



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, December 17, 2019

7:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **December 17, 2019** at **7:30 PM** in the **De Pere City Hall Council Chambers**, 335 S. Broadway Street, De Pere, WI 54115.

This meeting can be viewed LIVE on Spectrum Cable Channel 4; AT&T U-verse Channel 99; www.depere.tv. This meeting is also rebroadcast on TV throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Approval of the minutes of the December 3, 2019 Common Council meeting.
4. Public comment upon matters not on the agenda and other announcements.
5. Recommendation from Board of Public Works to approve award of Contract 19-14 Ashwaubenon Creek Interceptor Abandonment to Dorner, Inc. in the amount of \$293,785.00
6. Recommendation from Plan Commission to approve a Proposed 2 Lot and 2 Outlot Certified Survey Map at the 2100 BLK Innovation Court (Parcels WD-D0035-1-1, WD-D0036).
7. Recommendation from Plan Commission to approve a 40 Lot and 1 Outlot extraterritorial final plat of Lawrence Parkway (phase 1) at 2400 BLK French Road in the Town of Lawrence (Parcels L-453 & L-455-2).
8. Ordinance #19-26 Amending § 46-4 De Pere Municipal Code Regarding General Requirements and Design Standards (Platting and Division of Land - Street Width Requirements).
9. Ordinance #19-27 Amending Section 150-23, Schedule G (PARKING) (Handicap Parking).
10. Ordinance #19-28 Repealing Sections 8-11 (Panhandling and Aggressive Panhandling) and 8-23 (Social Host Alcohol Regulations) De Pere Municipal Code.
11. Ordinance #19-29 Amending §150-4 De Pere Municipal Code Regarding Disorderly Conduct with a Motor Vehicle and Creating §150-132 Compression Braking Prohibited.
12. Ordinance #19-30 Creating Section 8-26 De Pere Municipal Code Sexting by Minors Prohibited.
13. Ordinance #19-31 Amending Section 106-6 De Pere Municipal Code Regarding Revocable Occupancy Permits and Redevelopment Authority of the City of De Pere.
14. Resolution #19-131 Authorizing Assignment and Consent to Assignment Between the City of De Pere, Amerilux Holdings, LLC and LTF Investments, L.L.C. (Parcel ED-2077-1).

15. Resolution #19-132 Authorizing Issuance of a Promissory Note for Temporary Borrowing of \$400,000 for Public Purposes.
16. Resolution #19-133 Revising Sewer Service Rates (December 2019).
17. Resolution #19-134 Authorizing Charles Street Interceptor Upgrade Agreement 2020.
18. Consider Community Service Grant applications from the Master Gardeners of Brown County and the De Pere Lions Club.
19. Appointment of election officials for 2020-2021 elections.
20. Operator License Applications.
21. Voucher approval.
22. Future agenda items.
23. Adjournment.

Lawrence M. Delo
City Administrator

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Steven M. Bieda, PLS - Mau & Associates LLP
Jeff Weyers, South Bridge Properties LLC
David M. Schmalz, PLS – McMahon Associates Inc
Pat Kaster, CCLW LLC
Lisa Sarau, NEW Water
Bill Oldenburg, NEW Water
Brian Vander Loop, NEW Water
Daniel Dorner, Dorner Inc
Scott Sternhagen, Clifton, Allen, Larson
Claudia Schultz, Master Gardeners
Derek Beiderwieden, De Pere Lions Club
Kurt Voss, Amerilux Holdings LLC



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 17, 2019

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Approval of the minutes of the December 3, 2019 Common Council meeting.

ATTACHMENTS:

- 12-3-19 Common Council Minutes_Draft (PDF)



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, December 3, 2019

7:30 PM

De Pere City Hall Council Chambers

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh.

Attendee Name	Title	Status	Arrived
Michael J. Walsh	Mayor	Present	
James Boyd	Aldersperson	Present	
Dan Carpenter	Aldersperson	Present	
Scott Crevier	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Ryan Jennings	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Casey Nelson	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	

2. Pledge of Allegiance to the Flag.
3. Approval of the minutes of the November 19, 2019 Common Council meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Casey Nelson, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

4. Public comment upon matters not on the agenda and other announcements.

Aldersperson Jennings announced that Saturday, December 7th is Holly Day in Downtown De Pere from Noon to 4:00 PM.

Aldersperson Hansen congratulated Titledown Pinball on O'Keefe Rd, which will now be open to the public on Friday nights. He also congratulated Game Capital on their move to expanded space on Main Av.

Aldersperson Crevier announced that he has decided not to run for a fifth term in District 3. He encouraged his neighbors to consider running for the seat, and is happy to answer questions anyone may have.

5. Recommendation from the Board of Park Commissioners to Accept Donation of Toothbrushes/Water Bottles/Frisbees from Kids Dental Experts (Valued at \$432.00) for Summer Carnival.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

6. Recommendation from the Board of Park Commissioners to Accept Donation of 100 Coupons for a Free Blizzard with Purchase from Dairy Queen (Valued at \$369.00) for Senior Picnic.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dean Raasch, Alderperson
SECONDER: Dan Carpenter, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

7. Recommendation from the Board of Park Commissioners to Accept \$250 Donation from The Bussy Softball Organization to the Recreation Scholarship Fund.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jonathon Hansen, Alderperson
SECONDER: Amy Chandik Kunding, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

8. Recommendation from the Board of Park Commissioners to Accept \$300 Donation from the VFW Post 2113 for the De Pere Community Center Flooring Project.
- Alderperson Carpenter inquired if these donations will be deducted from the bonding approved by Council. City Administrator Larry Delo explained that the total cost of the project has not yet been determined, but that the donations will be deducted from the total amount required.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dean Raasch, Alderperson
SECONDER: Casey Nelson, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

9. Recommendation from the Board of Park Commissioners to Accept \$2,600 Donation from Broadway Enterprises Incorporated for Upper Level Flooring Project & Tables.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dean Raasch, Alderperson
SECONDER: Dan Carpenter, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

10. Recommendation from the License Committee on an application for a premises description change submitted by The Green Room, LLC.
- Alderperson Boyd moved, seconded by Alderperson Hansen to approve the request with the common areas removed from the premises description.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Boyd, Alderperson
SECONDER: Jonathon Hansen, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

11. Ordinance #19-25 Amending §74-2 De Pere Municipal Code Regarding Health Officer.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ryan Jennings, Alderperson
SECONDER: Amy Chandik Kunding, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

12. Resolution #19-127 Authorizing Medical Advisor Agreement Between the City of De Pere and BayCare Aurora, LLC (d/b/a Aurora BayCare Medical Center).

Health Director Deb Armbruster explained that in the past this was a paid position, but according to state statutes it is considered a state agent and therefore cannot be compensated. She also answered questions about the scope of the advisor's duties and the number of hours included in the agreement.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

13. Resolution #19-128 Authorizing Facility Use Agreement Between the City of De Pere and the Brown County Children with Disabilities Education Board (Syble Hopp Aquatic Facility).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

14. Resolution #19-129 Approving Facade Improvement Project and Authorizing Disbursement of Grant (368 Main Avenue; Parcel WD-379).

Alderperson Hansen moved, seconded by Alderperson Carpenter to open the meeting. Upon vote, motion carried unanimously. Property Owner Andy Krans explained that the transom windows were preserved and that the old post office plaque will remain in place. Alderperson Jennings moved, seconded by Alderperson Nelson to close the meeting. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

15. Resolution #19-130 Approving Facade Improvement Project and Authorizing Disbursement of Grant (123 South Broadway; Parcel ED-826).

Mayor Walsh commended property owner Andy Krans for the work he has done on this building, as well as his other properties in the downtown.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

16. Operator License Applications.

Alderperson Boyd moved, seconded by Alderperson Carpenter to table Previously Tabled applications #1 and 3. Upon vote, motion carried unanimously.
 Alderperson Boyd moved, seconded by Alderperson Hansen to deny Previously Tabled applications #2 and 4 for failure to attend the License Committee meeting when requested to address conviction records. Upon vote, motion carried unanimously.
 Alderperson Boyd moved, seconded by Alderperson Carpenter to approve New Operator applications #1-8, 10, and 11. Upon vote, motion carried unanimously.
 Alderperson Boyd moved, seconded by Alderperson Hansen to table New Operator applications #9, 12, and 13. Upon vote, motion carried unanimously.

17. Voucher approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

18. Future agenda items.

None.

19. Adjournment.

Alderperson Boyd moved, seconded by Alderperson Nelson to adjourn the meeting at 7:50 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 17, 2019

DEPARTMENT: Board of Public Works

FROM: Scott Thoresen

SUBJECT: Recommendation from Board of Public Works to approve award of Contract 19-14 Ashwaubenon Creek Interceptor Abandonment to Dorner, Inc. in the amount of \$293,785.00

The Board of Public Works at the December 9, 2019 meeting approved awarding Contract 19-14 Ashwaubenon Creek Interceptor Abandonment to Dorner, Inc. in the amount of \$293,785.00 and moved to send it to Common Council for approval. The motion passed with a 5-0 vote.

ATTACHMENTS:

- 2019 1209 CI_BOPW_Consider_Award_of_Contract_19-14 (PDF)
- 2019 1205 CE_19-14 Bid Tab (PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor Walsh
Members of the Board of Public Works

From: Eric P. Rakers, P.E., City Engineer

Date: December 9, 2019

RE: **Consider Award of Contract 19-14 Ashwaubenon Creek Interceptor Abandonment***

The Engineering Department received bids on Project 19-14 Ashwaubenon Creek Interceptor Abandonment on December 5, 2019. This work is to abandon the old Ashwaubenon Creek Interceptor that was replaced in 1996. The old interceptor was not originally abandoned. There is an agreement in place between the City of De Pere and the Green Bay Metropolitan Sewerage District (GBMSD) for funding the abandonment. The bids received are as follows:

Contractor	Amount
Dorner, Inc.	\$293,785.00
Superior Sewer and Water, Inc.	\$393,495.00
De Groot, Inc.	\$449,906.50
David Tenor Corporation	\$452,610.00
Advance Construction, Inc.	\$712,760.00
PTS Contractors, Inc.	\$765,950.00

The budgeted amount from the capital improvement budget for construction is \$415,000.00 which included \$196,667 from the City's Sewage Revenue Fund and \$219,333 from GBMSD. The anticipated allocation will be \$110,785.00 for the City and \$183,000 for GBMSD. Staff's recommendation is to award the bid to Dorner, Inc. for \$293,785.00.

PROJECT 19-14 ASHWAUBENON CREEK INTERCEPTOR ABANDONMENT BID TAB				BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3		BIDDER NO. 4		BIDDER NO. 5		BIDDER NO. 6	
				DORNER, INC.		SUPERIOR SEWER AND WATER, INC.		DE GROOT, INC.		DAVID TENOR CORP.		ADVANCE CONSTRUCTION, INC.		PTS CONTRACTORS, INC.	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
SANITARY SEWER															
SS-01	Abandon 36" Sanitary Sewer	LF	3,120	\$ 29.00	\$ 90,480.00	\$ 30.00	\$ 93,600.00	\$ 48.36	\$ 150,883.20	\$ 45.00	\$ 140,400.00	\$ 33.00	\$ 102,960.00	\$ 37.00	\$ 115,440.00
SS-02	Abandon 21" Sanitary Sewer	LF	3,700	\$ 14.00	\$ 51,800.00	\$ 21.00	\$ 77,700.00	\$ 31.15	\$ 115,255.00	\$ 38.00	\$ 140,600.00	\$ 22.00	\$ 81,400.00	\$ 30.00	\$ 111,000.00
SS-03	Abandon 10" Sanitary Sewer	LF	580	\$ 8.00	\$ 4,640.00	\$ 17.00	\$ 9,860.00	\$ 17.24	\$ 9,999.20	\$ 34.00	\$ 19,720.00	\$ 18.00	\$ 10,440.00	\$ 22.00	\$ 12,760.00
SS-04	Breakdown Manhole	EA	15	\$ 3,101.00	\$ 46,515.00	\$ 2,500.00	\$ 37,500.00	\$ 2,525.00	\$ 37,875.00	\$ 1,850.00	\$ 27,750.00	\$ 12,000.00	\$ 180,000.00	\$ 5,000.00	\$ 75,000.00
SS-05	Abandon Manhole	VF	210	\$ 114.00	\$ 23,940.00	\$ 86.00	\$ 18,060.00	\$ 114.46	\$ 24,036.60	\$ 107.00	\$ 22,470.00	\$ 300.00	\$ 63,000.00	\$ 360.00	\$ 75,600.00
SS-06	Access and Abandon 36" Sanitary Sewer in Meter Building	LS	1	\$ 6,159.00	\$ 6,159.00	\$ 19,000.00	\$ 19,000.00	\$ 4,545.00	\$ 4,545.00	\$ 9,000.00	\$ 9,000.00	\$ 20,000.00	\$ 20,000.00	\$ 35,000.00	\$ 35,000.00
SS-07	Excavate 36" Sanitary Sewer West of Manhole SA-2	LS	1	\$ 7,690.00	\$ 7,690.00	\$ 20,000.00	\$ 20,000.00	\$ 29,037.50	\$ 29,037.50	\$ 27,000.00	\$ 27,000.00	\$ 50,000.00	\$ 50,000.00	\$ 140,000.00	\$ 140,000.00
SS-08	Excavate 36" and 21" Sanitary Sewer at DMC-001 (Near Manhole ASC-008)	LS	1	\$ 10,539.00	\$ 10,539.00	\$ 32,000.00	\$ 32,000.00	\$ 18,180.00	\$ 18,180.00	\$ 11,000.00	\$ 11,000.00	\$ 40,000.00	\$ 40,000.00	\$ 38,000.00	\$ 38,000.00
SS-09	Excavate 21" Sanitary Sewer at Manhole ASC-011	LS	1	\$ 14,080.00	\$ 14,080.00	\$ 15,000.00	\$ 15,000.00	\$ 18,180.00	\$ 18,180.00	\$ 14,000.00	\$ 14,000.00	\$ 35,000.00	\$ 35,000.00	\$ 40,000.00	\$ 40,000.00
SS-10	Excavate 21" Sanitary Sewer (Between SA-13 and SA-14)	LS	1	\$ 4,379.00	\$ 4,379.00	\$ 28,000.00	\$ 28,000.00	\$ 9,595.00	\$ 9,595.00	\$ 11,000.00	\$ 11,000.00	\$ 30,000.00	\$ 30,000.00	\$ 39,000.00	\$ 39,000.00
SS-11	Excavate 21" Sanitary Sewer at Glory Road	LS	1	\$ 5,534.00	\$ 5,534.00	\$ 15,000.00	\$ 15,000.00	\$ 9,595.00	\$ 9,595.00	\$ 17,000.00	\$ 17,000.00	\$ 20,000.00	\$ 20,000.00	\$ 37,000.00	\$ 37,000.00
SS-12	Locate Manhole SA-14	LS	1	\$ 2,926.00	\$ 2,926.00	\$ 3,500.00	\$ 3,500.00	\$ 5,555.00	\$ 5,555.00	\$ 2,000.00	\$ 2,000.00	\$ 20,000.00	\$ 20,000.00	\$ 22,500.00	\$ 22,500.00
STREET AND DRAINAGE															
SD-01	Provide Asphaltic Concrete Pavement Type 4 LT 58-28 S, 1 3/4" Upper Layer	SY	40	\$ 23.00	\$ 920.00	\$ 100.00	\$ 4,000.00	\$ 45.45	\$ 1,818.00	\$ 24.00	\$ 960.00	\$ 52.00	\$ 2,080.00	\$ 105.00	\$ 4,200.00
SD-02	Provide Asphaltic Concrete Pavement Type 3 LT 58-28 S, 2 1/4" Lower Layer	SY	40	\$ 23.00	\$ 920.00	\$ 100.00	\$ 4,000.00	\$ 55.55	\$ 2,222.00	\$ 24.00	\$ 960.00	\$ 70.00	\$ 2,800.00	\$ 105.00	\$ 4,200.00
SPECIAL CONSTRUCTION															
SC-01	Provide Silt Fence	LF	650	\$ 6.00	\$ 3,900.00	\$ 3.50	\$ 2,275.00	\$ 6.06	\$ 3,939.00	\$ 3.00	\$ 1,950.00	\$ 4.00	\$ 2,600.00	\$ 5.00	\$ 3,250.00
SC-02	Inlet Protection Type D	EA	4	\$ 133.00	\$ 532.00	\$ 200.00	\$ 800.00	\$ 151.50	\$ 606.00	\$ 100.00	\$ 400.00	\$ 120.00	\$ 480.00	\$ 250.00	\$ 1,000.00
SC-03	Provide Sediment Logs	LF	200	\$ 23.00	\$ 4,600.00	\$ 6.00	\$ 1,200.00	\$ 20.20	\$ 4,040.00	\$ 12.00	\$ 2,400.00	\$ 10.00	\$ 2,000.00	\$ 10.00	\$ 2,000.00
SC-04	Traffic Control	LS	1	\$ 14,231.00	\$ 14,231.00	\$ 12,000.00	\$ 12,000.00	\$ 4,545.00	\$ 4,545.00	\$ 4,000.00	\$ 4,000.00	\$ 50,000.00	\$ 50,000.00	\$ 10,000.00	\$ 10,000.00
BID TOTALS					\$ 293,785.00		\$ 393,495.00		\$ 449,906.50		\$ 452,610.00		\$ 712,760.00		\$ 765,950.00

Attachment: 2019 1205 CE_19-14 Bid Tab (9011 : Rec from BOPW to approve award of Contract 19-14 Ashwaubenon Creek Interceptor Abandon)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 17, 2019

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission to approve a Proposed 2 Lot and 2 Outlot Certified Survey Map at the 2100 BLK Innovation Court (Parcels WD-D0035-1-1, WD-D0036).

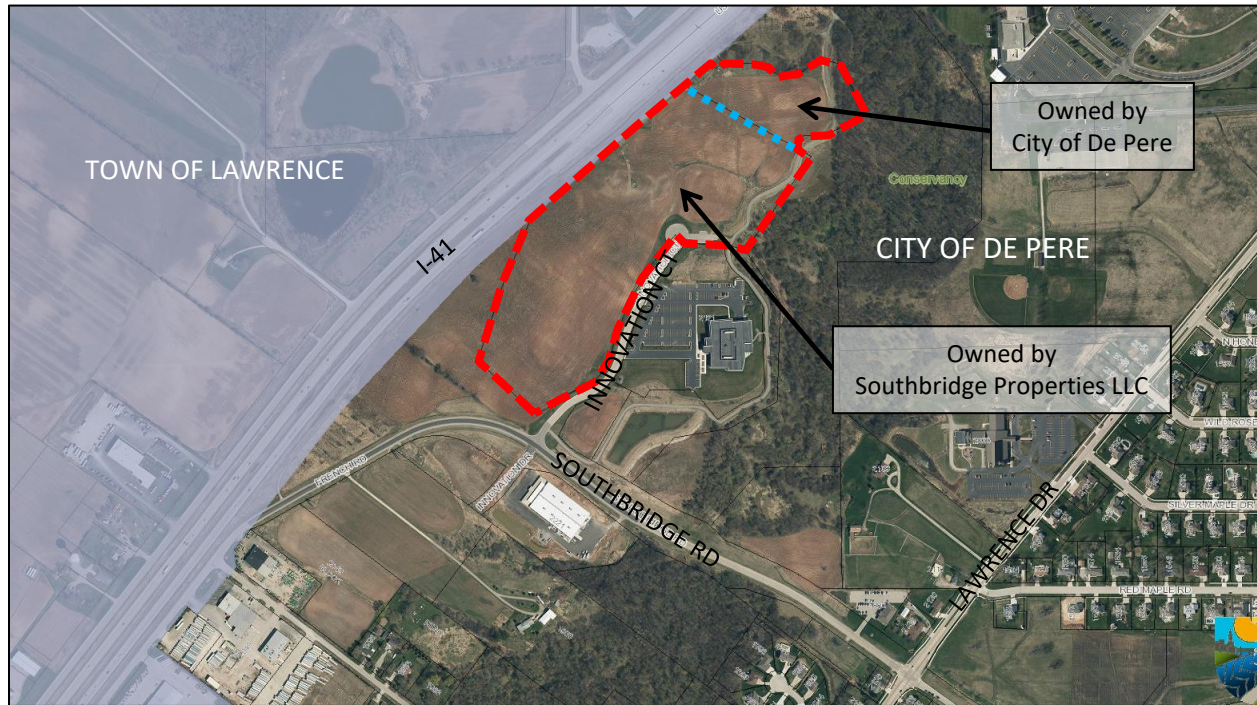
On November 25, 2019 Plan Commission unanimously recommended approval of the certified survey map, with a vote of 5-0.

ATTACHMENTS:

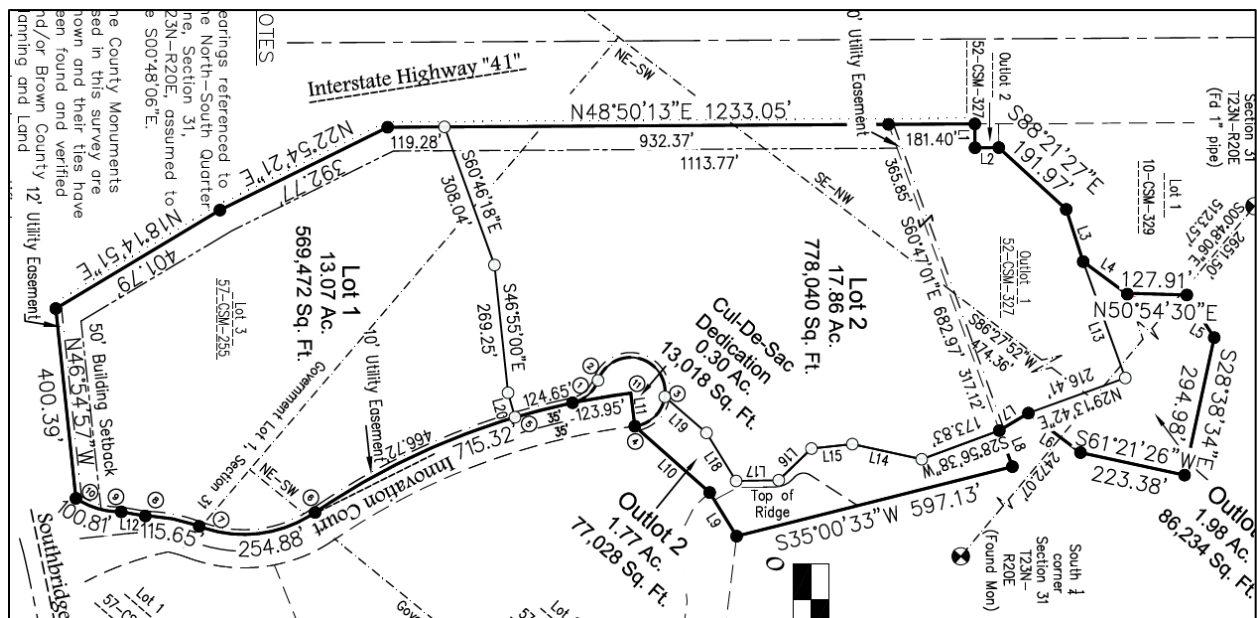
- 11-25-19 Plan Commission Report - CSM on Innovation CT (DOCX)
- Application Form (PDF)
- Preliminary CSM (PDF)

ITEM 4: Staff recommendation and possible action regarding a Proposed 2 Lot and 2 Outlot Certified Survey Map at the 2100 BLK Innovation Court (Parcels WD-D0035-1-1, WD-D0036). *

SITE MAP



PROPOSED CERTIFIED SURVEY MAP AREA



REQUESTED ACTION:	Certified Survey Map Review	
COMMON DESCRIPTION:	2100 BLK Innovation Court, located northwest from the Innovation Court and Southbridge Road intersection.	
PARCEL NUMBER(S):	WD-D0035-1-1, WD-D0036	
EXISTING ZONING:	C-EO (Corporate Executive Office District).	
	<i>Note: On October 15, the Common Council approved removing the previous Planned Development District (PDD) zoning overlay for these properties.</i>	
SURROUNDING LAND USES:	North – Conservancy/natural area (C-EO). South – Vacant Business Park Property (C-EO). East – Conservancy/natural area (C-EO) and corporate office (C-EO). West – I-41 freeway and Town of Lawrence with agricultural and commercial.	
COMPREHENSIVE PLAN:	Business Park.	
APPLICANT/OWNER:	Steven M. Bieda, PLS Authorized Representative Mau & Associates LLP 400 Security Boulevard, Suite 1 Green Bay, WI 54313	Parcel WD-D0035-1-1 Owner: City of De Pere 335 S. Broadway Street De Pere, WI 54115 Parcel WD-D0036 Owner: South Bridge Properties LLC 111 N. Washington Street #400 Green Bay, WI 54301-4256
SITE HISTORY:	The site has been used for agricultural purposes since at least 1938. In 2007 a General Development Plan and Planned Development District overlay was established for the development of 6 office buildings on the existing lots. The buildings were never built and the General Development Plan expired in 2008. In September 2019, a concept site plan for an office building was proposed on CSM Lot 2, which included both privately owned and City owned lands. Because the site plan did not require a Planned Development overlay, the Plan Commission recommended the removal of the planned Development District overlay on September 23, 2019. Common Council approved the recommendation on October 15, 2019. In October 2019, the subject CSM was formally submitted, along with a site plan, in order to realign property lines that allow for future business development on CSM Lot 2. The realignment proposes two buildable lots with access to Innovation Court and two outlots near an existing conservancy area to the east.	

STAFF REVIEW:

When reviewing a Certified Survey Map, staff considers State Statutes 236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns.

- The proposed CSM is located at the northwest corner of Innovation Court and Southbridge Road. The western boundary of the CSM lies on the City Limits at USH 41.
- The purpose of the land division is to create two buildable lots and two outlots.
 - Lot 1 has no proposed development at this time.
 - Lot 2 has a large office building proposed in the near future. Plan Commission will review a site plan for the large office building on November 25, 2019.
 - Outlots 1 and 2 are proposed for recreational uses related to an adjacent conservancy area to the north and east.
- The proposed lots exceed the C-EO District required 5 acre minimum lot size and required 300 feet of street frontage.
 - Lot 1 is 13.1 acres with over 1,000 feet of frontage.
 - Lot 2 is 17.86 acres with over 400 feet of frontage.
- There are four issues that must be addressed for the CSM:
 - The City of De Pere Certificate should be modified to reference the date the Clerk signs the document AND the date the City of De Pere Common Council approved the document. Also the signature line name should be revised to read Carey E. Danen, City Clerk.
 - A missing utility easement along I-41 must be added.
 - An easement that crosses the property for electrical services to a City sign, located northwest from Lot 2, must be added.
 - An easement that provides City access to the sign on Parcel WD-D0035-1-2.
 - Other easements added as required per the Developer Agreement terms approved by the Finance and Personnel Committee.
 - Revise Note #4 to state, "The City reserves the right to use Outlots 1 and 2 for storm water management or to create public walkways, paths, trails and recreational related facilities and structures."

The Certified Survey Map meets the criteria of State Statutes 236 and Section 46-8 of the De Pere Platting and Division of Land Code. The proposed land division provides opportunities for development and does not impact the Comprehensive Plan negatively. The proposed lot sizes, street frontages, and setbacks meet City requirements.

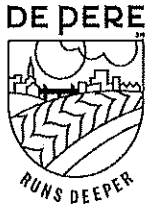
REVIEW PROCESS:

For City certified survey map petitions the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council also reviews and provides a final decision of approval or rejection when the CSM includes public dedications and/or City-owned property. Common Council is expected to take action on December 17, 2019.

STAFF RECOMMENDATION:

Staff recommends APPROVAL of the certified survey map, subject to:

1. Meeting all other state and local regulations.
2. Revise the City of De Pere Certificate to reference the date the Clerk signs the document and the date the City of De Pere Common Council approves the document. Also the signature line name should be updated to read Carey E. Danen, City Clerk.
3. A missing utility easement along USH41 must be added.
4. An easement that crosses the property for electrical services to a City sign, located northwest from Lot 2, must be added.
5. An easement that provides City access to the sign on Parcel WD-D0035-1-2.
6. Other easements added as required per the Developer Agreement terms approved by the Finance and Personnel Committee.
7. Revise Note #4 to state, "The City reserves the right to use Outlots 1 and 2 for storm water management or to create public walkways, paths, trails and recreational related facilities and structures."



CITY OF DE PERE
APPLICATION FOR
CSM REVIEW

Fee: \$ 368.00

Receipt #: 147480

Date: 11-05-19

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Mau and Associates, LLP	Authorized Representative Steve Bieda	Title PLS	
Mailing Address 400 Security Blvd Ste 1	City Green Bay	State WI	ZIP Code 54313
Email Address sbieda@mau-associates.com	Phone Number (incl. area code) 920.434.9670	Fax Number (incl. area code)	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) South Bridge Properties LLC	Contact Person Jeff Weyers	Title Owner	
Mailing Address 111 N Washington St	City Green Bay	State WI	ZIP Code 54301
Email Address jeff@weyers.com	Phone Number (incl. area code) 920.362.7215	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description Southbridge Rd (Innovation Ct)	Parcel No. WD-D36, WD-D0035-1-1
---	------------------------------------

SECTION 4: CSM Information

Existing Zoning:	C-EO,
Present Use of Parcel:	Ag
Proposed Use of Lots:	Lot 1, future development, Lot 2, C-EO use, Outlots 1 and 2 to city

Please submit 1 hard copy and 1 PDF copy of the CSM if the property is located within the City
or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Steve Bieda	Title Managing Partner, PLS	Phone Number 920.434.9670
Signature of Applicant 		Date Signed 10.30.19

TO BE COMPLETED BY CITY STAFF

CSM Review authorized by the De Pere Municipal Code, Chapter 46.

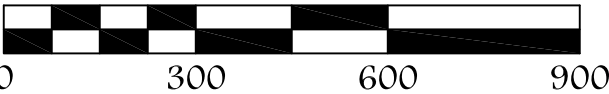
Attachment: Application Form (8977 : Recommendation from Plan Commission to approve a Proposed 2 Lot and 2 Outlot Certified Survey Map

Certified Survey Map

All of Lot 3, Volume 57, Certified Survey Maps, Page 255, Map No. 8236, Document No. 2584032, and all of Outlot 1, Volume 52, Certified Survey Maps, Page 327, Map No. 7621, Document No. 2318068, all Brown County Records, being locate in part of Government Lots 1 and 2, the Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, the Southwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, and the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, all being in Section 31, T23N-R20E, in the City of DePere, Brown County, Wisconsin.

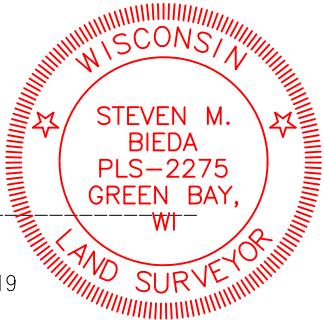
Line Data

LINE	BEARING	DISTANCE
L1	S41°09'47"E	50.00'
L2	N48°50'13"E	50.00'
L3	S58°51'57"E	115.12'
L4	N85°31'34"E	111.46'
L5	S73°39'24"E	106.26'
L6	S86°15'12"W	137.37'
L7	S18°08'35"W	71.18'
L8	S60°46'18"E	80.32'
L9	N72°33'12"W	107.81'
L10	N89°21'29"W	209.79'
L11	N47°50'57"W	70.00'
L12	S58°54'07"W	51.35'
L13	S60°46'18"E	259.33'
L14	S61°26'02"W	149.07'
L15	S42°56'46"W	86.11'
L16	S5°14'12"W	95.60'
L17	S48°03'13"W	89.39'
L18	S72°33'12"E	118.67'
L19	N90°00'00"W	115.71'
L20	S56°38'39"E	53.47'



Legend

- 1.32" (o.d.) x 18" iron pipe with cap weighing 1.68 lbs/lin ft set
- 1" iron pipe found
- ⊕ Brown County monument - type noted
- no access



Scale: 1" = 300'

NOTES

Bearings referenced to the North-South Quarter Line, Section 31, T23N-R20E, assumed to be S00°48'06"E.

The County Monuments used in this survey are shown and their ties have been found and verified and/or Brown County Planning and Land Services has been notified of any discrepancies.

Client: Performa

Tax Parcel: WD-D0036, WD-D0035-1-1

Drafted By: JEL

File: P-10119CSM 103019.dwg

Data File: P-21205

Mau & Associates, LLP

LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Website: www.mau-associates.com
400 Security Blvd Ste 1, Green Bay, WI 54313-9712

Sheet One of Five

Project No.: P-10119

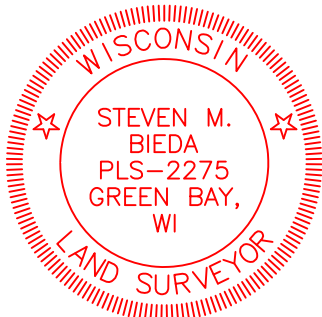
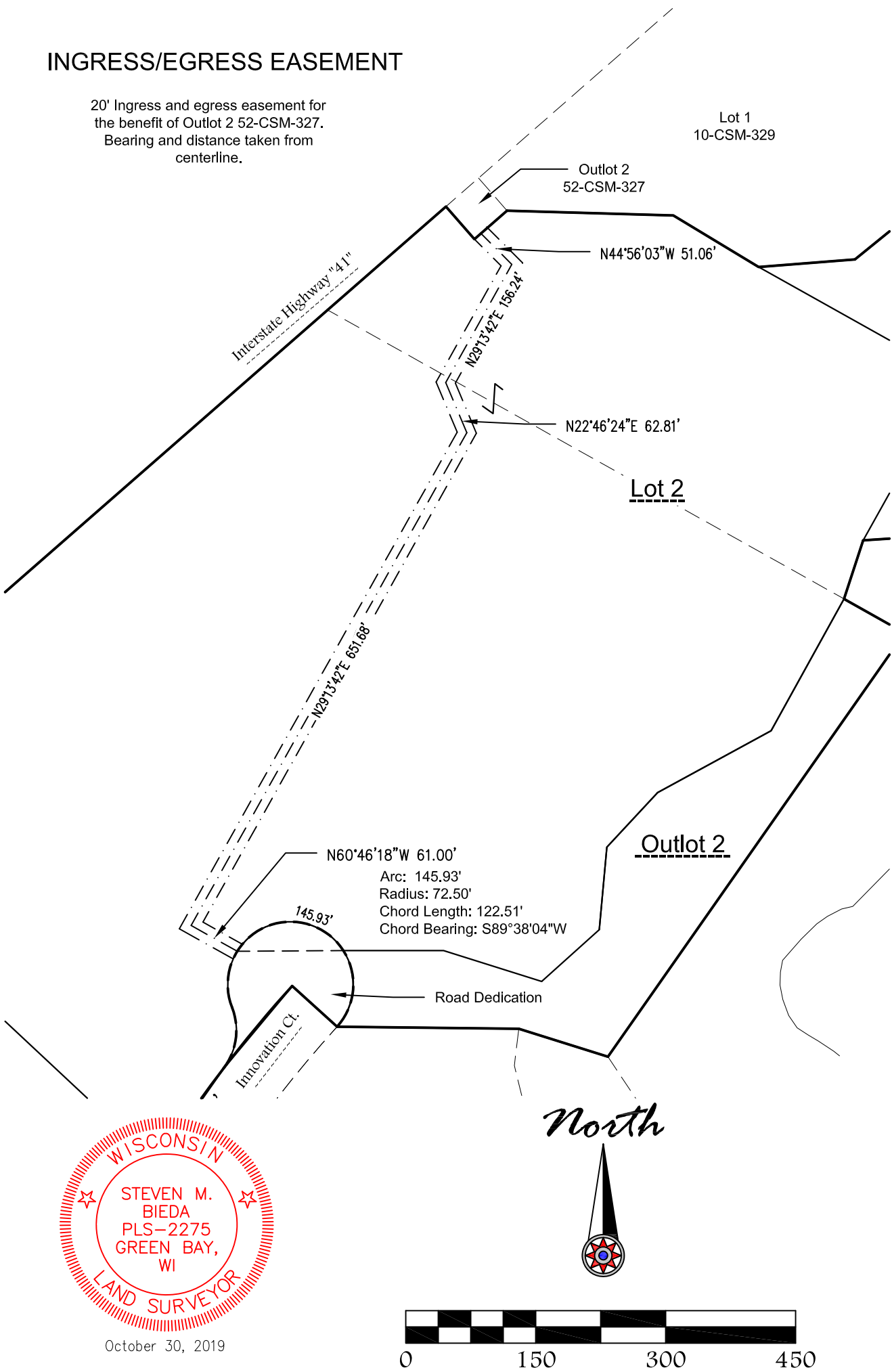
Drawing No.: L-10882

Fieldwork Completed: 10.30.19



INGRESS/EGRESS EASEMENT

20' Ingress and egress easement for the benefit of Outlot 2 52-CSM-327. Bearing and distance taken from centerline.



October 30, 2019

Client: Performa

Tax Parcel: WD-D0036, WD-D0035-1-1
Drafted By: JEL
File: P-10119CSM103019.dwg
Data File: P-20505.txt

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Sheet Two of Five

Project No.: P-10119

Drawing No.: L-10882

Fieldwork Completed: 10.30.19

Attachment: Preliminary CSM (8977 : Recommendation from Plan Commission to approve a Proposed 2 Lot and 2 Outlot Certified Survey Map at)



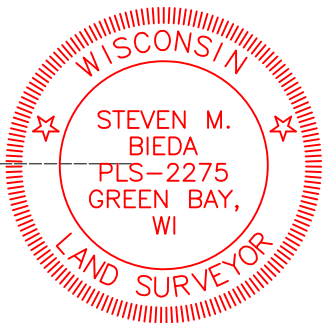
SURVEYOR'S CERTIFICATE

I, Steven M. Bieda, Professional Land Surveyor, P-2275, do hereby certify that I have surveyed, divided and mapped All of Lot 3, Volume 57, Certified Survey Maps, Page 255, Map No. 8236, Document No. 2584032, and all of Outlot 1, Volume 52, Certified Survey Maps, Page 327, Map No. 7621, Document No. 2318068, all Brown County Records, being locate in part of Government Lots 1 and 2, the Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, the Southwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, and the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, all being in Section 31, T23N-R20E, in the City of DePere, Brown County, Wisconsin.

Parcel contains 1,523,792 square feet / 34.98 acres more or less.
Road dedication contains 13,018 square feet / 0.30 acres more or less.
Parcel subject to any easements and restrictions of record.

That such plat is a correct representation of all the exterior boundaries of the land survey and the division thereof. That I have made such a survey, land division and plat by the direction of the owners listed hereon. That I have fully complied with the provisions of Chapter 236, section 236.34 of the Wisconsin Statutes and the City of De Pere in surveying, dividing and mapping the same.

Steven M. Bieda
PLS-2275
October 30, 2019



CERTIFICATE OF THE CITY OF DE PERE

Approved for the City of DePere this ____ day of _____, 20__.

Carey Danen
City Clerk

CERTIFICATE OF THE BROWN COUNTY TREASURER

As duly elected Brown County Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Certified Survey Map as of the dates listed below.

Paul D. Zeller
Brown County Treasurer

Curve Data

CURVE	ARC LENGTH	RADIUS	CHORD LENGTH	CHORD BEARING	CENTRAL ANGLE	TANGENT BEARING
1-2	74.39'	72.50'	71.17'	N8°00'50"E	58°47'26"	S32°24'33"W, N21°22'53"W
1-5	124.65'	1497.87'	124.61'	S35°01'31"W	4°46'04"	-
1-6	591.37'	1497.87'	587.53'	S26°05'56"W	22°37'14"	S14°47'19"E
1-11	123.95'	1497.87'	123.92'	N39°46'38"W	4°44'30"	-
2-3	213.44'	72.50'	144.29'	N62°57'25"E	168°40'39"	-
2-4	308.16'	72.50'	123.88'	S79°36'57"E	24°31'54"	S42°09'00"W
3-4	94.72'	72.50'	88.12'	N4°43'23"E	74°51'15"	-
5-6	466.72'	1497.87'	464.83'	S23°42'54"W	17°51'10"	-
6-7	254.88	265.00'	245.17'	S42°20'33"W	55°06'28"	N14°47'19"E
6-11	715.32'	1497.87'	708.54'	N28°28'11"E	27°21'44"	N42°09'03"E
7-8	115.65'	335.00'	115.08'	S60°00'22"W	19°46'50"	N69°53'47"E, S50°06'57"W
9-10	100.81'	164.67'	99.25'	S65°43'00"W	35°04'40"	N98°10'40"E, S83°15'20"W

Client: Performa

Tax Parcel: WD-D0036, WD-D0035-1-1
Drafted By: JEL
File: P-10119CSM103019.dwg
Data File: P-20505.txt

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Sheet Three of Five
Project No.: P-10119
Drawing No.: L-10882
Fieldwork Completed: 10.30.19

Attachment: Preliminary CSM (8977 : Recommendation from Plan Commission to approve a Proposed 2 Lot and 2 Outlot Certified Survey Map at)

Packet Pg. 20



UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by

South Bridge Properties LLC and City of De Pere , Grantor, to

WISCONSIN PUBLIC SERVICE CORPORATION, a Wisconsin corporation, Grantee,

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

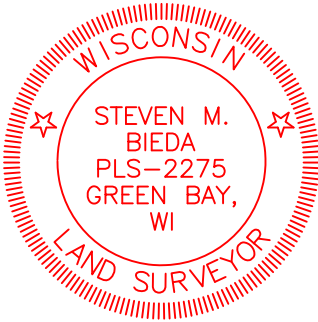
NOTES

A Brown County Highway Department access permit must be obtained prior to any construction of a new street/road connection or driveway to a County Trunk Highway.

The property owners, at the time of construction, shall implement the appropriate soil erosion control methods outlined in the Wisconsin Construction Site Erosion and Sediment Control Technical Standards (available from the Wisconsin Department of Natural Resources) to prevent soil erosion. However, if at the time of construction the City has adopted a soil erosion controlled ordinance, it shall govern over this requirement. This provision applies to any grading, construction, or installation-related activities.

A Shoreland Permit for Outlots 1 and 2 from the Brown County Zoning Administrator's Office is required prior to any construction, fill, or grading activity within 300 feet of a stream.

Outlots 1 and 2 are intended to remain in a natural and undisturbed state. However, the City does have the right to use these areas for storm water management or to create public walkways, paths, or trails.



October 30, 2019



Client: Performa

Tax Parcel: WD-D0036, WD-D0035-1-1

Drafted By: JEL

File: P-10119CSM103019.dwg

Data File: P-20505.txt

Mau & Associates, LLP
LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Website: www.mau-associates.com
400 Security Blvd Ste 1, Green Bay, WI 54313-9712

Sheet Five of Five

Project No.: P-10119

Drawing No.: L-10882

Fieldwork Completed: 10.30.19



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 17, 2019

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission to approve a 40 Lot and 1 Outlot extraterritorial final plat of Lawrence Parkway (phase 1) at 2400 BLK French Road in the Town of Lawrence (Parcels L-453 & L-455-2).

On November 25, 2019 Plan Commission unanimously recommended approval of the extraterritorial final plat, with a vote of 5-0.

ATTACHMENTS:

- 11-25-19 Plan Commission Report- Lawrence Parkway Estates - Schmalz (DOCX)
- Application Form (PDF)
- Final Plat (PDF)

**City of De Pere
Staff Comments**

**Plan Commission
November 25, 2019**

REQUESTED ACTION:	Extraterritorial Final Plat Approval (phase 1). <i>Note: Plat is phase 1 of multiple final plat phases over the next five years.</i>	
COMMON DESCRIPTION:	In the Town of Lawrence at 2400 BLK French Road, located east from the Frontage Road and Lawrence Parkway intersection.	
PARCEL NUMBER(S):	L-453 and L-455-2	
EXISTING ZONING:	Agricultural & Business in Town of Lawrence. Proposed for 39 lots of residential to the east (near Ashwaubenon Creek) and 1 lot of commercial to the west (near French Road).	
SURROUNDING LAND USES:	Agricultural to the north and south. Natural spaces to the east. USH 41 freeway to the west.	
COMPREHENSIVE PLAN:	Residential for Town of Lawrence.	
APPLICANT/OWNER NAME:	David M. Schmalz, McMahon Associates Authorized representative 1445 McMahon Drive Neenah, WI 54956	Owner of L-453: Integrated Public Resources LLC 1445 McMahon Drive Neenah, WI 54956 Owner of L-455-2: CCLW LLC 2170 Velp Avenue, Suite 106 Green Bay, WI 54303-6596
SITE HISTORY:	After a review of historic air photographs, the site has remained vacant for agricultural use since 1938 with natural areas at the east end, near a river (Ashwaubenon Creek). In 2018 and early 2019 the Plan Commission reviewed three extraterritorial certified survey maps for the subject property and adjacent areas. The land divisions established property boundaries for land ownership with the knowledge that future land divisions would occur. On June 24, 2019 the Plan Commission recommended approval of the preliminary version of the extraterritorial plat. The preliminary plat included a larger area with 47 lots and 2 outlots for residential, commercial, and recreational uses. <i>NOTE: City of De Pere staff was informed about the final plat being broken into phases in October 2019, after the Plan Commission review occurred. Typically, the applicant must include phasing information during the preliminary plat review phase. The first phase of the final plat is similar to the portion of the preliminary plat that Plan Commission reviewed.</i>	

The land division is within the Sewer Service Area for the Town of

STAFF REVIEW:

Lawrence. There are known environmentally sensitive areas on the site that will be addressed by Brown County Planning & Land Services.

When reviewing the plat, staff considers Sections 46-3 through 46-7 of the De Pere Platting and Division of Land Code requirements in order to address land divisions in residential and business districts. Staff also considers the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns.

- The site has 40 lots and 1 outlots.
- Lots 1-39 are proposed single family residential.
- Lot 40 is a proposed commercial lot that may be further land divided in the future.
- Outlot 1 is mostly an Environmentally Sensitive Area with wetlands, located next to Ashwaubenon Creek. The proposed uses are conservancy area and storm water management.
 - Public access to Outlot 1 is provided between Lots 5-6 and 29-30.
- The street pattern extending from Lawrence Parkway includes Tigerwood Trail, Echo Pine Court, and Chickory Court, as proposed in the preliminary plat.
- All of the lots meet the minimum land division criteria of the De Pere Platting and Division of Land chapter and the Lawrence Municipal Code.
 - For residential lots, De Pere requires 8,000 sq. ft. minimum lots with 75 ft. of street frontage. The Town of Lawrence requires 12,000 sq. ft. minimum lots with 100 foot widths.
 - For business lots, De Pere has no specific minimum requirement aside from being adequate to provide for the required off-street service and parking facilities. The Town of Lawrence requires 12,000 sq. ft. minimum lots and a street frontage of no less than 100 feet and a minimum of 25% greenspace.

Two simple modifications are needed for the plat:

First, the Clerk Certificate requires a simple text revision as the certificate incorrectly references Brown County instead of the City.

Second, when a final plat is proposed in phases, the boundaries of each phase (or general phases) should have been established with a timeline. Mistakenly, the surveyor did not discuss phases with the Plan Commission or City staff; however, phases were discussed with Brown County and the Town of Lawrence. City staff discussed the plat phases with the surveyor, County, and Town, it was determined that the final plat phase 1, and other future final phases will be substantially similar to the City approved preliminary. Thus, staff recommends that Plan Commission establish a

timeline where the preliminary can be used for future final plat phases that are substantially similar to the preliminary, with the use of the preliminary plat expiring five (5) years after the date Common Council approved the preliminary plat (on July 16, 2024).

The configuration of Lots 25, 26 and 6 meet Code requirements, but do not necessarily follow best subdivision design practices. The configuration of Lot 25 results in a very long and narrowing backyard. The dimension and design may lead to property line confusion with adjacent neighbors in the future. The configuration in this area could easily be amended to extend the backyards of Lots 25 and 26 so that they terminate on the side lot line between Lots 19 and 20. This would result in more typical, and usable lots.

In summary, the final extraterritorial plat meets the criteria of State of Wisconsin Statutes 236 and Sections 46-3 through 46-7 of the De Pere Platting and Division of Land Chapter. The proposed land division does not impact the Comprehensive Plan negatively. The proposed lot size, street frontage, and setbacks meet acceptable City requirements.

REVIEW PROCESS:

For extraterritorial final plat petitions, the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council also reviews extraterritorial final plats. The Common Council is expected to review the extraterritorial final plat on December 17, 2019.

**STAFF
RECOMMENDATION:**

Staff recommends APPROVAL of Phase 1 of the final extraterritorial plat and forwarding the plat to the Common Council for preliminary approval, subject to:

1. Meeting all other state and local regulations, including the Town of Lawrence, City of De Pere, and Brown County Planning Commission.
2. Modify the City of De Pere Certificate with the following:
 - a. Reference the City of De Pere Common Council, instead of the Brown County Planning Commission.
 - b. Modify the City Clerk-Treasurer title to be the City Clerk.
 - c. Add another date line next to the City Clerk signature line.
3. All future phases of the final plat must be submitted to the City of De Pere within five (5) years of the Common Council approval of the preliminary plat (by July 16, 2024) or a new preliminary plat submittal is required.
4. Consider revising the configuration of Lots 25 and 26 in order to eliminate the long and narrowing backyard of proposed Lot 25.

	CITY OF DE PERE APPLICATION FOR PLAT REVIEW		Fee: \$195.00
			Receipt #: 147350
			Date: 10-30-19

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) McMahon Associates, Inc.	Authorized Representative David M. Schmalz	Title Land Surveyor	
Mailing Address 1445 McMahon Drive	City Neenah	State WI	ZIP Code 54956
Email Address Dschnalz@mcmgrp.com	Phone Number (incl. area code) 920-751-4200	Fax Number (incl. area code) 920-751-4284	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) CCLW, LLC	Contact Person Patricia Kaster	Title Owner	
Mailing Address 2170 Velp Avenue Ste 106	City Green Bay	State WI	ZIP Code 54303
Email Address patkaster@rivercityrealtors.com	Phone Number (incl. area code) 920-497-5090	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description Lawrence Parkway & French Rd - Town of Lawrence	Parcel No. L-455-2 & L-453
--	-------------------------------

SECTION 4: Plat Review

Review Type:	☐ Preliminary Plat ☒ Final Plat	
Fee:	Preliminary Plat Fee: \$278 + (# of lots and outlots x \$68) Final Plat Fee: \$195	\$195.00
Present Use of Parcel:	Farmland	
Proposed Use of Lots:	Lots 1-39 Residential & Lot 40 Commercial	

Please submit 1 hard copy, 1 PDF copy, and 1 CAD copy of the Plat if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) David M. Schmalz	Title Land Surveyor	Phone Number 920-751-4200
Signature of Applicant <i>David M. Schmalz</i>		Date Signed OCT. 25, 2019

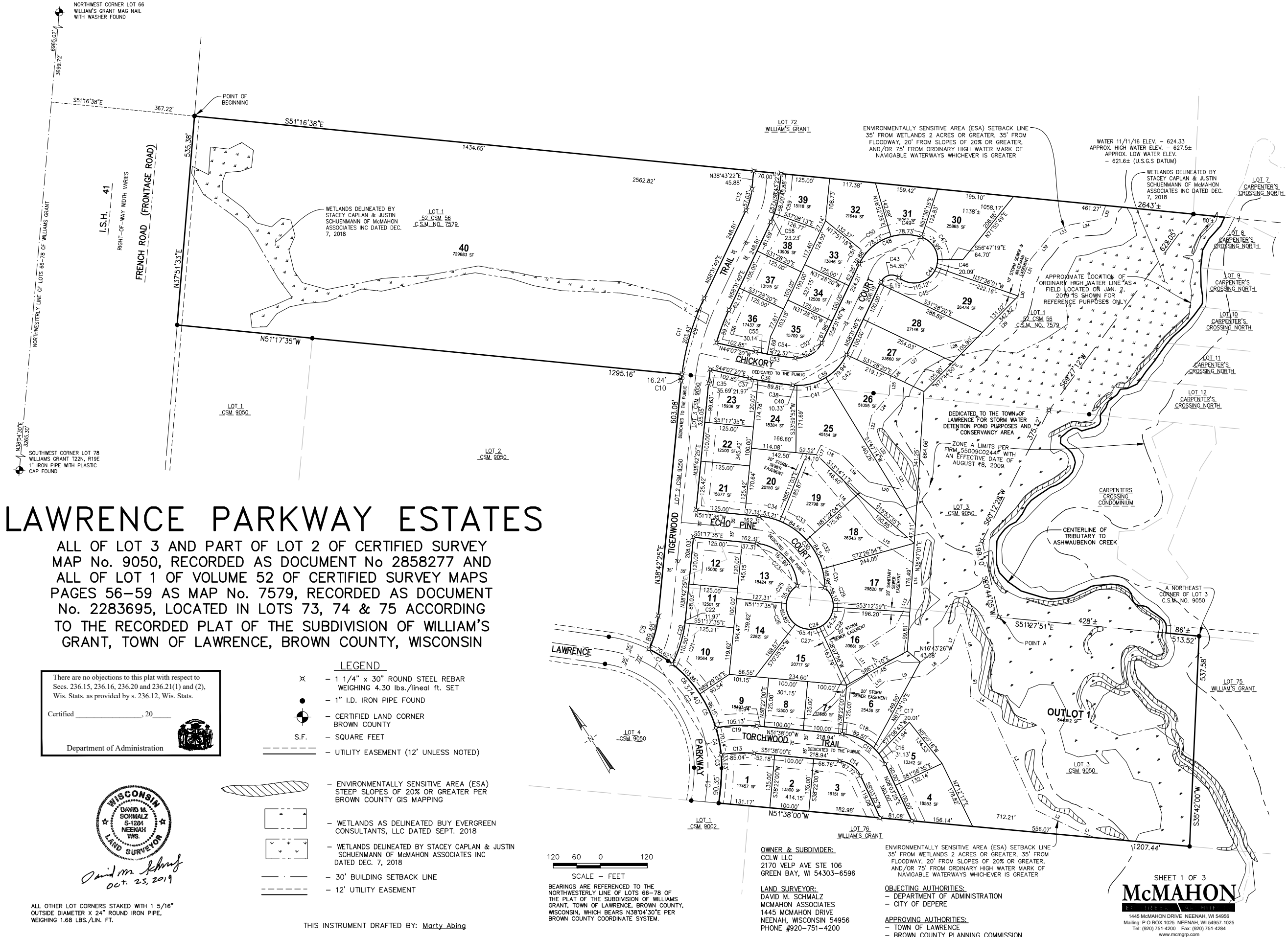
TO BE COMPLETED BY CITY STAFF

Plat Review authorized by the De Pere Municipal Code, Chapter 46.	
---	--

Phase 1 of _____

* within 5 years of _____

W:\PROJECTS\001701800860\CADD\Civil3D\Survey Documents\SUBDIVISION PLATS\Final Plat Lawrence Parkway.dwg, Sheet 1, 10/25/2019 3:02:05 PM, MAbing, 1:2



Attachment: Final Plat (8978 : Recommendation from Plan Commission to approve a 40 Lot and 1 Outlot extraterritorial final plat of)

W:\PROJECTS\00170191800860\CADD\Civil3D\Survey Documents\SUBDIVISION PLATS\Final Plat Lawrence Parkway.dwg, Sheet 2, 10/25/2019 3:02:08 PM, MAbing, 1:2

mabing, W:\PROJECTS\00170191800860\CADD\Civil3D\Survey Documents\SUBDIVISION PLATS\Final Plat Lawrence Parkway.dwg, sheet 2, Plot Date: 10/25/2019 3:02 PM, refs: (x=lawrence parkway comps dew final, x=exist topo lawrence parkway, x=evergreen consultants well

LAWRENCE PARKWAY ESTATES

ALL OF LOT 3 AND PART OF LOT 2 OF CERTIFIED SURVEY MAP No. 9050, RECORDED AS DOCUMENT No 2858277 AND ALL OF LOT 1 OF VOLUME 52 OF CERTIFIED SURVEY MAPS PAGES 56–59 AS MAP No. 7579, RECORDED AS DOCUMENT No. 2283695, LOCATED IN LOTS 73, 74 & 75 ACCORDING TO THE RECORDED PLAT OF THE SUBDIVISION OF WILLIAM’S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN

PROPERTY DESCRIPTION:

All of Lot 3 and part of Lot 2 of Certified Survey Map No. 9050, recorded as Document No 2858277, and all of Lot 1 of Volume 52 of Certified Survey Maps Pages 56–59 as Map No. 7579, recorded as Document No. 2283695, all located in Lots 73, 74 & 75 according to the recorded plat of the Subdivision of William’s Grant, Town of Lawrence, Brown County, Wisconsin containing 59.4 acres of land more or less and described as follows:

Commencing at the Southwest corner of said Lot 78; Thence N38°04’30”E, 3265.30 feet along the Northwesterly line of Lots 73 thru 78 of said recorded plat of the Subdivision of William’s Grant to the Northwesterly extension of the Northerly line of Lot 1 of said Certified Survey Map No. 7579; Thence S51°16’38”E, 367.22 feet to the Northern most corner Lot 1 of said Certified Survey Map No. 7579 to the Point of Beginning; Thence continue S51°16’38”E, 2562.82 feet along the Northerly line of Lot 1 of said Certified Survey Map No. 7579 to the start of a Meander line to a tributary of Ashwaubenon Creek, said Point being N51°16’38”W, 80 feet more or less from said Tributary; Thence S69°27’12”W, 622.05 feet along said meander line; Thence S60°12’28”W, 375.12 feet feet along said meander line; Thence S20°44’05”W, 199.10 feet along said Meander line to the Northerly line of said Lot 75 and a point hereafter described as Point A; Thence S51°27’51”E, 428 feet more or less along said Meander line and the Northerly line of said Lot 75 to the centerline of said Tributary of Ashwaubenon Creek and the termination of said meander line; Thence continuing S51°27’51”E, 86 feet more or less along the Northerly line of Lot 75 of Williams Grant to a Northeast corner of Lot 3 of said Certified Survey Map No. 9050, said point bears S51°27’51”E, 513.52 feet from the above described Point A; Thence S35°42’00”W, 537.58 feet along the Easterly line of Lot 3 of said Certified Survey Map No. 9050 to the Southerly line of said Lot 75; Thence N51°38’00”W, 1207.44 feet to the start of a 600.00 radius curve to the left; Thence 90.35 feet along the arc of said curve with a chord distance of 90.27 feet which bears N37°59’27”E to the start of a 335.00 radius curve to the left; Thence 374.40 feet along the arc of said curve with a chord distance of 355.22 feet which bears N01°39’35”E to the start of a 265.00 foot radius curve to the left; Thence 89.48 feet along the arc of said curve with a chord distance of 89.05 feet which bears N48°22’47”E; Thence N38°42’25”E, 603.08 feet to the start of a 635.00 radius curve to the right; Thence 16.24 feet along the arc of said curve with a chord distance of 16.24 feet which bears N39°26’23”E to the Southerly line of Lot 1 of said Certified Survey Map No. 7579; Thence N51°17’35”W, 1295.16 feet along said Southerly line to the Westerly most corner of Lot 1 of said Certified Survey Map No. 7579; Thence N37°51’33”E, 535.38 feet along the Westerly line of Lot 1 of said Certified Survey Map No. 7579 to the Point of Beginning. Also including all those Lands lying between the above described meander line and the centerline of the tributary to Ashwaubenon Creek and the respective lot lines extended to said centerline.

That I have made such survey, land division, and plat under the directions of the owners of said land. That such plat is a correct representation of all exterior boundaries of the land surveyed and the subdivision thereof made. That I have fully complied with the provisions of chapter 236 of the Wisconsin Statutes and the Subdivision regulations of the Town of Lawrence and Brown County in surveying, dividing and mapping the same.

Dated this 25th day of October, 2019

David M. Schmalz
David M. Schmalz, PLS–1284
Wisconsin Professional Land Surveyor



CERTIFICATE OF TREASURERS

As duly elected Town Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in Lawrence Parkway as of the date listed below:

Town Treasurer Date
Cindy Kocken

CERTIFICATE OF TREASURERS

As duly elected Brown County Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in Lawrence Parkway as of the date listed below:

County Treasurer Date
Paul D. Zeller

TOWN OF LAWRENCE APPROVAL:

We hereby certify that Lawrence Parkway in the Town of Lawrence, Brown County was approved and accepted by the Town Board of the Town of Lawrence on this _____ day of _____, 20____.

Town Chairperson – Dr. Lanny J. Tibaldo Date

STATE OF WISCONSIN

County of BROWN

I, Cindy Kocken, being the duly elected, qualified and acting clerk of the Town of Lawrence, Brown County do hereby certify that the Town Board of the Town of Lawrence passed by voice vote on this _____ day of _____, 20____ authorizing me to issue a certificate of approval of Lawrence Parkway, CCLW, LLC as owners, upon satisfaction of certain conditions, and I do also hereby certify that all conditions were satisfied and the APPROVAL WAS GRANTED AND EFFECTIVE ON THE _____ day of _____, 20____.

Dated _____ Clerk – Cindy Kocken

CITY OF DEPERE APPROVAL

Approved by the Brown County Planning Commission this _____ day of _____, 20____.

Carey Danen, Clerk–Treasurer

BROWN COUNTY PLANNING COMMISSION APPROVAL

Approved by the City of Depere this _____ day of _____, 20____.

Dan Teaters, Senior Planner, Brown County Planning Commission

NOTES:

A SHORELAND PERMIT FROM THE BROWN COUNTY ZONING ADMINISTRATOR’S OFFICE IS REQUIRED FOR OUTLOT 1 AND LOTS 16, 17, 28, 25 AND 26 PRIOR TO CONSTRUCTION, FILL, OR GRADING ACTIVITY WITHIN 300 FEET OF A STREAM.

LOTS 6, 7, 15, 16, 18, 19, 25, 26, 27, 28 & OUTLOT 1 INCLUDE WETLAND AREAS THAT MAY REQUIRE PERMITS FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES, ARMY CORP OF ENGINEERS, BROWN COUNTY PLANNING COMMISSION, OR THE BROWN COUNTY ZONING ADMINISTRATOR’S OFFICE PRIOR TO ANY DEVELOPMENT ACTIVITY.

THE WDNR SURFACE WATER VIEWER MAP IDENTIFIES WETLAND INDICATOR SOIL TYPES WITHIN THE SUBJECT PROPERTY. DUE TO WETLANDS INDICATOR SOILS, AND/OR WATERWAYS WITHIN THE SUBJECT PROPERTY, COORDINATE WITH WISCONSIN DEPARTMENT OF NATURAL RESOURCES REGARDING POTENTIAL PROTECTIVE AREAS.

THE PROPERTY OWNERS, AT THE TIME OF CONSTRUCTION, SHALL IMPLEMENT THE APPROPRIATE SOIL EROSION CONTROL METHODS OUTLINED IN THE WISCONSIN CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL TECHNICAL STANDARDS (AVAILABLE FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES) TO PREVENT SOIL EROSION. HOWEVER, IF AT THE TIME OF CONSTRUCTION THE TOWN HAS AN ADOPTED SOIL EROSION CONTROL ORDINANCE, IT SHALL GOVERN OVER THIS REQUIREMENT. THIS PROVISION APPLIES TO ANY GRADING, CONSTRUCTION, OR INSTALLATION–RELATED ACTIVITIES.

ESA RESTRICTIVE COVENANT:

LOTS 6, 7, 8, 15, 16, 17, 18, 19, 25, 26, 27, 28 AND OUTLOT 1 CONTAIN AN ENVIRONMENTALLY SENSITIVE AREA (ESA) AS DEFINED IN THE BROWN COUNTY SEWAGE PLAN. THE ESA INCLUDES WETLANDS, ALL LAND WITHIN 35 FEET OF WETLANDS 2 ACRES OR GREATER, FLOODWAY, ALL LAND WITHIN 35 FEET OF THE FLOODWAY OR 75 FEET BEYOND THE ORDINARY HIGH WATER MARK – WHICHEVER IS GREATER NAVIGABLE WATERWAYS, ALL LAND WITHIN 75 FEET OF THE ORDINARY HIGH WATER MARK OF NAVIGABLE WATERWAYS, STEEP SLOPES OF 20% OR GREATER ASSOCIATED WITH ANY AFOREMENTIONED WATER OR NATURAL RESOURCE FEATURES AND A 20–FOOT SETBACK FROM TOP AND BOTTOM OF STEEP SLOPES DEVELOPMENT, ANY LAND DISTURBING ACTIVITIES ARE RESTRICTED IN THE ESA UNLESS AMENDMENTS ARE APPROVED BY THE BROWN COUNTY PLANNING COMMISSION AND THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES.

LOT DRAINAGE RESTRICTIVE COVENANT:

THE LAND ON ALL SIDE AND REAR LOT LINES OF ALL LOTS SHALL BE GRADED BY THE LOT OWNER AND MAINTAINED BY THE ABUTTING PROPERTY OWNERS TO PROVIDE FOR ADEQUATE DRAINAGE OF SURFACE WATER.

WDNR NOTES:

THE PARCEL HAS MAPPED WETLANDS AND/OR WETLAND INDICATOR SOILS PRESENT. IF THE CURRENT OR FUTURE LANDOWNER HAS PLANS FOR LAND DISTURBANCE, CONSTRUCTION WORK, GRADING/FILLING, ETC., THE FIRST STEP IS FOR THE LANDOWNER TO HIRE A WETLAND PROFESSIONAL TO REVIEW THE AREA FOR THE PRESENCE OF WETLANDS. A PROJECT THAT RESULTS IN FILLING OF WETLANDS (THROUGH LAND DISTURBING ACTIVITIES) WILL NEED TO COMPLY WITH WETLAND REGULATIONS. FOR MORE INFORMATION ON WETLANDS, PLEASE VISIT HTTP://DNR.WI.GOV/TOPIC/WATERWAYS/CONSTRUCTION/WETLANDS.HTML.

A PUBLIC (NAVIGABLE) WATERWAY MAY EXIST ON/WITHIN 500 FT OF THE PROPERTY. PERMITS MAY BE REQUIRED FOR PROPOSED PROJECTS IN/AROUND A PUBLIC WATERWAY. FOR MORE INFORMATION ON WATERWAY ACTIVITIES, PLEASE VISIT THE DEPARTMENT’S HOMEPAGE ON WETLAND/WATERWAY ACTIVITIES AT HTTP://DNR.WI.GOV/TOPIC/WATERWAYS/.

FOR PLANNED LAND DISTURBANCES OVER 1 ACRE, PLEASE VISIT HTTP://DNR.WI.GOV/TOPIC/STORMWATER/ TO LEARN IF YOU NEED A STORM WATER CONSTRUCTION SITE PERMIT.

FOR FEDERAL WETLAND REGULATIONS, PLEASE CONTACT THE ARMY CORPS OF ENGINEERS AT 920–448–2824 TO LEARN IF A FEDERAL WETLAND APPROVAL IS REQUIRED FOR SITE DEVELOPMENT.

ALL ROADS ARE DEDICATED TO THE PUBLIC.

PLANNED MUNICIPAL IMPROVEMENTS TO INCLUDE UTILITIES SUCH AS STORM SEWER, SANITARY SEWER, WATER MAIN, ASPHALT STREETS WITH CONCRETE CURB & GUTTER.

ELEVATIONS AS SHOWN ON THIS PLAN ARE REFERENCED TO PREVIOUS PROJECTS WITHIN THIS AREA. NAVD 88 DATUM (07 ADJUSTMENT).

THE LOCATION OF THE APPROXIMATE ORDINARY HIGH WATER MARK SHALL BE THE POINT ON THE BANK OF THE NAVIGABLE STREAM UP TO WHICH THE PRESENCE AND ACTION OF SURFACE WATER IS SO CONTINUOUS AS TO LEAVE A DISTINCTIVE MARK BY EROSION, DESTRUCTION OF TERRESTRIAL VEGETATION, OR OTHER RECOGNIZED CHARACTERISTICS.

ANY LAND BELOW THE ORDINARY HIGH WATER MARK OF A LAKE OR A NAVIGABLE STREAM IS SUBJECT TO THE PUBLIC TRUST IN NAVIGABLE WATERS THAT IS ESTABLISHED UNDER ARTICLE IX, SECTION 1, OF THE STATE CONSTITUTION.

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by CCLW, LLC, Integrated Public Resources LLC & Town of Lawrence as Grantors, to

WISCONSIN PUBLIC SERVICE CORPORATION, a Wisconsin corporation, Grantee,

WISCONSIN BELL, INC. doing business as AT&T Wisconsin, a Wisconsin corporation Grantee, and

TIME WARNER ENTERTAINMENT COMPANY, LP, Grantee

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as 'Utility Easement' and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incidental to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked 'Utility Easement' without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility easement(s) are non–exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

NO UTILITY TRANSFORMERS OR PEDESTALS ARE TO BE SET WITHIN 2 FEET OF A LOT CORNER MONUMENT.

NO CONDUCTORS ARE TO BE BURIED WITHIN 1 FOOT OF A LOT CORNER MONUMENT.

Parcel Line Table			Curve Table							
Line #	Direction	Length	Curve #	Radius	Delta	Length	Chord Direction	Chord Length	Tangent	Bearing
L1	S33°54'13"E	50.67'	C1	600.00'	8°37'42"	90.35'	N37°59'27"E	90.27'	N42°18'18"E	N33°40'37"E
L2	S30°58'29"E	115.61'	C2	335.00'	64°02'03"	374.40'	N01°39'35"E	355.22'	N33°40'37"E	N30°21'27"W
L3	S08°45'39"W	281.04'	C3	335.00'	5°45'06"	33.63'	S30°48'03"W	33.62'		
L4	S22°48'42"E	62.50'	C4	335.00'	11°59'44"	70.14'	N21°55'38"E	70.01'		
L5	S36°52'57"W	76.30'	C5	335.00'	16°26'43"	96.15'	N07°42'25"E	95.82'		
L6	S17°49'29"W	111.49'	C6	335.00'	17°45'46"	103.86'	N09°23'50"W	103.44'		
L7	N54°00'47"E	93.09'	C7	335.00'	12°04'44"	70.62'	N24°19'05"W	70.49'		
L8	N84°56'37"E	71.68'	C8	265.00'	19°20'45"	89.48'	N48°22'47"E	89.05'	N58°03'10"E	
L9	S64°57'47"E	105.57'	C9	635.00'	19°49'15"	219.67'	S48°37'03"W	218.58'		
L10	N83°56'29"E	25.68'	C10	635.00'	1°27'56"	16.24'	S39°26'23"W	16.24'		
L11	S02°21'18"E	105.52'	C11	635.00'	18°21'19"	203.43'	N49°21'01"E	202.56'		
L12	N89°34'14"W	128.06'	C12	165.00'	19°48'18"	57.03'	N48°37'31"E	56.75'		
L13	S61°24'08"W	84.76'	C13	315.00'	15°28'06"	85.04'	S59°22'03"E	84.78'	S67°06'06"E	
L14	S36°47'01"W	90.07'	C14	65.00'	59°41'25"	67.72'	S21°47'18"E	64.70'		
L15	S24°09'39"E	133.66'	C15	135.00'	59°41'25"	140.64'	N21°47'18"W	134.37'		
L16	S06°51'32"E	230.20'	C16	135.00'	13°12'46"	31.13'	N01°27'02"E	31.06'		
L17	S59°22'52"W	57.83'	C17	135.00'	8°29'41"	20.01'	N09°24'11"W	20.00'		
L18	N30°37'08"W	62.24'	C18	135.00'	37°58'58"	89.50'	N32°38'31"W	87.87'		
L19	N11°54'34"W	94.00'	C19	385.00'	15°38'41"	105.13'	N59°27'21"W	104.80'		N67°16'41"W
L20	N43°59'06"W	90.08'	C20	335.00'	20°56'48"	122.47'	N49°10'49"E	121.79'	N59°39'13"E	
L21	S03°21'16"W	52.10'	C21	335.00'	18°53'57"	110.50'	N50°12'15"E	110.00'		
L22	S01°40'35"E	117.41'	C22	335.00'	2°02'51"	11.97'	N39°43'51"E	11.97'		
L23	S46°57'07"W	49.40'	C23	115.00'	81°12'13"	162.99'	S10°41'28"E	149.68'		S29°54'38"W
L24	S73°19'18"W	69.80'	C24	60.00'	288°12'01"	301.80'	S52°41'07"E	70.36'	N88°35'06"W	N16°47'08"W
L25	S37°42'36"W	48.38'	C25	60.00'	52°42'29"	55.20'	S65°03'39"W	53.27'		
L26	S76°17'56"W	30.05'	C26	60.00'	58°06'33"	60.85'	S09°39'08"W	58.28'		
L27	S87°44'54"W	81.79'	C27	60.00'	62°27'55"	65.41'	S50°38'06"E	62.22'		
L28	N69°07'12"W	163.72'	C28	60.00'	61°20'55"	64.24'	N67°27'29"E	61.22'		
L29	S79°49'29"W	98.66'	C29	60.00'	53°34'09"	56.10'	N09°59'57"E	54.08'		
L30	S44°37'04"W	76.91'	C30	185.00'	84°00'48"	271.27'	N09°17'11"W	247.61'	N32°43'12"E	
L31	S57°41'31"W	56.31'	C31	185.00'	15°10'06"	48.98'	N25°08'09"E	48.83'		
L32	S72°33'24"W	89.27'	C32	185.00'	26°11'02"	84.54'	N04°27'35"E	83.81'		
L33	N79°53'19"W	47.73'	C33	185.00'	26°11'02"	84.54'	N21°43'26"W	83.81'		
L34	N67°17'34"W	79.24'	C34	185.00'	16°28'38"	53.21'	N43°03'16"W	53.02'		
L35	S52°34'17"W	36.94'	C35	565.00'	3°37'09"	35.69'	N40°31'00"E	35.68'		N42°19'34"E
			C36	844.65'	7°34'56"	111.78'	S47°54'48"E	111.70'		S51°42'16"E
			C37	844.65'	1°29'24"	21.97'	S44°52'02"E	21.97'		
			C38	844.65'	6°05'32"	89.81'	S48°39'30"E	89.77'		
			C39	137.70'	69°46'04"	167.68'	S86°35'18"E	157.51'	S51°42'16"E	
			C40	137.70'	4°17'52"	10.33'	S53°51'12"E	10.33'		
			C41	137.70'	32°12'37"	77.41'	S72°06'27"E	76.40'		
			C42	137.70'	33°15'34"	79.94'	N75°09'27"E	78.82'		
			C43	30.00'	103°48'02"	54.35'	S69°34'19"E	47.22'		S17°40'18"E
			C44	60.00'	200°43'27"	210.20'	N61°57'59"E	118.04'	S17°40'18"E	N38°23'45"W
			C45	60.00'	109°55'44"	115.12'	S72°38'10"E	98.26'		
			C46	60.00'	19°11'17"	20.09'	N42°48'20"E	20.00'		
			C47	60.00'	71°36'26"	74.99'	N02°35'32"W	70.20'		
			C48	129.89'	83°04'34"	188.34'	N79°56'02"W	172.27'	N38°23'45"W	
			C49	129.89'	34°43'46"	78.73'	N55°45'38"W	77.54'		
			C50	129.89'	34°43'46"	78.73'	S89°30'35"W	77.54'		
			C51	129.89'	13°37'02"	30.88'	S65°20'11"W	30.80'		
			C52	67.70'	69°46'04"	82.44'	N86°35'18"W	77.44'		N51°42'16"W
			C53	774.65'	7°34'56"	102.51'	S47°54'48"E	102.44'	N51°42'16"W	
			C54	774.65'	5°21'11"	72.37'	N49°01'40"W	72.35'		
			C55	774.65'	2°13'45"	30.14'	N45°14'12"W	30.14'		
			C56	565.00'	9°05'54"	89.72'	N53°58'43"E	89.63'	N49°25'46"E	
			C57	235.00'	19°48'18"	81.23'	N48°37'31"E	80.83'		
			C58	235.00'	5°39'53"	23.23'	N55°41'43"E	23.22'		
			C59	235.00'	14°08'25"	58.00'	N45°47'34"E	57.85'		

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

LAWRENCE PARKWAY ESTATES

ALL OF LOT 3 AND PART OF LOT 2 OF CERTIFIED SURVEY MAP No. 9050, RECORDED AS DOCUMENT No 2858277 AND ALL OF LOT 1 OF VOLUME 52 OF CERTIFIED SURVEY MAPS PAGES 56–59 AS MAP No. 7579, RECORDED AS DOCUMENT No. 2283695, LOCATED IN LOTS 73, 74 & 75 ACCORDING TO THE RECORDED PLAT OF THE SUBDIVISION OF WILLIAM’S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN

OWNER’S CERTIFICATE OF DEDICATION

CCLW, LLC, as owners, We hereby certify that we caused the land described on this Plat to be surveyed, divided, mapped and dedicated as represented on the Plat. I also certify that this plat is required by s. 236.10 or s. 236.12 to be submitted to the following for approval or objection.

Department of Administration
Town of Lawrence
Brown County Planning Commission
City of Depere

WITNESS the hand and seal of said owners this ____ day of _____, 20____. In the Presence of:

Michael Selner, Title
CCLW, LLC

State of Wisconsin))SS

County)

Personally came before me this ____ day of _____, 20____, the above named Michael Selner to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, _____ County, WI

My Commission Expires: _____

CONSENT OF MORTGAGEE:

Community First Credit Union, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, mortgagee of the above described land, does hereby consent to the surveying, dividing, mapping and dedication of the land described on this plat, and does hereby consent to the certificate of CCLW, LLC as owner.

IN WITNESS WHEREOF, the said Community First Credit Union has caused these presents to be signed by an Authorized Officer, and countersigned by an Authorized Officer at _____, _____, and its corporate seal to be hereinto affixed this ____ day of _____, 20____.

In the Presence of:

COMMUNITY FIRST CREDIT UNION OF _____

Authorized Officer Authorized Officer

Print Name Title Print Name Title

(State of Wisconsin))SS

County)

Personally came before me this ____ day of _____, 20____, the above named persons to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, _____ County, Wisconsin

My Commission Expires: _____

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration

OWNER’S CERTIFICATE OF DEDICATION

Integrated Public Resources LLC, as owners, We hereby certify that we caused the land described on this Plat to be surveyed, divided, mapped and dedicated as represented on the Plat. I also certify that this plat is required by s. 236.10 or s. 236.12 to be submitted to the following for approval or objection.

Department of Administration
Town of Lawrence
Brown County Planning Commission
City of Depere

WITNESS the hand and seal of said owners this ____ day of _____, 20____. In the Presence of:

Vic Lutz, Member/CFO
Integrated Public Resources LLC

State of Wisconsin))SS

County)

Personally came before me this ____ day of _____, 20____, the above named Michael Selner to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, _____ County, WI

My Commission Expires: _____

CONSENT OF MORTGAGEE:

Nicolet National Bank, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, mortgagee of the above described land, does hereby consent to the surveying, dividing, mapping and dedication of the land described on this plat, and does hereby consent to the certificate of Integrated Public Resources LLC as owner.

IN WITNESS WHEREOF, the said Nicolet National Bank has caused these presents to be signed by an Authorized Officer, and countersigned by an Authorized Officer at _____, _____, and its corporate seal to be hereinto affixed this ____ day of _____, 20____.

In the Presence of:

NICOLET NATIONAL BANK OF _____

Authorized Officer Authorized Officer

Print Name Title Print Name Title

(State of Wisconsin))SS

County)

Personally came before me this ____ day of _____, 20____, the above named persons to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, _____ County, Wisconsin

My Commission Expires: _____

OWNER’S CERTIFICATE OF DEDICATION

Town of Lawrence, as owners, We hereby certify that we caused the land described on this Plat to be surveyed, divided, mapped and dedicated as represented on the Plat. I also certify that this plat is required by s. 236.10 or s. 236.12 to be submitted to the following for approval or objection.

Department of Administration
Town of Lawrence
Brown County Planning Commission
City of Depere

WITNESS the hand and seal of said owners this ____ day of _____, 20____. In the Presence of:

Town Chairperson – Dr. Lanny J. Tibaldo Date

Town Clerk – Cindy Kocken Date

State of Wisconsin))SS

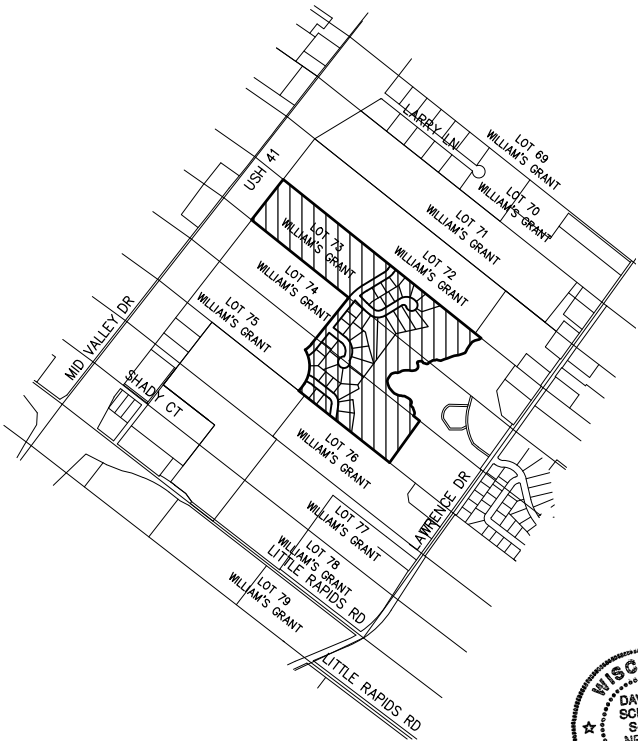
County)

Personally came before me this ____ day of _____, 20____, the above named Michael Selner to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, _____ County, WI

My Commission Expires: _____

LOCATION MAP
PLAT OF THE SUBDIVISION OF WILLIAMS GRANT,
TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN



WISCONSIN

DAVID M. SCHMALZ

S-1284

NEENAH

WIS.

LAND SURVEYOR

David M. Schmalz

OCT. 25, 2019

McMAHON

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SHEET 3 OF 3

Packet Pg. 30

Attachment: Final Plat (8978 : Recommendation from Plan Commission to approve a 40 Lot and 1 Outlot extraterritorial final plat of)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 17, 2019

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Ordinance #19-26 Amending § 46-4 De Pere Municipal Code Regarding General Requirements and Design Standards (Platting and Division of Land - Street Width Requirements).

On November 25, 2019 Plan Commission unanimously recommended approval of the Municipal Code Section 46(6) modification, with a vote of 5-0.

ATTACHMENTS:

- Ord19-26 (DOCX)
- Memo to Plan Commission - Revision to Code 46-4 FINAL (DOCX)

ORDINANCE #19-26

AMENDING § 46-4 DE PERE MUNICIPAL CODE REGARDING
GENERAL REQUIREMENTS AND DESIGN STANDARDS
(Platting and Division of Land)

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN AS
FOLLOWS:

SECTION 1. Section 46-4(b)(6), *Width.*, is hereby amended by:

1. Adding “on both sides of right-of-way” following the word easement in lettered paragraph a.; and
2. Repealing lettered paragraph d. and replacing it with:
 - d. Minor streets designed with parking on one side: 60 feet plus eight-foot tree planting easement on both sides of right-of-way.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall take effect on and after its passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 17th day of December, 2019.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Committee Approval: 11/25/19

Publication Date: _____

Attachment: Ord19-26 (8976 : Ordinance #19-26 Amending § 46-4 DPMC Platting and Division of Land.)

CITY OF DE PERE MEMO



To: Plan Commission
 From: Peter Schleinz, Senior Planner | Zoning Administrator
 Date: November 25, 2019

RE: Proposed modification to Section 46-4(6) of the Platting and Land Division Code, related to the reduction of the width of certain minor right-of-ways. *

Introduction

This is a request to modify Section 46-4(6) of the Platting and Land Division Code to accommodate the reduction of the width of certain minor street right-of-ways (ROW) from 70-feet to 60-feet.

When staff and the Plan Commission review subdivisions, minor street ROW is verified to have a minimum width of 70-feet. There are exceptions where minor street ROW may be reduced to 60-feet when the minor street ROW is less than 1,000 feet long, or when the proposed developable lots have a depth of less than 110 feet deep. In the case of a reduction, tree planting easements are required to be added to adjacent lots.

Due to recent changes in the construction of streets, the width from curb-to-curb has been reduced for many minor streets. For example, the width from back of curb-to-curb for a minor street with parking on one side is typically 29 feet wide, which easily fits within a 60 foot ROW. Thus, the ability to reduce minor street ROW from 70-feet to 60-feet has been suggested by developers and staff for 'narrow street design' scenarios that are not included with the two scenarios referenced above.

The Existing Code Text for Section 46-4(6) with Proposed Modification in Red

(6) *Width*. All streets shall be of the width specified on the official map or, if no width is specified there, they shall be not less than the width specified as follows:

- a. Highways: 80 feet plus eight-foot tree planting easement on both sides of right-of-way.
- b. Collector streets: 80 feet.
- c. Minor streets: 70 feet.

~~d. Exceptions: Where a minor residential street, including any proposed extension, does not exceed 1,000 feet in length, a street 60 feet in width with an eight-foot tree planting easement shall be permitted; or when a minor residential street would necessitate lots with depths less than 110 feet, a street 60 feet in width with eight-foot tree planting easements shall be permitted.~~

- d. Minor streets designed with parking on one side: 60 feet plus eight-foot tree planting easement on both sides of right-of-way.

Review Process

Revisions to Chapter 46 of the Municipal Code are reviewed by the Plan Commission and the Common Council without a public hearing. The Common Council is scheduled to review this item on December 17, 2019.

Staff Recommendation

Staff recommends that Sections 46-4(6)(c) & (d) of the Platting and Land Division Code be modified to allow for 60-foot ROW when there is either parking on one side of a minor street or when there is no parking on the minor street, subject to approval by Department of Public Works and the inclusion of tree planting easements.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 17, 2019

DEPARTMENT: Board of Public Works

FROM: Scott Thoresen

SUBJECT: Ordinance #19-27 Amending Section 150-23, Schedule G (PARKING) (Handicap Parking).

The Board of Public Works at the December 9, 2019 meeting approved amending Section 150-23, Schedule G (Parking) for two handicapped reserved parking stalls at Optimist Park and moved to send it to Common Council for approval. The motion passed with a 5-0 vote.

ATTACHMENTS:

- Ord19-27 (DOCX)
- Mayor & CC Memo 12-17-19 Handicap Parking (PDF)
- 2019 1209 CI-BOPW-PTTeam-Recommendations (DOCX)

ORDINANCE #19-27

AMENDING SECTION 150-23, SCHEDULE G (PARKING)
(Handicap Parking)

THE COMMON COUNCIL OF THE CITY OF DE PERE DO ORDAIN AS FOLLOWS:

Section 1: Section 150-23, Schedule G (Parking) is hereby amended by renaming the “Reserved Parking” section under Parking Lots to “Handicap Parking.”

Section 2: Section 150-23, Schedule G (Parking) is hereby amended as follows:

ADDITION:

<i>Handicap Parking</i>			
<i>Parking Lot</i>	<i>No. Stalls</i>	<i>No Parking Row/From Dir.</i>	<i>Located No. of Stalls From Dir.</i>
Optimist Park – Erie Street Lot	2	1/E	1/S & 2/S

Section 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4: This ordinance shall take effect on and after its passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 17th day of December, 2019.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 12/10/2019

Publication Date: _____

Effective Date: _____

MEMORANDUM

TO: Mayor Michael J. Walsh
Common Council Members

FROM: Judith Schmidt-Lehman, City Attorney

DATE: December 17, 2019 (meeting date)

RE: Ordinance 19-27 (Handicap Parking)

At its March 6, 2018, meeting, the Council approved Ordinance 18-08, which revised several parking regulations, including changing the “reserved parking” designation from the list of “posted/regulated” parking areas to “handicap parking.”. This change in designation was intended to carry through onto “Schedule G” of Chapter 150, which is a list of all the parking regulated areas in the city. Unfortunately, this did not happen, resulting in the parking regulation code referencing “handicap parking” and parking lot regulations in Schedule G referencing “reserved parking”.

Therefore, in conjunction with the Board of Public Works recommendation to identify two stalls in the parking lot of Optimist Park for handicap parking, Ordinance 19-27 also includes converting the designation in Schedule G from “reserved parking” to “handicap parking”.

If you have any questions prior to the meeting, feel free to call me at your convenience at 339-4042.

CITY OF DE PERE

Public Works Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4060 | www.de-pere.org



City Engineer Parking and Traffic Recommendations November 13, 2019 Meeting

Parking and Parking Lot Items:

1. Update the ordinance to add handicap parking stalls at the new parking lot constructed at Optimist Park in 2019 off of Erie Street.

Recommendation:

- Staff recommends updating the ordinance for reserved parking as follows: change from "No Parking" to "Three-Hour Parking 7:00 am to 4:00 pm on School Days" as follows:

Reserved Parking

<i>Parking Lot</i>	<i>No. Stalls</i>	<i>No Parking Row/From Dir.</i>	<i>Located No. of Stalls From Dir.</i>
<i>Optimist Park – Erie Street Lot</i>	<i>2</i>	<i>1/E</i>	<i>1/S & 2/S</i>



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 17, 2019

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: Ordinance #19-28 Repealing Sections 8-11 (Panhandling and Aggressive Panhandling) and 8-23 (Social Host Alcohol Regulations) De Pere Municipal Code.

On December 10, 2019, the Finance/Personnel Committee approved repeal of the Panhandling/Aggressive Panhandling and Social Host ordinances on a vote of 5-0.

ATTACHMENTS:

- Ord19-28 (DOCX)
- Mayor F-P Memo 12-10-19 Ordinance Repeal 2019 (PDF)

ORDINANCE #19-28

REPEALING SECTIONS 8-11 (PANHANDLING AND AGGRESSIVE PANHANDLING) AND
8-23 (SOCIAL HOST ALCOHOL REGULATIONS) DE PERE MUNICIPAL CODE

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN AS
FOLLOWS:

SECTION 1: Section 8-11. - **Panhandling and aggressive panhandling.**, is hereby repealed
in its entirety, with this Section number being reserved for future use.

SECTION 2: Section 8-23. - **Social host alcohol regulations.**, is hereby repealed in its
entirety, with this Section number being reserved for future use.

SECTION 3: This ordinance shall take effect on and after its passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 17th day of
December, 2019.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Committee Approval: December 10, 2019

Publication Date: _____

Effective Date: _____

CITY OF DE PERE MEMO



To: Michael J. Walsh, Mayor
Members of the Finance/Personnel Committee
From: Judith Schmidt-Lehman, City Attorney
RE: Recommendation to Repeal Certain City Ordinances
Date: December 10, 2019 (meeting date)

Yearly, the law department keeps track of city ordinances in need of amending or repeal to address changes in the law. For the reasons set forth below, we are recommending repeal of the Panhandling/Aggressive Panhandling and Social Host ordinances.

§8-11; Panhandling/Aggressive Panhandling Ordinance.

Federal courts have determined that panhandling ordinances are unconstitutional as content based speech regulations, including the 7th Circuit Court of Appeals, which governs Wisconsin.¹ Many courts (although none yet with jurisdiction over Wisconsin) are also determining that aggressive panhandling ordinances are likewise suspect under the United States Constitution, making uncertain whether the city's ordinance prohibiting aggressive panhandling is enforceable.

The city's ordinance defines "aggressive" panhandling as:

*...engaging in any conduct with the intention of intimidating another person into giving away money or goods, including but not limited to, intentionally approaching, speaking to or following a person in a manner that would cause a reasonable person to fear imminent physical injury or the imminent commission of a criminal act upon the person or upon the property in the person's immediate possession; intentionally touching another person without consent; or intentionally blocking or interfering with the free passage of a person.*²

The Police Chief reports no record of any citations for this type of activity since the ordinance was adopted in 2010. If the Committee/Council believes it important to protect the public against this type of conduct, we suggest that the Council simply adopt a prohibition against assaultive behavior. Under common law,³ an assault is defined as:

¹ *Norton v. City of Springfield*, 806 F.3d 411 (2015)

² §8-11(a)(1) De Pere Municipal Code

³ Wisconsin Law no longer has "assault" as a criminal offense; hence a common law definition is used

(t)he threat or use of force on another that causes that person to have a reasonable apprehension of imminent harmful or offensive contact; the act of putting another person in reasonable fear or apprehension of an imminent battery...⁴

Adoption of a prohibition against an assault without any reference to the purpose or motive of the assault should remove any constitutional concerns.

§8-23: Social Host Alcohol Regulations.

In 2009 (amended 2012), the city (along with many other municipalities) adopted an ordinance to hold adults accountable for underage alcohol consumption which the adult property owners/renters knew or should have known was taking place on property under their control. These types of ordinances were determined in 2016 by the Wisconsin Court of Appeals to violate Wisconsin law as not being strictly in line with then current state alcohol regulations. The Wisconsin legislature has since revised state law to include social host liability. City ordinances already adopt by reference the statute that was revised, so there is no need to adopt any new regulation. The only action needed at this point is to repeal the non-conforming city ordinance.

If you have any questions ahead of the December 10, 2019 meeting, please call me at 339-4042.

J:\Law\Memos\2019\Mayor & F-P Memo 12-10-19 Ordinance Repeal 2019.docx

⁴ Blacks Law Dictionary, 9th Ed.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 17, 2019

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: Ordinance #19-29 Amending §150-4 De Pere Municipal Code
Regarding Disorderly Conduct with a Motor Vehicle and Creating
§150-132 Compression Braking Prohibited.

At its meeting on December 10, 2019, the Finance/Personnel Committee unanimously approved this item with a 5-0 vote.

ATTACHMENTS:

- Ord19-29 (DOCX)
- Mayor & F-P Memo 12-10-19 Compression Braking (PDF)
- DRAFT Ordinance - Compression Braking (DOC)

ORDINANCE #19-29

AMENDING § 150-4 DE PERE MUNICIPAL CODE REGARDING DISORDERLY CONDUCT WITH A MOTOR VEHICLE AND CREATING § 150-132 COMPRESSION BRAKING PROHIBITED

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN AS FOLLOWS:

SECTION 1. Section 150-4(b), *Definitions*, is hereby amended by repealing the definition of *Disorderly conduct with a motor vehicle* and replacing it with the following:

Disorderly conduct with a motor vehicle means engaging in violent, unreasonably loud or otherwise disorderly conduct including, but not limited to, unnecessary, deliberate or intentional spinning of wheels, squealing of tires, revving of engine, blowing the horn, causing the engine to backfire, or causing the vehicle, while commencing to move or in motion, to raise one or more wheels off the ground. This section shall not apply to fire trucks or fire equipment.

SECTION 2. Section 150-132 Compression braking prohibited is hereby created to read:

Sec. 150-132. – Compression braking prohibited.

(a) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Compression brake means a device primarily on trucks for the conversion of the engine from an internal combustion engine to an air compressor for the purpose of braking, with or without the use of, or in addition to, wheel brakes.

(b) *Prohibited conduct.* No person shall use a motor vehicle within city limits where the compression brake is in any way engaged or activated on such motor vehicle or any unit which is a part thereof except for the aversion of imminent danger. This section shall not apply to fire trucks or fire equipment.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4. This ordinance shall take effect on and after its passage and publication.

Ordinance #19-29
Page 2 of 2

Adopted by the Common Council of the City of De Pere, Wisconsin, this 17th day of
December, 2019.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Committee Approval: 12/10/19

Publication Date: _____

Attachment: Ord19-29 (9027 : Ordinance #19-29 Amending §150-4 DPMC DCMV and Creating §150-132 Compression Braking.)

CITY OF DE PERE MEMO



To: Michael J. Walsh, Mayor
Members of the Finance/Personnel Committee

From: Kristen Johnson, Assistant City Attorney

RE: Recommendation from Police Department to revise Section 150-4 Disorderly Conduct with a Motor Vehicle and create Section 150-132 Compression Braking Prohibited

Date: December 10, 2019 (meeting date)

The Police Department has requested changes to Chapter 150 related to certain traffic regulations. Section 150-4 prohibits disorderly conduct with a motor vehicle, which currently includes compression braking. However, the Police Department believes compression braking and disorderly conduct with a motor vehicle should be separate offenses and the fine for each should be different. The fine for a violation of Section 150-4 Disorderly Conduct with a Motor Vehicle as established by the current fee schedule is \$200.00 + costs for a first offense, \$250.00 + costs for a second offense, and \$400.00 + costs for any additional violations. The Police Department does not feel this fine is appropriate for compression braking. By creating a new section to prohibit compression braking, a violation of Section 150-132 will fall under the general penalty section established by the fee schedule. The fine for traffic violations under Chapter 150 that are not otherwise specified is \$75.00 + costs for a first offense, \$150.00 + costs for a second offense, and \$250.00 + costs for any additional violations.

If you have questions regarding this matter prior to the December 10, 2019 meeting, please call me at 339-4070.

KKJ

J:\Law\Memos\2019\Mayor & F-P Memo 12-10-19 Compression Braking

Sec. 150-4. - Disorderly conduct with a motor vehicle.

- (a) *Prohibited conduct.* No person shall, within the city, by or through the use of any motor vehicle including, but not limited to, an automobile, truck, motorcycle, minibike or snowmobile, cause or provoke disorderly conduct with a motor vehicle.
- (b) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Disorderly conduct with a motor vehicle means engaging in violent, unreasonably loud or otherwise disorderly conduct including, but not limited to, unnecessary, deliberate or intentional spinning of wheels, squealing of tires, revving of engine, blowing the horn, causing the engine to backfire, or causing the vehicle, while commencing to move or in motion, to raise one or more wheels off the ground. ~~Disorderly conduct with a motor vehicle also means operating or using a motor vehicle upon any street within the city limits where a compressor brake is in any way engaged or activated, causing noise which disturbs or tends to distract the peace and quiet of any person within the vicinity thereof, except when engaged or activated to avert imminent danger. "Compression brake" means a device primarily on trucks for the conversion of the engine from an internal combustion engine to an air compressor for the purpose of braking, with or without the use of, or in addition to, wheel brakes.~~ This section shall not apply to fire trucks or fire equipment.

(Code 1974, § 43.04; Ord. No. 02-32, § 1, 10-15-2002)

Sec. 150-132. – Compression braking prohibited.

- (a) *Definitions.*

Compression brake means a devise primarily on trucks for the conversion of the engine from an internal combustion engine to an air compressor for the purpose of braking, with or without the use of, or in addition to, wheel brakes.

- (b) *Prohibited conduct.* No person shall use a motor vehicle within the city limits where the compression brake is in any way engaged or activated on such motor vehicle or any unit which is a part thereof except for the aversion of imminent danger. This section shall not apply to fire trucks or fire equipment.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 17, 2019

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: Ordinance #19-30 Creating Section 8-26 De Pere Municipal Code
Sexting by Minors Prohibited.

At its meeting on December 10, 2019, the Finance/Personnel Committee approved this item with a unanimous (5-0) vote.

ATTACHMENTS:

- Ord19-30 (DOCX)
- Mayor & F-P Memo 12-10-19 Sexting (PDF)

ORDINANCE #19-30
CREATING SECTION 8-26 DE PERE MUNICIPAL CODE
SEXTING BY MINORS PROHIBITED

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN AS
FOLLOWS:

SECTION 1: Section 8-26, *Sexting by Minors Prohibited*, is hereby created as follows:

Sec. 8-26. – Sexting by Minors Prohibited.

a) Definitions.

- (1) "Nudity" means the showing of the human male or female genitals, pubic area, or buttocks with less than a fully opaque covering or the showing of the female breast with less than a fully opaque covering of any portion thereof below the top of the nipple. A mother's breastfeeding of her baby does not constitute "nudity" irrespective of whether or not the nipple is covered during or incidental to feeding.
- (2) "Harmful to Minors" means any reproduction, imitation, characterization, description, exhibition, presentation or representation, of whatever kind of form, depicting nudity, sexual conduct, or sexual excitement when it:
 - a. Predominately appeals to prurient, shameful, or morbid interest;
 - b. Is patently offensive to prevailing standards in the adult community as a whole with respect to what is suitable material or conduct for minors; and
 - c. Taken as a whole, is without serious literary, artistic, political, or scientific value for minors.
- (3) "Minor" means any person under the age of 18 years.

b) Prohibited Acts. A minor commits the offense of sexting by knowingly:

- (1) Using any device capable of electronic data transmission or distribution to transmit or distribute to another minor any image, recording, text, correspondence, message or other substantially similar form of communication, of any person that depicts nudity and is harmful to minors.
- (2) Possessing any image, recording, text, correspondence, message or other substantially similar form of communication that was transmitted or distributed by another minor that depicts nudity and is harmful to minors.
- (3) Soliciting the transmission or distribution of any image, recording, text, message or

Ordinance #19-30

Page 2 of 2

other substantially similar form of communication from another minor that would itself be prohibited under this section.

c) Exceptions. A minor does not violate this paragraph if all of the following apply:

- (1) The minor did not solicit the photograph or video;
- (2) The minor took reasonable steps to report the photograph or video to a school or law enforcement official; and
- (3) The minor did not transmit or distribute the photograph or a video to a third party other than a school or law enforcement official.

SECTION 2: This ordinance shall take effect upon its passage and publication according to law.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 17th day of December, 2019.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 12/10/2019

Publication Date: _____

Effective Date: _____

CITY OF DE PERE MEMO



To: Michael J. Walsh, Mayor
Members of the Finance/Personnel Committee

From: Kristen Johnson, Assistant City Attorney

RE: Recommendation from Police Department to create Section 8-26 Sexting by Minors Prohibited

Date: December 10, 2019 (meeting date)

The Police Department has requested that an ordinance be created to prohibit the act of sexting by minors. Recently, several Wisconsin municipalities have adopted similar ordinances in an effort to deter the sharing of inappropriate images among minors. The Police Department and School Resource Officers have seen an increase in these types of activities in recent years.

Rather than pursuing criminal charges or citing under state statute, the adoption of a municipal ordinance would allow the Police Department an alternative enforcement mechanism. The ordinance specifically prohibits minors from distributing, possessing or soliciting any image, recording, text, correspondence or message that depicts nudity and is harmful to minors. The ordinance would not apply to minors who do not solicit the content, take reasonable steps to report the content, and do not further distribute the content. The proposed fine for a violation of this ordinance is \$100.00 + costs for a first offense, \$150.00 + costs for a second offense, and \$200.00 + costs for any subsequent offenses. If this ordinance is approved, an updated fee schedule will be recommended for adoption.

If you have questions regarding this matter prior to the December 10, 2019 meeting, please call me at 339-4070.

KKJ

J:\Law\Memos\2019\Mayor & F-P Memo 12-10-19 Sexting



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 17, 2019

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Ordinance #19-31 Amending Section 106-6 De Pere Municipal Code Regarding Revocable Occupancy Permits and Redevelopment Authority of the City of De Pere.

ATTACHMENTS:

- Ord19-31 (DOCX)
- Mayor CC Memo 12-17-19 RDA ROP (PDF)
- Ord 19- RDA ROP red-lined (PDF)

ORDINANCE #19-31

AMENDING SECTION 106-6 DE PERE MUNICIPAL CODE REGARDING REVOCABLE OCCUPANCY PERMITS AND REDEVELOPMENT AUTHORITY OF THE CITY OF DE PERE PROPERTY

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN AS

FOLLOWS:

SECTION 1: Section 106-6(b), *Encroachments/obstructions upon right of way or other city property (non-park)* is hereby repealed and recreated as follows:

(b) *Encroachments/obstructions upon right-of-way and other property owned by city (non-park) and the redevelopment authority of the city.*

- (1) *General requirements.* Permission for encroachment or obstruction of city right-of-way or other non-park city or redevelopment authority (hereafter referred to as city) owned property, other than as allowed or permitted under other sections of this Code, shall be by revocable occupancy permit as provided in this section.
 - A. Request for a revocable occupancy permit shall be in writing and made to the development services director, or in the director's absence, the city administrator/assistant city administrator (director).
 - B. Each request shall describe the location of the encroachment/obstruction, the purpose of the encroachment/obstruction and the length of time it is expected to last. A map (scaled preferred) shall accompany the request.
 - C. Each requestor shall provide proof of liability insurance in such limits as approved by the city attorney, which policy of insurance shall name the City of De Pere and, if applicable, the Redevelopment Authority of the City as an additional insured thereunder for purposes of the activity allowed in the permit.
 - D. Revocable occupancy permits for encroachments/obstructions on right-of-way shall comply with Wis. Stats. § 66.0425.
 - E. Each request shall be reviewed by the director for compliance with state, federal and local transportation and accessibility requirements and for a determination of safety concerns associated with the encroachment or obstruction. If the director determines the request meets those requirements and all other requirements of this section, the city attorney shall draft the revocable occupancy permit, including such conditions as may be recommended by the director or such conditions as may be required under this Code or state or federal laws. Following

Ordinance #19-31

Page 2 of 2

execution of the permit by the applicant, it shall be executed by the planning director on behalf of the city.

- F. Permits may be administratively renewed by the issuing party if all permit requirements continue to be met.

SECTION 2: Section 106-6(e), *Appeal*, is hereby amended by deleting the word “planning” in the second sentence and replacing the same with “development services.”

SECTION 3: All ordinances or part of ordinances in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall take effect on and after its passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 17th day of December, 2019.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Committee Approval: none

Publication Date: _____

Effective Date: _____

Attachment: Ord19-31 (9021 : Ordinance #19-31 Amending §106-6 DPMC re: ROP and RDA Authority of City.)

MEMORANDUM

TO: Mayor Michael J. Walsh
Common Council Members

FROM: Judith Schmidt-Lehman, City Attorney

DATE: December 17, 2019 (meeting date)

RE: Request to Amend Section 106-6 De Pere Municipal Code (DPMC) Regarding
Revocable Occupancy Permits for Redevelopment Authority (RDA) Property

In 2015, Chapter 106 DPMC (Licenses and Permits) was substantially revised to try to assemble information on all licenses and permits under one Chapter. Also included in these changes were changes to the method by which revocable occupancy permits (ROPs) were issued for use of or encroachment upon city property. Specifically, the ordinance delegated issuing authority to designated city staff rather than issuance by various boards or the council.

When these changes were enacted, the vacant property at the easterly Claude Allouez Bridge landing (Parcel ED-812) was privately owned. This property has since been acquired by the RDA; however, the ordinance has not been changed to address staff authority to issue ROPs for use of or occupancy on this parcel. Given the recent interest in development on this site, it would be burdensome to require RDA permission for the ROP. Therefore, this ordinance change is proposed so that the Director of Development Services or the City Administrator/Assistant City Administrator may issue the ROP, subject to the requirements in the ordinance.

Additionally, in reviewing the current ordinance, I noted it still refers to the Director of Planning rather than Development Services Director. Therefore, those updates are proposed in the attached ordinance as well.

If you have any question regarding this, please feel free to call me at 339-4042.

Sec. 106-6. - Permits required under this chapter.

- (b) *Encroachments/obstructions upon right-of-way and other ~~city~~ property owned by city (non-park) and the redevelopment authority of the city.*
- (1) *General requirements.* Permission for encroachment or obstruction of city right-of-way or other non-park city or redevelopment authority (hereafter referred to as city) owned property, other than as allowed or permitted under other sections of this Code, shall be by revocable occupancy permit as provided in this section.
- A. Request for a revocable occupancy permit shall be in writing and made to the development services director ~~director of planning and economic development~~, or in the director's absence the city administrator/assistant city administrator (director).
- B. Each request shall describe the location of the encroachment/obstruction, the purpose of the encroachment/obstruction and the length of time it is expected to last. A map (scaled preferred) shall accompany the request.
- C. Each requestor shall provide proof of liability insurance in such limits as approved by the city attorney, which policy of insurance shall name the City of De Pere and, if applicable, the Redevelopment Authority of the City as an additional insured thereunder for purposes of the activity allowed in the permit.
- D. Revocable occupancy permits for encroachments/obstructions on right-of-way shall comply with Wis. Stats. § 66.0425.
- E. Each request shall be reviewed by the planning director for compliance with state, federal and local transportation and accessibility requirements and for a determination of safety concerns associated with the encroachment or obstruction. If the planning director determines the request meets those requirements and all other requirements of this section, the city attorney shall draft the revocable occupancy permit, including such conditions as may be recommended by the planning director or such conditions as may be required under this Code or state or federal laws. Following execution of the permit by the applicant, it shall be executed by the planning director on behalf of the city.
- F. Permits may be administratively renewed by the issuing party if all permit requirements continue to be met.
- (e) *Appeal.* In the event an application for a revocable occupancy permit under this section is disapproved, the applicant shall be informed in writing within ten days of application of the reasons for disapproval. The applicant or any interested party may appeal the disapproval decision to the board of public works in the case of disapproval issued by the planning development services director or the public works director, or may appeal the park director's decision to the board of park commissioners. Any such appeal shall be made within ten days of notice of disapproval. The appeal must be in writing, and must state the reasons why the applicant believes the decision to be in error. Failure to state the reasons why the decision is in error shall result in automatic approval of the denial without further action.

Within 20 days after receipt of the appeal, the proper board shall hold a hearing which substantially complies with the conduct hearing requirements of Wis. Stats. § 68.11(2). Within 20 days after the hearing, the board shall issue a written decision which shall affirm, reverse or modify the determination. This decision shall be a final decision. Judicial review of such decision shall be as provided in Wis. Stats. § 68.13.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 17, 2019

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: Resolution #19-131 Authorizing Assignment and Consent to Assignment Between the City of De Pere, Amerilux Holdings, LLC and LTF Investments, L.L.C. (Parcel ED-2077-1).

On December 10, 2019, the Finance/Personnel Committee voted 5-0 to approve assignment of the option.

ATTACHMENTS:

- Reso19-131 (DOCX)
- ASSIGNMENT AND CONSENT TO ASSIGNMENT(AmeriLux and LTF Investments)12-19-136-001-19 (DOCX)
- Exhibit 1- 2019 Amerilux Option-ED-2077-1 (PDF)
- Mayor F-P -Amerilux Option Assign (PDF)
- Amerilux Request to Assign Option ED-2077-1 (PDF)

RESOLUTION #19-131

AUTHORIZING ASSIGNMENT AND CONSENT TO ASSIGNMENT BETWEEN
THE CITY OF DE PERE, AMERILUX HOLDINGS, LLC AND LTF INVESTMENTS, L.L.C.
(Parcel ED-2077-1)

WHEREAS, the City and AmeriLux Holdings, LLC (“AmeriLux”) are parties to an Agreement Regarding an Option to Purchase Certain Property (the “Agreement”) for Parcel ED-2077-1; and

WHEREAS, the Agreement requires that the City approve and consent to assignment of any rights or obligations thereunder; and

WHEREAS, AmeriLux desires to assign all of its rights, title and interest in the Agreement to LTF Investments, L.L.C. (“LTF”); and

WHEREAS, LTF desires to accept the assignment and City wishes to consent to the same; and

WHEREAS, this matter has been reviewed by the Finance/Personnel Committee which recommends its approval thereof.

NOW THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and City Clerk are hereby authorized and directed to execute the Assignment and Consent to Assignment Between the City of De Pere, AmeriLux Holding, LLC and LFT Investments, L.L.C., attached hereto and incorporated herein as Exhibit A.

BE IT FURTHER RESOLVED THAT:

All City officials, officers and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Resolution #19-131
Page 2 of 2

Adopted by the Common Council of the City of De Pere, Wisconsin, this 17th day of
December, 2019.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

**ASSIGNMENT AND CONSENT TO ASSIGNMENT BETWEEN
THE CITY OF DE PERE, AMERILUX HOLDINGS, LLC AND LTF INVESTMENTS, L.L.C**

This Assignment and Consent to Assignment ("Assignment") is entered into this ____ day of _____, 20____, by and between the City of De Pere, a Wisconsin Municipality (the "City"), AmeriLux Holdings, LLC, a Wisconsin Limited Liability Company ("AmeriLux") and LTF Investments, L.L.C., a Wisconsin Limited Liability Company ("LTF") (collectively "the Parties").

WHEREAS, the City and AmeriLux are parties to an Agreement Regarding an Option to Purchase Certain Property, dated July 16, 2019 (the "Agreement"), wherein AmeriLux holds a three-year option to purchase a 1.73 acre parcel (ED-2077-1) from the City; and

WHEREAS, pursuant to Section VII. B. of the Agreement, AmeriLux desires to assign its rights, title and interest in the Agreement to LTF; and

WHEREAS, LTF wishes to accept assignment of the Agreement and City wishes to consent to the same.

NOW THEREFORE, upon the mutual covenants and promises contained herein, together with such other consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

A. ASSIGNMENT AND ACCEPTANCE THEREOF

1. AmeriLux hereby assigns to LTF all of AmeriLux's rights, title and interest in and to the Agreement, attached hereto and incorporated herein as Exhibit 1, as well as all of AmeriLux's obligations thereunder.
2. LTF hereby accepts the Assignment hereby made and agrees to assume all of AmeriLux's rights and obligations under the Agreement.

B. CONSENT TO ASSIGNMENT

1. The City hereby consents to the above assignment and assumption under the terms and conditions herein.
2. The City shall record this instrument with the Brown County Register of Deeds.

[Signatures follow on next page]

AMERILUX HOLDINGS, LLC

By:

 Name: Kurt R. Voss
 Title: Member

STATE OF WISCONSIN)
) SS.
 BROWN COUNTY)

Personally came before me this _____
 day of _____, 20____, the above-
 named Kurt R. Voss to me known to be
 the person who executed the foregoing
 instrument and acknowledged the same.

 Notary Public, State of Wisconsin
 My Commission Expires: _____

CITY OF DE PERE

By:

 Michael J. Walsh, Mayor

 Carey E. Danen, City Clerk

STATE OF WISCONSIN)
) SS.
 BROWN COUNTY)

Personally came before me this ____ day of
 _____, 2019, the above-named
 Michael J. Walsh, Mayor, and Carey E. Danen,
 City Clerk, known as the persons who executed the
 foregoing instrument and acknowledged the same.

 Notary Public, State of Wisconsin
 My Commission Expires: _____

Drafted by: Judith Schmidt-Lehman

J:\Law\Agreements\2019\Assignment and Consent to Assignment (AmeriLux and LTF Investments)12-19-131-001-19.docx

LTF INVESTMENTS, L.L.C.

By:

 Printed Name: _____
 Title: Member

STATE OF WISCONSIN)
) SS.
 BROWN COUNTY)

Personally came before me this _____
 day of _____, 20____, the above-named
 _____ to me known to be
 the person who executed the foregoing instrument
 and acknowledged the same.

 Notary Public, State of Wisconsin
 My Commission Expires: _____



1.14.c

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Tx:40323984

2866753

CHERYL BERKEN
BROWN COUNTY RECORDER
GREEN BAY, WI
RECORDED ON
07/19/2019 11:35 AM
REC FEE: 20.00
TRANS FEE:
EXEMPT #

PAGES: 16

**Agreement Regarding an Option to
Purchase Certain Property Between
the City of De Pere and AmeriLux
Holdings, LLC (Parcel ED-2077-1)**

Document Number

Document Title

Recording Area

Name and Return Address

Judith Schmidt-Lehman
City of De Pere
335 South Broadway Street
De Pere, WI 54115

DUP-16

ED-2077-1

Parcel Identification Number (PIN)

Lot Two (2), Volume 40 Certified Survey Maps, Page 67, Map No. 6049, Document No. 1734163, said Lot being part of Lots Thirteen (13) and Fourteen (14), East Side Industrial Park First Addition, except the East 60 feet, in the City of De Pere, East Side of Fox River, Brown County, Wisconsin.

Exhibit 1

Page 1 of 16

This information must be completed by submitter: document title, name & return address, and PIN (if required). Other information such as the clauses, legal description, etc., may be placed on this first page of the document or may be placed on additional pages of the document. USE

Packet Pg. 61

Attachment: Exhibit 1- 2019 Amerilux Option-ED-2077-1 (9029 : Resolution #19-131 Authorizing Assignment & Consent to Assignment Between

**AGREEMENT REGARDING AN OPTION TO PURCHASE
CERTAIN PROPERTY BETWEEN THE CITY OF DE PERE
AND AMERILUX HOLDINGS, LLC
(Parcel ED-2077-1)**

THIS AGREEMENT, made and entered into this 11th day of July, 2019,
by and between the City of De Pere, a Wisconsin municipal corporation ("City"), and
AmeriLux Holdings, LLC, a Wisconsin Limited Liability Company ("Buyer").

WHEREAS, Buyer currently owns and operates the AmeriLux International facility
at 1201 and 1212 Enterprise Drive (Parcels ED-2070 and ED-2080), in the De Pere East
Industrial Park, 1st Addition, and wishes to obtain a three-year option to purchase nearby
1.73 acre Parcel ED-2077-1 for possible expansion of the AmeriLux International
operations thereon; and

WHEREAS, the City wishes to promote such development.

NOW THEREFORE, for and in consideration of the mutual covenants contained
herein and other good and valuable consideration, the receipt, value, and sufficiency of
which are hereby acknowledged, it is hereby agreed as follows:

I. OPTION TO PURCHASE

- A. In consideration of and contingent upon, the annual payment of
\$865.00 (\$500 per year per acre) commencing the date of this
Agreement and payable on or before the anniversary thereof for
the following two years, City grants Buyer a thirty-six (36) month
option to purchase the 1.73 acre parcel (ED-2077-1) in the East

Industrial Park, 1st Addition, noted as the "Option Parcel" on Exhibit A, attached hereto and incorporated by reference.

- B. Option Period. During the thirty-six (36) month option period, Buyer shall have an exclusive option to purchase the Option Parcel and City shall not convey any right, title, or interest in the Option Parcel to any other person or entity without the written consent or waiver of Buyer. It is specifically understood that any rights to the Option Parcel are contingent upon Buyer's timely payment of the above referenced option fee.
- C. Failure to Pay Annual Option Fee. If Buyer fails to make timely payment of any option fee, City shall be released of all obligations in regard to Buyer and the Option Parcel and City may market and convey such Option Parcel without any notice or consent of Buyer.
- D. Exercise of Option. Upon service of written notice of the exercise of such option to City, the parties shall set a mutually agreeable date for closing, which shall be not more than sixty (60) days from the date of such notice. The terms and conditions, warranties and representations, and indemnifications of such transaction area as provided below.

II. PURCHASE

- A. Purchase Price. The purchase price for the Option Parcel shall be \$25,000.00 per acre plus each fraction of an acre thereof for a

Option to Purchase (Parcel No. ED-2077-1)

AmeriLux Holdings, LLC

Exhibit 1

Page 3 of 16

Page 2 of 14

purchase price of \$43,250.00 (1.73 acres x \$25,000/acre), less all option fees paid on or attributable to the Option Parcel. Said purchase price may be discounted after an analysis of Buyer's proposed development on said Option Parcel is conducted. Any change in the purchase price as set forth in this paragraph shall require a written Amendment to this Agreement, with proper approval and authorized signature(s) of the Parties.

- B. Extension of Utilities. The City warrants that water, sanitary sewer, storm sewer, gas, electricity, and telecommunication services are located at accessible points in Enterprise Drive. The purchase price includes all costs associated with their initial installation in the right-of-way. However, the purchase price herein is not intended to include the cost of extension of said utilities from their right-of-way locations onto the Option Parcel.

III. CLOSING PROCEDURE

- A. Time and Place. Closing shall take place at a mutually convenient time and location, to be completed not less than 60 days after the exercise of the option.
- B. Evidence of Title/Title Defects. City shall, at its own expense, provide title insurance for the property to be conveyed and shall forward a copy of the commitment of such insurance to Buyer seven (7) days before closing. The commitment shall be for an

Option to Purchase (Parcel No. ED-2077-1)

Exhibit 1

AmeriLux Holdings, LLC

owner's policy of title insurance in an amount of the purchase price, naming Buyer as the intended insured, written by a responsible title insurance company licensed in the State of Wisconsin. If Buyer gives City notice of any title defects prior to closing which are not acceptable, City shall use its best efforts to cure such defects. If any such defects are not cured by the date of closing, Buyer may terminate this Agreement or reschedule closing at its option.

- C. Closing Costs. City shall be responsible to pay all costs usually and customarily paid by sellers of property in Wisconsin, including the cost of title insurance required herein.
- D. Conveyance of Title. City shall convey good and merchantable title to Buyer by good and sufficient warranty deed as of the date of closing, free and clear of all liens and encumbrances, except the following:
 - 1. Municipal and zoning ordinances.
 - 2. Easements and restrictions of record.

IV. ENVIRONMENTAL CONDITION OF PROPERTY

- A. Representations of City. With respect to the Option Parcel, City warrants and represents that City has not violated, is not violating, and has not been threatened with or received notice or charge asserting any violation of the Federal Solid Waste Disposal Act, the

Option to Purchase (Parcel No. ED-2077-1)

Exhibit 1

AmeriLux Holdings, LLC

Federal Clean Air Act, the Federal Clean Water Act, the Federal Resource Conservation Recovery Act of 1976 ("RCRA"), the Federal Comprehensive Environmental Responsibility cleanup and Liability Act of 1980 ("CERCLA"), the Toxic Substance Control Act of 1976, or any other federal, state, local, or foreign laws, including the rules and regulations thereon regulating or otherwise affecting the environment ("Environmental Laws") as the same may have been amended prior to the date hereof. No asbestos, formaldehyde, or polychlorinated biphenyl is present at or under the Option Parcel.

- B. Disposal of Substances. City has not disposed of any substances in any manner on the real estate which may form the basis for any present or future claim based upon current Environmental Laws or any demand or action seeking the cleanup of any site, location, or body of water, surface or subsurface, under any Environmental Laws which may subject City or Buyer and/or the real estate to claim for damages.
- C. Septic Systems/Landfill. City does not believe that any septic systems exist on, in, or under the Option Parcel. City has not used the Option Parcel as a landfill or dump site which involved the disposal of solid waste in a manner which may materially impact the value of the Option Parcel, nor does City have any reason to believe that any third party has so used the Option Parcel.

- D. Above or Underground Storage Tanks. No above or underground storage tanks containing either a “regulated substance” (as defined in 40 CFR, Section 280.12), or “hazardous waste” (as defined under RCRA) have been installed in the Option Parcel by City or its agents or employees. At no time during City’s ownership of the Option Parcel have “hazardous substances” (as defined under CERCLA) or “hazardous waste” (as defined under RCRA), or “petroleum base substances” (as defined in 40 CFR, Section 280.12), been spilled, leaked, discarded or otherwise deposited by City on any of the Option Parcel.
- E. Phase I Environmental Audit. The City has not prepared, or had prepared on its behalf, any environmental audit on the Option Parcel nor is City is obligated to do so under this Agreement.
- F. Flood Plain/Wetlands. The City has not had a wetland delineation study performed on the Option Parcel nor is the City required to do so under this Agreement.
- G. Indemnification. City shall indemnify and hold harmless Buyer, its agents, successors and assigns from all liabilities, losses, causes of action, and expenses (including court costs and reasonable attorney fees related thereto) incurred in connection with or arising out of the falsity of any warranty, representation, covenant, or agreement set forth by City in this Section upon proof to a

satisfactory and convincing degree that the representation of City are, in fact, false. This indemnification shall survive the closing of the title to the Option Parcel.

- H. Access to Property. City shall permit Buyer access to the Option Parcel prior to closing at no cost for the purpose of site inspection analysis, further environmental assessment, or other such preparation as may be deemed reasonable by Buyer. Buyer agrees to hold City harmless for any and all injury that may occur to City, its agents or employees, Buyer, its agents or employees, or third parties, or any properties or interests of any of the above-referenced persons occasioned as a direct result of Buyer's activities as contemplated in this section, provided Buyer shall not be liable to City for any injury which occurs as a result of City's negligence or arises out of any condition existing on the property prior to Buyer's entry on the property. This hold harmless provision is intended to include all costs of defense, including reasonable attorney fees.

V. POST CLOSING CONTINGENCIES

- A. Developer to Substantially Improve. Developer shall substantially develop the building and improvements on the Option Parcel in accordance with a site plan approved by the Plan Commission. Such site plan shall be submitted to the Plan Commission for

Option to Purchase (Parcel No. ED-2077-1)

Exhibit 1

AmeriLux Holdings, LLC

approval within twelve (12) months of closing on the Option Parcel and substantial development of the improvements in accordance with the site plan by Developer shall occur within 12 months of closing on the Option Parcel. Substantial development as used in this agreement shall be the actual and substantial construction of permanent structures in compliance with all plans required by this agreement. In addition, Developer must give meaningful and satisfactory assurance to City that the completion of the construction in compliance with the approved plan shall be accomplished within a reasonable time, taking into consideration the normal industry standards for type and complexity of construction involved. Determination of substantial development is made at the discretion of City.

- B. Failure to Submit Site Plan or Substantially Develop. If, in the reasonable discretion of City, Developer has not complied with the provision of paragraph A, above, the City may, by certified mail, inform Developer of such failure. If, after sixty (60) days of mailing of such notice, Developer has still not substantially developed the property in compliance with the precise implementation plan, City may repurchase the property for the price actually paid for the property less the insurance costs incurred and any real property taxes delinquent or due at the end of the year in which the

property is returned to the City. If repurchase is made under this section, all improvements to the real property shall become that of the City and Developer shall remain liable and hold the City harmless for any lien, claim, or judgment which may arise against the subject parcel as a result or consequence of Developer's ownership or construction efforts thereon. At the option of the City, the City may require Developer to remove any partial construction placed on the subject property by Developer, its agents or employees, at Developer's cost. If Developer is delayed from achieving substantial development as required in this agreement as referred to in this paragraph due to circumstances beyond the reasonable control of Developer, including, but not limited to, strikes, Acts of God, or force majeure, the rescission and repurchase provision of this paragraph shall be postponed by the period of such delay. This provision is intended to be in addition to all other remedies available to the City at law.

- C. Repurchase Closing. Closing for repurchase as contemplated in paragraph B, above, shall occur not less than sixty (60) days from the date of termination notice referred to herein above, unless another time is specifically agreed upon by the parties. At such closing, Developer shall, at its own expense, extend the title insurance previously supplied by the City, naming the City as owner

and shall remove any and all encumbrances not present on the title at the time of the original closing. Title shall be conveyed by warranty deed to the City and Developer shall pay all closing costs and filing fees.

VI. PAYMENT IN LIEU OF TAX

- A. Obligation. Except in cases of the exercise of eminent domain, Developer obligates itself and its successors and assigns to make a payment in lieu of tax to City should the Option Parcel or any improvements located thereon, become exempt from property tax for any reason. Such payment in lieu of the tax shall be determined and paid as provided herein.
- B. Calculation and Payment.
1. The value of the property shall be as determined by the City Assessor in accordance with Chapter 70, Wis. Stats. The City Assessor shall notify the property owner of the property valuation and any changes thereto in accordance with and set forth in Chapter 70 Wis. Stats.
 2. On or before December 1st of each year, City shall invoice the property owner for the amount of its payment in lieu of tax, calculated as follows:
- Subject property valuation x City tax rate / \$1000 assessed value**

For example, assuming 2006 City property tax rate of \$55.25/\$1,000, if the subject property is valued at \$50,000.00 the payment in lieu of tax would be \$262.50 (\$50,000 x .00525).

3. Failure of property owner to make its payment in lieu of tax to the City Clerk on or before December 31st of the year so calculated shall result in the amount due being placed upon the property as a special charge.

VII. DEFAULT PROVISIONS

- A. Breach and Cure. Any provision of this Agreement that does not contain a specific remedy shall be resolved as provided hereunder. If one party believes that such provision has been breached, it shall supply the other party with written notice, informing the other party that it has fifteen (15) days to cure such breach. If there is no cure of that breach, party may bring any action available for any remedy in law or equity.
- B. Specific Performance Where Remedy Provided. Where a remedy is specifically provided in this Agreement, in the event that either party fails to perform in compliance with such remedy provision or unreasonably delays in performing there under and such delay causes damage to the other party, nothing in this Agreement shall prevent the other party from maintaining an action in specific

performance to compel the remedy, demanding damages for any injury caused by the failure of the other party to act in compliance with such provision within a reasonable time or any other remedy or collection of any other costs available in law or equity.

VIII. MISCELLANEOUS

- A. Obligations run with the Land. The obligations contained herein shall run with the land and are binding on all Developer's successors and assigns. This Agreement and any amendment thereto shall be recorded with the office of the Brown County Register of Deeds.
- B. Assignment. Developer may assign this Agreement in its entirety only upon written notice of Assignment to City, including acknowledgement by the assignee of the obligations contained in this Agreement and consent to the same.
- C. Contractual Interpretation. The paragraphs headed by Roman numerals in this contract are referred to as sections and are intended to include, as categories thereunder, lettered paragraphs. The lettered paragraphs of this agreement are to be referred to as paragraphs and the numbered paragraphs, subparagraphs. The section, paragraph, and subparagraph headings of this agreement are for convenience of reference only and shall not limit or

otherwise effect or be used in the construction of any terms of the provision of this Agreement.

- D. Notices. All notices required by this Agreement must be in writing and sent certified mail, return receipt requested, to the addresses below. All notices shall be deemed received on the date of the postmark.

If to Buyer:

AmeriLux Holdings, LLC
c/o Mr. Kurt R. Voss
1212 Enterprise Drive
De Pere, WI 54115

If to City:

City of De Pere
Attn: City Clerk
335 S. Broadway St.
De Pere, WI 54115

- E. Law Governing. This Agreement shall be construed in accordance with the laws of the State of Wisconsin.
- F. Entire Agreement. This Agreement contains all agreement terms, conditions, covenants, warranties, and representations made or entered into by and between the parties and supersedes all prior discussions and agreements, whether written or oral, between the parties and constitutes the sole and entire Agreement between the parties with respect thereto. This Agreement may not be modified or amended unless such modification or amendment is set forth in writing and executed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and date first above written.

AMERILUX HOLDINGS, LLC

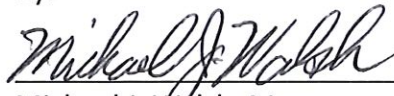
By:



Kurt R. Voss, Managing Member

CITY OF DE PERE

By:



Michael J. Walsh, Mayor

By:



Carey E. Danen, City Clerk

STATE OF WISCONSIN)
)SS.
 BROWN COUNTY)

Personally came before me this 9
 day of July, 2019, the above
 named Kurt R. Voss, known as the
 person(s) who executed the foregoing
 instrument and acknowledged the same.



ANN TRINKA
 Notary Public
 State of Wisconsin

Notary Public, State of Wisconsin

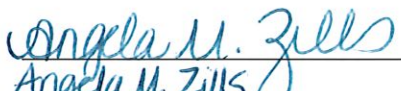
My Commission Expires: 5-31-21

Drafted by: Judith Schmidt-Lehman

J:\Law\Agreements\2019\AmeriLux Option ED-2077-1-6-18-19.docx

STATE OF WISCONSIN)
)SS.
 BROWN COUNTY)

Personally came before me this 16 day of
July, 2019, the above named
 Michael J. Walsh and Carey E. Danen,
 known as the persons who executed the
 foregoing instrument and acknowledged
 the same.



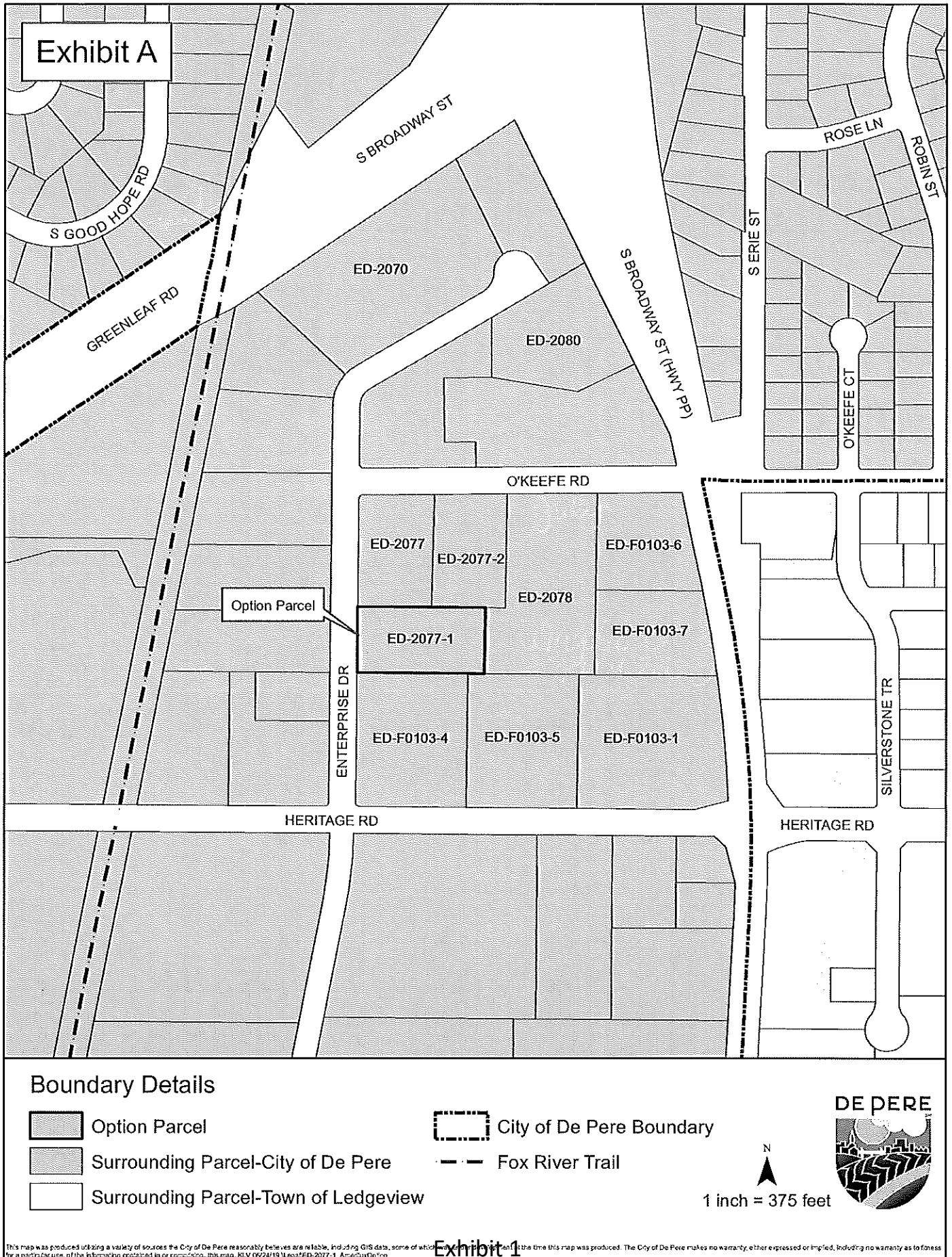
ANGELA M. ZILLS
 Notary Public, State of Wisconsin
 My Commission Expires: 4/15/2022



Option to Purchase (Parcel No. ED-2077-1)

Exhibit 1

AmeriLux Holdings, LLC



CITY OF DE PERE**MEMO**

To: Michael J. Walsh, Mayor
Members of the Finance/Personnel Committee
From: Judith Schmidt-Lehman, City Attorney
RE: Request of Amerilux Holdings, LLC to Assign Option to Purchase Parcel ED-2077-1
Date: December 10, 2019 (meeting date)

Kurt Voss, Chief Executive Officer of Amerilux Holdings, LLC, has submitted the attached request to assign the Option Amerilux, LLC received from the City in July, 2019, to LFT Investments, LLC. The reason for the request is explained in the attachment. If recommended for approval by the Committee, the law department will draft, for Common Council approval an Assignment and Consent to Assignment, which, after signed by all parties involved, will result in LTF Investments taking over the current Option Agreement and being bound by its terms.

If you have any questions or concerns, please feel free to call me at 339-4042.

Judy Schmidt-Lehman

From: Kurt Voss <kvoss@amerilux.com>
Sent: Friday, November 22, 2019 4:14 PM
To: Judy Schmidt-Lehman
Cc: Joe Nick
Subject: transfer of Option to Purchase

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Judy,

Consistent with our conversation, please use this as a formal request to assign the Option to Purchase on property (Parcel ED-2077-1) that is currently held by AmeriLux Holdings LLC as follows:

- Assign to: LFT Investments LLC, 3774 Ryan Road, De Pere, WI 54115

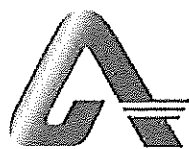
AmeriLux has recently acquired our adjacent neighbor's property and we're currently putting an expansion to one of our existing warehouses on that property. Our need, therefore, of the referenced parcel is diminished significantly. The assignee on the other hand recently acquired the property immediately adjacent to the referenced parcel and has plans to develop the property.

As we discussed, please get the on the agenda of the December 10 Finance Committee meeting and the December 17 City Council Meeting. If you have any further questions don't hesitate to contact me.

Thanks,

Kurt

Kurt Voss | Chief Executive Officer



AmeriLux International
 AmeriLux Logistics
 1212 Enterprise Drive, De Pere WI 54115
 D: (920) 632.6061 | C: (920) 246.6247
[Website](#) | [vCard](#) | [Email](#) | [f](#) [p](#) [in](#) [e](#)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 17, 2019

DEPARTMENT: Finance Department

FROM: Ann Ledvina

SUBJECT: Resolution #19-132 Authorizing Issuance of a Promissory Note for Temporary Borrowing of \$400,000 for Public Purposes.

At its meeting on December 10, 2019, the Finance/Personnel Committee voted unanimously (5-0) to approve this item.

ATTACHMENTS:

- Reso19-132 (DOCX)
- Exhibit A - Reso #19-119 (PDF)
- 2019 Short-TermNoteBorrowingMemo (PDF)
- Associated Short Term Note 2019 (PDF)

RESOLUTION #19-132

AUTHORIZING ISSUANCE OF A PROMISSORY NOTE FOR
TEMPORARY BORROWING OF \$400,000 FOR PUBLIC PURPOSES

WHEREAS, Wis. Stats. §67.12 (12) authorizes municipalities to issue promissory notes as evidence of indebtedness for any public purpose; and

WHEREAS, on November 19, 2019, the Common Council adopted Resolution #19-119, a copy of which is attached as Exhibit A, approving the City's 2020 budget, including authorization for indebtedness of \$400,000 in 2019 with repayment thereof, including interest, in 2020 to purchase the following equipment and services:

1. \$ 25,000 for Police Department body cameras;
2. \$ 32,100 for Police Department two patrol vehicles;
3. \$ 70,000 for Police Department three squad vehicles;
4. \$187,900 for Police Department radio replacements;
5. \$ 65,000 for Fire Department utility vehicle;
6. \$ 10,000 for Main Avenue Alley bump out tables & chairs;
7. \$ 10,000 for Kelly Danen Park fence repair

all of which constitute public purposes; and

WHEREAS, Resolution #19-119 further levied a direct, annual tax, sufficient in amount to pay, and for the express purpose of paying, the interest on the note as it falls due and to pay and discharge the principal thereof at maturity; and

WHEREAS, including this anticipated borrowing of \$400,000, the City's indebtedness is \$36,615,000, which is within the City's 5% constitutional debt limitation of \$110,490,770;

WHEREAS, the promissory note shall be on the terms and conditions authorized below;
and

Resolution #19-132

Page 2 of 2

WHEREAS, this matter has been reviewed by the Finance/Personnel Committee which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and Clerk Treasurer are authorized and directed to issue a promissory note for the purposes expressed above provided such note is on the following terms:

1. In an amount not to exceed four hundred thousand and no/100 (\$400,000);
2. Bears an interest rate of no more than 3.50% per annum;
3. Is due and payable in no more than sixty (60) days from the date of issuance;
4. Contains no prepayment penalty.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 17th day of December, 2019.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

RESOLUTION #19-119

ADOPTION OF TAX LEVY FOR CITY PURPOSES TO
SUPPORT THE 2020 CITY BUDGET

WHEREAS, the De Pere Finance/Personnel Committee has reviewed the proposed 2020 City Budget; and

WHEREAS, a public hearing regarding proposed 2020 City Budget was held on November 19, 2019; and

WHEREAS, after due deliberation and public discussion, the De Pere City Council is desirous of adopting a tax levy to support the 2020 City Budget;

NOW, THEREFORE, BE IT HEREBY RESOLVED:

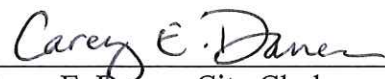
That the De Pere Common Council hereby approves the 2020 Budget as presented; further the Common Council adopts a total 2019 property tax levy to support the City's 2020 Budget and that this levy be further apportioned according to the following: General Fund (\$8,146,890); Debt Service (\$3,813,192); Capital Projects (\$1,742,276); and Local Levy TID Districts (\$1,090,687).

Adopted by the Common Council of the City of De Pere, Wisconsin, this 19th day of November, 2019.

APPROVED:


Michael J. Walsh, Mayor

ATTEST:


Carey E. Danen, City Clerk

Ayes: 8Nays: 0

To: Honorable Mayor and Members of the Finance Committee
Larry Delo, Administrator
From: Joe Zegers, Finance Director
Date: December 3, 2019
Subject: Consideration and Possible Action on 2019 Short-Term Note

I have attached the interest rate quote from Associated Bank for the City's short-term note borrowing of \$400,000 authorized in the Adopted 2020 budget in November 2019. The repayment of the note was included in the City's 2020 debt service fund expenditures and covers seven items included in the 2020 budget as noted in the attachment. These amounts were included on pages 326-329 of the 2020 Executive Budget. The interest rate quote of 3.5% for 60 days or earlier prepayment will cost just under \$1,600 in interest which is included in the City's 2020 debt service fund budget.

I recommend the Finance Committee approve the terms of this note. Should you have any questions on this feel free to contact me or I will be present at the Finance Committee meeting on December 10th.



November 27, 2019

Mr. Joseph G. Zegers
Finance Director
City of De Pere
335 S. Broadway Street
De Pere, WI 54115

RE: Financing

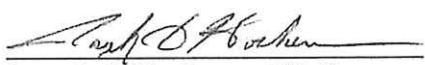
Dear Joe:

Associated Bank (the "Bank") is pleased to provide the City of De Pere (the "Borrower") with a financing Commitment for a Taxable General Obligation Term Loan in the amount of \$400,000 (the "Commitment"). This Commitment is subject to the acceptance by the Borrower of the following terms and conditions:

<u>Borrower:</u>	City of De Pere
<u>Purpose:</u>	Purchases as outlined in attachment
<u>Commitment:</u>	\$400,000
<u>Interest Rate:</u>	3.50% fixed – taxable Calculated on the basis of the actual number of days over a 365 day year
<u>Repayment:</u>	Principal and interest due at maturity
<u>Note Date:</u>	12-27-19
<u>Maturity:</u>	2-27-20
<u>Legal Fees:</u>	\$2,000
<u>Prepayment Costs:</u>	None

If you have any questions, please contact me at (920) 433-3091.

Sincerely,

By: 
Joseph G. Hockers – VP, Government Banking Associated Bank

2020 to purchase the following equipment and services:

1. \$25,000 for Police Department body cameras;
2. \$32,100 for Police Department two patrol vehicles;
3. \$70,000 for Police Department three squad vehicles;
4. \$187,900 for Police Department radio replacements;
5. \$65,000 for Fire Department utility vehicle;
6. \$10,000 for Main Avenue Alley bump out tables & chairs;
7. \$10,000 for Kelly Danen Park fence repair

By: _____

Joseph G. Zegers – Finance Director City of De Pere



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 17, 2019

DEPARTMENT: Board of Public Works

FROM: Scott Thoresen

SUBJECT: Resolution #19-133 Revising Sewer Service Rates (December 2019).

The Board of Public Works at the December 9, 2019 meeting reviewed the Sewer Rate Study and approved a 9.66% increase in rates for the 2019-2020 year and moved to send it to the Common Council for approval. The motion passed with a 5-0 vote.

ATTACHMENTS:

- Reso19-133 (DOCX)
- Exhibit A - Sewer Rate Study (PDF)
- Sewer Rate Study Packet (PDF)

RESOLUTION #19-133

REVISING SEWER SERVICE RATES
(December 2019)

WHEREAS, pursuant to §70-8 De Pere Municipal Code, the Common Council is charged with establishing sewer service rates; and

WHEREAS, the City is in need of revising its sewer rates to ensure revenues to cover the operation and maintenance of the City's sewerage system in a fair and proportional manner; and

WHEREAS, the rates as set forth in Exhibit A accomplish such rate structure; and

WHEREAS, this matter has been reviewed by the Board of Public Works which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The rate structure attached as Exhibit A is hereby approved and adopted by the Common Council for:

- (1) general sewer billings due on and after April 20, 2020; and
- (2) industrial sewer billings for service effective January 1, 2020.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 17th day of December, 2019.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Attachment: Reso19-133 (9010 : Res #19-133 Revising Sewer Service Rates (December 2019))

City of DePere
Summary of Proposed Wastewater Rates - 2020

Collection Fixed Charges

General Customers	
Meter Size	Quarterly Rate
.75 Inch	\$ 28.00
1 Inch	\$ 70.00
1.5 Inch	\$ 140.00
2 Inch	\$ 224.00
3 Inch	\$ 420.00
4 Inch	\$ 1,260.00

Paper Mills

Daily monitoring charges are a direct pass through from NEW Water
estimated at \$5,000 per month

Collection Volume Charge - All Customers

\$ 2.782 per 1,000 gallons

Note: Paper Mills volume charge is up to a maximum of 15% of Collection System Expenses allocated to
the Flow Rate - for 2020: \$142,300

Treatment Fixed Charges

General Customers	
Meter Size	Quarterly Rate
3/4 Inch	\$ 4.90
1 Inch	\$ 12.25
1.5 Inch	\$ 24.50
2 Inch	\$ 39.20
3 Inch	\$ 73.50
4 Inch	\$ 220.50

Paper Mills

Monthly Administrative Fee \$ 1,800

Annual Fixed Charge \$ 833,129

*The annual fixed charge will be allocated to the paper mills (not including Fox River Fiber) on a monthly
basis based upon actual units each month*

Treatment Variable Charges

General Customers

\$ 5.32 per 1,000 gallons

Paper Mills- direct pass through from NEW Water

Flow	\$0.71771/ thousand gallons
BOD	\$0.33495/ pound
TSS	\$0.27939/ pound
Phosphorus	\$0.71622/ pound
TKN	\$0.82303/ pound

To: Honorable Mayor and Members of Public Works Committee
 From: Joe Zegers, Finance Director
 Date: December 9, 2019
 Subject: 2019-2020 Sewer Rate Study

I have attached the Wastewater Rate Study prepared by Clifton Larson Allen(CLA) for your consideration for the December 9, 2019 Public Works Committee meeting. A representative from CLA will attend the meeting and go through the details of the report for you. The report includes the recent Green Bay Metropolitan Sewerage District (GBMSD) 2020 rates which were approved by their Commission December 4th, 2019. The adopted 2020 GBMSD budget is attached for your review and it reflects a roughly 5.5% rate increase for our general customers.

The attached projected operating statements reflect a 9.66% rate increase for sewer bills targeting the 1st quarter billing mailed to **general** customers in the billing received in late March 2020. The statements reflect varying rate increases depending on their loadings (which decreased for 2019 due to demand) for billings to the **paper mill** customers beginning with their January 2020 invoice as they are billed monthly. The analysis indicates an estimated \$340,263 deficit cash flow 2019 and a projected \$57,696 surplus for 2020 on the bottom of page 1. The deficit for 2019 is primarily due to increased charges from GBMSD for City loadings into the sewer system for 2019 when compared to 2018. The needed rate increase of 9.66% for 2020 reflects this trend as well the 5.5% increase passed on from GBMSD.

The model with the present 2020 City rates shows the **average** quarterly residential bill increasing from the 2019 average of \$140.83 to \$154.43 for the 1st quarter of 2020 which is shown on page 5 of the report. The report also shows on page 6 & 7 the varying costs for the three operating paper mills from 2019 to 2020. The new rates directly pass on the GBMSD treatment and daily monitoring rates to the paper mills and also include a treatment administrative fee of \$16,800 per year as well as the collection fee for the Sonoco and Expera mills that do not have their own dedicated line that goes directly to the treatment plant as in the case of Fox River Fiber.

You will also find an additional page at the end of the attachment of a calculation of the additional increase needed on the general customer sewer bills to generate additional cash for the sewer utility. The table shows additional percent increases of .93% to 4.67 above the general customer rates indicated in the study that would be required to generate additional cash in \$50,000 increments. This is presented for your review and consideration if you want to propose raising the 2020 sewer rates above the amount in the rate study. The cash balance at December 31, 2018 was \$825,448 which after the projected 2019 results on page 1 of the report is estimated to be roughly \$485,185 on December 31, 2019. The sewer utility's cash position had greatly improved over the three years prior to 2019 and the projected balance at December 31, 2019 represents roughly 5% of the sewer utility operating budget for 2020.

Feel free to contact me should you have any questions on this and I will also be at the Board of Public Works meeting on December 9th, 2019 .

CITY OF DEPERE
WASTEWATER UTILITY
PROPOSED RATES
DECEMBER 2019

City of DePere Wastewater Utility
Proposed Rates
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**City of DePere Wastewater Utility
Projected Operating Statements**

				with increase
	Actual 2017	Actual 2018	Projected 2019	Estimated 2020
PROJECTED OPERATING STATEMENTS				
Revenues and Other Sources				
User charges - general customers	\$ 4,933,193	\$ 5,046,633	\$ 4,950,000	\$ 5,797,638
User charges- paper mills				
NEW Water treatment charges	4,247,920	4,529,129	3,953,874	3,915,067
Fixed administrative charges	50,400	79,990	53,200	68,400
Collection charges - variable	259,335	353,988	287,477	225,760
Forfeited discounts	46,722	45,255	45,000	46,000
Collection on receivable from NEW Water	320,970	160,485	160,485	160,485
Total Revenues Other Sources	<u>9,858,540</u>	<u>10,215,480</u>	<u>9,450,036</u>	<u>10,213,350</u>
Expenses and Other Uses				
Treatment charges				
General customers	1,829,585	1,707,962	2,200,000	2,281,278
Paper mills - pass through	3,240,660	3,204,031	2,363,562	2,440,047
Fixed Charge				
General customers	557,908	663,385	845,538	1,018,269
Paper mills - pass through	1,007,260	1,325,098	1,544,870	1,475,020
Operation and maintenance	864,428	1,139,094	1,134,410	1,103,719
Sewer share of meter reading expenses	115,553	113,812	125,000	125,000
Capital replacement outlay	959,971	1,281,526	1,127,000	1,266,596
NEW Water annual debt service requirements	31,275	31,275	31,275	31,281
Current principal and interest payments	413,116	417,018	418,644	414,444
Total Expenses and Other Uses	<u>9,019,756</u>	<u>9,883,201</u>	<u>9,790,299</u>	<u>10,155,654</u>
Excess Revenues (Expenses)	<u>\$ 838,784</u>	<u>\$ 332,279</u>	<u>\$ (340,263)</u>	<u>\$ 57,696</u>

**City of DePere Wastewater Utility
Calculation of Revenue Requirement and Proposed Rates - Treatment**

GENERAL CUSTOMERS

Costs to be recovered:

Treatment charges
Fixed portion allocated to variable
Less: Collection on receivable from NEW Water
Less: Recovery of administrative expenses
Totals

2020 Estimated	
Fixed	Variable
1,018,269	2,281,278
(400,000)	400,000
(160,485)	-
(68,400)	-
<u>\$ 389,384</u>	<u>\$ 2,681,278</u>

FIXED CHARGES - GENERAL CUSTOMERS

Meter Size	Number of Customers	User Charge Factor	Per Quarter	Per Year	Annual Revenue
3/4"	9,269	1.00	\$ 4.90	\$ 19.60	\$ 181,672
1"	165	2.50	12.25	49.00	8,085
1 1/2"	136	5.00	24.50	98.00	13,328
2"	106	8.00	39.20	156.80	16,621
3"	45	15.00	73.50	294.00	13,230
4"	24	45.00	220.50	882.00	21,168
	<u>9,745</u>				<u>\$ 254,104</u>

VARIABLE CHARGES - GENERAL CUSTOMERS

Metered Flow

Actual 2018	Projected 2019	Estimated 2020
Gallons Billed	502,178,836	505,000,000

Proposed Treatment Rate - General Customers

Proposed Rate per thousand	Metered Water Flow	Recovery of Costs
Variable Costs	\$ 5.32	505,000,000 \$ 2,686,600

PAPER MILLS**Actual Expenses**

Wastewater treatment charges

Paper Mills- variable charge

Paper Mills- fixed charge

Actual 2017	Actual 2018	Projected 2019	Estimated 2020
\$ 3,240,660	\$ 3,204,031	\$ 2,363,562	\$ 2,440,047
\$ 1,007,260	\$ 1,325,098	\$ 1,544,870	\$ 1,475,020

Treatment Rates - Paper Mills

Variable treatment charges will be a direct pass-through from NEW Water

Fox River Fiber is included in the NEW Water budget as a separate customer. Fixed treatment charges of \$641,891 have been directly allocated to them. In addition \$697,536 of the fixed charge to the City has been allocated to the remaining paper mills.

Treatment Fixed Administrative Fee

Allocation of 10% of 2020 budgeted administrative costs - total \$680,685

Charged equally to four paper mills - rate of \$1,400 per month

Allocation of Costs

\$ 1,400

City of DePere Wastewater Utility
Projected Expenses and Calculation of Revenue Requirement - Collection System

PROJECTED EXPENSES AND OTHER USES

	Actual 2017	Actual 2018	Projected 2019	Projected 2020	Allocation of Expenses	
					Fixed	Variable
Operation and maintenance	\$ 864,428	\$ 1,139,094	\$ 1,134,410	\$ 1,103,719	\$ 155,000	\$ 948,719
Sewer share of meter reading expenses	115,553	113,812	125,000	125,000	125,000	-
Capital replacement outlay	959,971	1,281,526	1,127,000	1,266,596	900,000	366,596
NEW Water annual debt service requirements	31,275	31,275	31,275	31,281	31,281	-
Current principal and interest payments	413,116	417,018	418,644	414,444	414,444	-
Total Expenses and Other Uses	<u>\$ 2,384,343</u>	<u>\$ 2,982,725</u>	<u>\$ 2,836,329</u>	<u>\$ 2,941,040</u>	<u>\$ 1,625,725</u>	<u>\$ 1,315,315</u>

REVENUE REQUIREMENT- COLLECTION SYSTEM

Expenditures and Other Uses	
Recovered through fixed charges to general customers	\$ 1,625,725
Recovered through volume charges to all customers	<u>1,315,315</u>
Total Revenue Requirement - Collection System	<u>\$ 2,941,040</u>

**City of DePere Wastewater Utility
Proposed Rates - Fixed and Volume Charges - Collection System**

FIXED CHARGES - GENERAL CUSTOMERS

Costs to be recovered:

Operation and maintenance - fixed portion	155,000
Sewer share of meter reading expenses	125,000
Capital replacement outlay	900,000
NEW Water annual debt service requirements	31,281
Current principal and interest payments	414,444

Total 2020 Estimated
\$ 1,625,725

Meter Size	Number of Customers	User Charge Factor	Per Quarter	Per Year	Annual Revenue
3/4"	9,269	1.00	\$ 28.00	\$ 112.00	\$ 1,038,128
1"	165	2.50	70.00	280.00	46,200
1 1/2"	136	5.00	140.00	560.00	76,160
2"	106	8.00	224.00	896.00	94,976
3"	45	15.00	420.00	1,680.00	75,600
4"	24	45.00	1,260.00	5,040.00	120,960
	<u>9,745</u>				<u>\$ 1,452,024</u>

DAILY MONITORING CHARGE - PAPER MILLS

Charges are a direct pass through from NEW Water - estimated at \$3,100 per month

VOLUME CHARGE- ALL CUSTOMERS**Costs to be Recovered**

Operation and maintenance - variable portion	2020 Estimated \$ 1,315,315
Less: Allocated to customers where calculated charges exceed 15% of revenue requirement	(142,300)
Net to be Recovered through Volume Charges	<u>\$ 1,173,015</u>

Gallons sold and wastewater flows

General customers - water gallons sold	2020 Estimated 505,000,000
Paper Mills with < 15% (wastewater)	30,000,000
Total	<u>535,000,000</u>

Proposed Rates

	Proposed Rate	Billable Flows	Recovery of Costs
Variable Costs	\$ 2.782	535,000,000	\$ 1,488,370

WASTEWATER RATES

Proposed Rates - 2020		
Volume charge - treatment		
Treatment	\$5.32/ thousand gallons	
Treatment Fixed charge- quarterly		
3/4"	\$	4.90
1"		12.25
1 1/2"		24.50
2"		39.20
3"		73.50
4"		220.50
Volume charge - collection - quarterly		
Collection	\$2.782/ thousand gallons	
Collection Fixed charge - quarterly		
3/4"	\$	28.00
1"		70.00
1 1/2"		140.00
2"		224.00
3"		420.00
4"		1,260.00

Average water use

Wastewater

Proposed Rates - 2020		Quarterly Increase
Per Year	Per Quarter	
\$ 617.72	\$ 154.43	\$ 13.60

**City of DePere Wastewater Utility
Proposed Rate Increase - Paper Mill Summary**

COLLECTION RATES

Current Rates

Volume charge- collection- monthly

Collection	\$2.782/ thousand gallons
------------	---------------------------

Up to a maximum of 15% of Collection System Expenses
allocated to the Flow Rate - for 2019: \$145,400

NEW Water Daily Monitoring Charge - monthly

Direct pass-through from NEW Water	\$5,000 per month estimate
------------------------------------	----------------------------

TREATMENT RATES**Administrative fee**

City of DePere - Fixed Treatment Administrative Fee

\$1,400 per month

Variable rates

NEW Water unit charges - pass through

Flow	\$0.72428/ thousand gallons
BOD	\$0.29558/ pound
TSS	\$0.26732/ pound
Phosphorus	\$0.44398/ pound
TKN	\$0.74148/ pound

Fixed rates

NEW Water fixed charge - pass through

Allocated to Paper Mills based upon actual units each month	\$ 941,425
---	------------

Proposed Rates - 2020

Volume charge- collection- monthly

Collection	\$2.782/ thousand gallons
------------	---------------------------

Up to a maximum of 15% of Collection System Expenses
allocated to the Flow Rate - for 2020: \$142,300

NEW Water Daily Monitoring Charge - monthly

Direct pass-through from NEW Water	\$5,000 per month estimate
------------------------------------	----------------------------

City of DePere - Fixed Treatment Administrative Fee

\$1,400 per month

NEW Water unit charges - pass through

Flow	\$0.71771/ thousand gallons
BOD	\$0.33495/ pound
TSS	\$0.27939/ pound
Phosphorus	\$0.71622/ pound
TKN	\$0.82303/ pound

NEW Water fixed charge - pass through

Allocated to Paper Mills (not including Fox River Fiber) based upon actual units each month	\$ 833,129
---	------------

SONOCO US MILLS

	Per Year	Per Month
Average units		
Flow (in thousand gallons)	29,565	2,464
BOD (in pounds)	1,167,199	97,267
TSS (in pounds)	370,908	30,909
Phosphorus (in pounds)	351	29
TKN (in pounds)	7,358	613

	Current Rates	
	Per Year	Per Month
Treatment variable charges	\$ 471,177	\$ 39,265
Treatment fixed charges	433,056	36,088
Treatment fixed administrative fee	16,800	1,400
Collection	82,250	6,854
NEW Water daily monitoring charge	18,600	1,550
Total	<u>\$ 1,021,883</u>	<u>\$ 85,157</u>

Proposed Rates - 2020		Monthly Increase
Per Year	Per Month	
\$ 522,108	\$ 43,509	\$ 4,244
383,238	31,937	(4,152)
16,800	1,400	-
82,250	6,854	(0)
21,000	1,750	200
<u>\$ 1,025,395</u>	<u>\$ 85,450</u>	<u>\$ 293</u>

EXPERA

	Per Year	Per Month
Average units		
Flow (in thousand gallons)	374,689	31,224
BOD (in pounds)	1,256,494	104,708
TSS (in pounds)	153,895	12,825
Phosphorus (in pounds)	375	31
TKN (in pounds)	19,033	1,586

	Current Rates	
	Per Year	Per Month
Treatment variable charges	\$ 698,193	\$ 58,183
Treatment fixed charges	508,370	42,364
Treatment fixed administrative fee	16,800	1,400
Collection	136,600	11,383
NEW Water daily monitoring charge	18,600	1,550
Total	<u>\$ 1,378,563</u>	<u>\$ 114,880</u>

Proposed Rates - 2020		Monthly Increase
Per Year	Per Month	
\$ 748,711	\$ 62,393	\$ 4,210
449,890	37,491	(4,873)
16,800	1,400	-
142,300	11,858	475
21,000	1,750	200
<u>\$ 1,378,701</u>	<u>\$ 114,892</u>	<u>\$ 12</u>

FOX RIVER FIBER

	Per Year	Per Month
Average units		
Flow (in thousand gallons)	261,589	21,799
BOD (in pounds)	1,300,798	108,400
TSS (in pounds)	1,062,583	88,549
Phosphorus (in pounds)	32,374	2,698
TKN (in pounds)	332,759	27,730

	Current Rates	
	Per Year	Per Month
Treatment variable charges	\$ 1,024,157	\$ 85,346
Treatment fixed charges	603,445	50,287
Treatment fixed administrative fee	16,800	1,400
Total	<u>\$ 1,644,402</u>	<u>\$ 137,033</u>

Proposed Rates - 2020		Monthly Increase
Per Year	Per Month	
\$ 1,131,086	\$ 94,257	\$ 8,911
641,891	53,491	3,204
16,800	1,400	-
<u>\$ 1,789,777</u>	<u>\$ 149,148</u>	<u>\$ 12,115</u>

City of DePere
Summary of Proposed Wastewater Rates - 2020

Collection Fixed Charges

General Customers	
Meter Size	Quarterly Rate
.75 Inch	\$ 28.00
1 Inch	\$ 70.00
1.5 Inch	\$ 140.00
2 Inch	\$ 224.00
3 Inch	\$ 420.00
4 Inch	\$ 1,260.00

Paper Mills

Daily monitoring charges are a direct pass through from NEW Water
estimated at \$5,000 per month

Collection Volume Charge - All Customers

\$ 2.782 per 1,000 gallons

Note: Paper Mills volume charge is up to a maximum of 15% of Collection System Expenses allocated to
the Flow Rate - for 2020: \$142,300

Treatment Fixed Charges

General Customers	
Meter Size	Quarterly Rate
3/4 Inch	\$ 4.90
1 Inch	\$ 12.25
1.5 Inch	\$ 24.50
2 Inch	\$ 39.20
3 Inch	\$ 73.50
4 Inch	\$ 220.50

Paper Mills

Monthly Administrative Fee \$ 1,400

Annual Fixed Charge \$ 833,129

*The annual fixed charge will be allocated to the paper mills (not including Fox River Fiber) on a monthly
basis based upon actual units each month*

Treatment Variable Charges

General Customers

\$ 5.32 per 1,000 gallons

Paper Mills- direct pass through from NEW Water

Flow	\$0.71771/ thousand gallons
BOD	\$0.33495/ pound
TSS	\$0.27939/ pound
Phosphorus	\$0.71622/ pound
TKN	\$0.82303/ pound

City of DePere
Analysis of Collection Volume Charge with Additional Surcharge Amounts

Collection Volume Charge- All Customers

Incremental revenue generated		Volume Charge		% increase in total charges to general customers
\$	-	\$	2.782 per 1,000 gallons	0.00%
\$	50,000.00	\$	2.870 per 1,000 gallons	0.93%
\$	100,000.00	\$	2.957 per 1,000 gallons	1.87%
\$	150,000.00	\$	3.045 per 1,000 gallons	2.80%
\$	200,000.00	\$	3.133 per 1,000 gallons	3.74%
\$	250,000.00	\$	3.220 per 1,000 gallons	4.67%

2020 Adopted Budget

December 4, 2019



NEW Water
Green Bay Metropolitan Sewerage District
2020 Adopted - December 4, 2019
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5-Year Capital Investment Plan Report

Summary of Revenues and Expenses Legends

NEW Water
Green Bay Metropolitan Sewerage District
2020 Adopted - December 4, 2019
DATES AND EVENTS

July 24, 2019	First Discussion of 2019 Budget with Commission
August 20, 2019	First Budget Workshop
September 10, 2019	Budget Meeting with Customers
September 26, 2019	Second Budget Workshop and 2019 Tax Abatement Schedule
October 2019	Elected Officials Board Meetings
October 23, 2019	Third Budget Workshop (if needed)
December 4, 2019	2020 Budget Public Hearing and Adoption
December 5, 2019	2020 Adopted Budget Distributed to Customers

NEW Water
Green Bay Metropolitan Sewerage District
2020 Adopted - December 4, 2019
Municipal, Procter & Gamble, Green Bay Packaging and Fox River Fiber Rate Comparisons

Municipal Rate Comparison

Parameter	COS Title	2019 COS Rate (FRF Adjusted)	2020 COS Rate (FRF Adjusted)	2020 Budget Comparison with 2019 Adopted Budget
Volume (1,000 GALS)	Flow	\$0.72428	\$0.72007	(\$0.0042)
Biochemical Oxygen Demand (LBS)	BOD	\$0.29558	\$0.33516	\$0.0396
Suspended Solids (LBS)	TSS	\$0.26732	\$0.27929	\$0.0120
Phosphorus (LBS)	PHOS	\$0.44398	\$0.71609	\$0.2721
Total Kjeldahl Nitrogen (LBS)	TKN	\$0.74148	\$0.82425	\$0.0828

Note: Fixed Charge is billed separately as shown on page 3, Flow and Load Projections.

Procter & Gamble Operation & Maintenance Rate Comparison

Parameter	COS Title	2019 COS Rate (FRF Adjusted)	2020 COS Rate (FRF Adjusted)	2020 Budget Comparison with 2019 Adopted Budget
Volume (1,000 GALS)	Flow	\$0.58964	\$0.56266	(\$0.0270)
Biochemical Oxygen Demand (LBS)	BOD	\$0.23376	\$0.25891	\$0.0251
Suspended Solids (LBS)	TSS	\$0.20216	\$0.20401	\$0.0018
Phosphorus (LBS)	PHOS	\$0.29866	\$0.56941	\$0.2708
Total Kjeldahl Nitrogen (LBS)	TKN	\$0.67460	\$0.74910	\$0.0745

Note: Capital Charges for P&G to be billed separately.

Fox River Fiber Operation & Maintenance Rate Comparison

Parameter	COS Title	2019 COS Rate (FRF Adjusted)	2020 COS Rate (FRF Adjusted)	2020 Budget Comparison with 2019 Adopted Budget
Volume (1,000 GALS)	Flow	\$0.48322	\$0.53989	\$0.0567
Biochemical Oxygen Demand (LBS)	BOD	\$0.28558	\$0.32250	\$0.0369
Suspended Solids (LBS)	TSS	\$0.25893	\$0.26953	\$0.0106
Phosphorus (LBS)	PHOS	\$0.43155	\$0.68817	\$0.2566
Total Kjeldahl Nitrogen (LBS)	TKN	\$0.71272	\$0.78674	\$0.0740

Note: The Fixed Charge for Fox River Fiber to be billed separately by City of De Pere.

Attachment: Sewer Rate Study Packet (9010 : Res #19-133 Revising Sewer Service Rates (December 2019))

NEW Water
Green Bay Metropolitan Sewerage District
2020 Adopted - December 4, 2019
Summary of Revenues and Expenses

	2018 Budget	2018 Actual	2019 Budget	% of Overall Expenses	Projected 2019 Year-End	2020 Budget	% of Overall Expenses	2020 Budget Favorable/ (Unfavorable) Variance	% Variance
Revenues									
Municipal User Fees (3)	\$ 34,221,844	\$ 34,174,012	\$ 33,799,675	83.7%	\$ 35,846,592	\$ 35,581,435	85.4%	\$ 1,781,760	5
P&G User Fees	1,441,121	1,492,900	1,342,045	3.3%	1,396,700	1,510,146	3.6%	168,101	12
Hauled Waste User Fees	416,872	800,773	541,357	1.3%	952,309	531,619	1.3%	(9,738)	-1
Mills Direct Charges	109,756	117,559	117,200	0.3%	105,414	117,200	0.3%	-	0
P&G Capital Charges	1,037,677	1,033,729	1,163,822	2.9%	1,163,822	1,204,467	2.9%	40,645	3
General Reserve Interest	2,175	175,606	14,019	0.0%	14,019	21,855	0.1%	7,836	55
Other Revenues	350,152	142,662	1,177,704	2.9%	1,023,431	664,240	1.6%	(513,464)	-43
	\$ 37,579,597	37,937,241	38,155,822	94.5%	40,502,287	\$ 39,630,962	95.2%	\$ 1,475,140	3
DEBT and ICR Reserve Transfers	2,334,123	2,334,123	2,027,034	5.0%	2,027,034	1,536,616	3.7%	(490,418)	-24
General Fund Transfers	-	(173,431)	175,000	-	(800,044)	480,000	268.8%	305,000	174
	\$ 2,334,123	\$ 2,160,692	\$ 2,202,034	5.5%	\$ 1,226,990	\$ 2,016,616	4.8%	\$ (185,418)	-8
Total Revenues	\$ 39,913,720	\$ 40,097,933	\$ 40,357,855	100.0%	\$ 41,729,277	\$ 41,647,578	100.0%	\$ 1,289,723	3
Expenses									
Salaries & Benefits	\$ 10,401,955	\$ 9,997,075	\$ 10,741,619	26.6%	\$ 10,490,949	\$ 11,383,710	27.3%	\$ (642,091)	-6
Power	1,923,964	2,678,554	1,537,400	3.8%	1,736,365	1,607,896	3.9%	(70,496)	-4
Contracted Services	3,588,058	3,423,259	2,966,020	7.3%	2,915,461	3,863,924	9.3%	(897,904)	-30
Maintenance & Repairs	1,942,867	1,523,139	1,688,721	4.2%	1,654,649	1,634,541	3.9%	54,180	3
Chemicals	945,239	802,577	1,045,447	2.6%	1,178,105	978,403	2.3%	67,044	6
Natural Gas & Fuel Oil	487,404	1,208,015	327,449	0.8%	667,891	702,907	1.7%	(375,458)	-114
Solid Waste Disposal	180,686	133,001	283,828	0.7%	312,700	254,828	0.6%	29,000	10
Interceptor System (1)	690,490	801,429	1,106,301	2.7%	2,015,921	631,136	1.5%	475,165	43
Office & Administrative	631,146	570,076	614,468	1.5%	665,435	659,991	1.6%	(45,523)	-7
Insurance	250,375	222,145	274,830	0.7%	348,581	290,490	0.7%	(15,660)	-5
Supplies	220,187	127,681	218,826	0.5%	246,532	221,774	0.5%	(2,948)	-1
Employee Training & Development	175,094	143,911	186,978	0.5%	140,024	178,562	0.4%	8,416	4
Travel and Meetings	75,815	77,657	70,791	0.2%	56,367	88,493	0.2%	(17,702)	-25
DNR Environmental Fees	136,000	124,975	131,000	0.3%	124,458	131,000	0.3%	-	0
Contingency						-		-	0
Total O & M Expenses	\$ 21,649,280	\$ 21,833,494	\$ 21,193,678	52.5%	\$ 22,553,438	\$ 22,627,655	54.3%	\$ (1,433,977)	-6
Debt Service (2)	\$ 15,253,439	\$ 15,253,439	\$ 16,216,177	40.2%	\$ 16,216,177	\$ 17,248,923	41.4%	\$ (1,032,746)	-6
Annual Capital	3,011,000	3,011,000	2,948,000	7.3%	2,959,662	1,771,000	4.3%	1,177,000	39
Total Debt Service, Annual Capital & Rate Stabilization	\$ 18,264,439	\$ 18,264,439	\$ 19,164,177	47.5%	\$ 19,175,839	\$ 19,019,923	45.7%	\$ 144,254	0
Total Expenses	\$ 39,913,719	\$ 40,097,933	\$ 40,357,855	100.0%	\$ 41,729,277	\$ 41,647,578	100.0%	\$ (1,289,723)	-3

Notes:

- (1) Interceptor System includes all expenses related to Interceptors, Meter and Lift Stations, including chemicals, power, phones, pretreatment program, and water.
 (2) Debt Service for 2020 reflects collection and payments for 2021 Debt Payments.
 (3) Municipal User Fees equal municipal customers plus Fox River Fiber.

NEW Water
Green Bay Metropolitan Sewerage District
2020 Adopted - December 4, 2019
Flow and Load Projections - with FRF Adjustment

	VOLUME		BOD		TSS		PHOS		TKN		65.0% Fixed Charge	Total Amount
	(1000 gallon)	Amount	Pounds	Amount	Pounds	Amount	Pounds	Amount	Pounds	Amount	Amount	
City of Green Bay	5,300,000	\$ 3,816,353	7,234,423	\$ 2,424,687	8,562,010	\$ 2,391,306	181,746	\$ 130,147	1,222,327	\$ 1,007,498	\$ 5,064,568	\$ 14,834,559
City of De Pere	1,280,000	921,685	4,002,900	1,341,611	2,432,099	679,267	27,285	19,539	282,837	233,127	1,851,398	5,046,627
Fox River Fiber	300,000	161,968	1,235,846	398,560	908,069	244,754	28,511	19,620	266,079	209,335	641,891	1,676,129
Village of Allouez	710,000	511,247	747,792	250,630	1,003,800	280,354	21,372	15,304	154,164	127,069	585,594	1,770,198
Village of Ashwaubenon	1,410,000	1,015,294	2,486,484	833,369	2,674,376	746,933	64,164	45,947	317,143	261,404	1,588,579	4,491,526
Village of Bellevue	650,000	468,043	846,660	283,766	900,840	251,598	23,136	16,567	179,244	147,741	580,364	1,748,080
Village of Hobart	200,000	144,013	304,464	102,044	360,708	100,743	7,452	5,336	60,420	49,801	211,362	613,300
Village of Howard	830,000	597,655	777,446	260,569	1,841,147	514,219	25,264	18,091	299,253	246,658	852,585	2,489,777
Village of Luxemburg	175,000	126,012	31,000	10,390	46,000	12,847	1,800	1,289	10,000	8,242	49,415	208,196
Village of Pulaski	196,000	141,133	55,080	18,461	53,796	15,025	7,224	5,173	38,616	31,829	68,889	280,510
Village of Suamico	203,000	146,174	549,083	184,031	544,641	152,114	11,927	8,541	72,555	59,803	321,758	872,420
Town of Ledgeview Sanitary District #2	185,000	133,212	234,996	78,761	254,844	71,176	7,512	5,379	55,608	45,835	164,714	499,078
Town of Lawrence - Utility District	120,000	86,408	254,676	85,357	447,516	124,988	6,204	4,443	48,000	39,564	205,292	546,052
Pittsfield Sanitary District	12,500	9,001	16,697	5,596	27,524	7,687	456	327	3,451	2,844	13,818	39,274
Scott Municipal Utility	120,000	86,408	156,648	52,502	260,254	72,687	4,846	3,470	37,332	30,771	131,857	377,695
Dyckesville Sanitary District	28,500	20,522	37,167	12,457	61,269	17,112	1,014	726	7,683	6,333	30,866	88,015
Total Municipal	11,720,000	\$ 8,385,129	18,971,362	\$ 6,342,791	20,378,893	\$ 5,682,811	419,913	\$ 299,900	3,054,712	\$ 2,507,854	\$ 12,362,950	\$ 35,581,435
Hauled Waste	28,752	20,331	322,368	180,807	539,471	264,984	7,714	8,956	56,090	56,542	-	531,619
Procter & Gamble	1,550,000	\$ 872,123	589,068	\$ 152,513	2,224,572	\$ 453,826	2,172	\$ 1,237	40,644	\$ 30,447	\$ -	\$ 1,510,146
Total Mill	1,550,000	\$ 872,123	589,068	\$ 152,513	2,224,572	\$ 453,826	2,172	\$ 1,237	40,644	\$ 30,447	\$ -	\$ 1,510,146
Grand Total												
Units	13,298,752		19,882,798		23,142,936		429,799		3,151,446			
Costs		\$ 9,277,583		\$ 6,676,110		\$ 6,401,622		\$ 310,092		\$ 2,594,842	\$ 12,362,950	\$ 37,623,199

Note: Fixed Charge is billed 1/12 of annual amount each month.

NEW Water
Green Bay Metropolitan Sewerage District
2020 Adopted - December 4, 2019
User Fees by Source

	2020 Budget	2019 Budget	2018 Actual	2017 Actual	2016 Actual
City of Green Bay	\$14,834,559	\$14,476,493	\$14,057,433	\$14,974,753	\$13,827,312
City of De Pere	5,046,627	4,646,056	4,480,750	5,434,550	5,037,348
Fox River Fiber	1,676,129	1,450,323	1,829,527	1,163,311	1,084,874
Village of Allouez	1,770,198	1,741,047	1,653,805	1,780,075	1,749,897
Village of Ashwaubenon	4,491,526	4,044,325	3,817,487	4,069,542	3,977,249
Village of Bellevue	1,748,080	1,663,872	1,649,952	1,740,876	1,593,290
Village of Hobart	613,300	597,697	545,071	568,425	459,957
Village of Howard	2,489,777	2,459,531	1,819,469	2,410,582	2,408,423
Village of Luxemburg	208,196	264,432	239,987	225,721	174,364
Village of Pulaski	280,510	285,720	303,684	318,328	317,468
Village of Suamico	872,420	692,384	709,620	725,354	669,926
Town of Ledgeview Sanitary District #2	499,078	489,169	463,003	505,389	469,136
Town of Lawrence - Utility District	546,052	482,198	457,110	455,156	374,940
Pittsfield Sanitary District	39,274	38,331	32,991	37,351	38,741
Scott Municipal Utility **	377,695	381,073	0	0	0
Dyckesville Sanitary District	88,015	87,024	75,008	84,852	87,100
New Franken Sanitary District **	0	0	38,850	43,742	45,153
Royal Scott Sanitary District **	0	0	75,347	90,566	84,184
Town of Scott Sanitary District #1 **	0	0	150,671	169,977	178,443
Bayshore Sanitary District **	0	0	59,011	67,899	70,015
Hauled Waste *	531,619	541,357	1,895,252	1,823,820	1,280,178
Total Municipal	\$36,113,053	\$34,341,032	\$34,354,027	\$36,690,269	\$33,927,997
Procter & Gamble	1,510,146	1,342,045	1,492,757	1,425,552	1,275,813
Total Mill	\$1,510,146	\$1,342,045	\$1,492,757	\$1,425,552	\$1,275,813
Total User Fees	\$37,623,199	\$35,683,077	\$35,846,784	\$38,115,821	\$35,203,811

* Hauled Waste for 2016, 2017, & 2018 was significantly higher due to special projects with the three cheese facilities.

** Scott Municipal Utility is a consolidation of New Franken Sanitary District, Royal Scott Sanitary District, Town of Scott Sanitary District #1, and Bayshore Sanitary District.

NEW Water
Green Bay Metropolitan Sewerage District
2020 Adopted - December 4, 2019
Municipal Cost of Service

	<u>Total</u>	<u>VOLUME</u> 1,000 gal	<u>BOD</u> pounds	<u>TSS</u> pounds	<u>PHOS</u> pounds	<u>TKN</u> pounds	<u>Fixed Charge</u> N/A
Unit Value Units (1)		11,720,000	18,971,362	20,378,893	419,913	3,054,712	11,720,000
Cost of Service							
Municipal							
Operating Cost	\$19,465,837	\$ 7,866,007	\$ 4,913,373	\$ 4,158,477	\$ 239,173	\$ 2,288,808	\$ -
Pretreatment Cost Allocation	268,486	0	131,960	88,049	5,784	42,692	0
Capital Cost	6,427,413	514,404	407,791	292,111	50,185	148,645	5,014,276
Solids Project - Capital Cost	9,419,699	4,718	889,666	1,144,174	4,758	27,709	7,348,674
Total Cost	\$35,581,435	\$ 8,385,129	\$ 6,342,791	\$ 5,682,811	\$ 299,900	\$ 2,507,854	\$ 12,362,950
Unit Operating Cost		\$0.67116	\$0.26594	\$0.20838	\$0.58335	\$0.76325	
Unit Capital Cost		\$0.04429	\$0.06839	\$0.07048	\$0.13084	\$0.05773	
Unit Combined Cost		\$0.71545	\$0.33434	\$0.27886	\$0.71420	\$0.82098	
Fox River Fiber (FRF) Adjustment (2)		\$0.00461	\$0.00082	\$0.00043	\$0.00190	\$0.00327	
Adjusted Unit Combined Cost		\$0.72007	\$0.33516	\$0.27929	\$0.71609	\$0.82425	

(1) Exclude Hauled Waste flows and loads.

(2) FRF Adjustment removes interceptor costs from FRF Cost of Service

GBMSD MUNICIPAL BUDGET RATE
HISTORY

	VOLUME	BOD	SS	PHOS	TKN
2020	\$0.72007	\$0.33516	\$0.27929	\$0.71609	\$0.82425
2019	\$0.72428	\$0.29558	\$0.26732	\$0.44398	\$0.74148
2018	\$0.69897	\$0.35126	\$0.28304	\$0.75833	\$0.70556
2017	\$0.72126	\$0.41913	\$0.36651	\$0.58901	\$0.76448
2016	\$0.79357	\$0.43068	\$0.41292	\$0.60597	\$0.64043
2015	\$0.80448	\$0.39331	\$0.34822	\$0.56768	\$0.65358

NEW Water
Green Bay Metropolitan Sewerage District
2020 Adopted - December 4, 2019
Hauled Waste Cost of Service

	<u>Total</u>	<u>VOLUME</u>	<u>BOD</u>	<u>TSS</u>	<u>PHOS</u>	<u>TKN</u>	<u>Fixed Charge</u>
Unit Value		1,000 gal	pounds	pounds	pounds	pounds	N/A
Units		28,752	322,368	539,471	7,714	56,090	0
Cost of Service							
Operating Cost	\$255,979	\$16,051	\$83,463	\$110,055	\$4,392	\$42,017	\$0
Pretreatment Cost Allocation	0	0	0	0	0	0	0
Capital Cost	105,412	2,287	37,528	55,949	2,360	7,287	0
Solids Project - Capital cost	170,228	1,993	59,816	98,979	2,203	7,237	0
Direct Charges	0	0	0	0	0	0	0
FRF Adjustment	0	0	0	0	0	0	0
Total Cost	\$531,619	\$20,331	\$180,807	\$264,984	\$8,956	\$56,542	\$0
Unit Operating Cost		\$0.55826	\$0.25891	\$0.20401	\$0.56941	\$0.74910	\$0.00000
Unit Capital Cost		\$0.149	\$0.302	\$0.287	\$0.592	\$0.259	\$0.000
Unit Combined Cost		\$0.707	\$0.561	\$0.491	\$1.161	\$1.008	\$0.000

Attachment: Sewer Rate Study Packet (9010 : Res #19-133 Revising Sewer Service Rates (December 2019))

NEW Water
Green Bay Metropolitan Sewerage District
2020 Adopted - December 4, 2019
Procter & Gamble Cost of Service

	<u>Total</u>	<u>VOLUME</u>	<u>BOD</u>	<u>TSS</u>	<u>PHOS</u>	<u>TKN</u>	<u>Capital Charge</u>
Unit Value		1,000 gal	pounds	pounds	pounds	pounds	N/A
Units		1,550,000	589,068	2,224,572	2,172	40,644	1,550,000
Cost of Service							
Operating Cost	\$1,510,146	\$872,123	\$152,513	\$453,826	\$1,237	\$30,447	\$0
Pretreatment Cost Allocation	0	0	0	0	0	0	0
Capital Cost	436,490	0	0	0	0	0	436,490
Solids Project - Capital Cost	767,977	0	0	0	0	0	767,977
Direct Charges	73,648	0	0	0	0	0	0
Total Cost	\$2,788,261	\$872,123	\$152,513	\$453,826	\$1,237	\$30,447	\$1,204,467
Unit Cost		\$0.56266	\$0.25891	\$0.20401	\$0.56941	\$0.74910	
Unit Capital Cost (1)		\$0.00000	\$0.00000	\$0.00000	\$0.00000	\$0.00000	
Unit Combined Cost		\$0.56266	\$0.25891	\$0.20401	\$0.56941	\$0.74910	

BUDGET RATE HISTORY	VOLUME	BOD	TSS	PHOS	TKN
2020	\$0.56266	\$0.25891	\$0.20401	\$0.56941	\$0.74910
2019	\$0.58964	\$0.23376	\$0.20216	\$0.29866	\$0.67460
2018	\$0.58847	\$0.28878	\$0.22148	\$0.69239	\$0.64105
2017	\$0.58553	\$0.26840	\$0.20301	\$0.43617	\$0.64104
2016	\$0.05342	\$0.25789	\$0.18371	\$0.38906	\$0.49819
2015	\$0.52549	\$0.26270	\$0.19420	\$0.40750	\$0.50956

Note: (1) Capital Charges for P&G to be billed separately.

NEW Water
Green Bay Metropolitan Sewerage District
2020 Adopted - December 4, 2019
Fox River Fiber Cost of Service

	<u>Total</u>	<u>VOLUME</u>	<u>BOD</u>	<u>TSS</u>	<u>PHOS</u>	<u>TKN</u>	<u>Fixed Charge (1)</u>
Unit Value		1,000 gal	pounds	pounds	pounds	pounds	N/A
Units		300,000	1,235,846	908,069	28,511	266,079	-
Cost of Service							
Operating Cost	\$ 922,322	\$ 201,348	\$ 320,070	\$ 185,299	\$ 16,239	\$ 199,365	\$ -
Pretreatment Cost Allocation	16,631	-	8,596	3,923	393	3,719	-
Capital Cost	822,791	13,288	84,520	64,000	3,730	15,361	641,891
Solids Project	-	-	-	-	-	-	-
Subtotal Cost of Service	\$ 1,761,744	\$ 214,636	\$ 413,187	\$ 253,222	\$ 20,362	\$ 218,445	\$ 641,891
Direct Charges	49,587	-	-	-	-	-	-
Less FRF Adjustment	(85,615)	(52,669)	(14,626)	(8,468)	(742)	(9,110)	-
Total Cost	\$ 1,725,716	\$ 161,968	\$ 398,560	\$ 244,754	\$ 19,620	\$ 209,335	\$ 641,891
Unit Cost		\$0.71545	\$0.33434	\$0.27886	\$0.71420	\$0.82098	
FRF Adjustment		(0.17556)	(0.01184)	(0.00932)	(0.02603)	(0.03424)	
Unit Cost (with FRF Adjustment)		\$0.53989	\$0.32250	\$0.26953	\$0.68817	\$0.78674	

BUDGET RATE HISTORY	VOLUME	BOD	TSS	PHOS	TKN
2020	\$0.53989	\$0.32250	\$0.26953	\$0.68817	\$0.78674
2019	\$0.48322	\$0.28558	\$0.25893	\$0.43155	\$0.71272
2018	\$0.44504	\$0.33742	\$0.27266	\$0.72553	\$0.67474
2017	\$0.53436	\$0.40685	\$0.35735	\$0.56875	\$0.73482
2016	\$0.63165	\$0.41777	\$0.40379	\$0.58647	\$0.61550
2015	\$0.59821	\$0.38082	\$0.33967	\$0.55008	\$0.63145

Note (1): The Fixed Charge for Fox River Fiver to be billed separately by the City of DePere.

NEW Water
GREEN BAY METROPOLITAN SEWERAGE DISTRICT
2020 Adopted - December 4, 2019
Allocation of Capital and Debt Service Costs (1)

1.16.c

Attachment: Sewer Rate Study Packet (9010 : Res #19-133 Revising Sewer Service Rates (December 2019))

Debt Service	FY2020	Allocations	
		Municipal	Procter & Gamble (1)
Debt Service - Municipal Only			
Clean Water Fund Loans			
4198-18 Scott Bayshore Interceptor	45,717	45,717	0
4198-21 East Tower Drive Interceptor	182,776	182,776	0
4198-29 Phase Two Interceptor Rehabilitation	216,163	216,163	0
4198-45 De Pere Facility East Service Area Interceptor Rehabilitation	186,778	186,778	0
East River Interceptor Rehabilitation (2018 New)*	265,793	265,793	0
Ninth Street Interceptor Rehabilitation (2019 New) *	201,056	201,056	0
East Fox River Interceptor Rehabilitation (2021 New)	47,400	47,400	0
Fox River Crossing Rehabilitation (2021 New)	26,200	26,200	0
Other General Obligation Debt			
2008 Sewerage System Improvement Bond	475,488	475,488	0
Total Debt Service - Municipal Only (2)	\$1,647,371	\$1,647,371	\$0
Debt Service - Common to All			
4198-02 Bar Screen Replacement	100,614	94,057	6,557
4198-09 Service Water System	64,640	60,427	4,212
4198-24 Electrical Generation Facility	208,229	194,660	13,569
4198-25 RAS/WAS Improvements	662,801	619,609	43,192
4198-27 Solids Process Improvement	352,427	329,461	22,966
4198-32 GBF: Administration & Maintenance Building HVAC Replacement *	206,374	192,925	13,448
4198-35 Combined Treatment Facilities Projects	300,587	280,999	19,588
4198-37 Consolidation/Conveyance Project	880,772	823,376	57,396
4198-44 R2E2 Solids Management *	981,045	908,261	72,784
4198-48 DPF: UV Disinfection System Upgrade *	270,966	253,309	17,658
4345-04 De Pere Facility	257,532	240,750	16,782
4198-99 Green Bay Facility Solids Management Plan Construction (R2E2)	8,502,224	7,871,446	630,779
4198-52 Green Bay Disinfection Project *	112,991	104,608	8,383
4198-53 DPF Substation & Emergency Generator	718,437	665,136	53,301
GBF & DPF: Clarifier Rehabilitation (2018 New)*	204,867	191,517	13,350
GBF: Gravity Belt Thickener Replacement (2020 New)	111,849	104,560	7,289
DPF: Tertiary Filter Replacement (2019 New) *	297,000	277,646	19,354
GBF: Maintenance Building Addition (2021 New)	62,000	57,960	4,040
Other General Obligation Debt			
2008 Sewerage System Improvement Bond	277,462	259,381	18,081
Promissory Note to City of De Pere	160,485	150,027	10,458
Green Bay Facility Solids Management Plan - Design	868,250	803,835	64,415
Total Debt Service - Common to All (2)	\$15,601,551	\$14,483,949	\$1,117,603
Debt Service Offsets			
Georgia-Pacific - Capital Payment	(429,694)	(429,694)	0
4198-29 City of De Pere Rehabilitation Interceptor Ashwaubenon Creek Payment	(53,472)	(53,472)	0
Less Debt Payments Funded from ICR Reserve	(413,349)	(413,349)	0
City of Green Bay Interceptors Payment	(292,431)	(292,431)	0
Town of Lawrence Interceptors Payment ((9th Street Seg 5 Ext., Ashw. Creek 2,3,4,6,7	(197,077)	(197,077)	0
New Franken Sanitary District Interceptors Payment	(21,621)	(21,621)	0
Royal Scott Sanitary District #1 Interceptor Payment	(8,902)	(8,902)	0
4198-45 De Pere Eastside Interceptor Rehabilitation	(120,071)	(120,071)	0
Total Debt Service Offsets	(\$1,536,616)	(\$1,536,616)	\$0
TOTAL DEBT SERVICE	\$15,712,307	\$14,594,705	\$1,117,603
ANNUAL CAPITAL OUTLAY			
Regular			
2020 Requests - Allocated to All	1,531,000	1,435,388	95,612
2020 Requests - Allocated to Municipal Only	240,000	240,000	0
TOTAL ANNUAL CAPITAL OUTLAY	\$1,771,000	\$1,675,388	\$95,612
TOTAL ANNUAL CAPITAL AND DEBT SERVICE	\$17,483,307	\$16,270,092	\$1,213,215
REVENUES AND TRANSFERS			
Interest Income	(\$21,855)	(\$21,855)	\$0
Miscellaneous Revenue - Capital ***	(\$134,233)	(\$125,486)	(\$8,747)
Total Non-Rate Revenues (Capital-Related)	(\$156,088)	(\$147,341)	(\$8,747)
Net Annual Capital and Debt Service	\$17,327,219	\$16,122,751	\$1,204,467

(1) Based on Revised Cost of Service Allocations from CDM Smith, Inc. June 2016 (Table 5). Debt Collection is for 2021 debt service payments.

(2) Total Debt Collected in 2020 Budget for 2021 Debt payments. Metropolitan Sewerage Districts are permitted to abate taxation by having sufficient funds available in its designated debt service fund to pay those debt obligations for the following year.

Metropolitan Sewerage Districts Subchapter I 200.13(2),(5) permits Sewerage Districts to levy a tax upon property for its performance of duties.

* Note: 2018 & 2019 Payments for Debt Service over collected for these projects due to timing on submitting loan. The 2008 Improvement Bond Re-Issued savings 03-2018.

*** Note: Miscellaneous Revenues are from Sampling & Lab Analysis from De Pere, Village of Ashwaubenon, Village of Hobart, Village of Suamico, Yacht Club, West Shore Pipeline, and ICR Leases.

NEW Water
Green Bay Metropolitan Sewerage District
2020 Adopted - December 4, 2019
Summary of Debt Service Schedule

Issue	Description	Original Amount	2020 Budget for 2021 Debt Payments	Loan Date	Last Payment
4198-09	Service Water System	946,212	64,640	7/11/2001	May 2021
4198-02	Bar Screens Replacement	1,490,715	100,614	7/11/2001	May 2021
4198-18	Scott Bayshore Interceptor	695,592	45,717	2/27/2002	May 2021
4345-04	De Pere Facility	3,881,879	257,532	12/31/2007	May 2021
4198-27	Solids Process Improvement	5,347,693	352,427	12/8/2004	May 2024
4198-21	East Tower Drive Interceptor	2,761,526	182,776	4/13/2005	May 2024
Dec. 2007	Promissory Note to City of De Pere	2,000,000	160,485	12/28/2007	Dec 2027
Sept. 2008	2008 General Obligation - Sewerage System Improvement Bond Re Issue 03/2018	6,505,000	752,950	3/15/2028	May 2028
4198-25	RAS/WAS Improvements	10,460,782	662,801	3/19/2018	May 2028
4198-35	Combined Treatment Facilities Projects	4,211,341	300,587	12/9/2009	May 2029
4198-37	Consolidation/Conveyance Project	12,821,922	880,772	12/9/2009	May 2029
4198-29	Phase Two Interceptor Rehabilitation	3,421,382	216,163	11/10/2010	May 2030
4198-24	Electrical Generator Project	3,246,148	208,229	12/22/2010	May 2030
4198-32	GBF: Administration & Maintenance Building HVAC Replacement *	3,133,312	206,374	4/10/2013	May 2032
July 2013	Green Bay Facility Solids Management Plan - Design	20,000,000	868,250	8/20/2013	May 2038
4198-45	De Pere Facility East Service Area Interceptor Rehabilitation	3,146,593	186,778	12/12/2012	May 2032
4198-48	DPF: Disinfection System Upgrade *	4,272,020	270,966	1/8/2014	May 2033
4198-44	Green Bay Facility Solids Management Plan Construction (R2E2)	15,209,242	981,045	8/13/2014	May 2034
4198-52	GBF: Disinfection System Upgrade *	1,850,000	112,991	12/23/2015	May 2035
4198-53	DPF Substation & Emergency Generator	14,847,867	718,437	6/30/2019	Jun 2039
4198-99	Green Bay Facility Solids Management Plan Construction (R2E2)*	130,000,000	8,502,224	10/14/2015	May 2035
Total Existing Debt		\$250,249,225	\$16,032,758		
(New)	GBF: Gravity Belt Thickener Replacement (2020 New)	4,919,311	111,849	8/31/2021	Aug 2041
(New)	GBF & DPF: Clarifier Rehabilitation (2018 New)*	42,000,000	204,867	3/31/2021	Mar 2041
(New)	Ninth Street Interceptor Rehabilitation (2019 New) *	3,000,000	201,056	5/30/2020	May 2040
(New)	East River Interceptor Rehabilitation (2018 New)*	3,106,000	265,793	8/31/2021	Aug 2041
(New)	Fox River Crossing Rehabilitation (2021 New)	1,779,325	26,200	8/31/2021	Aug 2041
(New)	East Fox River Interceptor Rehabilitation (2021 New)	3,035,320	47,400	5/30/2020	May 2040
(New)	DPF: Tertiary Filter Replacement (2019 New) *	9,900,000	297,000	10/31/2020	Oct 2040
(New)	GBF: Maintenance Building Addition (2021 New)	3,663,317	62,000	5/30/2021	May 2041
Total New Debt		76,045,273	\$1,216,165		
Grand Total with New Debt		\$326,294,498	\$17,248,923		

Note: * Over collected debt payment from prior years due to timing of project expenditure projection.

Attachment: Sewer Rate Study Packet (9010 : Res #19-133 Revising Sewer Service Rates (December 2019))

NEW Water
Green Bay Metropolitan Sewerage District
2020 Adopted - December 4, 2019
Annual Capital

1.16.c

Item Description	Common to All - Municipal Only Amount	
Business Services		
<u>Information Technology</u>		
GBF: Replace PLC Input/Output Hardware	Common to All	\$ 125,000
Total Business Services		\$ 125,000
Operations		
<u>Maintenance</u>		
DPF: Replace outdated MCCs	Common to All	\$ 125,000
Vehicle ID# 111 Replacement	Common to All	40,000
GPF: Air Compressor Replacement	Common to All	400,000
GPF: Power Roof Vent Replacement	Common to All	275,000
GBF: Transformer Replacement Project	Common to All	125,000
DPF: Pump Station HVAC Improvements	Common to All	300,000
GBF: Perimeter Fence Replacement	Common to All	141,000
Total Operations		\$ 1,406,000
Technical Services		
<u>Engineering</u>		
Meter Station #1 Flow Tube and Flow Meter Replacement	Municipal Only	\$ 90,000
Annual Manhole Rehabilitation	Municipal Only	50,000
MS-05 Flow Tube Replacement	Municipal Only	100,000
Total Engineering		\$ 240,000
Total Technical Services		\$ 240,000
Total Annual Capital Items		\$ 1,771,000

Attachment: Sewer Rate Study Packet (9010 : Res #19-133 Revising Sewer Service Rates (December 2019))

NEW Water
Green Bay Metropolitan Sewerage District
2020 Adopted - December 4, 2019
Allocation of Operation and Maintenance Costs

1.16.c

Expenses are first allocated to cost components (Flow, BOD, TSS, PHOS, TKN) and then allocated to Municipal and Mill customers based on projected annual wastewater flows and loadings.

ITEM	Total	Common to All					Municipal Only		Mill Only		
		Flow	BOD	TSS	PHOS	TKN	Flow	Industry	Flow	Direct	
Salaries & Benefits											
Laboratory & Research & Environmental Services											
Operational Testing	\$ 646,821	\$ 90,555	\$ 77,619	\$ 58,214	\$ 38,809	\$ 45,277	\$ 135,832	\$ 155,237	\$ -	\$ 45,277	
Water Quality Testing	911,019	911,019	0	0	0	0	0	0	0	0	
Total Laboratory Services	\$ 1,557,840	\$ 1,001,574	\$ 77,619	\$ 58,214	\$ 38,809	\$ 45,277	\$ 135,832	\$ 155,237	\$ -	\$ 45,277	
Treatment											
Pump Station	\$ 120,431	\$ 120,431	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Primary Treatment	161,813	161,813	0	0	0	0	0	0	0	0	
Grit Removal	21,074	0	0	21,074	0	0	0	0	0	0	
Aeration	232,135	0	116,067	0	0	116,067	0	0	0	0	
Final & Chlorine Contact Basins	206,911	206,911	0	0	0	0	0	0	0	0	
Filtration	30,832	30,832	0	0	0	0	0	0	0	0	
Primary Thickeners	80,385	482	7,235	72,186	482	0	0	0	0	0	
Waste Activated Sludge Thickeners	172,253	0	103,352	65,456	0	3,445	0	0	0	0	
Dewatering - Belt Presses/Incineration	447,858	1,171	169,152	271,310	1,171	5,053	0	0	0	0	
Primary Sludge	195,220	1,171	17,570	175,307	1,171	0	0	0	0	0	
Secondary Sludge	252,638	0	151,583	96,002	0	5,053	0	0	0	0	
Incineration	536,594	1,466	197,370	330,446	1,466	5,846	0	0	0	0	
Primary Sludge	244,286	1,466	21,986	219,369	1,466	0	0	0	0	0	
Secondary Sludge	292,308	0	175,385	111,077	0	5,846	0	0	0	0	
Digestion	248,462	679	91,389	153,008	679	2,707	0	0	0	0	
Struvite Harvesting	163,901	224	30,143	50,467	82,174	893	0	0	0	0	
Power Generation	208,791	570	76,798	128,578	570	2,275	0	0	0	0	
Solids, General	235,266	630	87,592	143,809	630	2,605	0	0	0	0	
Total Treatment	\$ 2,866,706	\$ 525,210	\$ 879,099	\$ 1,236,333	\$ 87,173	\$ 138,890	\$ -	\$ -	\$ -	\$ -	
Maintenance/Engineering											
Maintenance	\$ 2,473,508	\$ 776,078	\$ 646,131	\$ 479,405	\$ 11,189	\$ 401,411	\$ 129,612	\$ -	\$ 29,682	\$ -	
Engineering	958,209	300,644	250,304	185,716	4,335	155,502	50,210	0	11,499	0	
Total All Above	\$ 7,856,263	\$ 2,603,506	\$ 1,853,153	\$ 1,959,668	\$ 141,506	\$ 741,081	\$ 315,654	\$ 155,237	\$ 41,181	\$ 45,277	
Business Services & Information Systems	\$ 2,319,532	\$ 784,170	\$ 558,165	\$ 590,247	\$ 42,621	\$ 223,212	\$ 95,074	\$ -	\$ 10,453	\$ 15,588	
Total Salaries & Benefit Costs	\$ 10,175,794	\$ 3,387,676	\$ 2,411,318	\$ 2,549,915	\$ 184,127	\$ 964,292	\$ 410,729	\$ 155,237	\$ 51,634	\$ 60,865	
Power											
Metro Pump	\$ 228,858	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 228,858	\$ -	\$ -	\$ -	
Mill Pump	11,993	0	0	0	0	0	0	0	11,993	0	
Secondary Effluent Pump	12,901	12,901	0	0	0	0	0	0	0	0	
Process Air Compressors	621,378	0	403,896	0	0	217,482	0	0	0	0	
Solids Building	148,186	414	53,739	92,035	414	1,584	0	0	0	0	
Primary Sludge (40)	68,966	414	6,207	61,931	414	0	0	0	0	0	
Secondary Sludge (60)	79,220	0	47,532	30,104	0	1,584	0	0	0	0	
All Other Plant	584,580	183,416	152,704	113,301	2,644	94,868	30,632	0	7,015	0	
Total Power	\$ 1,607,896	\$ 196,730	\$ 610,339	\$ 205,336	\$ 3,058	\$ 313,935	\$ 259,490	\$ -	\$ 19,008	\$ -	
Fuel											
Fuel - Diesel for Generators	\$ 22,800	\$ 22,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Building	278,132	87,266	72,654	53,906	1,258	45,136	14,574	0	3,338	0	
Incineration & Process	401,975	1,122	145,775	249,658	1,122	4,298	0	0	0	0	
Primary Sludge (40)	187,079	1,122	16,837	167,997	1,122	0	0	0	0	0	
Secondary Sludge (60)	214,896	0	128,938	81,660	0	4,298	0	0	0	0	
Total Fuel	\$ 702,907	\$ 111,188	\$ 218,428	\$ 303,564	\$ 2,381	\$ 49,434	\$ 14,574	\$ -	\$ 3,338	\$ -	

Attachment: Sewer Rate Study Packet (9010 : Res #19-133 Revising Sewer Service Rates (December

NEW Water
Green Bay Metropolitan Sewerage District
2020 Adopted - December 4, 2019
Allocation of Operation and Maintenance Costs

1.16.c

Expenses are first allocated to cost components (Flow, BOD, TSS, PHOS, TKN) and then allocated to Municipal and Mill customers based on projected annual wastewater flows and loadings.

ITEM	Total	Common to All					Municipal Only		Mill Only	
		Flow	BOD	TSS	PHOS	TKN	Flow	Industry	Flow	Direct
Chemicals										
Sodium Hypochlorite	\$ 114,100	\$ 114,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gravity Belt Polymer	81,276	0	48,766	30,885	0	1,626	0	0	0	0
Gravity Thickener Polymer	0	0	0	0	0	0	0	0	0	0
Belt Press Polymer	387,396	1,082	140,488	240,603	1,082	4,142	0	0	0	0
Primary Sludge (40)	180,294	1,082	16,226	161,904	1,082	0	0	0	0	0
Secondary Sludge (60)	207,102	0	124,261	78,699	0	4,142	0	0	0	0
Lime and Clay	0	0	0	0	0	0	0	0	0	0
Primary Sludge (40)	0	0	0	0	0	0	0	0	0	0
Secondary Sludge (60)	0	0	0	0	0	0	0	0	0	0
Sodium Bisulfite	57,700	57,700	0	0	0	0	0	0	0	0
Ferric Chloride	62,500	31,250	0	0	31,250	0	0	0	0	0
Odor Control	15,000	4,377	4,018	3,270	143	2,295	730	0	167	0
Magnesium Chloride	82,758	113	15,220	25,482	41,492	451	0	0	0	0
Sodium Hydroxide – Air Pollution	58,255	159	21,427	35,875	159	635	0	0	0	0
Sodium Hydroxide – Nutrient Removal	0	0	0	0	0	0	0	0	0	0
Activated Carbon	0	0	0	0	0	0	0	0	0	0
Aqua Ammonia	0	0	0	0	0	0	0	0	0	0
Other Chemicals	139,006	139,006	0	0	0	0	0	0	0	0
Total Chemicals	\$ 997,991	\$ 347,787	\$ 229,918	\$ 336,115	\$ 74,126	\$ 9,148	\$ 730	\$ -	\$ 167	\$ -
Maintenance & Repairs										
Maintenance & Repairs	\$ 1,595,453	\$ 500,583	\$ 416,765	\$ 309,224	\$ 7,217	\$ 258,916	\$ 83,602	\$ -	\$ 19,145	\$ -
All Other Expenses										
Solid Waste	\$ 254,828	\$ 712	\$ 92,412	\$ 158,268	\$ 712	\$ 2,725	\$ -	\$ -	\$ -	\$ -
Primary Sludge (40)	118,597	712	10,674	106,500	712	0	0	0	0	0
Secondary Sludge (60)	136,231	0	81,739	51,768	0	2,725	0	0	0	0
DNR Environmental Fees	131,000	956	44,101	46,528	29,581	9,834	0	0	0	0
Other Miscellaneous	5,303,234	1,663,922	1,385,313	1,027,851	23,990	860,630	277,889	0	63,639	0
Biogas Treatment	19,500	53	7,173	12,009	53	212	0	0	0	0
Total All Other	\$ 5,708,562	\$ 1,665,643	\$ 1,528,999	\$ 1,244,655	\$ 54,335	\$ 873,401	\$ 277,889	\$ -	\$ 63,639	\$ -
Total Treatment Plant O & M	\$20,788,603	\$ 6,209,608	\$5,415,768	\$4,948,809	\$325,244	\$2,469,127	\$ 1,047,014	\$ 155,237	\$ 156,931	\$ 60,865
Field Services O & M										
Pretreatment	\$ 215,423	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 215,423	\$ -	\$ -
Municipal Interceptors	393,549	0	0	0	0	0	393,549	0	0	0
Mill Interceptors	2,544	0	0	0	0	0	0	0	2,544	0
Fox River Fiber Force Main	26,458	0	0	0	0	0	0	0	0	26,458
Municipal Metering Stations	242,971	0	0	0	0	0	242,971	0	0	0
Mill Metering Stations	17,309	0	0	0	0	0	0	0	0	17,309
Municipal Lift Stations	392,261	0	0	0	0	0	392,261	0	0	0
Subtotal	\$ 1,290,515	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,028,782	\$ 215,423	\$ 2,544	\$ 43,767
All Other (Field Services Salaries after distribution)	548,537	0	0	0	0	0	437,286	91,566	1,081	18,603
Total Interceptor System O & M	\$ 1,839,052	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,466,068	\$ 306,989	\$ 3,625	\$ 62,370
Total O & M Costs	\$22,627,655	\$ 6,209,608	\$5,415,768	\$4,948,809	\$325,244	\$2,469,127	\$ 2,513,082	\$ 462,226	\$ 160,556	\$ 123,235

Attachment: Sewer Rate Study Packet (9010 : Res #19-133 Revising Sewer Service Rates (December

NEW Water
Green Bay Metropolitan Sewerage District
2020 Adopted - December 4, 2019
Interceptor System O & M

Account Name	Maintenance	Field Services	Procter & Gamble Meter Station	Procter & Gamble Interceptor	Fox River Fiber Force Main	Total
Salaries - Procter & Gamble (P&G) Interceptor	\$ -	\$ 1,240		\$ 1,240		\$ 1,240
Benefits - P&G Interceptor	-	404		404		404
Salaries - P&G Meter Station	2,328	9,919	12,246			12,246
Benefits - P&G Meter Station	759	3,232	3,991			3,991
Salaries - Fox River Fiber - Force Main	-	9,919			9,919	9,919
Benefits - Fox River Fiber - Force Main	-	3,232			3,232	3,232
Salaries - Fox River Fiber - Meter Station	-	8,679			8,679	8,679
Benefits - Fox River Fiber - Meter Station	-	2,828			2,828	2,828
Repair & Maintenance (R & M) - P&G Interceptor			-	900		900
R & M - P&G Meter Station			1,071			1,071
Phones - P&G			-			-
Power - P&G			-			-
R & M - Force Main					1,710	1,710
R & M - Meter Station					91	91
Chemicals					-	-
Total	\$ 3,087	\$ 39,452	\$ 17,308	\$ 2,544	\$ 26,458	\$ 46,311

Account Name	Maintenance	Field Services	GBMSD Meter Stations	GBMSD Interceptors	Lift Station	Pretreatment
Salaries - Pretreatment	\$ -	\$ 148,060				\$ 148,060
Salaries - GBMSD Interceptors	3,016	92,491		95,507		
Salaries - GBMSD Meter Stations	-	96,706	96,706			
Salaries - East Bayshore Lift Stations	29,251	44,634			73,884	
Salaries - East River Lift Station	11,595	13,638			25,233	
Salaries - Old Plank Lift Station	3,020	7,687			10,707	
Salaries - Interplant Force Main	-	14,878		14,878		
Salaries - Chemical Feed Building	-	248	248			
Benefits - Pretreatment	-	48,253				48,253
Benefits - GBMSD Interceptors	983	30,143		31,126		
Benefits - GBMSD Meter Stations	-	31,517	31,517			
Benefits - East Bayshore Lift Stations	9,533	14,546			24,079	
Benefits - East River Lift Station	3,779	4,445			8,224	
Benefits - Old Plank Lift Station	984	2,505			3,489	
Benefits - Interplant Force Main	-	4,849		4,849		
Benefits - Chemical Feed Building	-	81	81			
Pretreatment Program						1,445
R & M - East Bayshore System Lift Stations					19,408	
R & M - East Bayshore Force Main					-	
R & M - East River Lift Station					-	
R & M - GBMSD Interceptors - Field Services				60,515		
R & M - GBMSD Interceptors - Engineering				(56,267)		
R & M - Old Plank Lift Station					-	
R & M - Interplant Force Main				31,600		
R & M - GBMSD Meter Stations			235,644			
R & M - Chemical Feed Building			4,500			
Phones - Meter/Lift Stations			58,450			
Phones - Chemical Feed Building			19,110			
Power - Meter Stations			33,000			
Power - Chemical Feed Building			1,360			
Power - Old Plank Lift Station					18,000	
Power - East Bayshore Lift Stations					35,800	
Power - East River Lift Station					-	
Water - East River Lift Station					25,500	
Chemicals - Old Plank Lift Station					1,500	
Chemicals - De Pere Conveyance					-	
Chemicals - Chemical Feed Building					1,880	
Chemicals - Bayshore Interceptor					91	
Total			\$ 480,616	\$ 182,208	\$ 247,795	\$ 197,758

Attachment: Sewer Rate Study Packet (9010 : Res #19-133 Revising Sewer Service Rates (December 2019))

NEW Water
Green Bay Metropolitan Sewerage District
2020 Adopted - December 4, 2019
Salaries and Benefits before Distribution

Description	Commission	Business Services	Laboratory & Research	Treatment	Maintenance	Engineering	Information Technology	Field Services	Environmental Programs	Total
Gross Salaries	\$ 2,500	\$ 1,194,437	\$ 614,126	\$ 2,104,809	\$ 1,852,536	\$ 743,666	\$ 578,289	\$ 852,777	\$ 587,240	\$ 8,530,378
Long Term Disability	-	5,008	2,973	9,714	9,185	3,545	2,893	4,003	2,839	40,161
Dental Insurance	-	11,135	7,432	22,947	22,522	6,192	6,634	8,543	4,509	89,914
Health Insurance	-	180,216	106,773	307,340	310,437	80,227	73,443	123,438	30,232	1,212,106
Life Insurance	-	4,422	1,023	4,865	6,441	4,122	2,748	1,971	511	26,103
Wisconsin Retirement	-	77,812	40,026	138,522	124,631	50,478	40,079	57,516	37,702	566,766
FICA & Medicare	191	86,157	46,981	158,670	141,719	55,693	44,238	65,237	44,923	643,809
Worker's Compensation	5	4,769	18,485	63,355	55,761	14,286	1,330	25,669	8,764	192,424
Uniforms	-	-	3,300	12,492	15,524	-	-	3,515	-	34,831
Employee Assistance	-	3,226	-	-	-	-	-	-	-	3,226
Wellness Program	-	-	-	43,992	-	-	-	-	-	43,992
Totals	\$ 2,696	\$ 1,567,182	\$ 841,119	\$ 2,866,706	\$ 2,538,756	\$ 958,209	\$ 749,654	\$ 1,142,669	\$ 716,720	\$ 11,383,713

Green Bay Metropolitan Sewerage District
2020 Adopted - December 4, 2019
Salaries and Benefits after Distribution to Interceptors & Meter Stations

Description	Commission	Business Services	Laboratory Services	Treatment	Maintenance	Engineering	Information Technology	Field Services	Environmental Programs	Total
Gross Salaries	\$ 2,500	\$ 1,194,437	\$ 614,126	\$ 2,104,809	\$ 1,803,327	\$ 743,666	\$ 578,289	\$ 404,680	\$ 587,240	\$ 8,033,074
Long Term Disability	-	5,008	2,973	9,714	8,953	3,545	2,893	1,893	2,839	37,818
Dental Insurance	-	11,135	7,432	22,947	22,003	6,192	6,634	3,820	4,509	84,672
Health Insurance	-	180,216	106,773	307,340	303,445	80,227	73,443	59,767	30,232	1,141,443
Life Insurance	-	4,422	1,023	4,865	6,290	4,122	2,748	600	511	24,581
Wisconsin Retirement	-	77,812	40,026	138,522	121,361	50,478	40,079	12,095	37,702	518,077
FICA & Medicare	191	86,157	46,981	158,670	137,954	55,693	44,238	43,043	44,923	617,850
Worker's Compensation	5	4,769	18,485	63,355	54,651	14,286	1,330	19,125	8,764	184,769
Uniforms	-	-	3,300	12,492	15,524	-	-	3,515	-	34,831
Employee Assistance	-	3,226	-	-	-	-	-	-	-	3,226
Wellness Program	-	-	-	43,992	-	-	-	-	-	43,992
Totals	\$ 2,696	\$ 1,567,182	\$ 841,119	\$ 2,866,706	\$ 2,473,509	\$ 958,209	\$ 749,654	\$ 548,537	\$ 716,720	\$ 10,724,333

NEW Water
Green Bay Metropolitan Sewerage District
2020 Adopted - December 4, 2019
Employees Headcount Report

DIVISIONS AND DEPARTMENTS	DEPARTMENT	2019 BUDGET HEADCOUNT	2020 BUDGET HEADCOUNT
Business Services including Non-Departmental *		13	13
Laboratory & Research		8	8
Treatment including Health and Safety		24	26
Maintenance		23	24
Engineering		7	7
Information Technology		6	6
Field Services		9	10
Watershed Management		5	5
Regulatory Compliance		1	1
Total Headcount without Commissioners **		96	100
Commissioners		5	5

Positions Changes

Division	Department		
Technical Services	Field Services		Add Field Services Technician
Operations	Maintenance	Delete Maintenance Mechanic	Add E & I Apprentice
Operations	Treatment	Delete Operations Project Coordinator	Add (2) Operator in Training
Environmental Programs	Watershed Management	Add Grant and Contract Specialist	

Notes:

* Non-Departmental Division includes Executive Director & Human Resources

** Total Full-Time and Part-Time positions

Divisions and Departments classification for referencing

<u>BUSINESS SERVICES</u>	<u>TECHNICAL SERVICES</u>	<u>OPERATIONS</u>	<u>ENVIRONMENTAL PROGRAMS</u>	<u>NON-DEPARTMENTAL</u>
Accounting	Engineering	Maintenance	Watershed Management	Commission
Public Affairs and Education	Field Services	Treatment	Regulatory Compliance	District Wide
Information Technology		Health and Safety	Laboratory & Research	Executive Director and HR
Administrative Services			Sustainability	Procter & Gamble
				Fox River Fiber

Definition of Positions

Regular Full-time Employee – Individuals who work 40 hours per week for an extended period of time and have successfully completed a probationary period.

Regular Part-time Employee – Individuals who work less than 40 hours per week for an extended period of time.

NEW Water
Green Bay Metropolitan Sewerage District
2020 Adopted - December 4, 2019
OUT-OF-AREA TRAVEL - Outside EPA Region 5 (Wisconsin, Minnesota, Illinois, Ohio, Indiana, Michigan)

Account	Title	Division	Event
5020	Director of Business Services	Business Services	Government Finance Officers Assoc (GFOA) Conference - BV (New Orleans 5/17/20-5/20/20)
5020	Public Affairs & Education Coordinator	Business Services	PR / Comms conference - TG
5020	System Administrator	Business Services	Microsoft Ignite Conf., Orlando, FL - MP
5020	System Administrator	Business Services	Microsoft Ignite Conf., Orlando, FL - MW
5020	System Administrator	Business Services	SANS SCADA Cybersecurity Trning, TBD - TBD
5020	Director Of Technical Services	Technical Services	WEFTEC- 2020 New Orleans, LA - NRQ
5020	Director Of Technical Services	Technical Services	NACWA Winter Conf, Atlanta, GA - NRQ
5020	Director Of Technical Services	Technical Services	NACWA Summer Conf, Seattle, WA - NRQ
5020	Engineer	Technical Services	WEF Residuals & Biosolids Conf.- TBD - WIA
5020	Engineer	Technical Services	WEFTEC- 2020 New Orleans, LA - SE1
5020	Field Services Manager	Technical Services	WEF Collections System Conference - ST , TBD
5020	Pretreatment Coordinator	Technical Services	NACWA Pretreatment Seminar - SG, TBD
5020	Maintenance	Operations	CMMS Conference Maximo World Orlando
5020	Executive Director	Non-Departmental	NACWA Winter Conf, Atlanta, GA - TWS
5020	Executive Director	Non-Departmental	NACWA Summer Conf, Seattle, WA - TWS
5020	Executive Director	Non-Departmental	WEFTEC, New Orleans, LA - TWS
5020	Executive Director	Non-Departmental	Water Reuse Association Conference, Denver - TWS
5079	Executive Director	Non-Departmental	National Association of Clean Water Agencies (NACWA) Environmental Policy, Washington DC
5079	Executive Director	Non-Departmental	National Association of Clean Water Agencies (NACWA) Leadership meeting, Miami, FL
5079	Executive Director	Non-Departmental	EPA Meeting, Washington DC
5020	Commissioner	Non-Departmental	National Association of Clean Water Agencies (NACWA) Summer Conference, Seattle, WA
5020	Lab Analyst	Environmental Programs	Metrohm IC Training- Tampa -AC

11/27/2019

GREEN BAY METROPOLITAN SEWERAGE DISTRICT
2020 BUDGET: 5-YEAR CAPITAL INVESTMENT PLAN

2020 Budget - Adopted - December 4, 2019	2020	2021	2022	2023	2024
MAJOR CAPITAL: WASTEWATER TREATMENT FACILITIES					
GBF: Blower System Efficiency Upgrade	-	-	205,000	4,635,000	-
GBF: R2E2 Solids Management Project	2,700,000	-	-	-	-
GBF: Metro & Mill Pumping and Plant Drain Systems Upgrades	-	100,000	340,000	5,905,000	5,925,000
GBF: Gravity Belt Thickener Replacement	100,000	1,550,000	3,250,000	-	-
GBF: Reclaimed Water System ** See Notes **	1,700,000	-	-	-	-
GBF & DPF: Clarifier Rehabilitation	600,000	5,700,000	8,500,000	10,500,000	10,500,000
GBF: Primary Clarifier Odor Control	-	330,000	5,875,000	-	-
GBF & DPF: Headworks Upgrades	-	-	340,000	3,850,000	5,750,000
GBF: Maintenance Building Addition	300,000	1,250,000	2,110,000	-	-
Interplant Wastewater Force Main - Phase 2	-	-	36,000	848,000	-
GBF: Phosphorus Upgrade (60 mgd Ballasted Flocculation)	-	-	-	-	1,480,000
DPF: Tertiary Filter Replacement	500,000	9,400,000	-	-	-
TOTAL WASTEWATER TREATMENT FACILITIES	5,900,000	18,330,000	20,656,000	25,738,000	23,655,000
MAJOR CAPITAL: INTERCEPTORS					
Dutchman Creek Interceptor Upgrade & Rehabilitation ** See Notes **	4,500,000	-	-	-	-
Ninth Street Interceptor Rehabilitation ** See Notes **	2,966,000	-	-	-	-
East River Interceptor Rehabilitation ** See Notes **	3,766,000	-	-	-	-
West Fox River Interceptor Relay and Rehabilitation	-	-	209,000	4,956,000	-
Ninth Street Interceptor Extension - American Drive	-	1,250,000	-	-	-
Fox River Crossing Rehabilitation	35,000	585,000	1,150,000	-	-
East Fox River Interceptor Rehabilitation	50,000	1,055,000	1,930,000	-	-
Northeast Interceptor Rehabilitation	-	-	-	-	2,000
West Tower Drive Interceptor Rehabilitation	-	-	-	70,000	1,647,000
Lawrence Sewers Upsizing	-	-	-	-	150,000
East Bayshore System Relief & Replacement	-	-	-	150,000	2,000,000
East Tower Drive Interceptor Rehabilitation - Phase 1	-	-	-	60,000	1,422,000
East River Lift Station - Upsizing & Rehabilitation	-	77,000	1,823,000	-	-
East Bayshore Lift Stations - Replacement	-	35,000	520,000	-	-
TOTAL INTERCEPTORS, METER STATIONS & LIFT STATIONS	11,317,000	3,002,000	5,632,000	5,236,000	5,221,000
DEPARTMENT ANNUAL CAPITAL INVESTMENTS					
MAINTENANCE SECTION					
DPF: Replace outdated MCCs	125,000	-	-	-	-
DPF: Replace diffuser socks in aeration system (10-year rotation)	-	57,000	-	-	-
GBF: Replace Air Handling Units	-	959,000	230,000	-	-
DPF: Replace roof - Sludge Control Tank Building	-	79,000	-	-	-
DPF: Replace roof - Administration Building	-	-	-	-	53,000
Vehicle ID# 107 Replacement (Field Services)	-	-	63,000	-	-
Vehicle ID# 111 Replacement (Field Services)	40,000	-	-	-	-
DPF: Actuated Slide Gates & Basin Drains	-	-	-	200,000	-
GBF: Air Compressor Replacement	400,000	-	-	-	-
GBF: Power Roof Vent Replacement	275,000	275,000	275,000	-	-
GBF: Tunnel Unit Heater Replacement	-	50,000	-	-	-
DPF: Tunnel Unit Heater Replacement	-	-	50,000	-	-
GBF: Transformer Replacement Project	125,000	-	-	-	-

11/27/2019

GREEN BAY METROPOLITAN SEWERAGE DISTRICT
2020 BUDGET: 5-YEAR CAPITAL INVESTMENT PLAN

2020 Budget - Adopted - December 4, 2019	2020	2021	2022	2023	2024
GBF: SW Pump Replacement	-	-	400,000	-	-
GBF: Perimeter Fence Replacement	141,000	-	-	-	-
DPF: Pump Station HVAC Improvements	300,000	-	-	-	-
Maintenance Section subtotal	1,406,000	1,420,000	1,018,000	200,000	53,000
INFORMATION TECHNOLOGY SECTION					
GBF: Wireless Network Communication	-	-	-	-	50,000
GBF: Fiber Optic Network Enhancement/Upgrade	-	80,000	-	-	-
GBF: Building Network Cabling Enhance/Upgrade	-	45,000	-	-	-
GBF: County Wide Radio Communications	-	-	-	50,000	-
GBF: County Wide Radio Communications Phase II	-	-	-	50,000	-
GBF: Replace PLC Input/Output Hardware	125,000	125,000	125,000	-	-
GBF: Laboratory Information Management System	-	-	-	-	450,000
GBF & DPF: Telephone System	-	-	150,000	-	-
GBF & DPF: Disaster Recovery/Backup System	-	-	-	75,000	-
GBF: eDocs. Imaging/ Management/Collaboration	-	-	-	90,000	-
DPF: MCC DevicNet Upgrade	-	240,000	-	-	-
Information Technology Section subtotal	125,000	490,000	275,000	265,000	500,000
ENGINEERING SECTION					
Meter Station #1 Flow Tube and Flow Meter Replacement	90,000	-	-	-	-
Annual Manhole Rehabilitation	50,000	50,000	50,000	50,000	50,000
Engineering Services Section subtotal	140,000	50,000	50,000	50,000	50,000
WATERSHED MANAGEMENT SECTION					
Watershed Management Section subtotal	-	-	-	-	-
FIELD SERVICES SECTION					
MS-05 Flow Tube Replacement	100,000	-	-	-	-
MS-14 Flow Tube Replacement	-	-	-	-	100,000
Lift Station alarm notification system	-	-	-	200,000	-
Field Services Section subtotal	100,000	-	-	200,000	100,000
LABORATORY & RESEARCH SECTION					
Laboratory Services Section subtotal	-	-	-	-	-
TOTAL ANNUAL CAPITAL INVESTMENTS	1,771,000	1,960,000	1,343,000	715,000	703,000
TOTAL CAPITAL INVESTMENTS	18,988,000	23,292,000	27,631,000	31,689,000	29,579,000

Notes:

Major Capital - Treatment Facilities GBF Reclaimed Water System project: Funded via contributed capital from Brown County and/or Industrial Customer.

Major Capital - Interceptors Dutchman Creek Interceptor project: Funded via ICR reserve.

Major Capital - Interceptors: Ninth Street Interceptor Rehabilitation project: \$100,000 overcollected in 2015 for anticipated Annual Capital project.

Major Capital - Interceptors: East River Interceptor Rehabilitation project: \$715,000 collected in 2018 Budget for anticipated project.

This 5-year report projects costs going forward. It does not capture actual expenditures from previous years and the totals do not accurately reflect the total capital costs of projects that are in progress.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 17, 2019

DEPARTMENT: Board of Public Works

FROM: Scott Thoresen

SUBJECT: Resolution #19-134 Authorizing Charles Street Interceptor Upgrade Agreement 2020.

The Board of Public Works at the December 9, 2019 meeting approved the Charles Street Interceptor Upgrade Agreement between the City of De Pere, Town of Ledgeview, Ledgeview Sanitary District No. 2, and the Green Bay Metropolitan Sewerage District and Interceptor Cost Recovery Charges in the amount of \$54,055.87 to be paid with 2018 carryover funds from the Sewage Revenue Fund and moved to send it to Common Council for approval. The motion passed with a 5-0 vote.

ATTACHMENTS:

- Reso19-134 (DOCX)
- Exhibit A - Complete Agreement 12-2-2019 (PDF)
- GBMSD Charles Street Interceptor Agreement (PDF)

RESOLUTION #19-134

AUTHORIZING CHARLES STREET INTERCEPTOR UPGRADE AGREEMENT 2020

WHEREAS, the Green Bay Metropolitan Sewerage District (GBMSD) and the City are parties to the De Pere/GBMSD East Side Sewer Improvement Agreement 1997 and the Annexation and Consolidation Agreement dated August 29, 2007, which allocates capacity in existing segments of the Charles Street Interceptor to the City, Ledgeview and GBMSD; and

WHEREAS, development in De Pere, Ledgeview, and other potential areas in GBMSD's jurisdiction have necessitated an upgrade of the Charles Street Interceptor to provide additional capacity for such areas; and

WHEREAS, the parties wish to enter into the Charles Street Interceptor Upgrade Agreement, attached hereto and incorporated as Exhibit A, pursuant to the terms and conditions as set forth therein; and

WHEREAS, this matter has been reviewed by the Board of Public Works which recommends its approval thereof.

NOW THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor is authorized and directed to execute the Charles Street Interceptor Upgrade Agreement (Exhibit A), subject to such changes as deemed necessary by the City Attorney.

BE IT FURTHER RESOLVED THAT:

All City officials, officers and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 17th day of December, 2019.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

CHARLES STREET INTERCEPTOR UPGRADE AGREEMENT 2020

THIS CHARLES STREET INTERCEPTOR UPGRADE AGREEMENT 2020, is made and entered this ____ day of _____, 2020, by and among **THE GREEN BAY METROPOLITAN SEWERAGE DISTRICT** (“GBMSD”), **THE CITY OF DE PERE** (“De Pere”), **THE TOWN OF LEDGEVIEW**, and **LEDGEVIEW SANITARY DISTRICT NO. 2** (collectively, “Ledgeview”).

BACKGROUND OF THIS AGREEMENT

- A. GBMSD is a metropolitan sewerage district organized under Chapter 200, Wisconsin Statutes. De Pere and Ledgeview are municipalities who are members of GBMSD.
- B. De Pere and Ledgeview both have allocated capacity in the Swan Road Interceptor, which includes the East River lift station and associated forcemains, the Swan Road Extension, the Charles Street Interceptor, and the Northeast Interceptor, which are owned and operated by GBMSD.
- C. Development in De Pere, Ledgeview, and potentially other areas within GBMSD’s jurisdiction require an upgrade of the Charles Street Interceptor. The need for additional capacity in the Charles Street Interceptor is based on additional flow projections as stated in Donohue & Associates, Inc. Technical Memorandum No. 1 Alternatives Analysis Charles Street Interceptor Improvements dated November 20, 2017 and revised July 18, 2019.
- D. The parties previously agreed that GBMSD would construct an extension of the Swan Road Interceptor (“Swan Road Extension”) and that De Pere and Ledgeview would purchase additional capacity in the Swan Road Extension, from the Swan Road Interceptor and downstream interceptor segments from GBMSD upon completion of the Swan Road Extension and the upgrade of the Charles Street Interceptor.

E. GBMSD upgraded the Charles Street Interceptor in 2018.

NOW, THEREFORE, the parties agree as follows:

1. Acknowledgment of Current Allocated Capacities. Based on previous agreements, including, but not limited to the De Pere/GBMSD East Side Sewer Improvement Agreement 1997 (“East Side Sewer Agreement”) and the Annexation and Consolidation Agreement between GBMSD and De Pere dated August 29, 2007, the parties acknowledge that the attached **Exhibit A** accurately summarizes the allocated capacities in the segments of the Charles Street Interceptor as of the date of this Agreement.
2. Construction of Upgrades to Charles Street Interceptor. GBMSD shall design and construct upgrades to the Charles Street Interceptor, which will increase capacity of the Charles Street Interceptor to accommodate development in De Pere, Ledgeview and potentially other areas within GBMSD’s jurisdiction (“Upgrade Project”). The Upgrade Project was completed in 2018.
3. Allocation of Capacity in the Charles Street Interceptor. Upon completion of the Upgrade Project, GBMSD shall allocate capacity in the Charles Street Interceptor to De Pere and Ledgeview as shown on attached **Exhibit B**. The Upgrade Project is based on additional flows projection as stated in Donohue & Associates, Inc. Technical Memorandum No. 1 Alternatives Analysis Charles Street Interceptor Improvements dated November 20, 2017 and revised July 18, 2019, which in turn is based on information provided by De Pere and Ledgeview for the area shown on attached **Exhibit C**. The mapped area in **Exhibit C** is strictly a projection of potential future development, which is subject to change based upon the actual future development needs in the area. Any changes to the projected development reflected in **Exhibit C** shall require GBMSD’s approval.

4. Payment by De Pere and Ledgeview for Interceptor Cost Recovery Charge.

Pursuant to Sec. 5.02 of GBMSD's Sewer Use Ordinance, De Pere and Ledgeview shall pay GBMSD an Interceptor Cost Recovery Charge for new capacity they are allocated in the Charles Street Interceptor as a result of the Upgrade Project as noted on **Exhibit B**. The amount of the payments shall be calculated and paid according to the provisions of GBMSD's Sewer Use Ordinance.

5. Allocation and Payment for Swan Road Extension and Downstream Segments of Swan Road Interceptor. Upon completion of the Upgrade Project, GBMSD shall allocate capacity in the Swan Road Extension and downstream segments of the Swan Road Interceptor to De Pere and Ledgeview as provided in paragraph 3 of the Swan Road Extension Agreement 2017. De Pere and Ledgeview shall pay GBMSD for the additional allocated capacity as provided by paragraphs 4 and 5 of the Swan Road Extension Agreement 2017 pursuant to terms provided by Section 5.02 of GBMSD's Sewer Use Ordinance.

6. Notice. Any notice required under this Agreement shall be delivered personally or sent by certified mail, return receipt requested, to the parties at their addresses set forth below. Any party may by written notice at any time designate a different address to which notices shall be subsequently sent. Notices given by certified mail, return receipt requested, shall be deemed received when mailed:

To GBMSD:

Executive Director
Green Bay Metropolitan Sewerage District
2231 North Quincy Street
Green Bay, WI 54302

To De Pere:

Mayor
City of De Pere
335 South Broadway
De Pere, WI 54115

To Ledgeview:

Town Chairman
Town of Ledgeview
3700 Dickinson Road
De Pere, WI 54115

7. Other Agreements. Except as provided herein, the terms and conditions of all other agreements among the parties shall remain in full force and effect.
8. Governing Law. This Agreement shall be construed and interpreted according to the laws of the State of Wisconsin.
9. Amendment and Modification. This Agreement may only be amended or modified by written agreements executed by all parties to the Agreement.
10. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

(Signatures Contained on Following Page)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date set forth above.

THE GREEN BAY METROPOLITAN
SEWERAGE DISTRICT

By: _____
Its: _____
Name: _____

THE CITY OF DE PERE

By: _____
Its: _____
Name: _____

THE TOWN OF LEDGEVIEW

By: _____
Its: _____
Name: _____

LEDGEVIEW SANITARY DISTRICT NO. 2

By: _____
Its: _____
Name: _____

Charles Street Interceptor Upgrades Projects

Existing Allocations - March 14, 2018, Revised November 26, 2019

EXHIBIT A

Interceptor Segment		City of De Pere Existing Allocation (cfs)	Town of Ledgeview Existing Allocation (cfs)
Upstream MH	Downstream MH		
CSI-019	CSI-015	2.48 ¹	4.82 ³
CSI-015	CSI-005	2.66 ²	4.82 ³

- 1 2.00 cfs from ERLS (Exhibit B from SRI Extension Agreement 2017, Swan Road Interceptor - FM 2.58 cfs with 4.0 peaking factor, 2.00 cfs with 3.1 reduced peaking factor) + 96 acres x 0.005 cfs/acre (no reduced peaking factor because older section of City) = 2.48 cfs
- 2 2.48 cfs (from Note 1) + 36 acres x 0.005 cfs/acre (no reduced peaking factor because older section of City) = 2.66 cfs
- 3 4.82 cfs, with reduced peaking factor, allocated in Exhibit C from the Ledgeview/GBMSD East Side Sewer Improvement Agreement, 1997 and Exhibit B from the SRI Extension Agreement 2017

DRAFT

Charles Street Interceptor Upgrades Projects

EXHIBIT

Estimated Allocations and Costs Based on Calibrated Model and Future Flows (Updated July 26, 2017, January 30, 2018, March 14, 2018, April 19, 2018, July 24, 2018, December 27, 2018, June 6, 2019, November 26, 2019)

Interceptor Segment		Pipe Information			City of De Pere			Town of Ledgeview					Estimated Costs			
Upstream MH	Downstream MH	Proposed Pipe Size (inches)	Proposed Design Flow (cfs) Peak Flow Method	Estimated Construction Costs	City of De Pere Existing Allocation (cfs)	City of De Pere Proposed Allocation (cfs) ⁸	City of De Pere Additional Allocation (cfs)	Town of Ledgeview Existing Allocation (cfs)	Town of Ledgeview Proposed Allocation (cfs) ⁸	Town of Ledgeview Additional Allocation (cfs)			City of De Pere Cost for Additional Allocation	Town of Ledgeview Cost for Additional Allocation	NEW Water Cost for Reserve Capacity	NEW Water Cost for Previously Allocated Capacity
CSI-019	CSI-015	24	15.29	\$245,492.73	2.48 ¹	3.66 ⁵	1.18	4.82 ³	11.61 ⁷	6.79	0.02	\$16,055.77	\$18,945.81	\$109,018.68	\$321.12	\$117,207.1
CSI-015	CSI-005	24	15.47	\$460,298.87	2.66 ²	3.84 ⁶	1.18	4.82 ³	11.61 ⁷	6.79	0.02	\$29,754.29	\$35,110.06	\$202,031.63	\$595.09	\$222,562.0
Total Estimated Cost for CSI:				\$705,791.60	Subtotal:											
					Total:											
					\$705,791.60											

1 2.00 cfs from ERLS (Exhibit B from SRI Extension Agreement 2017, Swan Road Interceptor - FM, 2.58 cfs with 4.0 peaking factor, 2.00 cfs with 3.1 reduced peaking factor) + 96 acres x 0.005 cfs/acre (no reduced peaking factor because older section of City) = 2.48 cfs

2 2.48 cfs (from Note 1) + 36 acres x 0.005 cfs/acre (no reduced peaking factor because older section of City) = 2.66 cfs

3 4.82 cfs, with reduced peaking factor, allocated in Exhibit C from the Ledgeview/GBMSD East Side Sewer Improvement Agreement, 1997 and Exhibit B from the SRI Extension Agreement 2017

4 9 acres in Reserve Area x 0.0032 cfs/acre = 0.03 cfs x 3.28/4.0 (Reduced Peaking Factor) = 0.02 cfs The area for this was changed based on April 2018 City of De Pere annexation of a portion of the Town of Rockland

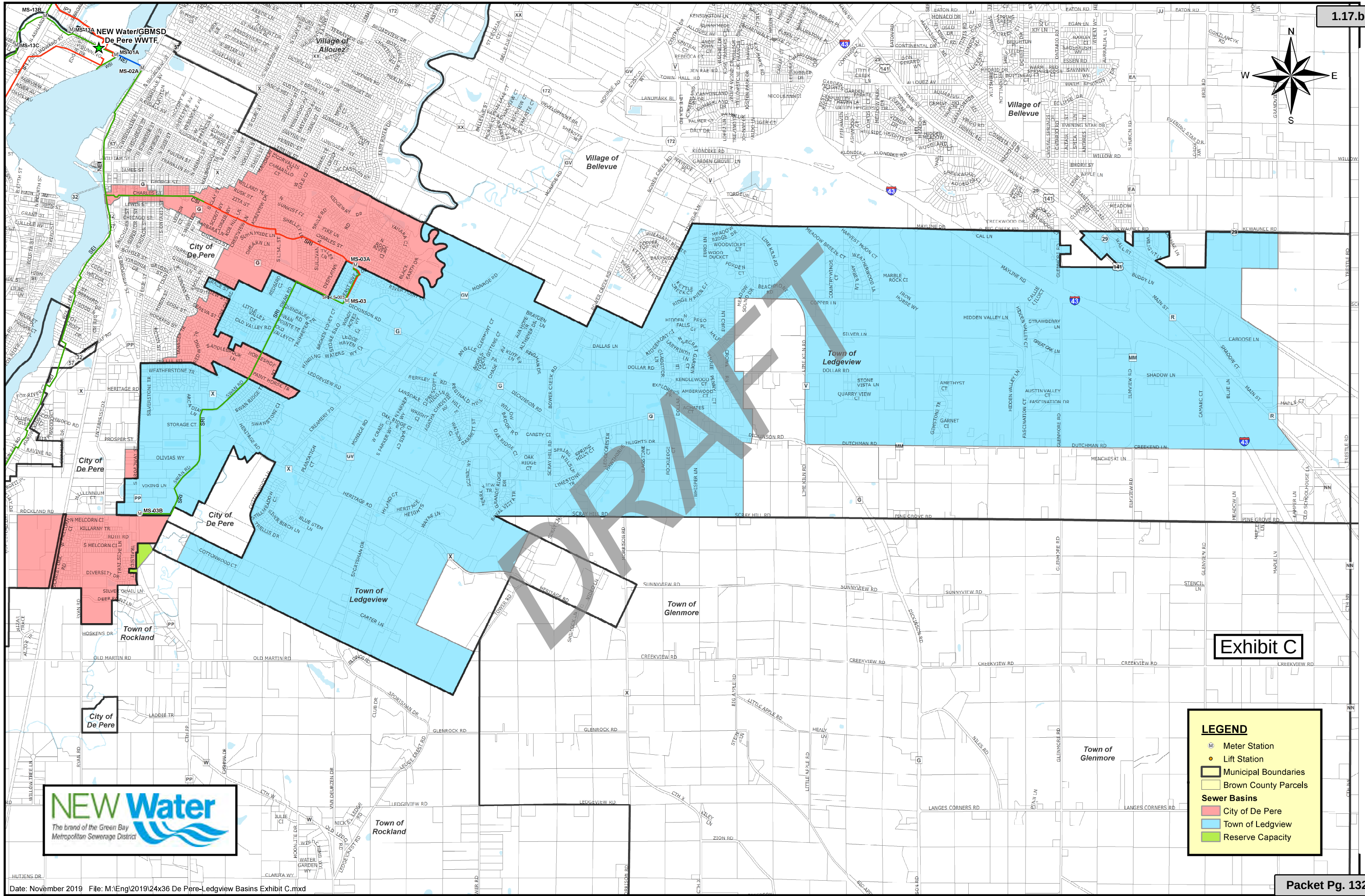
5 2.60 cfs existing peak flow according to model + 0.71 cfs future flow x 3.28/4.0 (reduced peaking factor) = 3.18 cfs + 96 acres x 0.005 cfs/acre (no reduced peaking factor because older section of City) = 3.66 cfs

6 3.66 cfs (from Note 5) +36 acres x 0.005 cfs/acre (no reduced peaking factor because older section of City) = 3.84 cfs

7 6.30 cfs existing peak flow according to model + 6.47 cfs future flow x 3.28/4.0 (reduced peaking factor) = 11.61 cfs

8 The proposed allocations are based on Technical Memorandum No. 1 Alternatives Analysis Charles Street Interceptor Improvements dated November 20, 2017 and revised July 18, 2019. This flow is calculated differently than traditional area x flow rate methods. Based on the Tech Memo, higher flow rates for existing development were found using flow monitoring. The model was calibrated using flow monitoring information and was used to determine existing flows and project flows for the future. A map (Exhibit C) has been included to show the projected service areas.

Total Cost for CSI	\$114,890	Design Services and Service Area Study
	\$539,485	Construction Costs
+	\$51,417	Construction Services
	\$705,792	Project Total



CITY OF DE PERE MEMO



To: Honorable Mayor Walsh
Members of the Board of Public Works

From: Eric P. Rakers, P.E., City Engineer
Date: December 9, 2019

RE: **Consideration and possible action on Charles Street Interceptor Upgrade Agreement between the City of De Pere, Town of Ledgeview, Ledgeview Sanitary District No. 2, and the Green Bay Metropolitan Sewerage District***

De Pere and Ledgeview have allocated capacity in the Charles Street Interceptor (CSI) which flows from Webster Street to the Green Bay Metropolitan Sewerage District (GBMSD) Northeast Interceptor along the Fox River. The CSI surcharged in December of 2015 due to a heavy rain event and inflow and infiltration into the City's and Town's sewer collection systems. Due to the surcharge event and proposed development in De Pere and Ledgeview, CSI had to be upgraded. GBMSD reconstructed the CSI in 2018. The City and Ledgeview are responsible to purchase the additional capacity only. The additional capacity was determined based on software models for future flow and higher inflow and infiltration than anticipated.

De Pere will pay GBMSD an Interceptor Cost Recovery Charge for new capacity they are allocated in the Charles Street Interceptor as a result of the upgrade as follows:

- De Pere cost for additional allocation at Interceptor segment CSI-019 to CSI-015: \$18,845.81
- De Pere cost for additional allocation at Interceptor segment CSI-015 to CSI-005: \$35,110.06
\$54,055.87

These costs are based on the City being allocated an additional flow of 1.18 cfs (cubic feet per second).

The costs for the Charles Street Interceptor were included in the 2018 budget along with the Swan Road Interceptor costs (\$535,000 total). These costs were carried over in the Sewage Revenue Fund.

Staff recommends approval of the agreement.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 17, 2019

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Consider Community Service Grant applications from the Master Gardeners of Brown County and the De Pere Lions Club.

The City of De Pere budgets \$1,200.00 annually for Community Service Grant recipients. \$600.00 was awarded at the June 18, 2019 Common Council meeting, leaving a balance of \$600.00 to be awarded from the 2019 budget.

ATTACHMENTS:

- Master Gardeners of Brown County (PDF)
- De Pere Lions Club (PDF)



City Of De Pere

COMMUNITY SERVICE GRANT APPLICATION

GROUP

Group Name:	Master Gardeners Locktender's House Native Plant Garden		
Grant Applicant Name:	Locktender's House Native Plant Garden Restoration	Email address:	csch5677@gmail.com
Physical Address:	100 William Street, De Pere – Voyageur Park Locktenders House/viewing pier		
Phone Number:	920-680-2347	Alt. Phone Number:	920-336-0030
Date:	November 15, 2019 Project Contact: Claudia Schultz, MGVS		

INSTRUCTIONS

Goals should always be: **S**– Specific **M**– Measurable **A**– Achievable **R**– Realistic **I**– Time Bound

In the area below, describe your community service proposal in lieu of the following considerations:

1. **Goal/Objective.** Briefly describe each goal/objective and when the goal/objective should be met or accomplished.
2. **Measurement.** How will the goal/objective be achieved? What benefit will citizens of the city of De Pere gain through this project?
3. **Itemize all anticipated expenses.** Describe all materials that will need to be purchased for the project and how they will relate to the overall objective. Also provide cost estimates associated with the project, not to exceed \$600.00.

PROJECT OUTLINE

Description: We are asking for a \$600 grant to purchase 171 native prairie plants, wholesale @ \$3.50 each from Stone Silo Prairie, a local De Pere garden nursery. Previously in 2017 and 2018 we successfully applied for similar community grants to plant and replant the native gardens surrounding the historic Locktenders House on the De Pere Riverwalk in Voyageur Park. From 2015 to 2018 we planted and maintained 100-foot sections every year. The completed garden is 600 x10 feet on both sides of the Locktenders House. The Mulva Picnic Place was the last section we planted in 2018. However, the whole garden project came to an abrupt halt when in late 2018 the US Army Corps of Engineers completed major dam repair work on the entire length of rocky west slope of the garden. Fortunately, with advance notice of the planned work effort we dug up 500+ plants and placed them in plastic bags. With tremendous help from the city of De Pere, the plants were transported and stored at the Dept of Public Works for safekeeping over winter. In 2019, with funds from a De Pere community grant and other supporters we purchased new plants and began a three-year rehabilitation of the garden. We planted the 500 plants that were stored by De Pere DPW as well as new plants. We planted the first 100' section nearest the house as well as the area where the Corps had installed their floating bridge to access the site. On September 5, 2019, we were very honored to receive an award from the De Pere Beautification committee for all our hard work at the garden.

Background: We are a group of 20 UWEX Master Gardener volunteers (MGV) who have worked for five years on Locktenders House Native Garden. We have purchased and/or hand grown and planted over 3500 native plants along the scenic pedestrian walkway leading to the Wildlife viewing pier on the Fox River. We have accumulated over 500 hours per year of community service on this project and we do it because we love it!

1ST GOAL/OBJECTIVE**Description:**

Our first goal in the spring of 2020 will be to remove the fabric and seeded turf that the Corps placed on the garden as part of the earthen dam repair. In 2020 we'll plant the second 100' section of the garden. After the preparation of the new section is completed we'll plant the purchased plants, as well as hundreds of young or transplanted plants that the MGVs start from seed over the winter months or bring from their own local native gardens. The plants will be planted based on their size. Over the summer and early fall we will mulch and weed the transplants. If we don't have sufficient rainfall, the City of De Pere has offered to water the plants with river water. In addition to planting the second 100' section we will also mulch and weed the native garden sections we planted in 2019 and older sections to make sure that invasives don't grow better than the native plants.

We are thankful to receive additional funding for the project from the Fox River Navigational System Authority and are applying for a grant from the local Master Gardener program as well.

2ND GOAL/OBJECTIVE**Description:**

Our second goal is to continue to provide outreach and signage along the garden informing the public of the names of the over 100 different species of plants growing there. The entire garden consists of 6000 square feet of gorgeous, colorful NATIVE flowers blooming from early May to November. The public has shown much interest in our project and the MGVs hear many accolades whenever we are working there. People are eager to learn about the benefits of native plants and the fact that ONLY these local natives can provide both host and nectar plants to pollinators. Pollinators are responsible for 85% of the world's flowering plant and vegetables. More than 150 food crops in the US depend on pollinators. However, they are in serious decline due mainly to habitat loss, pesticides, and agricultural practices. We must do everything we can to increase pollinator populations, their food sources, and habitats.

3RD GOAL/OBJECTIVE**Description:**

Our third goal would be to start a small volunteer group of garden-tenders to help keep the garden aesthetically pleasing. It is true that natives don't need a ton of attention but there are still weeds that are happy and eager to push themselves in. If these weeds are left to invade, they can certainly detract from the garden's future beauty. We think the garden-tenders will take pride in contributing to a highly visible and historically interesting part of our town.

MISCELLANEOUS INFORMATION

Deadlines: Grant application deadline is June 1 or December 1 of each year. The City Council will evaluate the proposals for selecting recipients at the 2nd Council meeting of the month of award.

All grant applications shall be submitted to the City Clerk's office on or before the grant deadline.

The following criteria will be used to evaluate each proposal:

1. Contribution to public safety
2. Contribution to community awareness
3. Improves community infrastructure
4. Creativity of proposal
5. Enhances the aesthetic quality of the city
6. Contributes to city culture or an overall sense of community

Your signature below indicates that your application, if selected, will adhere to the program as outlined above. No grant funds shall be spent in a fashion outside the scope of the aforementioned project. No grant funds may be used for alcohol, drugs, any behavior or activity which is contrary to local ordinances, state statutes, or federal law.

Signature (Group Representative):

Claudia Schultz

Date:

Nov. 18, 2019

Printed Name (Group Representative):

Claudia Schultz



City Of De Pere

COMMUNITY SERVICE GRANT APPLICATION

GROUP/INDIVIDUAL INFORMATION

Group Name:	DE PERE LIONS CLUB		
Grant Applicant Name:	DEREK BEIDERWIEDEN	Email address:	dbeiderwieden@new.rr.co
Physical Address:	545 LIBAL ST. DE PERE, WI 54115		
Phone Number:	920-338-9261	Alt. Phone Number:	
Date:	11-15-19	Program Title:	COMMUNITY GARDEN

INSTRUCTIONS

Goals should always be: **S** – Specific **M** – Measurable **A** – Achievable **R** – Realistic **I** – Time Bound

In the area below, describe your community service proposal in lieu of the following considerations:

1. **Goal/Objective.** Briefly describe each goal/objective and when the goal/objective should be met or accomplished.
2. **Measurement.** How will the goal/objective be achieved? What benefit will citizens of the city of De Pere gain through this project?
3. **Itemize all anticipated expenses.** Describe all materials that will need to be purchased for the project and how they will relate to the overall objective. Also provide cost estimates associated with the project, not to exceed \$600.00.

PROJECT OUTLINE

Description:

IN 2019, IN PARTNERSHIP WITH THE CITY OF DE PERE, THE DE PERE LIONS CLUB CREATED A COMMUNITY GARDEN IN THE LIONS TRAILSIDE PARK ON KILLARNY TRAIL. THE GARDEN WAS SUCCESSFUL AND SERVED MANY PEOPLE. HOWEVER, SOIL TESTING SHOWED THE SOIL NEEDS AMENITIES SUCH AS COMPOST AND ADDITIVES. THE LIONS CLUB WOULD LIKE TO AMEND THE SOIL TO IMPROVE THE GARDENING EXPERIENCE AND YIELD.

1ST GOAL/OBJECTIVE

Description: IMPROVE THE SOIL: BY UTILIZING COMPOST MATERIAL SOURCED LOCALLY FROM GREEN BAY UTILITIES/PUBLIC WORKS AND DELIVERED TO THE SITE, AND USING LOCALLY SOURCED TILLERS, THE LIONS CLUB HOPES TO LOOSEN THE CLAY AND ENRICHEN THE SOIL. COMPLETE BY MAY 2020

2ND GOAL/OBJECTIVE

Description: BALANCE THE SOIL: BY UTILIZING LOCALLY SOURCED AMENITIES, THE LIONS CLUB HOPES TO BALANCE AND IMPROVE THE PH IN THE SOIL TO OPTIMUM CONDITIONS, FURTHER INCREASING PLANT HEALTH AND YIELD. COMPLETE BY MAY 2020

3RD GOAL/OBJECTIVE

Description: BENEFIT THE COMMUNITY: LIONS CLUBS HAVE 5 GLOBAL CAUSES; DIABETES, ENVIRONMENT, HUNGER, VISION AND CHILDHOOD CANCER. BY CREATING AND IMPROVING THE COMMUNITY GARDEN, THE DE PERE LIONS CLUB CONTINUES ITS FOCUS ON THE ENVIRONMENT AND HUNGER. ONGOING BENEFIT. THE COST OF THE PROJECT IS APPROXIMATELY \$750.00 TO HAUL MATERIAL FROM GREEN BAY PUBLIC WORKS TO THE SITE. THE DE PERE LIONS CLUB WILL PAY FOR ANY ADDITIONAL COSTS OVER \$600.00

MISCELLANEOUS INFORMATION

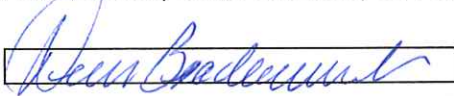
Deadlines: Grant application deadline is June 1 or December 1 of each year. The City Council will evaluate the proposals for selecting recipients at the 2nd Council meeting of the month of award.

All grant applications shall be submitted to the City Clerk's office on or before the grant deadline.

The following criteria will be used to evaluate each proposal:

1. Contribution to public safety
2. Contribution to community awareness
3. Improves community infrastructure
4. Creativity of proposal
5. Enhances the aesthetic quality of the city
6. Contributes to city culture or an overall sense of community

Your signature below indicates that your application, if selected, will adhere to the program as outlined above. No grant funds shall be spent in a fashion outside the scope of the aforementioned project. No grant funds may be used for alcohol, drugs, any behavior or activity which is contrary to local ordinances, state statutes, or federal law.

Signature (Group Representative):  Date: 11-21-19

Printed Name (Group Representative): DEREK BEDERWIEDEN



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 17, 2019

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Appointment of election officials for 2020-2021 elections.

Recommendation to the Honorable Mayor and Members of the Common Council as submitted by the Clerk of the City of De Pere:

Pursuant to Section 7.30(4), Wisconsin State Statutes, attached is a list of election officials recommended for appointment for the 2020-2021 election cycle.

Respectfully submitted,

Carey Danen, City Clerk

ATTACHMENTS:

- Poll Worker List for Council (PDF)
- Democratic Nominations_Redacted (PDF)
- Republican Nominations_Redacted (PDF)

City of De Pere, Brown County, Wisconsin Clerk's List of Election Inspector Appointments
January 1, 2020 - December 31, 2021

1.19.a

Last Name	First Name	Party Affiliation
Adams	Jessica	Democratic
Albers	Curt	Unaffiliated
Arnold	Holly	Republican
Augustian	Delores	Unaffiliated
Baker	Paige	Unaffiliated
Baron	Scott	Democratic
Beno	Karen	Unaffiliated
Bos	Sandy	Unaffiliated
Boyer	Robert	Democratic
Bragelman	Michael	Unaffiliated
Bragelman	Judith	Unaffiliated
Brennan	Patricia	Republican
Brooks	Ann	Republican
Bruski	Daniel	Republican
Bunn	Jennifer	Republican
Burns	Toni	Unaffiliated
Calaway	Margaret	Unaffiliated
Cheslock	Jolene	Unaffiliated
Classon	Jennifer	Unaffiliated
Cleereman	Karen	Republican
Coenen	Janice	Unaffiliated
Cowan	Mary	Unaffiliated
Day	Dennis	Unaffiliated
DeBroux	Kathy	Democratic
Demkowicz	Don	Republican
DeQuaine	Carol	Unaffiliated
DeVleeshower	Mary	Democratic
Dorn	Barbara	Democratic
Drengler	Casey	Unaffiliated
Emmett	Judy	Unaffiliated
Fennema	Nancy	Unaffiliated
Gagnon III	Joseph	Republican
Gallenberger	Pam	Unaffiliated
Gallenberger	Tom	Unaffiliated
Garrison	Larry	Democratic
Gause	Claire	Unaffiliated
Gause	Robert	Republican
Gause	Julie	Republican
Gerrits	Christina	Unaffiliated
Gerrits	Joe	Unaffiliated
Gough	Gina	Unaffiliated
Graham	Mary	Unaffiliated
Graham	Dennis	Unaffiliated
Harris	Hallet	Democratic
Harris	Victoria	Democratic
Hecker	Joseph	Republican

Attachment: Poll Worker List for Council (8998 : Appointment of election officials for 2020-2021 elections.)

Last Name	First Name	Party Affiliation
Heyroth	Kathy	Republican
Hofman	Sue	Unaffiliated
Jensen	Niels	Unaffiliated
Juley	Janet	Unaffiliated
Karcz	Rachel	Unaffiliated
Karcz	Sherry	Unaffiliated
Kavalkovich	John	Unaffiliated
Keast	Alison	Republican
Kempen	Patricia	Unaffiliated
Keneklis	Theodore	Republican
Kiley	Kathleen	Democratic
Koop	Sharon	Unaffiliated
Krysiak	Jeannette	Unaffiliated
Lehnert	Glen	Democratic
Letourneau	Roger	Unaffiliated
Lindberg	Laurie	Unaffiliated
Maes	Carol	Unaffiliated
Neidenbach	Jeanne	Unaffiliated
Ott	Debra	Unaffiliated
Pankratz	Sue	Unaffiliated
Piaskowski	Lois	Unaffiliated
Picard	Dawn	Unaffiliated
Rader	Charles	Unaffiliated
Roemaat	Ann	Democratic
Rohde	Kathy	Democratic
Sabin	Alex	Unaffiliated
Sabin	Guy	Unaffiliated
Sands	Susan	Unaffiliated
Sausen	Marilyn	Democratic
Schley	Mary Ann	Unaffiliated
Schoblaski	JoAnn	Unaffiliated
Schofield	Kimberly	Republican
Schweitzer	Rose Ann	Unaffiliated
Siebers	Nancy Mary	Unaffiliated
Slattery	Jim	Unaffiliated
Smits	Georgiana	Unaffiliated
Smits	Jessica	Unaffiliated
Stein	Mary	Unaffiliated
Toonen	Carol	Unaffiliated
Treml	Diane	Unaffiliated
Vandelist	Bridjet	Unaffiliated
Vanderkelen	Dorothy	Unaffiliated
Verhagen	Sandra Lee	Unaffiliated
Vermeulen	Michelle	Unaffiliated
Waise	Cheryl	Republican
Williams	Joe	Democratic

Attachment: Poll Worker List for Council (8998 : Appointment of election officials for 2020-2021 elections.)

City of De Pere, Brown County, Wisconsin Clerk's List of Election Inspector Appointments
January 1, 2020 - December 31, 2021

1.19.a

Last Name	First Name	Party Affiliation
Yaggie	Kathy	Republican
Yaggie	Tony	Republican
Zuber	Carol	Unaffiliated

Attachment: Poll Worker List for Council (8998 : Appointment of election officials for 2020-2021 elections.)



Standing Together. Standing Strong.

November 25, 2019



Dear DePere City Clerk,

As Chair of the Democratic Party of Brown County I am nominating the list of individuals (see attached) to be Poll Workers for 2019 – 2021 cycle.

If you have any questions, please don't hesitate to contact me at 920-216-8096.

Thank you.

Yours sincerely,

Mike Moran
Chair, Democratic Party of Brown County
118 S. Chestnut Ave.
Green Bay, WI 54303

118 South Chestnut Street
PO Box 11291
Green Bay, WI 54307

DePere 2019 Nominations					
Jessica	Adams		DePere, WI 54115		Democratic Party
Scott	Baron		De Pere, WI 54115		Democratic Party
Kathy	DeBroux		De Pere WI 54115		Democratic Party
Mary J.	De Vleeshower		De Pere, WI 54115		Democratic Party
Barbara E.	Dorn		De Pere, WI 54115		Democratic Party
Barbara C.	Florack	*no longer interested	De Pere, WI 54115		Democratic Party
Larry	Garrison		De Pere WI 54115		Democratic Party
Kathleen Ann	Kiley		De Pere, WI 54115		Democratic Party
Glen	Lehnert		De Pere, WI 54115		Democratic Party
Kathy L.	Rohde		De Pere, WI 54115		Democratic Party
Marilyn	Sausen		De Pere, WI 54115		Democratic Party
Joe A.	Williams		De Pere, WI 54115		Democratic Party
Hallet	Harris				Democratic Party
Victoria	Harris				Democratic Party
Ann M.	Roemaat		De Pere, WI 54115		Democratic Party
Robert	Boyer		De Pere WI 54115		Democratic Party



RECEIVED

NOV - 1 2019

DE PERE
CITY CLERK

Election Inspectors Nominations List

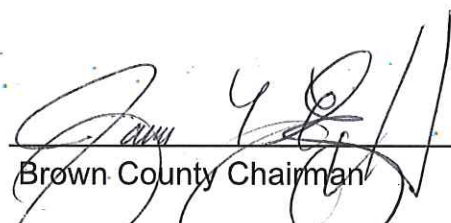
Dear Ms.Carey Danen, City of De Pere Clerk

Pursuant to Wis.Stat. § 7.30, and for the purposes of nominating Republican Election Inspectors in Brown County.

I, James T. Fitzgerald, Chairman of the Republican Party of Brown County hereby nominate the named individuals below.

Certification

I, hereby certify that I have contacted each nominee whose name appears on this list and each nominee on this list has agreed to serve as an election inspector.


Brown County Chairman

10/30/19
Date


Brown County Secretary

10/30/2019
Date

Please do not hesitate to contact me with any questions or if you need any additional information.

James T. Fitzgerald, Chairman

Republican Party of Brown County

608-576-6602

james@bcrepublikans.net

Attachment: Republican Nominations_Redacted (8998 : Appointment of election officials for 2020-2021 elections.)

RECEIVED

NOV - 1 2019

DE PERE
CITY CLERK

City of De Pere

Arnold, Holly		De Pere	54115		DePere		
Brennan, Patricia		De Pere	54115		DePere		
Brooks, Ann		De Pere	54115		DePere		
Gagnon, Joseph		De Pere	54115		DePere		
Gause, Robert		De Pere	54115		DePere		
Gause, Julie		De Pere	54115		DePere		
Waise, Cheryl		De Pere	54115		DePere		
Cleereman, Karen		De Pere	54115		DePere	New	
Hecker, Joseph		De Pere	54115		DePere	New	
Keast, Alison		De Pere	54115		DePere	New	
Yaggie, Tony		Suamico	54173		Suamico	New	
Yaggie, Kathy		Suamico	54173		Suamico	New	
Heyroth, Kathy		De Pere	54115		DePere	New	
Keneklis, Theodore		De Pere	54115		DePere	New	
Bruski, Daniel		DePere	54115		DePere	New	
Bunn, Jennifer		DePere	54115		DePere	New	
Demkowicz, Don		De Pere	54115		DePere	New	
Schofield, Kimberly		DePere	54115		DePere	New	

Complete 10/16/19

Sent 1-30-19



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 17, 2019

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Operator License Applications.

ATTACHMENTS:

- Operator List (PDF)

CITY OF DE PERE
License Committee - December 17, 2019

Previously Tabled Operator License Applications	
1	BASTIEN, NATALIE
2	BURATTI, ALEX
3	JACKIMOWICZ, CONNIE
4	MILES, SAMANTHA

New Operator License Applications	
1	BETANCOURT, BROOKE
2	GUDURU SADANAND, ASHWINI
3	RAFI, MOHAMMED



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 17, 2019

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Voucher approval.

ATTACHMENTS:

- 12-17-19 VOUCHERS (PDF)

12/11/2019 3:36 PM

A / P CHECK REGISTER

PAGE: 1

PACKET: 06224 DEC 2019 COUNCIL - 2 12-17-19

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
8007	4IMPRINT I-19150360	4IMPRINT	R	12/17/2019		157.78CR	090712	157.78
4632	ACCURATE APPRAISAL LLC I-2881	ACCURATE APPRAISAL LLC	R	12/17/2019		7,960.00CR	090713	7,960.00
0302	AIRGAS USA LLC I-9095513139	AIRGAS USA LLC	R	12/17/2019		685.92CR	090714	685.92
0009	AMERICAN OVERHEAD DOOR I-151504	AMERICAN OVERHEAD DOOR	R	12/17/2019		307.00CR	090715	307.00
0308	APPLIED INDUSTRIAL TECHNOLOGIES I-7017652060	APPLIED INDUSTRIAL TECHNOLOGIE	R	12/17/2019		1,034.36CR	090716	1,034.36
7507	DEBORAH ARMBRUSTER I-201912110010	DEBORAH ARMBRUSTER	R	12/17/2019		46.98CR	090717	46.98
1380	AUTOHOE II INC I-18061	AUTOHOE II INC	R	12/17/2019		446.37CR	090718	446.37
0442	BADGER LABORATORIES INC I-19-49028751	BADGER LABORATORIES INC	R	12/17/2019		420.00CR	090719	420.00
0020	BADGERLAND PRINTING INC I-34367	BADGERLAND PRINTING INC	R	12/17/2019		146.00CR	090720	146.00
0023	BATTERIES PLUS LLC I-P21660858	BATTERIES PLUS LLC	R	12/17/2019		38.95CR	090721	38.95
6404	BAY AREA TESTING & CONSULTING LLC I-3666 I-3667 I-3668	BAY AREA TESTING & CONSULTING BAY AREA TESTING & CONSULTING BAY AREA TESTING & CONSULTING	R R R	12/17/2019 12/17/2019 12/17/2019		144.50CR 919.75CR 506.40CR	090722 090722 090722	 1,570.65
0027	BAY TOWEL INC I-2967907 I-2972431 I-2975154 I-2976956	BAY TOWEL INC BAY TOWEL INC BAY TOWEL INC BAY TOWEL INC	R R R R	12/17/2019 12/17/2019 12/17/2019 12/17/2019		112.05CR 124.18CR 91.05CR 112.05CR	090723 090723 090723 090723	 439.33
5961	BEST EQUIPMENT I-9405	BEST EQUIPMENT	R	12/17/2019		886.00CR	090724	886.00

Attachment: 12-17-19 VOUCHERS (9036 : Voucher approval.)

12/11/2019 3:36 PM

A / P CHECK REGISTER

PAGE: 2

PACKET: 06224 DEC 2019 COUNCIL - 2 12-17-19

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6849	ERIN BONGERS							
	I-201912110011	ERIN BONGERS	R	12/17/2019		125.57CR	090725	125.57
0038	BROADWAY AUTOMOTIVE INC							
	I-477035P	BROADWAY AUTOMOTIVE INC	R	12/17/2019		122.54CR	090726	
	I-623128	BROADWAY AUTOMOTIVE INC	R	12/17/2019		219.49CR	090726	342.03
0044	BROWN COUNTY REGISTER OF DEEDS							
	I-201912110012	BROWN COUNTY REGISTER OF DEEDS	R	12/17/2019		71.00CR	090727	71.00
7781	KATY BUMAN							
	I-201912110013	KATY BUMAN	R	12/17/2019		135.45CR	090728	135.45
0536	CDW GOVERNMENT INC							
	I-VRR4297	CDW GOVERNMENT INC	R	12/17/2019		334.29CR	090729	
	I-VRX3827	CDW GOVERNMENT INC	R	12/17/2019		25.78CR	090729	
	I-VXS3028	CDW GOVERNMENT INC	R	12/17/2019		362.67CR	090729	
	I-VZH0546	CDW GOVERNMENT INC	R	12/17/2019		1,822.60CR	090729	2,545.34
6575	CEDAR CORP							
	I-101701	CEDAR CORP	R	12/17/2019		2,446.20CR	090730	2,446.20
2708	CLEANING SOLUTION SERVICES INC							
	I-20132	CLEANING SOLUTION SERVICES INC	R	12/17/2019		1,354.06CR	090731	
	I-20133	CLEANING SOLUTION SERVICES INC	R	12/17/2019		1,657.49CR	090731	
	I-20136	CLEANING SOLUTION SERVICES INC	R	12/17/2019		1,349.21CR	090731	
	I-20175	CLEANING SOLUTION SERVICES INC	R	12/17/2019		294.77CR	090731	4,655.53
7997	COMPLETE OFFICE							
	I-AR11982	COMPLETE OFFICE	R	12/17/2019		36.93CR	090732	
	I-AR11983	COMPLETE OFFICE	R	12/17/2019		65.32CR	090732	
	I-AR11984	COMPLETE OFFICE	R	12/17/2019		35.84CR	090732	
	I-AR11985	COMPLETE OFFICE	R	12/17/2019		29.00CR	090732	167.09
7639	CORE & MAIN LP							
	I-L547704	CORE & MAIN LP	R	12/17/2019		670.00CR	090733	
	I-L561297	CORE & MAIN LP	R	12/17/2019		245.00CR	090733	
	I-L583113	CORE & MAIN LP	R	12/17/2019		109.00CR	090733	1,024.00
6739	CTW CORP							
	I-394440	CTW CORP	R	12/17/2019		3,225.00CR	090734	3,225.00

Attachment: 12-17-19 VOUCHERS (9036 : Voucher approval.)

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VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6700	DARLEY CO I-17380293	DARLEY CO	R	12/17/2019		2,293.79CR	090735	2,293.79
2077	DE PERE EXHAUST I-55803	DE PERE EXHAUST	R	12/17/2019		371.18CR	090736	371.18
0075	DIGGERS HOTLINE INC I-191 0 36401	DIGGERS HOTLINE INC	R	12/17/2019		990.00CR	090737	990.00
3212	DIXON ENGINEERING INC I-19-6006	DIXON ENGINEERING INC	R	12/17/2019		1,050.00CR	090738	1,050.00
7707	DUNCAN ASSOCIATES INC I-337-18-18	DUNCAN ASSOCIATES INC	R	12/17/2019		4,475.15CR	090739	4,475.15
0944	ELECTION SYSTEMS & SOFTWARE INC I-1109958	ELECTION SYSTEMS & SOFTWARE IN	R	12/17/2019		900.00CR	090740	900.00
7422	EXCEL UNDERGROUND LLC I-7482	EXCEL UNDERGROUND LLC	R	12/17/2019		5,172.35CR	090741	5,172.35
1372	FORTRESS FENCE INC I-197732101	FORTRESS FENCE INC	R	12/17/2019		569.00CR	090742	569.00
8008	FOX CITIES SIGN & LIGHTING I-C3236	FOX CITIES SIGN & LIGHTING	R	12/17/2019		3,615.56CR	090743	3,615.56
0105	FOX SPECIALITY COMPANY I-42396	FOX SPECIALITY COMPANY	R	12/17/2019		159.57CR	090744	159.57
0562	GALLS LLC I-14276389-1	GALLS LLC	R	12/17/2019		16.20CR	090745	16.20
6472	BENJAMIN GIESE I-201912110014	BENJAMIN GIESE	R	12/17/2019		27.98CR	090746	27.98
5349	RYAN GLIME I-201912110015	RYAN GLIME	R	12/17/2019		141.31CR	090747	141.31
2544	GLOBAL RECOGNITION INC I-194760	GLOBAL RECOGNITION INC	R	12/17/2019		60.00CR	090748	60.00

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
8011	GOVERNMENTJOBS.COM INC							
	I-INV-11870	GOVERNMENTJOBS.COM INC	R	12/17/2019		5,446.74CR	090749	5,446.74
5830	GRAEF INC							
	I-106874	GRAEF INC	R	12/17/2019		27,552.00CR	090750	27,552.00
0117	GRAYBAR ELECTRIC COMPANY INC							
	I-9313312099	GRAYBAR ELECTRIC COMPANY INC	R	12/17/2019		62.02CR	090751	62.02
0446	HAWKINS INC							
	I-4617959	HAWKINS INC	R	12/17/2019		3,986.65CR	090752	3,986.65
6209	RUSS HOLCOMB							
	I-201912110016	RUSS HOLCOMB	R	12/17/2019		39.95CR	090753	39.95
1252	HURCKMAN MECHANICAL INDUSTRIES INC							
	I-C001902	HURCKMAN MECHANICAL INDUSTRIES	R	12/17/2019		1,145.30CR	090754	1,145.30
8009	HUTCHISON ART & DESIGN							
	I-201912110017	HUTCHISON ART & DESIGN	R	12/17/2019		7,500.00CR	090755	7,500.00
5484	HYDROCORP INC							
	I-55190-IN	HYDROCORP INC	R	12/17/2019		2,876.00CR	090756	
	I-55396-IN	HYDROCORP INC	R	12/17/2019		2,648.00CR	090756	5,524.00
1399	INDOFF INC							
	I-3306224	INDOFF INC	R	12/17/2019		35.28CR	090757	
	I-3308073	INDOFF INC	R	12/17/2019		42.95CR	090757	
	I-3308937	INDOFF INC	R	12/17/2019		100.99CR	090757	
	I-3311059	INDOFF INC	R	12/17/2019		80.62CR	090757	
	I-3314238	INDOFF INC	R	12/17/2019		38.22CR	090757	298.06
2602	JOSSART BROTHERS INC							
	I-19-01 (6)	JOSSART BROTHERS INC	R	12/17/2019		332,626.30CR	090758	332,626.30
1276	JX ENTERPRISES INC							
	I-14106157P	JX ENTERPRISES INC	R	12/17/2019		359.98CR	090759	
	I-14106218P	JX ENTERPRISES INC	R	12/17/2019		76.99CR	090759	
	I-14106415P	JX ENTERPRISES INC	R	12/17/2019		9.69CR	090759	
	I-14106430P	JX ENTERPRISES INC	R	12/17/2019		113.18CR	090759	
	I-14106434P	JX ENTERPRISES INC	R	12/17/2019		147.98CR	090759	
	I-14106476P	JX ENTERPRISES INC	R	12/17/2019		67.99CR	090759	
	I-14107083P	JX ENTERPRISES INC	R	12/17/2019		19.99CR	090759	
	I-1427225S	JX ENTERPRISES INC	R	12/17/2019		1,133.65CR	090759	
	I-1427268S	JX ENTERPRISES INC	R	12/17/2019		1,780.18CR	090759	3,709.63

Attachment: 12-17-19 VOUCHERS (9036 : Voucher approval.)

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VENDOR SET: 01

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
3140	KUNDINGER FLUID POWER INC							
	I-50569638	KUNDINGER FLUID POWER INC	R	12/17/2019		108.57CR	090760	
	I-50569639	KUNDINGER FLUID POWER INC	R	12/17/2019		30.82CR	090760	139.39
0153	LAFORCE INC							
	I-1117167	LAFORCE INC	R	12/17/2019		187.02CR	090761	187.02
7082	LEE RECREATION LLC							
	I-12579-19	LEE RECREATION LLC	R	12/17/2019		205.00CR	090762	205.00
2512	CHARLIE LEITERMAN							
	I-201912110018	CHARLIE LEITERMAN	R	12/17/2019		37.89CR	090763	37.89
7444	SARA LORNSON							
	I-201912110019	SARA LORNSON	R	12/17/2019		11.06CR	090764	
	I-201912110020	SARA LORNSON	R	12/17/2019		161.82CR	090764	172.88
6198	MAILFINANCE							
	I-N8027043	MAILFINANCE	R	12/17/2019		641.34CR	090765	
	I-N8027664	MAILFINANCE	R	12/17/2019		320.67CR	090765	962.01
2012	DONALD MELICHAR							
	I-201912110021	DONALD MELICHAR	R	12/17/2019		25.98CR	090766	
	I-201912110022	DONALD MELICHAR	R	12/17/2019		13.99CR	090766	39.97
0173	MENARDS INC							
	I-57740	MENARDS INC	R	12/17/2019		19.99CR	090767	
	I-57741	MENARDS INC	R	12/17/2019		50.96CR	090767	
	I-57929	MENARDS INC	R	12/17/2019		43.96CR	090767	
	I-57935	MENARDS INC	R	12/17/2019		56.31CR	090767	
	I-58002	MENARDS INC	R	12/17/2019		62.24CR	090767	
	I-58303	MENARDS INC	R	12/17/2019		12.79CR	090767	246.25
0524	MJB INDUSTRIES INC							
	I-5982	MJB INDUSTRIES INC	R	12/17/2019		10,500.00CR	090768	10,500.00
1475	MUNICODE							
	I-336516	MUNICODE	R	12/17/2019		1,627.52CR	090769	
	I-337219	MUNICODE	R	12/17/2019		350.00CR	090769	1,977.52
7859	MURPHY DESMOND SC							
	I-8096585	MURPHY DESMOND SC	R	12/17/2019		106.50CR	090770	106.50

Attachment: 12-17-19 VOUCHERS (9036 : Voucher approval.)

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
8010	CHELSEA MYERS							
	I-201912110023	CHELSEA MYERS	R	12/17/2019		175.87CR	090771	
	I-201912110024	CHELSEA MYERS	R	12/17/2019		39.99CR	090771	
	I-201912110025	CHELSEA MYERS	R	12/17/2019		43.69CR	090771	
	I-201912110026	CHELSEA MYERS	R	12/17/2019		39.99CR	090771	299.54
0076	NASSCO INC							
	I-S2546192.001	NASSCO INC	R	12/17/2019		322.09CR	090772	322.09
3191	NCI							
	I-AR17109	NCI	R	12/17/2019		394.16CR	090773	
	I-AT12732	NCI	R	12/17/2019		74.85CR	090773	469.01
0531	NORTHEAST AUTO PARTS INC							
	I-344061	NORTHEAST AUTO PARTS INC	R	12/17/2019		138.15CR	090774	
	I-344082	NORTHEAST AUTO PARTS INC	R	12/17/2019		26.38CR	090774	
	I-344097	NORTHEAST AUTO PARTS INC	R	12/17/2019		41.88CR	090774	
	I-344117	NORTHEAST AUTO PARTS INC	R	12/17/2019		29.96CR	090774	
	I-344164	NORTHEAST AUTO PARTS INC	R	12/17/2019		15.98CR	090774	
	I-344194	NORTHEAST AUTO PARTS INC	R	12/17/2019		15.98CR	090774	
	I-344283	NORTHEAST AUTO PARTS INC	R	12/17/2019		11.84CR	090774	
	I-344323	NORTHEAST AUTO PARTS INC	R	12/17/2019		150.51CR	090774	
	I-344337	NORTHEAST AUTO PARTS INC	R	12/17/2019		32.90CR	090774	
	I-344346	NORTHEAST AUTO PARTS INC	R	12/17/2019		313.14CR	090774	
	I-344356	NORTHEAST AUTO PARTS INC	R	12/17/2019		11.84CR	090774	
	I-344378	NORTHEAST AUTO PARTS INC	R	12/17/2019		44.94CR	090774	833.50
0187	NSIGHT TELS SERVICES							
	I-201912110027	NSIGHT TELS SERVICES	R	12/17/2019		64.40CR	090775	64.40
0194	OLSON TRAILER & BODY LLC							
	I-75059	OLSON TRAILER & BODY LLC	R	12/17/2019		833.87CR	090776	833.87
0678	OSTRENGA EXCAVATING INC							
	I-19-5693	OSTRENGA EXCAVATING INC	R	12/17/2019		94,664.00CR	090777	94,664.00
5222	P J KORTENS & CO INC							
	I-10021822	P J KORTENS & CO INC	R	12/17/2019		15,225.00CR	090778	15,225.00
0197	PACKER CITY INTL TRUCKS INC							
	I-X101116857:01	PACKER CITY INTL TRUCKS INC	R	12/17/2019		248.14CR	090779	
	I-X101117252:01	PACKER CITY INTL TRUCKS INC	R	12/17/2019		68.72CR	090779	316.86

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1331	PACKER FASTENER & SUPPLY INC I-478934	PACKER FASTENER & SUPPLY INC	R	12/17/2019		142.00CR	090780	142.00
0525	PETROLEUM EQUIP SERVICE OF WI INC I-70448	PETROLEUM EQUIP SERVICE OF WI	R	12/17/2019		132.00CR	090781	132.00
0208	POMP'S TIRE SERVICE INC I-90061260 I-90061403 I-90061540	POMP'S TIRE SERVICE INC	R	12/17/2019		644.00CR 585.04CR 110.00CR	090782 090782 090782	1,339.04
1246	PREVEA HEALTH I-125175	PREVEA HEALTH	R	12/17/2019		159.40CR	090783	159.40
0395	PRO ONE JANITORIAL INC I-152209	PRO ONE JANITORIAL INC	R	12/17/2019		1,125.00CR	090784	1,125.00
6948	RAY'S TIRE I-1010182	RAY'S TIRE	R	12/17/2019		359.00CR	090785	359.00
0228	RENT A FLASH OF WISCONSIN INC I-69212	RENT A FLASH OF WISCONSIN INC	R	12/17/2019		362.12CR	090786	362.12
8005	SCHAUS ROOFING MECH CONTRACTORS INC I-19-24 (2) FINAL	SCHAUS ROOFING MECH CONTRACTOR	R	12/17/2019		74,433.63CR	090787	74,433.63
0555	SPECTRUM I-201912110028	SPECTRUM	R	12/17/2019		35.32CR	090788	35.32
7503	STANGEL INC I-6900	STANGEL INC	R	12/17/2019		450.00CR	090789	450.00
4094	STATE BAR OF WISCONSIN I-5070312	STATE BAR OF WISCONSIN	R	12/17/2019		76.02CR	090790	76.02
1903	TECHNOLOGY ARCHITECTS INC I-D20190644	TECHNOLOGY ARCHITECTS INC	R	12/17/2019		1,268.00CR	090791	1,268.00
3253	BILL TEWS I-201912110029	BILL TEWS	R	12/17/2019		194.65CR	090792	194.65
6328	LEE TOWNSEND I-201912110030	LEE TOWNSEND	R	12/17/2019		475.65CR	090793	475.65

Attachment: 12-17-19 VOUCHERS (9036 : Voucher approval.)

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**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6782	TRUCK COUNTRY OF WISC I-X202580591:01	TRUCK COUNTRY OF WISC	R	12/17/2019		23.06CR	090794	23.06
0268	TRUCK EQUIPMENT INC I-876486-00 I-877434-00	TRUCK EQUIPMENT INC TRUCK EQUIPMENT INC	R	12/17/2019 12/17/2019		54.88CR 10.74CR	090795 090795	 65.62
0270	US POSTAL SERVICE I-201912110031	US POSTAL SERVICE	R	12/17/2019		235.00CR	090796	235.00
5539	VORPAHL FIRE & SAFETY CORP I-215284604	VORPAHL FIRE & SAFETY CORP	R	12/17/2019		93.48CR	090797	93.48
0238	WAUSAU EQUIPMENT CO INC I-6854028	WAUSAU EQUIPMENT CO INC	R	12/17/2019		583.79CR	090798	583.79
2645	WI DEPT OF JUSTICE I-201912110032	WI DEPT OF JUSTICE	R	12/17/2019		28.00CR	090799	28.00
7350	WI MEDIA I-3021569	WI MEDIA	R	12/17/2019		783.93CR	090800	783.93
1837	STEVEN YEDICA I-201912110033	STEVEN YEDICA	R	12/17/2019		186.51CR	090801	186.51
7519	ANGELA ZILLS I-201912110034	ANGELA ZILLS	R	12/17/2019		55.15CR	090802	55.15

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	91	0.00	646,818.36	646,818.36
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	91	0.00	646,818.36	646,818.36

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Attachment: 12-17-19 VOUCHERS (9036 : Voucher approval.)

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	12/2019	182,073.08CR
201	12/2019	3,522.11CR
208	12/2019	151.80CR
209	12/2019	911.30CR
285	12/2019	7,500.00CR
290	12/2019	30.00CR
405	12/2019	410,020.11CR
415	12/2019	1,280.16CR
601	12/2019	35,098.74CR
650	12/2019	6,231.06CR
=====		
ALL		646,818.36CR

Attachment: 12-17-19 VOUCHERS (9036 : Voucher approval.)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 17, 2019

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Future agenda items.
