



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Monday, July 13, 2020

7:30 PM

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor James Boyd

Attendee Name	Title	Status	Arrived
James Boyd	Mayor	Present	
Dan Carpenter	Aldersperson	Remote	
Jonathon Hansen	Aldersperson	Remote	
Shana Defnet Ledvina	Aldersperson	Remote	
Dean Raasch	Aldersperson	Present	

Others present:

Scott Thoresen, Director of Public Works

Eric Rakers, City Engineer

Betty Sellenheim, Recording Secretary/Administrative Assistant for Public Works

Kevin Clark, Video Production/IT Support Specialist

2. Public Hearing to Levy Special Assessments

i. Notice of Public Hearing

The recording secretary informed the Board and audience that the notice of public hearing was published in the Green Bay Press Gazette on June 19, 2020.

ii. Recommendation from the Board of Public Works

Eric Rakers, City Engineer, informed the Board and audience that the Board of Public Works adopted the preliminary resolution to schedule the public hearing for authorizing levying special assessments on March 9, 2020.

iii. Final Resolution Authorizing Levying Special Assessments

1. Consideration and possible action on Resolution #20-01, Final Resolution Authorizing Levying Special Assessments for Storm Sewer Main and/or Laterals

Eric Rakers, City Engineer, outlined the final resolution for storm sewer main and/or lateral construction associated with street resurfacing and reconstruction in 2020 including the impacted streets and payback options.

Mayor Boyd asked if there were any questions from Board members. There were none.

Mayor Boyd explained how the virtual public hearing would be facilitated.

Mayor Boyd opened the public hearing at 7:33 PM and asked if anyone in the audience wished to speak at the public hearing. There were no

questions or requests to speak from the audience. Mayor Boyd closed the public hearing at 7:35 PM.

Aldersperson Raasch moved to approve Resolution #20-01 Final Resolution Authorizing Levying Special Assessments for Storm Sewer Main and/or Laterals, seconded by Mayor Boyd.
Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	James Boyd, Mayor
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

II. Items

1. Approval of the Board of Public Works June 8, 2020 Meeting Minutes

Aldersperson Carpenter moved to approve the Board of Public Works June 8, 2020 meeting minutes, seconded by Aldersperson Raasch.
Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

2. Discuss LED Street Light Replacement

Scott Thoresen, Director of Public Works, stated this item was on the agenda by request of Aldersperson Raasch who was contacted by a constituent regarding the LED lights shining into homes at night. Mr. Thoresen outlined the history of LED concerns in the city with WPS and options that WPS has when replacing lights. Mr. Thoresen stated that staff will work with WPS to set standards for LED light options during replacements. Aldersperson Hansen mentioned he was contacted last year by a constituent regarding the brightness of the lights and concerns regarding different brightness levels on George Street.

Discussion only. No action required

3. Consideration and possible action on allowing James Street brick salvage*

Eric Rakers, City Engineer, explained the bricks were coming from the reconstruction of James Street and the bricks were being replaced by stamped concrete. Staff reached out internally and there was no desire to retain the bricks for future use. The contractor's plan would be to excavate and dispose of the bricks. Mr. Rakers found another community had offered bricks to residents to salvage. Individuals interested in obtaining bricks would contact Engineering to schedule a time.

Mayor Boyd asked how old the bricks were. Mr. Rakers stated the bricks were original and in usable condition. Mayor Boyd asked when this would be published/advertised to the public. Mr. Rakers stated he would plan to have it published right after it is approved by Council. Aldersperson Carpenter asked if it would be offered on a first come/first served basis and if there would be a limit to the number of bricks an individual could take. Mr. Rakers stated he planned to offer them on a first come/first served basis with no limit. Since this is the first time doing this, it may be refined for future once we know the

interest level. Scott Thoresen, Director of Public Works, clarified the level of work involved with obtaining the bricks. Alderperson Hansen asked why the city transitioned from bricks to stamped concrete. Mr. Rakers explained the stamped concrete is a cheaper, more durable and there is continual maintenance involved with bricks.

Mayor Boyd moved to allow James Street brick salvage, seconded by Alderperson Ledvina.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

4. Consideration and possible action on Engineering Technical Services Regarding Installation of T-Mobile's Wireless Antennae Facilities on 9th Street Water Tower*

Scott Thoresen, Director of Public Works, explained the City process when a mobile provider wishes to make upgrades to their equipment on City water towers. Alderperson Carpenter questioned if it was an upgrade or new antenna and if the existing antenna could be moved so as not to block the lettering on the tower. Mr. Thoresen answered that T-Mobile was currently the only provider on this tower and he would reach out to them and Dixon with regards to moving the antenna off the lettering.

Mayor Boyd moved to approve Engineering Technical Services with Dixon Engineering regarding installation of T-Mobile's Wireless Antennae Facilities on 9th Street Water Tower, seconded by Alderperson Raasch.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

III. Future Agenda Items

None

IV. Adjournment

Mayor Boyd moved to adjourn the meeting at 7:51 PM, seconded by Alderperson Hansen.
Upon vote, the motion passed unanimously.

Respectfully submitted,
Betty Sellenheim