



Board of Park Commissioners

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Agenda

Thursday, December 18, 2014

6:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Board of Park Commissioners** of the City of De Pere will be held on **December 18, 2014 at 6:30 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

I. Call to Order

1. Roll Call

II. Action Items

1. Approve Board of Park Commissioners Minutes 11-20-14
2. Approval to accept a \$260 donation from De Pere Area Men's Club to Recreation Scholarship Program*
3. Consider options and make recommendation to City Council on use of old bridge approach.*
4. Approve contract with consultant to permit wetlands in Dog Park.*
5. Consideration of Re-write of Chapter 106 De Pere Municipal Code Regarding Licenses & Permits.

III. Public Comment Period

IV. Future Agenda Items

V. Staff Updates

VI. Discussion Item

1. Boat Dock Grant submittal
2. Zamboni
3. Benefit of Parks and Recreation
4. Board of Park Commissioners Yearly Donations
5. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Committee Members

Alderpersons

Mayor Michael J. Walsh

Larry Delo, City Administrator

Judy Schmidt-Lehman, City

Attorney

Allyson Watson, Definitely De Pere

De Pere Youth Hockey

Tod Maki, De Pere Select Soccer

Shana Defnet, City Clerk

City Hall 1st and 2nd Floor

De Pere Area Chamber of

Commerce

Brown County Library De Pere

Marty Kosobucki
John Zegers, WDP High School
District
De Pere Rapides Soccer
De Pere Men's Club
Ken Pabich, City Planner

TV & Radio Stations
Ben Villaruel, Unified School
District
De Pere Baseball
Ayres Assoicates
GRAEF

Notice is hereby given that a majority of the Members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject (s) over which they have decision making responsibility.

City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE: December 18, 2014

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Approve Board of Park Commissioners Minutes 11-20-14

ATTACHMENTS:

- Draft Minutes 11-20-14 (PDF)



Board of Park Commissioners

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Draft Minutes

Thursday, November 20, 2014

6:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

Attendee Name	Title	Status	Arrived
Sue Schinkten	Board Member	Present	
Bill Volpano	Board Member	Present	
George Brown	Board Member	Present	
Michael Donovan	Aldersperson	Present	
Rod Kowalczyk	Board Member	Present	
Larry Lueck	Aldersperson	Present	
Lisa Rafferty	Aldersperson	Present	

II. Action Items

1. Approve Board of Park Commissioners Minutes 10-16-14

RESULT: ADOPTED [UNANIMOUS]
MOVER: Rod Kowalczyk, Board Member
SECONDER: Sue Schinkten, Board Member
AYES: Schinkten, Volpano, Brown, Donovan, Kowalczyk, Lueck, Rafferty

2. Recreation Scholarship Donation from The Buggy

RESULT: ADOPTED [UNANIMOUS]
MOVER: Sue Schinkten, Board Member
SECONDER: Lisa Rafferty, Aldersperson
AYES: Schinkten, Volpano, Brown, Donovan, Kowalczyk, Lueck, Rafferty

3. Request to consider changing policy to allow leashed dogs on the East River Trail.

Marty Kosobucki handed out information on allowing dogs on the East River Trail. There was discussion from the board members.

Mike Donovan made a motion to open the meeting at 6:35 p.m., seconded by Rod Kowalczyk.

Niels Jensen spoke with the board about his concerns for allowing dogs on the East River Trail. There was discussion from the board members in reference to Mr. Jensen's concerns.

Mike Donovan made a motion to close the meeting at 6:45 p.m., seconded by Sue Schinkten.

George Brown asked for questions from the board in reference to allowing dogs on the East River Trail. There was discussion from the board members.

Mike Donovan made a motion to open the meeting at 6:54 p.m., seconded by Sue Schinkten.

Mr. Jensen readdressed the board with a concern of enforcement.

Mike Komoroske addressed the board in reference to his concerns of allowing dogs on

Attachment: Draft Minutes 11-20-14 (2921 : Approve Board of Park Commissioners Minutes 11-20-14)

the East River Trail.

Bill Volpano made a motion to close the meeting at 6:58 p.m., seconded by Rod Kowalczyk.

Mike Donovan made a motion to keep the existing policy as is, seconded by Sue Schinkten. Motion carried with 4 ayes and 3 nays.

RESULT:	ADOPTED [4 TO 3]
MOVER:	Michael Donovan, Alderperson
SECONDER:	Sue Schinkten, Board Member
AYES:	Sue Schinkten, George Brown, Michael Donovan, Larry Lueck
NAYS:	Bill Volpano, Rod Kowalczyk, Lisa Rafferty

4. Approve rental request from Celebrate De Pere

Marty Kosobucki presented the request from Celebrate De Pere to close the docks at Voyageur to allow for more space.

Sue Schinkten made a motion to open the meeting at 7:02 p.m., seconded by Lisa Rafferty.

Dennis Koltz addressed the board in reference to the request to close the docks at Voyageur to allow for more space. Mr. Koltz took questions from the board in reference to the issue.

Sue Schinkten made a motion to close the meeting at 7:08 p.m., seconded by Rod Kowalczyk.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Rod Kowalczyk, Board Member
AYES:	Schinkten, Volpano, Brown, Donovan, Kowalczyk, Lueck, Rafferty

5. Review and approve lease agreement between City of De Pere and Brown County Ice Management, Inc.

Marty Kosobucki spoke with board about the lease agreement between the City and Brown County Ice Management.

Sue Schinkten made a motion to open the meeting at 7:11 p.m., seconded by Mike Donovan.

Don Chilson spoke with the board about extending the lease because of investments purposes.

Sue Schinkten made a motion to open the meeting at 7:13 p.m., seconded by Bill Volpano.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rod Kowalczyk, Board Member
SECONDER:	Sue Schinkten, Board Member
AYES:	Schinkten, Volpano, Brown, Donovan, Kowalczyk, Lueck, Rafferty

6. Approve Grant Application through DNR for Recreational Boating Facilities

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Volpano, Board Member
SECONDER:	Rod Kowalczyk, Board Member
AYES:	Schinkten, Volpano, Brown, Donovan, Kowalczyk, Lueck, Rafferty

III. Public Comment Period

None

IV. Future Agenda Items

None

V. Staff Updates

1. Major Project Time Line 2015

Marty Kosobucki shared a Major Project Time Line and reviewed it with the board.

2. Zamboni Wrap

Marty Kosobucki handed out pictures of the before and after logo on the Zamboni.

Pool Summary

There was also discussion on the pool summary. Marty indicated this will be for a future meeting. The City Administrator is reviewing and would like the board to have more information to make any decisions.

VI. Adjournment

Mike Donovan made a motion to adjourn the meeting at 7:18 p.m, seconded by Sue Schinkten.

Respectfully submitted,
Debbie Zierson

City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE: December 18, 2014

DEPARTMENT: Parks, Recreation & Forestry

FROM: Paula Rahn

SUBJECT: Approval to accept a \$260 donation from De Pere Area Men's Club to Recreation Scholarship Program*

Staff is seeking approval to accept a \$260 donation from the De Pere Area Men's Club to the Recreation Scholarship Program. To date, this program has awarded 106 scholarships to youth/families in our community for participation in city sponsored recreation programs, co-sponsored sports programs or pool passes for families to enjoy!

Current balance in our account is \$20,138.40.

Thank you for your time and consideration.

City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE: December 18, 2014

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Consider options and make recommendation to City Council on use of old bridge approach.*

The City Council has asked the Park Board to consider the use of the old bridge approach for use of park land. Please see staff memo for further details and direction.

ATTACHMENTS:

- Memo.bridge approach.dec 14 (DOCX)
- Exhibits (PDF)

CITY OF DE PERE

335 South Broadway
De Pere, WI 54115
Fax No.: 920/339-4049
Web: <http://www.de-pere.org>



December 18, 2013

To: Board of Park Commissioners

From: Marty Kosobucki, Parks Director
Ken Pabich, Planning Director

Re: Former Bridge Approach

The City Council has referred this topic to the Board of Park Commissioners to consider making the site part of the City park system. The task asked of the Board of Park Commissioners is to determine if the site should be a park, and if so, include recommendations on its type of use (ie. passive or active). The Park Board is not being asked to take the discussion any further at this point. To help with your task, we have provided some basic information on the site and some of its history.

Site Description

With the recent purchase by the City, the former right of way has now be converted into a legal tax parcel, ED-776 (please see Exhibit A). ED-776 is a single tax parcel but it is two pieces of property separated by the alley right of way running north and south. The piece adjacent to Broadway is 14,505 sq ft and the piece adjacent to Front Street is 7,295 sq ft for a total of 21,800 sq ft of property.

It is important to note that the site does not include the right of the way to the south which is the old George Street right of way (please see Exhibit B). This area remains right of way at this time. If this area of right of way were to be vacated the northern 30 feet would be attached to ED-776 and the southern 30 feet would be attached to ED-798 and ED-783 (which are not owned by the City).

Site Information/Restrictions/History

The following information is provided to help the Commissioners understand existing site conditions.

1. **Use Restriction:** The City purchased the property from the WisDOT with a restriction that the site remains for public use. WisDOT defines public use as the following from there manual:

Departmental policy defines private sale for public use as one in which 1) the land is being conveyed to a public entity, not for profit; 2) it benefits a significant group of people (a cross section of the population, not benefiting a specific special interest group); 3) it is not to be

purchased for profit by another entity (public or private), with profit not to be generated either through the sale price or its long term intended public use; 4) the land is conveyed contingent upon the public use identified and ownership remains in the name of the public entity to preserve all of the above conditions.

2. **Can the restriction be removed?** If the City wanted to convert some part of the site to a use that would not meet the restriction above, the City would need to have that area appraised and pay the different in land value to the WisDOT. If the area remains in a public use there is no need to remove the restriction.
3. **Existing use:** The piece adjacent to Broadway is half grass and half parking. The piece adjacent to Front Street is all part of the parking lot. There is no requirement that this area remain as parking.
4. **Can the Alley be vacated?** The alley could be vacated; however there are two items would need to be addressed. First, access would need to be provided to Front Street along the north side of the site (see Exhibit C). Second, there are existing utilities that run in the Alley (see Exhibit C). An easement would to be maintained for the utilities.
5. **Could the utilities be relocated?** The City utilities could be relocated; however staff has not determined any cost related to the relocation. The City would need to do research to determine if any other utility easements exist with the Alley.
6. **Archeological / Physical Properties:** The property has been cleared by the State Historical Society from any archeological issue. There are no other natural restrictions to the site (ie no wetlands, no flood plain, etc). Please note that the site does have a significant elevation change from Broadway to Front Street.
7. **Existing City Planning Documents:**
The City has several documents that look at and consider the future use of this location. The City Comprehensive Plan and the Downtown Master Plan have both considered input in the future of the site.
8. **Items to Note:**
 - a. **Front Street:** There is direct access to the Fox River. There is an existing green space and also a concrete viewing area directly across from the site. This area is considered right of way.

To reiterate the task at hand, the City Council has asked for input from the Board of Park Commissioners to determine if the old bridge approach site should become part of the City's Park System. And if the recommendation is to include the location in our park system, do we recommend passive or active uses.

Should you have any questions or concerns prior to the meeting please do not hesitate to contact either of us. Thank you for your time and consideration in this matter.

Exhibit A: Site Location Parcel ED-776

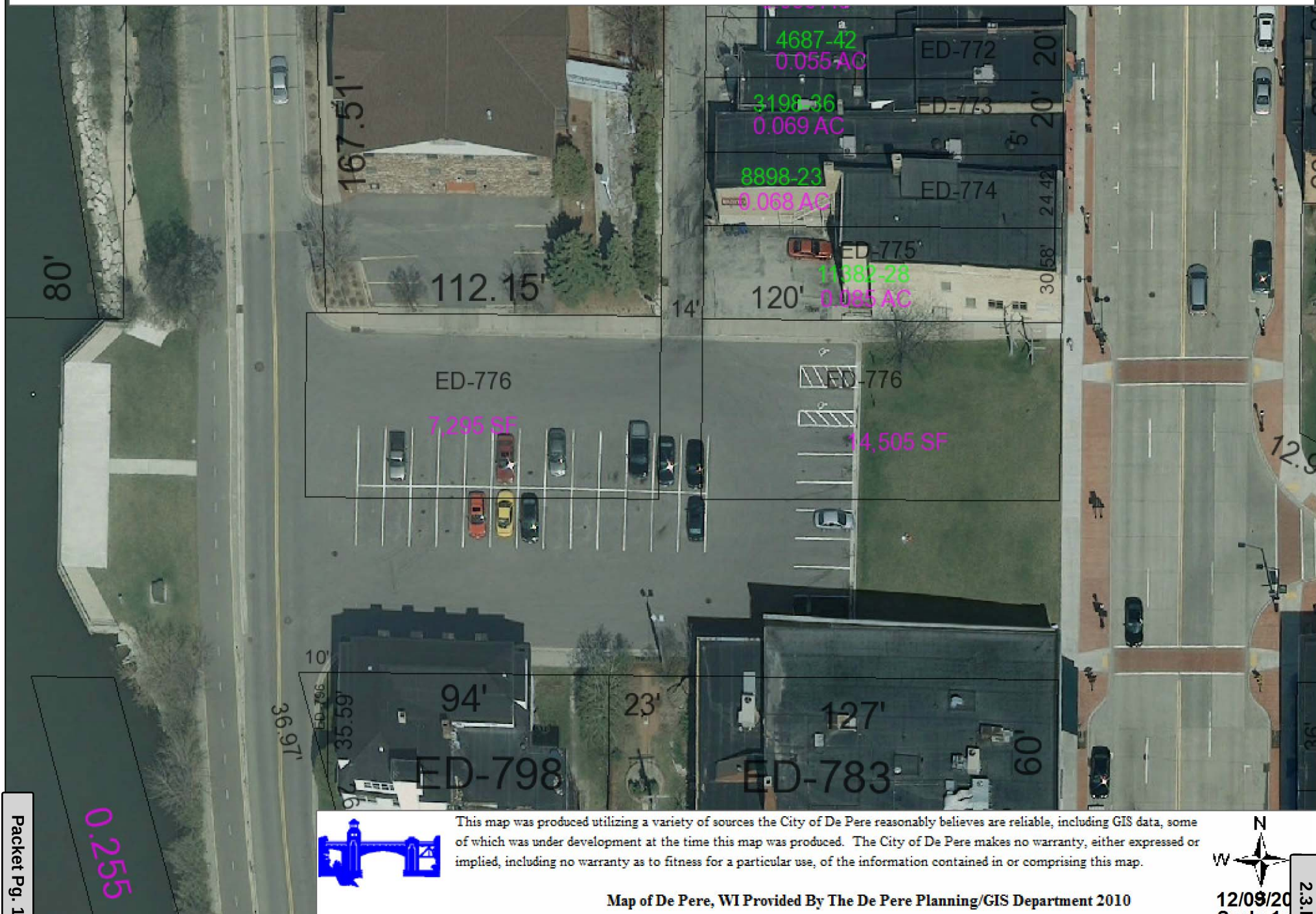
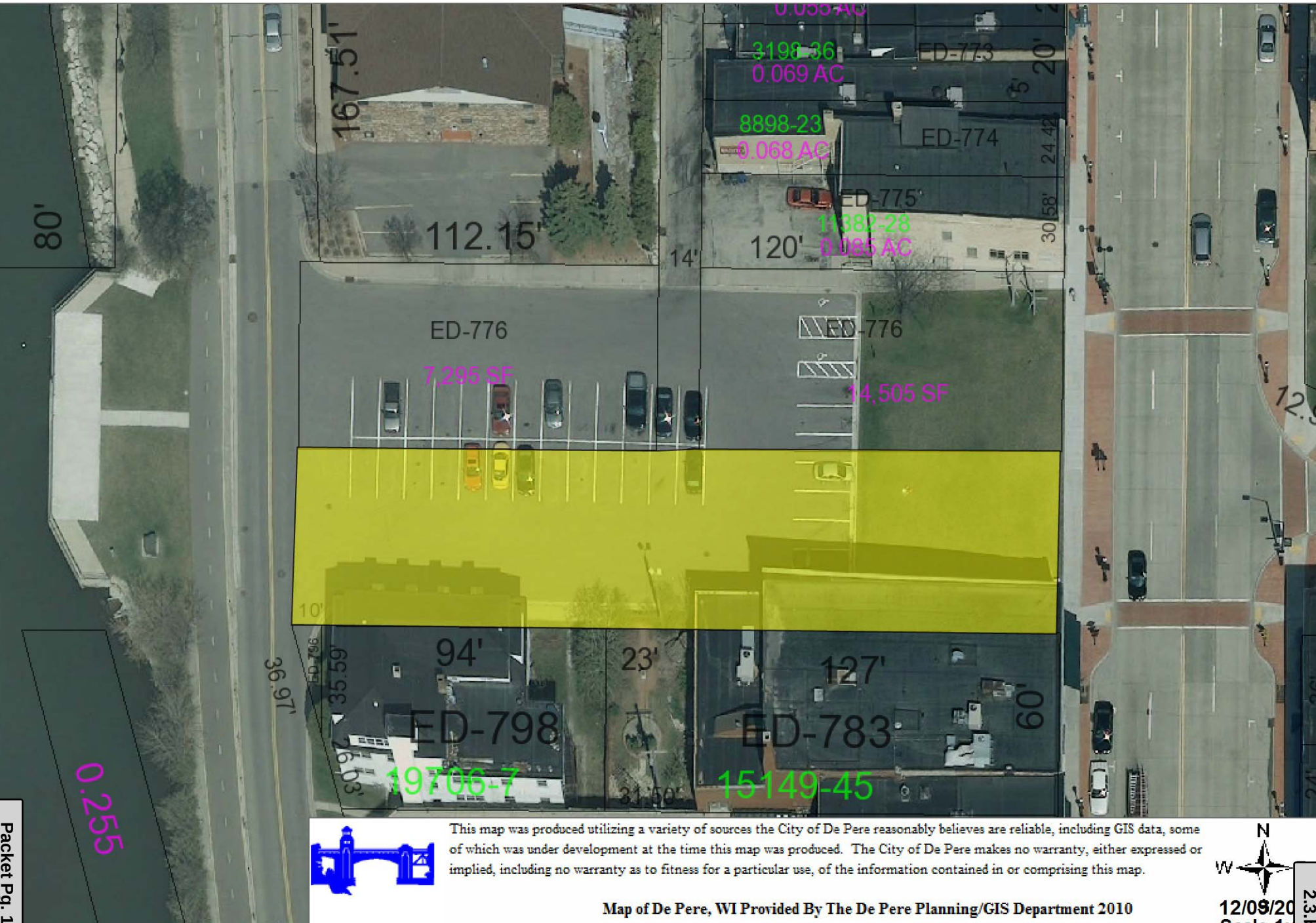


Exhibit B: George Street Right of Way

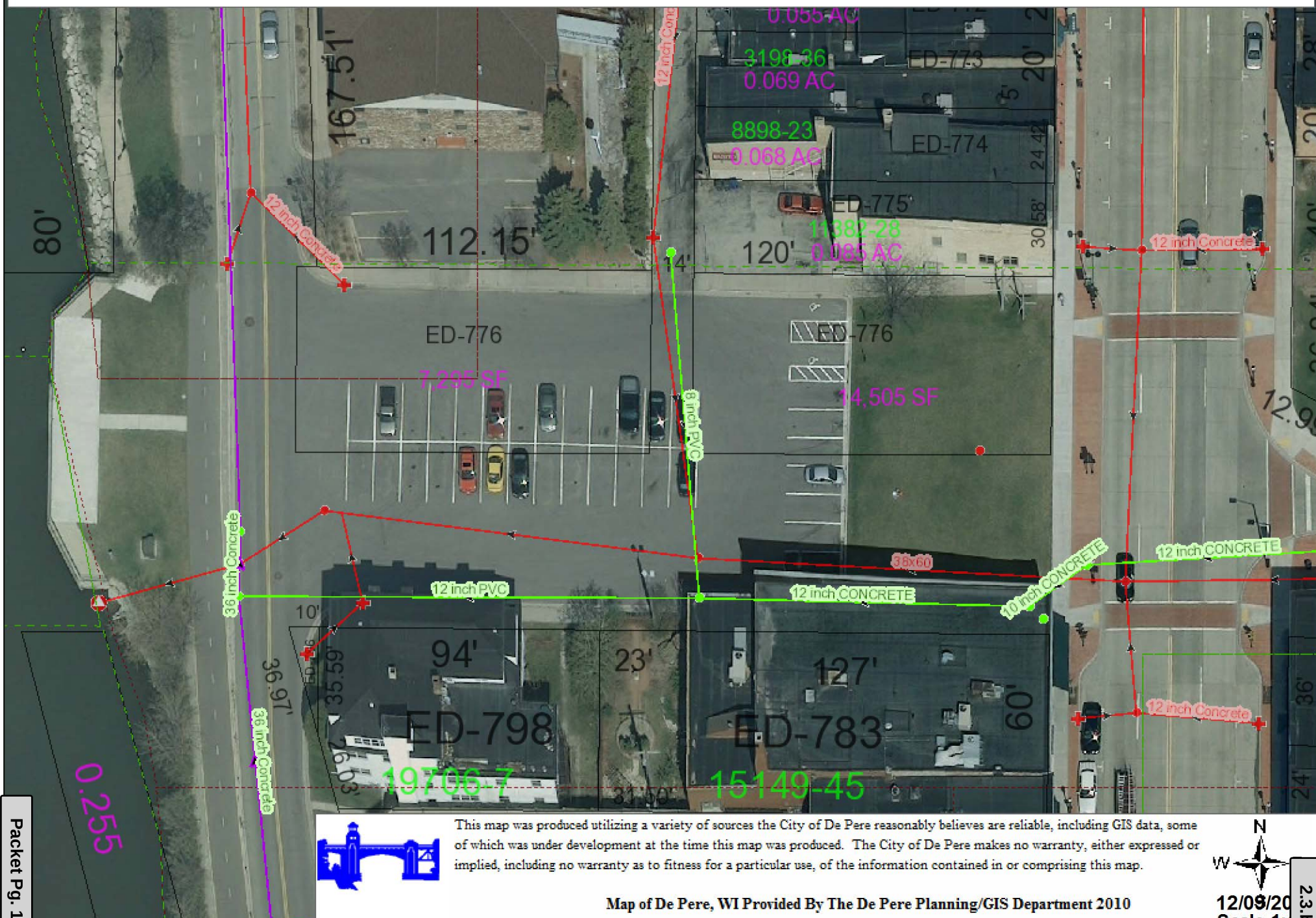


This map was produced utilizing a variety of sources the City of De Pere reasonably believes are reliable, including GIS data, some of which was under development at the time this map was produced. The City of De Pere makes no warranty, either expressed or implied, including no warranty as to fitness for a particular use, of the information contained in or comprising this map.

Map of De Pere, WI Provided By The De Pere Planning/GIS Department 2010

Attachment: Exhibits (2783 : Consider options and make recommendation to City Council on use of old bridge approach.*)

Exhibit C: Alley Access & Utilities



City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE: December 18, 2014

DEPARTMENT: Parks, Recreation & Forestry

FROM: Debbie Zierson

SUBJECT: Approve contract with consultant to permit wetlands in Dog Park.*

We received two quotes to have a consultant navigate our permit process for the Dog Park. In reviewing both quotes (Ayers and Associates and Graef), we feel both companies outline the needed tasks to complete the permit process as we have requested. Considering both quotes outline the needed tasks and consider both companies are highly competent, staff recommends going with the low bid by Ayres and Associates for \$1700.

ATTACHMENTS:

- 20141209080349483 (PDF)

December 8, 2014

Marty Kosobucki
City of De Pere
925 South Sixth Street
De Pere, WI 54115

Re: Proposal – Dog Park Permitting

Dear Mr. Kosobucki:

Ayres Associates is excited to partner with the City for the completion of an after-the-fact wetland permit for the De Pere Dog Park. We offer:

- **Expertise.** Our project team has completed many wetland permits and is extremely knowledgeable in the regulatory processes required.
- **Regulatory Knowledge.** We have the relationships with regulatory agencies to minimize surprises. Our best clients have told us our ability to move projects through the regulatory process is one of the top reasons that they come back to us again and again.
- **Availability.** We are available to begin work immediately after receiving the notice to proceed.

We understand that the City of De Pere has met with Wisconsin Department of Natural Resources (WDNR) staff and that part of the wetland impacts that occurred at the dog park have already been mitigated. Approximately 3,000 square feet of additional wetland impacts will be permitted under this after-the-fact permit. Ayres Associates proposes to complete the following work items associated with the after-the-fact permit application:

1. Complete a review of the 2014 wetland study for the dog park.
2. Meet with City staff to discuss the permitting process and obtain all necessary information.
3. Prepare and submit the forms and attachments necessary to secure the after-the-fact permit coverage under WDNR-GP4-2013 for the approximately 3,000 square feet of wetland filling associated with the parking lot.

The proposed fee schedule for the work described above is attached to this letter. The City of De Pere would be responsible for all permit fees charged by the WDNR.

Thank you for considering Ayres Associates for the City's wetland needs. If you have any questions, please contact either of us.

Sincerely,

Ayres Associates Inc



Cindy J. Wojtczak, EDFP
Supervisor – Engineering Services
920.498.1200
WojtczakC@AyresAssociates.com



Sarah J. Nunn, PE
Project Engineer
920.639.3451
NunnS@AyresAssociates.com

Dog Park Permitting
City of De Pere

AYRES
ASSOCIATES

Sarah Nunn, PE, Civil Engineer



Total Experience

8 Years

Registrations

Registered Professional Engineer,
WI, 2011

Certifications

Certified Open Water Diver, PADI,
2010

Confined Space Training

Hazardous Waste Operations
and Emergency Response
8-Hour Refresher, National
Environmental Trainers, 2014

Education

BS, Civil Engineering, Michigan
Technological University, 2006

Training

Water Treatment Training
Instructor – WRWA – Plover,
Spoonerville, Fennimore, West Point,
2011

Memberships

American Society of Civil
Engineers

Wisconsin Rural Water Association

Wisconsin Water Association

Ms. Nunn joined Ayres Associates full time in January 2007. She is responsible for assisting project engineers with a wide range of civil engineering projects. She evaluates and applies standard engineering techniques, procedures, and criteria to create designs, engineering evaluations, site plans, reports, studies, and specifications. Ms. Nunn participates in the project bidding process and provides on-site construction observation and administration. She communicates directly with regulatory agencies, contractors, and clients as necessary.

Though we live in an age where communication can be carried out in a range of ways, she understands that the value of face-to-face meetings has yet to be improved on. Sitting down – whenever it's needed – and talking to clients is the best way to ensure that project goals are understood and project issues are resolved immediately.

Here is what Ron Anderson, utility manager for the City of Gillett, had to say about Ms. Nunn's work on the City's 2012 Street and Utility Improvements project: "She goes way beyond the scope of things to take care of her clients. She's building a good reputation for your company."

Related Projects

Diversified Woodcrafts Wetland Permits: Responsible for local engineering representation with the Village of Suring and the business, Diversified Woodcrafts. Project involved completion of after-the-fact wetland-filling permit with on-site mitigation. Work items included completion of wetland delineation, after-the-fact permits, alternatives analysis, wetland mitigation plan, as-built construction report, and annual wetland monitoring. Once after-the-fact permit was completed, additional wetland-filling permit was completed to fill additional 10,000 square feet. Extensive coordination with Wisconsin Department of Natural Resources (WDNR) and U.S. Army Corps of Engineers was required to obtain after-the-fact permit as well as additional wetland-filling permit.

Village of Lena Radium Removal Treatment: Responsible for design engineering and construction project management. Project involved design and construction of radium removal treatment facility and associated sanitary sewer and water mains. Sanitary sewer and water mains cross through wetlands, requiring appropriate WDNR permits.

Dog Park Permitting
City of De Pere

AYRES
ASSOCIATES

Jen Jacobson, Environmental Scientist



Total Experience

6 Years

Education

BS, Ecology and Environmental
Biology, University of Wisconsin-
Eau Claire, 2008

Training

Critical Methods in Wetland
Delineation, 2010

Basic Wetland Delineation, 2010

Wetland Law & Permitting Changes
in WI, 2012

Advanced Wetland Delineation,
2013

Karner Blue Butterfly Monitoring,
2014

Memberships

Society of Wetland Scientists

Association of State Wetland
Managers

Ms. Jacobson joined Ayres Associates in 2012 as an environmental scientist. She brings detail-oriented attention to her work in researching permit requirements under local, state, and federal agencies; gathering and analyzing a variety of scientific data; preparing reports and permit applications; and monitoring regulatory compliance. She brings six years of consulting experience completing wetland determinations and delineations, wetland restoration monitoring, vegetation inventories, and habitat assessment surveys, and preparing grant applications.

Related Projects

Preferred Sands General Engineering: Responsible for wetland permitting. Project involves assisting Preferred Sands of Wisconsin, LLC, with compliance monitoring and evaluation of its Blair facility as well as design of various stormwater control and best management practice structures. Services include reviewing current operations, evaluating and reviewing existing facilities, and generating plans and reports to develop strategy to move forward with operations that stay in compliance with permits and regulations.

Byllesby Dam Spillway Modifications: Responsible for preparing wetland permitting materials and stormwater pollution prevention plan. Project involves completing final design and providing construction observation for adding 80% more spillway capacity to Byllesby Dam in Dakota County, Minnesota.

EOG DD Sand Mine: Responsible for wetland delineation and permitting as well as construction observation for installation of crossing at waterway and adjacent wetland area. Project involves preparing design and permits for culvert and driveway crossing of navigable stream associated with sand mine access road on Peltier and Degerman property in Town of Arland, Barron County. EOG has also retained Ayres Associates to develop mine design, conduct stormwater permitting, and develop design documents to enable adjacent town roads to carry anticipated loads.

Washburn County Minong Flowage Dam Feasibility Study and Repairs: Responsible for wetland delineation and coordination of wetland mitigation. Project involved adding 50% more spillway flow capacity, replacing three slide gates and two flashboard bays, reconstructing six spillway piers, stabilizing steep embankments, repairing inoperable sluiceway gate, replacing sections of deteriorated sluice gate trash rack, adding new stepped spillway, and replacing old apron with dentated endsill. County had only four of 22 original 1936 design drawings, so many design details had to be field-modified for differing site conditions.

Proposed Fee ScheduleCompany Name: Ayres AssociatesCompany Address: 3376 Packerland DriveCompany Address: Ashwaubenon, WI 54115Company Representative: Cindy Wojtczak, EDFP, Supervisor – Engineering ServicesSignature: Fee (Total): \$1,700

Fee Breakdown: Estimated staff hours: 20

ATF Wetland Permit: \$1,700

1150 Springhurst Drive, Suite 201
Green Bay, WI 54304-5950
920 / 592 9440
920 / 592 9445 fax
www.graef-usa.com



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December 8, 2014

Mr. Marty Kosobucki
Director of Parks, Recreation and Forestry
City of De Pere
925 South Sixth Street
De Pere WI, 54115

SUBJECT: De Pere Dog Park Wetland ATF Permitting RFP
Proposal for Professional Services

Dear Marty:

Per your request, Graef-USA Inc. (GRAEF) is pleased to provide this proposal for services to the City of De Pere (Client). This proposal is for professional services to assist the City in obtaining a WDNR After-the Fact permit for wetland impacts at the De Pere Dog Park (Project).

It is our understanding that the nature of the Project consists of preparation and submittal of an After-the-Fact Wetland permit to cover a 2,993 square foot area filled during the development which will not be restored. A wetland delineation has been completed and mitigation has occurred on portions of the site. The RFP notes in Scope of Services Item #5 that "plans and specifications for the construction of the facilities" are to be included. Subsequent phone conversations with you have indicated that this scope item is not intended to be a task for this project, thus we have not included that scope item in our proposal or fee.

For this Project, GRAEF proposes to provide the following Basic Services:

- Review and comment on existing wetland study and delineation related to permitting needs.
- Attend one (1) kickoff meeting and site visit.
- Coordinate with City and WDNR staff as needed to prepare permit and supporting documents.
- Prepare permit submittal documents to include:
 - WRAPP form (Wetland General Permit assumed)
 - Supporting maps (some to be reused from wetland study)
 - Other exhibits including photographs
 - Practicable Alternatives Analysis
- Attend one (1) meeting with City staff to review permit submittal package prior to submitting to WDNR.
- Provide to the City, three (3) hard copies of permit package and one (1) CD with permit package files in pdf format.



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GRAEF will endeavor to perform the proposed Basic Services per the following schedule:

- Begin on or about Jan. 5, 2015.
- Complete preparation of permit package and provide deliverable to the City on or about Jan. 23, 2015.
- Actual receipt of permit will vary depending on WDNR review timelines. We would anticipate 30 days minimum.

At your written request, GRAEF will provide a scope and fee for Additional Services.

For this Project, it is our understanding Client will provide the following services, items and/or information:

- Site Design information for the Dog Park
- Wetland delineation information. We assume the delineation already has received WDNR concurrence.
- Proposed Master Plan for Dog Park.
- Submittal of permit package to WDNR including permit fees.
- Assistance with GIS information and riparian information

For all Basic Services, Client agrees to compensate GRAEF as follows:

Lump Sum Fee: \$4,900.00

Graef-USA Inc. looks forward to providing services to the City of De Pere.

Sincerely,

Graef-USA Inc.

A handwritten signature in blue ink that reads "Kendra Hansen".

Kendra A. Hansen, P.E.
Associate

A handwritten signature in blue ink that reads "Patrick J. Skalecki".

Patrick J. Skalecki, P.E., LEED AP
Principal

Proposed Fee ScheduleCompany Name: GRAEFCompany Address: 1150 Springhurst Dr., Suite 201Company Address: Green Bay, WI 54304Company Representative: Patrick J. Skalecki, P.E.Signature: *Patrick J. Skalecki*Fee (Total): \$4,900.00

Fee Breakdown:

ATF Wetland Permit: \$4,900.00

City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE:	December 18, 2014
DEPARTMENT:	City Attorney
FROM:	Judith Schmidt-Lehman
SUBJECT:	Consideration of Re-write of Chapter 106 De Pere Municipal Code Regarding Licenses & Permits.

The Law Department has undertaken a comprehensive review and re-writing of Chapter 106 DPMC after discovering that the current Chapter is outdated and does not effectively communicate to users where, when and how licenses or permits are required.

Attached you will find a draft of a revised Chapter 106, together with identification of other code sections which will need to be revised in the event all of the proposed changes are endorsed by the Committee. Highlights of the proposed changes include:

1. Appeal procedures are now incorporated into the approval and suspension/revocation processes for licenses and permits (other than alcohol beverage licenses which are governed by state law). Due process requirements necessitate the inclusion of these processes.
2. A comprehensive list of all licenses and permits required and where to locate them in the code is provided. You will note that §106-3 lists the State of Wisconsin as the food code licensing agency through June 30, 2015. This provision will be amended when the City again becomes the Agent of the State and the ordinances are changed to reflect that status.
3. The scope of debts owed to the City which justifies the non-issuance or non-renewal of a liens or permit is expanded.
4. An administrative process for issuing revocable occupancy permits is created in lieu of the current process of Board and Council approval. Currently, the Board of Public Works reviews all revocable occupancy permits except those which allow attachments to trees, which is reviewed and authorized by the Park Board. The proposed ordinance changes this to an administrative process where most revocable occupancy permits are issued by the Director of Planning & Economic Development, with construction staging permits issued by the Director of Public Works and permits for encroachments/obstructions upon park property issued by the Park Director. The change to an administrative issuance is part of the City Administration effort to streamline the process for the requestor while still protecting the interests of the City. This new process is highlighted in yellow on the

attached draft ordinance. Extension of alcohol license premises for café permits or special events will still require License Committee review and Council approval.

The Park Board is being asked to comment upon the administrative issuance of revocable occupancy permits for encroachments/obstruction upon park property. Given the timing of the Park Board meeting however, the Park Board's review will occur on December 18, 2014, two days after Council approval of the revised ordinance. It will be recommended therefore that any changes pertaining to the administrative issuance of revocable occupancy permits for encroachments/obstructions upon park property will be contingent upon approval of the Park Board.

Please review the attached and call me at 339-4042 if you have any questions or concerns regarding the same.

ATTACHMENTS:

- Chapter 106 (DOCX)

ORDINANCE #14-19

REPEALING AND RECREATING CHAPTER 106 DE PERE MUNICIPAL CODE
REGARDING LICENSES AND PERMITS
AND RELATED ORDINANCE REVISIONS

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN
AS FOLLOWS:

Section 1. **Chapter 106, Licenses and Permits**, is hereby repealed in its entirety and recreated as follows:

106-1 License or permit required

No person shall engage in any trade, profession, business or privilege in the City of De Pere for which a license or permit is required by any provision of this Code without first obtaining such license or permit from the City in the manner provided in this chapter, unless some other provision of this Code provides specifically otherwise.

106-2 Application Process

- (a) *Application*
Unless otherwise provided, application for a license or permit shall be made in writing to the responsible City department or officer, upon forms provided by the City. All application forms shall be fully completed and signed by the applicant, and all permit fees, if any, shall be paid before the application is processed.
- (b) *License/Permit Fee*
All applications for any license or permit shall be accompanied by the proper license or permit fee as established by resolution of the common council. No license or permit fee shall be refundable unless the license/permit is denied.
- (c) *Background Check*
All applications for any license or permit which requires that a background check be run on the applicant shall be accompanied by a background check processing fee as determined by resolution of the common council. An applicant presenting multiple applications for license/permits at one time shall be subject to one processing fee as established by resolution of the common council. The background check processing fee shall be non-refundable.
- (d) *Delinquent Debts Owed to City*
 - (1) No license other than dog or cat licenses authorized or required by this Code shall be granted or issued:

- A. To any person who owes any unpaid, delinquent personal property tax, room tax, special assessment, municipal court forfeiture, charges for false fire or burglar alarms or abandoned 9-1-1 calls, parking ticket, sewer or water bill, ambulance bill, hazardous material spill response charge, or inspection or re-inspection fee.
- B. For any premises for which sewer or water bills, room taxes, special assessments or special charges for current services owed to the City are delinquent and unpaid.
- C. For any premises containing personal property upon which a personal property tax owed to the City by the applicant was assessed and the personal property tax remains unpaid and delinquent.

No license shall be denied if a payment becomes delinquent after fully completed and properly executed application, together with any required application fee, has been filed with the appropriate City official.

- (2) This subsection does not apply to a person whose personal liability for payment of a delinquent tax or other charge has been discharged by order of a U.S. Bankruptcy Court or other court of competent jurisdiction or to a bankrupt or a bankrupt's premises covered by an automatic stay issued by a U.S. Bankruptcy Court or other court of competent jurisdiction while the automatic stay is in effect.
- (e) *Bond and Insurance*
All required bonds shall be executed by a surety company authorized to do business in the state of Wisconsin. Where policies of insurance are required, such policies shall be subject to approval of the city attorney. Satisfactory evidence of coverage by bond or insurance shall be filed with the city before the license or permit is issued.
- (f) *Approval or Denial of License or Permit*
 - (1) Where the approval of any city or state officer is required prior to the issuance of any license or permit, proof of such approval must be presented to the issuing City official before any license or permit is issued.
 - (2) No license or permit shall be approved if it appears that the conduct of the activity for which a license or permit is required will be contrary to the law, if it appears the applicant does not possess the necessary qualifications or requirements for the license, or if it appears issuance of the license or permit would be contrary to the public health, safety or welfare.
- (g) *Appeal/Review of License or Permit Denial*
 - (1) Unless provided otherwise in this Code, if a license or permit application is denied, the applicant shall be informed of such decision, in writing, within 10 days after the determination is made. No grant, denial, suspension or revocation of an alcohol license under Wis. Stats. § 125.12(1) or Chapter 7 of this Code is subject to review hereunder.

- (2) The denied applicant may request a hearing in writing on the determination to deny the license or permit application. The appeal shall state the reasons the applicant believes the decision to deny the license or permit to be in error. Failure to do so shall result in an automatic affirmance of the denial without further action by the issuing City official or the Finance/Personnel committee. The hearing shall be held before the City's Finance/Personnel Committee and the hearing shall substantially comply with the provisions of Wis. Stats. §68.11(2). Within twenty (20) days after the hearing, the Finance/Personnel Committee shall issue a written decision which shall affirm, reverse or modify the determination of the City official. This decision shall be a final decision. Judicial review of such decision shall be as provided in Wis. Stats. §68.13.
- (h) *License and Permit Terms and Renewal*
- (1) Unless otherwise provided by this Code, the term of the license year shall commence on July 1 and end on June 30 of each year, unless the license period is for less than one year, in which case the term of the license shall commence with the date of issuance.
 - (2) License or permit renewals shall be issued in the same manner and be subject to the same conditions as the original license or permit except that a determination to not renew a license shall be subject to paragraph (l) of this chapter.
 - (3) Permits shall be issued for the term set forth in the permit and shall not renew.
- (i) *Display of License or Permit*
- Unless otherwise provided in this Code, all licenses and permits shall be displayed on the premise or vehicle for which it is issued. If a license or permit is required to be carried on the person, it shall be displayed to any law enforcement officer or other person authorized by ordinance to request the same.
- (j) *Transfer*
- No license or permit shall be transferable or assignable unless otherwise provided in this Code.
- (k) *Compliance with Laws and Regulations*
- An express condition of holding a license or permit is compliance with all City, State and Federal rules, regulations, laws and ordinances.
- (l) *Suspension or Revocation of License*
- (1) Except as otherwise provided by state law or this Code, any license issued by the city may be revoked or suspended for a violation by the licensee of any ordinance, rule, regulation adopted by the city or any state law violation whenever such violation is substantially related to the licensed activity.

- (2) Requests for suspension or revocation of a license shall be made by the department head of the department issuing such license to the Common Council. The Common Council shall determine whether to hold a hearing regarding the suspension or revocation of such license, whether to send a warning letter to the licensee, or that no action be taken on such license.
- (3) The hearing on whether to suspend or revoke any license shall be held before the Common Council and the hearing shall substantially comply with the provisions of Wis. Stats. §68.11. Judicial review of the decision of the Common Council shall be governed by Wis. Stats. §68.13.
- (4) A license suspension shall be for not less than 10 days and not more than 90 days. A license revocation shall be for twelve months during which time the licensee shall be ineligible to apply for reinstatement of a license that has been revoked.

106-3 Licenses required under other Chapters of this Code

The following licenses are required under the Code Section noted:

- (a) *Alcohol Beverage and Operator Licenses – Chapter 7;*
- (b) *Concrete Worker's License - §22-10;*
- (c) *Dog and Cat License - §86-1;*
- (d) *Mobile Home Park - §90-4;*
- (e) *Sign Contractor - §98-4;*
- (f) *Auto Salvage Yard - §110-1;*
- (g) *Junk Collector/Dealer - §110-1;*
- (h) *Shows and Amusement, Carnival - §110-2;*
- (i) *Public Dance - §110-3;*
- (j) *Cigarette/Tobacco - §110-4;*
- (k) *Sexually Oriented Adult Entertainment Establishment - §110-5;*
- (l) *Weights and Measures - §110-7;*
- (m) *Pawnbrokers, Secondhand Article Dealers and Secondhand Jewelry Dealers - §110-8;*
- (n) *Taxicabs – Chapter 118;*
- (o) *Permits and licenses required under the Wisconsin Food Code (Wis. Stats. Chs. 97, 101 and 254 and Administrative Codes adopted thereunder) are issued by the State of Wisconsin through June 30, 2015.*

106-4 Reserved

106-5 Permits required under other Chapters of this Code

The following permits are required under the Code Section noted:

- (a) *Special Permit allowing alcohol beverages in the streets - §7-9;*
- (b) *Floodplain Land Use - §16-7(a)(2);*

- (c) *Block Party* - §22-8(b);
- (d) *Building Materials in Street* - §22-9;
- (e) *Excavation* - §22-11;
- (f) *Curb Cut* - §22-15;
- (g) *Sump pump installation* - §26-6(b);
- (h) *Private well* - §26-12;
- (i) *Water meter installation* - §26-14(c);
- (j) *Post-construction runoff* - §28-8
- (k) *Pertaining to Park Use*
 - *Goose patrol* – §30-2(d)(3)
 - *Authorizing possession of intoxicating liquor in park* - §30-2(h);
 - *Park private vendor* - §30-2(i);
 - *Boat ramp* - §30-4(h);
 - *Use of park by private and public groups* - §30-6;
- (l) *Pertaining to Public Trees*
 - *Planting, removal, maintenance and protection of public trees* - §30-8(g);
 - *Trim public trees* - §30-9(c);
 - *Preventing access of air and water to public trees* - §30 – 9(e);
 - *Planting trees on streets* - §30-11(a);
- (m) *Soil Erosion Control* - §42-8;
- (n) *Building* – Chapter 54;
- (o) *Moving or Razing Structure* - §54-8;
- (p) *HVAC* - §54-10;
- (q) *Electrical* – Chapter 62;
- (r) *Plumbing* – Chapter 66;
- (s) *Chicken Keeping* - §86-5;
- (t) *Mobile Home off Mobile Home Park* - §90-3;
- (u) *Mobile Home Parking* - §90-10;
- (v) *Sign* - §98-4;
- (w) *Solicitor/Direct Seller* – Chapter 114;
- (x) *Room Tax* - §134-1;
- (y) *Parade* - §138-2

106-6 Permits Required Under this Chapter

- (a) *Encroachments/Obstructions upon Right of Way and Other City Property (Non-Park)*
 - (1) **General Requirements.** Permission for encroachment or obstruction of City right of way or other non-park City owned property, other than as allowed or permitted under other sections of this Code, shall be by revocable occupancy permit as provided in this section.
 - A. Request for a revocable occupancy permit shall be in writing and made to the Director of Planning and Economic Development (Planning Director). The request shall include name, address and contact information of the requestor.

- B. Each request shall describe the location of the encroachment/obstruction, the purpose of the encroachment/obstruction and the length of time it is expected to last. A map (scaled preferred) shall accompany the request.
 - C. Each requestor shall provide proof of liability insurance in such limits as approved by the City Attorney, which policy of insurance shall name the City of De Pere as an additional insured thereunder for purposes of the activity allowed in the permit.
 - D. Revocable occupancy permits for encroachments/obstructions on right of way shall comply with Wis. Stats. §66.0425.
 - E. Each request shall be reviewed by the Planning Director for compliance with State, Federal and local transportation and accessibility requirements and for a determination of safety concerns associated with the encroachment or obstruction. If the Planning Director determines the request meets those requirements and all other requirements of this section, the City Attorney shall draft the revocable occupancy permit, including such conditions as may be recommended by the Planning Director or such conditions as may be required under this Code or State or Federal laws. Following execution of the permit by the applicant, it shall be executed by the Planning Director on behalf of the City.
 - F. Permits may be administratively renewed by the issuing party if all permit requirements continue to be met.
- (2) Specific Permits.
- A. *Newsboxes*. In addition to meeting the requirements of (a)(1) above, requests for placement of newboxes upon City right of way or other City property (non-park) shall meet the following:
 - i. Adequate pedestrian passageway shall be maintained.
 - ii. No chaining, bolting, or other means shall be used to attach a newsbox to any property within public right-of-way without prior express written permission of the property owner.
 - iii. News boxes shall be maintained in a safe, neat, and clean condition at all times. Any graffiti placed upon such boxes shall be removed within 24 hours of notice to permit holder.
 - iv. The news box shall be no larger than 52 inches x 34 inches x 20 inches (height x width x depth).

- v. Minimum adequate open space shall be provided as follows:
 - a. At least two feet behind any curb face;
 - b. At least three feet behind any curb face at any place where parking is prohibited or stopping, standing or parking is restricted;
 - c. At least five feet from any driveway, fire hydrant, emergency facility or bus shelter opening;
 - d. At least 15 feet between newsboxes and police or fire station driveway, railroad track and marked or unmarked crosswalk.
 - v. No news box shall remain empty of current publications for more than 14 consecutive days.
 - vi. Allowable advertising, other than the name of the publication, shall appear only once, shall be on the side of the news box facing away from the street, and shall not exceed 18 inches x 18 inches.
- B. *Sidewalk café Permit.* In addition to the requirements of (a)(1) above, requests for a café permit for use of City right of way or other City property (non-park) shall meet the following:
- i. Definitions:
 - a. "Sidewalk cafe" shall mean any group of tables, chairs, benches, or partitions maintained upon the public sidewalk for use directly in front of an establishment with a valid restaurant license.
 - b. "Class B" license shall mean such alcohol beverage license as is issued by the common council allowing the sale and consumption of alcohol beverages on a licensed premises.
 - ii. Sidewalk cafe permit:
 - a. Any sidewalk café permit applicant seeking to serve alcohol beverages in the sidewalk café shall make separate application to amend the applicant's "Class B" license to conform with the location of the sidewalk cafe.
 - b. All tables, chairs and other materials and equipment placed out on the sidewalk for operation of the sidewalk cafe shall be removed from the site before the close of business and not returned to the sidewalk area until the usual and customary opening of the sidewalk cafe each day.
- C. *Construction staging purposes.* The Director of Public Works or, in his/her absence, the City Engineer (collectively Public Works Director), may issue a revocable occupancy permit as meets the requirements of this section allowing for the temporary use of City right of way or other City property for construction

staging purposes. The Public Works Director may set a reasonable fee for the privilege of such permit.

(b) *Encroachments/Obstruction upon Park Property.*

(1) Permission for encroachment or obstruction of City owned park property, other than as allowed or permitted under other sections of this Code, shall be by revocable occupancy permit as provided in this section.

A. Request for a revocable occupancy permit shall be in writing and made to the Parks, Recreation & Forestry (Park Director). The request shall include name, address and contact information of the requestor.

B. Each request shall describe the location of the encroachment/obstruction, the purpose of the encroachment/obstruction and the length of time it is expected to last. A map (scaled preferred) shall accompany the request.

C. Each requestor shall provide proof of liability insurance in such limits as approved by the City Attorney, which policy of insurance shall name the City of De Pere as an additional insured thereunder for purposes of the activity allowed in the permit.

D. Each request shall be reviewed by the Park Director for compliance with State, Federal and local transportation and accessibility requirements and for a determination of safety concerns associated with the encroachment or obstruction. If the Park Director determines the request meets those requirements and all other requirements of this section, the City Attorney shall draft the revocable occupancy permit, including such conditions as may be recommended by the Park Director or such conditions as may be required under this Code or State or Federal laws. Following execution of the permit by the applicant, it shall be executed by the Park Director on behalf of the City.

E. Permits may be administratively renewed by the issuing party if all permit requirements continue to be met.

(c) *Appeal.* In the event an application for a revocable occupancy permit under this section is disapproved, the applicant shall be informed in writing within ten (10) days of application of the reasons for disapproval. The applicant or any interested party may appeal the disapproval decision to the Board of Public Works in the case of disapproval issued by the Planning Director or the Public Works Director, or may appeal the Park Director's decision to the Board of Park Commissioners. Any such appeal shall be made within ten (10) days of notice of disapproval. The appeal must be in writing, and must state the reasons why the applicant believes the decision to be in error. Failure to state the reasons why the decision is in error shall result in automatic approval of the denial without further action.

Within twenty (20) days after receipt of the appeal, the proper Board shall hold a hearing which substantially complies with the conduct hearing requirements of Wis. Stats. §68.11(2). Within twenty (20) days after the hearing, the Board shall issue a written decision which shall affirm, reverse or modify the determination. This decision shall be a final decision. Judicial review of such decision shall be as provided in Wis. Stats. §68.13.

(d) *Fee.* The fee for revocable occupancy permits issued under this section, other than for construction staging purposes, shall be as determined by resolution of the common council.

(e) *Fireworks and Pyrotechnics Display*

- (1) Pursuant to Wis. Stats. §167.20, the Mayor delegates to the Fire Chief or the Chief's designee, the authority to issue permits for the use within the City of those classes of fireworks or pyrotechnics for display within the City. No permit shall be issued to a person under the age of 18.
- (2) No person shall possess or use fireworks or pyrotechnics for which a permit is required without such permit.
- (3) Application for a permit shall be to the Fire Chief not less than 15 days in advance of the date of the display.
- (4) Permittee shall save and hold the City of De Pere harmless from any and all injury that may occur to any party as the result of Permittee's use of fireworks/pyrotechnics for display within the City. This provision is intended to indemnify and hold harmless the City of De Pere to the fullest extent permitted by law and includes the payment of reasonable attorney fees for the defense of any claims brought which can fairly be said to be under the intent and purpose of this hold harmless agreement. To secure such hold harmless agreement, Permittee shall maintain a general liability insurance policy on its business operations in an amount of not less than Two Million Dollars per occurrence and shall produce a Certificate of Insurance demonstrating to the satisfaction of the City that the City is named as an additional insured for purposes of the permit.
- (5) Permittee shall comply with all requirements of Wis. Stats. §167.10 and the current edition of the National Fire Protection Association Standard 1123 and all municipal ordinances in the handling of the fireworks/pyrotechnics.

Section 2. The following provisions of this Code are hereby repealed in their entirety:

1. **§58-9, Underground/aboveground storage tank fees**
2. **§74-9, Safety, maintenance and operation of public swimming pools**
3. **§150-22(4), Special permit**

Section 3. §22-5(c), *Grade setting; permit fee*, is hereby amended by as follows:

1. Changing title of paragraph to *Grade setting; fee*; and
2. Deleting the word “permit” from the fourth sentence of the paragraph; and
3. Deleting the fifth sentence of the paragraph and replacing it with “The fee will be collected by the building inspector at the time of issuance of the building permit.”

Section 4. §22-8(a), Use of public right of way; Merchandise in streets, is repealed and recreated as follows:

(a) *Merchandise in streets*. Except as specifically provided in this code, it shall be unlawful for any person to place any goods, wares, displays, decorations, merchandise of any type, or the containers therefor, in, on or above any street or sidewalk in the city without having received a permit therefore as provided in this section or Chapter 106 of this Code.

(1) *Vending machines/collection boxes (other than newsboxes)*.

- a. Vending machines and other collection boxes used for the distribution, collection, or management of non-governmental business operations are prohibited in public right-of-way.
- b. Permit for the placement of vending machines/collection boxes upon city property other than right-of-way may be granted as provided in §106-6(a) of this Code. A permit for the placement within City parks may be granted as provided in §30-2(i) of this Code.

(2) *News boxes*. See §106-6(b) of this Code.

Section 5. §22-8(c). Sidewalk café permits, is repealed and recreated as follows:

§22-8(c) *Sidewalk café permits*. See §106-6(c) of this Code.

Section 6. §22-13, Obstructing gutters, is hereby amended by striking the words “a permit” in the second clause of the paragraph and substituting “permission” therefor.

Section 7. §30-9(g), Wires, ropes and attachments, is hereby amended as follows:

The last two sentences thereof are repealed and replaced with the following:

“Requests for a permit to allow such attachments shall be made to the Director of Parks, Recreation and Forestry under §106-6(e) of this Code.”

Section 8. §78-6(i), Exceptions, is hereby amended by deleting the phrase “this chapter” at the end of the sentence thereof and replacing the same with “Chapter 110 of this Code”.

Section 9. §130-5, Other provisions, is hereby amended as follows:

1. Paragraph (a) is amended by deleting the phrase “license plate and license number” therefrom;
2. Paragraph (b) is repealed and recreated to read:

(b) *Removal of serial number or license identification.* It shall be unlawful for any person, willfully or maliciously, to remove, destroy, mutilate or alter the serial number of any bicycle, or to remove, destroy, mutilate or alter any license or registration identification issued by any law enforcement agency during the time in which the said license or registration identification is in force.

Section 10. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 11. This ordinance shall take effect on January 1, 2015, except that provisions in this ordinance pertaining to park property shall be contingent upon the approval of the Board of Park Commissioners.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 16th day of December, 2014.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana L. Defnet, Clerk-Treasurer

Ayes: _____

Nays: _____

Publication Date: _____

Effective Date: _____

City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE: December 18, 2014

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Boat Dock Grant submittal

City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE: December 18, 2014

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Zamboni

City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE: December 18, 2014

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Benefit of Parks and Recreation

ATTACHMENTS:

- Youth Incarceration Costs (DOC)
- What Youth Incarceration Costs Taxpayers (DOCX)

I read article came out in the US News and World Report about “What Youth Incarceration Costs Taxpayers”. In reading the article I was blown away from its content. It described the Justice Policy Institute conducted a survey of 46 different states and looked at what states spent on confining young people. On average, it cost states \$408/day to incarcerate a young person, or \$149,000 for a year!

Now if that money was made available to our department, we could offer that young person the following;

- Take swim lessons for 6 weeks
- Participate in two dance classes a week for 24 weeks
- Play baseball for 12 weeks over the summer
- Participate in two sessions of karate
- Attend family night at Legion Pool
- Receive a call from Santa Claus
- Bike three times a week on the East River Trail
- Play flag football for 8 weeks
- Learn how to play golf
- Play on a soccer team for 12 weeks
- Take drama lessons for 12 weeks
- Participate in a holiday egg hunt
- Learn how to play tennis for 12 weeks
- Fish at Voyageur Park
- Learn how to play LaCrosse
- Play in a volleyball tournament
- Acquire leadership skills
- Play in a 3 on 3 basketball tournament
- Participate in a youth track meet
- Attend up to 25 different community enrichment programs

To participate in all these activities we could also provide the person with:

- Athletic Shoes
- Fishing Pole and lures
- Basketball
- Tennis racquet and tennis balls
- Set of golf clubs
- Swimsuit
- Bike
- Football
- Cleats
- Baseball glove

Finally, in return we would then return to you \$147,391 and a much happier, healthier (albeit tired) child, that does not have time or the ambition to find trouble.

Have a great day!

What Youth Incarceration Costs Taxpayers

A new report finds jailing young people costs state and local governments as much as \$21 billion annually.

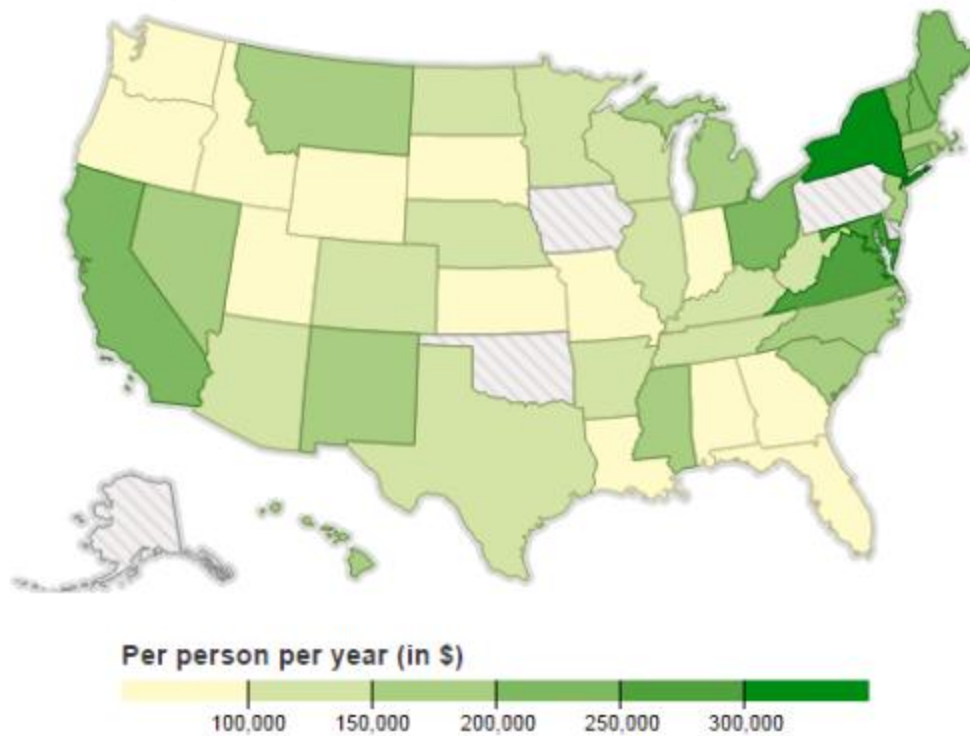


Keeping America's youth incarcerated comes with a large price tag.

When youths pay for crime by being incarcerated, taxpayers, too, bear some of the burden. Locking up a juvenile costs states an average of \$407.58 per person per day and \$148,767 per person per year when the most expensive option is used, according to a new report by the Justice Policy Institute. As the country debates the cost-effectiveness of mass incarceration, the report notes that jailing youths carries its own exorbitant price tag.

The Justice Policy Institute surveyed 46 states, looking at what governments spent on confining young people.

What States Pay to Confine a Juvenile



Source: [Justice Policy Institute](#) [Get the data](#)

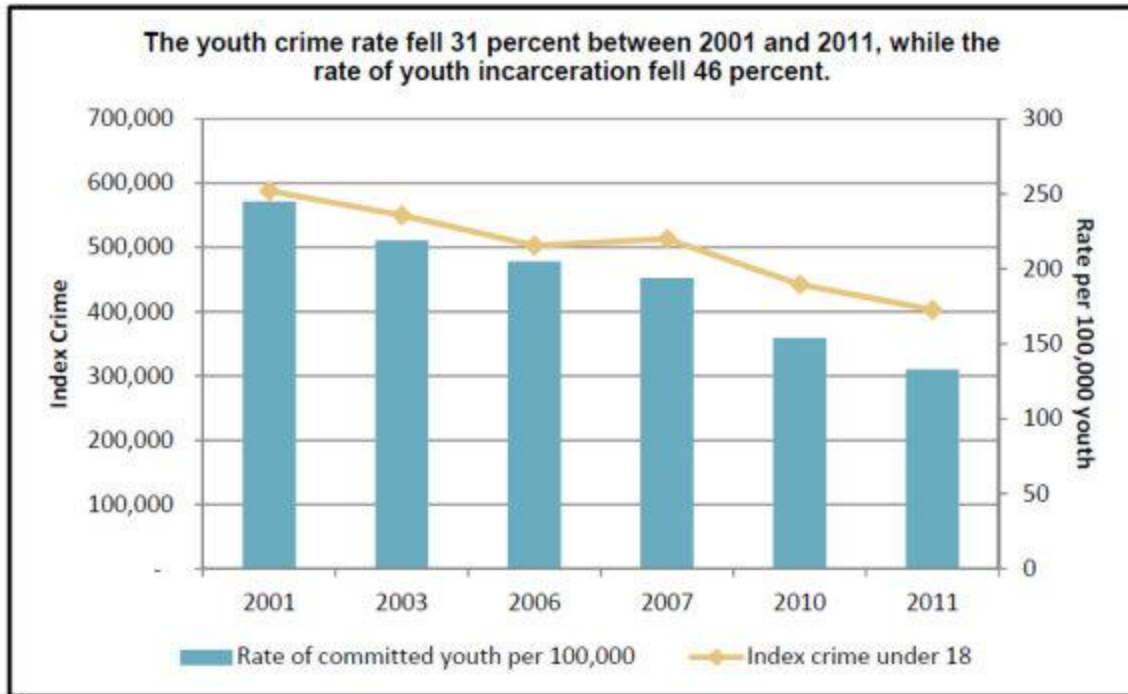
Created with [Datawrapper](#)

A Justice Policy Institute report identifies what youth incarceration is costing states.

Many states have implemented measures to decrease their youth incarceration rates, and overall, the number of young people that were committed to confinement shrunk by 45 percent between 2001 and 2011. Hawaii recently enacted a justice reform bill it expects will cut the state's confined youth population by half, while Georgia and Kentucky also retooled the way their justice systems treat youths, with approaches expected to save taxpayers millions of dollars.

(Some states, like New York, saw per-youth incarceration costs rise as their populations declined but resources were used less efficiently.)

Sending fewer young people to prison has not had the effect of raising youth crime; rather, the youth crime rate also has dropped.



Arrests source: Puzzanchera, C. and Kang, W. (2014). "Easy Access to FBI Arrest Statistics 1994-2011." Online. Available: www.ojjdp.gov/ojstatbb/ezaucr/. **Residential placement source:** Sickmund, M., Sladky, T.J., Kang, W., and Puzzanchera, C. (2013). "Easy Access to the Census of Juveniles in Residential Placement." Online. Available: <http://www.ojjdp.gov/ojstatbb/ezacjrp/>. Note: Index crimes include arrests of youth under 18. Youth in residential placement include youth under 21.

The youth incarceration rate has dropped, as has youth crime.

[ALSO: What Texas Is Teaching the Country About Mass Incarceration]

Aside from the direct costs of incarcerating juveniles – such as the funds required for operating detention facilities – taxpayers pay in the long term as well in the form of lost future earnings, lost tax revenue and other ripple effects that the Justice Policy Institute estimates costs state and local governments nationwide somewhere between \$8 billion and \$21 billion annually.

Research varies as to whether incarcerating young people makes them more likely to commit crimes in the future, but one study found that juvenile incarceration increases a person's chances of going to jail again by 22 to 26 percent.

Furthermore, young people who go to prison are less likely to graduate high school, according to a 2008 analysis, by as much as 26 percent.

[MORE: Prison Population Drops for First Time Since 1980]

The difference in the median salary of a high school graduate versus a non-high school graduate amounts to \$630,000 over a person's lifetime, according to the U.S. Labor Department Statistics. .

On Monday, the U.S. Justice and Education departments sent letters to state correctional education officials reminding them of their responsibilities to educate all young people in correctional facilities regardless of race, color, national origin, sex, religion or disability. A 2013 Rand Corp. study showed when prisoners participated in educational or vocational programs, their probability of returning to prison decreased by 43 percent.

In addition to improving educational opportunities within juvenile prisons, the Justice Policy Institute recommends states look into policy reforms that would limit the number of youths in correctional facilities in the first place.

Those efforts could include reconsidering mandatory sentencing policies and shifting funding toward options that involve home or community-based supervision of convicted youths, particularly as 62 percent of the young people in confinement in 2011 had committed nonviolent offenses.



Tierney Sneed is a culture and social issues reporter for U.S. News & World Report. You can follow her on Twitter or reach her at tsneed@usnews.com.

City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

MEETING DATE: December 18, 2014

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Board of Park Commissioners Yearly Donations

ATTACHMENTS:

- 2014 Donations (XLSX)

DONATION LISTING 2014

(Over \$250)

NAME	AMOUNT	ITEM	DATE
Cellcom	\$ 500.00	2 Cell Phones for Summer Camp	February
De Pere Optimist	\$ 500.00	Cash Donation for T-Shirts	March
De Pere Optimist	\$ 500.00	Cash Donation for Easter Egg Hunt	March
Wisconsin Public Service	\$ 21,000.00	Cash Donation for Zamboni	May
Green Bay Packers, Wisconsin DNR, Green Bay Packaging, SCA, WPS, US Forestry Service	\$ 4,900.00	Trees	May
De Pere Christian Outreach	\$ 500.00	Cash Donation Recreation Scholars	May
Wochinske Family Foundation	\$ 2,000.00	Recreation Scholarship	July
Joe Schinkten	\$ 6,000.00	Bench (2)	July
Patricia Campbell	\$ 3,000.00	Bench (1)	July
Beverly Tollefson	\$ 3,000.00	Bench (1)	July
De Pere Area Mens Club	\$ 300.00	De Pere Senior Picnic	July
Bugsy Tournament	\$ 250.00	Recreation Scholarship	November

Total	\$ 41,950.00		
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DONATION LISTING 2014
(Over \$250)

6.4.a

Attachment: 2014 Donations (2947 : Board of Park Commissioners Yearly Donations)