



Finance/Personnel Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, July 12, 2016

7:30 PM

De Pere City Hall Council Chambers

Call to Order. Alderperson Donovan called the regular meeting of the Finance/Personnel Committee to order at 7:30 PM on July 12, 2016 at De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status
Scott Crevier	Alderperson	Present
Michael Donovan	Alderperson	Present
Larry Lueck	Alderperson	Present
Lisa Rafferty	Alderperson	Present
Michael J. Walsh	Mayor	Excused

Also present: City Administrator Lawrence Delo, Police Chief Derek Beiderwieden, Finance Director Joe Zegers, Police Chief Dennis Rubin, Assistant Fire Chief Al Matzke, Fire Lieutenant Dan Gatz and Mike Konecny, Schenck SC.

2. Approval of the minutes of the June 14, 2016 regular meeting of the Finance/Personnel Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Scott Crevier, Michael Donovan, Larry Lueck, Lisa Rafferty
EXCUSED:	Michael J. Walsh

3. Police Overtime Report for June 2016

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Scott Crevier, Michael Donovan, Larry Lueck, Lisa Rafferty
EXCUSED:	Michael J. Walsh

4. Fire Department Overtime and EMS Billing Report for June, 2016.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Scott Crevier, Michael Donovan, Larry Lueck, Lisa Rafferty
EXCUSED:	Michael J. Walsh

5. Consider donation of 200 smoke detectors to the Fire Department.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Scott Crevier, Michael Donovan, Larry Lueck, Lisa Rafferty
EXCUSED:	Michael J. Walsh

6. Consider donation of "Med Bags" to the Fire Department.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Scott Crevier, Michael Donovan, Larry Lueck, Lisa Rafferty
EXCUSED:	Michael J. Walsh

7. Consideration of awarding EMS Billing Proposal to LifeQuest. *

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Scott Crevier, Michael Donovan, Larry Lueck, Lisa Rafferty
EXCUSED:	Michael J. Walsh

8. Discussion Regarding Status of 2017 Budget Development.

City Administrator Delo provided an update on the progress of the 2017 budget. The budget process is still on schedule and budget documents will be sent to department heads on Friday, July 15.

RESULT:	DISCUSSED
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9. Presentation of 2015 Audit Management Letter.

Mike Konecny of Schenck S.C. and Finance Director Zegers presented the 2015 preliminary draft management communications letter and responded to committee member questions.

10. Public Comment and announcements.

None.

11. Future agenda items.

None.

12. Adjournment

Upon motion by Alderperson Lueck, seconded by Alderperson Rafferty, the Finance/Personnel Committee unanimously adjourned at 8:39 PM.

Respectfully submitted,
Jennifer Dupont