



Board of Park Commissioners

Regular Meeting

Final Minutes

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Thursday, July 15, 2021

6:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member Randy Soquet

Attendee Name	Title	Status	Arrived
Melissa Thiel Collar	Board Member	Present	
Ryan Jennings	Board Member	Present	
Jim Kneiszel	Board Member	Present	
Amy Chandik Kunding	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Randy Soquet	Board Member	Present	
Lydia McMorro	Teen Advisor	Present	
Christopher Soquet	Teen Advisor	Present	

Aldersperson Hansen and Grace Lahtela, Administrative Assistant.

II. Public Comment Period

Randy Soquet welcomed the new teen advisor Hundamo Lovell.

III. Items

1. Consideration and Possible Action to Approve the Board of Park Commissioners Minutes from the June 17, 2021 meeting.

Aldersperson Raasch moved to approve the minutes from the June 17, 2021 meeting, seconded by Aldersperson Chandik Kunding. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Amy Chandik Kunding, Aldersperson
AYES:	Thiel Collar, Jennings, Kneiszel, Kunding, Defnet Ledvina, Raasch, Soquet

2. Consideration and Possible Action on a Request from a Resident to Donate and Install a Sign that Reads "Senior Center" on the Lower Level of the Community Center.

Aldersperson Chandik Kunding moved to approve the request of a resident to donate and install a sign that reads "Senior Center" on the lower level of the Community Center, seconded by Melissa Thiel Collar.

Aldersperson Raasch moved to open the meeting to public comment at 6:35 pm, seconded by Aldersperson Defnet Ledvina. Upon vote, the motion passed unanimously.

Aldersperson Hansen stated that resident Bernice Lovesee has contacted him about the possibility of putting a sign at the lower level of the Community Center stating "Senior Center." Bernice stated that there was a group of seniors that were involved in the initial fundraising efforts for the Community Center and is concerned with the loss of knowledge that this group of seniors played in the fundraising efforts for the center.

Alderson Hansen stated that Bernice understands Marty's concerns and if the sign is denied, could a plaque be hung somewhere in the lower level of the Community Center.

Jim Kneiszel agrees that a plaque might be more appropriate than a sign.

Ryan Jennings agreed that a plaque would be more appropriate but questioned if there was an area that a plaque could be displayed at the Community Center.

Alderson Raasch moved to go to regular order at 6:38 pm, seconded by Alderson Defnet Ledvina. Upon vote, the motion passed unanimously.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that there is not a donor wall at the Community Center. There were a couple different things that were done at the Community Center to recognize donations. There are plaques near rooms to recognize large donors; along with bricks and large tiles in the upper level entrance for individual donors. A plaque could be done, but it would need to be done in a way that does not conflict with the original donors.

Melissa Thiel Collar questioned if the city has a donation policy or a naming rights or sponsorship policy.

Marty Kosobucki, Director of Parks Recreation and Forestry explained that each project embraces their own policy and not sure if there was a policy when the Community Center was built.

Jim Kneiszel suggested the possibility of a bench or tree be planted in recognition of the seniors.

Alderson Raasch stated the building is a Community Center, not a Senior Center and asking for recognition is a little strange. He agrees that you can't take away for the large donors and there are too many variables to support this item at this time.

Ryan Jennings agrees that it should not be called a Senior Center, but feels that the seniors should get some type of recognition.

Upon vote, the motion fails unanimously.

RESULT:	DEFEATED [0 TO 7]
MOVER:	Amy Chandik Kunding, Alderson
SECONDER:	Melissa Thiel Collar, Board Member
NAYS:	Thiel Collar, Jennings, Kneiszel, Kunding, Defnet Ledvina, Raasch, Soquet

3. Consideration & Possible Action to Accept \$350 Donation from the Woman's Club of De Pere to Recreation Scholarship Fund.*

Alderson Raasch moved to accept a \$350 donation from the Women's Club of De Pere to the Recreation Scholarship Fund, seconded by Ryan Jennings. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Ryan Jennings, Board Member
AYES:	Thiel Collar, Jennings, Kneiszel, Kunding, Defnet Ledvina, Raasch, Soquet

4. Consideration & Possible Action to Accept a \$500 Donation from BCCWC for Activities/CC Facility Needs.*

Alderson Defnet Ledvina moved to accept a \$500 donation from the Brown County Community Women's Club for activities and Community Center facility needs, seconded by Alderson Raasch. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Thiel Collar, Jennings, Kneiszel, Kunding, Defnet Ledvina, Raasch, Soquet

5. Consideration & Possible Action to Accept a Donation of a First Aid Table from BayCare Clinic, Green Bay.*

Melissa Thiel Collar moved to accept a donation of a first aid table from BayCare Clinic Green Bay for the VFW Aquatic Facility, seconded by Jim Kneiszel. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melissa Thiel Collar, Board Member
SECONDER:	Jim Kneiszel, Board Member
AYES:	Thiel Collar, Jennings, Kneiszel, Kunding, Defnet Ledvina, Raasch, Soquet

6. Consideration and Possible Action to Accept a \$2,500 Donation to the Recreation Scholarship Fund from the Wochinske Family Foundation.*

Alderperson Raasch moved to accept a \$2,500 donation to the Recreation Scholarship Fund from the Wochinske Family Foundation, seconded by Randy Soquet. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Randy Soquet, Board Member
AYES:	Thiel Collar, Jennings, Kneiszel, Kunding, Defnet Ledvina, Raasch, Soquet

7. Consideration and Possible Action to Approve the Financial Statements for the De Pere Ice Arena.

Alderperson Raasch moved to approve the financial statements from the De Pere Ice Arena, seconded by Alderperson Defnet Ledvina. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Thiel Collar, Jennings, Kneiszel, Kunding, Defnet Ledvina, Raasch, Soquet

8. Consideration and Possible Action to Approve Agreement with Cedar Corporation to Perform a Condition Analysis on Voyageur Park Retaining Wall and Sheet Pile Wall.*

Alderperson Defnet Ledvina moved to approve the agreement with Cedar Corporation to perform a condition analysis on the retaining wall and sheet pile wall at Voyageur Park, seconded by Alderperson Chandik Kunding. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Thiel Collar, Jennings, Kneiszel, Kunding, Defnet Ledvina, Raasch, Soquet

9. Consideration and Possible Action on Requesting Additional Funds to Complete Fox Point Furnace.*

Ryan Jennings moved to approve requesting additional funds to complete the new furnace project at Fox Point Boat Launch, seconded by Randy Soquet. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ryan Jennings, Board Member
SECONDER:	Randy Soquet, Board Member
AYES:	Thiel Collar, Jennings, Kneiszel, Kunding, Defnet Ledvina, Raasch, Soquet

10. Consideration and Possible Action to Approve Emergency Repair to De Pere Ice Arena.*

Marty Kosobucki, Director of Parks Recreation and Forestry explained that the report submitted stated that the Ice Arena Fund is approximately \$14,000 in the red. After talking with the Finance Director in more detail, after this bill is paid, the Ice Arena Fund would actually be about \$80,000 in the red.

Randy Soquet moved to approve the emergency repairs to the De Pere Ice Arena roof, seconded by Alderperson Defnet Ledvina.

Discussion followed

Alderperson Raasch questioned if it is time to look at different options for the Ice Arena. Marty Kosobucki, Director of Parks, Recreation and Forestry explained that over the past few years there have been some large issues at the Ice Center that have been addressed. There is still one known issue at the facility, with a leak in the heating system in the floor. With this leak, the facility is only able to run from September –May, and the cost to fix the leak is probably \$1 to \$1.5 million.

Alderperson Raasch questioned in the long term is the Ice Center a facility that needs to be addressed.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that considering the age of the facility, and the cost to build something new, the existing building is still doing well.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Randy Soquet, Board Member
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Thiel Collar, Jennings, Kneiszel, Kunding, Defnet Ledvina, Raasch, Soquet

11. Consideration and Possible Action to Approve Sign and Verbiage on the VFW Aquatic Facility Plaque.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that due to the large turnover in staff, Park Board and Council, staff feels the Park Board should make

the decision on who should be listed on the commemorative plaque for the VFW Aquatic Facility.

Discussion followed.

Alderperson Defnet Ledvina questioned if the only difference in the options is the staff line.

Ryan Jennings moved to approve the final plaque design that includes John McDonald and the entire recreational staff and previous elected officials, seconded by Melissa Thiel Collar. Upon vote, the motion passes unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ryan Jennings, Board Member
SECONDER:	Melissa Thiel Collar, Board Member
AYES:	Thiel Collar, Jennings, Kneiszel, Kunding, Defnet Ledvina, Raasch, Soquet

IV. Staff Updates

1. Staff Report on the status of the Multi-use Facility at Voyageur Park and the Creation of a Fundraising Committee.

Marty Kosobucki, Director of Parks, Recreation and Forestry updated the Park Board that there is a \$500,000 donation for the Voyageur Park Multi-Use Facility that will be going to Council for approval on Tuesday. Once the donation is approved, the mayor will then set up a fundraising committee to raise the additional funds necessary to complete the project.

RESULT:	DISCUSSED
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2. Staff Report on Status of VFW Aquatic Facility Opening.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that both pools are open and everything is going really well. The VFW Aquatic facility has a capacity of around 325 and probably every third day we are at capacity. Another comparison is in 2018, the last time both pools were open, 332 family memberships were sold and this year over 700 were sold.

RESULT:	DISCUSSED
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3. Staff report on Recruitment of Recreation Supervisor.

Marty Kosobucki, Director of Parks, Recreation and Forestry stated that the new Recreation Supervisor has been hired and will be starting on Monday, July 19th. Angela George was the Recreation Supervisor at Chippewa Falls and staff is excited to get her onboard.

RESULT:	DISCUSSED
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4. Staff Report on Recruitment of Arborist.

Marty Kosobucki, Director of Parks, Recreation and Forestry stated that the new arborist is hired and will start on July 28th.

RESULT:	DISCUSSED
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V. Future Agenda Items

Aldersperson Raasch asked staff to see if the Wochinske Foundation would be willing to have some type of recognition for the large donations given to the Recreation Scholarship Fund.

VI. Adjournment

Aldersperson Defnet Ledvina moved to adjourn the meeting at 7:05 pm, seconded by Jim Kneiszel. Upon vote, the motion passed unanimously.

Respectfully submitted,
Grace Lahtela