Finance/Personnel Committee

335 South Broadway

De Pere, WI 54115

http://www.de-pere.org

Regular Meeting

Minutes

Tuesday, July 8, 2014	7:30 PM	De Pere City Hall Council Chambers

Call to order.

Mayor Michael Walsh called the regular meeting of the Finance/Personnel Committee to order at 7:30 PM on July 8, 2014 at De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status	Arrived
Scott Crevier	Alderperson	Present	
Michael Donovan	Alderperson	Present	
Larry Lueck	Alderperson	Present	
Lisa Rafferty	Alderperson	Present	
Michael J. Walsh	Mayor	Present	

Also present City Attorney Judith Schmidt-Lehman, Police Chief Derek Beiderwieden, Interim Fire Chief Jeff Roemer, Planning & Economic Development Director Ken Pabich, Finance Director Joe Zegers, Human Resources Director Shannon Metzler, Parks, Recreation & Forestry Director Marty Kosobucki, City Engineer Eric Rakers and members of the public.

2. Approval of the minutes of the June 10, 2014 regular meeting of the Finance/Personnel Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

3. Consideration of Approval of Police Overtime Report for June

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Larry Lueck, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

4. Fire Department Overtime Report for the month of June.
Discussion followed motion with Interim Chief Roemer responding to committee member questions regarding Ambulance v. EMS billing.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Larry Lueck, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

5. Recommendation from the Board of Public Works to Repair Dam Liner Repair and Allocate $30,000 for the Upstream Liner Repair in 2014*
Discussion followed motion with Planning & Economic Development Director Pabich and City Engineer Rakers responding to committee member questions.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Larry Lueck, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

6. Request to apply for Georgia Pacific Bucket Brigade Grant

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

7. Approve out of state travel for Park and Recreation Supervisor to attend NRPA Convention.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael Donovan, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

8. Consider options for renovating or replacing the gazebo at Crevier Commons.
Parks, Recreation & Forestry Director Kosobucki and Planning & Economic Development Director Pabich provided overview of the options and responded to committee member questions. Discussion followed. Upon discussion, Mayor Walsh moved, seconded by Alderperson Crevier to approve option #3 (remove gazebo and replace with decorative concrete and benches). Upon vote, motion was approved unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

9. Consideration of Municipal Court Prosecutor Proposals*
Motion was to accept proposal from Stellpflug Law.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael Donovan, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

10. Consideration of Proposals for Benefit Consulting Services *
Human Resources Director Metzler provided an overview and responded to committee member questions regarding why the recommendation was not for the consultant with the lowest quote. Discussion followed. Upon discussion, Mayor Walsh moved, seconded by Alderperson Crevier to open the meeting. Upon vote, motion carried unanimously.

Louann Boyea of Associated Financial Group (AFG) provided additional information regarding AFG that the committee might not be aware of. The AFG bid was approximately $8,000 less than the consultant being recommended and they would like more information regarding the selection criteria since their firm was not selected or interviewed.

Mayor Walsh moved, seconded by Alderperson Donovan to return to regular order. Upon vote, motion carried unanimously.

Discussion followed with Human Resources Director Metzler responding to questions regarding criteria for the selection process for interviews. Upon discussion, Mayor Walsh moved, seconded by Alderperson Lueck to accept proposal from M3. Upon vote, motion was approved unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Larry Lueck, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

11. Consideration of WisDOT offer to purchase City property at HWY 57 and Heritage Rd for round-a-bout construction*
Motion was to authorize City Attorney to negotiate purchase price with WisDOT.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael Donovan, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Crevier, Donovan, Lueck, Rafferty, Walsh

12. Consideration of Claim of Kendra Smale and Matt Shuma.*
Agenda Item #12 was addressed out of order after Agenda Item #10.

City Attorney Schmidt-Lehman provided an overview of claim that was filed with and denied by the insurance company. The insurance company was asked to reconsider and they again denied. Alderperson Donovan moved, seconded by Alderperson Rafferty, to open the meeting. Upon vote, motion carried unanimously.

Matt Shuma, claimant, provided some background regarding the incident and stated would like to know why the claim was denied. City Attorney Schmidt-Lehman provided a general overview of why the insurance company denied the claim.

Alderperson Donovan moved, seconded by Alderperson Crevier to return to regular order. Upon vote, motion carried unanimously.

Alderperson Donovan moved, seconded by Mayor Walsh to enter into closed session at 8:25 p.m. Upon roll call vote, motion carried unanimously.

Alderperson Donovan moved, seconded by Alderperson Crevier, to reconvene in open session at 8:54 p.m. Upon roll call vote, motion was approved unanimously.

Mayor Walsh moved, seconded by Alderperson Crevier to recommend the City Attorney attempt to negotiate settlement of the claim with the insurance company. Upon vote, motion was approved unanimously.

13. Public comment and announcements.

Alderperson Donovan mentioned the passing of former Alderperson Paul Kegel.

14. Future agenda items.

None.

15. Adjournment.

    Upon motion by Mayor Walsh, seconded by Alderperson Crevier, the Finance/Personnel Committee unanimously adjourned at 8:57 p.m.

Respectfully submitted,
Jennifer Dupont