



Finance Personnel Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, July 9, 2013

7:30 PM

DePere City Hall

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a Regular Meeting of the **Finance Personnel Committee** of the City of De Pere will be held on **July 9, 2013 at 7:30 PM** in the **DePere City Hall, 335 S. Broadway, De Pere, WI 54115.**

I. Call to Order

II. AGENDA FOR SAID MEETING

1. Approval of the minutes of the June 11, 2013 regular meeting of the Finance/Personnel Committee
2. Fire Overtime Report for the Month of June
3. Police Overtime Report for the month of June, 2013.
4. Internet Service Upgrade
5. Individual Donor Sign agreement with Orde.
6. Change Order for Riverwalk Sign Agreement
7. Emergency Repair to Legion Park Pool
8. Reserve Class B License Economic Development Grant Application for Firehouse Bar and Grill
9. Out of State Travel Request
10. Discuss Status of 2014 Budget Development
11. Public comment and announcements
12. Future agenda items
13. Discuss Collective Bargaining Strategy
14. Adjournment

City of De Pere, Wisconsin

**Request For Finance Personnel Committee Action**

MEETING DATE: July 9, 2013

DEPARTMENT: City Attorney

FROM: Jeni Dupont

SUBJECT: Approval of the minutes of the June 11, 2013 regular meeting
of the Finance/Personnel Committee

ATTACHMENTS:

- June 11, 2013 DRAFT Minutes (PDF)

City of De Pere, Wisconsin

**Request For Finance Personnel Committee Action**

MEETING DATE: July 9, 2013

DEPARTMENT: Fire Department

FROM: Diane Yashinsky

SUBJECT: Fire Overtime Report for the Month of June

ATTACHMENTS:

- June 2013 OT Fire Report (PDF)

DE PERE FIRE RESCUE
OVERTIME BREAKDOWN BY REASON
FOR THE YEAR OF 2012

REASON	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	TOT
STANDBYS	75.25	84	57.75	66	99.5	27	20	45	76.5	54	15	57.25	677
EMS TRAINING	52.5	96	69	92.75	28	2.5	16.5	21.5	75.75	59.5	77.75	66.75	658
FIRE TRAINING	3	16	67.5	55	55.75	0	10.75	13	51.5	26.25	29.25	3	33
RESCUE CALLS	24.75	18.5	3.5	9	15.75	7	25.75	5.5	17.25	18	0	11	15
FIRE CALLS	32	24	0	11.25	3	14.25	27.75	25.25	3	34.75	0	0	175
OFFICER MTGS.	3	16	11.5	14	9	4	0	4.5	16	9.5	9.75	13.5	110
STAFFING REP.	75.75	3.75	50.25	4.5	42.75	0	108	132	90	265.5	112.5	115	101
MAINTENANCE	11.5	27	8	0	38.25	5.25	0	0	15	0	0	0	10
PUB. ED.	0	0	2.5	13.5	0	0	0	0	6.75	45.25	0	0	61
# FIRE RUNS	20	21	24	35	28	29	43	29	29	42	27	25	35
# of EMS RUNS	147	130	127	152	161	127	143	143	159	169	116	163	17
TOTAL HRS.	277.75	285.25	270	266	292	60	208.75	246.75	351.75	512.75	244.25	266.5	3281

OVERTIME BREAKDOWN BY REASON
FOR THE YEAR OF 2013

REASON	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	TOT
STANDBYS	54	55.25	27	33	24.25	36							229
EMS TRAINING	292.25	81	93	69.75	9	9.75							554
FIRE TRAINING	20.5	42.25	78	20.25	30	4.5							195
RESCUE CALLS	7.5	7	5	9.5	38.5	14.75							82
FIRE CALLS	2.25	3.75	9.75	1	41.25	12.5							70
OFFICER MTGS.	9	9	9	21	18	8.25							74
STAFFING REP.	0	40.5	57	566.75	117	317							1098
MAINTENANCE	0	0	0	0	10.5	0							10
PUB. ED.	0	0	0	0	0	0							0
SPECIAL EVENTS	0	0	0	0	0	25							25
# FIRE RUNS	28	31	18	13	42	32							16
# of EMS RUNS	146	153	160	132	139	143							87
TOTAL HRS.	385.5	238.75	278.75	721.25	288.5	427.75	0	0	0	0	0	0	2341

DE PERE FIRE RESCUE
STANDBY OVERTIME BREAKDOWN BY AREA
FOR THE YEAR OF 2013

AREA	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	TOT
LEDGEVIEW	6.4	7.4	3.4	6.6	4.8	6.0							34
LAWRENCE	7.2	7.4	2.9	3.6	3.4	3.9							28
ASHWAUBENON	2	1.11	0.5	1.5	0.6	1.8							7.5
CTY RESCUE	0	0	0	0	0	0.0							0
OTHER	0	0	0	0	0.4	0.0							0.4
TOTAL HRS.	15.6	15.91	6.8	11.7	9.2	11.7	0	0	0	0	0	0	70.91

Attachment: June 2013 OT Fire Report (1140 : Fire Overtime Report)

MONTHLY SUMMARY OF CALLS
JANUARY THROUGH JUNE

INCIDENT TYPE	2013 # OF CALLS	PERCENTAGE OF CALLS	2012 # OF CALLS	PERCENTAGE OF CALLS
FIRE	29	2.80%	23	2.30%
ENGINE RESPONSE TO RESCUE CALL	28	2.70%	39	3.90%
EMS	873	84.19%	844	84.32%
HAZARDOUS CONDITIONS (NO FIRE)	16	1.54%	19	1.90%
SERVICE	21	2.03%	11	1.10%
GOOD INTENT	12	1.16%	10	1.00%
FALSE ALARM	58	5.59%	52	5.19%
OVERPRESSURE, RUPTURE, EXPLOSION, OVERHEATING (NO FIRE)	0	0.00%	2	0.20%
SPECIAL INCIDENT TYPE	0	0.00%	1	0.10%
TOTAL CALLS	1037	100.00%	1001	100.00%

Attachment: June 2013 OT Fire Report (1140 : Fire Overtime Report)

(None)	Number of Records: 25
Abdominal Pain/Problems	Number of Records: 31
Airway Obstruction	Number of Records: 2
Allergic Reaction	Number of Records: 8
Altered Level of Consciousness	Number of Records: 61
Asthma	Number of Records: 4
Back Pain (Non-Traumatic)	Number of Records: 13
Behavioral/Psychiatric Disorder	Number of Records: 12
Bowel Obstruction	Number of Records: 1
Cardiac Arrest	Number of Records: 11
Cardiac Rhythm Disturbance	Number of Records: 14
Chest Pain/Discomfort	Number of Records: 52
CHF (Congestive Heart Failure)	Number of Records: 5
COPD (Emphysema/Chronic Bronchitis)	Number of Records: 6
Dehydration	Number of Records: 1
Diabetic Symptoms (Hypoglycemia)	Number of Records: 21
Diarrhea	Number of Records: 4
Epistaxis (Non-Traumatic)	Number of Records: 7
ETOH Abuse	Number of Records: 14
Fever	Number of Records: 11
G.I. Bleed	Number of Records: 4
General Malaise	Number of Records: 10
Headache	Number of Records: 10
Heat Exhaustion/Stroke	Number of Records: 1
Hypertension	Number of Records: 3
Hyperthermia	Number of Records: 2
Hypotension	Number of Records: 6
Migraine	Number of Records: 2
Nausea/Vomiting (Unknown Etiology)	Number of Records: 13
No Apparent Illness/Injury	Number of Records: 68
Not Applicable	Number of Records: 7
Obvious Death	Number of Records: 7
Other	Number of Records: 44
Other Abdominal/GI Problem	Number of Records: 2
Other Cardiovascular Problem	Number of Records: 2
Other CNS Problem	Number of Records: 3
Other GU Problems	Number of Records: 2
Other Illness/Injury	Number of Records: 15
Other OB/Gyn	Number of Records: 2
Pain	Number of Records: 90
Patient Assist Only	Number of Records: 6
Poisoning/Drug Ingestion	Number of Records: 5
Respiratory Distress	Number of Records: 44
Seizure	Number of Records: 25
Sepsis	Number of Records: 2
Stroke/CVA	Number of Records: 8
Substance/Drug Abuse	Number of Records: 2
Syncope/Fainting	Number of Records: 28
TIA (Transient Ischemic Attack)	Number of Records: 2
Traumatic Injury	Number of Records: 89
Unconscious	Number of Records: 6
Unknown Problem	Number of Records: 6
Vaginal Hemorrhage	Number of Records: 3
Weakness	Number of Records: 51
	Total Records: 873

Report Filters

Incident Date: is between '01/01/2013' and '6/30/2013'

Attachment: June 2013 OT Fire Report (1140 : Fire Overtime Report)

Fire Department, City of De Pere, WI

Incident Type Report (Summary)

Alarm Date Between {01/01/2013} And {06/30/2013}

Incident Type	Count	Total Est Loss
1 Fire		
100 Fire, Other	4	\$0
111 Building fire	11	\$42,500
112 Fires in structure other than in a building	1	\$0
113 Cooking fire, confined to container	3	\$450
116 Fuel burner/boiler malfunction, fire	1	\$300
131 Passenger vehicle fire	1	\$0
132 Road freight or transport vehicle fire	1	\$1,000
140 Natural vegetation fire, Other	1	\$0
142 Brush or brush-and-grass mixture fire	3	\$0
151 Outside rubbish, trash or waste fire	3	\$0
	29	\$44,250
3 Rescue & Emergency Medical Service Incident		
322 Motor vehicle accident with injuries	19	\$0
324 Motor Vehicle Accident with no injuries	2	\$0
352 Extrication of victim(s) from vehicle	3	\$0
353 Removal of victim(s) from stalled elevator	1	\$0
360 Water & ice-related rescue, other	2	\$0
365 Watercraft rescue	1	\$0
	28	\$0
4 Hazardous Condition (No Fire)		
400 Hazardous condition, Other	1	\$0
412 Gas leak (natural gas or LPG)	5	\$20
424 Carbon monoxide incident	3	\$0
440 Electrical wiring/equipment problem, Other	1	\$0
441 Heat from short circuit (wiring),	1	\$0
442 Overheated motor	1	\$125
444 Power line down	2	\$0
445 Arcing, shorted electrical equipment	2	\$2,000
	16	\$2,145
5 Service Call		
500 Service Call, other	3	\$0
511 Lock-out	8	\$0
512 Ring or jewelry removal	1	\$0
520 Water problem, Other	3	\$1,000
522 Water or steam leak	1	\$0
531 Smoke or odor removal	1	\$0
540 Animal problem, Other	1	\$0
550 Public service assistance, Other	1	\$0
551 Assist police or other governmental agency	1	\$0
561 Unauthorized burning	1	\$0
	21	\$1,000
6 Good Intent Call		

Attachment: June 2013 OT Fire Report (1140 : Fire Overtime Report)

Fire Department, City of De Pere, WI

Incident Type Report (Summary)

Alarm Date Between {01/01/2013} And {06/30/2013}

Incident Type	Count	Total Est Loss
6 Good Intent Call		
600 Good intent call, Other	4	\$0
611 Dispatched & cancelled en route	2	\$0
622 No Incident found on arrival at dispatch	2	\$0
650 Steam, Other gas mistaken for smoke, Other	1	\$0
652 Steam, vapor, fog or dust thought to be	1	\$0
671 HazMat release investigation w/no HazMat	2	\$0
	12	\$0
7 False Alarm & False Call		
700 False alarm or false call, Other	5	\$0
731 Sprinkler activation due to malfunction	2	\$0
733 Smoke detector activation due to	5	\$0
734 Heat detector activation due to malfunction	2	\$0
735 Alarm system sounded due to malfunction	6	\$0
736 CO detector activation due to malfunction	10	\$0
740 Unintentional transmission of alarm, Other	3	\$0
743 Smoke detector activation, no fire -	10	\$0
744 Detector activation, no fire -	4	\$0
745 Alarm system activation, no fire -	8	\$0
746 Carbon monoxide detector activation, no CO	3	\$0
	58	\$0

Total Incident Count: 164

Total Est Loss: \$47,395

Attachment: June 2013 OT Fire Report (1140 : Fire Overtime Report)

DE PERE FIRE/RESCUE				
OVERTIME REPORT				
MONTH OF JUNE, 2013				
PERSONNEL	DATE	ACTUAL HOURS	O.T. HOURS	REASON
MATZKE	25-May	2.00	3.00	EMS TRAINING
MATZKE	26-May	2.00	3.00	EMS TRAINING
PUETZ	1-Jun	2.00	3.00	WORK EMS
NELSON	1-Jun	2.00	3.00	WORK EMS
WITT	2-Jun	12.00	18.00	STAFFING REPLACEMENT
TEWS	2-Jun	12.00	18.00	STAFFING REPLACEMENT
TEWS	2-Jun	2.00	3.00	WORK FIRE
RIEDI	2-Jun	2.00	3.00	WORK FIRE
CODY	2-Jun	1.50	3.00	WORK FIRE
HENDRICKS, TM.	2-Jun	1.50	3.00	WORK FIRE
WITT	2-Jun	1.00	3.00	EMS STANDBY
BALCER	3-Jun	1.00	3.00	EMS STANDBY
TEWS	3-Jun	1.00	3.00	EMS STANDBY
TEWS	3-Jun	4.00	6.00	STAFFING REPLACEMENT
WESSLEY	3-Jun	12.00	18.00	STAFFING REPLACEMENT
CHESLOCK	4-Jun	1.75	2.75	OFFICERS MEETING
MATZKE	4-Jun	1.75	2.75	OFFICERS MEETING
THOMSON	4-Jun	1.75	2.75	OFFICERS MEETING
WITT	4-Jun	2.00	3.00	STAFFING REPLACEMENT
BROWN	5-Jun	1.00	1.50	EMS TRAINING
GATZ	5-Jun	1.50	2.25	EMS TRAINING
JANSEN	5-Jun	0.33	0.50	WORK OVER EMS
DE WEERT	5-Jun	0.33	0.50	WORK OVER EMS
HENDRICKS, TM.	5-Jun	0.33	0.50	WORK OVER EMS
NELSON	6-Jun	10.33	15.50	STAFFING REPLACEMENT
BALCER	8-Jun	1.00	3.00	EMS STANDBY
HENDRICKS, TM.	13-Jun	12.00	18.00	STAFFING REPLACEMENT
SINKLER	13-Jun	12.00	18.00	STAFFING REPLACEMENT
BALCER	13-Jun	3.00	4.50	FIRE TRAINING
SINKLER	14-Jun	0.33	0.50	WORK OVER EMS
WITT	15-Jun	12.00	18.00	STAFFING REPLACEMENT
TEWS	15-Jun	12.00	18.00	STAFFING REPLACEMENT
BALCER	15-Jun	1.00	3.00	EMS STANDBY
PANSIER	15-Jun	12.00	18.00	STAFFING REPLACEMENT
PUETZ	15-Jun	12.00	18.00	STAFFING REPLACEMENT
HERMANS, B.	16-Jun	15.00	22.50	STAFFING REPLACEMENT
WITT	17-Jun	1.00	3.00	EMS STANDBY
BALCER	17-Jun	1.00	3.00	EMS STANDBY
BALCER	17-Jun	1.00	3.00	EMS STANDBY
BALCER	18-Jun	1.00	3.00	EMS STANDBY
HENDRICKS, TM.	18-Jun	0.33	0.50	WORK OVER EMS
CODY	18-Jun	0.33	0.50	WORK OVER EMS
WITT	18-Jun	0.67	1.00	WORK OVER EMS
CHESLOCK	18-Jun	0.67	1.00	WORK OVER EMS
GATZ	18-Jun	0.33	0.50	WORK OVER EMS
PANSIER	18-Jun	0.33	0.50	WORK OVER EMS
BALCER	19-Jun	1.00	3.00	EMS STANDBY
CHESLOCK	20-Jun	12.00	18.00	STAFFING REPLACEMENT
TEWS	20-Jun	12.00	18.00	STAFFING REPLACEMENT

Attachment: June 2013 OT Fire Report (1140 : Fire Overtime Report)

THOMSON	24-Jun	0.33	0.50	WORK OVER EMS
RIEDI	24-Jun	12.00	18.00	STAFFING REPLACEMENT
WITT	24-Jun	12.00	18.00	STAFFING REPLACEMENT
TEWS	24-Jun	0.33	0.50	WORK OVER EMS
NELSON	24-Jun	0.67	1.00	WORK OVER EMS
BALCER	25-Jun	1.00	3.00	EMS STANDBY
BALCER	27-Jun	1.00	3.00	EMS STANDBY
DEVILEY	28-Jun	0.33	0.50	WORK OVER FIRE
THOMSON	28-Jun	0.50	0.75	WORK OVER EMS
TEWS	28-Jun	3.50	5.25	SPECIAL EVENTS
NELSON	28-Jun	3.50	5.25	SPECIAL EVENTS
NELSON	28-Jun	1.83	2.75	SPECIAL EVENTS
TEWS	28-Jun	1.83	2.75	SPECIAL EVENTS
HERMANS, D.	29-Jun	1.50	2.25	SPECIAL EVENTS
NELSON	29-Jun	1.50	2.25	SPECIAL EVENTS
HERMANS, D.	29-Jun	1.50	2.25	SPECIAL EVENTS
NELSON	29-Jun	1.50	2.25	SPECIAL EVENTS
TEWS	29-Jun	12.00	18.00	STAFFING REPLACEMENT
WITT	29-Jun	12.00	18.00	STAFFING REPLACEMENT
		271.88	427.75	

Number of Standbys 12

DE PERE FIRE RESCUE REPORT FOR THE MONTH OF JUNE 2013

RUN LOCATION	CITY OF DE PERE		TOWN OF LEDGEVIEW		TOWN OF LAWRENCE		VILLAGE OF ASHWAUBENON		MUTUAL AID RESPONSES		TOTALS	
	MONTH	YTD	MONTH	YTD	MONTH	YTD			MONTH	YTD	MONTH	YTD
TOTAL RUNS	101	621	20	122	13	97	3	16	6	17	143	873
RUNS TRANSPORTED	69	472	13	96	7	75	2	14	5	13	96	670
ALS RUNS	47	301	10	76	4	41	2	11	2	8	65	437
%ALS OF RUNS TRANS.	68%	64%	77%	79%	0%	55%	100%	79%	0%	62%	68%	65%
%ALS/ALL RUNS	47%	48%	50%	62%	31%	42%	67%	69%	33%	47%	45%	50%

MUTUAL AID GIVEN

<u>RUN #</u>	<u>AGENCY</u>	<u>TYPE</u>
836	ASHWAUBENON	FULLSQD.
850	ASHWAUBENON	FULLSQD.
883	ASHWAUBENON	FULLSQD.
885	COUNTY RESCUE	FULLSQD.
952	ASHWAUBENON	FULLSQD.
966	ASHWAUBENON	FULLSQD.
995	ASHWAUBENON	FULLSQD.

MUTUAL AID RECEIVED

<u>RUN #</u>	<u>AGENCY</u>	<u>TYPE</u>
849	ASHWAUBENON	FULLSQD.
859	GREEN BAY	FULLSQD.
860	ASHWAUBENON	FULLSQD.
979	ASHWAUBENON	FULLSQD.
985	ASHWAUBENON	FULLSQD.
991	GREEN BAY	FULLSQD.

Attachment: June 2013 OT Fire Report (1140 : Fire Overtime Report)

JUNE, 2013

*OVERTIME CAUSED BY SICK LEAVE

HOURS OF SICK LEAVE	OVERTIME PAID
183	274.5

*Overtime generated when staffing levels fall below minimum as a result of sick leave.

City of De Pere, Wisconsin

**Request For Finance Personnel Committee Action**

MEETING DATE: July 9, 2013

DEPARTMENT: Police

FROM: Derek Beiderwieden

SUBJECT: Police Overtime Report for the month of June, 2013.

The overtime report reflects 4 weeks from May 25 through June 21, 2013 and includes all the overtime associated with the Celebrate activities and the Memorial Parade. I have also included the past two years overtime summaries for comparison.

ATTACHMENTS:

- PD OT June 2013 (PDF)
- 2012 PD OT Summary (PDF)
- 2011 PD OT Summary (PDF)

**DE PERE POLICE DEPARTMENT
OVERTIME BY REASON
2013**

REASON	JAN*	FEB**	MAR***	APR+	MAY++	JUN ^	JUL #	AUG ##	SEPT^^	OCT^^^	NOV*+	DEC*+*	TOTAL
OFFICER SICK RELIEF	102.00	75.00	69.75	106.50	178.00	26.25							557.50
OFFICER WORKED ON HOLIDAY	178.00	12.00	34.25	13.50	10.50	65.00							313.25
OFFICER FOR COURT	15.00	15.00	21.00	3.00	15.00	12.00							81.00
OFFICER TRAINING	10.00	62.50	36.00	75.75	221.00	63.25							468.50
OFFICER RELIEF FOR FUNERAL													0.00
OFFICER ATTEND MEETING	1.50	6.25				7.50							15.25
STAFFING LEVEL	166.50	57.75	157.50	118.50	210.00	186.00							896.25
INVESTIGATION	50.25	54.00	51.75	27.75	123.50	59.75							367.00
HONOR GUARD FOR FUNERAL													0.00
SCHOOL LIAISON REIMBURSED	26.25	74.25	40.50	22.50	47.00	25.50							236.00
COMMUNITY RELATIONS													0.00
SPECIAL ASSIGNMENT													0.00
SPECIAL ASSIGNMENT REIMBURSED		15.25		10.50	9.00	299.75							334.50
MISCELLANEOUS	41.25	23.00	87.00	21.75	16.00	29.25							218.25
MISCELLANEOUS REIMBURSED	156.00	98.25	113.25	117.25	183.75	168.00							836.50
Gross OFFICER OVERTIME	746.75	493.25	611.00	517.00	1013.75	942.25	0.00	0.00	0.00	0.00	0.00	0.00	4324.00
SUBTOTAL REIMBURSED OVERTIME	(182.25)	(187.75)	(153.75)	(150.25)	(239.75)	(493.25)	0.00	0.00	0.00	0.00	0.00	0.00	(1407.00)
NET OFFICER OVERTIME	564.50	305.50	457.25	366.75	774.00	449.00	0.00	0.00	0.00	0.00	0.00	0.00	2917.00
Community Service Officer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Total Overtime Budget: \$130,000.00
Expenditures through 06/28/2013: \$83,259.00
Percent of Total Budget: 64.05%

NOTES:

* Period 12/22/2012 - 02/01/2013
**Period 2/2/2013 - 3/1/2013
***Period 3/2/2013 - 3/29/2013

+Period 3/30/2013 - 4/26/2013
++Period 4/27/2013 - 5/24/2013
^Period 5/25/2013 - 6/21/2013

#Period
##Period
^^Period

^^Period
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**DE PERE POLICE DEPARTMENT
OVERTIME BY REASON
2012**

REASON	JAN*	FEB**	MAR***	APR+	MAY++	JUN ^	JUL #	AUG ##	SEPT^^	OCT^^^	NOV*+	DEC*+*	TOTAL
OFFICER SICK RELIEF	111.00	69.00	49.50	59.25	89.25	36.00	87.00	57.75	70.50	46.50	81.00	55.50	812.25
OFFICER WORKED ON HOLIDAY	169.75	10.00	12.00	32.50	4.00	81.00	63.75	26.50	121.00	12.00	58.00		590.50
OFFICER FOR COURT	15.00	18.00	6.00	20.25	7.50	14.00	9.00	15.00	25.50	6.00	10.50	9.50	156.25
OFFICER TRAINING	31.00	13.00	40.25	120.50	50.00	50.00	8.00	107.00	13.75	70.25	73.75	29.00	606.50
OFFICER RELIEF FOR FUNERAL							13.50						13.50
OFFICER ATTEND MEETING		8.25						15.00				1.25	24.50
STAFFING LEVEL	133.50	79.50	23.25	53.25	136.75	162.00	189.00	243.00	192.75	183.75	252.00	73.50	1722.25
INVESTIGATION	142.25	68.75	38.25	56.50	77.50	36.75	61.50	135.00	90.00	61.00	42.75	60.75	871.00
HONOR GUARD FOR FUNERAL													0.00
SCHOOL LIAISON REIMBURSED	31.50	43.00	56.25	27.00	31.25	25.50		33.00	48.75	78.00	28.50	27.00	429.75
COMMUNITY RELATIONS													0.00
SPECIAL ASSIGNMENT													0.00
SPECIAL ASSIGNMENT REIMBURSED		11.25		10.50	11.25	301.00	49.75	7.50	9.00	33.50	69.00	11.75	514.50
MISCELLANEOUS	5.75	16.50	4.00	11.50	9.50	4.25	7.50	7.00	7.00	4.50	11.25	20.75	109.50
MISCELLANEOUS REIMBURSED	72.75	95.50	63.25	127.50	77.25	143.75	93.00	110.25	113.25	58.50	60.00	108.25	1123.25
Gross OFFICER OVERTIME	712.50	432.75	292.75	518.75	494.25	854.25	582.00	757.00	691.50	554.00	686.75	397.25	6973.75
SUBTOTAL REIMBURSED OVERTIME	(104.25)	(149.75)	(119.50)	(165.00)	(119.75)	(470.25)	(142.75)	(150.75)	(171.00)	(170.00)	(157.50)	(147.00)	(2067.50)
NET OFFICER OVERTIME	608.25	283.00	173.25	353.75	374.50	384.00	439.25	606.25	520.50	384.00	529.25	250.25	4906.25
Community Service Officer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Total Overtime Budget: \$130,000.00
Expenditures through 01/03/2013 \$137,720.00
Percent of Total Budget: 105.94%

NOTES:

* Period 12/24/2011 - 2/3/2012	+Period 3/31/2012 - 4/27/2012	#Period 6/23/2012 - 8/3/2012	^^Period 9/29/2012 - 10/26/2012
**Period 2/4/2012 - 3/2/2012	++Period 4/28/2012 - 5/25/2012	##Period 8/04/2012 - 8/31/2012	*+Period 10/27/2012 - 11/23/2012
***Period 3/3/2012 - 3/30/2012	^Period 5/26/2012 - 6/22/2012	^^Period 9/1/2012 - 9/28/2012	*+*Period 11/24/2012 - 12/21/2012

S:MONTHLY/Overtime by reason.xlsx

DE PERE POLICE DEPARTMENT
OVERTIME BY REASON
 2011

REASON	JAN*	FEB**	MAR***	APR+	MAY++	JUN ^	JUL #	AUG ##	SEPT^	OCT^	NOV*+	DEC*+	TOTAL
OFFICER SICK RELIEF	24.00	72.00	269.50	24.00	54.75	72.75	17.25	67.00	58.50	51.75	9.75	163.50	884.75
OFFICER WORKED ON HOLIDAY	154.50	12.00	15.00	35.50	5.00	92.50	72.00	10.75	123.00	4.00	56.75	4.00	585.00
OFFICER FOR COURT	12.75	9.00	21.00	15.75	43.50	4.75	31.50	12.75	6.00	31.50	15.00	9.00	212.50
OFFICER TRAINING	13.50	88.50	178.00	47.75	97.25	99.00	12.25	104.50	222.00	163.75	64.25	26.75	1117.50
OFFICER RELIEF FOR FUNERAL			5.25										5.25
OFFICER ATTEND MEETING		1.50	1.50	17.50	15.00			6.00					41.50
STAFFING LEVEL	146.25	133.00	168.00	45.00	35.50	66.25	228.25	155.25	144.75	374.50	161.00	57.00	1714.75
INVESTIGATION	79.50	61.50	137.75	57.25	41.75	67.75	66.75	104.00	79.75	73.50	50.75	105.75	926.00
HONOR GUARD FOR FUNERAL					16.00		3.00						19.00
SCHOOL LIAISON REIMBURSED	14.25	19.50	84.00	31.50	45.00	29.75	1.50	42.25	49.50	55.75	26.25	15.00	414.25
COMMUNITY RELATIONS									4.50				4.50
SPECIAL ASSIGNMENT													0.00
SPECIAL ASSIGNMENT REIMBURSED		11.25	4.50	9.00	8.00	292.50	3.00	9.00	15.00	28.50	15.00	7.50	403.25
MISCELLANEOUS	12.25	24.75	87.75	1.50	1.75	5.75	2.75	2.75	16.00	13.75	14.25	4.50	187.75
MISCELLANEOUS REIMBURSED		12.00	61.75	25.75	29.50	50.50	24.75	28.25	37.50	21.00	29.50	30.75	361.25
Gross OFFICER OVERTIME	457.00	445.00	1034.00	310.50	393.00	781.50	463.00	542.50	756.50	818.00	442.50	423.75	6867.25
SUBTOTAL REIMBURSED OVERTIME	(14.25)	(42.75)	(150.25)	(66.25)	(82.50)	(372.75)	(29.25)	(79.50)	(102.00)	(105.25)	(70.75)	(53.25)	(1168.75)
NET OFFICER OVERTIME	442.75	402.25	883.75	244.25	310.50	408.75	433.75	463.00	654.50	712.75	371.75	370.50	5698.50
SECRETARY OVERTIME					3.00								3.00

Total Overtime Budget: \$137,762.00
 Expenditures through 11/25/2011 \$116,766.17
 Percent of Total Budget: 84.76%

NOTES:

* Period 12/25/2010 - 1/21/2011 + Period 4/2/2011 - 4/29/2011
 ** Period 1/22-2011 - 2/18/2011 ++ Period 4/30/2011 - 5/27/2011
 *** Period 2/19/2011 - 4/1/2011 ^ Period 5/28/2011 - 6/24/2011
 # Period 6/25/2011 - 7/22/2011 ## Period 7/23/2011 - 9/2/2011
 ^ Period 9/3/2011 - 9/30/2011 ^ Period 10/1/2011 - 10/28/2011
 * Period 10/29/2011 - 11/25/2011
 + Period 11/26/2011 - 12/23/2011

City of De Pere, Wisconsin

**Request For Finance Personnel Committee Action**

MEETING DATE: July 9, 2013

DEPARTMENT: Information Technology

FROM: Peter Smith

SUBJECT: Internet Service Upgrade

This item is being brought back after re-evaluation pending data review regarding concurrent phone line use. The data shows the City utilized up to 11 phone lines concurrently over a one week period from June 10th thru the 16th. This indicates that City phone line needs have diminished significantly over the past several years.

The City currently operates 46 phone lines, 2 bundles of 23 each. The City does not need both bundles, or even a single full bundle, although bundles are sold only as 23 in the current configuration.

At the previous Finance Committee meeting an option was brought forward to reconfigure these same circuits so both voice and data could share the 2 bundles, this is still an option.

1. The new configuration would give voice traffic priority when needed and the remaining bandwidth would serve internet data traffic. This option allows for full use of bandwidth at all times with the auto-adjusting from voice to data. This option has no net effect on cost and provides the needed internet bandwidth. \$1,495/mo

2. The other option is to drop one bundle completely, keep one bundle for voice (phone lines) and purchase a separate internet (data) circuit. This option keeps 23 lines only for voice whether used or not, and the internet circuit is separate. This option's cost is dependent on the internet service provider. The single voice bundle is \$695/mo., then add the \$\$/mo cost from the table below.

Based on a 36 month term.

<u>Vendor</u>	<u>Monthly</u>	<u>Startup</u>	<u>\$\$/mo</u>	<u>Speed</u>	<u>Static IP</u>
AT&T	897	0	897	10M/10M	10
TDS Metrocom	870	0	870	10M/10M	10
EarthLink	1012	0	1,012	9M/9M	10
WiscNet **	500	2285	563	Variable	10+
WindStream	835	0	835	10M/10M	10
TW Cable	980	0	980	10M/10M	10

** UW is currently in hot water with the State of Wisconsin Legislature regarding WiscNet. (See attachments)

I recommend option #1. It allows for efficient use of full bandwidth providing needed voice and internet service.

ATTACHMENTS:

- How does the government unfairly compete (PDF)
- UW-Ties-to-WiscNet (PDF)

How does the government unfairly compete?

Universities

Schools of higher education are increasingly venturing away from their core missions of teaching and conducting basic research. Financial pressures, ranging from reduced government funding to pressures to limit tuition increases have led university presidents to transform academicians into entrepreneurs. Universities are generating revenues from commercial activities to supplement their budgets. Universities enjoy significant advantages over for-profit companies. They are eligible for billions of dollars in grants from Federal and State governments. They often have the ability to secure non-competitive, sole source contracts with government agencies. They pay no taxes. Their overhead – buildings, electricity, even equipment, is already paid for and is provided for “free”. Their student labor force is either unpaid or compensated at well below prevailing market wages. They carry no professional liability insurance, do not have to pay unemployment compensation and in many cases are exempt from social security contributions. When universities enter into contracts to perform services, they usually insist on “best effort” clauses, which absolve them of ever completely finishing a project. They are also recipients of millions of dollars in free or discounted hardware and software, donated from vendor firms so that students will learn on their systems, be proficient in their use upon graduation and instill a consumer loyalty that will translate into sales once these students move up in the ranks of their private sector employers. The advantages universities bring to the market make it virtually impossible for private firms to compete.

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UW's ties to WiscNet

Legislators are outraged that the UW has picked the same Internet provider even after lawmakers tried to sever ties

By Bill Lueders

June 19, 2013

Two years ago, the state Legislature moved to sever the University of Wisconsin's ties to a provider of Internet service. Now some lawmakers are outraged that the UW System has picked this same provider to continue serving its campuses.

"There have been repeated, flagrant violations of state law, intentional deception at a level that I just am flabbergasted by, even today, and no accountability for it whatsoever," said state Rep. Dean Knudson (R-Hudson) at a recent budget committee hearing.

In a May 23 letter sent to UW System President Kevin Reilly, state Sen. Paul Farrow (R-Pewaukee) accused UW officials of "mismanagement and unethical behavior," saying they'd shown disdain for the Legislature and contempt for the laws and directives it passed.

At issue is the UW System's relationship with WiscNet, a membership-based nonprofit that provides Internet services to UW campuses, school districts, local governments and others. Its staff includes UW employees and its operations are integrated with those of the UW, according to a state report.

The Wisconsin State Telecommunications Association, representing mostly rural providers, believes this arrangement violates a 2005 state law that bars the UW from competing with private sector telecom providers. The UW argued that this provision didn't apply because WiscNet was a separate entity.

In 2011, the Legislature's powerful budget-writing panel made the prohibition more explicit. The UW was directed to comply by July 1, 2013.

This prompted Ed Meachen, UW System associate vice president for learning and information, to suggest it was "time to vote the governor and Legislature out of office through a grass-roots campaign," according to an email obtained by WSTA.

Meachen, since retired, also co-authored an email listing "civil disobedience" — deliberately ignoring the Legislature's directive — as a possible response.

And WiscNet Executive Director David Lois, in a December 2011 email, said he was "okay with saying WiscNet is going out of business for hyperbolic impact in some venues," even though "we are a strong and viable nonprofit business."

Lois, in an interview, says he was trying to convey that WiscNet needed to be careful about what it told customers about the possible harm from this decision.

Last December, the UW put out a request for proposals for a multi-campus Internet provider. On May 22, it announced its pick: WiscNet.

The UW, in a statement, called the procurement process "open, rigorous and competitive."

But Bill Esbeck, WSTA's executive director, calls it "bogus from the start." He says the process was rigged to favor WiscNet: "The UW simply created an RFP that matched what WiscNet was already doing."

On June 6, both losing bidders, AT&T and CenturyLink, filed formal protests. They allege that the new arrangement continues to violate the state law by letting WiscNet use the UW's infrastructure as it competes with commercial providers.

Contract details, including the amount the UW System will pay, are still being negotiated.

That report, released last December, identified \$2.3 million in improper excess payments from the UW System to WiscNet, ostensibly for future years. But it also found that WiscNet charged substantially less than commercial providers.

Reilly, in an accompanying letter, warned that the Legislature's action "will result in multi-million dollar increases in network costs."

Farrow's letter asked Reilly specific pointed questions, including what repercussions would ensue if the UW "signs an illegal contract with a vendor." Farrow's office says Reilly has not yet responded.

Bill Lueders is the Money and Politics Project director at the Wisconsin Center for Investigative Journalism.

City of De Pere, Wisconsin

**Request For Finance Personnel Committee Action**

MEETING DATE: July 9, 2013

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Individual Donor Sign agreement with Orde.

The included agreement is to complete the individual donor signs at the Riverwalk.

ATTACHMENTS:

- Individual donor signs (PDF)
- donor sign.agreement.orde (DOC)

City of De Pere, Wisconsin

**Request For Finance Personnel Committee Action**

MEETING DATE: July 9, 2013

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Change Order for Riverwalk Sign Agreement

ATTACHMENTS:

- Agreement ground signs 6 25 13 (DOC)
- Artwork.sign(PDF)

City of De Pere, Wisconsin

**Request For Finance Personnel Committee Action**

MEETING DATE: July 9, 2013

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Emergency Repair to Legion Park Pool

During the spring set up of Legion Pool, we uncovered the Baby Pool at Legion Park had a cracked pipe. During the initial repair, it was uncovered the damage was far more in-depth than originally thought. We estimate the repair to be around \$15,000. I have included a memo from Stephanie Aerts, our Recreation Supervisor in charge of the pools, which gives greater detail of the issue.

ATTACHMENTS:

- 2013 Memo (FINANCE COMMITTEE) for Legion Baby Pool Repairs (DOCX)



Memorandum

To: Members of the Finance Committee

From: Stephanie Aerts
Parks and Recreation Supervisor

Re: Legion Baby Pool Repairs

Date: 7/2/13

Issue: Legion Baby Pool is in need of major repairs to open for the 2013 season.

Summary: Prior to the season opening of the pools (June 8, 2013), during the routine startup of the baby pool at Legion park, a leak in the main pipe was found under the pool deck. Initial beliefs by the contractors and staff were that there was one single crack in the pipe. Once the initial crack was fixed and prior to completing the cement and plastering, a follow up pressure test was done on the pipe which found more cracks further down the main pipe. A camera found that only about 3' of the main pipe did not have cracking and one of the 4 inlet pipes was also cracked. (The camera was unable to access the 3 remaining inlet pipes, but the opinions are that they are also cracked as well.) The cracking in the pipes is due to a leak in the winter seals which allowed water into the pipes, the water expanded when frozen and therefore cracked the piping. To date, the repairs for the initial crack are \$2,800. The follow up estimate by the contractors to complete the repairs in the Legion Baby Pool is \$15,000 total.

Request: The Parks, Recreation and Forestry Department is requesting \$15,000 to complete the emergency repairs to the Legion Baby Pool.

City of De Pere, Wisconsin

**Request For Finance Personnel Committee Action**

MEETING DATE: July 9, 2013

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Defnet

SUBJECT: Reserve Class B License Economic Development Grant
Application for Firehouse Bar and Grill

ATTACHMENTS:

- 20130701093335123 (PDF)

CITY OF DE PERE

**RESERVE CLASS B LICENSE
ECONOMIC DEVELOPMENT
GRANT APPLICATION**

INSTRUCTIONS: The City of De Pere offers an Economic Development grant of up to \$10,000 for Reserve "Class B" liquor licenses. Please fully complete the questionnaire below, using additional sheets of paper as necessary. **The City of De Pere must determine that your new business will provide an economic benefit to the City of De Pere in order to consider awarding you this grant.** Therefore, you should provide any and all information you can provide to support your request.

Name of Licensee:**Michael John Wilmet****Name of Licensed Establishment:****Firehouse Bar & Grill****Date of Grant Application:****June 28, 2013****Date Reserve Class "B" License Granted:**

ECONOMIC IMPACT INFORMATION

1. Please provide specific information on how you will use the grant funds to create jobs and foster the economic development of the City of De Pere, including listing the number of jobs you will create now and an estimate of the number of jobs you to hope to create in the future.
 - Business would require 2 part time cooks 6 part time beverage servers
 - Future lunch add 1 part time cook 2 beverage servers
 - Support local charitable events
 - Provide for social gatherings with food and local entertainment

2. Please provide specific information as to all building improvements made or anticipated to be made to the licensed premises, including the cost of the improvements. Please include cost estimates for the improvement work.

- Painting interior of building to give a fresh appearance
- Building new in 2008 no further improvements needed

3. How much of the investment identified in #2 above would you have put into the property if the Reserve Class B license was not issued to you? Please fully explain your reasons why.

No upfront cost. If grant was denied building would not be leased

4. Please provide a copy of your business plan. Also, list below your growth projections over the next five (5) years.

- Expenses: Utilities, wages, inventory, rent.
- Start-up costs: buying beer and liquor, food and miscellaneous items
- Hours of operation Tuesday-Thursday 3:00pm. to 2:00am. Friday-Saturday 3:00pm. to 2:30am. Sunday 3:00pm to 2:00am. Closed Mondays
- Reserve funds available

- 5 Please list any other information you believe may be important to the City of De Pere in making its grant determination.

- Resident of the City of De Pere for 18 years
- Brown County Resident for 51 years
- Firefighter/paramedic for Village of Allouez 28 years
- My children attended East De Pere school district
- My father worked at Nicolet paper for 45 years and also was native of West De Pere

Signed: _____

Date: _____

Please note: This Application, once completed will be referred to the Finance/Personnel Committee for their review. The Committee's recommendation will then be forwarded to the Common Council.

H:\jdupont\Foms\2012\Class B Liquor License Econ Develop Grant App-revised 6-26-12.docx

City of De Pere, Wisconsin

**Request For Finance Personnel Committee Action**

MEETING DATE: July 9, 2013

DEPARTMENT: Engineering

FROM: Eric Rakers

SUBJECT: Out of State Travel Request

The national conference for the American Public Works Association is being held this year in Chicago, Illinois from Saturday August 24th through Thursday August 29th.

I am requesting approval for Karen Heyrman, Assistant City Engineer, to attend this conference. The program seminars, training sessions, and exhibitors will provide numerous opportunities to learn of the latest equipment, methods, and materials available to continue to provide cost effective service in the Engineering Department.

The 2013 engineering program budget has sufficient funds under the “seminars and conferences” line account to cover the cost of this conference.

City of De Pere, Wisconsin

**Request For Finance Personnel Committee Action**

MEETING DATE: July 9, 2013

DEPARTMENT: Administration

FROM: Lawrence Delo

SUBJECT: Discuss Status of 2014 Budget Development

This item is on the agenda for informational purposes so you are familiar with the proposed budget schedule and budget development guidelines. We have established a draft budget development schedule (see attachment) for the 2014 budget. The draft schedule is approximately the same as last year's schedule with one exception. The budget study session date has been moved up one week and includes only one date for the study session instead of two dates. Please let me know if you have any questions or comments regarding the draft budget schedule and budget development guidelines.