



Common Council

Regular Meeting

Final Minutes

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Tuesday, July 16, 2024

7:30 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Alderman	Present	
Mike Eserkaln	Alderman	Present	
Pamela Gantz	Alderman	Present	
Jonathon Hansen	Alderman	Present	
Amy Chandik Kundinger	Alderman	Present	
Shana Defnet Ledvina	Alderman	Present	
Devin Perock	Alderman	Present	
John Quigley	Alderman	Present	
James Boyd	Mayor	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the June 18, 2024 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderman
SECONDER:	Shana Defnet Ledvina, Alderman
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley

4. Public Hearing to act on the request for a Zoning Map Amendment from MX3 Corridor Mixed-Use District to C Commercial District at 2385 Lawrence Drive, Parcel WD-L487.

A. Notice of Public Hearing.

The notice was published in the Press Times on June 28 and July 5, 2024.

B. Recommendation from Plan Commission.

C. Ordinance #24-13 Approving Zoning Map Amendment from MX3 Corridor Mixed-Use District to C Commercial District (Parcel WD-L487; 2385 Lawrence Drive).

Mayor Boyd declared the public hearing open; no one wished to speak so he declared the hearing closed.

Development Services Director Dan Lindstrom explained that the neighbors' concerns that were included in the packet referred to the condition of the site under the old owner. This applicant recently purchased the property and wants to make improvements to the site.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

5. Public Hearing to act on the request for a Conditional Use of Landscape Materials and Supplies at 2385 Lawrence Drive, Parcel WD-L487.

A. Notice of Public Hearing.

The notice was published in the Press Times on June 28 and July 5, 2024.

B. Recommendation from Plan Commission.

C. Resolution #24-57 Authorizing and Approving a Conditional Use of Landscape Materials and Supplies in a C (Commercial) District (Parcel WD-L487; 2385 Lawrence Drive).

Mayor Boyd declared the public hearing open; no one wished to speak so he declared the hearing closed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Pamela Gantz, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

6. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC

None.

7. Proclamation for the Continuation of the Green Tier Legacy Community Program.

8. Recommendation from Plan Commission to approve a 10-lot extraterritorial preliminary plat of Little Rapids Subdivision at 1602 Torchwood TR in Lawrence (Parcels L-2279, L-2295).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

9. Recommendation from the Board of Park Commissioners to approve bid for poured in place playground surfacing from Bluemel's in the amount of \$51,770.00 for Willems Playground.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

10. Recommendation from the Board of Public Works on Award of Contract 24-14 French Road Water Main Relocation to Calnin & Goss, LLC in the amount of \$262,455.94.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

11. Recommendation from the Board of Public Works on Award of Contract 24-22 Pond Dredging to Northeast Asphalt, Inc. in the amount of \$76,550.

Alderperson Hansen noted for the record that the pond was last measured for sediment accumulation in 2021, but the pond was constructed many years earlier.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Devin Perock, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

12. Consideration and Possible Action on information technology acquisition for Nelson Pavilion from ACP CreativIT LLC (d/b/a Camera Corner Connecting Point or CCCP).

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

13. Presentation and Possible Action on the 2023 Management Letter and Financial Statements.

CliftonLarsonAllen auditor Elizabeth McMasters reported that the City was issued a clean audit report; one finding from last year dropped off. The second finding was a tweak in internal control structure. She noted that the general fund unassigned category had a boost this year, largely due to investment income. Finance Director-Treasurer Pam Manley and Ms. McMasters then fielded questions from Council members.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

14. Ordinance #24-14 Amending Section 30-2 of the De Pere Municipal Code regarding Park Regulations.

City Attorney Tony Wachewicz stated that City code would allow for citations and penalties for ordinance violations. Parks Director Marty Kosobucki reported that staff have discussed this potential change over the past two years; they conducted a community survey to see how people felt about dogs in the park, and a significant majority were in favor. Discussion followed about when the new ordinance would take effect. Kosobucki stated that staff would need to do appropriate public outreach before signage is posted.

Aldersperson Ledvina moved, seconded by Aldersperson Gantz to amend the original motion so that the ordinance takes effect once a public information campaign is completed and signage is installed. Upon vote, the motion to amend carried unanimously.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Aldersperson
SECONDER:	Devin Perock, Aldersperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

15. Resolution #24-58 Authorizing Amendment to Wisconsin Department of Natural Resources Recreational Boating Facilities Development/Renovation Grant Application for Perkofski Boat Launch Fishing Pier Refurbishing.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	John Quigley, Aldersperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

16. Resolution #24-59 Authorizing purchase of FortiVoice Cloud phone system from Camera Corner Connecting Point in the amount of \$115,000 with \$30,250 requested from Unassigned Reserves.

Aldersperson Carpenter asked if the savings from the new system could be returned to unassigned reserves. City Administrator Larry Delo explained that the savings mean that less money from the tax levy will have to go towards the cost. IT Director Steve Massey reported that this purchase will shift the City from a traditional phone system to a cloud-based system, which is important for disaster recovery and continuity of operations.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Devin Perock, Aldersperson
SECONDER:	Amy Chandik Kunding, Aldersperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

17. Resolution #24-60 A Resolution Authorizing and Providing for the Issuance and Establishing Parameters for the sale of, in an amount not to exceed \$7,900,000, General Obligation Promissory Notes, Series 2024, and all related details.

Baird Managing Director Justin Fischer reported that the estimated interest rate is 4.25%, not to exceed 4.75%, and noted that the marketplace is very reactionary right now. The Moody's rating call is scheduled for next week; the City's current rating is AA2. He explained that the parameters resolution gives them flexibility as to when they enter the marketplace. Mr. Fischer then answered questions from the Council.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Devin Perock, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

18. Resolution #24-61 Authorizing Purchase Order - Lease and Government Product Lease Agreement with Quadient Leasing USA, Inc. (Postage Meters - City Hall and Municipal Service Center).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Devin Perock, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

19. Resolution #24-62 Common Council Authorization, Informed Consent and Delegation to City Attorney for Consultation and Collaboration with other Municipal or Governmental Attorneys.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

20. Appointment to the Police and Fire Commission by Mayor Boyd.
Kristen Johnson was appointed to the Commission.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Eserkaln, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley

21. Future agenda items.

Alderperson Hansen reminded staff about his request to schedule a discussion on the Brown County room tax.

22. Adjournment.

Alderperson Quigley moved, seconded by Alderperson Carpenter to adjourn the meeting at 8:20 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk