



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Monday, July 10, 2017

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
James Boyd	Aldersperson	Present	
Dan Carpenter	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Others present were Scott Thoresen, Director of Public Works, Eric Rakers, City Engineer, and Pam Denis, Recording Secretary.

II. Public Comment

None

III. Items

1. Approval of the Board of Public Works June 12, 2017 Meeting Minutes.

Aldersperson Carpenter moved to approve the Board of Public Works June 12, 2017 meeting minutes, Aldersperson Raasch seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

2. Consider Bids for Design and Construction Management Services of Reid Street Sign Bridge.*

Scott Thoresen, Director of Public Works, reviewed the bids for the design and construction management services for the Reid Street Sign Bridge. Two bids were received. Discussion followed, including but not exclusive, to when construction would begin, where the money was coming from, what the discrepancies in the bids were. Director Thoresen stated that the intent was to have the design completed so that construction could be completed for the Spring season for banners. He also stated that the construction costs would be budgeted for next year, but the engineering costs would come out of a contingency fund. Discussion followed regarding the memo numbers and the bid costs. Aldersperson Boyd moved to award the Design and Construction Management Services to Graef in the amount of \$11,765.00 with the condition that the numbers would be clarified by the Director of Parks, Recreation, and Forestry, Aldersperson Carpenter seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

3. Consider Award of Contract 17-09 Pond and Drainage System Construction*

Eric Rakers, City Engineer, stated that the Engineering Department had received bids for Project 17-09 Pond and Drainage System Construction. This project involves work at two locations including the pond at Optimist Park and the swale repair from the City outfall off of Cornellius Martin Court.

Alderperson Raasch moved to award the bid to MCC, Inc. in the amount of \$194,234.53, Alderperson Hansen seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

4. Consider Removal of Precision Sealcoating Inc. as Contractor for Project 17-13 Crackfilling and Awarding to Asphalt Seal and Repair, Inc.*

Eric Rakers, City Engineer, read a memo from the City Attorney, Judith Schmidt-Lehman, regarding rescinding the Award of Contract 17-13 Crackfilling. Engineer Rakers explained that the contract had originally been awarded to Precision Sealcoating, Inc. Subsequent to the award, Precision Sealcoating, Inc. would not agree to the City's methods for measurement and payment for the project as outlined in the Work Sequence under Section 01 10 00 Summary of Work in the Project Manual for Project 17-13. The next lower bidder, Asphalt, Seal, and Repair, Inc. is willing to take over this contract as the primary contractor. Engineer Raker stated that the price difference between Precision Sealcoating, Inc. and Asphalt Seal and Repair, Inc. was \$675. Precision Sealcoating, Inc. is willing to pay the difference between the award prices.

Mayor Walsh moved to remove Precision Sealcoating, Inc. as the contractor for Project 17-13 and award the new contract to Asphalt Seal and Repair, Inc. and that the bid bond for Precision Sealcoating, Inc. be held until payment in the amount of \$675 is received by the City from Precision Sealcoating, Inc., Alderperson Raasch seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

5. Consider Contract Renewal for Commercial & Industrial Cross Connection Control Program*

Scott Thoresen, Director of Public Works, stated that the Commercial and Industrial Cross Connection Program, which was begun in 2008 and is mandated by the Department of Natural Resources, was due for renewal. He stated that the purpose of the cross connection program is to ensure that the City provides and protects the water distribution system for safe drinking water. Director Thoresen explained that Hydrocorp is also under contract (10 years) for the residential cross connection program. Discussion followed.

Mayor Walsh moved to approve the contract with Hydrocorp for an additional 2 years for the Commercial and Industrial Cross Connection program in the amount of \$55,416.00, Alderperson Boyd seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

6. Recommendation regarding the release of a utility easement at the 300 BLK N. Wisconsin Street (Parcel ED-880 & ED-881). Submitted by City of De Pere.*

Eric Rakers, City Engineer, reviewed the utility easements to be released at the 300 Block of N. Wisconsin Street. Discussion followed, including clarification that the moving of utilities would not be a City responsibility.

Mayor Walsh moved to approve the release of a utility easement at the 300 Block of N. Wisconsin Street (Parcel ED880 & ED-881). Alderperson Carpenter seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

IV. Future Agenda Items

None.

V. Adjournment

Mayor Walsh moved to adjourn the Board of Public Works. Alderperson Hansen seconded the motion. Upon vote, the motion passed and the meeting was adjourned at 8:15pm.

Respectfully submitted,
Pam Denis