



# Board of Park Commissioners

335 South Broadway  
De Pere, WI 54115  
<http://www.de-pere.org>

## Regular Meeting

### Final Minutes

Thursday, July 18, 2019

6:30 PM

De Pere City Hall Council Chambers

#### I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

| Attendee Name       | Title        | Status  | Arrived |
|---------------------|--------------|---------|---------|
| Ryan Jennings       | Alderman     | Present |         |
| Amy Chandik Kunding | Alderman     | Present |         |
| Dean Raasch         | Alderman     | Present |         |
| George Brown        | Board Member | Present |         |
| Sue Schinkten       | Board Member | Excused |         |
| Randy Soquet        | Board Member | Present |         |
| Bill Volpano        | Board Member | Present |         |
| Lydia McMorro       | Teen Advisor | Present |         |
| William Soquet      | Teen Advisor | Excused |         |

Others present: Paula Rahn, Recreation Superintendent and John McDonald, Recreation Supervisor

#### II. Action Items

1. Approve Board of Park Commissioners Minutes from the June 20, 2019 Meeting.

Alderman Raasch moved to approve the Board of Park Commissioners minutes, from the June 20, 2019 meeting, seconded by Randy Soquet. Upon vote, the motion passed unanimously.

|                  |                                                   |
|------------------|---------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                        |
| <b>MOVER:</b>    | Dean Raasch, Alderman                             |
| <b>SECONDER:</b> | Randy Soquet, Board Member                        |
| <b>AYES:</b>     | Jennings, Kunding, Raasch, Brown, Soquet, Volpano |
| <b>EXCUSED:</b>  | Sue Schinkten                                     |

2. Approve \$2,500 Donation from Wal\*Mart for Upper Level Flooring\*

Alderman Raasch moved to approve a donation from Walmart, for the Community Center upper level flooring project, seconded by Alderman Chandik-Kunding. Upon vote, the motion passed unanimously.

|                  |                                                   |
|------------------|---------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                        |
| <b>MOVER:</b>    | Dean Raasch, Alderman                             |
| <b>SECONDER:</b> | Amy Chandik Kunding, Alderman                     |
| <b>AYES:</b>     | Jennings, Kunding, Raasch, Brown, Soquet, Volpano |
| <b>EXCUSED:</b>  | Sue Schinkten                                     |

3. Approve \$560 Donation from TOPS Club of Wisconsin for Upper Level Flooring\*

Randy Soquet moved to approve a \$560 donation from TOPS Club of Wisconsin for the Community Center upper level flooring project, seconded by Alderman Jennings. Upon vote, the motion passed unanimously.

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|------------------|-----------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                          |
| <b>MOVER:</b>    | Randy Soquet, Board Member                          |
| <b>SECONDER:</b> | Ryan Jennings, Alderperson                          |
| <b>AYES:</b>     | Jennings, Kundinger, Raasch, Brown, Soquet, Volpano |
| <b>EXCUSED:</b>  | Sue Schinkten                                       |

4. Recommendation to Proceed with Starz Academy LLC Contractual Agreement\*

Alderperson Raasch moved to approve proceeding with the contractual agreement with Starz Academy LLC to provide instruction for the youth tumbling classes at the De Pere Community Center, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                          |
| <b>MOVER:</b>    | Dean Raasch, Alderperson                            |
| <b>SECONDER:</b> | Bill Volpano, Board Member                          |
| <b>AYES:</b>     | Jennings, Kundinger, Raasch, Brown, Soquet, Volpano |
| <b>EXCUSED:</b>  | Sue Schinkten                                       |

5. Approve final conceptual design for Legion Aquatic Facility.

Alderperson Raasch moved to approve the final design for the Legion Aquatic Facility, seconded by Bill Volpano.

Discussion followed.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that the changes that were requested at the June meeting have been implemented in the final design.

These changes include minimizing or eliminating the break wall in both the shallow and deep ends of the pool and adjusting the shallow water line in the lap pool.

Alderperson Jennings questioned the depths of the water.

George Brown confirmed that there was going to be three diving boards.

Randy Soquet questioned the design of the planting bed and if an upper viewing area should be added to the design.

Alderperson Jennings agreed with the idea of the upper decking area.

Alderperson Raasch liked the viewing area as well.

George Brown commented that the viewing area would be addressed with the technical design.

Randy Soquet moved to open the meeting to public comment at 6:40 pm, seconded by Alderperson Jennings. Upon vote, the motion passed unanimously.

Katie Carviou questioned the various depths of the water.

Randy Soquet moved to return to regular order at 6:42 pm, seconded by Alderperson Jennings. Upon vote, the motion passed unanimously.

Upon vote, the above motion approving the final design for the Legion Aquatic Facility was approved unanimously.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                          |
| <b>MOVER:</b>    | Dean Raasch, Alderperson                            |
| <b>SECONDER:</b> | Bill Volpano, Board Member                          |
| <b>AYES:</b>     | Jennings, Kundinger, Raasch, Brown, Soquet, Volpano |
| <b>EXCUSED:</b>  | Sue Schinkten                                       |

6. Approve member of Park Board to serve on interview team for VFW Aquatic Facility RFP's.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained there were five proposals received for the bidding and construction management of the VFW Aquatic Facility. Instead of trying to interview the candidates at the Park Board meeting, staff is requesting that an interview team be established and for a Park Board member to serve on the team. The plan is to invite the top three candidates in for an interview. The recommended candidate would then address the Park Board.

Discussion followed.

George Brown recommended Randy Soquet serve on the interview team for the VFW Aquatic Facility RFP's, seconded by Alderperson Chandik-Kundinger. Upon vote, the motion passed unanimously.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                          |
| <b>MOVER:</b>    | George Brown, Board Member                          |
| <b>SECONDER:</b> | Amy Chandik Kundinger, Alderperson                  |
| <b>AYES:</b>     | Jennings, Kundinger, Raasch, Brown, Soquet, Volpano |
| <b>EXCUSED:</b>  | Sue Schinkten                                       |

7. Consider Options for Revising the Guidelines to the Recreation Scholarship Program.

Marty Kosobucki, Director of Parks, Recreation and Forestry commented that staff was asked to investigate options for increasing the number of families utilizing the Recreational Scholarship Program. Recently a new social worker was hired for the West De Pere school district. The hope is that this new social worker will reach additional families in need. Staff recommends leaving the program as is and re-evaluate it again next year.

Discussion followed.

Alderperson Raasch moved to accept the recommendation from staff and leave the guidelines for the Recreational Scholarship Program as is, seconded by Randy Soquet. Upon vote, the motion passed unanimously.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                          |
| <b>MOVER:</b>    | Dean Raasch, Alderperson                            |
| <b>SECONDER:</b> | Randy Soquet, Board Member                          |
| <b>AYES:</b>     | Jennings, Kundinger, Raasch, Brown, Soquet, Volpano |
| <b>EXCUSED:</b>  | Sue Schinkten                                       |

### III. Staff Updates

1. Update on status of Community Garden at Lions Trailside Park.

Marty Kosobucki, Director of Parks, Recreation and Forestry commented that everything appears to be going well at the Community Garden. There was some confusion with neighbors that felt the gardeners were on their property, but this has subsided. The growth has not been as good as hoped for, but the gardeners are still happy.

Alderperson Raasch questioned the possibility of one on the west side.

Marty Kosobucki stated that originally the Brown County Extension office identified three possible sites for the garden, which were Lion's Trailside, Samantha and Patriot Parks. If the program expands to the west side, it would probably be located at Samantha or Patriot Park.

Alderperson Jennings commented that one of his neighbors has a garden plot and they rarely see anyone out there, so there should be a very low impact on the neighbors.

**RESULT: DISCUSSED**

2. Update on status of VFW Playground installation.

Marty Kosobucki, Director of Parks, Recreation and Forestry stated that staff worked with the Kiwanis Club on a very, very hot Monday. He thanked the Kiwanis members that showed up. The playground is in place, but there is still work that needs to be done.

**RESULT: DISCUSSED**

3. Update on status of VFW Pool demolition.

Marty Kosobucki, Director of Parks, Recreation and Forestry stated that the demolition of VFW Pool is ongoing. The demolition is taking longer than they had hoped for due to the large amount of reinforced concrete.

**RESULT: DISCUSSED**

#### IV. Public Comment Period

Marty Kosobucki reminded everyone that Tuesday July 30<sup>th</sup> is the first beer garden at Voyageur Park. It runs from 4 pm – 9 pm with music, food trucks, henna and games.

#### V. Future Agenda Items

Randy Soquet requested staff research the possibility of an additional disc golf course and any data on use of the Legion disc course.

#### VI. Adjournment

Alderperson Chandik-Kundinger moved to adjourn the meeting at 6:57 pm, seconded by George Brown. Upon vote, the motion passed unanimously.

Respectfully submitted,  
Grace Lahtela