Board of Park Commissioners

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Final Minutes

Thursday, July 20, 2017 — 6:30 PM — De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

Attendee Name	Title	Status	Arrived
Ryan Jennings	Alderperson	Present	
Larry Lueck	Alderperson	Present	
Dean Raasch	Alderperson	Present	
George Brown	Board Member	Present	
Sue Schinkten	Board Member	Present	
Randy Soquet	Board Member	Present	
Bill Volpano	Board Member	Present	
Ella Bublotz	Teen Advisor	Excused	
Rachel McMorrow	Teen Advisor	Excused	

II. Action Items

1. Approve Board of Park Commissioners Minutes from 5-18-17

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Sue Schinkten, Board Member
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

2. Approve Board of Park Commissioners Minutes from 6-8-17 Special Untelevised.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Bill Volpano, Board Member
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

3. Consider Project Proposal from a Girl Scout to construct and install a Little Library in Voyageur Park.*

Larry Lueck made a motion to accept the project proposal from a Girl Scout to construct and install a little library next to the playground at Voyageur Park, seconded by Sue Schinkten.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Larry Lueck, Alderperson
SECONDER:	Sue Schinkten, Board Member
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

4. Consider location of bandshell in Voyageur Park.

Marty Kosobucki spoke with the board in reference to location of the bandshell at Voyageur Park. Marty gave out packet at the meeting from Neil Roehrborn from Lighthouse Communicaitons.

Sue Schinkten made a motion to open the meeting at 6:40 pm., seconded by Randy Soquet.

Keith VandenAvond, from the De Pere Chamber of Commerce and the Mile of Music spoke with the board in reference to the band shell at Voyageur Park. Keith has worked with Neil Roehrborn and recommends his expertise with the location of the band shell.

The board asked questions of Keith in the reference to the packet. There was discussion on the location of the band shell and the information in the packet.

Dean Raasch made a motion to refer back to staff, seconded by Randy Soquet.

RESULT:	**REFERRED BACK TO STAFF [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

5. Consider proposal for naming rights for band shell in Voyageur Park.

Marty Kosobucki spoke with the board in reference to the naming rights of the band shell. There was discussion about the naming rights to the band shell.

Randy Soquet made a motion to table the item, seconded by Larry Lueck.

RESULT:	**TABLED [UNANIMOUS]**
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

6. Consider bids for Community Center boiler.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Larry Lueck, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

7. Consider options for funding Aquatic Center.*

Randy Soquet made a motion to accept the third option which would be a combination of public and private funding, seconded by Dean Raasch.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Randy Soquet, Board Member
SECONDER:	Dean Raasch, Alderperson
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

8. Consider request to partially fund lighting tennis courts at De Pere High School.

Marty Kosobucki spoke with the board in reference to the partial funding of the tennis courts at De Pere High School which are currently being used by the public when they are not in use by the school. Marty took questions from the board in reference to the tennis courts. There was discussion on the partial funding of the tennis courts by the board.

Dean Raasch made a motion to put $14,988.57 (dollars) in the budget for the lighting of the De Pere High School Tennis Courts and into the Capitol Improvement Project Budget under Item #25, seconded by Larry Lueck.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

9. Consider intergovernmental agreement with Brown County to clear trail.*

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Randy Soquet, Board Member
SECONDER:	Sue Schinkten, Board Member
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

10. Consider Budget Capital re-allocation to purchase tractor attachment.*

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Bill Volpano, Board Member
SECONDER:	Ryan Jennings, Alderperson
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

11. Consider approval to purchase play equipment for VFW Park.*

Marty Kosobucki spoke with the board in reference to the VFW playground purchase, there was discussion on the purchase.

Randy Soquet made a motion to refer back to staff and ask staff to request an extension from the vendors on the pricing, seconded by Dean Raasch.

RESULT:	**REFERRED BACK TO STAFF [UNANIMOUS]**
MOVER:	Randy Soquet, Board Member
SECONDER:	Dean Raasch, Alderperson
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

12. Consider placing and location of historic sign at James Street park.

Marty Kosobucki spoke with the board in reference to the placing and location of the historic sign at James Street Park. There was discussion on the placing and locaiton.

Ryan Jenninngs made a motion to take the grass location facing the Fox River Trail as long as there would not have to be an access point built, seconded by Larry Lueck.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

13. Consider Voyageur Playground proposals.

Marty Kosobucki spoke with the board in reference to the playground proposals at Voyageur Park.

The board took a break to review the pictures and proposals for the VFW Playground.

Sue Schinkten made a motion to close the meeting at 7:23 p.m., seconded by Randy Soquet.

Bill Volpano made a motion to open the meeting at 7:40 p.m., seconded by Ryan Jennings.

Alderperson Hansen attended the meeting and gave his opinion on the playground proposal.

Bill Volpano made a motion to take option #2 with the Lee Company, seconded by Sue Schinkten.

There was discussion on the motion. The board gave their opinions on the proposals and motion.

The above motion failed for lack of votes. (The voting box represents the first motion).

Dean Raasch made a motion to accept proposal #1 from Northland Recreation, seconded by Ryan Jennings.

Below is the vote for Dean Raasch's motion.

Ryan Jennings - Yes
Dean Raasch - Yes
Larry Lueck - Yes
Randy Soquet - Yes
George Brown - No
Sue Schinkten - No
Bill Volpano - No

RESULT:	**ADOPTED [3 TO 4]**
MOVER:	Bill Volpano, Board Member
SECONDER:	Sue Schinkten, Board Member
AYES:	George Brown, Sue Schinkten, Bill Volpano
NAYS:	Ryan Jennings, Larry Lueck, Dean Raasch, Randy Soquet

III. Public Comment Period

Marty Kosobucki announced that it was Debbie Zierson's last meeting, she is retiring.

IV. Future Agenda Items

Sue Schinkten asked about the Fountain area by the Union Hotel and if it was going to be designated a park. Marty Kosobucki will look into the issue. Dean Raasch stated it is currently under the Public Works.

V. Staff Updates

1. Summer Carnival Donation

   Marty Kosobucki reviewed the donations.

2. Senior Bingo Luncheon Donations

   Marty Kosobucki reviewed the donations.

3. Senior Picnic Donations

   Marty Kosobucki reviewed the donations.

4. Teen Advisor

   Marty Kosobucki introduced Lydia McMorrow as the new Teen Advisor. Lydia is Rachel McMorrow's sister, Lydia read a letter to the board from her sister thanking them for her experience on the Board of Park Commissioners. The board thanked Rachel for her dedication to the board.

5. Farmers Market

   Marty Kosobucki gave an update on the Farms Market, which is on the old bridge approach. The old bridge approach is technically a park and he wanted to make the board aware of the market.

6. Review of Informational Meeting for the Bomier Boat Launch Improvements.

   Marty Kosobucki reviewed the Informational Meeting which occurred at 5:30 on July 20, 2017. Marty told the board he would have the notes from the meeting accessible to board in the near future.

VI. Adjournment

Dean Raasch made a motion to adjourn the meeting at 8:10 p.m., seconded by Sue Schinkten

Respectfully submitted,
Debbie Zierson