



Board of Park Commissioners

Regular Meeting

Final Minutes

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Thursday, December 17, 2020

6:30 PM

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member Randy Soquet

Attendee Name	Title	Status	Arrived
Casey Nelson	Aldersperson	Present	
Melissa Thiel Collar	Board Member	Present	
Ryan Jennings	Board Member	Present	
Rick Klinkenberg	Board Member	Present	
Amy Chandik Kunderinger	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Randy Soquet	Board Member	Present	
Lydia McMorow	Teen Advisor	Excused	
Christopher Soquet	Teen Advisor	Present	

Others present: Marty Kosobucki, Director of Parks, Recreation and Forestry; Paula Rahn, Recreation Superintendent; John Mc Donald, Recreation Supervisor; Jason Hale and Rustin Schwandt from Somerville; and Grace Lahtela, Administrative Assistant.

II. Action Items

1. Consideration and Possible Action to Approve the Board of Park Commissioners Minutes from the November 18, 2020 Meeting.

Aldersperson Nelson moved to approve the Board of Park Commissioners minutes from the November 18, 2020 meeting, seconded by Aldersperson Chandik Kunderinger. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Aldersperson
SECONDER:	Amy Chandik Kunderinger, Aldersperson
AYES:	Nelson, Thiel Collar, Jennings, Klinkenberg, Kunderinger, Raasch, Soquet

2. Consideration and Possible Action to Approve Conceptual Design and Site Plan for Voyageur Multi-Use Facility.

Justin Hale from Somerville gave an overview of the final conceptual design for the Voyageur Park multi-use building. He explained that the design features grey brick on the bottom with metal siding on the top, providing a clean and modern aesthetic for the park. There is a pergola on both sides of the building. Previous comments recommended removing some of the columns for the pergola support, however they were all left in until the structural design phase to see if the support is needed. Justin explained the projected costs of the building came in at approximately \$300 - \$320 per square foot, for a total building cost of \$980,000 - \$1,000,045. These costs represent the construction costs of the building only and any engineering costs would be additional, which typically run between 6% - 8% of the project cost.

Discussion followed.

Randy Soquet commented that he likes the design concept and likes the additional seating that was put on the north side of the building.

Melissa Thiel Collar questioned when building details are decided upon, because she does not like the look of the brick.

Marty Kosobucki, Director of Parks Recreation and Forestry explained that the exact design details would be determined during the technical design phase of the project.

Marty commented that Somerville did a very good job with what they were contracted to do. The contract was to provide the conceptual design and site layout for the multi-use building, which will be completed with the meeting tonight. Marty also explained that the Park Board was looking at using the excess stadium tax funding that was allocated for the band shell and splash pad project to help cover the costs for the building. However, Common Council approved using those funds for a different project. Currently there is only around \$180,000 in reserves to cover the cost of the building, so the project would need to go to Council for additional funding. Marty also explained that the exact design details would be determined during the technical design phase of the project.

Alderson Raasch feels that the cost of the building has to be considered when approving the design of the building. The City just had a tax increase and is not sure if the project would get approved through Council.

Ryan Jennings agreed with Alderson Raasch regarding the cost of the building. Ryan commented that he likes the building design and feels Somerville did what we asked them to do, but the Parks Department will need to do a ton of fundraising to get the building done.

Randy Soquet recommended putting the multi-use building on the agenda for next month, to discuss ideas on how to proceed with the building.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that the Park Board needs to approve the design from Somerville, with the next step being to discuss the funding for the facility, or to request additional funding from council for an additional contract to revise the drawings.

Ryan Jennings moved to approve the conceptual design and site plan for the Voyageur Park multi-use facility as presented by Somerville, seconded by Melissa Thiel Collar. Discussion followed.

Alderson Raasch mentioned that he was uncomfortable voting for the design of the building, without the funding decision.

Randy Soquet mentioned that if the design is approved, then the approved design can go to council to provide the next course of action and keeps the project moving forward.

Alderson Nelson explained that he loves the design of the building and would be much more excited if there was secure funding for the project

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that the vote tonight is on what Somerville was contracted to do, which is to provide information on the site location and design of the building. Marty feels that Somerville did an excellent job on what they were contracted to do and that the design should be approved.

Upon vote, the above motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ryan Jennings, Board Member
SECONDER:	Melissa Thiel Collar, Board Member
AYES:	Nelson, Thiel Collar, Jennings, Klinkenberg, Kunderling, Raasch, Soquet

3. Consideration and Possible Action to Approve Use of Cabana Area at VFW Pool with Fee Structure.

John McDonald, Recreation Supervisor explained that the cabana area is the covered patio area that is attached to the mechanical building. The cabana area provides an

opportunity for patrons to rent out the specific areas during open swim hours only. The requested rental fee would be \$25 per hour, with a maximum rental period of 3 hours, to allow multiple patron use per day.

Aldersperson Raasch moved to approve the fee structure for rental of the cabana area at the VFW Aquatic Center, seconded by Aldersperson Nelson. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Casey Nelson, Aldersperson
AYES:	Nelson, Thiel Collar, Jennings, Klinkenberg, Kunding, Raasch, Soquet

4. Consideration and Possible Action to Approve Aquatic Annual Report.

John McDonald, Recreation Supervisor first thanked the Park Board for allowing the pool to open for the year and allowing staff the opportunity to put together a pool season when many other pools did not open for the year. John reviewed the annual Aquatic Report in detail and stated that lap swim was a huge success and will be offered again during the 2021 season.

Aldersperson Chandik Kunding thanked John and staff for revamping the aquatic structure and putting together a 2020 pool season.

Aldersperson Raasch moved to approve the Aquatic Annual Report, seconded by Ryan Jennings. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Ryan Jennings, Board Member
AYES:	Nelson, Thiel Collar, Jennings, Klinkenberg, Kunding, Raasch, Soquet

III. Discussion Items

1. Review and Discussion of Fee Structure for Season Pool Passes & Lap Swim

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that the Park Board already approved the fee structure for season pool passes and lap swim, however there is also a policy in place for pre-season discounts. These discounts were not included in the fee structure approved by the Park Board, so staff wanted to present these rates to the board.

Randy Soquet commented that he appreciates the opportunity to purchase pre-season passes.

RESULT:	NO ACTION
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2. Summary of 2020 De Pere Community Garden Survey.

Marty Kosobucki, Director of Parks, Recreation and Forestry provided a summary of the 2020 Community Garden survey. He stated that originally when the garden was being planned, there were some issues with the neighbors regarding the garden. When talking with Margaret Franchino from Brown County Extension after the season, she stated that many of the neighbors were now appreciative of having the garden there.

RESULT:	DISCUSSED
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3. Update on City action related to Stadium Tax Funding.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that City Council decided to redirect the excess stadium tax funding allocated to the band shell and splash pad to a different project. These funds were anticipated to be used for the Voyageur Park Multi-Use building.

Aldersperson Chandik Kunding explained that her understanding was that Council decided that the excess stadium tax funding is just one of the ways the enhancements for the Mulva Center could be funded, but not the definite source.

Aldersperson Raasch stated that he felt the motion at the council meeting was for the stadium tax funding allocated for the two projects was to be used for the Mulva Center project.

Aldersperson Nelson stated he thought the motion was more general than just the stadium tax funding to be used and there were other funding sources mentioned as well. Even if the excess stadium tax funding is to be used for the Mulva Center project, the decision still needs to go to Council to be reallocated from the original projects.

Aldersperson Raasch stated that the decision will need to go back to council and amend the original vote to reallocate the dollars.

RESULT:	DISCUSSED
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IV. Staff Updates

1. Status Update on the VFW Aquatic Facility Construction Progress.

Marty Kosobucki, Director of Parks, Recreation and Forestry provided an additional update from the bullet points provided by Immel. The foundations have been poured for the slides, with the slides arriving in January. They are finishing putting in the windows and doors, which are a little behind because they were on backorder. The walls are going up inside the bath house and they are working on the wiring.

RESULT:	DISCUSSED
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V. Future Agenda Items

Aldersperson Chandik Kunding requested an update on the repairs to the vandalism on the Riverwalk, as well as a status update on the approved additional resources for security and surveillance at the parks.

VI. Adjournment

Aldersperson Nelson moved to adjourn the meeting at 7:32 PM, seconded by Aldersperson Raasch. Upon vote, the motion passed unanimously.

Respectfully submitted,
Grace Lahtela