



# Board of Park Commissioners

## Regular Meeting

335 South Broadway  
De Pere, WI 54115  
<http://www.de-pere.org>

### Final Minutes

Thursday, July 21, 2016

6:30 PM

De Pere City Hall Council Chambers

#### I. Call to Order

The meeting was called to order at 6:30 PM by Alderperson Michael Donovan

| Attendee Name     | Title        | Status  | Arrived |
|-------------------|--------------|---------|---------|
| Michael Donovan   | Alderperson  | Present |         |
| Larry Lueck       | Alderperson  | Present |         |
| Lisa Rafferty     | Alderperson  | Present |         |
| George Brown      | Board Member | Excused |         |
| Sue Schinkten     | Board Member | Present |         |
| Randy Soquet      | Board Member | Present |         |
| Bill Volpano      | Board Member | Excused |         |
| Krista Abrahamson | Teen Advisor | Excused |         |
| Rachel McMorro    | Teen Advisor | Present |         |

#### II. Action Items

##### 1. Approve Board of Park Commissioners Meeting Minutes 6-16-16.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Sue Schinkten, Board Member  
**SECONDER:** Randy Soquet, Board Member  
**AYES:** Donovan, Lueck, Rafferty, Schinkten, Soquet  
**EXCUSED:** George Brown, Bill Volpano

##### 2. Zombie Run for Desert Veterans of Wisconsin

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Sue Schinkten, Board Member  
**SECONDER:** Larry Lueck, Alderperson  
**AYES:** Donovan, Lueck, Rafferty, Schinkten, Soquet  
**EXCUSED:** George Brown, Bill Volpano

##### 3. Waiver of Fees for MDA Muscle Walk in May of 2017.

Marty Kosobucki reviewed the Waiver Fee Policy with the board and took questions from the board.

**Larry Lueck made a motion to allow the event, but not to waive the fees for the event, seconded by Randy Soquet.**

**RESULT:** ADOPTED AS AMENDED [UNANIMOUS]  
**MOVER:** Larry Lueck, Alderperson  
**SECONDER:** Sue Schinkten, Board Member  
**AYES:** Donovan, Lueck, Rafferty, Schinkten, Soquet  
**EXCUSED:** George Brown, Bill Volpano

##### 4. Consider Contract Language Change for Fox River Boat Company.\*

Marty Kosobucki took questions from the board in reference to the language change.

|                  |                                             |
|------------------|---------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                  |
| <b>MOVER:</b>    | Sue Schinkten, Board Member                 |
| <b>SECONDER:</b> | Randy Soquet, Board Member                  |
| <b>AYES:</b>     | Donovan, Lueck, Rafferty, Schinkten, Soquet |
| <b>EXCUSED:</b>  | George Brown, Bill Volpano                  |

5. Approve donation from De Pere Baseball to improve Gandrud Field.\*

|                  |                                             |
|------------------|---------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                  |
| <b>MOVER:</b>    | Lisa Rafferty, Alderperson                  |
| <b>SECONDER:</b> | Randy Soquet, Board Member                  |
| <b>AYES:</b>     | Donovan, Lueck, Rafferty, Schinkten, Soquet |
| <b>EXCUSED:</b>  | George Brown, Bill Volpano                  |

6. Review and Approve Recreation Division 2016 2nd Quarter Report

|                  |                                             |
|------------------|---------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                  |
| <b>MOVER:</b>    | Randy Soquet, Board Member                  |
| <b>SECONDER:</b> | Larry Lueck, Alderperson                    |
| <b>AYES:</b>     | Donovan, Lueck, Rafferty, Schinkten, Soquet |
| <b>EXCUSED:</b>  | George Brown, Bill Volpano                  |

7. Approval to Accept Donation from De Pere Kiwanis Club for the Youth Tennis Tournament.\*

|                  |                                             |
|------------------|---------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                  |
| <b>MOVER:</b>    | Randy Soquet, Board Member                  |
| <b>SECONDER:</b> | Sue Schinkten, Board Member                 |
| <b>AYES:</b>     | Donovan, Lueck, Rafferty, Schinkten, Soquet |
| <b>EXCUSED:</b>  | George Brown, Bill Volpano                  |

8. Discussion of Preliminary Aquatic Study from Vierbicher.

Daniel Lindstrom from Vierbicher presented the Preliminary Aquatic Study. Daniel took questions from the board in reference to the study. Marty Kosobucki explained there will be no vote taken on the information at this time.

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>NO ACTION</b> |
|----------------|------------------|

III. Public Comment Period

None

IV. Future Agenda Items

None

V. Staff Updates

1. Optimist Park Update.

Marty Kosobucki reported the Community Build playground was a success.

2. VFW Pool Update.

Marty Kosobucki reported there were several issues with the VFW pool this summer, but everything is going well. Marty took questions from the board in reference to the pool problems.

3. Emerald Ash Borer Update.

Marty Kosobucki reported we do have Emerald Ash Borer in the city. Don Melichar the City Forester is dealing with the problem and will keep the Park Board updated.

4. Budget Update.

Marty Kosobucki reported the budget has been started. Normally the budget is presented to the board in August, but it will probably be September before the budget is presented to the board.

5. Park Name History.

The board was presented with a preliminary of the Park Name History and will be updated as progress is made.

Adjournments

Sue Schinkten made a motion to adjourn the meeting at 7:53 p.m., seconded by Randy Soquet.

Respectfully submitted,  
Debbie Zierson