



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, July 17, 2018

6:45 PM

De Pere City Hall Riverview Room

1. Call to Order! The meeting was called to order at 6:45 PM by Ald. Boyd

Attendee Name	Title	Status
James Boyd	Alderson	Present
Dan Carpenter	Alderson	Present
Jonathon Hansen	Alderson	Present

2. Approval of the Minutes of the July 3, 2018 License Committee Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderson
SECONDER:	James Boyd, Alderson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen

3. Public Comment Period and other Announcements.

4. Operator License Applications.*

Previously Tabled Operator License Application #2 for William F. Liberty was presented. Alderson Carpenter moved, seconded by Alderson Hansen to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Applicant #1, Melissa A. Heezen was present and answered the Committee's questions. Applicant #4, Sadie B. Stieglitz-Vanvonderen was present and answered the Committee's questions. Alderson Boyd moved, seconded by Alderson Carpenter to close the meeting. Upon vote, motion carried unanimously. Alderson Carpenter moved, seconded by Alderson Hansen to approve Previously Tabled Operator License Applications #1, 2 and 4. Upon vote, motion carried unanimously. Alderson Carpenter moved, seconded by Alderson Boyd to deny Previously Tabled Operator License Application #3. Upon vote, motion carried unanimously. Alderson Carpenter moved, seconded by Alderson Hansen to table Previously Tabled Operator License Application #5. Upon vote, motion carried unanimously.

Alderson Boyd moved, seconded by Alderson Carpenter to table Temporary Operator License Application #2 for Andrew W. Kane. Upon vote, motion carried unanimously. Alderson Boyd moved, seconded by Alderson Hansen to approve Temporary Operator License Application #1 for Robert A. Fruzen. Upon vote, motion carried unanimously.

Renewal Operator License Application #24 for Travis J. Lange was presented. Alderson Boyd moved, seconded by Alderson Carpenter to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Applicant #32, Amy C. Pagenkopf was present and answered the Committee's questions. Chief Beiderwieden explained that her probation officer directed the License Committee to deny the application. The applicant will contact her probation agent to contact Chief Beiderwieden if he decides to reverse his decision on her ability to be granted an operator license. Alderson Carpenter moved, seconded by Alderson Boyd to close the meeting. Upon vote, motion carried unanimously. Alderson Carpenter moved, seconded by Alderson Boyd to approve Renewal Operator License

Applications #1-16, 18-29, 31, and 33-44. Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Hansen to table Renewal Operator License Applications #17, 30 and 32. Upon vote, motion carried unanimously. New Operator License Application #3 for Elizabeth R. Doro was presented. Alderperson Boyd moved, seconded by Alderperson Hansen to open the meeting. Upon vote, motion carried unanimously. The applicant questioned the number of OWIs listed on her application by the police chief. The City Clerk's Office will have the background check redone to verify the applicant's record. Alderperson Boyd moved, seconded by Alderperson Carpenter to close the meeting. Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Boyd to approve New Operator License Applications #1, 2, 5-7 and 9-14. Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Hansen to table New Operator License Applications #3, 4 and 8. Upon vote, motion carried unanimously.

5. Consideration of Walmart's Request to Expand Licensed Premises to Allow for Curbside Pickup for Alcohol Sales.

Staff Attorney Kate Zuidmulder reviewed the Walmart request with the License Committee. She corrected the information in her memo regarding the Walmart request; they are only seeking to extend the malt beverage license, not liquor. Alderperson Boyd moved, seconded by Alderperson Carpenter to open the meeting. Upon vote, motion carried unanimously. Frank VanVonderen of Walmart explained that other municipalities in Wisconsin are allowing for this service, but the pick-up areas are all different, depending on the store. Staff Attorney Kate Zuidmulder explained her concerns with compliance in terms of ID check and records retention. Jeff Bunnell of Walmart explained that the handheld unit they use to process curbside pick-up sales requires an ID check before they can process the order and that every person processing curbside sales will have an operator license from the City of De Pere. Police Chief Derek Beiderwieden shared concerns with the ban on drive-through convenience stores from years ago and questioned how the "click and collect" provisions fit into the law with that current prohibition. Discussion followed. Staff Attorney Kate Zuidmulder will propose amendments to our ordinance to address "click and collect" sales and will look at additional conditions that other municipalities have included in their ordinance changes. She will review how other store exteriors are designed compared with De Pere Walmart's store. She will reach out to Walmart's counsel to review further and will come back to the License Committee with a rough draft of an ordinance in about a month or so. Alderperson Carpenter moved, seconded by Alderperson Boyd to close the meeting at 7:29 p.m. Upon vote, motion carried unanimously.

6. Review Changes to State Law Concerning Use of Arrest and Conviction Records in Licensing Decisions

Alderperson Boyd moved, seconded by Alderperson Carpenter to table the item. Upon vote, motion carried unanimously.

7. Adjournment. Alderperson Carpenter moved, seconded by Alderperson Hansen to adjourn the meeting at 7:30 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer