



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, December 18, 2018

7:00 PM

De Pere City Hall Riverview Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **License Committee** of the City of De Pere will be held on **December 18, 2018** at **7:00 PM** in the **De Pere City Hall Riverview Room, 335 S. Broadway, De Pere, WI 54115**.

Call to Order

1. Roll Call
2. Approval of the Minutes of the December 4, 2018 License Committee Meeting.
3. Public Comment Period and other Announcements.
4. Operator License Applications.*
5. Application for a Premises Description Change for El Maya Mexican Restaurant Inc.*
6. Adjournment.

Respectfully Submitted,

Shana Ledvina, Clerk - Treasurer

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

***Items with an asterisk require City Council approval.**

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Allyssa M. Caelwaerts
Sandra Marquez
Lea A. Corey
Adam H. Enwiya
Kshitij Jagasia
Crystal J. Jenss
Courtney B. Kane
Micheala M. Martin
Destiney D. Norman
Jennifer E. Sage
Bobbie M. Sharkey

Alicia M. Stiles
Morgan N. Wertelusky
Sergio Jimenez



City of De Pere, Wisconsin

Request For License Committee Action

MEETING DATE: December 18, 2018

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the December 4, 2018 License Committee Meeting.

ATTACHMENTS:

- 12-04-18 License Committee Minutes (PDF)



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, December 4, 2018

7:15 PM

De Pere City Hall Riverview Room

1. Call to Order

The meeting was called to order at 7:15 PM by Alderperson Boyd.

Attendee Name	Title	Status	Arrived
James Boyd	Alderperson	Present	
Dan Carpenter	Alderperson	Present	
Jonathon Hansen	Alderperson	Absent	7:20 PM

2. Approval of the Minutes of the November 20, 2018 License Committee Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	James Boyd, Dan Carpenter
ABSENT:	Jonathon Hansen

3. Public Comment Period and other Announcements.

4. Operator License Applications.*

Alderperson Carpenter moved, seconded by Alderperson Boyd to table Previously Tabled Operator License Applications #1 and 2. Upon vote, motion carried unanimously. Operator License Application #10 for Jennifer L. Tingle was presented. Alderperson Boyd moved, seconded by Alderperson Carpenter to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Alderperson Carpenter moved, seconded by Alderperson Boyd to close the meeting. Upon vote, motion carried unanimously. Alderperson Hansen arrived at 7:20 p.m. Alderperson Carpenter moved, seconded by Alderperson Hansen to approve Operator License Applications #1-10. Upon vote, motion carried unanimously.

5. Adjournment.

Alderperson Boyd moved, seconded by Alderperson Carpenter to adjourn the meeting at 7:21 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer



City of De Pere, Wisconsin

Request For License Committee Action

MEETING DATE: December 18, 2018

DEPARTMENT: License Committee

FROM: Shana Ledvina

SUBJECT: Operator License Applications.*

ATTACHMENTS:

- 12-18-18 (PDF)

CITY OF DE PERE
License Committee - December 18, 2018

Previously Tabled Operator License Applications	
1	CAELWAERTS, ALLYSSA M.
2	MARQUEZ, SANDRA

New Operator License Applications	
1	COREY, LEA A.
2	ENWIYA, ADAM H.
3	JAGASIA, KSHITIJ
4	JENSS, CRYSTAL J.
5	KANE, COURTNEY B.
6	MARTIN, MICHEALA M.
7	NORMAN, DESTINEY D.
8	SAGE, JENNIFER E.
9	SHARKEY, BOBBIE M.
10	STILES, ALICIA M.
11	WERTELUSKY, MORGAN N.



City of De Pere, Wisconsin

Request For License Committee Action

MEETING DATE: December 18, 2018

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Application for a Premises Description Change for El Maya Mexican Restaurant Inc.*

ATTACHMENTS:

- El Maya_Premises Description Change (PDF)

PREMISES DESCRIPTION CHANGE

5.a

RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: 07/01/2018 ending: 06/30/2019
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the: ☐ Town of ☐ Village of ☒ City of DEPERE

County of BROWN Aldermanic Dist. No. _____ (if required by ordinance)

CHECK ONE ☐ Individual ☐ Partnership ☐ Limited Liability Company
☒ Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name)

Home Address

Post Office & Zip Code

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company EL MAYA MEXICAN RESTAURANT INC

Address of Corporation/Limited Liability Company (if different from licensed premises)

All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title Name (Inc. Middle Name) Home Address Post Office & Zip Code

President/Member SERGIO JIMENEZ

Vice President/Member FE MONTALVO

Secretary/Member _____

Treasurer/Member _____

Agent FE MONTALVO

Directors/Managers _____

C. 1. Trade Name EL MAYA MEXICAN RESTAURANT INC Business Phone Number 920-378-2476

2. Address of Premises 1049 MAIN AVE Post Office & Zip Code DEPERE, WI 54115

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers? ☒ Yes ☐ No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. Restaurant w/ seating for 95, separate kitchen

5. Legal description (omit if street address is given above): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete reverse side ☐ Yes ☒ No

b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on reverse side ☐ Yes ☒ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain. ☐ Yes ☒ No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain. ☒ Yes ☐ No

9. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown under Section A or B above? [phone (608) 266-2776] ☒ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☒ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☒ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

SUBSCRIBED AND SWORN TO BEFORE ME

this _____ day of _____, 20____

(Clerk/Notary Public)

My commission expires _____

(Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company /Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>12-4-18</u>	Date reported to council/board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk