



Board of Park Commissioners

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Final Minutes

Thursday, July 17, 2014

6:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member Bill Volpano

Attendee Name	Title	Status	Arrived
Sue Schinkten	Board Member	Present	
Bill Volpano	Board Member	Present	
George Brown	Board Member	Excused	
Michael Donovan	Aldersperson	Present	
Rod Kowalczyk	Board Member	Present	
Larry Lueck	Aldersperson	Present	
Lisa Rafferty	Aldersperson	Present	

II. Action Items

1. Approval of the Board of Park Commissioners Meeting 6-19-14.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Sue Schinkten, Board Member
SECONDER: Rod Kowalczyk, Board Member
AYES: Schinkten, Volpano, Donovan, Kowalczyk, Lueck, Rafferty
EXCUSED: George Brown

2. Approval to Accept \$2000 Donation from the Wochinske Family Foundation for the Recreation Scholarship.*

RESULT: ADOPTED [UNANIMOUS]
MOVER: Rod Kowalczyk, Board Member
SECONDER: Sue Schinkten, Board Member
AYES: Schinkten, Volpano, Donovan, Kowalczyk, Lueck, Rafferty
EXCUSED: George Brown

3. Approval of two Riverwalk Bench Donations from Joe Schinkten.*

RESULT: ADOPTED [UNANIMOUS]
MOVER: Sue Schinkten, Board Member
SECONDER: Rod Kowalczyk, Board Member
AYES: Schinkten, Volpano, Donovan, Kowalczyk, Lueck, Rafferty
EXCUSED: George Brown

4. Approval of one Riverwalk Bench from Patricia Campbell.*

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael Donovan, Aldersperson
SECONDER: Lisa Rafferty, Aldersperson
AYES: Schinkten, Volpano, Donovan, Kowalczyk, Lueck, Rafferty
EXCUSED: George Brown

5. Approval of one Riverwalk Bench Donation from Beverly Tollefson.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rod Kowalczyk, Board Member
SECONDER:	Sue Schinkten, Board Member
AYES:	Schinkten, Volpano, Donovan, Kowalczyk, Lueck, Rafferty
EXCUSED:	George Brown

6. De Pere Ice Center Profit/Loss through May 2014

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Schinkten, Volpano, Donovan, Kowalczyk, Lueck, Rafferty
EXCUSED:	George Brown

7. Review and Approve 2014 Community Center 2nd Quarter Report
Marty Kosobucki took questions from the board about the Recreation Scholarship. There will be more discussion about the Scholarship Fund at a later meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Rod Kowalczyk, Board Member
AYES:	Schinkten, Volpano, Donovan, Kowalczyk, Lueck, Rafferty
EXCUSED:	George Brown

8. Approve bid for Braisher Park Shelter renovation.*
Rod Kowalczyk made a motion to approve the low bid for the Braisher Park Shelter renovation and request City Council to redirect funds from other Capital Projects that have finished under budget, seconded by Sue Schinkten. Motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rod Kowalczyk, Board Member
SECONDER:	Sue Schinkten, Board Member
AYES:	Schinkten, Volpano, Donovan, Kowalczyk, Lueck, Rafferty
EXCUSED:	George Brown

9. Request from Town of Lawrence to consider combined services for Parks and Recreation.*
This item was addressed out of order after Staff Updates.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Rod Kowalczyk, Board Member
AYES:	Schinkten, Volpano, Donovan, Kowalczyk, Lueck, Rafferty
EXCUSED:	George Brown

10. Approval to accept monetary donation from De Pere Area Men's Club for the De Pere Senior Citizen Picnic.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	Rod Kowalczyk, Board Member
AYES:	Schinkten, Volpano, Donovan, Kowalczyk, Lueck, Rafferty
EXCUSED:	George Brown

11. Approve contingencies of donation from De Pere Youth Hockey for Zamboni.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Schinkten, Volpano, Donovan, Kowalczyk, Lueck, Rafferty
EXCUSED:	George Brown

III. Public Comment Period

Scott Crevier, Alderperson from District #3, in the City of De Pere spoke with board about improvements to Kelly Danen Park located at 931 Cedar Street in De Pere.

IV. Future Agenda Items

Sue Schinkten requested Kelly Danen Park improvements be on a future agenda for discussion only.

V. Staff Updates

1. Southwest Park
Marty Kosobucki reported the ball diamond has been moved in and the fencing was in the process of being put up.
2. Braisher Park
Marty Kosobucki reported the playground equipment was bid out and will be starting as soon as the process is complete.
3. Discussion on receiving Board Agenda Packets
Marty Kosobucki asked if the board would be able to receive their board packets on Monday instead of Friday of the week before the meeting.

VI. Adjournment

Rod Kowalczyk made a motion to adjourn the meeting at 7:45p.m., seconded by Sue Schinkten.

Respectfully submitted,
Debbie Zierson