



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, December 19, 2017

7:30 PM

De Pere City Hall Council Chambers

1. Call to order. The Common Council Meeting was called to order on December 19, 2017 at 7:30 PM, De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Excused
James Boyd	Aldersperson	Present
Dan Carpenter	Aldersperson	Present
Scott Crevier	Aldersperson	Present
Jonathon Hansen	Aldersperson	Present
Ryan Jennings	Aldersperson	Present
Larry Lueck	Aldersperson	Present
Casey Nelson	Aldersperson	Excused
Dean Raasch	Aldersperson	Excused

2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the December 5, 2017 Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Aldersperson
SECONDER:	Scott Crevier, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck
EXCUSED:	Casey Nelson, Dean Raasch

4. A Public Hearing relating to proposed industrial development revenue bond financing for Midland Plastics, Inc. Project.

A. Notice of Public Hearing.

Clerk-Treasurer Shana Ledvina announced that the public hearing was published in the Green Bay Press Gazette on November 24th, 2017.

B. Recommendation from the Plan Commission.

The Finance Committee recommended approval of the resolution.

- C. Resolution #17-99, Consideration of Final Resolution Regarding Industrial Development Revenue Bond Financing for Midland Plastics, Inc. Project.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Aldersperson
SECONDER:	Scott Crevier, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck
EXCUSED:	Casey Nelson, Dean Raasch

5. Public comment upon matters not on the agenda or other announcements.

Alderson Carpenter asked that citizens and businesses adopt a fire hydrant this winter to help the Fire Department. He also thanked the employees and citizens as well as Kwik Trip, Walmart and the De Pere Y Mart for their donations to the MSC. They raised \$1800 and were able to help 3 families for Christmas this year. He thanked all city employees for the great job they did all year, and especially thanked Kim Johnson for handling the day-to-day operations of the Water Department in the absence of Eric Zygarlicke.

6. Recommendation from the License Committee on an Application for a Change in Corporate Entity from Baffidilucio, LLC to Nostracremona, LLC.

RESULT:	TABLED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderson
SECONDER:	Jonathon Hansen, Alderson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck
EXCUSED:	Casey Nelson, Dean Raasch

7. Recommendation from the Board of Public Works to Approve the Approach for Sidewalk on the East Side of Lawrence Drive from Scheuring Road to Main Avenue and to Proceed with the Design of the Project for 2019 Construction.

City Engineer Eric Rakers discussed the sidewalk project with the Council. He explained that if this is approved the department will begin working on design and utility relocation costs and will bring forward the preliminary resolution in 2019. Discussion followed regarding the timeline and the width of the sidewalk being installed. Alderson Carpenter moved, seconded by Alderson Crevier to open the meeting. Upon vote, motion carried unanimously. Dave Kubiak, 765 Lawrence Drive, spoke in favor of the sidewalks. Aaron Hoff, 301 Lawrence Drive, voiced concern for pedestrian and bicycle safety and requested that the sidewalk be moved to the west side of the road. He also requested on behalf of Transport Refrigeration that there be no minimum terrace requirement for the sidewalk installation. Mike DeCleene of 625 Lawrence Drive spoke against the sidewalk installation and requested it be moved to the west side. Pat Byrne, 1216 Renkens Court, spoke against the sidewalk installation. Alderson Boyd moved, seconded by Alderson Crevier to close the meeting. Upon vote, motion carried unanimously. Discussion followed and Eric Rakers addressed the questions and concerns brought up during open session. He explained why moving the sidewalk to the west side of Lawrence is more dangerous to pedestrians and that reducing the terrace will make snow removal on Lawrence more difficult. Discussion followed regarding financing of the sidewalk installation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderson
SECONDER:	Scott Crevier, Alderson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck
EXCUSED:	Casey Nelson, Dean Raasch

8. Recommendation from the Board of Public Works to Award the Contract for Project 17-20 Claude Allouez Bridge Repairs to Janke General Contractors, Inc., in the Amount of \$31,513.00.

Alderson Crevier asked how the repairs will be paid for; Eric Rakers explained that the City will pay for the cable railing repair but the remaining repairs are paid for by the individuals that caused the damage in car accidents.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck
EXCUSED:	Casey Nelson, Dean Raasch

9. Recommendation of the Board of Public Works to Award the Contract for Project 17-21 City of De Pere Sign Bridge to Bodart Electrical Service, Inc. in the Amount of \$63,336.

Eric Rakers explained that this is the sign that holds banners over Reid Street.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck
EXCUSED:	Casey Nelson, Dean Raasch

10. Recommendation from the Finance Committee to Approve Public Works Department Organizational Changes

Public Works Director Scott Thoresen explained the changes being made to the department.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck
EXCUSED:	Casey Nelson, Dean Raasch

11. Recommendation from the Finance Committee to Approve Building Inspection and Economic Development Department Organizational Changes

Alderperson Hansen addressed the name change of the department and expressed concern that the public might not understand the services provided by the department under the new name. Discussion followed regarding the name and the allocation of the restructuring funds. Alderperson Hansen expressed his hope that future funds will be allocated for a new drone to improve imagery.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck
EXCUSED:	Casey Nelson, Dean Raasch

12. Recommendation from the Finance Committee to Approve Finance Department Organizational Changes

Alderperson Hansen asked about the job duties that will be shifted to the Deputy Clerk-Treasurer and how that person will be compensated for the additional responsibility. Human Resources Director Shannon Metzler explained that a compensation study will be done in 2018 to address job description changes.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck
EXCUSED:	Casey Nelson, Dean Raasch

13. Resolution #17-100, Authorizing Amendment to Lease Agreement Between the City of De Pere and Green Bay Metropolitan Sewerage District.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck
EXCUSED:	Casey Nelson, Dean Raasch

14. Resolution #17-101, Authorizing Amendment to Tower Lease Agreement Between the City of De Pere and Verizon Wireless Personal Communications LP, d/b/a Verizon Wireless.

Alderperson Lueck abstained from voting.

RESULT:	ADOPTED [5 TO 0]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings
ABSTAIN:	Larry Lueck
EXCUSED:	Casey Nelson, Dean Raasch

15. Resolution #17-102, Authorizing Assignment of Purchase and Sale Agreement and Consent to Assignment (Richco Court - WD-L179).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck
EXCUSED:	Casey Nelson, Dean Raasch

16. Resolution #17-103, Authorizing Agreement for Consulting Services Between the City of De Pere and GRAEF-USA, Inc. (James Street Streetscape Design Services).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck
EXCUSED:	Casey Nelson, Dean Raasch

17. Resolution #17-104, Revising Sewer Service Rates.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck
EXCUSED:	Casey Nelson, Dean Raasch

18. Resolution #17-105, Authorizing Quit Claim Deed and Conveyance of Rights in Land (Parkview Road).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck
EXCUSED:	Casey Nelson, Dean Raasch

19. Resolution #17-106, Authorizing Issuance of a Promissory Note for Temporary Borrowing of \$250,000 for Public Purposes.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck
EXCUSED:	Casey Nelson, Dean Raasch

20. Recommendation from the License Committee on an Application for a Change in Corporate Entity from Saks Holdings, LLC to Baffidilucio, LLC.

RESULT:	TABLED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck
EXCUSED:	Casey Nelson, Dean Raasch

21. Consider Community Service Grant Application.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck
EXCUSED:	Casey Nelson, Dean Raasch

22. Appointment of Election Officials for 2018-2019 Elections.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck
EXCUSED:	Casey Nelson, Dean Raasch

23. Voucher Approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck
EXCUSED:	Casey Nelson, Dean Raasch

24. Operator License Applications.

CITY OF DE PERE	
License Committee - December 19, 2017	
New Operator License Applications	
1	MAC KAY, JANETTE A.
2	ROBINSON, TYLER B.
3	SALDANA, ADAM L.
4	WASIELEWSKI, DANA M.
5	WHITE, SAMANTHA T.

Alderperson Boyd moved, seconded by Alderperson Carpenter to approve Operator License Applications #1 and 3-5. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Hansen to table Operator License Application #2. Upon vote, motion carried unanimously.

25. Future Agenda Items.

Alderperson Carpenter asked that we include an insert in water bills to inform citizens how to access government information.

Alderperson Lueck requested that the Board of Public Works review the traffic flow on Washington Street in front of Dickinson School.

26. Adjournment.

Alderperson Carpenter moved, seconded by Alderperson Jennings to adjourn the meeting at 8:25 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer