422
Cell: 920-629-4516

Accepted _____
Title _____
Date _____

Attachment: optimist Park Proposal (9748 : Recomm from Park Bd to Approve the Donation from De Pere Girls Softball Association.)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020

DEPARTMENT: Public Works

FROM: Tom Blohowiak

SUBJECT: Recommendation from the Finance & Personnel Committee for increased funding for additional cleaning due to Covid-19 in the amount of \$1,746.28 per month.

The Finance and Personnel Committee at the June 9, 2020 meeting approved the increased funding for additional cleaning and sanitizing due to COVID-19 in the amount of \$1,746.28 and moved to send it to the Common Council for approval. Upon vote, the motion passed with a 4-0 vote.

ATTACHMENTS:

- Memo Cleaning Cost - 6.9.20 (PDF)

CITY OF DE PERE MEMO



To: Finance Committee
 From: Thomas Blohowiak, Maintenance Supervisor
 Date: June 09, 2020

RE: **Request funding for the additional cleaning due to COVID-19**

Staff has requested quotes from the current contractors to increase the frequency of cleaning and sanitizing of all the common areas within each building that they currently clean due to COVID-19.

Building	Current Monthly Cost	Additional Monthly Cost	New Monthly Cost
MSC	\$1125.00	\$300.00	\$1425.00
Community Center	\$1403.72	\$771.28	\$2175.00
Police Department	\$1408.76	\$0.00	\$1408.76
City Hall	\$1724.44	\$675.00	\$1799.44

Staff is recommending the approval of the additional cost of \$1746.28 per month to do the additional cleaning due to COVID-19.

Attachment: Memo Cleaning Cost - 6.9.20 (9738 : Recommendation from F & P Comm to increase funding for the additional cleaning due to



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission to approve a two-lot replat of the final extraterritorial Carpenter's Crossing South First Addition in the Town of Lawrence (Parcels L-2073, L-2038).

On June 22, 2020 Plan Commission unanimously recommended approval by a vote of 7-0.

ATTACHMENTS:

- Memo to Plan Commission & Common Council - RePlat (DOCX)
- Application Form (PDF)
- Final Re-Plat (PDF)
- Former PC Report from 25 Feb 2019 (DOCX)

CITY OF DE PERE MEMO



To: Plan Commission & Common Council
 From: Peter Schleinz, Senior Planner | Zoning Administrator
 Date: June 22, 2020

RE: Consideration and possible action regarding the two-lot replat of the final extraterritorial Carpenter's Crossing South First Addition in the Town of Lawrence (Parcels L-2073, L-2038).*

Summary

On March 5, 2019 Common Council reviewed and approved a final extraterritorial plat in the Town of Lawrence titled, "Carpenter's Crossing South." Outlots 1-2 of the plat were intended for future multifamily use and condominium use. Due to the unavailability of an updated flood study during the 2019 review, both Plan Commission and Common Council suggested that the surveyor review the accuracy of the floodplain and floodway on Outlots 1-2 in order to comply with FEMA maps. The review of the flood study and ESA's were to be facilitated by Brown County Planning and Land Services.

On June 1, 2020 a final replat titled, "Carpenter's Crossing South, First Addition" was submitted to reflect the FEMA map compliance for Brown County review. The renamed replat also establishes former Outlots 1-2 as new buildable Lots 38-39. The same multifamily use and condominium uses are proposed.

Staff Recommendation

Staff recommends that the Plan Commission recommend approval of the final replat, and forward the final replat to Common Council for approval. Approval subject to the following conditions:

1. Meeting all other state and local regulations, including the Town of Lawrence, City of De Pere, and Brown County Planning Commission.
2. The City of De Pere Certificate should be modified to reference Carey E. Danen as "City Clerk," and the certificate should include a line where the Clerk signs and dates the document AND the date the City of De Pere Common Council approved the document.

	CITY OF DE PERE APPLICATION FOR PLAT REVIEW		Fee: \$ <u>609.00</u>
			Receipt #: <u>152435</u>
			Date: <u>6-01-20</u>

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Mach IV Engineering & Surveying	Authorized Representative Joel Ehrfurth	Title Principal Engineer	
Mailing Address 2260 Salsche	City Green Bay	State WI	ZIP Code 54313
Email Address jehrfurth@machiv.com	Phone Number (incl. area code) 920 569-5765	Fax Number (incl. area code) 920 569-5767	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) CCLW, LLC	Contact Person Pat Kaster	Title Owner	
Mailing Address 2170 Velp Ave	City Green Bay	State WI	ZIP Code 54303
Email Address patkaster@riverviewllc.com	Phone Number (incl. area code) 920 497-5090	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description Sabal Oak Drive	Parcel No. L-2037 & L-2038
--	-------------------------------

SECTION 4: Plat Review

Review Type:	☒ Preliminary Plat ☐ Final Plat	
Fee:	Preliminary Plat Fee: \$278 + (2 # of lots x \$68) Final Plat Fee: \$195	\$414 <i>pd. both prelim + final plat fees</i>
Present Use of Parcel:	Vacant	
Proposed Use of Lots:	Residential	

Please submit 1 hard copy and 1 PDF copy of the Plat if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

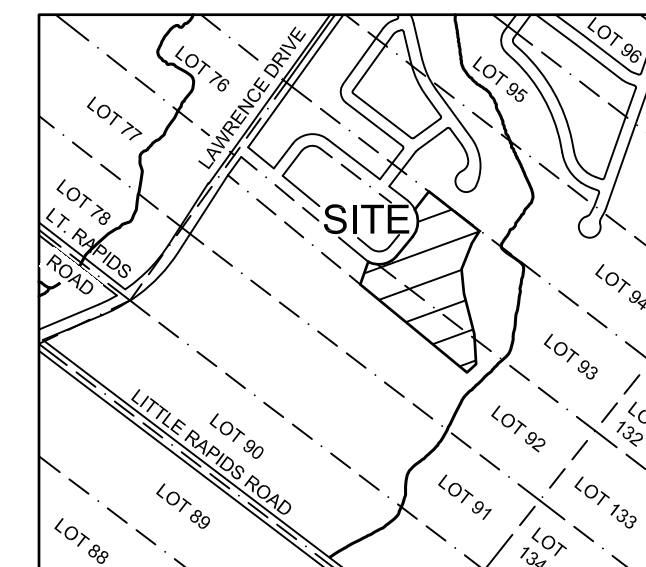
Name of Owner/Authorized Representative (please print) Joel Ehrfurth	Title Engineer	Phone Number 920 569-5765
Signature of Applicant		Date Signed May 26, 2020

TO BE COMPLETED BY CITY STAFF

Plat Review authorized by the De Pere Municipal Code, Chapter 46.	
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Attachment: Application Form (9745 : Recommendation from Plan Commission to approve a two-lot replat of the final extraterritorial Carpen)

A horizontal graphic scale bar with alternating black and white segments. Numerical labels are placed above the bar at intervals of 50, starting from 100 on the left and ending at 300 on the right. The text "GRAPHIC SCALE" is centered below the bar.



WILLIAMS GRANT LOTS 92 & 93 NOT TO SCALE
TOWN OF LAWRENCE-BROWN COUNTY, WI



ENGINEERING • SURVEYING • ENVIRONMENTAL

22620 Salscheider Court Green Bay, WI 54313
PH:920-569-5765; Fax: 920-569-5767
www.mach-iv.com

CCLW, LLC

FINAL PLAT

CARPENTERS CROSSING SOUTH, FIRST ADDITION

REVISION DESCRIPTION

Or

DATE: MARCH 20, 2020

DRAFTED BY: RJO

CHECKED BY:

CHECKED BY:	
PROJECT NO.:	0023-40-18

DRAWING
NUMBER

1545

SHEET NUMBER

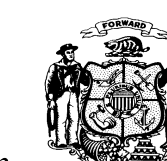
1

OF 2

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



CURVE DATA					
CURVE #	CENT. ANG.	RADIUS	CURVE DIST.	CHORD DIST.	CHORD BRG.
1-2	78°27'36"	135.00'	184.87'	170.76'	N78°05'55"E
LOT 39	62°24'14"	135.00'	147.04'	139.88'	N46°53'48"E
LOT 38	16°03'22"	135.00'	37.83'	37.71'	N46°53'48"E
3-4	71°05'00"	135.00'	167.48'	156.95'	N03°19'37"E



Randall H. Ostman

NORTH IS REFERENCED TO THE WEST LINE
OF LOT 93 OF WILLIAMS GRANT SUBDIVISION
RECORDED TO BEAR N35°40'47"E.

NORTH IS REFERENCED TO THE
CURRENT BROWN COUNTY COORDINATE
SYSTEM OF RECORD.

LEGEND

- 1" IRON PIPE W/ CAP FOUND
- ⊙ 2" IRON PIPE FOUND
- ① R/W CURVE NUMBER
- ⊕ BROWN COUNTY MONUMENT
- TYPE NOTED

- ALL OTHER LOT CORNERS MARKED WITH A 1.13" (O.D.) X 18" IRON PIPEW/ CAP WEIGHING 1.68 LBS/LIN. FOOT.
- ALL LINEAR MEASUREMENTS HAVE BEEN MADE TO THE NEAREST HUNDREDTH OF

- ALL DISTANCES ON CURVES ARE ARC LENGTHS.

- ALL DISTANCES ON CURVES ARE ARC LENGTHS.

30' BUILDING SETBACK (UNLESS NOTED)

12' UTILITY EASEMENT (UNLESS NOTED)

DEDICATED TO THE PUBLIC

E.S.A. ENVIRONMENTALLY SENSITIVE AREA

PROPOSED FLOODPLAIN

PROPOSED FLOODWAY

ALL OF OUTLOT 1 AND OUTLOT 2 OF THE PLAT OF CARPENTERS CROSSING SOUTH, RECORDED IN VOLUME 24, PLATS, PAGE 116, (DOCUMENT # 2874417), BROWN COUNTY RECORDS, BEING PART OF LOT 92 AND LOT 93 OF WILLIAMS GRANT SUBDIVISION, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN



APPROVED FOR THE TOWN OF LAWRENCE THIS _____ DAY OF _____, 20____.

TOWN OF LAWRENCE TREASURER'S CERTIFICATE

CINDY KOCKEN
TOWN TREASURER

APPROVED FOR THE CITY OF DEPERE THIS _____ DAY OF _____, 20____.

BROWN COUNTY PLANNING COMMISSION

APPROVED FOR THE BROWN COUNTY PLAN COMMISSION THIS _____ DAY OF _____, 20____.

BROWN COUNTY TREASURER'S CERTIFICATE

AS DULY ELECTED BROWN COUNTY TREASURER, I HEREBY CERTIFY THAT THE RECORDS IN OUR OFFICE SHOW NO UNREDEEMED TAXES AND NO UNPAID OR SPECIAL ASSESSMENTS AFFECTING ANY OF THE LANDS INCLUDED IN THIS PLAT AS OF THE DATE LISTED BELOW.

SURVEYOR'S CERTIFICATE

I, RANDALL J. OETTINGER, PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT IN FULL COMPLIANCE WITH THE PROVISIONS OF CHAPTER 236, WISCONSIN STATUTES, AND THE SUBDIVISION REGULATIONS OF THE TOWN OF LAWRENCE AND THE BROWN COUNTY PLANNING COMMISSION AND UNDER THE DIRECTION OF THE OWNERS LISTED HEREON, I HAVE SURVEYED AND MAPPED "CARPENTERS CROSSING SOUTH, FIRST ADDITION" AND THAT SUCH PLAT CORRECTLY REPRESENTS ALL EXTERIOR BOUNDARIES AND THE SUBDIVISION OF THE LAND SURVEYED AND IS MORE FULLY DESCRIBED AS FOLLOWS:

ALL OF OUTLOT 1 AND OUTLOT 2 OF THE PLAT OF CARPENTER'S CROSSING SOUTH, RECORDED IN VOLUME 24, PLATS, PAGE 116, (DOCUMENT # 2874417), BROWN COUNTY RECORDS, BEING PART OF LOT 92 AND LOT 93 OF WILLIAMS GRANT SUBDIVISION, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN.

PARCEL CONTAINS 367,474 S.F. \ 8.44 AC., MORE OR LESS.
PARCEL SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

RANDALL J. OETTINGER PLS-2349
DATE: MAY 20, 2020



- 1) SIDE YARD SETBACK IS 10 FEET FOR ALL LOTS.
- 2) REAR YARD SETBACK IS 25 FEET FOR LOTS.

3) THE PROPERTY OWNERS, AT THE TIME OF CONSTRUCTION, SHALL IMPLEMENT THE APPROPRIATE SOIL EROSION CONTROL METHODS OUTLINED IN THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES, "WISCONSIN CONSTRUCTION SITE BEST MANAGEMENT PRACTICE HANDBOOK" TO PREVENT SOIL EROSION. HOWEVER, IF AT THE TIME OF CONSTRUCTION THE VILLAGE HAS AN ADOPTED SOIL EROSION CONTROL ORDINANCE, IT SHALL GOVERN OVER THIS REQUIREMENT. THIS PROVISION APPLIES TO ANY GRADING, CONSTRUCTION, OR INSTALLATION-RELATED ACTIVITIES.

1) THE LAND ON ALL SIDE AND REAR LOT LINES OF ALL LOTS SHALL BE GRADED BY THE LOT OWNER AND MAINTAINED BY THE ABUTTING PROPERTY OWNERS TO PROVIDE FOR ADEQUATE DRAINAGE OF SURFACE WATER.

LA ENTERPRISES, LLC, A CORPORATION DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF WISCONSIN, MORTGAGEE OF THE ABOVE DESCRIBED LAND, DOES HEREBY CONSENT TO THE SURVEYING AND MAPPING OF THE LAND DESCRIBED ON THIS PLAT AND DOES HEREBY CONSENT TO THE ABOVE CERTIFICATE OF CCLW, LLC, OWNER.

IN WITNESS WHEREOF, LA ENTERPRISES, LLC HAS CAUSED THESE PRESENTS TO BE SIGNED BY _____, ITS _____ AND COUNTERSIGNED BY _____.

(print name #1 above) (print title #1 above) (print name #2 above)

Its _____ at _____, this _____ day of _____.

(print title #2 above) (city) (state) (day) (month) (year)

(signature #1) _____ (signature #2) _____

(print name #1) _____ (print name #2) _____

(print title #1) _____ (print title #2) _____

PERSONALLY CAME BEFORE ME THIS ____ DAY OF _____, _____, THE ABOVE NAMED OFFICERS OF SAID
(day) (month) (year)

CORPORATION TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT AND TO ME KNOWN TO BE SUCH OFFICERS OF SAID CORPORATION, AND ACKNOWLEDGED THAT THEY EXECUTED THE FOREGOING INSTRUMENT AS SUCH OFFICERS AS THE DEED OF SAID CORPORATION, BY ITS AUTHORITY.

NOTARY PUBLIC MY COMMISSION EXPIRES

STATE OF WISCONSIN] ss
COUNTY OF _____]

CCLW, LLC, A LIMITED LIABILITY COMPANY DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, DOES HEREBY CERTIFY THAT WE CAUSED THE LAND DESCRIBED ON CARPENTERS CROSSING SOUTH, FIRST ADDITION TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED HEREON. CCLW, LLC ALSO CERTIFIES THAT THIS PLAT IS REQUIRED BY S.236.10 OR S.236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION:

TOWN OF LAWRENCE
CITY OF DEPERE
BROWN COUNTY PLANNING COMMISSION
DEPARTMENT OF ADMINISTRATION

IN WITNESS WHEREOF, THE SAID CCLW, LLC HAS CAUSED THESE PRESENTS TO BE SIGNED BY PATRICIA A. KASTER, ITS MANAGING MEMBERS, ON THIS _____ DAY OF _____, 20____.

PATRICIA A. KASTER
MANAGING MEMBER - CCLW, LLC

PERSONALLY CAME BEFORE ME THIS ____ DAY OF _____, 20____, THE ABOVE NAMED MANAGERS OF SAID LIMITED LIABILITY COMPANY AND ACKNOWLEDGED THAT THEY EXECUTED THE FOREGOING INSTRUMENT AS SUCH MANAGER AS THE DEED OF SAID LIMITED LIABILITY COMPANY, BY ITS AUTHORITY.

NOTARY PUBLIC MY COMMISSION EXPIRES _____

STATE OF WISCONSIN]
] ss

UTILITY EASEMENT PROVISIONS (ELECTRIC, NATURAL GAS, AND COMMUNICATIONS)

AN EASEMENT FOR ELECTRIC, NATURAL GAS, AND COMMUNICATIONS SERVICE IS HEREBY GRANTED BY:

CCLW, LLC, A LIMITED LIABILITY COMPANY, GRANTOR, TO:

THE TOWN OF LAWRENCE, GRANTEE;
WISCONSIN PUBLIC SERVICE CORPORATION, A WISCONSIN CORPORATION, GRANTEE;
NORTHEAST TELEPHONE COMPANY, LLC, GRANTEE;
WISCONSIN BELL INC., D/B/A AT&T WISCONSIN, A WISCONSIN CORPORATION, GRANTEE;
BROWN COUNTY C-LEC, LLC, GRANTEE;
TIME WARNER CABLE, INC., GRANTEE;

THEIR RESPECTIVE SUCCESSORS AND ASSIGNS, TO CONSTRUCT, INSTALL, OPERATE, REPAIR, MAINTAIN AND REPLACE FROM TIME TO TIME, FACILITIES USED IN CONNECTION WITH OVERHEAD AND UNDERGROUND TRANSMISSION AND DISTRIBUTION OF ELECTRICITY AND ELECTRIC ENERGY, NATURAL GAS, TELEPHONE AND CABLE TV FACILITIES FOR SUCH PURPOSES AS THE SAME IS NOW OR MAY HEREAFTER BE USED, ALL IN, OVER, UNDER, ACROSS, ALONG AND UPON THE PROPERTY SHOWN WITHIN THOSE AREAS ON THE PLAT DESIGNATED AS "UTILITY EASEMENT AREAS" AND THE PROPERTY DESIGNATED ON THE PLAT FOR STREETS AND ALLEYS, WHETHER PUBLIC OR PRIVATE, TOGETHER WITH THE RIGHT TO INSTALL SERVICE CONNECTIONS UPON, ACROSS WITHIN AND BENEATH THE SURFACE OF EACH LOT TO SERVE IMPROVEMENTS, THERON, OR ON ADJACENT LOTS; ALSO THE RIGHT TO TRIM OR CUT DOWN TREES, BRUSH AND ROOTS AS MAY BE REASONABLY REQUIRED INCIDENT TO THE RIGHTS HEREIN GIVEN, AND THE RIGHT TO ENTER UPON THE SUBDIVIDED PROPERTY FOR ALL SUCH PURPOSES. THE GRANTEES AGREE TO RESTORE OR CAUSE TO HAVE RESTORED, THE PROPERTY, AS NEARLY AS IS REASONABLY POSSIBLE, TO THE CONDITION EXISTING PRIOR TO SUCH ENTRY BY THE GRANTEES OR THEIR AGENTS. THIS RESTORATION, HOWEVER, DOES NOT APPLY TO THE INITIAL INSTALLATION OF SAID UNDERGROUND AND/OR ABOVE GROUND ELECTRIC FACILITIES, NATURAL GAS FACILITIES, OR TELEPHONE AND CABLE TV FACILITIES OR TO ANY TREES, BRUSH OR ROOTS WHICH MAY BE REMOVED AT ANY TIME PURSUANT TO THE RIGHTS HEREIN GRANTED. STRUCTURES SHALL NOT BE PLACED OVER GRANTEES' FACILITIES OR IN, UPON OR OVER THE PROPERTY WITHIN THE LINES MARKED "UTILITY EASEMENT AREAS" WITHOUT THE PRIOR WRITTEN CONSENT OF GRANTEES. AFTER INSTALLATION OF ANY SUCH FACILITIES, THE GRADE OF THE SUBDIVIDED PROPERTY SHALL NOT BE ALTERED BY MORE THAN SIX INCHES WITHOUT WRITTEN CONSENT OF GRANTEES.

THE GRANT OF EASEMENT SHALL BE BINDING UPON AND INURE TO THE BENEFIT OF THE HEIRS, SUCCESSORS AND ASSIGNS OF ALL PARTIES HERETO.

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration

ENGINEERING • SURVEYING • ENVIRONMENTAL
22260 Salscheider Court Green Bay, WI 54313
PH:920-569-5765; Fax: 920-569-5767
www.mach-iv.com

CCLW, LLC

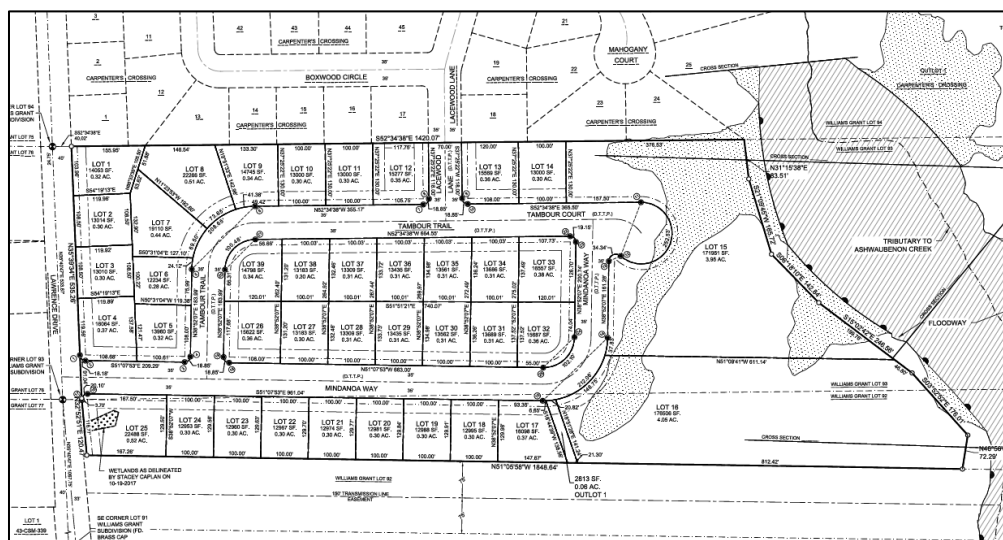
CARPENTERS CROSSING SOUTH, FIRST ADDITION

FINAL PLAT

REVISION DESCRIPTION

2

- ITEM 3:** Recommendation regarding a Proposed Extraterritorial 39 Lot and 1 Outlot final plat of Carpenter's Crossing South at 2700 BLK Lawrence Drive in the Town of Lawrence (Part of Parcels L-474 & L-475). Submitted by Joel Ehrfurth, PLS, Mach IV Engineering, authorized representative for Town of Lawrence, property owner.*

SITE MAP**PROPOSED FINAL PLAT AREA**

REQUESTED ACTION: Extraterritorial Final Plat Approval.

COMMON DESCRIPTION: 2700 BLK Lawrence Drive, located between Mahogany Trail and Little Rapids Road in the Town of Lawrence.

PARCEL NUMBER(S): Part of Parcels L-474 & L-475

EXISTING ZONING: Agricultural-Farmland Preservation District (AG-FP) for Town of Lawrence (formerly Exclusive Agriculture District). Proposed for residential development.

SURROUNDING LAND USES: Residential to the north.
Agricultural to the south, east, and west, some residential to the west.

COMPREHENSIVE PLAN: Residential for Town of Lawrence.

APPLICANT/OWNER NAME:

Joel Ehrfurth	Town of Lawrence
Authorized representative	Property owner
Mach IV Engineering	2400 Shady Court
2260 Salscheider Court	De Pere, WI 54115
Green Bay, WI 54313	

SITE HISTORY:

After a review of air photographs, the site has remained vacant for agricultural use since 1938.

In January 2019, both a CSM and a preliminary plat were submitted to the City for review for the same subject area. The intent of the CSM is to divide a portion of the Town owned land, which is necessary to create the boundary for the residential plat development. Plan Commission and Common Council approved both the CSM and preliminary plat on February 5, 2019.

The land division is within the Sewer Service Area for the Town of Lawrence. There are known environmentally sensitive areas (floodplain & wetlands) on the property, which will be addressed by Brown County Planning Commission.

STAFF REVIEW:

When reviewing a final plat, staff considers State Statutes 236 Sections 46-3 through 46-7 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns.

- An area of platted land was broken off from the two unplatted remnant parcels when the preliminary plat was reviewed. The unplatted remnants are outlined in blue on the Site Map for this report.
- The property has one outlot that is proposed to become part of a public park/trail system
- Lots 1-4 & 17-39 are proposed for single family residential use.
- Lot 15 is a proposed twelve unit condominium site and Lot 16 is a proposed multifamily site.
- The street pattern provides a connection to Lawrence Drive and to the existing residential area to the north via Lacewood Lane.
- The lots exceed the City Municipal Code minimum requirements for a lot size of 8,000 square feet and street frontage of 75 feet, in anticipation of future residential development.
- There is one issue that must be addressed for the CSM:
 - The City of De Pere Certificate should be modified to reference the date the Clerk/Treasurer signs the document AND the date the City of De Pere approved the document.

In summary, the final extraterritorial plat meets the criteria of State Statutes 236 and Sections 46-3 through 46-7 of the De Pere Platting and Division of Land Code. The proposed land division does not impact the Comprehensive Plan negatively. The proposed lot size, street frontage, and setbacks meet the City's subdivision requirements for extra territorial plats.

REVIEW PROCESS:

For extraterritorial final plat petitions, the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council also reviews final extraterritorial plats. The Common Council is expected to review the City plat on March 5, 2019.

**STAFF
RECOMMENDATION:**

Staff recommends APPROVAL of the final extraterritorial plat and forwarding the plat to the Common Council for final approval, subject to:

1. Meeting all other state and local regulations, including the Town of Lawrence, City of De Pere, and Brown County Planning Commission.
2. The City of De Pere Certificate should be modified to reference the date the Clerk/Treasurer signs the document AND the date the City of De Pere approved the document.

The following three items are suggestions that are typically not reviewed

- The street name label for Tambour Court should be moved to the right, like in the preliminary, as it incorrectly names Tambour Trail.
- Consider the purpose and need for the Tambour Court right-of-way bulb as it appears to be unnecessary on the plat for a condominium site. Consider removing the right-of-way, if possible.
- Review the accuracy of the floodplain in Lots 15-16 with Brown County as it appears to be inconsistent with FEMA maps.

[illegible]

Attachment: Former PC Report from 25 Feb 2019 (9745 : Recommendation from Plan Commission to approve a two-lot replat of the final



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission to approve a Proposed 2 Lot Certified Survey Map at 760-780 Millennium CT (Parcels ED-2313-1, ED-2314).

On June 22, 2020 Plan Commission unanimously recommended approval by a vote of 7-0.

ATTACHMENTS:

- 06-22-20 Plan Commission Report - CSM on Millennium CT (DOCX)
- Preliminary CSM (PDF)

REQUESTED ACTION:	Certified Survey Map Review
COMMON DESCRIPTION:	760-780 Millennium CT, located southwest from the Millennium CT and Enterprise DR intersection.
PARCEL NUMBER(S):	ED-2313-1, ED-2314
EXISTING ZONING:	I-3 (General Industrial District)
SURROUNDING LAND USES:	Industrial (I-3) to the north, east and west. Agricultural (I-3) to the south.
COMPREHENSIVE PLAN:	Industrial Park.
APPLICANT/OWNER:	City of De Pere Applicant and Property Owner 335 S. Broadway Street De Pere, WI 54115
SITE HISTORY:	The City owned site has been used for agricultural purposes since at least 1938. In 2020, agreements were discussed with a potential purchaser of proposed Lot 1 for use as a pet kennel / training facility. Proposed Lot 1 already exists but is not large enough for the purchaser's needs. Thus, the dividing property line between the lots is proposed to shift 57.4 feet to the east.
STAFF REVIEW:	When reviewing a Certified Survey Map, staff considers State Statutes 236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns. • The purpose of the CSM is to shift the property line between the two lots 57.4 feet to the east. ○ Lot 1 will increase from 1.1 acres to 1.5 acres in size. ○ Lot 2 will decrease from 1.7 acres to 1.4 acres in size. • Both lots remain in City ownership, with an expectation that Lot 1 may sell in the near future. There are 3 issues that must be addressed for the CSM, which are listed in the Staff Recommendation. The Certified Survey Map meets the criteria of State Statutes 236 and Section 46-8 of the De Pere Platting and Division of Land Code. The proposed land division provides opportunities for development and does not impact the Comprehensive Plan negatively. The proposed lot sizes, street frontages, and setbacks meet City requirements.

REVIEW PROCESS:

For City certified survey map petitions the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council also reviews and provides a final decision of approval or rejection when the CSM includes public dedications and/or City-owned property. Common Council is expected to take action on July 7, 2020.

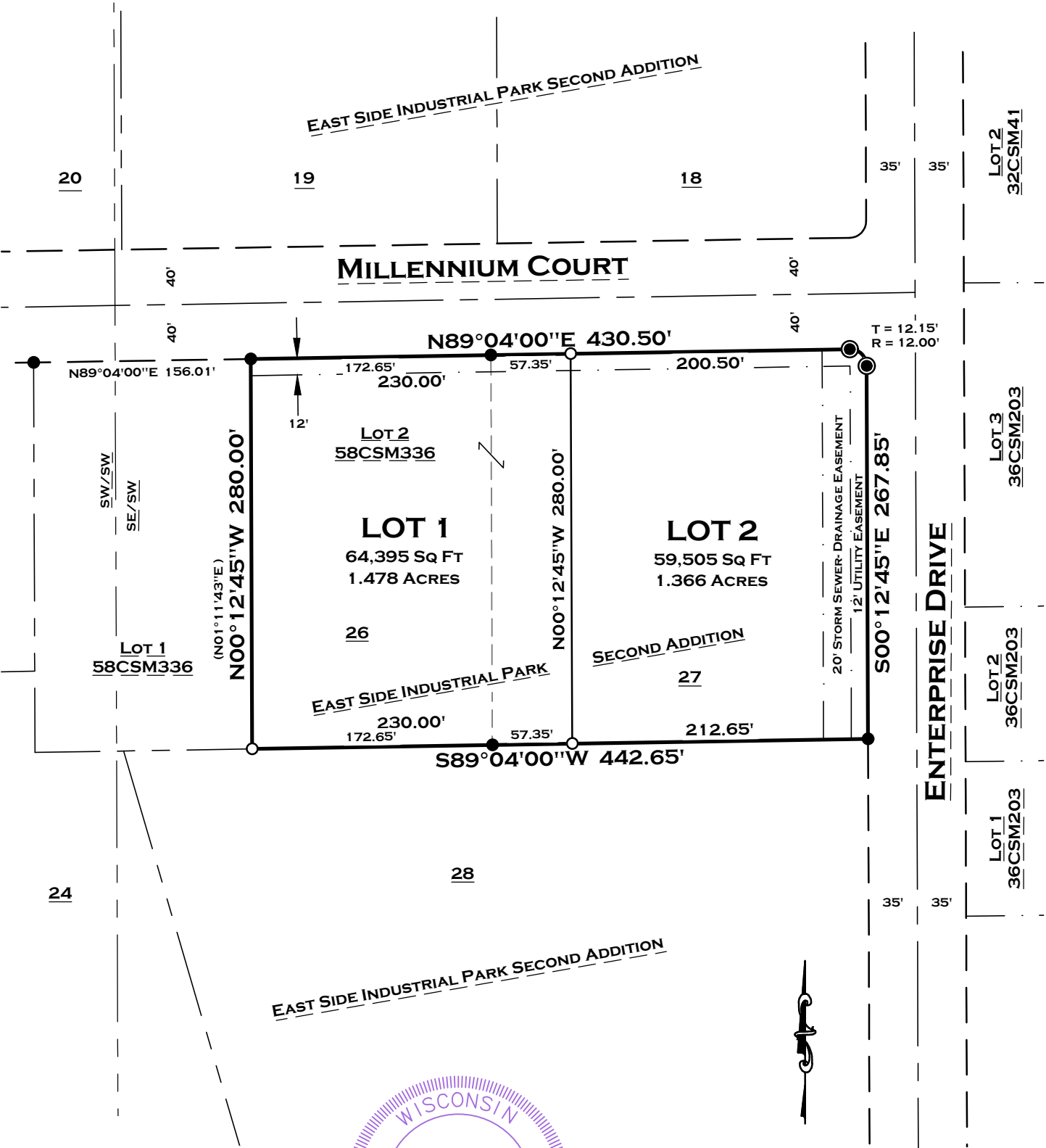
STAFF RECOMMENDATION:

Staff recommends APPROVAL of the certified survey map, subject to:

1. Meeting all other state and local regulations.
2. In the City Certificate, remove the word *"/Treasurer"* from the signature line.
3. Remove the City from the Treasurer's Certificate. If Statutes require a city signature, update the signature line to read *"Joe Zegers, City of De Pere Treasurer."*

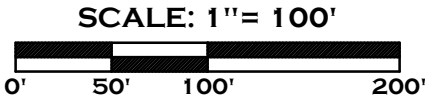
CERTIFIED SURVEY MAP

ALL OF LOT 2, VOLUME 58, CERTIFIED SURVEY MAPS, PAGE 336, MAP NUMBER 8365, DOCUMENT NUMBER 2645522, BEING PART OF LOT 26, EAST SIDE INDUSTRIAL PARK SECOND ADDITION, VOLUME 21, PLATS, PAGE 57, DOCUMENT NUMBER 1701384 AND ALL OF LOT 27 OF SAID EAST SIDE INDUSTRIAL PARK SECOND ADDITION, ALL LOCATED IN PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4, SECTION 34, TOWNSHIP 23 NORTH, RANGE 20 EAST, CITY OF DE PERE, BROWN COUNTY, WISCONSIN



LEGEND

- 1" IRON PIPE FOUND
- ⦿ 2" IRON PIPE FOUND
- SET 1" X 18" IRON PIPE WITH CAP WEIGHING 1.38 LBS./LIN. FT.
- () PREVIOUSLY RECORDED BEARING



BEARINGS ARE REFERENCED TO THE WEST
RIGHT OF WAY OF ENTERPRISE DRIVE
RECORDED TO BEAR S00°12'45"E



ROBERT E. LEE & ASSOCIATES, INC.
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
1250 CENTENNIAL CENTRE BOULEVARD
HOBART, WI 54155
INTERNET: WWW.RELEEINC.COM PHONE:(920) 662-9641
FAX:(920) 662-9141

Attachment: Preliminary CSM (9746 : Recommendation from Plan Commission to approve a Proposed 2 Lot Certified Survey Map at 760-780 Mill)

CERTIFIED SURVEY MAP

ALL OF LOT 2, VOLUME 58, CERTIFIED SURVEY MAPS, PAGE 336, MAP NUMBER 8365, DOCUMENT NUMBER 2645522, BEING PART OF LOT 26, EAST SIDE INDUSTRIAL PARK SECOND ADDITION, VOLUME 21, PLATS, PAGE 57, DOCUMENT NUMBER 1701384 AND ALL OF LOT 27 OF SAID EAST SIDE INDUSTRIAL PARK SECOND ADDITION, ALL LOCATED IN PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4, SECTION 34, TOWNSHIP 23 NORTH, RANGE 20 EAST, CITY OF DE PERE, BROWN COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE:

I, BRYAN L. PFEFFER, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT BY THE ORDER AND UNDER THE DIRECTION OF PETER SCHLEINZ, CITY PLANNER, CITY OF DE PERE, I HAVE SURVEYED, MAPPED AND DIVIDED ALL OF LOT 2, VOLUME 58, CERTIFIED SURVEY MAPS, PAGE 336, MAP NUMBER 8365, DOCUMENT NUMBER 2645522, BEING PART OF LOT 26, EAST SIDE INDUSTRIAL PARK SECOND ADDITION, VOLUME 21, PLATS, PAGE 57, DOCUMENT NUMBER 1701384 AND ALL OF LOT 27 OF SAID EAST SIDE INDUSTRIAL PARK SECOND ADDITION, ALL LOCATED IN PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4, SECTION 34, TOWNSHIP 23 NORTH, RANGE 20 EAST, CITY OF DE PERE, BROWN COUNTY, WISCONSIN

SAID PARCEL CONTAINS 123,900 SQUARE FEET OR 2.844 ACRES OF LAND MORE OR LESS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

THAT THE WITHIN MAP IS A TRUE AND CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION OF THAT LAND AND THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES IN THE SURVEYING, MAPPING AND DIVIDING OF THE SAME.

DATED THIS 13TH DAY OF MAY, 2020.


BRYAN L. PFEFFER PLS #2924
ROBERT E. LEE & ASSOCIATES, INC.



RESTRICTIVE COVENANTS:

1. THE LAND ON ALL LOT LINES OF ALL LOTS SHALL BE GRADED BY THE SUBDIVIDER AND MAINTAINED BY THE ABUTTING PROPERTY OWNERS TO PROVIDE FOR THE ADEQUATE DRAINAGE OF SURFACE WATER.
2. OWNERS OF ALL LOTS SHALL GRADE AREAS ABUTTING STREETS TO CONFORM TO THE ESTABLISHED SIDEWALK GRADE ELEVATION AND SHALL MAINTAIN THE GRADE ELEVATION FOR FUTURE SIDEWALKS.
3. THE LAND IN THE REAR AND THE SIDES OF ALL LOTS SHALL NOT BE GRADED IN SUCH A MANNER AS TO INTERFERE WITH THE DRAINAGE OF STORM WATER.

Attachment: Preliminary CSM (9746 : Recommendation from Plan Commission to approve a Proposed 2 Lot Certified Survey Map at 760-780 Mill)



ROBERT E. LEE & ASSOCIATES, INC.
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
1250 CENTENNIAL CENTRE BOULEVARD
HOBART, WI 54155 PHONE:(920) 662-9641
INTERNET: WWW.RELEEINC.COM FAX:(920) 662-9141

CERTIFIED SURVEY MAP

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OWNER'S CERTIFICATE:

CITY OF DE PERE, A MUNICIPALITY DULY ORGANIZED AND EXISTING UNDER AND BY THE VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, DOES HEREBY CERTIFY THAT SAID MUNICIPALITY CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, MAPPED AND DIVIDED AS REPRESENTED ON THIS MAP. THE CITY OF DE PERE DOES FURTHER CERTIFY THAT THIS CERTIFIED SURVEY MAP IS REQUIRED BY S-236.34 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: CITY OF DE PERE

JAMES BOYD
MAYOR, CITY OF DE PERE

DATE _____

STATE OF WISCONSIN)
BROWN COUNTY) SS

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2020, THE ABOVE NAMED
TO ME KNOWN TO BE THE SAME PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT AND
ACKNOWLEDGED THE SAME.

NOTARY PUBLIC, STATE OF WISCONSIN

(PRINT NAME)

MY COMMISSION EXPIRES:_____

CITY OF DE PERE APPROVAL CERTIFICATE:

APPROVED BY THE CITY OF DE PERE COMMON COUNCIL ON THIS _____ DAY OF _____, 2020.

CAREY E. DANEN, CLERK/TREASURER

DATE _____

TREASURER'S CERTIFICATE:

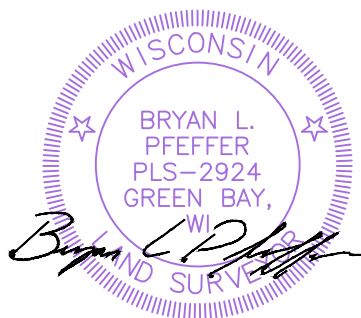
AS DULY APPOINTED/ELECTED CITY OF DE PERE AND BROWN COUNTY TREASURER, WE HEREBY CERTIFY THAT THE RECORDS IN OUR OFFICE SHOW NO UNREDEEMED TAXES AND NO UNPAID OR SPECIAL ASSESSMENTS AFFECTING ANY OF THE LANDS INCLUDED IN THIS CERTIFIED SURVEY MAP AS OF THE DATE LISTED BELOW.

CAREY E. DANEN
CITY OF DE PERE TREASURER

DATE _____

PAUL ZELLER
BROWN COUNTY TREASURER

DATE _____



5/13/2020



ROBERT E. LEE & ASSOCIATES, INC.

ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
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HOBART, WI 54155 **PHONE:(920) 662-9641**
INTERNET: WWW.RELEEINC.COM **FAX:(920) 662-9141**



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission to approve a Proposed 1 Lot and 1 Outlot Certified Survey Map at 1900 BLK Commerce DR (Parcel ED-344-102-5).

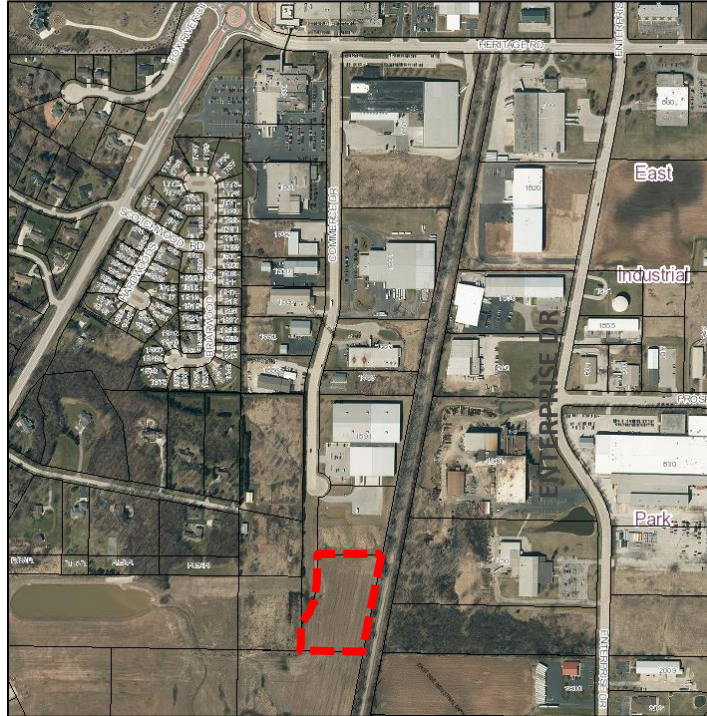
On June 22, 2020 Plan Commission unanimously recommended approval by a vote of 7-0.

ATTACHMENTS:

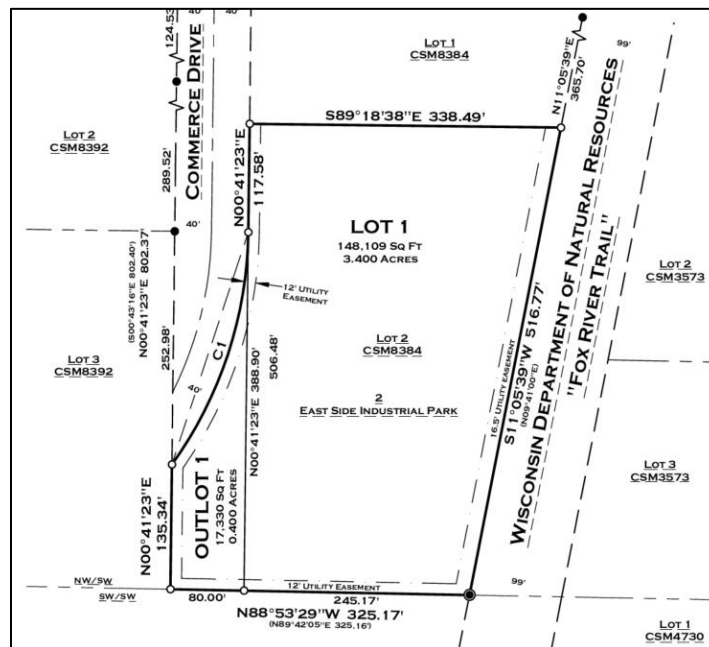
- 06-22-20 Plan Commission Report - CSM on Commerce DR (DOCX)
- Preliminary CSM (PDF)

ITEM 9: Staff recommendation and possible action regarding a Proposed 1 Lot and 1 Outlot Certified Survey Map at 1900 BLK Commerce DR (Parcel ED-344-102-5).*

SITE MAP



PROPOSED CERTIFIED SURVEY MAP AREA



REQUESTED ACTION:	Certified Survey Map Review
COMMON DESCRIPTION:	1900 BLK Commerce DR, located at the southernmost end of the Commerce DR right-of-way (south and east from the paved cul-de-sac).
PARCEL NUMBER(S):	ED-344-102-5
EXISTING ZONING:	I-3 (General Industrial District)
SURROUNDING LAND USES:	Industrial (I-3) to the north. City compost site & agricultural (I-1) to the south. Fox River State Recreational Trail (R-2) and Industrial (I-3) to the east. Residential (Town of Ledgeview) to the west.
COMPREHENSIVE PLAN:	Industrial Park.
APPLICANT/OWNER:	City of De Pere Applicant and Property Owner 335 S. Broadway Street De Pere, WI 54115
SITE HISTORY:	The City owned site has been used for agricultural purposes since at least 1938. In 2020, agreements were discussed for the relocation of Song Industries from 1862 Commerce DR to subject Lot 1. The outlot has been created to reserve lands for a potential extension of the Commerce DR right-of-way.
STAFF REVIEW:	When reviewing a Certified Survey Map, staff considers State Statutes 236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns. • The purpose of the CSM is to retain a developable lot with an outlot that may be used as future right-of-way. ○ If the outlot is deemed unnecessary for right-of-way in the future the outlot may be attached back to Lot 1. • The lot and outlot remain in City ownership, with an expectation that Lot 1 may sell in the near future. There are 3 issues that must be addressed for the CSM, which are listed in the Staff Recommendation. The Certified Survey Map meets the criteria of State Statutes 236 and Section 46-8 of the De Pere Platting and Division of Land Code. The proposed land division provides opportunities for development and does not impact the Comprehensive Plan negatively. The proposed lot sizes, street frontages, and setbacks meet City requirements.

REVIEW PROCESS:

For City certified survey map petitions the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council also reviews and provides a final decision of approval or rejection when the CSM includes public dedications and/or City-owned property. Common Council is expected to take action on July 7, 2020.

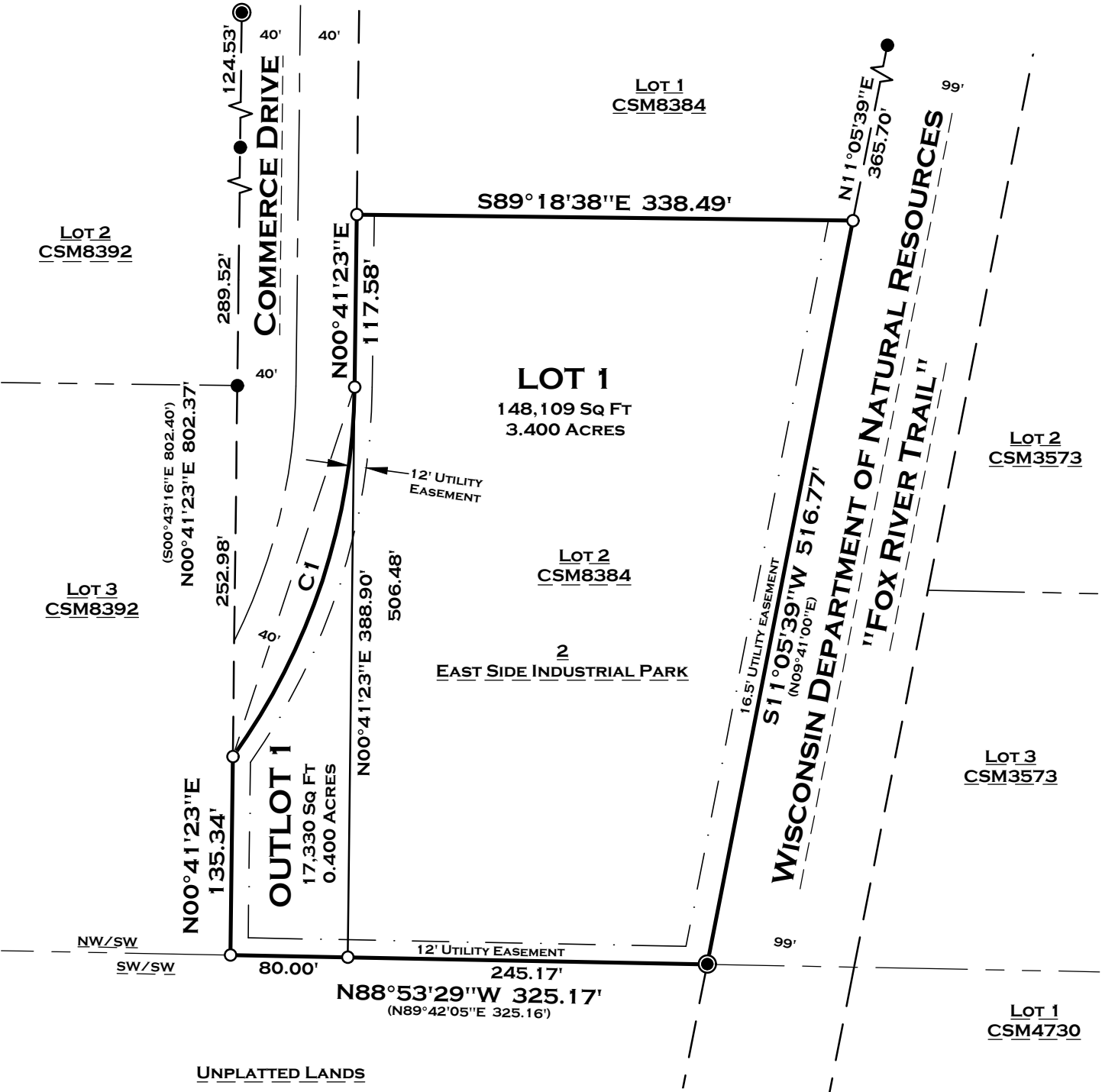
STAFF RECOMMENDATION:

Staff recommends APPROVAL of the certified survey map, subject to:

1. Meeting all other state and local regulations.
2. In the City Certificate, remove the word *"/Treasurer"* from the signature line.
3. Remove the City from the Treasurer's Certificate. If Statutes require a city signature, update the signature line to read *"Joe Zegers, City of De Pere Treasurer."*

CERTIFIED SURVEY MAP

ALL OF LOT 2, VOLUME 59, CERTIFIED SURVEY MAPS, PAGE 32, MAP NUMBER 8384, DOCUMENT NUMBER 2650874, BEING PART OF LOT 2, EAST SIDE INDUSTRIAL PARK, VOLUME 18, PLATS, PAGE 41, DOCUMENT NUMBER 1113369, LOCATED IN PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4, SECTION 34, TOWNSHIP 23 NORTH, RANGE 20 EAST, CITY OF DE PERE, BROWN COUNTY, WISCONSIN



CURVE TABLE

CURVE #	DELTA	RADIUS	LENGTH	CHORD DIRECTION	CHORD LENGTH	TANGENT BEARING	SECOND TANGENT BEARING
C1	35°05'48"	440.00'	269.52'	N18°14'17"E	265.33'	N35°47'11"E	N00° 41' 23"E

LEGEND

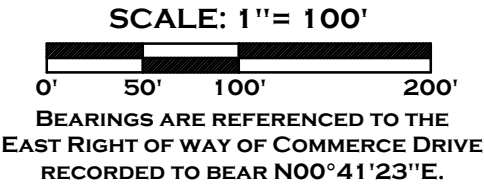
- 1" IRON PIPE FOUND
- ⦿ 2" IRON PIPE FOUND
- SET 1" X 18" IRON PIPE WITH CAP WEIGHING 1.38 LBS./LIN. FT.
- () PREVIOUSLY RECORDED BEARING



5/13/2020



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Attachment: Preliminary CSM (9747 : Recommendation from Plan Commission to approve a Proposed 1 Lot and 1 Outlot Certified Survey Map at)

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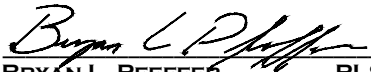
SURVEYOR'S CERTIFICATE:

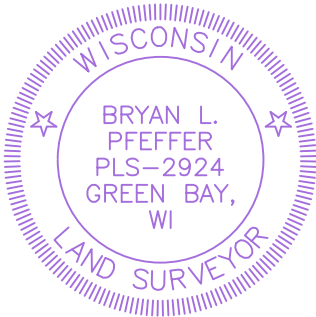
I, BRYAN L. PFEFFER, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT BY THE ORDER AND UNDER THE DIRECTION OF PETER SCHLEINZ, CITY PLANNER, CITY OF DE PERE, I HAVE SURVEYED, MAPPED AND DIVIDED ALL OF LOT 2, VOLUME 59, CERTIFIED SURVEY MAPS, PAGE 32, MAP NUMBER 8384, DOCUMENT NUMBER 2650874, BEING PART OF LOT 2, EAST SIDE INDUSTRIAL PARK, VOLUME 18, PLATS, PAGE 41, DOCUMENT NUMBER 1113369, LOCATED IN PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4, SECTION 34, TOWNSHIP 23 NORTH, RANGE 20 EAST, CITY OF DE PERE, BROWN COUNTY, WISCONSIN

SAID PARCEL CONTAINS 165,439 SQUARE FEET OR 3.80 ACRES OF LAND MORE OR LESS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

THAT THE WITHIN MAP IS A TRUE AND CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION OF THAT LAND AND THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES IN THE SURVEYING, MAPPING AND DIVIDING OF THE SAME.

DATED THIS 13TH DAY OF MAY, 2020.


BRYAN L. PFEFFER PLS #2924
ROBERT E. LEE & ASSOCIATES, INC.



RESTRICTIVE COVENANTS:

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Attachment: Preliminary CSM (9747 : Recommendation from Plan Commission to approve a Proposed 1 Lot and 1 Outlot Certified Survey Map at)



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OWNER'S CERTIFICATE:

CITY OF DE PERE, A MUNICIPALITY DULY ORGANIZED AND EXISTING UNDER AND BY THE VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, DOES HEREBY CERTIFY THAT SAID MUNICIPALITY CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, MAPPED AND DIVIDED AS REPRESENTED ON THIS MAP. THE CITY OF DE PERE DOES FURTHER CERTIFY THAT THIS CERTIFIED SURVEY MAP IS REQUIRED BY S-236.34 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: CITY OF DE PERE

JAMES BOYD
MAYOR, CITY OF DE PERE

DATE _____

STATE OF WISCONSIN)
BROWN COUNTY) SS

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2020, THE ABOVE NAMED TO ME KNOWN TO BE THE SAME PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC, STATE OF WISCONSIN

(PRINT NAME)

MY COMMISSION EXPIRES:_____

CITY OF DE PERE APPROVAL CERTIFICATE:

APPROVED BY THE CITY OF DE PERE COMMON COUNCIL ON THIS _____ DAY OF _____, 2020.

CAREY E. DANEN, CLERK/TREASURER

DATE _____

TREASURER'S CERTIFICATE:

AS DULY APPOINTED/ELECTED CITY OF DE PERE AND BROWN COUNTY TREASURER, WE HEREBY CERTIFY THAT THE RECORDS IN OUR OFFICE SHOW NO UNREDEEMED TAXES AND NO UNPAID OR SPECIAL ASSESSMENTS AFFECTING ANY OF THE LANDS INCLUDED IN THIS CERTIFIED SURVEY MAP AS OF THE DATE LISTED BELOW.

CAREY E. DANEN
CITY OF DE PERE TREASURER

DATE _____

PAUL ZELLER
BROWN COUNTY TREASURER

DATE _____



5/13/2020



ROBERT E. LEE & ASSOCIATES, INC.

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City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Recommendation from the License Committee to approve Liquor License renewal applications for the licensing period of July 1, 2020 to June 30, 2021.

ATTACHMENTS:

- Liquor License Renewal List_7-7-20 (PDF)
- Class B Beer and Class B Liquor_7-7-20 Renewals (PDF)

July 7, 2020 License Committee Meeting

Renewal Applications for Class "B" Fermented Malt Beverage Licenses and "Class B" Liquor Licenses for the licensing period of July 1, 2020 to June 30, 2021.

CLASS "B" BEER & "CLASS B" LIQUOR

1. Baffidilucio LLC (DBA Baffidilucio), 109 N Broadway. Submitted by Baffidilucio LLC, Agent: Andrew T. Krans, De Pere WI.
2. Nostracremona LLC (DBA Nostracremona), 113 N Broadway. Submitted by Nostracremona LLC, Agent: Andrew T. Krans, De Pere WI.
3. Nostracremona LLC (DBA Nostracremona II), 365 Main Av Suite D. Submitted by Nostracremona LLC, Agent: Andrew T. Krans, De Pere WI.

**CLASS "B" BEER & "CLASS B" LIQUOR
LICENSE RENEWALS
FOR THE 2020-2021 LICENSING PERIOD**

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: July 1, 2020 ending: June 30, 2021
(mm dd/yyyy) (mm dd/yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of De Pere

County of Brown Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
<u>Baffidilucio LLC</u>	

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Krans</u>	<u>Andrew</u>		

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

- Trade Name Baffidilucio Business Phone Number 920-371-5032
- Address of Premises 109 N. Broadway Post Office & Zip Code De Pere 54115
- Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes ☒ No ☐
- Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
1500 sq ft space

Applicant's Wisconsin Seller's Permit Number <u>456-1029685341-02</u>	
FEIN Number <u>82-3259938</u>	
TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	\$
☒ Class B beer	\$
☐ Class C wine	\$
☐ Class A liquor	\$
☐ Class A liquor (cider only)	\$ N/A
☒ Class B liquor	\$
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$ <u>30</u>
TOTAL FEE	\$

R#
152

Attachment: Class B Beer and Class B Liquor 7-7-20 Renewals (9767 : Liquor License renewal applications for the licensing period of July 1,

5. Legal description (omit if street address is given on previous page): _____
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☒ No
- b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☒ No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☐ Yes ☒ No
- _____
- _____
- _____
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ☒ Yes ☐ No
- _____
- _____
- _____
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? ☒ Yes ☐ No
[phone (608) 266-2776]
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☒ Yes ☐ No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☒ No
12. Does the applicant owe municipal property taxes, assessments, or other fees? ☐ Yes ☒ No
(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) <i>Andrew Krans</i>	Title / Member <i>owner</i>	Date <i>6/16/20</i>
Signature <i>[Signature]</i>	Phone Number <i>920-371-5032</i>	Email Address <i>ATKRAUS@GMAIL.COM</i>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <i>6-16-20</i>	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: July 1st 2020 ending: June 30th 2021
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of De Pere

County of Brown Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
KRANS	ANDREW	TY	
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
NOSTRACRMOVA LLC	

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
KRANS	ANDREW	TY	

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
KRANS	ANDREW	TY	
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name NOSTRACRMOVA Business Phone Number 920-371-5032
2. Address of Premises 113 N. Broadway Post Office & Zip Code De Pere, WI. 54115

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes ☒ No ☐

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 600 sq ft Commercial
Kitchen & CHEF TOP TABLE SPACE (communal)

Applicant's Wisconsin Seller's Permit Number <u>456-1029567548-02</u>	
FEIN Number <u>82-3325315</u>	
TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	\$
☒ Class B beer	\$
☐ Class C wine	\$
☐ Class A liquor	\$
☐ Class A liquor (cider only)	\$ N/A
☒ Class B liquor	\$
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$ <u>30</u>
TOTAL FEE	\$

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☒ No
- b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☒ No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☐ Yes ☒ No
- _____
- _____
- _____
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ☒ Yes ☐ No
- _____
- _____
- _____
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? ☒ Yes ☐ No
[phone (608) 266-2776]
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☒ Yes ☐ No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☒ Yes ☒ No
12. Does the applicant owe municipal property taxes, assessments, or other fees? ☐ Yes ☒ No
(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) KPAWS, ANDREW T.	Title / Member owner	Date 6/16/2020
Signature 	Phone Number 920-371-5032	Email Address ATKPAWS@GMAIL.CO

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk 6/16/20	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: July 1, 2020 ending: June 30, 2021
(mm dd/yyyy) (mm dd/yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of De Pere

County of Brown Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
<u>Nostracremona LLC</u>	

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address
<u>Krans</u>	<u>Andrew</u>	<u>T</u>	

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address
<u>Krans</u>	<u>Andrew</u>	<u>T</u>	
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

- Trade Name Nostracremona II Business Phone Number 920-371-5032
- Address of Premises 365 Main Av. Suite D Post Office & Zip Code De Pere 54115
- Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes ☒ No ☐
- Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Bar area (Nicolet Square parking lot side) to include service hallway to kitchen. Also includes one storage room. Total interior sq ft: 1358. Also fenced in outdoor beer garden area with access to bar interior (north side) 400 sq ft.

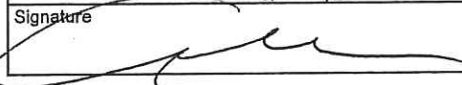
R# 152

Applicant's Wisconsin Seller's Permit Number <u>456-102956-7548-02</u>	
FEIN Number <u>82-3325315</u>	
TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	\$
☒ Class B beer	\$
☐ Class C wine	\$
☐ Class A liquor	\$
☐ Class A liquor (cider only)	\$ N/A
☒ Class B liquor	\$
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$ <u>30</u>
TOTAL FEE	\$

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☒ No
- b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3** ☐ Yes ☒ No
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- _____
- _____
- _____
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- _____
- _____
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[phone (608) 266-2776]
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(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) <i>Andrew Krans</i>	Title / Member <i>owner</i>	Date <i>6/16/20</i>
Signature 	Phone Number <i>920-371-5032</i>	Email Address <i>ATKRAUSE@GMAIL.COM</i>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <i>6/16/20</i>	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Ordinance #20-09 Amending § 2-2(b) De Pere Municipal Code
Regarding Location of Polls.

ATTACHMENTS:

- Ord20-09 (DOCX)
- Amending 2-2(b) - Location of polls REDLINE (DOCX)

ORDINANCE #20-09

AMENDING § 2-2(b) DE PERE MUNICIPAL CODE REGARDING
LOCATION OF POLLS

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN AS
FOLLOWS:

SECTION 1. Section 2-2.(b), *Location of polls*, is hereby amended to read:

(b) *Location of polls.* The following locations are designated as the polling places for the voters of the various wards:

- (1) Wards 1, 2, 3, 4, 5, 6, 7, 8, 9 and 18: First United Presbyterian Church, 605 N. Webster Avenue (first and second aldermanic district).
- (2) Wards 10, 11, 12, 13, 14, 15, 16 and 17: De Pere Community Center, 600 Grant Street (third and fourth aldermanic district).

SECTION 2. All ordinances or parts of ordinances in conflict herewith are temporarily repealed.

SECTION 4. This ordinance shall take effect on and after its passage and publication.

SECTION 5. This ordinance shall be repealed no later than August 12, 2020.

Adopted by the Common Council of the City of De Pere, Wisconsin, this ____ day of
July, 2020.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Publication Date: _____

(b) Location of polls. The following locations are designated as the polling places for the voters of the various wards:

- (1) Wards 1, 2, 3, 4 ~~and 5, 6, 7, 8, 9 and 18~~: First United Presbyterian Church, 605 N. Webster Avenue (first ~~and second~~ aldermanic district).
- (2) Wards ~~10, 11, 12, 13, 14, 15, 16 and 17~~ ~~6, 7, 8, 9 and 18~~: Community Center, 600 Grant Street ~~Notre Dame of De Pere Middle School, 220 S. Michigan Street~~ (~~second~~ third and fourth aldermanic district).
- ~~(3) Wards 10, 11, 12, 16 and 17: Community Center, 600 Grant Street (third aldermanic district).~~
- ~~(4) Wards 13, 14 and 15: St. Mark Evangelical Lutheran Church, 2066 Lawrence Drive (fourth aldermanic district).~~



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020

DEPARTMENT: Plan Commission

FROM: Angela Zills

SUBJECT: Resolution #20-72 Authorizing Disbursement of Revised Facade Improvement Grant (600-604 George Street - Parcel ED-961).

On June 22, 2020 the Redevelopment Authority unanimously recommended approval of the request amendment to the previous Facade Grant Award conditions noted in the staff report. The RDA recommend approval of 600-604 George Street (ED-961) amendment request, in an amount now not to exceed \$22,463.75 to be funded by TID No. 7. Recommendation for approval is subject to the final grant payment be calculated per program requirements based on receipt review.

Staff notes that \$13,641.07 shall be allocated from the 2019 budget and \$8,822.69 shall be allocated from the 2020 Budget.

ATTACHMENTS:

- Reso20-72 (DOCX)
- Exhibit A - 2020 Build Quotes (PDF)
- FG Amendment Request - 600 George RDA Memo (DOCX)
- 600 George RDA Memo (2019) (PDF)
- 600 George App (2020) (PDF)

RESOLUTION #20-72

AUTHORIZING DISBURSEMENT OF REVISED FAÇADE IMPROVEMENT GRANT
(600-604 George Street - Parcel ED-961)

WHEREAS, the Common Council has, pursuant to Resolution #19-90, approved a façade grant in the amount of \$13,641.07 to the owner of Parcel ED-961 based upon eligible project costs within Tax Increment District #7 (TID #7); and

WHEREAS, following commencement of work on the project, it was discovered that additional structural work would be required, which exceeds the project estimate amount by \$17,645.37, and the applicant requests that the grant award be updated to reflect the additional costs incurred; and

WHEREAS, the applicant is eligible for a maximum grant not to exceed \$30,000.00, and sufficient funds are available in the 2020 TID #7 façade grant budget for this additional expenditure; and

WHEREAS, this project has been reviewed by the Redevelopment Authority, which recommends approval of a revised façade improvement grant in a total amount not to exceed \$22,463.75.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council approves an additional grant award of \$8,822.69 for the property located at 600-604 George Street, as identified in the Proposal attached hereto as Exhibit A and incorporated by reference.

BE IT FURTHER RESOLVED THAT:

The Development Services Director (Director) is authorized to approve disbursement of the revised façade reimbursement grant up to a total of \$22,463.75 to Greg Cornell for said improvements provided the following are met:

Resolution #20-72

Page 2 of 2

1. The Director receives from the property owner copies of paid invoices showing the project is complete; and
2. The City Building Inspection Department verifies to the Director that the work is complete and in compliance with all building codes.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of July, 2020.

APPROVED:

James G. Boyd, Mayor

ATTEST:

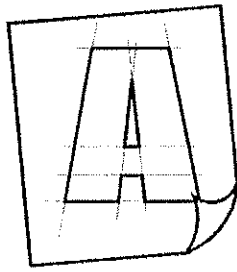
Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 6/22/2020

Attachment: Reso20-72 (9744 : Resolution #20-72 Authorizing Revised Facade Grant Request for 600-604 Grant St)



Alliance

CONSTRUCTION & DESIGN

CONSTRUCTION AGREEMENT PROPOSAL

This Construction Agreement ("Agreement") is made this 3rd day of June, 2020 by and between ALLIANCE CONSTRUCTION AND DESIGN, INC. ("Alliance"), a Wisconsin corporation located at 1050 Broadway Street, Wrightstown, Wisconsin, 54180, and Greg Cornell ("Owner"), located at 600 George Street, De Pere, WI 54115.

WHEREAS, it is the mutual desire of Alliance and Owner that Alliance perform certain design services and perform certain labor and/or furnish certain materials as an independent contractor ("Project") at 600 George Street, De Pere, WI 54115 ("Worksite"), pursuant to plans, drawings and specifications prepared by Alliance ("Work"), the terms of which shall be specified in writing by Alliance's proposal to be agreed upon by Alliance and Owner ("Proposal"), all subject to the terms and conditions contained in this Agreement.

NOW, THEREFORE, in consideration of mutual covenants and agreements and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Owner and Alliance agree as follows:

1. GENERAL REQUIREMENTS:

A. ADMINISTRATIVE:

01. Supervision

- We will assign a supervisor to this project that is responsible for the supervision of all contracted field construction in progress. The supervisor's responsibilities will include the scheduling and direct supervision of contracted field construction forces, interfacing as required with building inspection officials, and ensuring compliance of work in place with drawings and specifications.

02. Safety

- It is our position and philosophy to place a high priority on a safe job site. Therefore, we have made the necessary commitment in training, education, knowledge and equipment to be able to comply with OSHA requirements during the construction phase of this project.

B. PLANS AND PERMITS

01. Proposal is based on an exterior plan by Alliance Construction.
02. Engineered, stamped, and state approved construction plans are **not** included in proposal.
 - Fire Suppression, Plumbing, HVAC, and Electrical approvals are **not** included in proposal.
03. Local building permit is **not** included in proposal.
 - Local Fire Suppression, Plumbing, HVAC, and Electrical permits are **by owner**.
04. Asbestos testing for project area is included in proposal.
 - Note: If asbestos or any other hazardous material is found, it will be reviewed with owner and can be removed at additional cost.

C. TEMPORARY SERVICES

01. All equipment rental required for completion of work is included in proposal.
02. Waste removal is included in proposal.
03. Temporary sanitary facility is not included in proposal.
04. Progress cleaning of worksite is included in proposal.

2. EXISTING CONDITIONS:**A. EXTERIOR DEMOLITION**

01. Demo existing brick, parapet cap, batton strips, and lintel over center unit.
02. Demo existing remaining canopy and rotten parapet over third unit.

3. CONCRETE:**A. NONE AT THIS TIME.****4. MASONRY:****A. NONE AT THIS TIME.****5. METALS:****A. NONE AT THIS TIME.****6. WOOD AND PLASTICS:****A. WOOD FRAMING.**

01. Furnish and install new lintel over middle unit. Exact lintel material to be verified.
02. Furnish and install new 2 x 6 parapet material over east unit and center unit to replace existing decaying framing.

B. WOOD SHEATHING.

01. Furnish and install new sheathing on back side of new parapet framing.

7. INSULATION SYSTEMS/THERMAL AND MOISTURE PROTECTION.

A. MEMBRANE ROOFING.

01. By owner.

B. FLASHING AND SHEET METAL.

01. Owner to provide new cap flashing on parapet at middle and east units.

C. METAL SIDING.

01. Furnish and install new 26 gauge McElroy Multi-Cor corrugated panel with galvalume finish, color to be Matte Black.

D. SEALANTS AND CAULKING.

01. Sealants and caulking shall be installed at all dissimilar materials.

8. DOORS AND WINDOWS.

A. NONE AT THIS TIME. EXISTING TO REMAIN AS IS.

9. FINISH WORK.

A. NONE AT THIS TIME.

10. SPECIALTIES.

A. NONE AT THIS TIME.

11. EQUIPMENT.

A. NONE AT THIS TIME.

12. FURNISHINGS.

A. NONE AT THIS TIME.

13. SPECIAL CONSTRUCTION.

A. NONE AT THIS TIME.

14. CONVEYING SYSTEMS.

A. NONE AT THIS TIME.

15. MECHANICALS.

A. NONE AT THIS TIME.

16. ELECTRICAL.**A. GENERAL ELECTRICAL.**

01. By owner if needed.

17. EXCLUSIONS TO THE PROPOSAL.**A. THE FOLLOWING ITEMS SHALL BE EXCLUDED FROM THE PROPOSAL
UNLESS OTHERWISE SPECIFICALLY NOTED HEREIN:**

01. As-built surveys that may be required by lenders are not included.
02. Any mechanical work other than specified
03. Electric and gas hookups or cost for utilities.
04. S.A.C. (Sewer Accessibility Fees) or City Impact Fees.
05. Any provisions for updating any possible existing building or mechanical conditions which do not meet code.
06. Telephone, computer line hookups, fire alarms or security systems.
07. Repairs if required by city.
08. Owner's sign or logo on building.
09. Snow guards and heat tapes in gutters or any area susceptible to excessive snow or ice damming.
10. Roof openings or loadings for any mechanical equipment unless specified.
11. Any project delays due to the removal or disposal of any hazardous materials, including asbestos and lead paint, etc. that may be encountered during the project.
12. Special structural design features that Factory Mutual (F.M.) or other underwriters may or may not desire or require.
13. Special code requirements or interpretations that individual plan reviewers, municipalities or inspectors may require
14. Sales tax on retail sale of any tangible personal property provided under this contract have not been included; if required to be collected by us per State Tax Laws, these taxed would result in an additional charge to this Agreement.
15. Exact color match on additions and remodels is not guaranteed, including but not limited to, roofing, masonry, siding, windows, etc.

18. OPTIONS**A. NONE AT THIS TIME**

- 01.

ADD	\$	ACCEPTED BY:	
-----	----	--------------	--

*****TOTAL PROJECT COST AS LISTED \$23,800.00*****
"TWENTY THREE THOUSAND EIGHT HUNDRED DOLLARS
AND ZERO CENTS"

IN WITNESS WHEREOF, Alliance and Owner have hereunto set their hands and seals in duplicate the day and year first written above.

OWNER:

ALLIANCE:

ALLIANCE CONSTRUCTION AND DESIGN INC.

By: _____

By: Travis Zimmerman

Travis Zimmerman

Digitally signed by Travis Zimmerman
 DN: cn=Travis Zimmerman, o=Alliance
 Construction & Design, ou,
 email=travis@alliancebuilds.com, c=US
 Date: 2020.06.03 13:07:16 -05'00'

Title: _____

Title: Sales Representative

Date: _____

Date: June 3rd, 2020



1125D Tuckaway Ln, Menasha, WI 54952
C: 920-540-6947 F: 920-228-8993 O: 920-378-3515

CONTRACT

Number C4829

Date May 28, 2020

Sara Greil

Sold To

C & C Pub & Grill
Greg Cornell
600 George Street
De Pere, WI 54115

Phone 920-621-7601 632 2013
Fax
Email chefgc@att.net

Installation Location

C & C Pub & Grill
Greg Cornell
600 George Street
De Pere, WI 54115

Phone 920-621-7601
Fax

Salesperson	P.O. Number	Ship Via	PROJECT #
Kristina Coppo			4829

Description	Unit Price	Ext. Price
4829.1 New Awnings Produce and install new non-lit Sunbrella Awnings. (1) 32"w x 172"h x 48"d color-Azure, (1) 32"w x 210"h x 48"d color-Slate, & (1) 32"w x 261"h x 48"d color-Slate. Mill finish aluminum with closed ends. SubTotal		\$7,746.94
4829.2 Winodw Vinyl Produce & install (3) white opaque 17" x 20" vinyl grapics to (3) exterior windows. Vinyl best applied in temps above 50 degrees. SubTotal		\$148.32
PRICE VALID FOR 30 DAYS. CUSTOMER IS RESPONSIBLE FOR SIGN PERMIT OR MAY CONTRACT FOX CITIES SIGN TO OBTAIN PERMIT FOR \$100 FEE PLUS COST OF PERMIT AND ANY ADDITIONAL FEES REQUIRED FROM MUNICIPALITY. CLIENT IS RESPONSIBLE FOR ABIDING BY MUNICIPAL CODE, STATE & DOT REGULATIONS. FOX CITIES SIGN IS NOT RESPONSIBLE FOR RUNNING ELECTRICAL TO SIGN, ENGINEERING OR INSPECTIONS. OUR TERMS ARE 75% DOWN WITH BALANCE DUE UPON INSTALLATION/COMPLETION PRODUCTION WILL BEGIN UPON RECEIPT OF THE FOLLOWING: SIGNED CONTRACT & RENDERINGS, DOWN-PAYMENT, PERMIT APPROVAL. ESTIMATED COMPLETION DATE WILL BE PROVIDED APPROXIMATELY ONE WEEK AFTER RECEIVING THESE ITEMS. *** FINAL INVOICE AMOUNT MAY VARY UPON COMPLETION *** THERE MAY BE ADDITIONAL CHARGES DUE TO ABNORMAL SOIL CONDITIONS, READINESS OF THE SITE UPON OUR ARRIVAL, ACCESS ISSUES, RUSH FEES, AND ADDITIONAL REPAIRS. IF THE BUILDING OR OTHER EXISTING STRUCTURE IN WHICH SIGNAGE WILL BE ATTACHED IS FOUND TO BE NOT SUPPORTIVE OR STRUCTURALLY SOUND, THERE MAY BE ADDITIONAL LABOR/MATERIAL CHARGES. QUOTE IS VALID FOR MILD TEMPERATURE INSTALLATION. IF PAINTING, VINYL OR FLEX FACE INSTALLATION IS REQUIRED DURING TEMPERATURES BELOW 50 DEG, THERE MAY BE ADDITIONAL COSTS OR DELAYS INVOLVED	SubTotal Tax Shipping Total	\$7,895.26 \$434.24 \$0.00 \$8,329.50

Orders less than \$1,000 will require payment in full up-front. Orders over \$1000 requires 75% down payment up-front.
Pay online at: paypal.me/foxcities Additional 3.5% charge will be added for credit card processing & Paypal
Checks payable to Fox Cities Sign & Lighting, LLC.

The Fox Cities Sign, LLC, a Wisconsin limited liability company ("Company") DBA Fox Cities Sign Contract Terms and Conditions, which are attached hereto are made part of this contract, and shall be binding upon the parties.

To accept this contract, sign here

(Signature)

(Date)

**Fox Cities Sign, LLC, a Wisconsin
limited liability company
("Company") DBA Fox Cities Sign**

(Signature)

(Date)

05/28/20 09:57:41

1 of 3

C & C Electric Services Inc

3765 Creamery Rd Suite 1

De Pere, WI 54115

ccelectricservice@sbcglobal.net

Estimate

Phone # 920-338-8123

Fax # 920-336-6327

Name / Address
C&C Bar

Date	Estimate #
5/6/2019	2466

Project
Outside Electrical Work

Description
Outside Electrical 2-Receptacles on West side of building 3-Receptacles on North side of building on existing switch 2-Motors for awnings 1-Disconnect existing sign 1-Wire new sign Total:\$4,100

Attachment: Exhibit A - 2020 Build Quotes (9744 : Resolution #20-72 Authorizing Revised Facade Grant Request for 600-604 Grant St)

HENDRICKS PAINTING CO., INC.**- Since 1950 -***Commercial - Industrial - Institutional*

3765 Creamery Road

P.O. Box 162

De Pere, WI 54115

Estimate

Greg Cornell

Date	Estimate #
5/21/2019	87740A

Project
BUILDING EXTERIOR

Description	Total
REVISED BUILDING EXTERIOR AT 604 GEORGE STREET & C&C PUB EXTERIOR AT 600 & 602 GEORGE STREET Complete exterior work per our job site discussion on Thursday, May 2, 2019, and as listed. 1. On the red exterior East wall of 604 George Street, waterblast as needed and apply 2 coats of exterior masonry. Color to match existing Bronze tone color. 2. Apply 2 coats of exterior house paint on the wood soffit and siding of the North wall of both locations. Bronze tone color. 3. Prep and apply 2 coats of exterior metal latex to the exterior side of 2 doors and frames and 2 aluminum window frames. Bronze tone color at 600 & 602. REVISED - BASE BID	3,498.00
Thank you, Joe Hendricks, Jr.	Total
ACCEPTANCE OF CONTRACT - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Date of Acceptance: _____ Authorized Signature: _____	

Phone # 920-336-4171 Fax # 920-336-6327 E-mail hendrickspainting@gmail.com

Attachment: Exhibit A - 2020 Build Quotes (9744 : Resolution #20-72 Authorizing Revised Facade Grant Request for 600-604 Grant St)

2801 N. Roemer Rd
Appleton, WI 54911
920.731.8176
f 920.734.1096

1811 E. Mason St.
Green Bay, WI 54302
920.468.7820
f 920.468.6337



**Tri City
Glass & Door**
AUTOMOTIVE • RESIDENTIAL • COMMERCIAL
The Right Product. The Right Way.®

An Employee Owned Company

Proposal

Replying to subject inquiry, we are pleased to quote as follows; and unless otherwise agreed in writing, the conditions constitute a part of this quotation.

CNC Pub and Grill
Attn: Greg

3/21/19
RE: Door Replacement
De Pere, WI

Terms: 50% down, balance due upon completion

We propose the following:

Section 08 41 13: Aluminum Entrances and Storefronts
Section 08 80 00: Glass & Glazing

We propose to furnish and install dark bronze aluminum entrances

- Doors to be medium stile with 10" bottom rail and standard hardware, one extra cylinder in each price
- All exterior glazed with 1" tinted low-E insulated glass, tempered where required
- Tubelite T14000 material has been priced
- Removal of existing doors and frames are included in price
- Frame to receive transom above door includes a metal panel; cutouts or vents are by others
- Tri City does Not include any painting, patching of existing walls and floors
- Tri City does Not include any door bells or installation of existing door bells
- Tri City does Not include any lettering or stickers of business, hours, etc.
- Additional insurance requirements above our standard are Not included in pricing

Front door sum of \$2,390.00 installed, tax included

Side door with transom sum of \$2,810.00 installed, tax included

THANK YOU FOR THIS OPPORTUNITY

TRI CITY GLASS & DOOR

ERIC VERBETEN/COMMERCIAL ESTIMATOR

E-MAIL: ericv@tricityglass-door.com

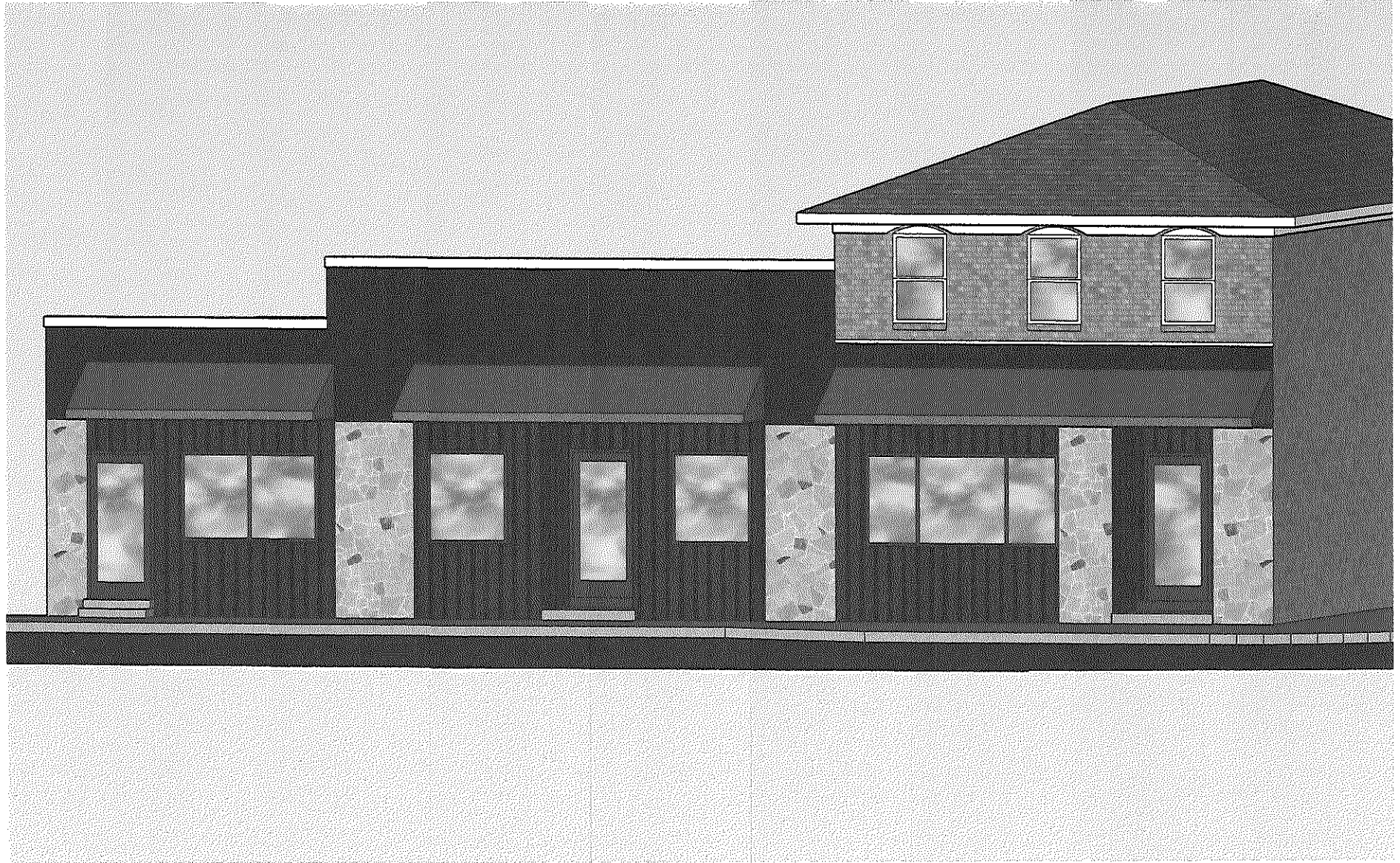
Cc: Steve Wood Commercial Sales Associate

Acceptance of this proposal by Buyer shall be acceptance of all terms and conditions recited herein which shall supersede any conflicting term in any other contract document. Any of the Buyer's terms and conditions in addition or different from this proposal are objected to and shall have no effect. Buyer's agreement herewith shall be evidenced by Buyer's signature hereon or by permitting Seller to commence work for project.

As required by the Wisconsin Construction Lien Law, builder hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the above signed builder, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to his mortgage lender, if any. Builder agrees to cooperate with the owner and his lender, if any, to see that all potential lien claimants are duly paid.

Date of Acceptance: _____

Signature: _____



CITY OF DE PERE MEMO



To: Redevelopment Authority
From: Daniel Lindstrom, Development Services Director
Date: June 22, 2020

RE: **Consideration and Possible Action Regarding a Façade Grant Request for 600-604 George St (ED-961), C&C Pub. ***

Background

Gregory Cornell, the building owner, submitted a request to amend a previously approved façade grant at 600-604 George St (Parcel ED-961). This building is also known as C&C Pub. The original review memo is attached for your review. The previously approved work included:

1. Existing awning removal. Replacement with three metal awnings (the main awning will wrap the corner).
2. New Paint on exterior wood, door/window frames, and brick.
3. Repair/upgrade to existing steps/entranceway.
4. Replace the existing front and side door.

Last August the selected awning contractor began work to remove the existing awning and façade. They uncovered structural elements that they felt they were not qualified to correct and walked away from the project after the initial façade removal. The applicant expressed to City staff that it was difficult to find a qualified contractor willing to complete the small or short term job. The on-site work ceased due to the cold fall and the troubling start to 2020 (see the owner's letter attached to this memo). The owner now has a contract with Alliance Construction and Design to complete the work. However, the quote to complete the work increased due to the additional structural work required, the quote to complete additional framing new lintels, parapets, general framing, new sheathing, and new finishes. Below is a detailed breakdown of the updated quotes supplied by the owner/applicant. The quotes are included in this review memo. The applicant stated vendors and contractors are honoring 2019 quotes.

Façade Grant Eligibility

- TID District Property located in TID #7
- Building Length Measured along the right of way.
The property includes two separate buildings.
Primary Building: George Street length = 60'.
Michigan Street length=90'.
Secondary Building: Michigan Street length = 22'.
Property is eligible for maximum grant award of \$30,000.
- Previous Façade Grant Awarded (if so, when) – \$13,641.07 (2019)

Project Summary

The City received the façade grant application on June 1, 2020. All proposed work is considered eligible under the Façade Grant Guidelines if the RDA recommends amending the award.

APPROVED 600 George Street Façade Grant - Façade Grant Project Estimate

Vendor	Detail	Amount	Notes
Front (North) and Side (West)			
Nevilles Awning	New Awning	\$17,450.00	Estimate Provided - Eligible
Tri-City Glass	Doors and Windows	\$5,358.25	Estimate Provided - Eligible
Fortress Floors	Exterior	\$975.88	Estimate Provided - Eligible
Hendricks Painting	Front step/stoop repair	\$3,498.00	Estimate Provided - Eligible
Total		\$27,282.13	
\$1 Investment		\$13,641.07	Grant Maximum
\$1 Grant Match (Maximum)		\$13,641.07	\$30,000

REQUESTED AMENDMENT 600 George Street Façade Grant - Façade Grant Project Estimate

Vendor	Detail	Amount	Notes
Front (North) and Side (West)			
Alliance Const & Design	Structural Repair and Finishing	\$23,800.00	Estimate Provided - Eligible
Tri-City Glass	Doors and Windows	\$5,200.00	Estimate Provided - Eligible
Fox Cities Sign	Awning and Vinyl Window Signs	\$8,329.50	Estimate Provided - Eligible
Hendricks Painting	Front step/stoop repair	\$3,498.00	Estimate Provided - Eligible
C&C Electrical	Updated exterior electrical	\$4,100.00	Estimate Provided - Eligible
Total		\$44,927.50	
\$1 Investment		\$22,463.75	Grant Maximum
\$1 Grant Match (Maximum)		\$22,463.75	\$30,000

Funding

The applicant is eligible for the grant maximum of \$30,000 and is now requesting a total of \$22,463.75, an increase of \$8,822.69. The property will be eligible for future grant funding up to \$30,000 in total.

2020 TID No. 7 Façade Grant Funds (\$60,000)

123 S. Broadway (Broadway Theater)	\$6,800 (approved 2019)
101 S Broadway (Approved June 2020)	\$30,000
600-604 George Street (if approved)	\$8,822.69
Remaining Façade Grant Funds	\$14,377.32

Recommendation

Recommend approval of the requested amendment to the previously approved façade grant request for 600 George Street (ED-961), in an amount now not to exceed \$22,463.75 (\$13,641.07 – 2019 Budget and \$8,822.69 2020 Budget), to be funded by TID No. 7, and that the recommendation be forwarded to Council, subject to the following conditions:

- 1) That final grant payment be calculated per program requirements based on receipt review.

CITY OF DE PERE MEMO

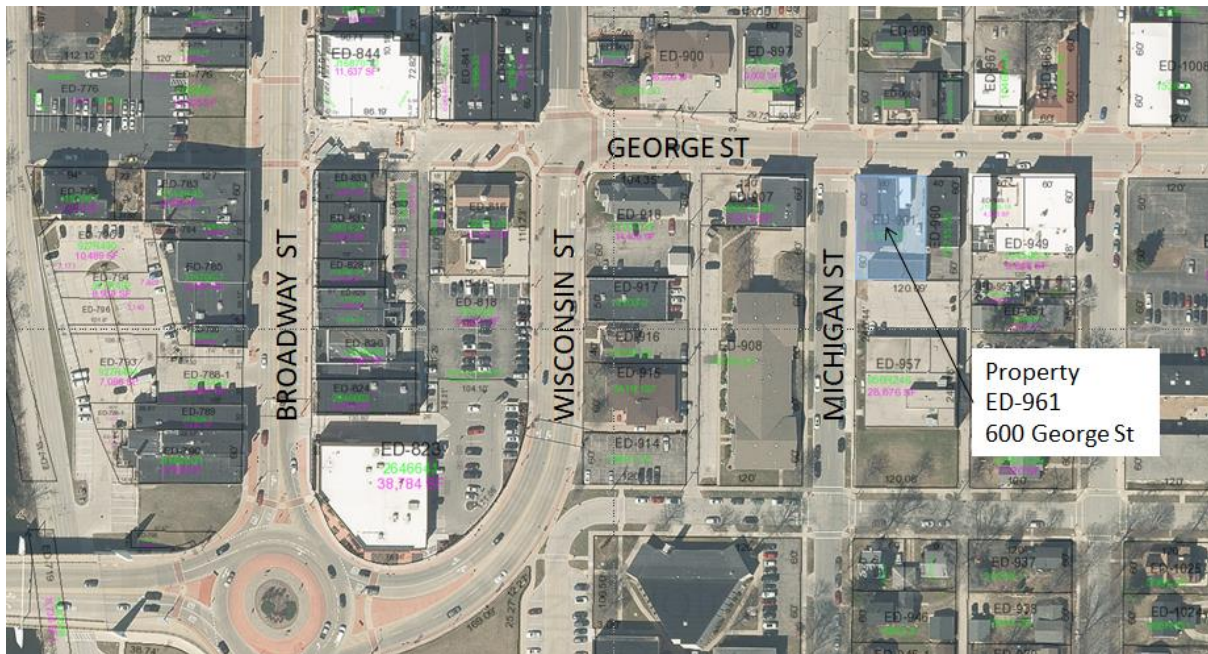


To: Redevelopment Authority
From: Kim Flom, Development Services Director
Date: July 22, 2019

RE: Façade Grant Request for 600-604 George Street (ED-961), C&C Pub. *

Background

Gregory Cornell, building owner, submitted the attached façade grant application for 600-604 George St (Parcel ED-961). This building is also known as C&C Pub.

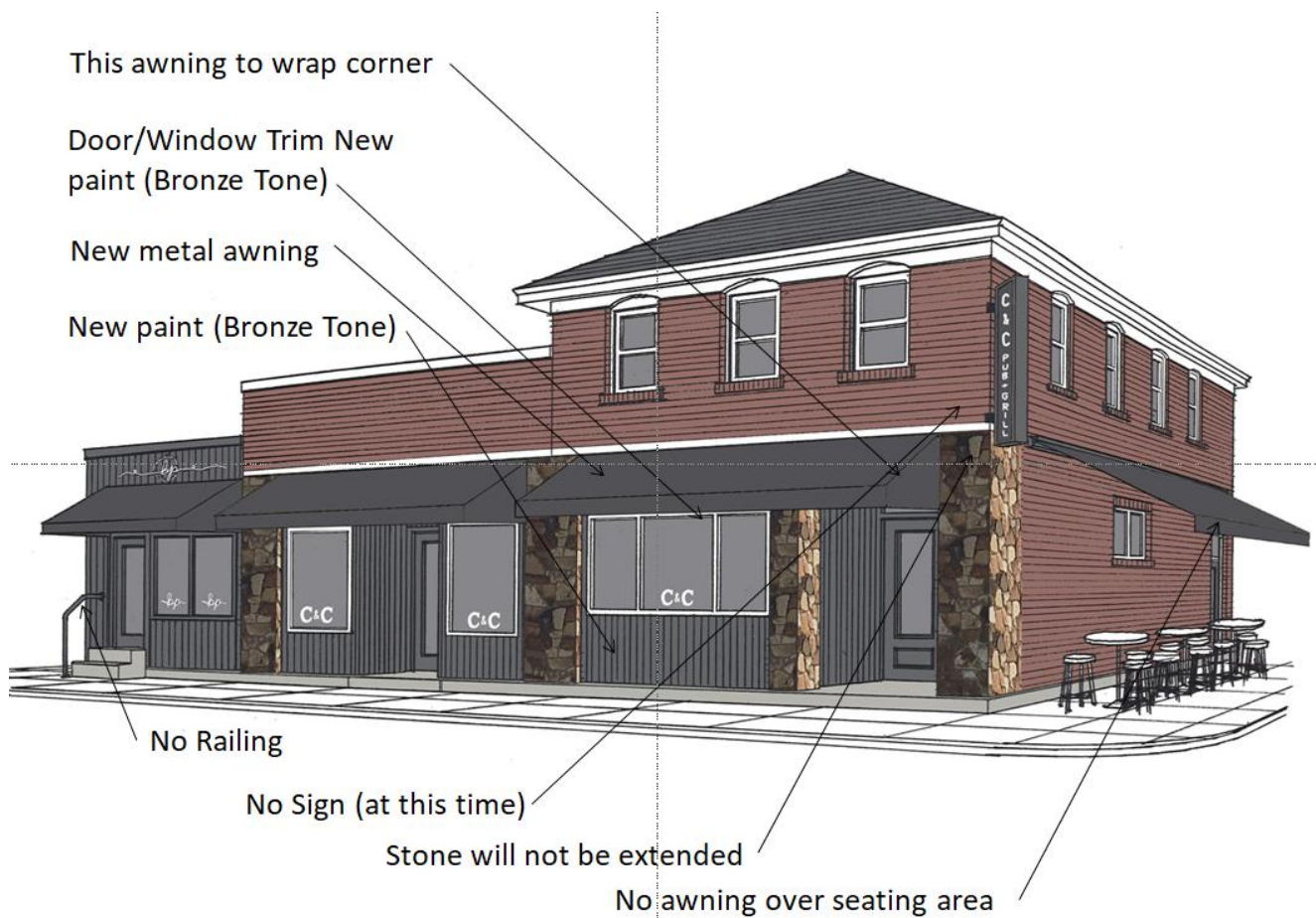


Façade Grant Eligibility

- TID District – Property located in TID #7
- Building Length (measured along right of way) – The property includes two separate buildings. Primary Building: George Street length = 60'. Michigan Street length=90'. Secondary Building: Michigan Street length = 22'. Property eligible for grant maximum of \$30,000.
- Previous Façade Grant Awarded (if so, when) – None
- Historic Designation – Not historically designated at the federal, state or local level. Both the 2001 and 2017 Intensive Surveys reviewed this property. Per the Wisconsin Historical Society website, the building was constructed sometime between 1871 and 1884 in the Commercial Vernacular style.



Existing Front Facade



Proposed Improvements

The primary building on the property consists of three storefronts. At some point, stone columns were attached to the original brick and a continuous awning was added. The applicant proposes some renovations to the building façade related to the awning, doors and paint.

The applicant worked with Definitely De Pere and the WEDC Downtown Design consultant. WEDC initially recommended that the stone veneer be removed from the building in order to expose and highlight the original brick. The owner noted that removing the stone would be very cost prohibitive. WEDC then recommended that the stone be extended to the top of the first floor in order to improve the overall design. That, along with other proposed improvements, are shown on the rendering. The rendering is labeled to notate what the building owner proposes to complete at this time, including:

1. Existing awning removal. Replacement with three metal awnings (the main awning will wrap the corner).
2. New Paint on exterior wood, door/window frames and brick.
3. Repair/upgrade to existing steps/entranceway.
4. Replace existing front and side door.

Project Summary

The City received the façade grant application on July 10, 2019. No work has been completed to date. The applicant has provided the attached cost estimates for proposed work, which are summarized in the below table. All proposed work is considered eligible under the Façade Grant Guidelines.

600 George Street Façade Grant - Façade Grant Project Estimate

Vendor	Detail	Amount	Notes
Front (North) and Side (West)			
Nevilles Awning	New Awning	\$17,450.00	<i>Estimate Provided - Eligible</i>
Tri-City Glass	Doors and Windows	\$5,358.25	<i>Estimate Provided - Eligible</i>
Fortress Floors	Exterior	\$975.88	<i>Estimate Provided - Eligible</i>
Hendricks Painting	Front step/stoop repair	\$3,498.00	<i>Estimate Provided - Eligible</i>
		Total	
		\$27,282.13	
		\$1 Investment	
		\$13,641.07	Grant Maximum
		\$1 Grant Match (Maximum)	\$30,000

Funding

The applicant is eligible for the grant maximum of \$30,000, but is requesting \$13,641.07. The property will be eligible for future grant funding up to \$30,000 total.

2019 TID #7 Façade Grant Program - \$30,000

416 George Street – Former Post Office (6/2019) - \$13,138.93

600 George Street – C&C Pub (7/2019) - \$13,641.07

Awarding this project to the grant maximum would leave approximately \$3,200 left for 2019.

Recommendation

Recommend approval of the façade grant request for 600 George Street (ED-961), in an amount not to exceed \$13,641.07, to be funded by TID #7, and that the recommendation be forwarded to Council, subject to the following conditions:

- 1) That final grant payment be calculated per program requirements based on receipt review.

	CITY OF DE PERE APPLICATION FOR FAÇADE GRANT	Receipt #: Date:
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The City of De Pere, in conjunction with Downtown De Pere Inc., will assist with façade improvements for commercial properties located within the boundaries of designated Tax Increment Districts (TID). Applications will be acted upon on a first come first serve basis. See the back of this form for funding requirements and review process.

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information			
Applicant Name (Ind., Org. or Entity) <i>GREGORY J. CORNELL</i>	Authorized Representative <i>SAME</i>	Title <i>OWNER</i>	
Mailing Address <i>703 SMITH ST</i>	City <i>DE PERE</i>	State <i>WI</i>	ZIP Code <i>54115</i>
Email Address <i>CHER GC@ATTORNEY</i>	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)			
Name (Ind. Org. or Entity)	Contact Person	Title	
Mailing Address	City	State	ZIP Code
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 3: Project or Site Location	
Project Address/Description <i>600-08-04 GEORGE ST</i>	Parcel No. <i>ED-961</i>

SECTION 4: Project Information			
Project Description:	Façade update to C&C Pub and adjoining business. See attached letter.		
Estimated Start Date:	July 2020	Estimated Completion Date:	Fall 2020
Existing Façade Photo (attach):		Design Drawing (attach):	Attached
Fill in below form with cost estimates based on category. Attach quotes to this application.			
Category	Cost Estimate	Category	Cost Estimate
Structural Repair and Finishing	\$23,800.00	Front Step/Stoop repair/Painting	\$3,498.00
Doors and Windows	\$5,200.00	Electrical	\$4,100.00
Awning and Vinyl Window Signs	\$8,329.50		
Total Eligible Expenses:	\$44,927.50	Requested Grant Amount:	\$22,463.75

SECTION 5: Certification and Permission		
Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.		
Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.		
Name of Owner/Authorized Representative (please print) <i>GREGORY J CORNELL</i>	Title <i>OWNER</i>	Phone Number <i>920-621-7601</i>
Signature of Applicant <i>Gregory J Cornell</i>		Date Signed <i>6/16/20</i>

Attachment: 600 George App (2020) (9744 : Resolution #20-72 Authorizing Revised Façade Grant Request for 600-604 Grant St)

June 15, 2020

Facade for C&C Pub

Per our conversation a couple of days ago, I was explaining to you about my experience with my facade so far.

The original contractor tore off my old overhang and realized that it was a nightmare to continue with the project. He was not equipped to fix and continue with the project. I have tried calling them and they never returned my many phone calls.

I have contacted other contractors and they are so busy and that this is too small of a project and they are not able to pull their crew off the bigger jobs for this.

I finally called Alliance Construction Co. and they were able to help me with this project. It got so cold last October and all work stopped. Then spring came and I contacted the Coronavirus and was in a coma for 21 days and I was in ICU for 5 weeks. My wife did not know how to get the project back on track.

Alliance Construction is now ready to finish this project after careful planning. The cost has gone up because there is more work that has to be done, so that is why I am asking for a little more money. I would really appreciate your consideration in helping me with the extra cost.

Thank you for your time.

Sincerely,



Gregg Cornell



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020

DEPARTMENT: Planning

FROM: Peter Schleinz

SUBJECT: Resolution #20-73 Authorizing Release of Easement and Grant of Easement for Ingress and Egress (Parcel ED-F0094-1; 675 Heritage Road).

On June 22, 2020, the Plan Commission recommended approval of both the Release of Easement and the Grant of Easement by a vote of 7-0.

ATTACHMENTS:

- Reso20-73 (DOCX)

RESOLUTION #20-73

AUTHORIZING RELEASE OF EASEMENT AND GRANT OF EASEMENT
FOR INGRESS AND EGRESS
(Parcel ED-F0094-1; 675 Heritage Road)

WHEREAS, a 20' Easement for Ingress and Egress was granted to the City in 2014 (Brown County Register of Deeds Document No. 2691869) over a portion of the property owned by Flex, LLC at 675 Heritage Road to allow City access to storm water ponds; and

WHEREAS, it has been determined that a previous building addition on said property lies within a portion of the ingress and egress easement; and

WHEREAS, in order to facilitate planned construction of an addition to the north end of Belmark Plant #5, it is necessary for relocation of the ingress and egress easement currently held by the City to address site plan conditions for the future development as well as to accommodate the past expansion; and

WHEREAS, the 2014 Easement is no longer needed as it will be replaced by a relocated Easement for Ingress and Egress to be recorded immediately prior to the recording of this Release; and

WHEREAS, the Plan Commission has reviewed such Release of Easement and Easement for Ingress and Egress, determined the 2014 easement is not necessary for City purposes, and recommends approval of releasing of the same and accepting the relocated grant of Easement for Ingress and Egress.

Resolution #20-73

Page 2 of 2

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council authorizes the Mayor to execute the Release of Easement, subject to such changes as deemed necessary by the City Attorney.

BE IT FURTHER RESOLVED THAT:

The Common Council hereby accepts the grant of Easement for Ingress and Egress by Flex, LLC.

BE IT FURTHER RESOLVED THAT:

All City officials, officers and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of July, 2020.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 6/22/2020

Attachment: Reso20-73 (9768 : Resolution #20-73 Release of Easement and Easement for Ingress/Egress - 675 Heritage Road)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

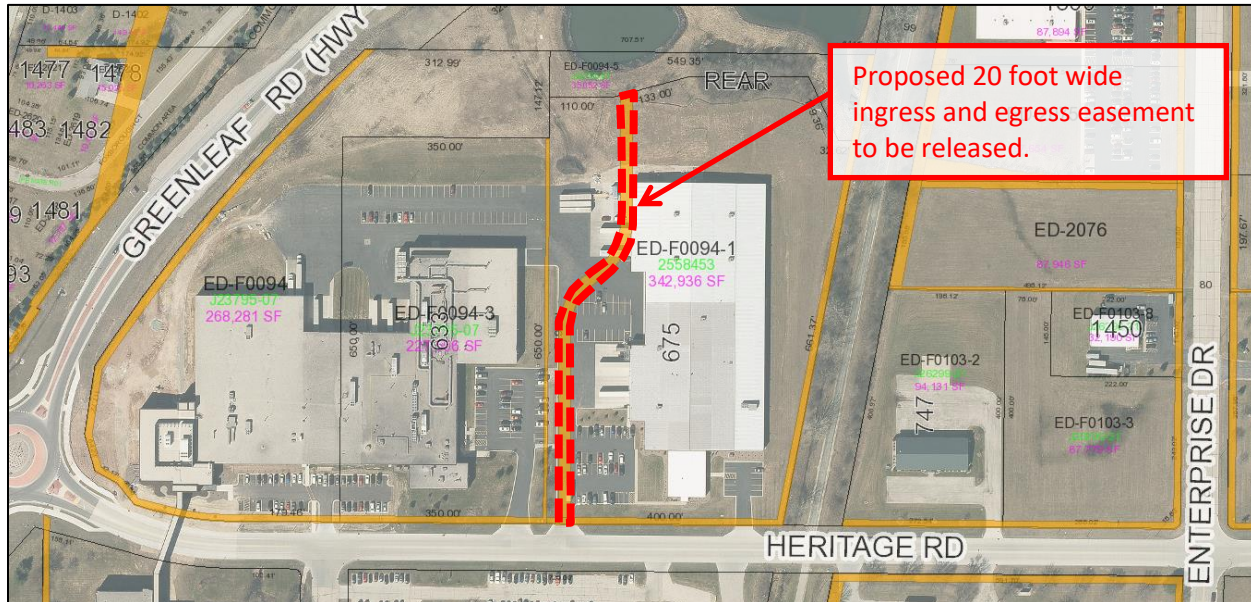
SUBJECT: A. Release of Easement.

ATTACHMENTS:

- Report to Plan Commission - Easement Release at 675 Heritage RD (DOCX)
- Application Form (From Site Plan) (PDF)
- Easement Release_Document for Recording (DOCX)
- Easement Release_Exhibit (PDF)

ITEM 5: Staff recommendation and possible action regarding the release of a 20 foot wide ingress and egress easement at 675 Heritage RD (Parcel ED-F0094-1).*

SITE MAP



REQUESTED ACTION: Release of Easement Request.*

The release of easement request at Belmark Plant #5 is proposed to be replaced with a new ingress and egress easement on the property.

COMMON DESCRIPTION: 675 Heritage RD, located northeast from the Heritage RD and Greenleaf RD intersection.

PARCEL NUMBERS: ED-F0094-1

EXISTING ZONING: I-1 (Industrial Park District)

SURROUNDING LAND USES: Wetlands (I-1), City storm pond, Greenleaf RD, Residential (R-1 & R-2) and Town of Ledgeview to the north.
Industrial (I-3) to the south.
Industrial (I-1) and Fox River Trail (R-1) to the East.
Industrial (I-1), Greenleaf RD, Residential (R-1) and Town of Ledgeview to the west.

COMPREHENSIVE PLAN: Industrial Park

APPLICANT/OWNER: John Ambrosius, Plant Engineer
Authorized Representative
600 Heritage RD
PO BOX 5310
De Pere, WI 54115-5310

Flex LLC
Property Owner
ATTN: John Ambrosius
PO BOX 5310
De Pere, WI 54115-5310

SITE HISTORY:

The site has been used for agricultural purposes from 1938 until the 1990's when a building was developed on the site. The property was taken over by Belmark in the mid-2000s. The subject building (Plant #5) had an addition in the mid-2010s.

In 2014, an ingress/egress easement, allowing the City to access storm ponds to the north, was recorded. The mid-2010 addition lies partially within the easement. At that time there was a proposal to relocate the easement westward on the property but that action never took place.

In 2015 and in 2020, site plans were submitted to the City for a building expansion that lies partially over the ingress and egress easement that was never relocated. The 2020 site plan was reviewed by Plan Commission on May 26, 2020, with an easement relocation as a condition of approval.

In two separate project requests, the petitioner is proposing the release of the existing ingress and egress easement and creating a new ingress and egress easement (located to the west of the existing and proposed Belmark Plant #5 building). This request and staff report represents the release of the easement step.

STAFF REVIEW:

When reviewing a release of easement request, staff considers the future need for utilities in the area as well as the location of alternative easements, the recommendation of the Comprehensive Plan, and proposed future development.

The easement provides access to City storm ponds, located to the north of Belmark Plant #5 at 674 Heritage RD. The easement needs to be relocated so that ingress and egress are not impeded by an existing building and a proposed building expansion. City Development Services and Engineering staff support the request as the released and proposed rerouted easement will be sufficient for City needs. The ingress and egress easement serves the City only and no other utilities.

REVIEW PROCESS:

For the release of easement requests, the Plan Commission reviews easement release documents and provides a recommendation to the Common Council. The Common Council reviews the Plan Commission recommendation with documents and, if approved, provides necessary City signatures and returns the documents to the petitioner to obtain any additional needed signatures and record at the Register of Deeds Office.

The anticipated review date by Common Council is July 7, 2020.

STAFF RECOMMENDATION:

Staff recommends APPROVAL of the release of easement request and forwarding the recommendation to the Council for its final approval (any final easement language will be subject to final approval of the City Attorney's office). Approval subject to the following:

1. The release of easement is recorded after a new replacement easement is recorded.

	CITY OF DE PERE	Fee: \$ 305.00
	APPLICATION FOR SITE PLAN REVIEW	Receipt #: _____
		Date: _____

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Belmark, Inc.	Authorized Representative John Ambrosius	Title Plant Engineer	
Mailing Address 600 Heritage Road, P.O. Box 5310	City De Pere	State WI	ZIP Code 54115-5310
Email Address johna@belmark.com	Phone Number (incl. area code) 920-336-2848	Fax Number (incl. area code) 920-336-4577	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) FLEX LLC	Contact Person John Ambrosius	Title Plant Engineer	
Mailing Address 600 Heritage Road	City De Pere	State WI	ZIP Code 54115-5310
Email Address	Phone Number (incl. area code) 920-336-2848	Fax Number (incl. area code) 920-336-4577	

SECTION 3: Project or Site Location

Project Address/Description 633 Heritage Road - Belmark, Inc. Plant 3 Lunchroom Addition	Parcel No. ED-F0094-3
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SECTION 4: Project Information

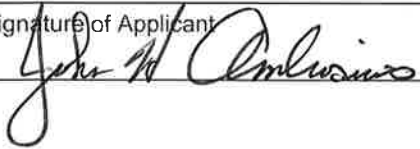
Existing Zoning:	I-1		
Present Use of Parcel:	Industrial		
Proposed Use of Parcel:	Industrial		
Estimated Start Date:	5/21/2020	Estimated Completion Date:	9/1/2020

Please submit 1 hard copy 24x36, 1 hard copy 11x17 and 1 PDF copy of the submittal.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) John Ambrosius	Title Plant Engineer	Phone Number 920-336-2848
Signature of Applicant 		Date Signed 4/13/2020

TO BE COMPLETED BY CITY STAFF

CSM Review authorized by the De Pere Municipal Code, Chapter 46.

Attachment: Application Form (From Site Plan) (9729 : Recommendation from Plan Commission to approve the release of a 20 foot wide

SITE PLAN DIRECTIONS

Site Plan Review Process

1. Pre-application meeting is held between applicant and City staff.
2. Applicant submits application with supporting documentation.
 - a. Submittal Deadline – two weeks prior to scheduled Plan Commission meeting
3. Staff review, including circulation of plan set to other departments.
 - a. Preliminary staff comments provided to applicant if needed.
 - b. Staff report drafted for Plan Commission meeting.
4. Plan Commission review of the project (4th Monday of every month)
5. City issues a comment letter to applicant with Plan Commission decision.
6. Applicant prepares and submits revised documentation in response to the comment letter.
7. City staff conducts re-review of project.
8. If conditions are substantially satisfied, City staff requests final submittal:
 - a. Auto CAD.dwg file of the site plan only, referenced to the Brown County Coordinate System NAD83, NAV88.
 - b. PDF digital copy of all drawings
 - c. One (1) plan set drawn to an engineering scale no greater than one (1) inch equals one hundred (100) (24x36 preferred)
9. City staff issues Site Plan approval memo to applicant and informs Building Department that permits may be issued.

Site Plan Submittal Package Requirements

1. Completed Application
2. Fee Payment
3. One (1) paper copy of all plans drawn to an engineering scale no greater than 1 to 100' (24 x 36 preferred)
4. One (1) reduced paper copy (11 x 17 preferred)
5. One (1) digital PDF copy

Site Plan Drawings to Include (at a minimum)

- a) Name of project/development
- b) Location of project/development by street address
- c) Name and mailing address of developer/owner
- d) Name of mailing address of engineer/architect
- e) North point indicator
- f) Scale
- g) Boundary lines of property, with dimensions (ALTA survey preferred, and may be required depending on project)
- h) Location, identification, and dimensions of existing and proposed
 - i. Topographic contours at a minimum interval of two feet
 - ii. Adjacent streets and street rights-of-way
 - iii. On site streets and street rights-of-way
 - iv. Utilities and utility easements
 - Electric
 - Natural Gas
 - Telephone

- Water
- Sewer (sanitary and storm)
- Fiber optic lines
- Other transmission lines
- v. All buildings and structures
- vi. Parking facilities
- vii. Water bodies and wetlands
- viii. Surface water holding ponds, drainage ditches, and drainage patterns
- ix. Sidewalks, walkways, and driveways
- x. Off street loading areas and docks
- xi. Fences and retaining walls
- xii. All exterior signs
- xiii. Exterior refuse collection areas
- xiv. Exterior lighting
- xv. Traffic flow on and off site
- i) Landscape Plan and Location of open space
- j) Site statistics, including:
 - i. Total site area (square feet);
 - ii. Impervious/Pervious surface
 - iii. Percent open space (landscape areas)
 - iv. Parking required/Parking provided
 - v. Floor area ratio
- k) Location and dimensions of proposed outdoor display areas
- l) Architectural rendering of the proposed structures and buildings, including:
 - i. All dimensions
 - ii. Gross square footage of existing and proposed buildings and structures
 - iii. Description of all exterior finish materials (include colors)
- m) Erosion control plans
- n) A staging plan for any projects involving more than one phase or construction season which sets forth the chronological order of construction and relates to the proposed uses and structures of various service facilities and estimated completion dates
- o) Other information considered pertinent by city staff and/or the developers (for example, traffic study, three dimensional renderings, et. al.)

RELEASE OF EASEMENT

DOCUMENT NUMBER

1. The undersigned, **CITY OF DE PERE**, releases all right, title, and interest that it may have in a certain 20’ wide ingress and egress easement to the City of De Pere for Storm Water Purposes being part of Lot 1, Volume 60, Certified Survey Maps, Page 91, Map Number 8510, Document Number 2691869, located in part of the Northwest 1/4 of the Northwest 1/4, Section 34, Township 23 North, Range 20 East, City of De Pere, Brown County, Wisconsin, lying 10.00 feet on each side (20.00 foot total width) of the easement reference line described below:

Record and Return to:
Robert E. Lee & Associates Inc.
1250 Centennial Centre Blvd
Hobart, WI 54155

Tax Key No’s: ED-F0094-1

Commencing at the southwest corner of said Lot 1; thence S89°33’32”E, 30.00 feet on the south line of said Lot 1 to said easement reference line, the **POINT OF BEGINNING**; thence N00°00’00”E, 325.00 feet on said easement reference line; thence 112.37 on the arc of a 110.00 foot radius curve to the right, having a long chord which bears N29°15’57”E, 107.55 feet on said easement reference line; thence 112.37 on the arc of a 110.00 foot radius curve to the left, having a long chord which bears N29°15’57”E, 107.55 feet on said easement reference line; thence N00°00’00”E, 212.81 feet on said easement reference line to the north line of said Lot 1, the Point of Termination.

The sidelines of said 20’ wide easement extend and shorten to intersect the north and south line of said Lot 1.

Said described land contains 15,251 sq. ft. or 0.350 acres of land more or less

2. Attached to this release as Exhibit A is a map showing the 20’ wide ingress and egress easement to the City of De Pere for Storm Water Purposes to which the undersigned is relinquishing its rights.

Dated: _____

By: (Signature) _____

Name: Print _____

Title _____

ACKNOWLEDGMENT

STATE OF WISCONSIN

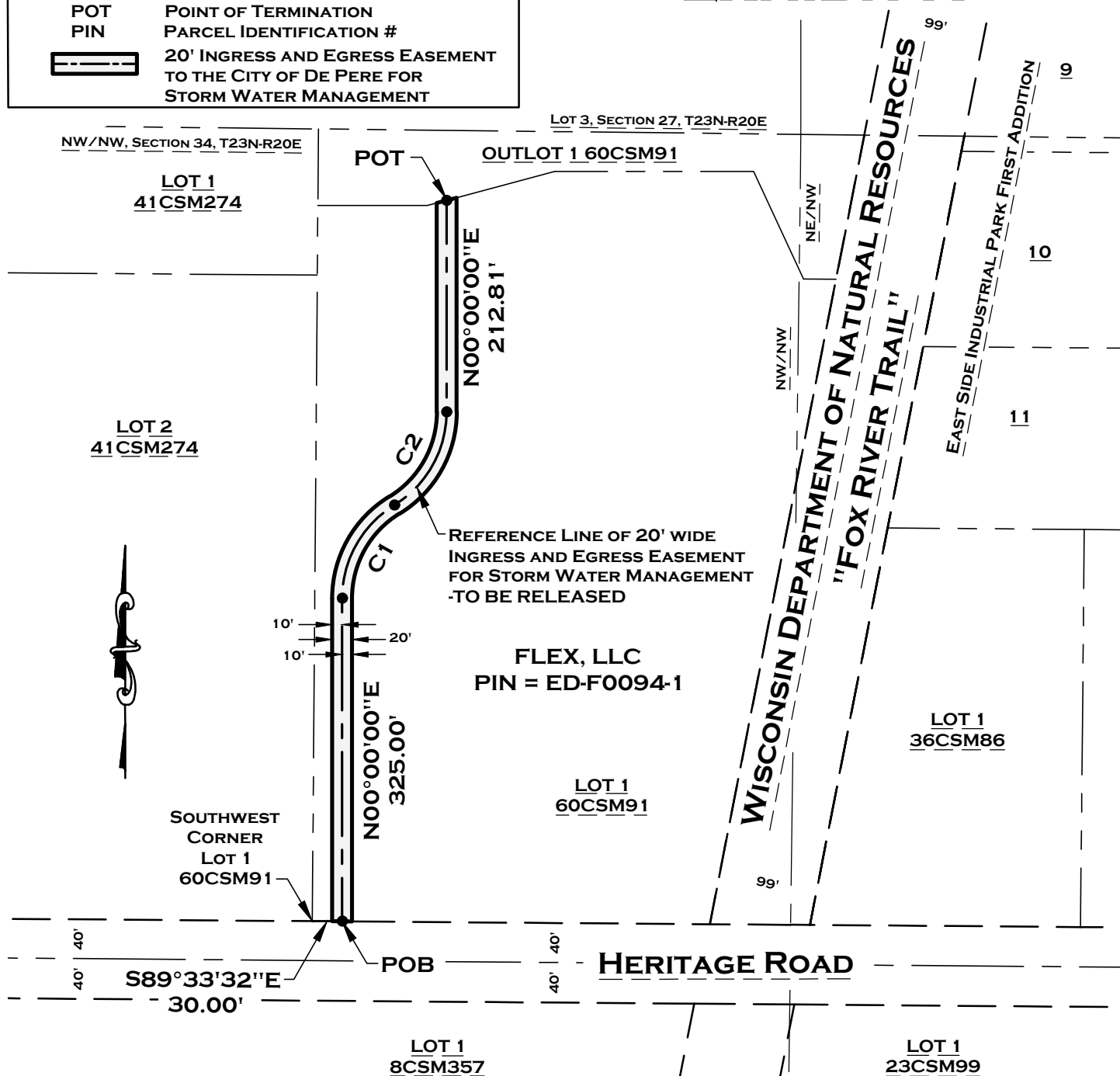
COUNTY OF _____

This instrument was acknowledged before me on _____ by _____.
Date

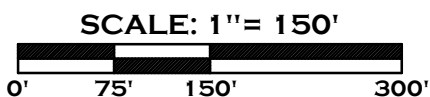
(Name of notary public)
Notary Public, State of Wisconsin
My commission expires:_____

This document was drafted by:
Bryan L. Pfeffer
Robert E. Lee & Associates, Inc.

POB	POINT OF BEGINNING
POT	POINT OF TERMINATION
PIN	PARCEL IDENTIFICATION #
==	20' INGRESS AND EGRESS EASEMENT TO THE CITY OF DE PERE FOR STORM WATER MANAGEMENT



CURVE #	DELTA	RADIUS	LENGTH	CHORD DIRECTION	CHORD LENGTH	TANGENT BEARING	SECOND TANGENT BEARING
C1	58°31'54"	110.00'	112.37'	N29°15'57"E	107.55'	N58°31'54"E	N00° 00' 00"E
C2	58°31'54"	110.00'	112.37'	N29°15'57"E	107.55'	N58°31'54"E	N00° 00' 00"E



**BEARINGS ARE REFERENCED TO THE SOUTH LINE OF
LOT 1, 60CSM91 RECORDED TO BEAR N89°33'32"W**



ROBERT E. LEE & ASSOCIATES, INC.
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
1250 CENTENNIAL CENTRE BOULEVARD
HOBART, WI 54155
INTERNET: WWW.RELEEINC.COM
PHONE: (920) 662-9641
FAX: (920) 662-9141



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

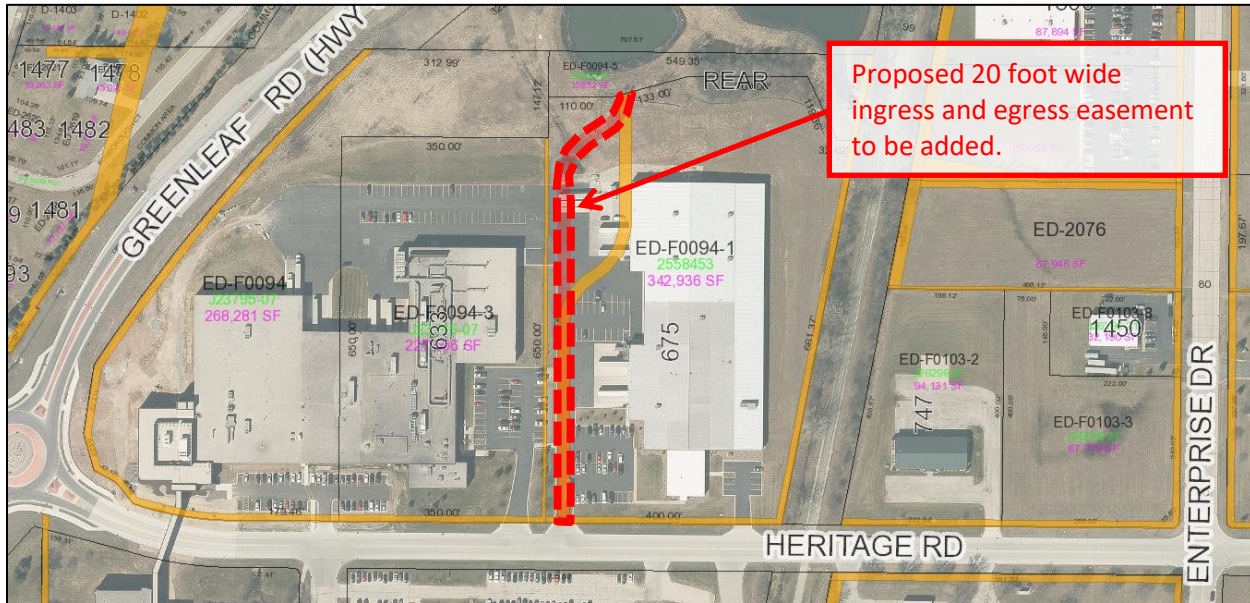
SUBJECT: B. Grant of Easement.

ATTACHMENTS:

- Report to Plan Commission - New Easement at 675 Heritage RD (DOCX)
- Application Form (From Site Plan) (PDF)
- Easement Document for Recording (PDF)

ITEM 6: Staff recommendation and possible action regarding a new 20-foot wide ingress and egress easement at 675 Heritage RD (Parcel ED-F0094-1).*

SITE MAP



REQUESTED ACTION: New Easement Request.*

The new easement at Belmark Plant #5 is proposed to replace a proposed released easement on the property.

SITE & OWNER DATA: Refer to the previous Agenda Item report for site and owner data.

STAFF REVIEW: On May 26, 2020, the Plan Commission reviewed a site plan for an addition at the north end of Belmark Plant #5. The petitioner is requesting a new (rerouted) 20-foot wide ingress and egress easement, because the existing easement lies partially under the existing building and a proposed building expansion. The easement allows the City to access storm ponds located north of the property. City Development Services and Engineering staff support the request as the released and proposed rerouted easement will be sufficient for City needs. The ingress and egress easement serves the City only and no other utilities.

STAFF RECOMMENDATION: Staff recommends APPROVAL of the new easement request and forwarding the recommendation to the Council for its final approval (any final easement language will be subject to the final approval of the City Attorney's office).

	CITY OF DE PERE	Fee: \$ 305.00
	APPLICATION FOR SITE PLAN REVIEW	Receipt #: _____
		Date: _____

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Belmark, Inc.	Authorized Representative John Ambrosius	Title Plant Engineer	
Mailing Address 600 Heritage Road, P.O. Box 5310	City De Pere	State WI	ZIP Code 54115-5310
Email Address johna@belmark.com	Phone Number (incl. area code) 920-336-2848	Fax Number (incl. area code) 920-336-4577	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) FLEX LLC	Contact Person John Ambrosius	Title Plant Engineer	
Mailing Address 600 Heritage Road	City De Pere	State WI	ZIP Code 54115-5310
Email Address	Phone Number (incl. area code) 920-336-2848	Fax Number (incl. area code) 920-336-4577	

SECTION 3: Project or Site Location

Project Address/Description 633 Heritage Road - Belmark, Inc. Plant 3 Lunchroom Addition	Parcel No. ED-F0094-3
---	--------------------------

SECTION 4: Project Information

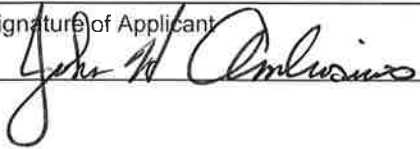
Existing Zoning:	I-1		
Present Use of Parcel:	Industrial		
Proposed Use of Parcel:	Industrial		
Estimated Start Date:	5/21/2020	Estimated Completion Date:	9/1/2020

Please submit 1 hard copy 24x36, 1 hard copy 11x17 and 1 PDF copy of the submittal.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) John Ambrosius	Title Plant Engineer	Phone Number 920-336-2848
Signature of Applicant 		Date Signed 4/13/2020

TO BE COMPLETED BY CITY STAFF

CSM Review authorized by the De Pere Municipal Code, Chapter 46.

Attachment: Application Form (From Site Plan) (9730 : Recommendation from Plan Commission to approve a new 20-foot wide ingress and

SITE PLAN DIRECTIONS

Site Plan Review Process

1. Pre-application meeting is held between applicant and City staff.
2. Applicant submits application with supporting documentation.
 - a. Submittal Deadline – two weeks prior to scheduled Plan Commission meeting
3. Staff review, including circulation of plan set to other departments.
 - a. Preliminary staff comments provided to applicant if needed.
 - b. Staff report drafted for Plan Commission meeting.
4. Plan Commission review of the project (4th Monday of every month)
5. City issues a comment letter to applicant with Plan Commission decision.
6. Applicant prepares and submits revised documentation in response to the comment letter.
7. City staff conducts re-review of project.
8. If conditions are substantially satisfied, City staff requests final submittal:
 - a. Auto CAD.dwg file of the site plan only, referenced to the Brown County Coordinate System NAD83, NAV88.
 - b. PDF digital copy of all drawings
 - c. One (1) plan set drawn to an engineering scale no greater than one (1) inch equals one hundred (100) (24x36 preferred)
9. City staff issues Site Plan approval memo to applicant and informs Building Department that permits may be issued.

Site Plan Submittal Package Requirements

1. Completed Application
2. Fee Payment
3. One (1) paper copy of all plans drawn to an engineering scale no greater than 1 to 100' (24 x 36 preferred)
4. One (1) reduced paper copy (11 x 17 preferred)
5. One (1) digital PDF copy

Site Plan Drawings to Include (at a minimum)

- a) Name of project/development
- b) Location of project/development by street address
- c) Name and mailing address of developer/owner
- d) Name of mailing address of engineer/architect
- e) North point indicator
- f) Scale
- g) Boundary lines of property, with dimensions (ALTA survey preferred, and may be required depending on project)
- h) Location, identification, and dimensions of existing and proposed
 - i. Topographic contours at a minimum interval of two feet
 - ii. Adjacent streets and street rights-of-way
 - iii. On site streets and street rights-of-way
 - iv. Utilities and utility easements
 - Electric
 - Natural Gas
 - Telephone

- Water
- Sewer (sanitary and storm)
- Fiber optic lines
- Other transmission lines
- v. All buildings and structures
- vi. Parking facilities
- vii. Water bodies and wetlands
- viii. Surface water holding ponds, drainage ditches, and drainage patterns
- ix. Sidewalks, walkways, and driveways
- x. Off street loading areas and docks
- xi. Fences and retaining walls
- xii. All exterior signs
- xiii. Exterior refuse collection areas
- xiv. Exterior lighting
- xv. Traffic flow on and off site
- i) Landscape Plan and Location of open space
- j) Site statistics, including:
 - i. Total site area (square feet);
 - ii. Impervious/Pervious surface
 - iii. Percent open space (landscape areas)
 - iv. Parking required/Parking provided
 - v. Floor area ratio
- k) Location and dimensions of proposed outdoor display areas
- l) Architectural rendering of the proposed structures and buildings, including:
 - i. All dimensions
 - ii. Gross square footage of existing and proposed buildings and structures
 - iii. Description of all exterior finish materials (include colors)
- m) Erosion control plans
- n) A staging plan for any projects involving more than one phase or construction season which sets forth the chronological order of construction and relates to the proposed uses and structures of various service facilities and estimated completion dates
- o) Other information considered pertinent by city staff and/or the developers (for example, traffic study, three dimensional renderings, et. al.)

EASEMENT FOR INGRESS AND EGRESS

DOCUMENT NO.

Document Title

FLEX, LLC, a Limited Liability Company ("Grantor"), hereby grants and conveys to the CITY OF DE PERE, ("Grantee"), its successors and assigns, a perpetual right of way over and across thorough an Easement for ingress and egress on the legally described parcel depicted on Exhibit A attached hereto.

1. **Easement Description.** The Easement is described, and further depicted, on Exhibit A, pages 1 and 2, attached hereto entitled INGRESS / EGRESS EASEMENT.
2. **Purpose and Uses.** The Easement may be used for ingress and egress for vehicular and pedestrian travel to and from the public streets known as Heritage Road to the Storm Water Pond.
3. **Term / Parties Bound.** The term of this Easement shall be permanent and shall run with the land until such time that the owner of both properties mutually agree to terminate or otherwise amend this Easement. This Easement shall be binding upon and for the benefit of, the Grantor and the Grantor's successors and assigns.

THIS SPACE RESERVED FOR RECORDING DATA

NAME AND RETURN ADDRESS

Robert E. Lee & Associates
1250 Centennial Centre Blvd
Hobart, WI 54155

ED-F0094-1

PARCEL IDENTIFICATION NUMBER (PIN)

Dated this _____ day of _____, 2020

Authorized Signature

STATE OF _____ :
COUNTY OF _____ : SS

Personally came before me this ____ day of _____, 2020, the above-named Owner(s) _____ to me known to be the person(s) who signed the foregoing instrument and acknowledged same.

Notary Signature

Notary Printed Name

Notary Public, _____ County, _____
My Commission expires: _____

DRAFTED BY: Scott DeBaker – Robert E. Lee & Associates

EXHIBIT A

INGRESS / EGRESS EASEMENT

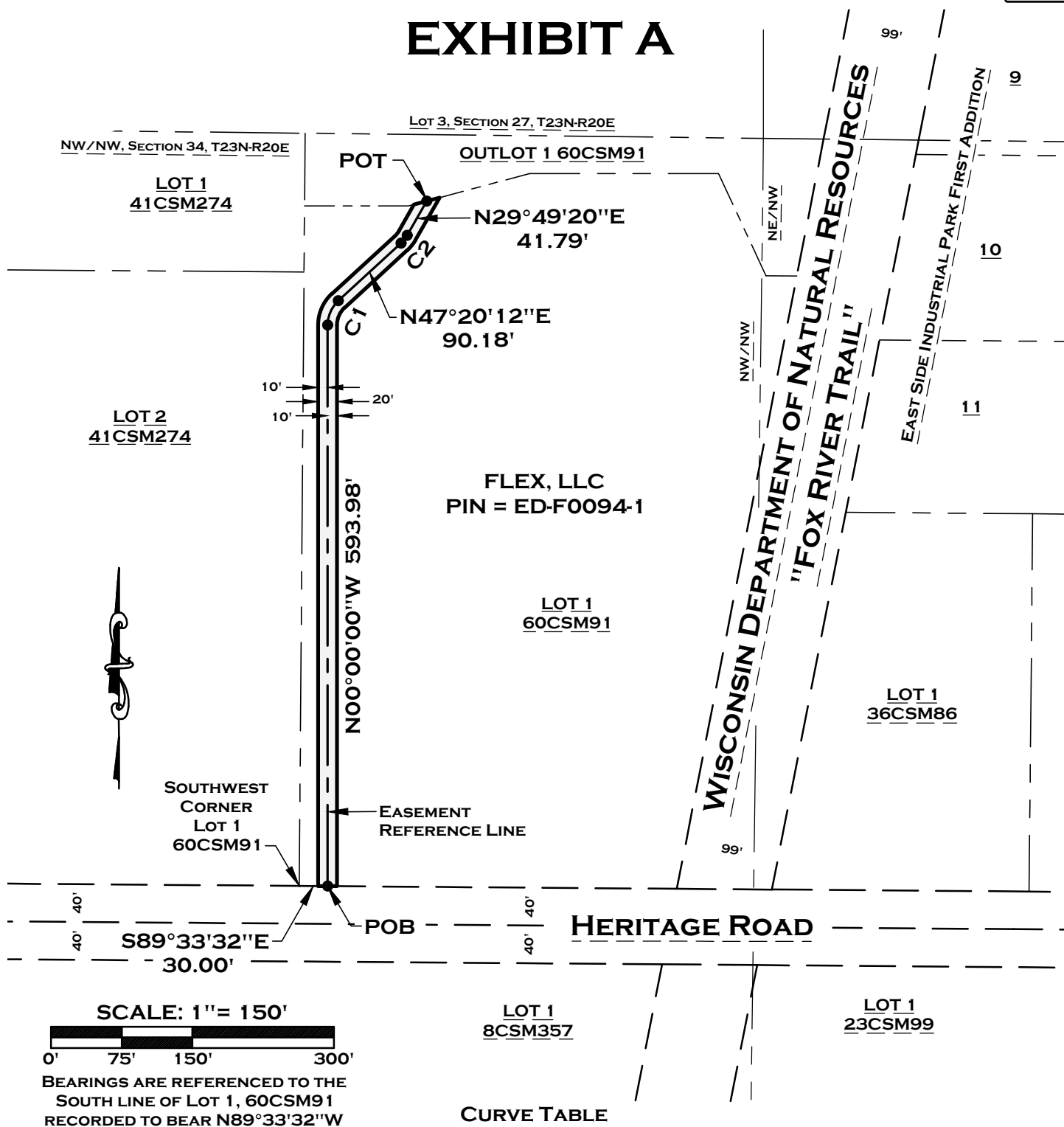
Part of Lot 1, Volume 60, Certified Survey Maps, Page 91, Map Number 8510, Document Number 2691869, located in part of the Northwest 1/4 of the Northwest 1/4, Section 34, Township 23 North, Range 20 East, City of De Pere, Brown County, Wisconsin, lying 10.00 feet on each side (20.00 foot total width) of the easement reference line described below:

Commencing at the southwest corner of said Lot 1; thence S89°33'32"E, 30.00 feet on the south line of said Lot 1 to said easement reference line, the **POINT OF BEGINNING**; thence N00°00'00"W, 593.98 feet on said easement reference line; thence 28.92 on the arc of a 35.00 foot radius curve to the right, having a long chord which bears N23°40'06"E, 28.10 feet on said easement reference line; thence N47°20'12"E, 90.18 feet on said easement reference line; thence 10.70 on the arc of a 35.00 foot radius curve to the left, having a long chord which bears N38°34'46"E, 10.66 feet on said easement reference line; thence N29°49'20"E, 41.79 feet on said easement reference line to the north line of said Lot 1, the Point of Termination.

The sidelines of said 20.00' wide easement extend and shorten to intersect the north and south line of said Lot 1 and all points of intersection.

Said described land contains 15,311 sq. ft. or 0.352 acres of land more or less

EXHIBIT A



CURVE #	DELTA	RADIUS	LENGTH	CHORD DIRECTION	CHORD LENGTH	TANGENT BEARING	SECOND TANGENT BEARING
C1	47°20'12"	35.00'	28.92'	N23°40'06"E	28.10'	N00°00'00"E	N47° 20' 12"E
C2	17°30'52"	35.00'	10.70'	N38°34'46"E	10.66'	N47°20'12"E	N29° 49' 20"E

LEGEND

POB
POT
PIN

POINT OF BEGINNING
POINT OF TERMINATION
PARCEL IDENTIFICATION #
20' INGRESS AND EGRESS EASEMENT
TO THE CITY OF DE PERE FOR
STORM WATER MANAGEMENT



ROBERT E. LEE & ASSOCIATES, INC.
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
1250 CENTENNIAL CENTRE BOULEVARD
HOBART, WI 54155
INTERNET: WWW.RELEEINC.COM
PHONE: (920) 662-9641
FAX: (920) 662-9141



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Resolution #20-74 Authorizing Tenth Amendment to Lease Agreement Between the City of De Pere and Humana Insurance Company.

The Board of Park Commissioners, at the June 18, 2020 meeting, approved the Tenth Amendment for the Humana Sports Park. The motion passed unanimously with a 7-0 vote.

We have received a request again from Humana to extend the current lease for Humana Sports Park. Most of the language is consistent with the past amendment, however they have installed verbiage to "automatically renew after 12 months unless otherwise stated....".

Staff recommends approval of the lease amendment.

ATTACHMENTS:

- Reso20-74 (DOCX)
- Humana Lease-10th Amendment (Ball Diamond)6-30-20-145-007-02 (DOCX)

RESOLUTION #20-74

AUTHORIZING TENTH AMENDMENT TO LEASE AGREEMENT BETWEEN
THE CITY OF DE PERE AND HUMANA INSURANCE COMPANY

WHEREAS, the City and Humana Insurance Company are parties to a Lease Agreement originally dated December 4, 2000, pertaining to certain property owned by Humana and leased by the City for purposes of recreation; and

WHEREAS, the parties desire to extend the Lease Agreement through October 31, 2021, with automatic 12 month renewals thereafter, unless terminated by either party; and

WHEREAS, this matter has been reviewed by the Board of Park Commissioners which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor is authorized and directed to execute the Tenth Amendment to the Lease Agreement between the City of De Pere and Humana Insurance Company, attached and incorporated as Exhibit 1, together with such extensions thereof, under substantively similar terms and for which sufficient funds are budgeted therefor.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of July, 2020.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 6/18/2020

Attachment: Reso20-74 (9749 : Resolution #20-74 Authorizing 10th Amendment to Humana Lease)

TENTH AMENDMENT TO LEASE

THIS AGREEMENT is executed this ____ day of _____, 2020 by and between CITY OF DE PERE, a Wisconsin Municipal Corporation ("City"), and HUMANA INSURANCE COMPANY, a Wisconsin corporation f/k/a EMPLOYERS HEALTH INSURANCE COMPANY ("Humana").

WITNESSETH

WHEREAS, pursuant to that certain Lease Agreement, City is currently leasing from Humana, 22 acres located at 1100 Employers Boulevard, City of De Pere, Brown County, Wisconsin, Humana desires to extend the Term of the Lease Agreement for a period of Twelve (12) months, and the City has agreed to such extension on the terms and conditions contained herein.

WHEREAS, the Lease made by and between the parties will expire on October 31, 2019, and the parties are desirous of extending the term thereof.

NOW, THEREFORE, for valuable and other good consideration, the receipt and sufficiency of which is hereby acknowledged and the promises and covenants herein contained, it is mutually agreed as follows:

1. The above recitals are true and correct and are hereby incorporated in this Tenth Amendment as if set forth herein at length. Any and all capitalized terms not defined herein shall have the definitions set forth in the Lease.
2. The term of the Lease shall be extended for a period of Twelve (12) months to commence on November 1, 2020 and to expire on October 31, 2021 and shall automatically renew for 12 months unless otherwise terminated by either party in accordance with section 3.
3. The Lease may be terminated by either party at any time upon thirty (30) days written notice.
4. The City shall keep the park in good condition in accordance with the maintenance schedule contained in Exhibit A attached hereto.
5. All other provisions, terms and conditions of the Lease shall remain in full force and effect throughout the extension period as identified herein.
6. This Amendment, and any subsequent amendment or consent provided in connection with the Lease, may be executed in counterparts (each of which shall be deemed an original but all of which together shall constitute one and the same Amendment) and shall become effective when one or more counterparts have been signed by each of the parties and delivered to the other party. In the event that any signature is delivered by facsimile transmission or by e mail delivery of a ".pdf" format data file, or by electronic signature pursuant to ESIGN or UETA, or similar laws such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such were an original thereof.

IN WITNESS WHEREOF, the parties have executed this Amendment to Lease and delivered this agreement as the date first above written.

AGREED AND ACCEPTED:

Witness:

HUMANA
HUMANA INSURANCE COMPANY
A Wisconsin corporation

By: _____
Its: _____

CITY
CITY OF DE PERE
A Wisconsin Municipal Corporation

By: Michael J. Walsh
Its: Mayor

EXHIBIT A
Maintenance Schedule

- General mowing - 1x/week
- Mowing of all ball fields - 1x/week
- Trimming- 1x/every two weeks
- Ball diamond grooming - 1x/week. Daily if active.
- Bathroom maintenance - 1x/week. Daily if active.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: Resolution #20-75 Ratifying Mayoral Proclamations Issued from June 13, 2020 to July 3, 2020.

ATTACHMENTS:

- Reso20-75 (DOCX)
- 16th Mayoral Proclamation (PDF)

RESOLUTION #20-75
RATIFYING MAYORAL PROCLAMATIONS ISSUED
FROM JUNE 13, 2020 THROUGH JULY 3, 2020

WHEREAS, on March 12, 2020, Governor Evers declared a health emergency in the State of Wisconsin in response to the COVID-19 Coronavirus ("COVID-19"); and

WHEREAS, on March 17, 2020, the Common Council of the City of De Pere adopted Resolution #20-34 declaring a state of emergency in the City of De Pere; and

WHEREAS, the emergency power granted to the governing body by Wis. Stat. §323.14(4)(a) includes the general authority to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the local unit of government in the emergency; and

WHEREAS, if, because of the emergency conditions, the governing body of the local unit of government is unable to meet promptly, Resolution #20-34 and Wis. Stat. §323.14(4)(b) grants the Mayor, or in the absence of the Mayor, the Council President, the authority to act by proclamation under Wis. Stats. §323.11 and §323.14(4)(a); and

WHEREAS, any proclamation of the Mayor issued under the authority of Resolution #20-34 and Wis. Stat. §323.14(4)(b) shall be subject to ratification, alteration, modification, or repeal by the Common Council as soon as the Common Council can meet; and

WHEREAS, on April 8, 2020, the Common Council of the City of De Pere ratified eight (8) Mayoral Proclamations issued between March 18, 2020 and April 3, 2020; and

WHEREAS, on May 5, 2020 the Common Council ratified the Ninth Mayoral Proclamation issued on April 28, 2020; and

Resolution #20-75

Page 2 of 2

WHEREAS, on May 19, 2020, the Common Council of the City of De Pere ratified two (2) Mayoral Proclamations issued between May 1, 2020 and May 15, 2020; and

WHEREAS, on June 2, 2020, the Common Council of the City of De Pere ratified the Twelfth Mayoral Proclamation issued on May 22, 2020; and

WHEREAS, on June 16, 2020, the Common Council of the City of De Pere ratified three (3) Mayoral proclamations issued between May 30, 2020 and June 12, 2020; and

WHEREAS, the Sixteenth Mayoral Proclamation was issued on June 18, 2020.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Sixteenth Mayoral Proclamation, dated June 18, 2020, rescinding the Thirteenth Mayoral Proclamation (suspending registrations required under Chapter 114 of the De Pere Municipal Code), a copy of which is attached and incorporated herein by reference, is hereby confirmed and ratified by the Common Council of the City of De Pere.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of July, 2020.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Attachment: Reso20-75 (9751 : Resolution #20-75 Ratifying Mayoral Proclamations Issued from June 13, 2020 to July 3, 2020.)

CITY OF DE PERE
SIXTEENTH MAYORAL PROCLAMATION
JUNE 18, 2020

WHEREAS, on March 17, 2020, the Common Council of the City of De Pere adopted Resolution #20-34 declaring a state of emergency in the City of De Pere as a result of COVID-19; and

WHEREAS, the emergency power granted to the governing body by Wis. Stat. §323.14(4)(a) includes the general authority to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the local unit of government in the emergency; and

WHEREAS, if, because of the emergency conditions, the governing body of the local unit of government is unable to meet promptly, Resolution #20-34 and Wis. Stat. §323.14(4)(b) grants the Mayor, or in the absence of the Mayor, the Council President, the authority to act under Wis. Stats. §323.11 and §323.14(4)(a); and

WHEREAS, the Thirteenth Mayoral Proclamation, dated June 3, 2020, suspended registrations required under Chapter 114 of the De Pere Municipal Code; and

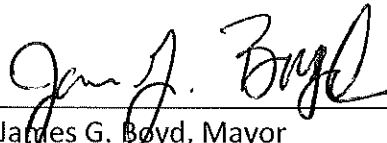
WHEREAS, on June 16, 2020, the Common Council approved Resolution #20-61, which ratified the Thirteenth Mayoral Proclamation; and

WHEREAS, the City of De Pere Health Officer has determined that the sale activities for which registration is required under Chapter 114 De Pere Municipal Code no longer poses significantly greater risk to public health than comparable sale activities, and therefore wishes to rescind the suspension of registrations under that Chapter.

NOW, THEREFORE, THE MAYOR DOES HEREBY PROCLAIM THAT:

1. The Thirteenth Mayoral Proclamation is hereby rescinded and the City Clerk may resume issuing registrations required under Chapter 114 of the De Pere Municipal Code.
2. Any ordinance, resolution, or City policy in conflict with the above proclamation shall be superseded by this proclamation.
3. The above proclamations shall remain in effect until the Declaration of Emergency is no longer in effect, or until ratified, altered, modified, or repealed by the Common Council at the next meeting.

PROCLAIMED this 18th day of June, 2020.


James G. Boyd, Mayor



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: Consideration and Possible Action on Limiting Use of George Street Plaza for Special Events (Request of Ald. Hanson)

ATTACHMENTS:

- Letter Addressing George St Plaza_ (PDF)
- George St Plaza_attachments (PDF)
- George St Plaza_attachment 2 (PDF)
- George St Plaza_attachment 3 (PDF)
- George St Plaza_attachment 4 (PDF)



July 2, 2020

Mayor James Boyd,
and Members of De Pere City Council
335 S Broadway
De Pere WI 54115

Dear Mayor Boyd and the Members of Council,

On behalf of Definitely De Pere, I appreciate the opportunity to submit our organization's position regarding Ald. Jonathon Hansen's request that the City Council consider approving a resolution that would limit special community events on the George Street plaza (block between Wisconsin and Broadway) to weekends only. Such a resolution would not only impact this summer's downtown De Pere Farmers Market and Art Walk events, but would also prevent future special events at that location.

It is my understanding that Ald. Hansen has made this request based on the concerns of three of the business tenants located in the old post office building at 416 George St. To my knowledge their concern is in regards to the parking spaces on George Street in front of the building that are closed beginning at 12 noon to allow for vendor set up. Definitely De Pere and City staff have evaluated available parking numerous times throughout the day during special events on George Street. Each time, 40 - 60 parking spots were available within 400 feet of the building. We understand that parking is often a concern for businesses but recent parking studies have indicated that there is an abundance of parking downtown De Pere, particularly on the east side. Studies also show that people will walk ¼ mile or 1,320 feet to their destination in a downtown environment.

Downtowns are for everyone, and they play an important role in social development and are a place of cultural and civic activity. Definitely De Pere is in support of continuing to program events downtown at the George Street plaza location.

Events help identify downtown as a center for commerce, culture and community life. Events are important to downtown because they support and encourage economic growth; they generate future sales for downtown businesses by attracting consumers to non-commercial activities.

Studies show that event attendees are likely to spend additional time downtown shopping, dining and taking in all the amenities offered. Unique activities enliven the City and increase the sense of community.

Special events like Farmers Market and Art Walk create vibrancy and vitality to downtown attracting more visitors and residents.

The recent Downtown De Pere Cultural District Master Plan describes George Street from Wisconsin Street to the River as the heart of east downtown. The vision is to develop a pedestrian plaza on this block as a shared pedestrian street (a curbless street that allows cars, but can be shut down and fully accessible and flexible for events like the farmers market and art walk). Furthermore, as described in the Plan, promoting arts and culture through activation of the public realm is imperative to establishing a place as a district.

Definitely De Pere had been identified as a partner entity to plan and promote a regular schedule of downtown events like festivals, art walks, concerts, outdoor performances, and farmers market. We believe that cultural events like these are very important so that De Pere can grow into a well-rounded City that continues to provide a high quality of life.

De Pere is a well-regarded community with a high level of satisfaction among residents and visitors. There is a common desire among residents to attract more people to the downtown and increase vibrancy and vitality. As described in the 2017 Strategic Visioning and Branding report, the community defines success as creating and enhancing community gathering spaces. Community members and stakeholders communicated that they would like to see more events, better public spaces, additional entertainment options, and a variety of activities for families. The desire is to make downtown a destination for shopping, dining, and arts and cultural activities.

Definitely De Pere is committed to actively program events, especially cultural arts related activities. We believe that programming is a key component to attract investment to the community and its impact is essential for the future creation of a Cultural District.

Thank you for your consideration!

Sincerely,



Tina Quigley, Executive Director

Carey E. Danen

From: Jonathon Hansen
Sent: Thursday, July 02, 2020 2:13 PM
To: Carey E. Danen
Subject: FW: George St events

Carey,

Can you please forward this email to the other alderpersons for their consideration in advance of the meeting next Tuesday?

Thanks!

Ald. Jonathon M. Hansen
 De Pere City Council
 District 2 (Southeast De Pere)
 920-425-4265
jhansen@mail.de-pere.org

From: Vicki Radar
Sent: Thursday, July 2, 2020 2:00 PM
To: Jonathon Hansen
Subject: George St events

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Alderman Hansen,

We own the De Pere Cinema on George st in the cultural district of East De Pere.

Whether events are limited to weekends or held during the week is not the major point of concern at this time. As a business owner who shut down when needed and has worked to re-open with limited capacity and social spacing to keep our customers safe, I have deep concerns about any of this type of event being held in this location. We are in the middle of a pandemic crisis where social spacing and sanitizing of contact points are safeguards against spreading the virus. I am confused why we would attempt to congregate people in such a small area when there are other areas in our beautiful city that have much more space and access to public restrooms. In the area proposed we must make use of portable toilets that even during normal times are not the most sanitary and do not have access to fresh water. De Pere, that always operates head and shoulders above our surrounding communities, could be a leader in helping prevent community spread of COVID as well as provide safe, socially spaced activities.

Sincerely,

Mike and Vicki Radue
 De Pere Cinema

Sent from my iPhone

Attachment: George St Plaza attachments (9741 : Consideration and Possible Action on Limiting Use of George Street Plaza (Request of Ald.

Carey E. Danen

From: Jerry Gillespie
Sent: Monday, July 06, 2020 11:51 AM
To: Carey E. Danen
Cc: Jonathon Hansen
Subject: Using George Street for special events

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To be read to the De Pere City Council on Tuesday July 7, 7:30 pm

I object and have several reasons to the renaming "George Street" to the "George Street Plaza" and then closing it to traffic for 15 days each summer:

1. It is not a plaza, it is a city street and should always remain completely open to the public.
2. I was never asked if having these events would hurt or hinder my business at 416 George St.
3. 15 afternoons in the course of the summer is the equivalent of 1.5 weeks of my business being closed by someone else.
4. Some retail business might favor these activities because the closing of the street does not affect them. However service businesses are seriously affected. My client appointments are preset and those clients want easy access, available parking and convenience when here. Closing the street from noon to 8:00 pm on 15 Thursdays and having all the tents, tables, etc. does not exactly allow clients easy access to my office.
5. The mess afterward, the congestion of people and just having the "road closed" signs sitting outside the building sends the wrong message as well. People have a difficult time parking and then getting to the front door. What business would want that?

I understand some retail businesses might actually gain with these events but the City Council has to also consider the ramifications to existing service businesses and how damaging these street closings are to them. What business owner wants their business to be closed to customers 15 afternoons over the summer and fall? There are nine such service businesses in this building alone.

As a long time citizen of De Pere as well as a property and business owner, I have three (3) suggestions for you to consider:

1. If the Thursday events are so valuable to others, rotate them around the city on both sides of the river to allow other retail businesses the same opportunity to benefit.

Attachment: George St Plaza attachments (9741 : Consideration and Possible Action on Limiting Use of George Street Plaza (Request of Aid.

2. Because the George Street events interfere with client parking, etc., use the larger Voyageur park or investigate the former Shopko lots for their locations. Maybe the Union Hotel or the former Lee building businesses would like the opportunity.
3. The next time something like this is proposed, ask all affected businesses for their input before having permits issued and city council's approval .

Sincerely,

Jerry Gillespie, owner of Gillespie Properties, LLC and Gillespie & Associates Financial Services LLC

Jerry Gillespie

Financial Advisor

416 George St. Ste #111
De Pere, WI 54115

Securities and investment advisory services offered through Woodbury Financial Services, Inc. (WFS), member FINRA/SIPC. WFS is separately owned and other entities and/or marketing names, products or services referenced here are independent of WFS.

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Carey E. Danen

From: Tina Quigley <tina@definitelydepere.org>
Sent: Monday, July 06, 2020 3:18 PM
To: Carey E. Danen
Subject: Fwd: Ald. Jonathan Hansen's proposed resolution

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Begin forwarded message:

From: Sue
Subject: RE: Ald. Jonathan Hansen's proposed resolution
Date: July 2, 2020 at 9:05:02 AM CDT
To: "tina@definitelydepere.org" <tina@definitelydepere.org>

Dear Mayor Boyd and Members of City Council,

I own a home within a half mile of downtown De Pere and chose this location because of the short walk to De Pere restaurants, shops and community events.

I enjoy spending time at the farmers market, the food cart rally and other events held in the George Street plaza. The location is convenient and serves as the perfect opportunity to socialize with friends while enjoying the outdoors and supporting local businesses around the plaza.

Please support Definitely De Pere's efforts to hold events at George Street Plaza, These events add so much to the community and cultural aspectS of De Pere and are a big reason for why I love living here.

Sincerely,

Sue Weirich
 820 Lawton Pl

Sent from my iPhone

Attachment: George St Plaza_attachments (9741 : Consideration and Possible Action on Limiting Use of George Street Plaza (Request of Ald.

Carey E. Danen

From: Tina Quigley <tina@definitelydepere.org>
Sent: Monday, July 06, 2020 3:18 PM
To: Carey E. Danen
Subject: Fwd: Council Meeting

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Begin forwarded message:

From: Lynn Kaster
Subject: Council Meeting
Date: July 2, 2020 at 10:25:01 AM CDT
To: tina@definitelydepere.org

Hello!

Dear Mayor Boyd and Members of City Council,

I am a downtown resident at the 102 on Broadway.

I hope that the Common Council and Mayor Boyd recognize the importance of this issue and support Definitely De Pere's efforts to hold events at George Street Plaza, in front of the old post office building. These events contribute greatly to the vitality of the De Pere community and enhance the cultural experience of the city's residents.

Lynn Kaster

102 N Broadway Unit 203

De Pere, WI 54115

"stay at home"

Lynn Kaster

Attachment: George St Plaza_attachments (9741 : Consideration and Possible Action on Limiting Use of George Street Plaza (Request of Aid.

Carey E. Danen

From: Tina Quigley <tina@definitelydepere.org>
Sent: Monday, July 06, 2020 3:19 PM
To: Carey E. Danen
Subject: Fwd: Ald. Jonathan Hansen's proposed resolution

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Begin forwarded message:

From: Edda Quigley
Subject: RE: Ald. Jonathan Hansen's proposed resolution
Date: July 2, 2020 at 10:46:50 AM CDT
To: Definitely De Pere <tina@definitelydepere.org>

Dear Mayor Boyd and Members of City Council,

I am a downtown resident at 100 N Front St, De Pere. I love living in downtown De Pere and enjoy all the events that Definitely De Pere provides. I feel that George Street Plaza is an excellent location for having these events. I hope the city council will consider supporting Definitely De Pere's efforts in keeping the events on George Street, after all the area is city property. Thank you for your consideration.

Sincerely,

Nancy Moseley
 100 N Front St. Apt 210

Attachment: George St Plaza_attachments (9741 : Consideration and Possible Action on Limiting Use of George Street Plaza (Request of Ald.

Carey E. Danen

From: Tina Quigley <tina@definitelydepere.org>
Sent: Monday, July 06, 2020 3:19 PM
To: Carey E. Danen
Subject: Fwd: Ald Hansen's request

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Begin forwarded message:

From: Kiar Olson
Subject: Ald Hansen's request
Date: July 2, 2020 at 11:49:07 AM CDT
To: Tina Quigley <tina@definitelydepere.org>

Dear Mayor Boyd and Members of City Council,

I am writhing this because i believe that Ald. Hansen has requested a resolution that would limit limit special community events on the George Street plaza (block between Wisconsin and Broadway) to weekends only. I understand that three tenants concerns about parking could be easily resolved by having customers park in the lot behind the building. I have personally always been able to park in that lot and I do business with another tenant in that building.

A resolution of this type would severely impact summer events in the De Pere area such as Farmers Market and Art Walk but would also limit other future events what would benefit the De Pere community. Events that happen in this space benefit the whole community of De Pere, Green Bay and Ledgeview by showcasing what downtown De Pere is all about.

I believe that events in this area are critical to invigorating downtown East De Pere and should not be allowed to be relegated to weekends only because of a few self-serving individuals. Having grown up in De Pere, the businesses and events that happen here have been a part of our family's history and I would like that to continue.

Sincerely,
 Kiar Olson

kiarmedia
 131 N. Broadway, Suite B, De Pere, WI 54115

Attachment: George St Plaza_attachments (9741 : Consideration and Possible Action on Limiting Use of George Street Plaza (Request of Ald.



Carey E. Danen

From: Tina Quigley <tina@definitelydepere.org>
Sent: Monday, July 06, 2020 3:19 PM
To: Carey E. Danen
Subject: Fwd: Future of Downtown Events

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Begin forwarded message:

From: La Vie Boheme
Subject: Re: Future of Downtown Events
Date: July 2, 2020 at 12:12:35 PM CDT
To: Tina Quigley Donath

To the De Pere Common Council and the Mayor of De Pere

As a De Pere resident and business owner I am in favor of having events at the George St. Plaza throughout the week, not restricting events to weekends only. This area is a highly visible and safe area. The farmer's market and art walks attract many visitors to De Pere, which is essential for downtown businesses. More cultural events, entertainment, and family activities will make De Pere a destination.

Thank You,
Doreen Martin
La Vie Boheme

Attachment: George St Plaza_attachments (9741 : Consideration and Possible Action on Limiting Use of George Street Plaza (Request of Aid.

Carey E. Danen

From: Tina Quigley <tina@definitelydepere.org>
Sent: Monday, July 06, 2020 3:20 PM
To: Carey E. Danen
Subject: Fwd: Ald. Jonathan Hansen's proposed resolution

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Begin forwarded message:

From: Tiffany Johnson
Subject: Fw: Important info
Date: July 2, 2020 at 12:47:47 PM CDT
To: Definitely De Pere <tina@definitelydepere.org>

Subject line: RE: Ald. Jonathan Hansen's proposed resolution

Dear Mayor Boyd and Members of the Common Council,

I am a resident of De Pere for 30+ years. An active vibrant downtown environment is a main reason I choose to live here.

It has been such a pleasure watching our city grow and expand especially since Tina Quigley joined Definitely De Pere! She has enhanced the program with such great opportunities to enjoy or volunteer at. De Pere is finally starting to have the feel of a true community. I have watched it bring many people together at different times of the week/year to celebrate and enjoy activities such as the Farmers Market & Art Walk.

My hope is that the Common Council and Mayor Boyd recognize the importance of this issue and support Definitely De Pere's efforts to hold events at George Street Plaza, in front of the old post office building. These events contribute greatly to the vitality of the De Pere community and enhance the cultural experience of the city's residents.

Sincerely,

Tiffany Johnson
 604 Ridgeway Blvd.

Attachment: George St Plaza_attachments (9741 : Consideration and Possible Action on Limiting Use of George Street Plaza (Request of Ald.

Carey E. Danen

From: Tina Quigley <tina@definitelydepere.org>
Sent: Monday, July 06, 2020 3:21 PM
To: Carey E. Danen
Subject: Fwd: Jonathan Hansen's resolution

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Begin forwarded message:

From: [REDACTED]
Subject: Jonathan Hansen's resolution
Date: July 2, 2020 at 1:41:54 PM CDT
To: tina@definitelydepere.org

Sent from my iPad

Dear Mayor and Member of the City Council,

We moved back to DePere after spending 15 years in Florida. We raised our family in De Pere and were very anxious to return. We decided to rent in the 102 because it would be close to all the activities going on downtown. De Pere is such a unique city. My parent's were born and raised in De Pere so it made it even more special. Please do not do away with any of the great things happening in downtown. It's a great place to meet old friends.

Sincerely
 Evie and Harry Fry

Attachment: George St Plaza_attachments (9741 : Consideration and Possible Action on Limiting Use of George Street Plaza (Request of Aid.

Carey E. Danen

From: Tina Quigley <tina@definitelydepere.org>
Sent: Monday, July 06, 2020 3:21 PM
To: Carey E. Danen
Subject: Fwd: Future of Downtown Events

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Begin forwarded message:

From: Krans
Subject: Re: Future of Downtown Events
Date: July 2, 2020 at 4:25:29 PM CDT
To: Tina Quigley Donath
Cc: Tina Quigley <tina@definitelydepere.org>, Kendall Tilkens <kendall@definitelydepere.org>

To: DePere City Council Members and City of DePere Staff.

This is the most ridiculous and short sighted request I have ever seen submitted to be reviewed by our City Council. Honestly don't we, as a community, have more important things to bring forward and programming to discuss that encourages more people to visit both sides of our river banks?

I can be reached directly at any time if you would like to discuss more and learn more about how I really feel if the "Ridiculous" reference wasn't enough.

Thank you,
 Andy Krans

East Side Holdings Properties that are impacted in a very positive way by local "weekday " events as well as having parking stalls temporary limited so that these events can continue.

123 S Broadway
 101 S Broadway
 109 N Broadway
 113 N Broadway
 115 N Broadway

Andrew Krans
 Senior Partner

Saks Holdings, LLC
 Residential, Commercial & Business Investments

Attachment: George St Plaza_attachments (9741 : Consideration and Possible Action on Limiting Use of George Street Plaza (Request of Aid.

Carey E. Danen

From: Tina Quigley <tina@definitelydepere.org>
Sent: Monday, July 06, 2020 3:22 PM
To: Carey E. Danen
Subject: Fwd: letter to the council & Mayor Boyd

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Begin forwarded message:

From: Brenda Busch
Subject: letter to the council & Mayor Boyd
Date: July 3, 2020 at 10:13:31 AM CDT
To: Tina Quigley <tina@definitelydepere.org>

Dear Mayor Boyd and Members of City Council,

As a nine year resident of downtown De Pere it's been interesting watching the evolution of our downtown district. One change that has been exceptionally exciting to witness is the growing number of opportunities to be in community with my downtown neighbors and the larger De Pere community through events, programs, and activities centered around public spaces. Examples include the farmers market, food and art walks, and shop hop style events.

I consider my neighbors to be fellow downtown residents, certainly, but view the downtown businesses and business owners as my neighbors too. It is the mix of commercial and residential that makes my "back yard" exciting and attractive. Supporting downtown businesses and events is an important and necessary personal choice that I'm happy and proud to make, to ensure all my neighbors are able to thrive and remain a vital component of a downtown that is vibrant. I'm also eager to be part of a community that is welcoming, sees value in considering changes, and has a vision for the future that supports adaptation and growth (and will actually act on that vision). I look to our community's leadership and officials as fellow neighbors as well, and hope they are willing to both listen to - and adapt to - the needs and desires of its community members.

For those reasons, it then disappoints me that some of my downtown business neighbors are seeking to limit programming and events that attract us and other guests to our downtown public spaces - specifically at George Street plaza - and to limit the opportunities for downtown residents and guests to be in community. What is most disappointing is the limits are being sought based on parking and access to a particular building (again, specific to the George Street plaza area). As a frequent attendee to many events held downtown, and someone that lives downtown and walks downtown, I've never seen a moment when all available parking spots in the area in question - both street parking and lot parking - are full. Never. What I have experienced and seen is a lack of education about parking options in our downtown. Perhaps the solutions explored should be centered around enhanced information and education about parking, access, and our city's walk-ability, vs. solutions that involve limits, exclusion and policy made for a few individuals, at the detriment of our downtown's vibrancy and growth. Please consider the long term implications of limiting public events and opportunities to be in community to "weekends only", both at George Street plaza and other public

downtown spaces. As a downtown resident I desire and look for amenities and events at **all** times, not just the weekends. That's one of the benefits of urban living, and why I chose to live in downtown De Pere.

I kindly request that our city's leadership continues to see the value and necessity in programming/events that activate our public spaces at **all** times, continuing to bring the neighborhood and our community together.

Respectfully,
Brenda Busch
Downtown resident & downtown employee
Residence: 233 N Broadway - Unit J, De Pere, WI

Brenda Busch | B.B.A. '93, M.L.S. '13
Associate Director of Graduate Recruitment
The Donald J. Schneider School of Business & Economics | St. Norbert College



Carey E. Danen

From: Tina Quigley <tina@definitelydepere.org>
Sent: Monday, July 06, 2020 3:22 PM
To: Carey E. Danen
Subject: Fwd: Future of Downtown Events

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

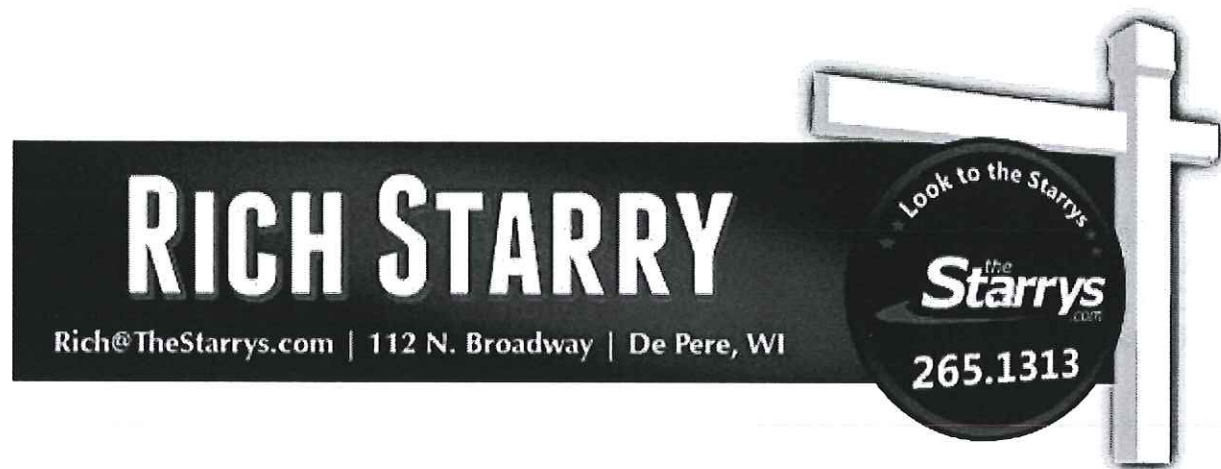
Begin forwarded message:

From: Rich Starry
Subject: Re: Future of Downtown Events
Date: July 5, 2020 at 9:33:33 AM CDT
To: Tina Quigley Donath

Mayor Boyd and Common Council

I am responding to the proposal to limit events to the weekends for the George Street plaza. I am completely against this for many reasons, but will keep it brief. People need to understand that not every event works for everyone. As a downtown business owner, commercial property owner, residential property owner and multi family residential owner I am tired of hearing the parking issue. We are a downtown destination with an extremely unique offering. We as business owners need to make sure our product or service is valued and worth our customer/clients walking 20-300 feet to get to our establishment. For someone to worry about 3-5 stalls one to five days a month is misguided. I have a service business that doesn't necessarily gain from foot traffic and events like this, however I do understand that the vibrancy of our downtown helps reduce vacancy, attract customers, attracts businesses, increases rents, increases property values and many more positive results. I do understand that the negatives are more people, more fun, more revenue, and more noise for some. Moving events to the weekend would reduce vendors due to other event conflicts and customers due to other commitments like family events, kids sports, cabin visits, vacations, and competing events and so on.

Thank You
Rich Starry



--

Carey E. Danen

From: Tina Quigley <tina@definitelydepere.org>
Sent: Monday, July 06, 2020 3:23 PM
To: Carey E. Danen
Subject: Fwd: George Street Plaza

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Begin forwarded message:

From: Jason Tadych
Subject: George Street Plaza
Date: July 6, 2020 at 11:39:04 AM CDT
To: "jboyd@deperewi.gov" <jboyd@deperewi.gov>
Cc: Tina Quigley <tina@definitelydepere.org>, Andy Krans

Mr. Mayor:

I hope you had a terrific holiday weekend and that this email finds you and family well.

I am reaching out to you in connection with the proposed resolution that would limit community events on the George Street Plaza to weekends only.

As the developer and owner of 102 N Broadway and the prospective developer and owner of 123 Broadway, I encourage you and the council to REJECT any such resolution.

These events and activities are a critical part of the downtown experience that our residents and commercial tenants seek when making the decision to live and/or operate their businesses in the downtown area. These events promote a sense of community and allow residents from all areas to experience all the downtown has to offer. The events attract people into the area and increase exposure for the local merchants (who are in need of the revenue). If we do not support our downtown merchants, they will not survive and the downtown will cease to be an attractive place to live and work.

For these and countless other reasons, I ask you to REJECT this and other unnecessary restraints on downtown activities.

Please feel welcome to share this communication with council and staff participating in the decision making process.

Best Regards,

Jason Tadych
 Principal and Founder
 Tadych Investment Partners, LLC
 102 N. Broadway, Suite 101
 De Pere, WI 54115

Attachment: George St Plaza_attachments (9741 : Consideration and Possible Action on Limiting Use of George Street Plaza (Request of Aid.

Carey E. Danen

From: Tina Quigley <tina@definitelydepere.org>
Sent: Monday, July 06, 2020 3:23 PM
To: Carey E. Danen
Subject: Fwd: Future of Downtown Events

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Begin forwarded message:

From: Brehanna Skaletski
Subject: RE: Future of Downtown Events
Date: July 6, 2020 at 9:44:52 AM CDT
To: 'Tina Quigley Donath' , Tina Quigley <tina@definitelydepere.org>
Cc: Kendall Tilkens <kendall@definitelydepere.org>

Good morning!

I am in support of such downtown events. This is a great example of perception versus reality and Definitely De Pere has done its research to support the businesses who feel disadvantage with viable options while maintaining growth and opportunity for the betterment of the district.

Not all businesses/attendees will always agree, but when the city is looking to grow hindering events and growth will only set the area back. Definitely De Pere has come up with options and alternative possibilities when attendees and businesses have differing views.

Please continue to allow the city to grow in development, events, recruitment, attractions and residents.
 Thank you – A Definitely De Pere Board Member, area Young Professional and Downtown De Pere advocate

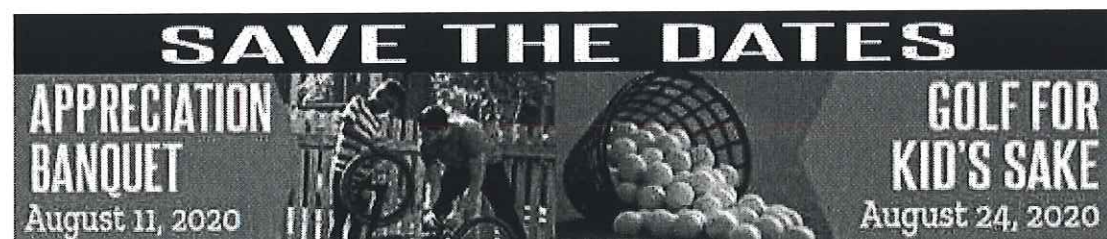
Brehanna Skaletski
Director of Development

Big Brothers Big Sisters of Northeast Wisconsin
 520 N Broadway St. Suite 220 • Green Bay, WI 54303

www.bbbsnew.org

BBBSNEW office guest protocol procedures [CLICK HERE](#)

For more information on The Appreciation Banquet or Golf For Kids' Sake [CLICK HERE](#)



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July 5, 2020

Mayor James Boyd
De Pere City Council

I have heard that there is an issue with the location of De Pere community events being held on George Street in front of the former post office building. I am writing to request that community events continue to be allowed in this area.

The fire on Broadway took away the previous location for the Farmer's Market; when the market moved to its present location, there seemed to be an issue with the owner of the former post office requiring Definitely De Pere to fence off the building to be sure no one used the steps to sit on. Even though it wasn't technically the problem of the group to do this, they fencing off the area every week. Now there seems to be an issue with closing off parking on that section of the street for a once a week Farmer's Market and other sporadic events.

Definitely De Pere has done the work to determine that there are plenty of parking spaces available for the building tenants other than the street parking. They are asking for just a few hours a week to have this area blocked to parking.

One of the greatest things about De Pere is the downtown; to have people gather in the downtown area brings awareness to local businesses and brings citizens together. At this point, with the construction/taking down of the buildings on Broadway, the construction of the Mulva Cultural Center and razing of the school buildings, there is no other viable location for this event to happen in either downtown east or west De Pere.

I am asking, as a citizen and frequent participant in downtown events, to continue to allow Downtown De Pere events to be located on the George Street area between Wisconsin Street and Broadway.

Sincerely,

Julie Vidani
414 Randall Ave
De Pere, WI 54115

Carey E. Danen

From: Tina Quigley <tina@definitelydepere.org>
Sent: Monday, July 06, 2020 3:24 PM
To: Carey E. Danen
Subject: Fwd: Downtown De Pere events

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Begin forwarded message:

From: Dana Vandennack
Subject: Downtown De Pere events
Date: July 6, 2020 at 8:38:27 AM CDT
To: Tina Quigley <tina@definitelydepere.org>

Hi Tina,

Can you please pass along my message below to Mayor Boyd and the City Council members when you meet with them. Thank you!

Dear Mayor Boyd and Members of City Council,

I am aware that a resolution is being considered that would limit special community events on George Street plaza to only weekends. Having attended many of the events that have been held during the week in this space, I am opposed to this resolution. Bringing people together – both from within De Pere and outside it – has a huge impact on the community feel and culture of De Pere. George Street plaza is a wonderful place to hold some of the vibrant events that have taken place on weeknights in the past couple of years. People come for the event but are close to restaurants and shops, and can walk around a large portion of the east side downtown to get a feel for what De Pere has to offer. Limiting events to weekends would be overly restrictive. People look forward to weeknight events, they don't just want to wait for the weekend to have something to do. And we want them to come to De Pere, not look for other places to go.

Thank you for considering my opinion on this matter.

Sincerely,

Dana Vandennack

Resident and fan of De Pere for 15 years

Dana Vandennack

VP Retail Mortgage Banker
 Green Bay Downtown Office

NMLS #439850

Nicoletbank.com



Get Started >

Attachment: George St Plaza_attachments (9741 : Consideration and Possible Action on Limiting Use of George Street Plaza (Request of Aid.

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Carey E. Danen

From: Tina Quigley <tina@definitelydepere.org>
Sent: Monday, July 06, 2020 3:25 PM
To: Carey E. Danen
Subject: Fwd: George Street

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Begin forwarded message:

From: Robert Gagan
Subject: George Street
Date: July 6, 2020 at 8:25:07 AM CDT
To: tina@definitelydepere.org

Tina,

My wife and I are opposed to the resolution to limit events on George Street. We live near downtown De Pere and enjoy walking to these events. The City needs more outdoor events at this time.

Thank you,

Bob and Jenny Gagan
436 Randall Avenue
De Pere, WI 54115

Sent from my iPad

Attachment: George St Plaza_attachments (9741 : Consideration and Possible Action on Limiting Use of George Street Plaza (Request of Aid.

Carey E. Danen

From:
Sent: Monday, July 06, 2020 10:26 PM
To: Jonathon Hansen
Cc: Carey E. Danen; 'BRUCE GAJEWSKI'
Subject: George Street events
Attachments: Statement.pdf; office picture.pdf; Northwest corner 416 George Street - from inside office.jpeg

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Alderpersons and Mayor Boyd:

In advance of Tuesday's Council meeting, we wish to submit the attached statement and photos regarding the use of George Street Plaza for events.

Thank you,

Dan and Nicole Winske

Daniel J. Winske, CPA, CVA
DJW Consulting, LLC
416 George Street
PO Box 5314
De Pere, WI 54115

Attachment: George St Plaza_attachment 2 (9741 : Consideration and Possible Action on Limiting Use of George Street Plaza (Request of Ald.

Dear Alderpersons,

Hello, my name is Dan Winske. My wife Nicole and I are CPAs and business owners. Our office is located in the Old Post Office Building at 416 George Street.

In advance of Tuesday's Council meeting, as it relates to the Thursday events on George Street and the proposed resolution put forth by Alderperson Hansen, we appreciate the opportunity to address the following:

Specifically,

1. **the unreasonableness of our business being disrupted for 15 consecutive weeks by a recurring festival-type event; and**
2. **our urgent concern regarding the trend of events during this ongoing health pandemic.**

Unreasonableness of Location of Events

*The crux of our issue with the events on George Street is the **frequency** with which they are held – **15 consecutive weeks is unreasonable.***

Being located in a downtown area, we would expect there would be events of this type in George Street Plaza from time to time; for example once a month. We have been at this location since 2011, and we have consistently supported downtown events, including opening our office to the Art Walk during our first year in the building.

Our office is located in the northwest corner of the Old Post Office Building; as we experienced last season, we are uniquely and significantly affected by the event because the festivities envelope our office.

This year, the event, which includes live music, continues just steps from our office on George Street. As a narrow one-way thoroughfare, George Street is inherently limited in space. As we experienced last year, additional space needed to accommodate the overflow activities involved wrapping the event around to the adjacent west side lot, just under our office windows. For your reference, photos from the 2019 season are attached to illustrate.

Although the health pandemic has curtailed some non-essential elements, such as beer tents and prepared food, it is the intention to resume those suspended activities, as able throughout the season. For example, we were recently told that the (west) side lot adjacent to our building would not be used *initially*, but as more elements are re-introduced, we can only assume there will be a request to utilize the lot for overflow activities, similar to the prior year.

It is significant to note that the Thursday events on George Street, known as the "De Pere Farmers Market", more closely resemble festivals than traditional farmers markets - such as those previously held in the Seroogy's parking lot. These events emphasize beer tents, music and live entertainment, activities and prepared food, rather than market vendors. *It is this festival atmosphere, with its inherent crowding and noise, which creates distraction and disruption for our business.* Accessibility to our office is limited every afternoon of the event, since set-up generally begins around noon and the event

continues until 7 pm. **Absolutely no work of any kind can be carried out in our office once the live music commences**, which is officially at 3:00 but involves sound check/rehearsal at approximately 2:30-2:45. Live music, which is considered a non-essential element during this pandemic, has been incorporated into the events since the start of this season. Last year, the attendee draw to the beer tent and seating on George Street, which starts during business hours, not only created additional noise and distraction, but our clients were inconvenienced and felt uncomfortable traversing the event to reach our office. During the last season, we decided to discontinue holding client meetings at our office on Thursday afternoons while this event occurs; it makes clients uncomfortable and the meetings are disrupted.

We feel that there was insufficient consideration and deliberation regarding the decision to use the location for a multi-week/all summer event that is held literally in the shadow of a building that houses several professional practices, and unfortunately there has been limited communication to this effect. In 2019, we were told in a letter of the decision to use George Street only 15 days before the first event start date. In 2020, we did not receive notification until June 16th, just 48 hours before the first event.

As tenants, we are also part of the downtown district community. The City is comprised of more than just drinking establishments, restaurants and retailers; a sound and successful revitalization plan includes personal service businesses. We support the objective to revitalize the downtown, but it should not come at the expense of alienating, or adversely effecting, existing businesses, when reasonable alternatives are available. Our businesses, along with those of our clients and colleagues, provide sustainable and measurable economic benefit to the City, and should not be disregarded as a component of a revitalization strategy. We have no alternative location for conducting our business; this is our livelihood and it is unreasonable to expect that any business should have its operations impacted every week for multiple weeks, season after season.

We acknowledge that there is a cultural district plan for the downtown area, and that George Street is part of that area. We support the periodic offerings, such as the Art Walk, Food Truck Rally and other events that are held at the location throughout the year. Again, it is the frequency and nature of the events being held that is of concern. The objectives of the plan to draw people to the downtown area can still be met without having a 15 consecutive week festival-type event at George Street.

The cultural district plan serves as a resource framework to evaluate the ideas for the downtown, rather than as a rigid outline; suggestions in theory do not always translate to reality.

Just because George Street is part of the cultural district map, the location may not always be appropriate for every type and frequency of event desired for the space.

Each event, and its frequency, should be reasonably evaluated for its considered venue. Relocating the event to a more accommodating site, such as Voyageur Park, may provide the advantage of allowing the event to grow, thereby attracting more visitors. For example, De Pere Park and Recreation holds the Beer Garden - a well-attended, festival-style event - at Voyageur Park. Many De Pere events are successfully held, and well-attended, at locations throughout the entire City.

The cultural map also identifies other roadways - James Street, for example, was originally advertised as the location for the pilot Food Truck Rally. Wisconsin Street, another location within the district, offers the width and length of its roadway, as well as easy access to the retailers and eateries that occupy the Lee Building and Broadway.

Concerns Regarding the Health Pandemic

The concerns we have expressed about the market are further impacted by the urgency of the ongoing health pandemic.

Due to COVID-19, public health agencies have put forth many guidelines for market operations to ensure public safety, which include physical distancing to the greatest extent possible, and eliminating non-essential elements, such as live music and entertainment, to discourage social gathering.

We are not public health professionals, nor are we suggesting that protocols are not in place for the local market. However, when compared to other area markets, we have the following questions, concerns, and comments:

For reference, the information below was obtained from the following resources: Wisconsin Department of Agriculture, Trade and Consumer Protection; Wisconsin Economic Development Corporation guidelines regarding farmers markets and outdoor gatherings; UW Madison Extension COVID-19 Strategies for Farmers Markets; the Green Bay Press Gazette and other media outlets regarding modifications to area farmers markets; individual event websites and social media.

- The farmers markets in Green Bay have adhered to the spacing and social distancing recommendations by relocating the Wednesday event to Leicht Memorial Park and the Saturday event to the Riverwalk Plaza and Washington Professional Building parking lots. *With recommendations for maximizing distance to the greatest extent possible, and given the inherent spacing limitations on George Street, why are these events not being held in a venue that would allow for more spacing and social distancing, such as Voyageur Park, or other similar locations?*
- Area markets have adhered to recommendations to eliminate non-essential elements, such as live music and entertainment, to deter and discourage social gathering; *why has De Pere been providing music since the start of the season? Why was henna at the July 2nd event? At this rate, what other elements can be expected to resume and when will they be incorporated?*
- The West De Pere farmers market, which operates as more of a traditional-style farmers market and would be considered an essential offering, has canceled their market for the entire 2020 season due to COVID-19; *why then, just a few miles away, is this event occurring weekly, and with non-essential elements? Was there consideration to cancel the event this year due to COVID-19?*
- The Oneida Nation farmers market, touting the “safest farmers market in the state” according to the June 30th Press Gazette front page article, has strictly adhered to the recommendations by holding their market as a drive-through only event, where shoppers must remain in their vehicles. Vendors and volunteers are temperature checked prior to the market. The organizers have suspended the offering of Native American jewelry, deeming it non-essential;
- Many local events have been cancelled or curtailed, including the Art Walk and Food Truck Rally “due to COVID-19 and unprecedented circumstances;”
- *By comparison to other area markets, what sets this event apart to operate as it does?*
- Who is monitoring the events?

We are living in unprecedented times due to COVID-19. This local event on George Street is being held in a largely public area, where individuals conduct business, families patronize establishments, and some people even reside. Respectfully, and at a minimum, non-essential elements of the event should be curtailed.

Thank you for your time and consideration.

Our
Office





ROELS
KEIDATZ
FRONSEE
DANEN, LLC
ATTORNEYS AT LAW

TO: De Pere City Council
FROM: Julie Fink Fronsee
DATE: 7/6/2020
RE: George Street Closure for events



It has come to my attention that there is to be discussion with regard to limiting the closure and the public use of George Street, between Broadway and Wisconsin during certain times and days. I will not be able to attend the meeting on July 7, but own a business and a building on the corner of Wisconsin and George and want to express my feelings on the matter.

I am very much in favor of maximizing the use of that area of George Street for events, both after business hours and DURING business hours. There are very few public gathering places in the downtown area, and, in my mind, having activities and events in high visibility areas of downtown is essential to demonstrating that downtown De Pere is a vibrant, active area, which is family and pedestrian friendly. The same effect cannot be obtained by tucking the events into parking lots and quiet streets.

I consider the activities such as Farmer's Market, Art Walk, and all the other events that get people out on the streets and sidewalks, to be a positive, with very few, if any, adverse consequences. In my mind, any community activity that causes people to get out of their cars and walk on a downtown street, is a win for me and for the community as a whole. We have tremendous visibility as a downtown because of the heavily trafficked streets, but unless we get people to become comfortable pulling over and getting out of their cars in our neighborhoods, and spending time looking at our businesses and signs from somewhere other than a moving vehicle, we are not doing all we can to tap into that market. I could not afford the marketing program it would take to get that much brand exposure, and that many potential customers and clients nearly to my doorstep on a weekly basis.

I can also attest to the positive reactions I have received from my clients when they see the Farmers Market adjacent to my office. Many have indicated that they were going to visit the market after leaving my office or that they were going to come back with friends in a future week. I have yet to hear a negative reaction.

Furthermore, George Street, between Wisconsin and Broadway is a perfect location for events. The vehicular traffic on that street is minimal, yet the spot is highly visible to commuters passing through town. The only significant loss of use is several parking spots. I understand that some of the nearby business owners on that street are concerned about having parking for their clients, but during all but the busiest events (Celebrate De Pere, for example), there is plenty of parking within easy walking distance of our businesses.

Thank you for your attention.

Julie Fink Fronsee • Philip J. Danen

515 George Street De Pere, WI 54115

www.deperelaw.com

Attachment: George St Plaza_attachment 3 (9741 : Consideration and Possible Action on Limiting Use of George Street Plaza (Request of Ald.

Carey E. Danen

From: Tina Quigley <tina@definitelydepere.org>
Sent: Tuesday, July 07, 2020 8:54 AM
To: Carey E. Danen
Subject: Fwd: Downtown DePere Events

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Begin forwarded message:

From: amy zwicky
Subject: Downtown DePere Events
Date: July 6, 2020 at 9:00:21 PM CDT
To:

Dear Common Council and Mayor of DePere,
I'm writing to show my support to allow events to continue to happen during the week in downtown DePere. It's an excellent addition to our community, that I feel is finally starting to grow and moving it again will be detrimental. Please consider keeping the farmer's market where it is and have more events down there. I have been a DePere resident for over 20 years and love this community.
Thank you for your time and consideration.
Amy Zwicky

Attachment: George St Plaza_attachment 3 (9741 : Consideration and Possible Action on Limiting Use of George Street Plaza (Request of Ald.

Carey E. Danen

From: Tina Quigley <tina@definitelydepere.org>
Sent: Tuesday, July 07, 2020 12:07 PM
To: Carey E. Danen
Subject: Fwd: Downtown Events George Street Plaza

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Begin forwarded message:

From: Brian Netzel
Subject: Downtown Events George Street Plaza
Date: July 7, 2020 at 10:22:21 AM CDT
To: Tina Quigley Donath , Definitely De Pere
 <tina@definitelydepere.org>

Good morning Mayor/Common Council

On behalf of Performa and its 40 employees located on the east side of De Pere, we would NOT support a resolution to limit the downtown events on the George Street plaza. Our employees love the weekday social programming and believe it is a part of why they work here. I understand the parking issue that Alderman Hansen refers to but unfortunately this is a urban setting- our clients and employees walk blocks when they come to our office. We've been told that there is PLENTY of parking and while at times there seems to be very little it's worth the hassle for a small portion of the year. The inconvenience is well worth the urban life enjoyed by our clients, employees, friends and families. If anything we would ask for MORE programming for that space!

Be well!

Brian Netzel, AIA
Principal, Director of Design



Performa, Inc,
 124 N. Broadway
 De Pere, WI 54115

Attachment: George St Plaza_attachment 3 (9741 : Consideration and Possible Action on Limiting Use of George Street Plaza (Request of Ald.

Carey E. Danen

From: Tina Quigley <tina@definitelydepere.org>
Sent: Tuesday, July 07, 2020 12:08 PM
To: Carey E. Danen
Subject: Fwd: Future of Downtown Events

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Begin forwarded message:

From: Don Kiley
Subject: Re: Fwd: Future of Downtown Events
Date: July 7, 2020 at 10:27:14 AM CDT
To: Paula Kiley

Tina -

I hope it is not too late to make a comment re: restriction of events on the George Street Plaza.

I don't see a problem with the events being held during the week and in fact I think they add to the charm of the city. It provides an opportunity to meet new people and catch up with old friends. It is another reason for people to come downtown and enjoy the gem that we have.

The issue of parking is minimal at best as there seems to be ample available parking around the building when these events have been held in the past. Regarding access to the offices in the "Old Post Office", the handicap access is in the back so it should be no trouble for most people to use the back entrance during those few times events are held.

I don't know if there is a demonstrable increase or decrease to the "brick and mortar" businesses on that block. I would guess McGeorge's and La Vie probably benefit directly, but I assume it would at least increase the visibility for all the businesses on the block.

Good luck with the decision.

Thank You

Don Kiley

RP-Resources, Inc.
 416 George St. Suite B6
 De Pere, WI 54115

Confidentiality Note: The information transmitted is intended for the person or entity to whom or which it is addressed and may contain confidential and/or privileged material. Any review, re-transmission, dissemination or other use of this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please delete this material immediately.

 Before printing this e-mail, please consider the environment.

Attachment: George St Plaza_attachment 3 (9741 : Consideration and Possible Action on Limiting Use of George Street Plaza (Request of Ald.

July 3, 2020

Mayor James Boyd
Members of De Pere City Council
335 S. Broadway
De Pere, WI 54115

Dear Mayor Boyd and Members of the De Pere City Council,

This letter is in reaction to the proposed resolution to limit community events on the George Street Plaza to weekends only. I am a De Pere resident and currently serve as a member of the Definitely De Pere Board of Directors. I also run a successful, high profile business in the Appleton area. I am well aware that Definitely De Pere has already submitted a letter outlining our official position, but I would like to comment as a resident of De Pere that has been raising my family in the city for over 16 years.

De Pere is a wonderful city and part of the reason we enjoy living here is the quality of life. Part of that quality of life includes the events that take place in Downtown De Pere. My family and I have enjoyed attending multiple events in the George Street Plaza as it provides a safe and easily accessible venue for events. Regulating those events to the weekend, when there are many additional area events taking place and many De Pere residents and Brown County residents choosing to go "Up North", will deter the success of events and the growth of Downtown De Pere businesses. The last thing our local government should be doing, especially in this current economic climate, is limiting business opportunities and daily opportunities to reach new customers.

De Pere is at the beginning stages of a wonderful downtown renaissance and utilizing all facets of the downtown will be imperative to fully recognizing the potential. I appreciate that there might be a vocal minority that has issue with events downtown during the week, but the growth and excitement that Downtown De Pere is generating should speak to the benefits to continue these events. When I talk to my fellow De Pere residents, they want more events, not less.

Thank you for listening to various opinions and we hope to see De Pere continue to flourish for years and years to come.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rob Zerjav', with a large, stylized flourish at the end.

Rob Zerjav



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: Request to Exempt Brown County Fair from Phase I Event Participation Limits

ATTACHMENTS:

- COVID-19 outline for Brown County Fair (PDF)

Precautions for Operating the 2020 Brown County Fair

1. Signage - Reasons an individual should not enter our fair: not feeling well, temperature, have difficulty with large groups (Please see attached).

Hand Sanitizer - Stations and Signs in encouraging use

2. Entrances and Exits to every ride. Ride operators in direct contact with the public will be required to wear a mask
3. All doors of livestock barns. There will be limited access with directional traffic flow
4. Entrances/Exits of commercial building
5. Entrances/Exits of exhibits/office building
6. We have estimated the need for approximately 600 gallons of product to complete sanitizing the areas necessary. We are able to purchase more product if the need arises during the fair

Additional Areas Addressed

7. More hand washing stations (soap and water) will be available
8. A professional service is contracted for continuous cleaning of bathrooms, tables and chairs using electrostatic cleaners
9. Powered backpack disinfecting sprayers have been purchased to be used on bleachers, rides, and any other area deemed necessary
10. Limited access to office with directional traffic flow
11. Provide window access for dispersing tickets, wristbands and giving general information
12. Face shields and masks will be provided for staff during judging of all exhibits
13. If our vendors can't distance face shields/masks will be recommended
14. Our porta potty contractor will use a product specific to COVID-19
15. EMT service is contracted to be on the grounds during our hours of operation ending 1 hour after the close of the fair
16. Barriers are strategically placed where vehicles could gain access to the midway
17. Emergency Plan - we have worked with the De Pere Fire Department putting our plan together
18. We have added an exit location on the northeast side of the grounds in the event of an emergency evacuation if the main exits are compromised
19. We have always monitored the weather before and during the fair
20. Brown County Sheriff's Department is contracted as our police protection during our event
21. Radios are carried by fair personnel working with Brown County officers, EMT's and our security staff. Our security coordinator has a background of fire, safety and security

4' x 8' Sign at all
Entrances - Example A



**COVID-19 is a serious disease and can
be life threatening.**

Please do not enter if:

- *You are feeling ill**
- *Have been recently exposed to coronavirus or around others who have**
- *Are in an at-risk situation or an older adult or have serious underlying health condition**

This fair takes health and safety seriously and has enhanced measures in place. However, it is each visitor's responsibility to:

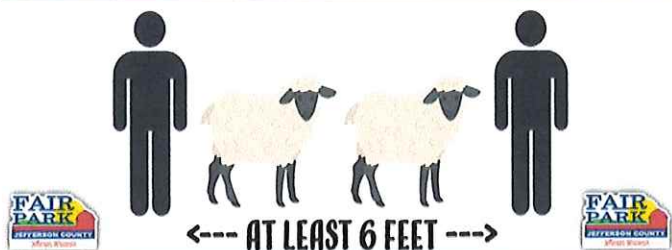
- *Maintain social distancing between you and others**
- *Wash your hands for 20 seconds frequently or sanitize at locations provided throughout the grounds**

Example of Signage for Barns Example B

1.16.a

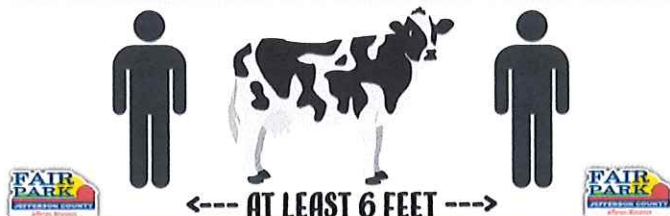
Brown County Fair WI - 2020

BA BA 6 FEET!



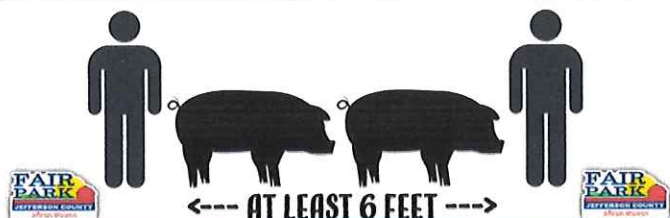
MAINTAIN SOCIAL DISTANCING

MOOOOOO-VE OVER!



MAINTAIN SOCIAL DISTANCING

DON'T HOG UP SPACE!



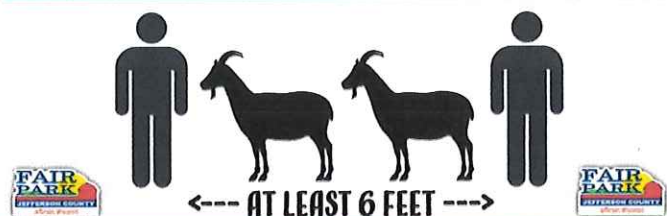
MAINTAIN SOCIAL DISTANCING

WADDLE ASIDE!



MAINTAIN SOCIAL DISTANCING

GIIIIIVE EACH OTHER SPACE!



MAINTAIN SOCIAL DISTANCING

HAY! STAY AWAY!



MAINTAIN SOCIAL DISTANCING

Brown County Fair WI – 2020

Attachment: COVID-19 outline for Brown County Fair [Revision 1] (9740 : Request to Exempt Brown County Fair from Event Participation

PRACTICE SOCIAL DISTANCING
PLEASE FOR YOUR
SAFETY

**MAINTAIN 6 FEET FROM
OTHER PEOPLE**

**WASH HANDS OFTEN
ON SITE**

**USE HAND SANITIZER
ON SITE**

WEAR FACE MASKS



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020

DEPARTMENT: Administration

FROM: Lawrence Delo

SUBJECT: Discussion and consideration of a proposed Phase 2 reopening of city facilities and programming guidelines.

ATTACHMENTS:

- Phase 2 Reopening Facilities memo 7-7-20 (PDF)
- DRAFT Phase 2 Table 6-23-20 (PDF)

CITY OF DE PERE MEMO



To: Mayor and City Council

From: Reopening City Facilities and Programming Team

Date: July 7, 2020

RE: Proposed Phase 2 of Reopening City Facilities and Programming

The City Administration established a team consisting of employees from all of the City's facilities to discuss and develop some guidelines for our staff to utilize to develop the initial and subsequent phase guidelines to reopen City facilities and programming for the community. The attached table provides the current status of facilities and programming and also provides the proposed "Phase 2" summarized recommendation on how the City can continue the process of reopening facilities and programming.

Attachment: Phase 2 Reopening Facilities memo 7-7-20 (9762 : phase 2 reopening)



DRAFT REOPENING PLAN **PHASE 2**

Overview

Effective: September 8, 2020

The table below provides a general guide for City staff and the community for the Second Phase of Reopening facilities and City programs owned and/or managed by the City of De Pere. Each facility has a separate plan with regards to appropriate personal protective equipment (PPE) and cleaning routines to ensure the facility is reopened as safely as possible with appropriate risk mitigation measures in place.

In addition, the City recognizes the use of face coverings and the processes utilized to conduct public meetings impacts numerous facilities and therefore, are discussed separately below outside of the guidelines identified in the table.

Face Masks and Face Coverings: The City strongly recommends all citizens wear a face mask or face covering when entering the City Hall Complex, Police Department, Community Center, Municipal Services Center, Fire Station 1 and Fire Station 2 to protect everyone from the spread of COVID-19. If a citizen is unable to wear a face mask or face covering due to a medical condition or does not have a face mask or covering and does not feel comfortable entering a City facility without a face mask or face covering, instructions on how to meet with and/or discuss issues with City staff without a face mask or face covering will be posted at the entrance of each of the before mentioned City facilities. In addition, face masks or face coverings are encouraged for all citizens participating in outdoor programs or events located at all other enclosed and open air City facilities and properties.

Public Meeting Attendance: All municipal City Council, Committee, Commission and Board meetings will be conducted simultaneously in person and virtually until further notice. The public can participate by attending the meeting in person or by following the instructions and links for either phone or internet service participation provided on the agenda segment of the City's Website at www.deperewi.gov.

Attachment: DRAFT Phase 2 Table 6-23-20 (9762 : phase 2 reopening)

City Facility	Shutdown Period March 19th – June 14th	Phase 1 Reopening June 15th – September 7th	Phase 2 Reopening September 8th - December 31st
City Hall	• Closed to Public (except for voting) • Off-Site Services Available • On-Line Services Available	• Limited Public Access • Open for Utility Payments • In-Person Meetings Discouraged But Allowed By Appointment • On-Line Services Available	• Open To Public • Encourage Virtual Meetings Instead of In-Person Meetings • Social Distancing And Face Coverings Recommended • On-Line Services Available
Municipal Court	• Closed to Public	• Open to Public With Limited Capacity As Of June 24th • Social Distancing And Face Coverings Recommended • On-Line Services Available	• Open to Public With Limited Capacity • Social Distancing And Face Coverings Recommended • On-Line Services Available
Police Station	• Closed to Public • On-Line Services Available	• Limited Public Access In Lobby And Conference Room • In-Person Meetings Discouraged But Allowed By Appointment • On-Line Services Available	• Limited Public Access In Lobby And Conference Room • Encourage Virtual Meetings Instead of In-Person Meetings • Social Distancing And Face Coverings Recommended • On-Line Services Available
Fire Stations 1 & 2	• Closed to Public • On-Line Services Available	• Closed to Public • In-Person Meetings Discouraged But Allowed By Appointment • On-Line Services Available	• Limited Public Access In Training And Conference Room • Encourage Virtual Meetings Instead of In-Person Meetings • Social Distancing And Face Coverings Recommended • On-Line Services Available

City Facility	Shutdown Period March 19th – June 14th	Phase 1 Reopening June 15th – September 7th	Phase 2 Reopening September 8th - December 31st
Municipal Services Center (MSC)	• Closed to Public • On-Line Services Available • Restricted Public Access for Rubbish Drop Off Site	• Limited Public Access for Exterior Services • In-Person Meetings Discouraged But Allowed By Appointment • On-Line Services Available • Restricted Public Access for Rubbish Drop Off Site	• Office Open To Public • Encourage Virtual Meetings Instead of In-Person Meetings • Social Distancing And Face Coverings Recommended • On-Line Services Available
Community Center	• Closed to Public • Events & Reservations Cancelled • On-Line Services Available	• Programming & Events Limited With Social Distancing • In-Person Meetings Discouraged But Allowed By Appointment • On-Line Services Available	• Office Open To Public • Community / Meeting Rooms Closed For Public Use (card clubs, etc.) • All City Senior Programming Suspended • Encourage Virtual Meetings Instead of In-Person Meetings • Social Distancing And Face Coverings Recommended For Private Meetings and Events With Reduced Room Capacities • On-Line Services Available
Indoor Recreational Facilities	• Closed to Public • Programming & Reservations Cancelled	• Programming & Events Limited With Social Distancing	• Open To Public • Programming & Events Limited With Social Distancing • Social Distancing And Face Coverings Recommended With Reduced Facility Capacities

City Facility	Shutdown Period March 19th – June 14th	Phase 1 Reopening June 15th – September 7th	Phase 2 Reopening September 8th - December 31st
Outdoor Parks, Trails, Buildings & Recreational Facilities	• Most Open to Public With Restrooms Closed • Playgrounds Closed • Park Shelters Closed • Field Reservations Cancelled • Programming & Events Cancelled	• Most Open to Public Including Open Restrooms • Playgrounds Open • Enclosed Park Shelters Open For Small Groups (Less Than 50) • Open Park Shelters Open For Small Groups (Less Than 50) • Field Reservations Available For Private Groups (Less Than 50) • Limited City Managed Programming & Events With Social Distancing	• Open to Public Including Open Restrooms • Playgrounds Open • Enclosed Park Shelters Open For Groups (Reduced Capacity For Shelters) • Open Park Shelters Open For Groups (Less Than 250) • Field Reservations Available For Groups (Less Than 250) • Limited City Managed Programming & Events With Social Distancing
Legion Pool	• Closed to Public	• Closed to Public For Open Swim • Limited Lap Swimming & Private Swim Lessons & Rentals For Small Groups (Less Than 50)	• Closed For Season As Of August 23rd
Annual or Periodic Special Events (Not located on City Recreational Facilities and Parks)	• Suspended	• No Capacity Limits • Social Distancing And Face Coverings Recommended	• No Capacity Limits • Social Distancing And Face Coverings Recommended
Recurring Events (Not Located on City Recreational facilities and Parks)	• Suspended	• No Capacity Limits • Social Distancing And Face Coverings Recommended	• No Capacity Limits • Social Distancing And Face Coverings Recommended



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020
DEPARTMENT: City Clerk
FROM: Ann Ledvina
SUBJECT: Operator License applications.

ATTACHMENTS:

- Operator List_7-7-20 (PDF)

CITY OF DE PERE
License Committee - July 7, 2020

Renewal Operator License Applications for the 2020 - 2022 Licensing Period	
1	ANDERSON, JULIA
2	ARMSTRONG, WADE
3	BEGOTKA, GRACE
4	BETANCOURT, BROOKE
5	BROOKS, SARA
6	BRUINOOG, JONATHAN
7	BRUINOOG, LAURIE
8	BUTREY, EMMA
9	CAELWAERTS, ALLYSSA
10	CAIN, MARY
11	CAREW, MORGAN
12	DAUL, LARISSA
13	DINY, EMILY
14	DONOHUE, STEPHANIE
15	DUFECK, TRINITY
16	FELD, CONSTANCE
17	FRENCH, HANNAH
18	GARSOW, NICOLE
19	GLATZ, SHARON
20	GOFFARD, KAYLEY
21	GOENCHAN, KAREN
22	HELING, MALLERY
23	HERMANS, HEATH
24	HOESLEY, ANNA
25	HOLTON, MELISSA
26	HOPE, KAYLA
27	HOSKINS, EMILY
28	HUCEK, HOLLY
29	ISHAM, PATRICIA
30	JOHNSTON, KASEY
31	KILEY, ASHLEY
32	KROPP, DYLAN
33	KUDIRKO, PAUL
34	LABOUVE', MICHAEL
35	LANGE, BRITTANY
36	LEE, LAURA
37	LEURQUIN, CASSANDRA
38	LEWIS, MAUREEN

Attachment: Operator List 7-7-20 (9766 : Operator License applications.)

CITY OF DE PERE
License Committee - July 7, 2020

39	LICHON, KELLY
40	LOPEZ, JACQUELINE
41	LUESKOW, WILLAIM
42	LUISIER, LORRAINE
43	MATUSZEK, FAYANNE
44	MIER, ALICIA
45	MILLER, IVETE
46	NIGH, MITCHELL
47	NIKOLAY, LAURA
48	NIMMER, STEVEN
49	PAUSTIAN, NICHOLAS
50	PAVLIK, CAITLIN
51	PETERS, NOAH
52	POWERS, CHRISTINE
53	PRESTINE, MITCHELL
54	RESS, CHERYL
55	ROBBINS, ANDREW
56	ROBERTS, BENJAMIN
57	SANDOVAL, ARIEL
58	SENFT, JESSICA
59	TORBORG, STEVEN
60	VANDEHEI, AMY JO
61	VANDER BLOOMEN, MACKENZIE
62	WATKINS, DEREK
63	WIESER, JONATHON
64	ZASTROW, BOYD
65	ZWICKY, AMY
66	BARR, RYAN
67	STENGER, NICHOLAS

Previously Tabled Operator License Applications	
1	DELOS SANTOS, CASHION
2	KRIEG, HAILY
3	MARRA, ANTHONY J.
4	REINCE, JUSTIN W.

New Operator License Applications	
1	BABLER, TIMOTHY
2	BAGLEY, JENNIFER
3	BELLOW, LEEANN
4	BOUGIE, TRACE

Attachment: Operator List 7-7-20 (9766 : Operator License applications.)

CITY OF DE PERE
License Committee - July 7, 2020

5	BRADY, LAURA
6	COPPENS, MADELINE
7	FORSTER, ACELYN
8	HEUVELMANS, CASEY
9	KRUEGER, RHEAN
10	MAUS, TAYLOR
11	MORAN, PAULA
12	SATTERLEE, ASHLEY
13	SCHULTZ, KATIE
14	VANDER LINDEN, JENNA
15	WARPINSKI, KATELYNN
16	WILLIAMS, ZHNA'E
17	BLOWERS, TISHA
18	CHIPOLONE, KIMBERLY
19	KAMINSKI, DEBBIE
20	LOFTON, ASHLEY



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020
DEPARTMENT: City Clerk
FROM: Carey Danen
SUBJECT: Voucher approval.

ATTACHMENTS:

- 7-7-20 VOUCHERS (PDF)

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VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
8191	A 1 SHARPENING SERVICE I-3374	A 1 SHARPENING SERVICE	R	7/07/2020		40.00CR	092629	40.00
4632	ACCURATE APPRAISAL LLC I-3107	ACCURATE APPRAISAL LLC	R	7/07/2020		5,970.00CR	092630	5,970.00
6802	ADVANCED DISPOSAL I-B80000708890	ADVANCED DISPOSAL	R	7/07/2020		581.46CR	092631	581.46
0302	AIRGAS USA LLC I-9970852583 I-9970853179	AIRGAS USA LLC AIRGAS USA LLC	R R	7/07/2020 7/07/2020		206.16CR 252.24CR	092632 092632	 458.40
0007	AMBROSIUS SALES & SERVICE I-25213	AMBROSIUS SALES & SERVICE	R	7/07/2020		56.88CR	092633	56.88
7873	AMERICAN CONSERVATION & BILLING SOLUTIONS I-11261	AMERICAN CONSERVATION & BILLIN	R	7/07/2020		1,042.00CR	092634	1,042.00
2049	AMERICAN TEST CENTER INC I-2201230	AMERICAN TEST CENTER INC	R	7/07/2020		1,135.00CR	092635	1,135.00
5096	AMERILUX INTERNATIONAL LLC I-84436	AMERILUX INTERNATIONAL LLC	R	7/07/2020		628.48CR	092636	628.48
2878	ARING EQUIPMENT CO INC I-759807	ARING EQUIPMENT CO INC	R	7/07/2020		113.38CR	092637	113.38
0020	BADGERLAND PRINTING INC I-35144 I-35160 I-35164 I-35180 I-35226 I-35236	BADGERLAND PRINTING INC BADGERLAND PRINTING INC BADGERLAND PRINTING INC BADGERLAND PRINTING INC BADGERLAND PRINTING INC BADGERLAND PRINTING INC	R R R R R R	7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020		585.00CR 575.00CR 185.00CR 44.00CR 415.00CR 212.00CR	092638 092638 092638 092638 092638 092638	 2,016.00
6404	BAY AREA TESTING & CONSULTING LLC I-4005 I-4006 I-4007 I-4008 I-4009 I-4010 I-4011	BAY AREA TESTING & CONSULTING BAY AREA TESTING & CONSULTING BAY AREA TESTING & CONSULTING BAY AREA TESTING & CONSULTING BAY AREA TESTING & CONSULTING BAY AREA TESTING & CONSULTING BAY AREA TESTING & CONSULTING	R R R R R R R	7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020		962.00CR 2,266.25CR 1,061.75CR 985.25CR 58.00CR 1,467.75CR 1,081.25CR	092639 092639 092639 092639 092639 092639 092639	 7,882.25

Attachment: 7-7-20 VOUCHERS (9764 : Voucher approval.)

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0027	BAY TOWEL INC							
	I-3095917	BAY TOWEL INC	R	7/07/2020		112.04CR	092640	
	I-3100626	BAY TOWEL INC	R	7/07/2020		114.06CR	092640	
	I-3105364	BAY TOWEL INC	R	7/07/2020		112.04CR	092640	338.14
0028	BAY VERTE MACHINERY INC							
	I-399348-00	BAY VERTE MACHINERY INC	R	7/07/2020		153.98CR	092641	153.98
0025	BAYCOM INC							
	I-EQUIPINV_027019	BAYCOM INC	R	7/07/2020		65.00CR	092642	
	I-EQUIPINV_027081	BAYCOM INC	R	7/07/2020		33.00CR	092642	98.00
2614	BEST BUILT INC							
	I-13328	BEST BUILT INC	R	7/07/2020		1,052.48CR	092643	1,052.48
1532	BOBCAT PLUS INC							
	C-IG40251	BOBCAT PLUS INC	R	7/07/2020		82.33	092644	
	I-RG17780	BOBCAT PLUS INC	R	7/07/2020		320.87CR	092644	238.54
0038	BROADWAY AUTOMOTIVE INC							
	C-479573P	BROADWAY AUTOMOTIVE INC	R	7/07/2020		105.36	092645	
	C-CM495062P	BROADWAY AUTOMOTIVE INC	R	7/07/2020		8.60	092645	
	C-CM497520P	BROADWAY AUTOMOTIVE INC	R	7/07/2020		72.58	092645	
	I-494597P	BROADWAY AUTOMOTIVE INC	R	7/07/2020		8.16CR	092645	
	I-495062P	BROADWAY AUTOMOTIVE INC	R	7/07/2020		92.32CR	092645	
	I-496019P	BROADWAY AUTOMOTIVE INC	R	7/07/2020		71.25CR	092645	
	I-496705P	BROADWAY AUTOMOTIVE INC	R	7/07/2020		22.61CR	092645	
	I-497520P	BROADWAY AUTOMOTIVE INC	R	7/07/2020		72.58CR	092645	
	I-497555P	BROADWAY AUTOMOTIVE INC	R	7/07/2020		32.15CR	092645	112.53
0039	BROOKS TRACTOR INC							
	C-D82000	BROOKS TRACTOR INC	R	7/07/2020		73.36	092646	
	I-91484	BROOKS TRACTOR INC	R	7/07/2020		56.62CR	092646	
	I-92069	BROOKS TRACTOR INC	R	7/07/2020		59.48CR	092646	42.74
0046	BROWN COUNTY PORT SOLID WASTE DEPT							
	I-43766	BROWN COUNTY PORT SOLID WASTE	R	7/07/2020		33,526.04CR	092647	33,526.04
0044	BROWN COUNTY REGISTER OF DEEDS							
	I-202006290721	BROWN COUNTY REGISTER OF DEEDS	R	7/07/2020		31.50CR	092648	31.50
8192	GERRY BYRNE							
	I-202006290722	GERRY BYRNE	R	7/07/2020		220.06CR	092649	220.06

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6061	CARRICO AQUATIC RESOURCES INC							
	I-20202236	CARRICO AQUATIC RESOURCES INC	R	7/07/2020		300.00CR	092650	
	I-20202305	CARRICO AQUATIC RESOURCES INC	R	7/07/2020		212.63CR	092650	512.63
0536	CDW GOVERNMENT INC							
	I-XWM7855	CDW GOVERNMENT INC	R	7/07/2020		349.79CR	092651	
	I-XZJ7100	CDW GOVERNMENT INC	R	7/07/2020		1,268.39CR	092651	
	I-ZBK2800	CDW GOVERNMENT INC	R	7/07/2020		55.11CR	092651	
	I-ZBV1410	CDW GOVERNMENT INC	R	7/07/2020		782.22CR	092651	
	I-ZCL3111	CDW GOVERNMENT INC	R	7/07/2020		321.48CR	092651	
	I-ZDD6315	CDW GOVERNMENT INC	R	7/07/2020		340.15CR	092651	
	I-ZDF6393	CDW GOVERNMENT INC	R	7/07/2020		33.83CR	092651	3,150.97
6575	CEDAR CORP							
	I-103546	CEDAR CORP	R	7/07/2020		423.00CR	092652	423.00
0520	CENTRAL BROWN COUNTY WATER AUTHORITY							
	I-3080	CENTRAL BROWN COUNTY WATER AUT	R	7/07/2020		1,500.00CR	092653	1,500.00
2708	CLEANING SOLUTION SERVICES INC							
	I-20598	CLEANING SOLUTION SERVICES INC	R	7/07/2020		2,519.97CR	092654	
	I-20604	CLEANING SOLUTION SERVICES INC	R	7/07/2020		155.50CR	092654	
	I-20605	CLEANING SOLUTION SERVICES INC	R	7/07/2020		169.86CR	092654	
	I-20606	CLEANING SOLUTION SERVICES INC	R	7/07/2020		25.00CR	092654	
	I-20652	CLEANING SOLUTION SERVICES INC	R	7/07/2020		1,999.00CR	092654	4,869.33
3801	RON CODY							
	I-202006290723	RON CODY	R	7/07/2020		129.73CR	092655	129.73
7997	COMPLETE OFFICE							
	I-AR18026	COMPLETE OFFICE	R	7/07/2020		13.18CR	092656	
	I-AR18027	COMPLETE OFFICE	R	7/07/2020		17.83CR	092656	
	I-AR180285	COMPLETE OFFICE	R	7/07/2020		38.46CR	092656	
	I-AR18029	COMPLETE OFFICE	R	7/07/2020		50.95CR	092656	120.42
8165	ANGELA COTHERN							
	I-202006290724	ANGELA COTHERN	R	7/07/2020		1,350.00CR	092657	1,350.00
0217	COUNTRY VISIONS COOPERATIVE							
	I-202006290725	COUNTRY VISIONS COOPERATIVE	R	7/07/2020		5.99CR	092658	
	I-202006290726	COUNTRY VISIONS COOPERATIVE	R	7/07/2020		39.99CR	092658	45.98

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7546	JASON CUMMINGS I-202006290727	JASON CUMMINGS	R	7/07/2020		56.17CR	092659	56.17
0061	CUMMINS NPOWER, LLC I-F4-59602 I-F4-59611	CUMMINS NPOWER, LLC CUMMINS NPOWER, LLC	R R	7/07/2020 7/07/2020		134.06CR 197.44CR	092660 092660	 331.50
6700	DARLEY CO I-17400305	DARLEY CO	R	7/07/2020		5,850.00CR	092661	5,850.00
7288	JESSICA DART I-202006290728	JESSICA DART	R	7/07/2020		31.64CR	092662	31.64
1648	DE PERE HISTORICAL SOCIETY I-202006290729	DE PERE HISTORICAL SOCIETY	R	7/07/2020		5,050.00CR	092663	5,050.00
2925	DE PERE OPTIMIST CLUB I-202006290730	DE PERE OPTIMIST CLUB	R	7/07/2020		29.00CR	092664	29.00
2624	DECKER SUPPLY CO I-910576	DECKER SUPPLY CO	R	7/07/2020		1,018.00CR	092665	1,018.00
5159	DEGROOT INC I-8749	DEGROOT INC	R	7/07/2020		2,187.48CR	092666	2,187.48
0075	DIGGERS HOTLINE INC I-200 5 36401	DIGGERS HOTLINE INC	R	7/07/2020		1,069.18CR	092667	1,069.18
3212	DIXON ENGINEERING INC I-20-6699 I-20-6700	DIXON ENGINEERING INC DIXON ENGINEERING INC	R R	7/07/2020 7/07/2020		1,050.00CR 1,050.00CR	092668 092668	 2,100.00
1134	ECWAEI I-202006290731	ECWAEI	R	7/07/2020		5.00CR	092669	5.00
0085	EMERGENCY MEDICAL PRODUCTS INC I-2175608	EMERGENCY MEDICAL PRODUCTS INC	R	7/07/2020		120.21CR	092670	120.21
7422	EXCEL UNDERGROUND LLC I-7990	EXCEL UNDERGROUND LLC	R	7/07/2020		10,475.64CR	092671	10,475.64
0331	FERGUSON WATERWORKS #1476 INC I-304476	FERGUSON WATERWORKS #1476 INC	R	7/07/2020		105.00CR	092672	105.00

Attachment: 7-7-20 VOUCHERS (9764 : Voucher approval.)

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
8193	JANNA FINGER I-202006290732	JANNA FINGER	R	7/07/2020		1,770.00CR	092673	1,770.00
0096	FIRE APPARATUS & EQUIPMENT INC I-21102 I-21138	FIRE APPARATUS & EQUIPMENT INC FIRE APPARATUS & EQUIPMENT INC	R R	7/07/2020 7/07/2020		500.50CR 2,897.33CR	092674 092674	 3,397.83
0200	FIRST SUPPLY LLC I-12216664-00 I-12218533-00 I-12219434-00 I-12231810-00 I-12233518-00 I-12233518-01 I-12242222-01 I-12242222-02 I-12242222-03 I-12251956-00	FIRST SUPPLY LLC FIRST SUPPLY LLC FIRST SUPPLY LLC FIRST SUPPLY LLC FIRST SUPPLY LLC FIRST SUPPLY LLC FIRST SUPPLY LLC FIRST SUPPLY LLC FIRST SUPPLY LLC FIRST SUPPLY LLC	R R R R R R R R R R	7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020		174.46CR 100.80CR 170.65CR 8.72CR 45.26CR 181.04CR 10.52CR 5.26CR 57.86CR 5.26CR	092675 092675 092675 092675 092675 092675 092675 092675 092675 092675	 759.83
0098	FLY ME FLAG CO INC I-4953	FLY ME FLAG CO INC	R	7/07/2020		172.80CR	092676	172.80
8194	FORAGE STORAGE SOLUTIONS LLC I-6879	FORAGE STORAGE SOLUTIONS LLC	R	7/07/2020		334.00CR	092677	334.00
0996	FOX LAMINATING CO INC I-INV0452455	FOX LAMINATING CO INC	R	7/07/2020		76.95CR	092678	76.95
8195	GANNETT WI MEDIA I-202006290733	GANNETT WI MEDIA	R	7/07/2020		284.80CR	092679	284.80
0111	GAT SUPPLY INC I-364060-1	GAT SUPPLY INC	R	7/07/2020		41.80CR	092680	41.80
6170	DAN GATZ I-202006290734	DAN GATZ	R	7/07/2020		450.00CR	092681	450.00
2544	GLOBAL RECOGNITION INC I-199304	GLOBAL RECOGNITION INC	R	7/07/2020		54.45CR	092682	54.45
6923	GORDON FLESCH COMPANY INC. I-IN12959614	GORDON FLESCH COMPANY INC.	R	7/07/2020		184.50CR	092683	184.50

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0116	GRAINGER INC							
	I-9547081910	GRAINGER INC	R	7/07/2020		66.52CR	092684	
	I-9547445602	GRAINGER INC	R	7/07/2020		33.50CR	092684	
	I-9551432124	GRAINGER INC	R	7/07/2020		54.62CR	092684	
	I-9551527956	GRAINGER INC	R	7/07/2020		72.72CR	092684	
	I-9552393499	GRAINGER INC	R	7/07/2020		22.29CR	092684	
	I-9563808816	GRAINGER INC	R	7/07/2020		214.11CR	092684	463.76
0351	HACH COMPANY							
	I-11985154	HACH COMPANY	R	7/07/2020		207.12CR	092685	207.12
0446	HAWKINS INC							
	I-4728985	HAWKINS INC	R	7/07/2020		3,444.92CR	092686	3,444.92
5674	HOME TEAM SPORTS & APPAREL INC							
	I-39671	HOME TEAM SPORTS & APPAREL INC	R	7/07/2020		108.32CR	092687	
	I-39677	HOME TEAM SPORTS & APPAREL INC	R	7/07/2020		119.19CR	092687	227.51
6342	IDEA DINER							
	I-202006290735	IDEA DINER	R	7/07/2020		495.00CR	092688	495.00
1399	INDOFF INC							
	I-3375713	INDOFF INC	R	7/07/2020		305.49CR	092689	
	I-3376186	INDOFF INC	R	7/07/2020		428.04CR	092689	
	I-3377105	INDOFF INC	R	7/07/2020		111.86CR	092689	
	I-3379313	INDOFF INC	R	7/07/2020		164.72CR	092689	
	I-3379589	INDOFF INC	R	7/07/2020		68.31CR	092689	1,078.42
5167	BRETT JANSEN							
	I-202006290736	BRETT JANSEN	R	7/07/2020		195.00CR	092690	195.00
0362	JOHNSON CONTROLS FIRE PROTECTION LP							
	I-86820309	JOHNSON CONTROLS FIRE PROTECTI	R	7/07/2020		242.00CR	092691	242.00
2602	JOSSART BROTHERS INC							
	I-1654	JOSSART BROTHERS INC	R	7/07/2020		2,594.75CR	092692	
	I-19-01 (7)	JOSSART BROTHERS INC	R	7/07/2020		226,365.97CR	092692	228,960.72
1276	JX ENTERPRISES INC							
	I-14127127P	JX ENTERPRISES INC	R	7/07/2020		22.90CR	092693	
	I-14127271P	JX ENTERPRISES INC	R	7/07/2020		29.91CR	092693	
	I-14128696P	JX ENTERPRISES INC	R	7/07/2020		100.99CR	092693	
	I-14129181P	JX ENTERPRISES INC	R	7/07/2020		323.99CR	092693	
	I-14129397P	JX ENTERPRISES INC	R	7/07/2020		222.50CR	092693	
	I-14129464P	JX ENTERPRISES INC	R	7/07/2020		257.50CR	092693	
	I-14129553P	JX ENTERPRISES INC	R	7/07/2020		100.00CR	092693	
	I-14130473P	JX ENTERPRISES INC	R	7/07/2020		65.75CR	092693	1,123.54

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4584	KRUCZEK CONST INC I-19-17 (2) FINAL	KRUCZEK CONST INC	R	7/07/2020		33,905.00CR	092694	33,905.00
3140	KUNDINGER FLUID POWER INC I-50593834	KUNDINGER FLUID POWER INC	R	7/07/2020		270.19CR	092695	270.19
8196	CHAD KUSSOW I-202006290737	CHAD KUSSOW	R	7/07/2020		281.32CR	092696	281.32
0153	LAFORCE INC I-1133891 I-1134394 I-1135183	LAFORCE INC LAFORCE INC LAFORCE INC	R R R	7/07/2020 7/07/2020 7/07/2020		35.00CR 1,123.26CR 8.29CR	092697 092697 092697	 1,166.55
6577	LAKELAND LAWN CARE I-91247	LAKELAND LAWN CARE	R	7/07/2020		3,842.50CR	092698	3,842.50
7082	LEE RECREATION LLC I-12766-20	LEE RECREATION LLC	R	7/07/2020		6,965.00CR	092699	6,965.00
7875	LF GEORGE INC I-IC72285 I-IC73252	LF GEORGE INC LF GEORGE INC	R R	7/07/2020 7/07/2020		186.64CR 640.45CR	092700 092700	 827.09
2044	LIGHTHOUSE TITLE INC I-WGB20-06273308	LIGHTHOUSE TITLE INC	R	7/07/2020		736.00CR	092701	736.00
8197	DANIEL J LINDSTROM I-202006290738	DANIEL J LINDSTROM	R	7/07/2020		1,859.28CR	092702	1,859.28
4498	MC MAHON ASSOC INC I-601635	MC MAHON ASSOC INC	R	7/07/2020		2,340.00CR	092703	2,340.00
2012	DONALD MELICHAR I-202006290739	DONALD MELICHAR	R	7/07/2020		411.26CR	092704	411.26
0173	MENARDS INC C-67358 C-67359 I-66171 I-66198 I-66508 I-66610 I-66672 I-66704 I-66745 I-66879 I-66908 I-66917 I-66971 I-66992 I-67040	MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC	R R R R R R R R R R R R R R R	7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020 7/07/2020		16.96 67.99 55.85CR 29.98CR 27.79CR 86.94CR 145.89CR 26.98CR 21.58CR 36.95CR 150.88CR 180.28CR 35.94CR 12.99CR 73.95CR	092705 092705 092705 092705 092705 092705 092705 092705 092705 092705 092705 092705 092705 092705 092705	

Attachment: 7-7-20 VOUCHERS (9764 : Voucher approval.)

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VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
	I-67041	MENARDS INC	R	7/07/2020		16.38CR	092705	
	I-67088	MENARDS INC	R	7/07/2020		51.76CR	092705	
	I-67097	MENARDS INC	R	7/07/2020		20.97CR	092705	
	I-67098	MENARDS INC	R	7/07/2020		10.78CR	092705	
	I-67263B	MENARDS INC	R	7/07/2020		13.74CR	092705	
	I-67282	MENARDS INC	R	7/07/2020		97.98CR	092705	
	I-67284	MENARDS INC	R	7/07/2020		6.49CR	092705	
	I-67341	MENARDS INC	R	7/07/2020		410.76CR	092705	
	I-67351	MENARDS INC	R	7/07/2020		42.40CR	092705	
	I-67362	MENARDS INC	R	7/07/2020		13.99CR	092705	
	I-67386	MENARDS INC	R	7/07/2020		45.27CR	092705	
	I-67595	MENARDS INC	R	7/07/2020		67.92CR	092705	
	I-67653	MENARDS INC	R	7/07/2020		28.72CR	092705	
	I-67674	MENARDS INC	R	7/07/2020		132.96CR	092705	
	I-67706	MENARDS INC	R	7/07/2020		9.98CR	092705	
	I-67773	MENARDS INC	R	7/07/2020		18.60CR	092705	1,789.75
VOID	VOID CHECK		V	7/07/2020			092706	**VOID**
VOID	VOID CHECK		V	7/07/2020			092707	**VOID**
7656	MENARDS Y HOWARD							
	I-97012	MENARDS Y HOWARD	R	7/07/2020		115.30CR	092708	115.30
7048	MENARDS Z GREEN BAY EAST							
	I-94622	MENARDS Z GREEN BAY EAST	R	7/07/2020		27.57CR	092709	27.57
7945	MITCHELL1							
	I-24535765	MITCHELL1	R	7/07/2020		673.20CR	092710	673.20
8198	TOM MUELLENBACH							
	I-202006290740	TOM MUELLENBACH	R	7/07/2020		1,770.00CR	092711	1,770.00
1475	MUNICODE							
	I-345125	MUNICODE	R	7/07/2020		903.31CR	092712	903.31
3191	NCI							
	I-AR18628	NCI	R	7/07/2020		125.00CR	092713	125.00
5766	NELSON, TOM							
	I-202006290741	NELSON, TOM	R	7/07/2020		783.27CR	092714	783.27

Attachment: 7-7-20 VOUCHERS (9764 : Voucher approval.)

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VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0531	NORTHEAST AUTO PARTS INC							
	C-348503	NORTHEAST AUTO PARTS INC	R	7/07/2020		18.00	092715	
	I-347998	NORTHEAST AUTO PARTS INC	R	7/07/2020		118.27CR	092715	
	I-348198	NORTHEAST AUTO PARTS INC	R	7/07/2020		17.94CR	092715	
	I-348282	NORTHEAST AUTO PARTS INC	R	7/07/2020		122.03CR	092715	
	I-348310	NORTHEAST AUTO PARTS INC	R	7/07/2020		19.29CR	092715	
	I-348400	NORTHEAST AUTO PARTS INC	R	7/07/2020		7.50CR	092715	
	I-348492	NORTHEAST AUTO PARTS INC	R	7/07/2020		6.49CR	092715	
	I-348521	NORTHEAST AUTO PARTS INC	R	7/07/2020		25.20CR	092715	
	I-348696	NORTHEAST AUTO PARTS INC	R	7/07/2020		108.37CR	092715	
	I-348726	NORTHEAST AUTO PARTS INC	R	7/07/2020		18.38CR	092715	
	I-348737	NORTHEAST AUTO PARTS INC	R	7/07/2020		41.99CR	092715	
	I-348762	NORTHEAST AUTO PARTS INC	R	7/07/2020		24.87CR	092715	
	I-348787	NORTHEAST AUTO PARTS INC	R	7/07/2020		6.27CR	092715	
	I-348794	NORTHEAST AUTO PARTS INC	R	7/07/2020		6.27CR	092715	
	I-348877	NORTHEAST AUTO PARTS INC	R	7/07/2020		39.54CR	092715	
	I-348908	NORTHEAST AUTO PARTS INC	R	7/07/2020		42.86CR	092715	587.27
VOID	VOID CHECK		V	7/07/2020			092716	**VOID**
4728	OSHKOSH FIRE & POLICE EQUIPMENT INC							
	I-181001	OSHKOSH FIRE & POLICE EQUIPMEN	R	7/07/2020		5,985.00CR	092717	
	I-181033	OSHKOSH FIRE & POLICE EQUIPMEN	R	7/07/2020		79.20CR	092717	
	I-181095	OSHKOSH FIRE & POLICE EQUIPMEN	R	7/07/2020		434.45CR	092717	6,498.65
0197	PACKER CITY INTL TRUCKS INC							
	C-X101125914:01	PACKER CITY INTL TRUCKS INC	R	7/07/2020		72.80	092718	
	I-X101125914:01	PACKER CITY INTL TRUCKS INC	R	7/07/2020		871.58CR	092718	
	I-X101125993:01	PACKER CITY INTL TRUCKS INC	R	7/07/2020		233.85CR	092718	
	I-X101126431:01	PACKER CITY INTL TRUCKS INC	R	7/07/2020		68.72CR	092718	1,101.35
1331	PACKER FASTENER & SUPPLY INC							
	I-517323	PACKER FASTENER & SUPPLY INC	R	7/07/2020		33.89CR	092719	
	I-520266	PACKER FASTENER & SUPPLY INC	R	7/07/2020		51.78CR	092719	85.67
7755	PACKERLAND BUSINESS EQUIPMT CORP							
	I-3032	PACKERLAND BUSINESS EQUIPMT CO	R	7/07/2020		61.00CR	092720	61.00
7613	PAGEFREEZER SOFTWARE INC							
	I-INV-7865	PAGEFREEZER SOFTWARE INC	R	7/07/2020		5,988.00CR	092721	5,988.00
8199	TAMMY PETRAS							
	I-202006290742	TAMMY PETRAS	R	7/07/2020		885.00CR	092722	885.00

Attachment: 7-7-20 VOUCHERS (9764 : Voucher approval.)

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VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0208	POMP'S TIRE SERVICE INC							
	I-90064797	POMP'S TIRE SERVICE INC	R	7/07/2020		132.62CR	092723	
	I-90064847	POMP'S TIRE SERVICE INC	R	7/07/2020		32.00CR	092723	164.62
0395	PRO ONE JANITORIAL INC							
	I-160636	PRO ONE JANITORIAL INC	R	7/07/2020		1,125.00CR	092724	1,125.00
7584	R LEWIS TECHNOLOGIES INC							
	I-10325	R LEWIS TECHNOLOGIES INC	R	7/07/2020		369.50CR	092725	
	I-10350	R LEWIS TECHNOLOGIES INC	R	7/07/2020		1,108.50CR	092725	1,478.00
6948	RAY'S TIRE							
	I-1012710	RAY'S TIRE	R	7/07/2020		901.84CR	092726	
	I-1013031	RAY'S TIRE	R	7/07/2020		218.00CR	092726	
	I-1013229	RAY'S TIRE	R	7/07/2020		2,056.00CR	092726	
	I-1013231	RAY'S TIRE	R	7/07/2020		232.00CR	092726	3,407.84
0227	REINDERS INC							
	I-1829756-00	REINDERS INC	R	7/07/2020		217.52CR	092727	
	I-1833526-00	REINDERS INC	R	7/07/2020		241.47CR	092727	
	I-1833526-01	REINDERS INC	R	7/07/2020		24.95CR	092727	
	I-1835009-00	REINDERS INC	R	7/07/2020		260.47CR	092727	
	I-1835523-00	REINDERS INC	R	7/07/2020		79.58CR	092727	823.99
0158	ROBERT E LEE & ASSOCIATES INC							
	I-77318	ROBERT E LEE & ASSOCIATES INC	R	7/07/2020		11,808.63CR	092728	
	I-77548	ROBERT E LEE & ASSOCIATES INC	R	7/07/2020		664.50CR	092728	
	I-77598	ROBERT E LEE & ASSOCIATES INC	R	7/07/2020		1,183.58CR	092728	13,656.71
8200	ANTHONY ROTTIER							
	I-202006290743	ANTHONY ROTTIER	R	7/07/2020		302.09CR	092729	302.09
8178	KYLE ROUCE							
	I-202006290744	KYLE ROUCE	R	7/07/2020		125.00CR	092730	125.00
8201	ROBIN ROVINSKI							
	I-202006290745	ROBIN ROVINSKI	R	7/07/2020		1,502.00CR	092731	1,502.00
1890	S I METALS AND SUPPLY							
	I-236980	S I METALS AND SUPPLY	R	7/07/2020		42.19CR	092732	42.19
0235	SAINT VINCENT HOSPITAL							
	I-51499	SAINT VINCENT HOSPITAL	R	7/07/2020		15.36CR	092733	15.36

Attachment: 7-7-20 VOUCHERS (9764 : Voucher approval.)

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**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7221	SCENICVIEW LANDSCAPE							
	I-202006290746	SCENICVIEW LANDSCAPE	R	7/07/2020		4,000.00CR	092734	4,000.00
3234	SHERWIN WILLIAMS							
	I-8636-5	SHERWIN WILLIAMS	R	7/07/2020		211.56CR	092735	
	I-8939-3	SHERWIN WILLIAMS	R	7/07/2020		51.64CR	092735	
	I-9086-2	SHERWIN WILLIAMS	R	7/07/2020		29.24CR	092735	292.44
8202	SHERWIN WILLIAMS CO							
	I-2279-6	SHERWIN WILLIAMS CO	R	7/07/2020		23.59CR	092736	
	I-3850-7	SHERWIN WILLIAMS CO	R	7/07/2020		35.61CR	092736	
	I-3971-1	SHERWIN WILLIAMS CO	R	7/07/2020		109.58CR	092736	168.78
0267	TRAFFIC & PARKING CONTROL INC							
	I-I670833	TRAFFIC & PARKING CONTROL INC	R	7/07/2020		1,121.20CR	092737	1,121.20
4573	TRIPLE Z FARM LLC							
	I-2026	TRIPLE Z FARM LLC	R	7/07/2020		4,433.00CR	092738	4,433.00
0268	TRUCK EQUIPMENT INC							
	I-892790-00	TRUCK EQUIPMENT INC	R	7/07/2020		445.35CR	092739	
	I-893385-01	TRUCK EQUIPMENT INC	R	7/07/2020		16.22CR	092739	
	I-904425-00	TRUCK EQUIPMENT INC	R	7/07/2020		11.84CR	092739	
	I-904767-00	TRUCK EQUIPMENT INC	R	7/07/2020		97.19CR	092739	
	I-904842-00	TRUCK EQUIPMENT INC	R	7/07/2020		44.55CR	092739	
	I-905252-00	TRUCK EQUIPMENT INC	R	7/07/2020		467.46CR	092739	
	I-905520-00	TRUCK EQUIPMENT INC	R	7/07/2020		383.28CR	092739	
	I-906582-00	TRUCK EQUIPMENT INC	R	7/07/2020		19.95CR	092739	
	I-907118-00	TRUCK EQUIPMENT INC	R	7/07/2020		370.58CR	092739	1,856.42
5663	TYLER TECHNOLOGIES INC							
	I-045-305197	TYLER TECHNOLOGIES INC	R	7/07/2020		100.00CR	092740	100.00
0272	UNIFORM SHOPPE INC							
	I-298443	UNIFORM SHOPPE INC	R	7/07/2020		1,024.45CR	092741	
	I-299034	UNIFORM SHOPPE INC	R	7/07/2020		44.95CR	092741	
	I-299041	UNIFORM SHOPPE INC	R	7/07/2020		17.45CR	092741	
	I-299292	UNIFORM SHOPPE INC	R	7/07/2020		145.90CR	092741	
	I-299328	UNIFORM SHOPPE INC	R	7/07/2020		203.85CR	092741	1,436.60
7702	USA SOFTBALL OF WI							
	I-2020-009	USA SOFTBALL OF WI	R	7/07/2020		33.00CR	092742	33.00

Attachment: 7-7-20 VOUCHERS (9764 : Voucher approval.)

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**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
8203	BRIAN VANDEHEI							
	I-202006290747	BRIAN VANDEHEI	R	7/07/2020		287.59CR	092743	287.59
1355	RONALD J VANPRICE							
	I-202006290748	RONALD J VANPRICE	R	7/07/2020		131.27CR	092744	131.27
8204	KRISTA VANSCHYNDEL							
	I-202006290750	KRISTA VANSCHYNDEL	R	7/07/2020		195.00CR	092745	195.00
3707	VIKING ELECTRIC SUPPLY							
	I-S003528815.002	VIKING ELECTRIC SUPPLY	R	7/07/2020		28,530.00CR	092746	
	I-S003547072.002	VIKING ELECTRIC SUPPLY	R	7/07/2020		3,024.75CR	092746	
	I-S003646595.001	VIKING ELECTRIC SUPPLY	R	7/07/2020		48.75CR	092746	
	I-S003650764.001	VIKING ELECTRIC SUPPLY	R	7/07/2020		48.75CR	092746	31,652.25
5539	VORPAHL FIRE & SAFETY CORP							
	I-215296280	VORPAHL FIRE & SAFETY CORP	R	7/07/2020		104.78CR	092747	
	I-215296652	VORPAHL FIRE & SAFETY CORP	R	7/07/2020		183.34CR	092747	288.12
2645	WI DEPT OF JUSTICE							
	I-202006290751	WI DEPT OF JUSTICE	R	7/07/2020		14.00CR	092748	14.00
7350	WI MEDIA							
	I-3374422	WI MEDIA	R	7/07/2020		1,515.31CR	092749	1,515.31
7857	WISCNET							
	I-15348	WISCNET	R	7/07/2020		1,800.00CR	092750	
	I-15609	WISCNET	R	7/07/2020		1,800.00CR	092750	
	I-15829	WISCNET	R	7/07/2020		1,800.00CR	092750	5,400.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	119	0.00	489,800.00	489,800.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	3	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	122	0.00	489,800.00	489,800.00

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

Attachment: 7-7-20 VOUCHERS (9764 : Voucher approval.)

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	7/2020	158,445.03CR
201	7/2020	6,198.67CR
208	7/2020	238.86CR
209	7/2020	1,268.39CR
260	7/2020	423.00CR
285	7/2020	1,400.50CR
292	7/2020	30.00CR
405	7/2020	283,828.67CR
415	7/2020	2,340.00CR
601	7/2020	22,929.97CR
650	7/2020	12,696.91CR
=====		
ALL		489,800.00CR

Attachment: 7-7-20 VOUCHERS (9764 : Voucher approval.)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Future agenda items.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: July 7, 2020

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Consideration and Possible Action on Contracting With Outside Counsel
