



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, August 4, 2020

7:30 PM

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **August 4, 2020** at **7:30 PM**.

Due to the current public health emergency, the meeting will be held electronically and the public may attend this meeting electronically or telephonically by accessing either:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>
OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

THIS MEETING WILL NOT BE HELD IN PERSON.

This meeting may also be rebroadcast on TV throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call
2. Approval of the minutes of the July 21, 2020 Common Council meeting.
3. Approval of the minutes of the July 28, 2020 Special Common Council meeting.
4. Recommendation from the Board of Park Commissioners to Approve Bid for Poured in Place Surfacing at Patriot Park.
5. Recommendation from the Board of Park Commissioners to Approve Bid for Legion Restroom Building.
6. Recommendation from the Plan Commission regarding the 7 Lot and 2 Outlot extraterritorial final plat of Lawrence Parkway (Phase 2) at 2400 BLK French RD in the Town of Lawrence (Parcels L-455-1, L-457-7, L-458-3).
7. Recommendation from the Plan Commission regarding a proposed extraterritorial 4-lot CSM at 2442 Little Rapids RD in the Town of Lawrence.
8. Recommendation from the Plan Commission regarding a proposed extraterritorial 2 lot certified survey map at 2548 Mid Valley DR in the Town of Lawrence (Parcels L-414, L-415, L-416).
9. Recommendation from the Plan Commission regarding a proposed extraterritorial 2 lot certified survey map at the 2800 BLK Lawrence DR in the Town of Lawrence (Parcels L-472, L-473).

10. Recommendation from the License Committee on an Application for Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor license for Paintin' Pottery II or Bead It, LLC (DBA Paintin' Pottery), 520 George St. Submitted by Paintin' Pottery II or Bead It, LLC, Agent: Carolyn J. Caffrey, De Pere, WI.
11. Ordinance #20-10 Creating Section 74-13 De Pere Municipal Code Requiring Face Coverings (Second Reading).
12. Resolution #20-82 Establishing Penalties for Violations of Section 74-13 De Pere Municipal Code Requiring Face Coverings.
13. Resolution #20-83 Authorizing Agreement for Consulting Services Between the City of De Pere and Somerville, Inc. (Conceptual Design and Site Layout for Voyageur Park Multi-Use Building).
14. Resolution #20-84 Amending Resolution #20-34 Declaring a State of Emergency in the City of De Pere (request of Ald. Raasch).
15. Discussion and consideration of a proposed Phase 2 reopening of city facilities and programming guidelines.
16. Appointment to Boards and Commissions by Mayor Boyd.
17. Operator License applications.
18. Voucher approval.
19. Future agenda items.
20. Adjournment.

Lawrence M. Delo
City Administrator

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Carolyn Caffrey, Paintin' Pottery
Zachary Zweifler, Scannell Development Company III Inc.
Deric DuQuaine, MS Real Estate Holdings LLC
Douglas Woelz, McMahon Associates
Patrick Wenzel, Town of Lawrence



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: August 4, 2020

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Approval of the minutes of the July 21, 2020 Common Council meeting.

ATTACHMENTS:

- 7-21-20 Common Council Minutes_Draft (PDF)



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, July 21, 2020

7:30 PM

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Alderman	Present	
Mike Eserkaln	Alderman	Present	
Jonathon Hansen	Alderman	Present	
Amy Chandik Kunding	Alderman	Present	
Shana Defnet Ledvina	Alderman	Present	
Casey Nelson	Alderman	Present	
Dean Raasch	Alderman	Present	
Kelly Ruh	Alderman	Present	
James Boyd	Mayor	Present	

2. Approval of the minutes of the July 7, 2020 Common Council meeting.

RESULT: APPROVED [UNANIMOUS]
MOVER: Casey Nelson, Alderman
SECONDER: Amy Chandik Kunding, Alderman
AYES: Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

3. Recommendation from the Board of Public Works allowing James Street brick salvage

RESULT: APPROVED [UNANIMOUS]
MOVER: Dean Raasch, Alderman
SECONDER: Shana Defnet Ledvina, Alderman
AYES: Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

4. Recommendation of Finance/Personnel Committee for Approval of Microsoft Office 365 Quotation.

RESULT: APPROVED [UNANIMOUS]
MOVER: Casey Nelson, Alderman
SECONDER: Mike Eserkaln, Alderman
AYES: Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

5. Recommendation from the Finance-Personnel Committee to accept a \$2,500 Walmart Donation to Police Department

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

6. Recommendation from the Finance-Personnel Committee to accept a \$1,500 Donation from De Pere Christian Outreach for Police K-9

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

7. Recommendation from Finance and Personnel Committee to Waive Public Works Fees for Definitely De Pere Downtown Events

Alderperson Raasch expressed concern that this might prompt similar requests from other organizations. Public Works Director Scott Thoresen explained that Council approved the same request from Definitely De Pere last year. City Administrator Larry Delo added that Definitely De Pere is a little unique because they are sponsored by the City in order to promote the downtown.

RESULT:	APPROVED [7 TO 0]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch
AWAY:	Kelly Ruh

8. Recommendation of Finance/Personnel Committee to Approve Request of Health Director to Increase Hours of Public Health Nurse Position from 24 hours to 40 hours per week.

Alderperson Raasch asked for confirmation on how the position increase will be funded going forward. Health Director Deborah Armbruster explained that the increase will be budgeted for in 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

9. Recommendation from the Finance-Personnel Committee on a request by Alderperson Kunding to consolidate acceptance of donations by the Common Council to a quarterly basis.

Alderperson Kunding moved, seconded by Alderperson Nelson to consolidate the acceptance of donations. Discussion followed. Alderpersons Kunding and Nelson then

withdrew their motions. Alderperson Kunding moved, seconded by Alderperson Nelson to refer this item back to the Finance-Personnel Committee for further review.

RESULT:	REFERRED BACK TO FINANCE-PERSONNEL COMMITTEE [7 TO 0]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch
AWAY:	Kelly Ruh

10. Recommendation from the Finance-Personnel Committee on request of the City Administrator to authorize expenditure under the Routes to Recovery: Local Government Aid Grants program.

Alderperson Raasch asked if program this will function similarly to the paycheck protection loans. City Administrator Larry Delo explained that it is a reimbursement grant, and that the City must expend the money first. Alderperson Raasch requested an update in the Friday Memo on what has been spent so far. Discussion followed on the types of expenditures that would be covered, where the grant money will be deposited when received, and the decision making process for using the funds.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

11. Recommendation from the License Committee on Class "B" Fermented Malt Beverage/"Class B" Intoxicating Liquor License renewal applications for the licensing period of July 1, 2020 to June 30, 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

12. Resolution #20-76 Approving Agreement for Consulting Services Between the City of De Pere and Dixon Engineering, Inc. (T-Mobile Wireless Antenna Installation - 9th Street Water Tower).

Alderperson Hansen asked about the issue discussed at Board of Public Works, that the antennas are currently blocking the De Pere logo on the water tower. Public Works Director Scott Thoresen reported that he followed up with the contractor the next day; they will evaluate the antenna locations and see if anything can be done to accommodate.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

13. Resolution #20-77 Authorizing Submission of Wisconsin Economic Development Corporation Community Development Investment Grant Application (Cobblestone Hotels).

A revised copy of the resolution was distributed to Council members before the meeting, and is attached to these minutes as Exhibit A.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

14. Resolution #20-78 Approving Reclassification of the Health Department Office Assistant Position to Administrative Assistant and Adjustment to Compensation Plan Grade Level.

Health Director Deborah Armbruster and Human Resources Director Shannon Metzler explained what the responsibilities of the position will be once the pandemic subsides.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Chandik Kundinger, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

15. Resolution #20-79 Approving Memorandum of Understanding with the De Pere Professional Firefighter's Association IAFF Local 141 Regarding Overtime Call-In Procedure.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

16. Resolution #20-80 Approving Memorandum of Understanding with the Wisconsin Department of Natural Resources for Mutual Aid and Fire Suppression Services.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

17. Resolution #20-81 Authorizing Submission of Wisconsin Elections Commission Coronavirus Aid, Relief and Economic Security Subgrant.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

18. Review Common Council Meetings Start time (Request of Ald. Nelson)

After discussion, Council members agreed to leave meeting start times as they are currently.

RESULT:	NO ACTION
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19. Consideration of and Possible Action on Resuming In-Person Meetings of the Council and City Committees, Boards and Commissions (request of Ald. Raasch).

Alderperson Raasch moved, seconded by Alderperson Carpenter to resume in person meetings starting after September 1st, with the virtual attendance option still in place for alderpersons and the general public.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

20. Review of Resolution #20-34 Declaring a State of Emergency (Request of Ald. Raasch).

RESULT:	NO ACTION
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21. Operator License applications.

Alderperson Carpenter moved, seconded by Alderperson Ledvina to approve Renewal applications #1-62. Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Ledvina to deny Renewal application #63 for Hannah LeCloux under Guideline 3 (d & e). Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Eserkaln to approve Previously Tabled applications #1 and 2. Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Ledvina to deny Previously Tabled application #3 for Justin Reince under Guideline 3 (d & e). Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Eserkaln to approve New Operator applications #1-13, 16, and 18-20. Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Ledvina to deny New Operator application #14 for Cheyenne Blackowl under Guideline 4, as well as #15 for Kelly Bloemer and #17 for Kim Hagerstrom under Guideline 3 (e). Upon vote, motion carried unanimously.

22. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

23. Future agenda items.
None.

24. Adjournment.

Alderperson Carpenter moved, seconded by Alderperson Raasch to adjourn the meeting at 8:54 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk

EXHIBIT A

RESOLUTION #20-77 (Revised)

AUTHORIZING SUBMISSION OF WISCONSIN ECONOMIC DEVELOPMENT CORPORATION COMMUNITY DEVELOPMENT INVESTMENT GRANT APPLICATION (De Pere Hotel Group, LLC)

WHEREAS, the Wisconsin Economic Development Corporation (WEDC) Community Development Investment Grant (CDI) is a state program for municipal applicants which is intended to support 'shovel ready, catalytic projects' in Wisconsin communities to spur economic development; and

WHEREAS, De Pere Hotel Group, LLC has requested that the City of De Pere (City) apply for the CDI grant to assist it in the purchase and in-fill development of 400 Main Avenue (WD-287), 473 Main Avenue (WD-286), 499 Main Avenue (WD-283) and 109 S. Fifth Street (WD-284) from a privately owned surface parking lot to a signature multi-story hotel and chophouse; and

WHEREAS, the City is interested in assisting De Pere Hotel Group, LLC by making an application for the CDI grant upon the terms and conditions of the attached grant application, incorporated herein as Exhibit A.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Director of Development Services is authorized to submit the WEDC CDI grant application for funding the above described activities and accept any grant funding awarded.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 21st day of July, 2020.

APPROVED:

Regular Meeting**Tuesday, July 21, 2020****7:30 PM**

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 6/9/2020

Attachment: 7-21-20 Common Council Minutes_Draft (9851 : Approval of the minutes of the July 21, 2020 Common Council meeting.)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: August 4, 2020

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Approval of the minutes of the July 28, 2020 Special Common Council meeting.

ATTACHMENTS:

- 7-28-20 Special Council Minutes_Draft (PDF)



Common Council

Special Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, July 28, 2020

6:00 PM

1. Call to Order. The meeting was called to order at 6:00 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Mike Eserkaln	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Late	6:25 PM
Amy Chandik Kunding	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Casey Nelson	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Kelly Ruh	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Ordinance #20-10 Creating Section 74-13 De Pere Municipal Code Requiring Face Coverings.

Mayor Boyd began the meeting with an opening statement on his decision to call this special session. He explained that he has been waiting for federal, state, and county leaders to make decisions but feels that it is time to address this head on. He stated that he is relying on the experts, and noted that 34 states have mandated face masks. Mayor Boyd then invited St. Norbert College President Brian Bruess to speak. Aldersperson Raasch stated that he did not think it was appropriate to have a speaker without opening the meeting for public comment. Mr. Bruess expressed his support for the ordinance, explaining that the college has developed a comprehensive plan in coordination with City Health Director Deborah Armbruster for its 2,600 students and employees. Part of that plan will require face coverings on campus. City of De Pere Board of Health advisor Dr. Steve Stroman also addressed the Council. He expressed support for the CDC recommendation that face coverings, in combination with social distancing, have been successful in reducing virus transmission. Aldersperson Raasch asked Dr. Stroman about the statistics coming out of California, which has implemented mask requirements. Dr. Stroman acknowledged that he does not have the specific data being referenced. Health Department Director Deborah Armbruster provided a summary of the July 26 report from the Wisconsin Department of Health Services. Mayor Boyd then read statements from Unified School District of De Pere superintendent Ben Villarruel and Green Bay Mayor Eric Genrich.

Aldersperson Raasch moved, seconded by Aldersperson Ruh to refer this item back to the Board of Health. Aldersperson Raasch expressed concern that the process is being rushed and would like more data. He would also like to consider other options such as an advisory recommendation. Aldersperson Eserkaln stated that he is not in favor of delaying the issue any further, noting that he has heard concern from constituents about reopening schools. Upon vote, motion failed 3-4 with Alderspersons Eserkaln, Kunding, Ledvina, and Nelson voting nay.

Aldersperson Nelson moved, seconded by Aldersperson Eserkaln to adopt the ordinance. At this time Aldersperson Hansen joined the meeting. Aldersperson Nelson moved,

seconded by Alderperson Ledvina to open the meeting. Upon vote, motion carried 7-1 with Alderperson Raasch voting nay.

The following individuals spoke in support of the mask ordinance:

Mary Steckart, 502 N Front St De Pere
 Dr. Kristin Lyerly, 3500 Meadow Sound Dr Ledgeview
 Dr. Sherry Hoyman, 2352 Shirley Rd Wrightstown
 David Hunnicutt, 730 Nicolet Av De Pere
 Linda Dunbar, 1620 Willard Terrace De Pere
 Jeff Ritter, 144 Crestview Ln De Pere
 Chrystal Woller, 2123 Potter Dr Lawrence
 James Lyerly, 3500 Meadow Sound Dr Ledgeview
 Kerry Guyette, 1750 Martinwood Ct De Pere
 Marta Maciolek, 214 Lorrie Way De Pere

The following individuals spoke in opposition to the mask ordinance:

Linda Wenzel, 1161 Palomino Ct De Pere
 Angie Lemerond, 1306 Rose Ln De Pere
 Whitney Lou (?), 425 Lilac Ln De Pere
 Michael Teske, 2654 Foxwood Ct Lawrence
 Susan Netzel, 1144 Swan Rd De Pere
 Tara Czachor, 1584 Park Haven Rd Lawrence
 Rex Coldagelli, 136 Cavil Way, Ledgeview
 Justin Czachor, 1584 Park Haven Rd Lawrence
 Joe Giganti, 1420 Bellevue St Green Bay, Midwest Communications
 Bethany Martens, 400 Windy Acres Way Ledgeview
 Brian Walters, 1223 Cecelia Ct De Pere
 Sadey Broecker, 2007 Bark River Ct De Pere
 Grant Glodoski, 1323 Rose Ln De Pere
 Dana Dilling, 3065 Williams Grant Dr Lawrence
 Shari Reif, 1639 Farlin Av Green Bay
 Paul Lubinski, 1698 MacArthur St, Allouez
 Erin Farah, 255 Sumac Dr Green Bay
 Sarah Deutsch, 3010 Riviera Rue Allouez
 Heidi Anderson, 3345 Nassau Dr Brookfield
 Alicia Stiles, 822 Smits St De Pere
 Melissa Allen, 4011 Creekview Rd Glenmore
 Charissa Coldagelli, 136 Cavil Way Ledgeview
 Robert Deutsch, 3010 Riviera Rue Allouez

Don Mjelde, 641 N Huron St De Pere, and President of the Brown County Tavern League addressed the Council. He urged them to provide proactive education so that local businesses know the rules. He also encouraged them to consider revisiting the sunset provision at future meetings.

Mayor Boyd asked if anyone else wished to speak; hearing none, he asked for a motion to close the meeting. Alderperson Raasch moved, seconded by Alderperson Ruh to close

the meeting. Simultaneously, a caller requested to be heard. Alderpersons Raasch and Ruh then rescinded their motion and second to allow the final public comment.

Erik Voss, 3681 Half Crown Run Ledgeview, noted that Council members have a real opportunity to be leaders and acknowledged there is not a simple answer. He urged them to take all opinions into consideration.

Alderson Raasch moved, seconded by Alderson Ruh to close the meeting. Upon vote, motion carried unanimously. City staff then answered questions from the open comment period.

Alderson Kunding stated that she would like to view this ordinance as an opportunity to educate, and inquired if the City could provide reference materials such as signage to local businesses. Staff agreed, noting that the Health department could also create a video that would be available to the community.

Discussion followed on several topics: enforcement of the ordinance in relation to individuals and businesses, as well as exemption for places of worship, exercise facilities, and for those individuals with medical conditions.

Aldersons Ruh and Raasch both stated that they are in favor of an advisory ordinance rather than a mandate, which they think would give the City better cooperation and less conflict.

Alderson Nelson spoke in support of the ordinance. He thinks it is the best option at this point, and feels that it is part of a social contract to protect each other.

Alderson Eserkaln pointed out that he has been contacted by business owners in favor of the ordinance because it would mean the City has their backs. He asked if any Police Department staff were in attendance that could speak to questions of enforcement. None were present, but Mayor Boyd noted that they had previewed the draft ordinance and were ok with how it was written.

Alderson Ledvina noted that an individual during public comment had stated that the majority of those speaking tonight were against the ordinance, and she wanted to share the results of the communications she received prior to the meeting. She has received 132 emails and phone calls, of which 70% supported the mask mandate. Out of that total, 88 were City residents, 88% of whom were in favor. Discussion followed regarding the nature of communications received by other alderpersons and the Mayor.

Alderson Carpenter stated that while he feels that we opened up to soon, he does think that a face covering ordinance should be advisory. He also asked if the sunset provision in Section 2 could be amended, which staff confirmed.

Alderson Raasch requested information on the total number of licensed businesses in the City, as well as the number that have City-issued licenses. Staff will provide this information.

Alderson Raasch stated that he felt the enforcement of the ordinance should be designated to the Police Department only, because they are trained to handle a situation if it escalates. Alderson Raasch moved, seconded by Alderson Carpenter to amend the original motion by deleting the Health Director from those authorized to enforce the ordinance in section (d)(3). Upon vote, motion carried unanimously.

Alderson Kunding moved, seconded by Alderson Eserkaln to amend the enforcement section of the ordinance to provide for education/warning as a first step rather than a fine. Discussion followed. Assistant City Attorney Kristen Johnson said the ordinance states a goal of voluntary compliance, and as with other violations of City code, the Police Department has discretion to issue a warning. Aldersons Kunding and Eserkaln then rescinded their motion and second.

Aldersperson Raasch moved, seconded by Aldersperson Ruh to amend #2 of the section of the ordinance that refers to information from the CDC, by replacing the phrase "can prevent" with "may help prevent" in order to mirror the wording on the CDC website. Upon vote, motion carried 5-3 with Hansen, Ledvina, and Nelson voting nay. Aldersperson Hansen moved, seconded by Aldersperson Nelson to amend section (c) of the ordinance, Exemptions, by striking #9 places of worship. Upon vote, motion failed 3-5 with Alderspersons Carpenter, Eserkaln, Kunding, Raasch, and Ruh voting nay. Upon roll call vote, the ordinance as amended was approved 5-3 with Alderspersons Carpenter, Raasch, and Ruh voting nay. The ordinance will require a second reading on August 4th.

RESULT:	SECOND READING OF AMENDED ORDINANCE REQUIRED [5 TO 3]
	Next: 8/4/2020 7:30 PM
MOVER:	Casey Nelson, Aldersperson
SECONDER:	Mike Eserkaln, Aldersperson
AYES:	Eserkaln, Hansen, Kunding, Ledvina, Nelson
NAYS:	Carpenter, Raasch, Ruh

3. Resolution #20-82 Establishing Penalties for Violations of Section 74-13 De Pere Municipal Code Requiring Face Coverings.

Aldersperson Hansen moved, seconded by Aldersperson Nelson to approve the resolution. Aldersperson Raasch moved, seconded by Aldersperson Eserkaln to amend the original motion by removing a monetary penalty for a first offense. Discussion followed. Upon vote, the motion to amend failed 0-8. Aldersperson Raasch moved, seconded by Aldersperson Carpenter to table the resolution until the August 4th meeting in order to get feedback from Police Chief Derek Beiderwieden on enforcement options.

RESULT:	TABLED [5 TO 3]
	Next: 8/4/2020 7:30 PM
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Dan Carpenter, Aldersperson
AYES:	Carpenter, Eserkaln, Ledvina, Raasch, Ruh
NAYS:	Hansen, Kunding, Nelson

4. Adjournment.

Aldersperson Kunding moved, seconded by Aldersperson Ledvina to adjourn the meeting at 10:00 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: August 4, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation from the Board of Park Commissioners to Approve Bid for Poured in Place Surfacing at Patriot Park.

The Board of Park Commissioners, at the July 16, 2020 meeting, approved awarding the bid for the poured in place surfacing at Patriot Park to Bluemel's for \$48,170. The motion passed unanimously, with a 7-0 vote.

We worked with our Engineering Department to send out bids for the poured in place surfacing at Patriot Park. We received one bid from Bluemel's which has historically won our bids over the last 5-6 years. Fortunately, the bid was less than our projected cost.

We have worked with other organizations and our state association to try and generate additional interest from contractors for poured in place surfacing. We have yet to be successful in getting other companies interested.

ATTACHMENTS:

- 2020 0707 CE_Bid Tab_Project 20-12 (PDF)
- Patriot Park Playground Budget (DOCX)



**PROJECT 20-12 Patriot Park Playground
PROPOSALS**

				BIDDER NO. 1	
				Bluemel's Maintenance Service Inc.	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT BID
PC-01	Provide Poured in Place Playground Surface, 1/2" Depth Minimum	SF	3,590	\$6.00	\$21,540.00
PC-02	Provide Base Mat	SF	3,590	\$7.00	\$25,130.00
PC-03	Poured in Place Playground Surface Testing	LS	1	\$1,500.00	\$1,500.00
Total Amount Bid					\$48,170.00

Patriot Park Playground Budget – Updated February 10, 2020

Revenue:

Patriot Park Play equipment	\$115,000	
2020 Budget Addition	\$ 25,000	
2020 Sidewalk Repair allocation	\$ 5,000	
		\$145,000

Expense:

Sidewalk to Facility - 5' wide - 30' x \$??/lineal foot	\$ 2,000	
Sidewalk around Playground - 4' wide - 280' x \$??/lineal foot	\$ 7,500	
Playscape/Equipment	\$ 63,000	
Installation and Poured in Place	\$ 68,000	
Miscellaneous: - Stone, landscaping, bench, etc...	\$ 4,500	
Total		\$145,000

**City of De Pere, Wisconsin****Request For Common Council Action**

MEETING DATE: August 4, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation from the Board of Park Commissioners to Approve Bid for Legion Restroom Building.

The Board of Park Commissioners, at the July 16, 2020 meeting, approved accepting the lowest bid from Alliance Construction, in the amount of \$153,918, and request additional funding of \$35,818 from City Council for the project. The motion passed unanimously with a 7-0 vote.

Our Finance Director has suggested requesting the additional funding from Undesignated Reserves.

I have included a summary of bids for the Legion Park Restroom. We had originally budgeted \$135,000 for replacement of the restroom. In addition to the cost of constructing the restroom facility we also have signed a contract for \$16,900 with McMahon and Associates to assist us with the project.

There are two main reasons for the project being over budget. First, with our Engineering Department not having the resources to assist we needed to take on the additional cost of consulting services. Second, the City recently moved in a direction that encourages family style or unisex restrooms as part of our restroom facilities.

ATTACHMENTS:

- 2020 0701 Project 20-22 Bid Tab (PDF)



**Project 20-22
Legion Park Restroom
Bid Tab**

1.5.a

		BIDDER NO. 1	BIDDER NO. 2	BIDDER NO. 3	BIDDER NO. 4	BIDDER NO. 5	BIDDER NO. 6	BIDDER NO. 7
		Alliance Construction & Design, Inc.	MJI Building Services LLC	Milbach Construction Services Co.	RJM Construction LLC	IEI General Contractors, Inc.	Cardinal Construction Co., Inc.	Zeise Construction
ITEM DESCRIPTION	UNIT	AMOUNT BID	AMOUNT BID	AMOUNT BID	AMOUNT BID	AMOUNT BID	AMOUNT BID	AMOUNT BID
Restroom building construction	LS	\$153,918.00	\$162,800.00	\$182,513.00	\$183,950.00	\$198,200.00	\$203,776.00	\$380,871.00
TOTALS		\$153,918.00	\$162,800.00	\$182,513.00	\$183,950.00	\$198,200.00	\$203,776.00	\$380,871.00

Attachment: 2020 0701 Project 20-22 Bid Tab (9840 : Recomm from Park Bd to Approve Bid for Legion



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: August 4, 2020

DEPARTMENT: Plan Commission

FROM: Daniel Lindstrom

SUBJECT: Recommendation from the Plan Commission regarding the 7 Lot and 2 Outlot extraterritorial final plat of Lawrence Parkway (Phase 2) at 2400 BLK French RD in the Town of Lawrence (Parcels L-455-1, L-457-7, L-458-3).

On July 27, 2020 the Plan Commission unanimously recommended approval of the extraterritorial final plat of Lawrence Parkway (Phase 2) at 2400 BLK French RD in the Town of Lawrence, subject to the conditions stated in the staff report.

ATTACHMENTS:

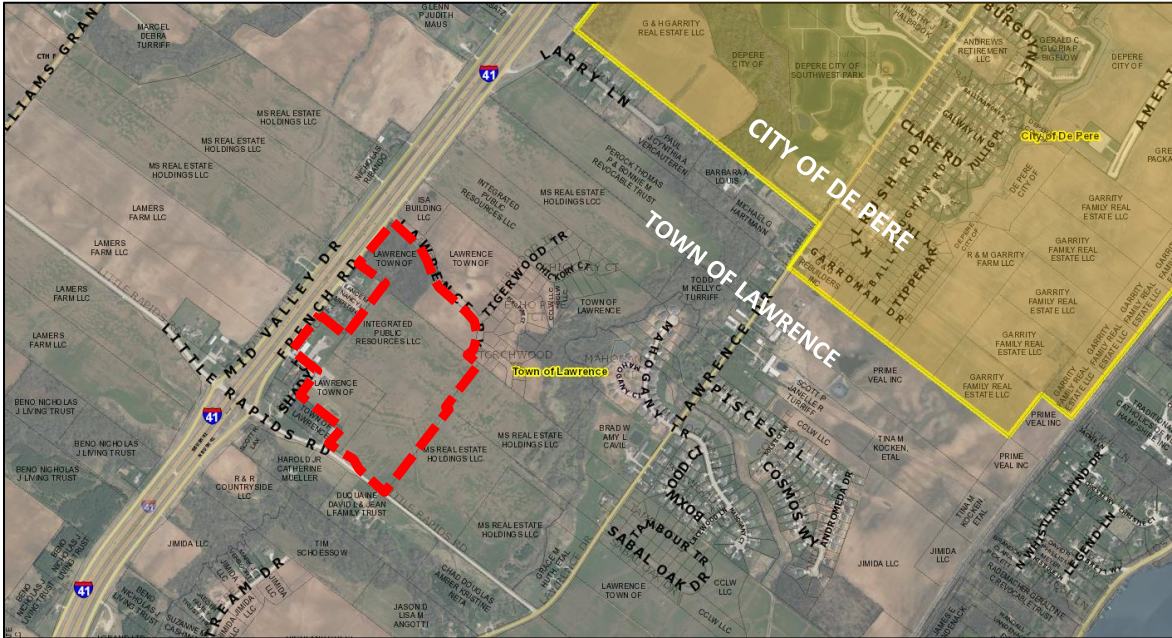
- 07-27-20 Plan Commission Report- Lawrence Parkway (Phase 2) - Schmalz (DOCX)
- Application Form (PDF)
- Final Plat (PDF)

**City of De Pere
Staff Comments**

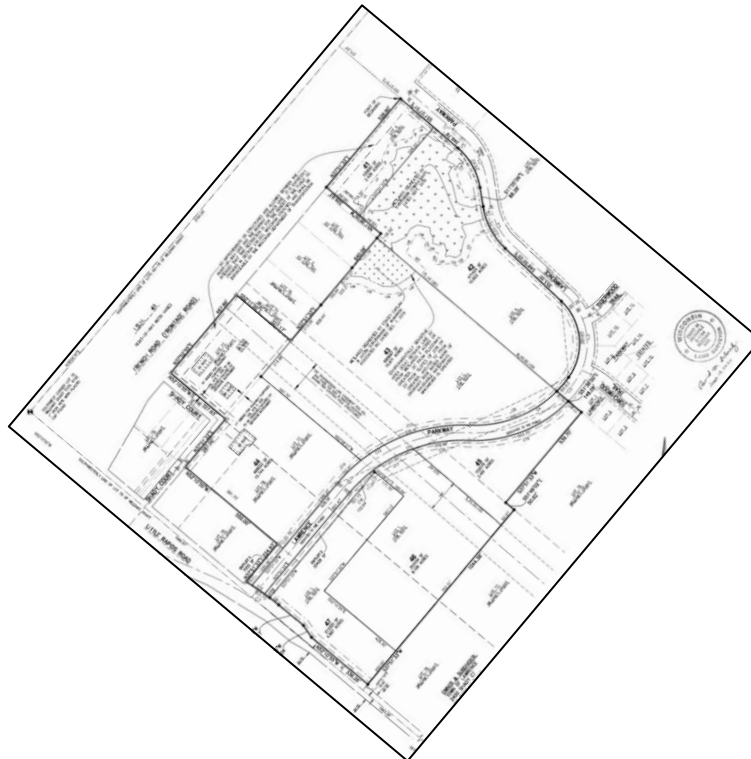
**Plan Commission
July 27, 2020**

ITEM 7: Staff recommendation and possible action regarding the 7 Lot and 2 Outlot extraterritorial final plat of Lawrence Parkway (Phase 2) at 2400 BLK French RD in the Town of Lawrence (Parcels L-455-1, L-457-7, L-458-3).*

SITE MAP



PROPOSED FINAL PLAT



REQUESTED ACTION:	Extraterritorial Final Plat Approval (phase 2 of 2).	
	<i>Note: The preliminary plat was Plan Commission reviewed on June 24, 2019. The Phase 1 final plat was Plan Commission reviewed on November 25, 2019 for the residential portion of the plat.</i>	
COMMON DESCRIPTION:	In the Town of Lawrence at 2400 BLK French RD, located east from the French RD and Lawrence PK intersection.	
PARCEL NUMBER(S):	L-455-1, L-457-7, L-458-3	
EXISTING ZONING:	Agricultural & Business in Town of Lawrence. Proposed for commercial.	
SURROUNDING LAND USES:	Agricultural to the north, south and east. USH 41 freeway to the west. Future residential to the northeast.	
COMPREHENSIVE PLAN:	Commercial, Residential, Parks and Recreational for Town of Lawrence.	
APPLICANT/OWNER NAME:	David M. Schmalz, McMahon Associates Authorized representative 1445 McMahon Drive Neenah, WI 54956	Owner of L-455-1 & L457-1: Town of Lawrence 2400 Shady CT De Pere, WI 54115 Owner of L458-3: Integrated Public Resources LLC 1445 McMahon Drive Neenah, WI 54956
SITE HISTORY:	After a review of historic air photographs, the site has remained vacant for agricultural use since 1938. The site lies along USH 41. In 2018 and early 2019 the Plan Commission reviewed three extraterritorial certified survey maps for the subject property and adjacent areas. The land divisions established property boundaries for land ownership with the knowledge that future land divisions would occur. On June 24, 2019 the Plan Commission recommended approval of the preliminary version of the extraterritorial plat. The preliminary plat included a larger area with 47 lots and 3 outlots for residential, commercial and recreational uses. On November 25, 2019 Plan Commission recommended approval of Phase 1 of the final plat, known as Phase 1, which included 40 residential lots and 1 outlot. On June 15, 2020 the petitioner submitted a 7 lot and 2 outlot plat for commercial and recreational uses, known as Phase 2.	

The land division is within the Sewer Service Area for the Town of Lawrence. There are known environmentally sensitive areas near French RD and Lawrence PK that will be addressed by Brown County Planning & Land Services.

STAFF REVIEW:

When reviewing the plat, staff considers Sections 46-3 through 46-7 of the De Pere Platting and Division of Land Code requirements in order to address land divisions in residential and business districts. Staff also considers the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns.

- The site has 7 lots and 2 outlots.
- The proposed land use is commercial development.
- All of the lots meet the minimum land division criteria of the De Pere Platting and Division of Land chapter and the Lawrence Municipal Code.
 - For business lots, De Pere has no specific minimum requirement aside from being adequate to provide for the required off-street service and parking facilities. The Town of Lawrence requires 12,000 sq. ft. minimum lots and a street frontage of no less than 100 feet and a minimum of 25% greenspace.
- Phase 2 is the last of a multi-phase final plat submittal. The phases were established with a caveat that all phases be submitted for City review by 2024.

No plat modifications are required. Phase 2 is the last of the phases for the subject plat.

In summary, the final extraterritorial plat meets the criteria of State of Wisconsin Statutes 236 and Sections 46-3 through 46-7 of the De Pere Platting and Division of Land Chapter. The proposed land division does not impact the Comprehensive Plan negatively. The proposed lot size, street frontage, and setbacks meet acceptable City requirements.

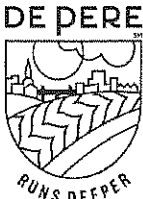
REVIEW PROCESS:

For extraterritorial final plat petitions, the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council also reviews extraterritorial final plats. The Common Council is expected to review the extraterritorial final plat on August 4, 2020.

**STAFF
RECOMMENDATION:**

Staff recommends APPROVAL of Phase 2 of the final extraterritorial plat and forwarding the plat to the Common Council for preliminary approval, subject to:

1. Meeting all other state and local regulations, including the Town of Lawrence, City of De Pere, and Brown County Planning Commission.

	RECEIVED JUN 16 2020 PLANNING DEPT. CITY OF DE PERE APPLICATION FOR PLAT REVIEW	Fee: \$ <u>195.00</u>
		Receipt #: <u>152969</u>
		Date: <u>6-16-20</u>

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) McMahon Associates	Authorized Representative Doug Woelz	Title Land Surveyor	
Mailing Address 1445 McMahon Drive	City Neenah	State WI	ZIP Code 54956
Email Address dwoelz@mcmgrp.com	Phone Number (incl. area code) 920-751-4200	Fax Number (incl. area code) 920-751-4284	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) Town of Lawrence	Contact Person Patrick Wetzel	Title Town Administrator	
Mailing Address 2400 Shady Court	City De Pere	State WI	ZIP Code 54115
Email Address patrickw@townoflawrence.org	Phone Number (incl. area code) 920-347-370	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description French Road - Town of Lawrence	Parcel No.
---	------------

SECTION 4: Plat Review

Review Type:	☐ Preliminary Plat ☒ Final Plat	
Fee:	Preliminary Plat Fee: \$278 + (___ # of lots and outlots x \$68) Final Plat Fee: \$195	\$ 195.00
Present Use of Parcel:	Farmland	
Proposed Use of Lots:	Business/Commercial	

Please submit 1 hard copy, 1 PDF copy, and 1 CAD copy of the Plat if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Douglas E. Woelz	Title Land Surveyor	Phone Number 920-751-4200
Signature of Applicant 		Date Signed 6-10-2020

TO BE COMPLETED BY CITY STAFF

Plat Review authorized by the De Pere Municipal Code, Chapter 46.	
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Attachment: Application Form (9859 : Recommendation from the Plan Commission regarding the 7 Lot & 2 Outlot extraterritorial final plat)



TRANSMITTAL

DATE: June 15, 2020

To: City of De Pere Community Development
335 S. Broadway
De Pere, WI 54115

SUBJECT: Final Plat-Lawrence Parkway

E-MAIL: dwoelz@mcmgrp.com

McM No. L0017 91800860.19

PHONE: (920)-751-4200

SENT VIA: ☐ E-mail ☒ CDS
☐ UPS / FedEx ☐ Other

FROM: Doug Woelz

E-MAIL: dwoelz@mcmgrp.com

WE ARE SENDING YOU THE FOLLOWING:

QUANTITY:	DATE:	TITLE/DESCRIPTION:
1	6-15-20	Lawrence Parkway Plat Full Size
1	Check	Brown County Planning
1	6-15-20	Application for final plat

REMARKS:

Please place the enclosed Final Plat for Lawrence Parkway on your next available agenda for review
And notify our office as to your review dates. I will arrange to have someone attend the meetings to
answer any questions

COPY TO: Brown Co. Planning Comm.
Planning & Land Services
305 E Walnut St. Room 320
PO Box 23600
Green Bay, WI 54305-3600

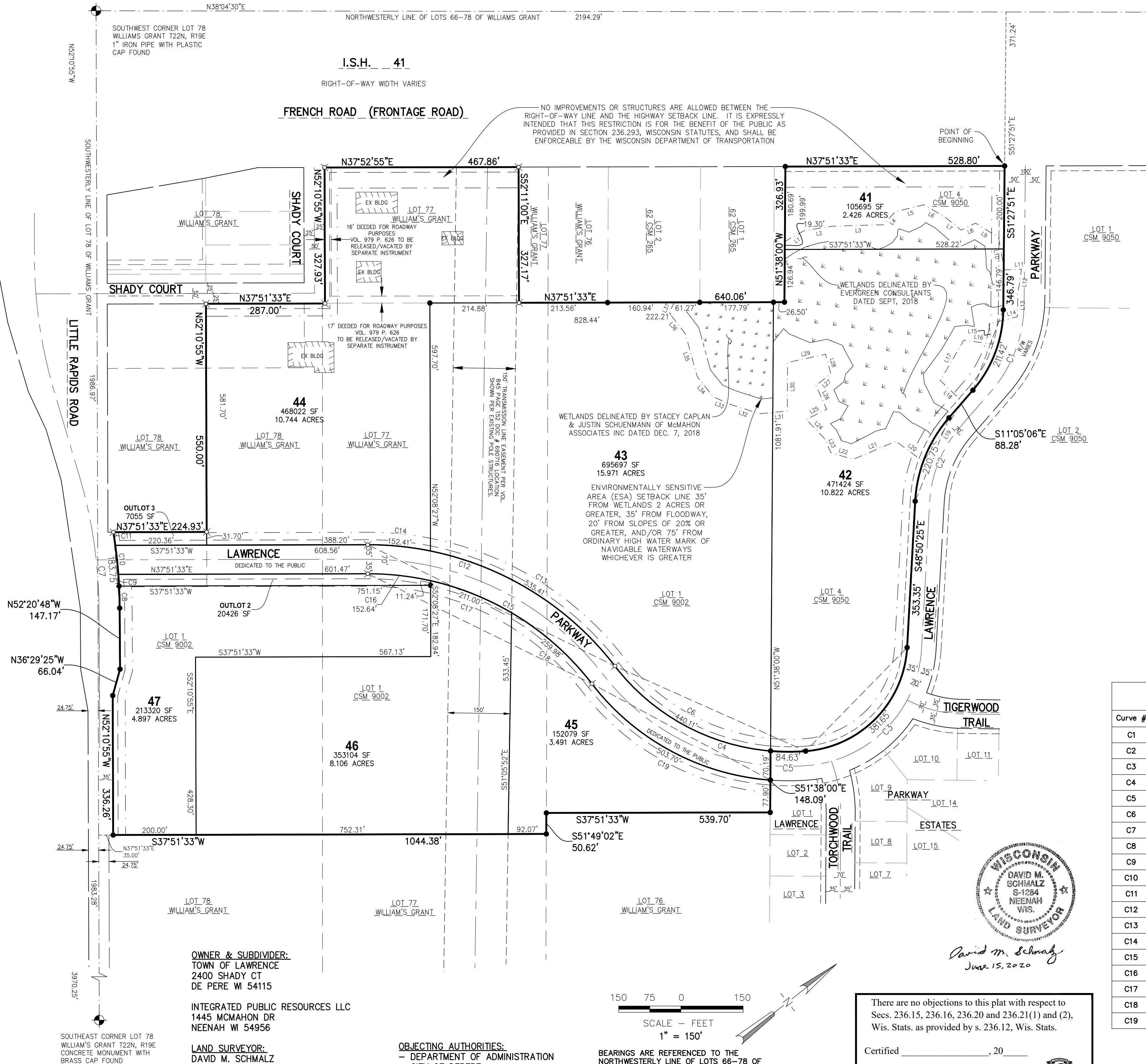
SIGNED:

Douglas E. Woelz, Associate/ Senior
Land Surveyor

If Enclosures Are Not As Noted, Kindly Notify Us At Once

LAWRENCE PARKWAY

ALL OF LOT 1 OF CERTIFIED SURVEY MAP No. 9002, RECORDED AS DOCUMENT No 2849078 AND ALL OF LOT 4 OF CERTIFIED SURVEY MAP No. 9050, RECORDED AS DOCUMENT No 2858277, AND A PART OF LOTS 76, 77 & 78 ACCORDING TO THE RECORDED PLAT OF THE SUBDIVISION OF WILLIAM'S GRANT, ALL LOCATED IN LOTS 74, 75, 76, 77 & 78 ACCORDING TO THE RECORDED PLAT OF THE SUBDIVISION OF WILLIAM'S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN

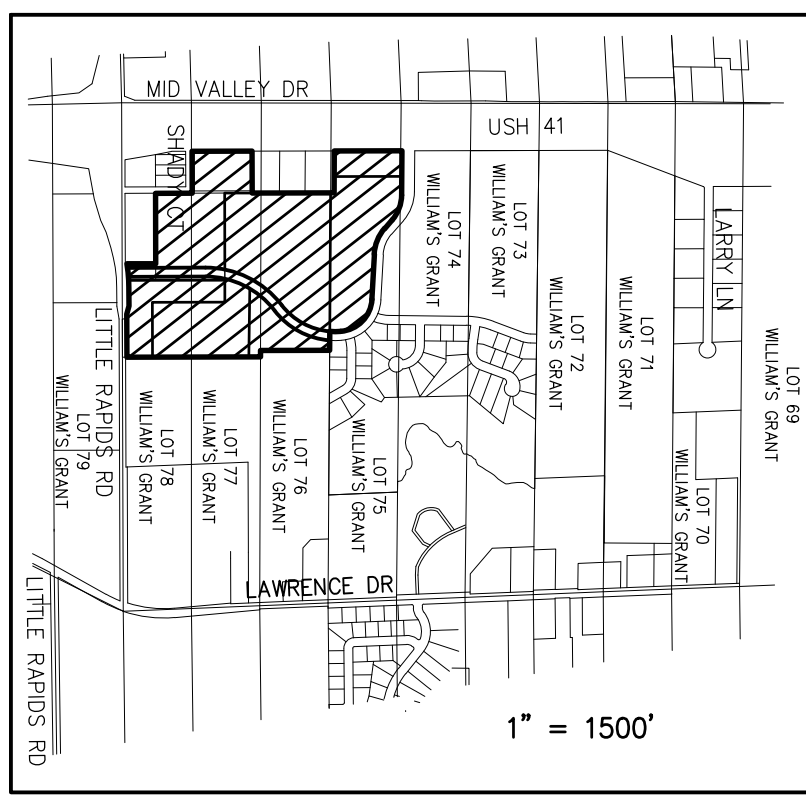


LEGEND

- 1 1/4" x 30" ROUND STEEL REBAR WEIGHING 4.30 lbs./lineal ft. SET
- 1" I.D. IRON PIPE FOUND
- CERTIFIED LAND CORNER BROWN COUNTY
- SQUARE FEET
- UTILITY EASEMENT (12' UNLESS NOTED)
- 30' BUILDING SETBACK LINE
- WETLANDS AS DELINEATED BY EVERGREEN CONSULTANTS, LLC DATED SEPT. 2018
- WETLANDS DELINEATED BY STACEY CAPLAN & JUSTIN SCHUENMANN OF MCMAHON ASSOCIATES INC DATED DEC. 7, 2018

ALL OTHER LOT CORNERS STAKED WITH 1 5/16" OUTSIDE DIAMETER X 24" ROUND IRON PIPE, WEIGHING 1.68 LBS./LIN. FT.

A SCALE WAIVER HAS BEEN GRANTED BY THE WISCONSIN DEPARTMENT OF ADMINISTRATION TO USE A 1" = 150' SCALE FOR THIS PLAT.



Curve Table						
Curve #	Radius	Delta	Length	Chord Direction	Chord Length	Tangent
C1	300.00'	40°22'44"	211.42'	S31°16'29"E	207.08'	
C2	335.00'	37°45'18"	220.75'	S29°57'46"E	216.78'	
C3	265.00'	82°31'02"	381.65'	S07°34'54"E	349.51'	S33°40'37"W
C4	530.00'	56°43'39"	524.74'	N62°02'27"E	503.57'	S33°40'37"W
C5	530.00'	9°08'58"	84.63'	S38°15'06"W	84.54'	N89°35'43"W
C6	530.00'	47°34'41"	440.11'	S66°36'56"W	427.58'	
C7	1195.92'	8°48'12"	183.75'	N56°44'54"W	183.57'	N61°09'00"W
C8	1195.92'	2°32'21"	53.00'	N53°36'58"W	52.99'	
C9	1195.92'	1°21'30"	28.35'	N55°33'54"W	28.35'	
C10	1195.92'	3°22'17"	70.37'	N57°55'48"W	70.36'	
C11	1195.92'	1°32'04"	32.03'	N60°22'58"W	32.03'	
C12	750.00'	52°32'44"	687.82'	S64°07'55"W	663.97'	N89°35'43"W
C13	750.00'	40°54'08"	535.41'	S69°57'13"W	524.11'	
C14	750.00'	11°38'36"	152.41'	S43°40'51"W	152.15'	
C15	680.00'	52°32'44"	623.62'	S64°07'55"W	602.00'	S89°35'43"E
C16	680.00'	12°51'41"	152.64'	N44°17'24"E	152.32'	
C17	680.00'	17°46'44"	211.00'	N59°36'36"E	210.16'	
C18	680.00'	21°54'19"	259.98'	N79°27'07"E	258.40'	
C19	600.00'	48°05'59"	503.70'	N66°21'17"E	489.04'	S89°35'43"E

ESA LINE TABLE		
Line #	Direction	Length
L1	S08°44'10"W	52.88'
L2	S28°57'05"W	70.78'
L3	S36°25'58"W	121.37'
L4	S09°35'01"E	42.42'
L5	S24°16'56"W	71.05'
L6	S67°36'27"W	56.31'
L7	S76°52'30"W	53.00'
L8	S11°58'30"W	38.49'
L9	S69°54'51"W	65.49'
L10	N62°00'06"W	79.18'
L11	S36°08'46"W	41.43'
L12	N43°36'28"W	59.72'
L13	N50°45'32"W	55.38'
L14	N23°55'34"E	70.96'
L15	N61°33'31"W	49.50'
L16	N46°05'37"E	69.07'
L17	N21°47'28"W	112.83'
L18	S81°51'23"W	74.65'
L19	N18°30'58"W	171.99'
L20	N74°26'24"E	82.38'
L21	N14°55'22"E	112.06'
L22	N55°08'10"E	55.78'
L23	S76°49'15"E	38.04'
L24	N84°00'44"E	62.95'
L25	S11°33'00"W	55.21'
L26	S75°59'27"E	62.83'
L27	S00°44'06"E	45.50'
L28	S66°59'04"E	48.34'
L29	N25°56'53"E	93.76'
L30	N51°38'00"W	117.11'
L31	N32°24'27"E	66.87'
L32	N55°44'28"E	75.43'
L33	N62°02'48"E	43.61'
L34	N89°20'54"E	62.21'
L35	S67°28'29"E	106.51'
L36	S89°23'32"E	64.74'
L37	S25°30'51"E	27.86'

LAWRENCE PARKWAY

ALL OF LOT 1 OF CERTIFIED SURVEY MAP No. 9002, RECORDED AS DOCUMENT No 2849078 AND ALL OF LOT 4 OF CERTIFIED SURVEY MAP No. 9050, RECORDED AS DOCUMENT No 2858277, AND A PART OF LOTS 76, 77 & 78 ACCORDING TO THE RECORDED PLAT OF THE SUBDIVISION OF WILLIAM’S GRANT, ALL LOCATED IN LOTS 74, 75, 76, 77 & 78 ACCORDING TO THE RECORDED PLAT OF THE SUBDIVISION OF WILLIAM’S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN

PROPERTY DESCRIPTION:

All of Lot 1 of Certified Survey Map No. 9002, recorded as Document No 2849078 and all of Lot 4 of Certified Survey Map No. 9050, recorded as Document No 2858277, and a part of Lots 76, 77 & 78 according to the recorded plat of the Subdivision of William’s Grant, all located in Lots 74, 75, 76, 77 & 78 according to the recorded plat of the Subdivision of William’s Grant, Town of Lawrence, Brown County, Wisconsin containing 59.873 acres of land more or less and described as follows:

Commencing at the Southwest corner of Lot 78 according to the recorded plat of said Subdivision of William’s Grant; Thence N38°04’30”E, 2194.29 feet along the Northwesterly line of Lots 74 thru 78 of said recorded plat of the Subdivision of William’s Grant to the Northwesterly extension of the Northerly line of Lot 4 of said Certified Survey Map No. 9050; Thence S51°27’51”E, 371.24 feet to the Northern most corner Lot 4 of said Certified Survey Map No. 9050 to the Point of Beginning; Thence continue S51°27’51”E, 346.79 feet along the Northerly line of Lot 4 of said Certified Survey Map No. 9050 to the start of a 300.00 foot radius curve to the right; Thence 211.42 feet along the arc of said curve being the Northerly line of Lot 4 of said Certified Survey Map No. 9050 having a 207.08 foot chord which bears S31°16’29”E; Thence S11°05’06”E, 88.28 feet along the Northerly line of Lot 4 of said Certified Survey Map No. 9050 to the start of a 335.00 foot radius curve to the left; Thence 220.75 feet along the arc of said curve being the Northerly line of Lot 4 of said Certified Survey Map No. 9050 having a 216.78 foot chord which bears S29°57’46”E; Thence S48°50’25”E, 353.35 feet along the Northerly line of Lot 4 of said Certified Survey Map No. 9050 to the start of a 265.00 foot radius curve to the right; Thence 381.65 feet along the arc of said curve being the Northerly line of Lot 4 of said Certified Survey Map No. 9050 having a 349.51 foot chord which bears S07°34’54”E to the start of a 530.00 foot radius curve to the right; Thence 84.63 feet along the arc of said curve being the Easterly line of Lot 4 of said Certified Survey Map No. 9050 having a 84.54 foot chord which bears S38°15’06”W to the Southerly line of said Certified Survey Map No. 9050; Thence S51°38’00”E, 148.09 feet along the Southerly line of said Certified Survey Map No. 9050 to the Northeastly corner of Lot 1 of said Certified Survey Map No. 9002; Thence S37°51’33”W, 539.70 feet along the Easterly line of Lot 1 of said Certified Survey Map No. 9002; Thence S51°49’02”E, 50.62 feet along the Easterly line of Lot 1 of said Certified Survey Map No. 9002; Thence S37°51’33”W, 1044.38 feet along the Easterly line of Lot 1 of said Certified Survey Map No. 9002 to the Southeastly corner thereof and the North right-of-way line of Little Rapids Road; Thence N36°29’25”W, 66.04 feet along the North right-of-way line of Little Rapids Road; Thence N52°20’48”W, 147.17 feet along the North right-of-way line of Little Rapids Road to the start of a 1195.92 foot radius curve to the left; Thence 183.75 feet along the arc of said curve being the North right-of-way line of Little Rapids Road having a 183.57 foot chord which bears N56°44’54”W to the Westerly of lands described in Document No. 2320294; Thence N37°51’33”E, 224.93 feet along the Westerly line of said Document No. 2320294 to the Northwest corner thereof; Thence N52°10’55”W, 550.00 feet along the Southerly line of Document No 2320294 to the Southwest corner thereof; Thence N37°51’33”E, 287.00 feet along the Westerly line of Document No 2320294 to the Northerly right-of-way line of Shady Court; Thence N52°10’55”W, 327.93 feet along said Northerly right-of-way line to the Easterly right-of-way line of French Road (frontage road to I.S.H. “41”); Thence S52°11’00”E, 327.17 feet; Thence N37°51’33”E, 640.06 feet along the Easterly line of Lots 1 and 2 of Certified Survey Map filed in Volume 62 of Maps on Page 265 to the Southerly line of Lot 4 of said Certified Survey Map No. 9050; Thence N51°38’00”W, 326.93 feet along the Southerly line of Lot 4 of said Certified Survey Map No. 9050 to the Southwesterly corner thereof; Thence N37°51’33”E, 528.80 feet along the Westerly line of Lot 4 of said Certified Survey Map No. 9050 to the Northwesterly corner thereof and the Point of Beginning.

That I have made such survey, land division, and plat under the directions of the owners of said land. That such plat is a correct representation of all exterior boundaries of the land surveyed and the subdivision thereof made. That I have fully complied with the provisions of chapter 236 of the Wisconsin Statutes and the Subdivision regulations of the Town of Lawrence and Brown County in surveying, dividing and mapping the same.

Dated this 15th day of June, 2020

David M. Schmalz

David M Schmalz, PLS-1284
Wisconsin Professional Land Surveyor



CITY OF DE PERE APPROVAL

Approved by the City of De Pere Common Council of _____, 20____.

Carey Danen, City Clerk _____ Date _____

BROWN COUNTY PLANNING COMMISSION APPROVAL

Approved by the Brown County Planning Commission this _____ day of _____, 20____.

Dan Teaters, Senior Planner, Brown County Planning Commission

CERTIFICATE OF TREASURERS

As duly elected Brown County Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in Lawrence Parkway as of the date listed below:

County Treasurer _____ Date _____
Paul D. Zeller

TOWN OF LAWRENCE APPROVAL:

We hereby certify that Lawrence Parkway in the Town of Lawrence, Brown County was approved and accepted by the Town Board of the Town of Lawrence on this _____ day of _____, 20____.

Town Chairperson – Dr. Lanny J. Tibaldo _____ Date _____

STATE OF WISCONSIN

County of BROWN)ss

I, Cindy Kocken, being the duly elected, qualified and acting clerk of the Town of Lawrence, Brown County do hereby certify that the Town Board of the Town of Lawrence passed by voice vote on this _____ day of _____, 20____ authorizing me to issue a certificate of approval of Lawrence Parkway, Town of Lawrence and Integrated Public Resources LLC as owners, upon satisfaction of certain conditions, and I do also hereby certify that all conditions were satisfied and the APPROVAL WAS GRANTED AND EFFECTIVE ON THE _____ day of _____, 20____.

Dated _____ Clerk – Cindy Kocken _____

OWNER’S CERTIFICATE OF DEDICATION

Integrated Public Resources LLC, as Owners of Lots 43, 45, 46 & 47, We hereby certify that I caused the land described on this Plat to be surveyed, divided, mapped and dedicated as represented on the Plat. I also certify that this plat is required by s. 236.10 or s. 236.12 to be submitted to the following for approval or objection.

Department of Administration
Town of Lawrence
Brown County Planning Commission
City of Depere

WITNESS the hand and seal of said owners this _____ day of _____, 20____. In the Presence of:

Victor Lutz, _____ Member/CFO
Integrated Public Resources LLC

State of Wisconsin))ss
_____ County)

Personally came before me this _____ day of _____, 20____, the above named Victor Lutz to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, _____

_____ County, WI

My Commission Expires: _____

CONSENT OF MORTGAGEE: INTEGRATED PUBLIC RESOURCES LLC

Nicolet National Bank, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, mortgagee of the above described land, does hereby consent to the surveying, dividing, mapping and dedication of the land described on this plat, and does hereby consent to the certificate of Integrated Public Resources LLC as owner.

IN WITNESS WHEREOF, the said Nicolet National Bank has caused these presents to be signed by an Authorized Officer, and countersigned by an Authorized Officer at Neenah, Wisconsin, and its corporate seal to be herein to affixed this _____ day of _____, 20____.

In the Presence of:

NICOLET NATIONAL BANK

Brian Haddock, _____
Vice President of Commercial Banking

Brian Paschen, _____
Vice President of Commercial Banking

(State of Wisconsin))SS
_____ County)

Personally came before me this _____ day of _____, 20____, the above named Brian Haddock and Brian Paschen to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, _____
_____County, Wisconsin

My Commission Expires: _____

OWNER’S CERTIFICATE OF DEDICATION

Town of Lawrence, as Owners of Lots 41, 42 & 44 and Outlots 2 & 3, We hereby certify that we caused the land described on this Plat to be surveyed, divided, mapped and dedicated as represented on the Plat. We also certify that this plat is required by s. 236.10 or s. 236.12 to be submitted to the following for approval or objection.

Department of Administration
Town of Lawrence
Brown County Planning Commission
City of Depere

WITNESS the hand and seal of said owners this _____ day of _____, 20____. In the Presence of:

Town Chairperson – Dr. Lanny J. Tibaldo _____ Date _____

Town Clerk – Cindy Kocken _____ Date _____

State of Wisconsin))SS
_____ County)

Personally came before me this _____ day of _____, 20____, the above named Michael Selner to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, _____
_____ County, WI

My Commission Expires: _____

NOTES;
LOTS 41, 42 & 43 INCLUDE WETLAND AREAS THAT MAY REQUIRE PERMITS FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES, ARMY CORP OF ENGINEERS, BROWN COUNTY PLANNING COMMISSION, OR THE BROWN COUNTY ZONING ADMINISTRATOR’S OFFICE PRIOR TO ANY DEVELOPMENT ACTIVITY.

THE WDNR SURFACE WATER VIEWER MAP IDENTIFIES WETLAND INDICATOR SOIL TYPES WITHIN THE SUBJECT PROPERTY. DUE TO WETLANDS INDICATOR SOILS, AND/OR WATERWAYS WITHIN THE SUBJECT PROPERTY, COORDINATE WITH WISCONSIN DEPARTMENT OF NATURAL RESOURCES REGARDING POTENTIAL PROTECTIVE AREAS.

THE PROPERTY OWNERS, AT THE TIME OF CONSTRUCTION, SHALL IMPLEMENT THE APPROPRIATE SOIL EROSION CONTROL METHODS OUTLINED IN THE WISCONSIN CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL TECHNICAL STANDARDS (AVAILABLE FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES) TO PREVENT SOIL EROSION. HOWEVER, IF AT THE TIME OF CONSTRUCTION THE TOWN HAS AN ADOPTED SOIL EROSION CONTROL ORDINANCE, IT SHALL GOVERN OVER THIS REQUIREMENT. THIS PROVISION APPLIES TO ANY GRADING, CONSTRUCTION, OR INSTALLATION–RELATED ACTIVITIES.

ESA RESTRICTIVE COVENANT:

LOTS 41, 42 AND 43 CONTAIN AN ENVIRONMENTALLY SENSITIVE AREA (ESA) AS DEFINED IN THE BROWN COUNTY SEWAGE PLAN. THE ESA INCLUDES WETLANDS, ALL LAND WITHIN 35 FEET OF WETLANDS 2 ACRES OR GREATER, FLOODWAY, ALL LAND WITHIN 35 FEET OF THE FLOODWAY OR 75 FEET BEYOND THE ORDINARY HIGH WATER MARK – WHICHEVER IS GREATER NAVIGABLE WATERWAYS, ALL LAND WITHIN 75 FEET OF THE ORDINARY HIGH WATER MARK OF NAVIGABLE WATERWAYS, STEEP SLOPES OF 20% OR GREATER ASSOCIATED WITH ANY AFOREMENTIONED WATER OR NATURAL RESOURCE FEATURES AND A 20–FOOT SETBACK FROM TOP AND BOTTOM OF STEEP SLOPES DEVELOPMENT, ANY LAND DISTURBING ACTIVITIES ARE RESTRICTED IN THE ESA UNLESS AMENDMENTS ARE APPROVED BY THE BROWN COUNTY PLANNING COMMISSION AND THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES.

LOT DRAINAGE RESTRICTIVE COVENANT:

THE LAND ON ALL SIDE AND REAR LOT LINES OF ALL LOTS SHALL BE GRADED BY THE LOT OWNER AND MAINTAINED BY THE ABUTTING PROPERTY OWNERS TO PROVIDE FOR ADEQUATE DRAINAGE OF SURFACE WATER.

WDNR NOTES:

THE PARCEL HAS MAPPED WETLANDS AND/OR WETLAND INDICATOR SOILS PRESENT. IF THE CURRENT OR FUTURE LANDOWNER HAS PLANS FOR LAND DISTURBANCE, CONSTRUCTION WORK, GRADING/FILLING, ETC., THE FIRST STEP IS FOR THE LANDOWNER TO HIRE A WETLAND PROFESSIONAL TO REVIEW THE AREA FOR THE PRESENCE OF WETLANDS. A PROJECT THAT RESULTS IN FILLING OF WETLANDS (THROUGH LAND DISTURBING ACTIVITIES) WILL NEED TO COMPLY WITH WETLAND REGULATIONS. FOR MORE INFORMATION ON WETLANDS, PLEASE VISIT HTTP://DNR.WI.GOV/TOPIC/WATERWAYS/CONSTRUCTION/WETLANDS.HTML.

FOR PLANNED LAND DISTURBANCES OVER 1 ACRE, PLEASE VISIT HTTP://DNR.WI.GOV/TOPIC/STORMWATER/ TO LEARN IF YOU NEED A STORM WATER CONSTRUCTION SITE PERMIT.

FOR FEDERAL WETLAND REGULATIONS, PLEASE CONTACT THE ARMY CORPS OF ENGINEERS AT 920–448–2824 TO LEARN IF A FEDERAL WETLAND APPROVAL IS REQUIRED FOR SITE DEVELOPMENT.

ALL ROADS ARE DEDICATED TO THE PUBLIC.

PLANNED MUNICIPAL IMPROVEMENTS TO INCLUDE UTILITIES SUCH AS STORM SEWER, SANITARY SEWER, WATER MAIN, ASPHALT STREETS WITH CONCRETE CURB & GUTTER.

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by Integrated Public Resources LLC & Town of Lawrence as Grantors, to

WISCONSIN PUBLIC SERVICE CORPORATION, a Wisconsin corporation, Grantee,

WISCONSIN BELL, INC. doing business as AT&T Wisconsin, a Wisconsin corporation Grantee, and

TIME WARNER ENTERTAINMENT COMPANY, LP, Grantee

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incidental to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

NO UTILITY TRANSFORMERS OR PEDESTALS ARE TO BE SET WITHIN 2 FEET OF A LOT CORNER MONUMENT.

NO CONDUCTORS ARE TO BE BURIED WITHIN 1 FOOT OF A LOT CORNER MONUMENT.

CERTIFICATE OF TREASURERS

As duly elected Town Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in Lawrence Parkway as of the date listed below:

Town Treasurer _____ Date _____
Cindy Kocken

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration

SHEET 2 OF 2

McMAHON
ENGINEERS ARCHITECTS
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025
Tel: (920) 751-4200 Fax: (920) 751-4284
www.mcgrp.com



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: August 4, 2020

DEPARTMENT: Plan Commission

FROM: Daniel Lindstrom

SUBJECT: Recommendation from the Plan Commission regarding a proposed extraterritorial 4-lot CSM at 2442 Little Rapids RD in the Town of Lawrence.

On July 27, 2020 the Plan Commission unanimously recommended approval of the extraterritorial 4-lot certified survey map at 2442 Little Rapids RD in the Town of Lawrence. The recommendation was subject to the conditions in the staff report.

ATTACHMENTS:

- 07-27-20 Plan Commission Report - CSM on Shady CT (DOCX)
- Application Form (PDF)
- Preliminary CSM (PDF)

REQUESTED ACTION:	Extraterritorial Certified Survey Map Review	
COMMON DESCRIPTION:	2442 Little Rapids RD, located northeast from Little Rapids RD and Shady CT.	
PARCEL NUMBER(S):	L-458-5	
EXISTING ZONING:	R-1 Residential in Lawrence.	
SURROUNDING LAND USES:	Agricultural to the north, south and east. Residential and I-41 to west. Also, Lawrence Town Hall to northwest.	
COMPREHENSIVE PLAN:	Residential.	
APPLICANT/OWNER NAME:	Douglas Woelz, PLS Authorized Representative McMahon Associates 1445 McMahon DR Neenah, WI 54956	Town of Lawrence Property Owner ATTN: Patrick Wetzel 2400 Shady CT De Pere, WI 54115
SITE HISTORY:	After a review of air photographs, the site has had an agricultural and farm residential use since 1938. In July, 2020, a CSM was submitted to the City for extraterritorial review. The intent of the land division was to divide the parcel into four lots for residential use.	
STAFF REVIEW:	When reviewing a Certified Survey Map, staff considers State Statutes 236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns. • The proposed CSM is located in Lawrence, approximately 0.9 miles from the De Pere City limits. • Plan Commission review covers the entire CSM area highlighted blue on the 'Site Map' as that is the city's extraterritorial review jurisdiction area. • The proposed land division will divide one lot into four lots for residential uses. The City's minimum acreage and frontage is 0.2 acres and 75'; the Town's minimum is 0.3 acres and 100' for the proposed R-1 Residential District. Both lots meet the acreage and frontage requirements. ○ Lot 1 is 0.8 acres with 143' of frontage. ○ Lot 2 is 0.9 acres with 146' of frontage. ○ Lot 3 is 0.8 acres with 120' of frontage. ○ Lot 4 is 1.2 acres with 183' of frontage. • The site is located inside of the sewer service district. • There are two staff recommended conditions of approval that are	

listed at the end of the report.

The Certified Survey Map meets the criteria of State Statutes 236 and Section 46-8 of the De Pere Platting and Division of Land Code. The proposed land division provides development opportunities and does not impact the Comprehensive Plan negatively. The proposed lot sizes, street frontages, and setbacks meet City requirements.

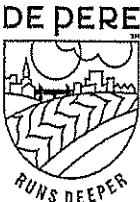
REVIEW PROCESS:

For extraterritorial certified survey map petitions the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council also reviews and provides a final decision of approval or rejection. Common Council is expected to take action on August 4, 2020.

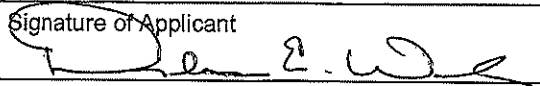
**STAFF
RECOMMENDATION:**

Staff recommends APPROVAL of the certified survey map, subject to:

1. Meeting all other state and local regulations, including Brown County Planning Commission and Town of Lawrence.
2. Add the name "Carey E. Danen, City Clerk" under the signature line in the City of De Pere certificate.

	CITY OF DE PERE RECEIVED JUN 16 2020 PLANNING DEPT. CITY OF DE PERE APPLICATION FOR CSM REVIEW	Fee: \$ 368.00
		Receipt #: 152976
		Date: 6-16-20

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information			
Applicant Name (Ind., Org. or Entity) McMahon Associates		Authorized Representative Douglas Woelz	
Title Senior Land Surveyor			
Mailing Address 1445 McMahon Dr.	City Neenah	State WI	ZIP Code 54956
Email Address dwoelz@mcmgrp.com	Phone Number (incl. area code) (920) 751-4200	Fax Number (incl. area code) (920) 751-4284	
SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)			
Name (Ind. Org. or Entity) Town of Lawrence		Contact Person Patrick Wetzel	
Title Town Administrator			
Mailing Address 2400 Shady Ct.	City De Pere	State WI	ZIP Code 54115
Email Address patrickw@townoflawrence.org	Phone Number (incl. area code) (920) 347-3710	Fax Number (incl. area code)	
SECTION 3: Project or Site Location			
Project Address/Description 2442 Little Rapids Rd.		Parcel No. L-458-5	
SECTION 4: CSM Information			
Existing Zoning:	ER Estate Residential (Future rezone to R1 Residential per Town)		
Present Use of Parcel:	Residential		
Proposed Use of Lots:	Residential		
Please submit 1 hard copy and 1 PDF copy of the CSM if the property is located within the City or if the property is located within the extraterritorial jurisdiction.			
SECTION 5: Certification and Permission			
Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws. Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.			
Name of Owner/Authorized Representative (please print) Douglas Woelz		Title Senior Land Surveyor	Phone Number (920) 751-4200
Signature of Applicant 		Date Signed 6-10-2020	

TO BE COMPLETED BY CITY STAFF

CSM Review authorized by the De Pere Municipal Code, Chapter 46.

Attachment: Application Form (9860 : Recommendation from the Plan Commission regarding a proposed extraterritorial 4-lot CSM)



TRANSMITTAL

DATE: June 15, 2020

To: City of De Pere Community Development

335 S. Broadway

De Per, WI 54115

E-MAIL: dwoelz@mcmgrp.com

PHONE: (920)-751-4200

FROM: Doug Woelz

SUBJECT: CSM for Final Review

MCM NO. L0017 92000367.00

SENT VIA: ☐ E-mail ☒ CDS

☐ UPS / FedEx ☐ Other

E-MAIL: dwoelz@mcmgrp.com

WE ARE SENDING YOU THE FOLLOWING:

QUANTITY:	DATE:	TITLE/DESCRIPTION:
1	6-15-20	4 Lot CSM for review
1	Check	Review fee
1	6-15-20	Application

REMARKS:

Please place the enclosed Final CSM on your next available agenda for review

And notify our office as to your review dates. I will arrange to have someone attend the meetings to answer any questions.

COPY TO: Brown Co. Planning Comm.
Planning & Land Services
305 E Walnut St. Room 320
PO Box 23600
Green Bay, WI 54305-3600

SIGNED: 
Douglas E. Woelz, Associate/ Senior
Land Surveyor

If Enclosures Are Not As Noted, Kindly Notify Us At Once

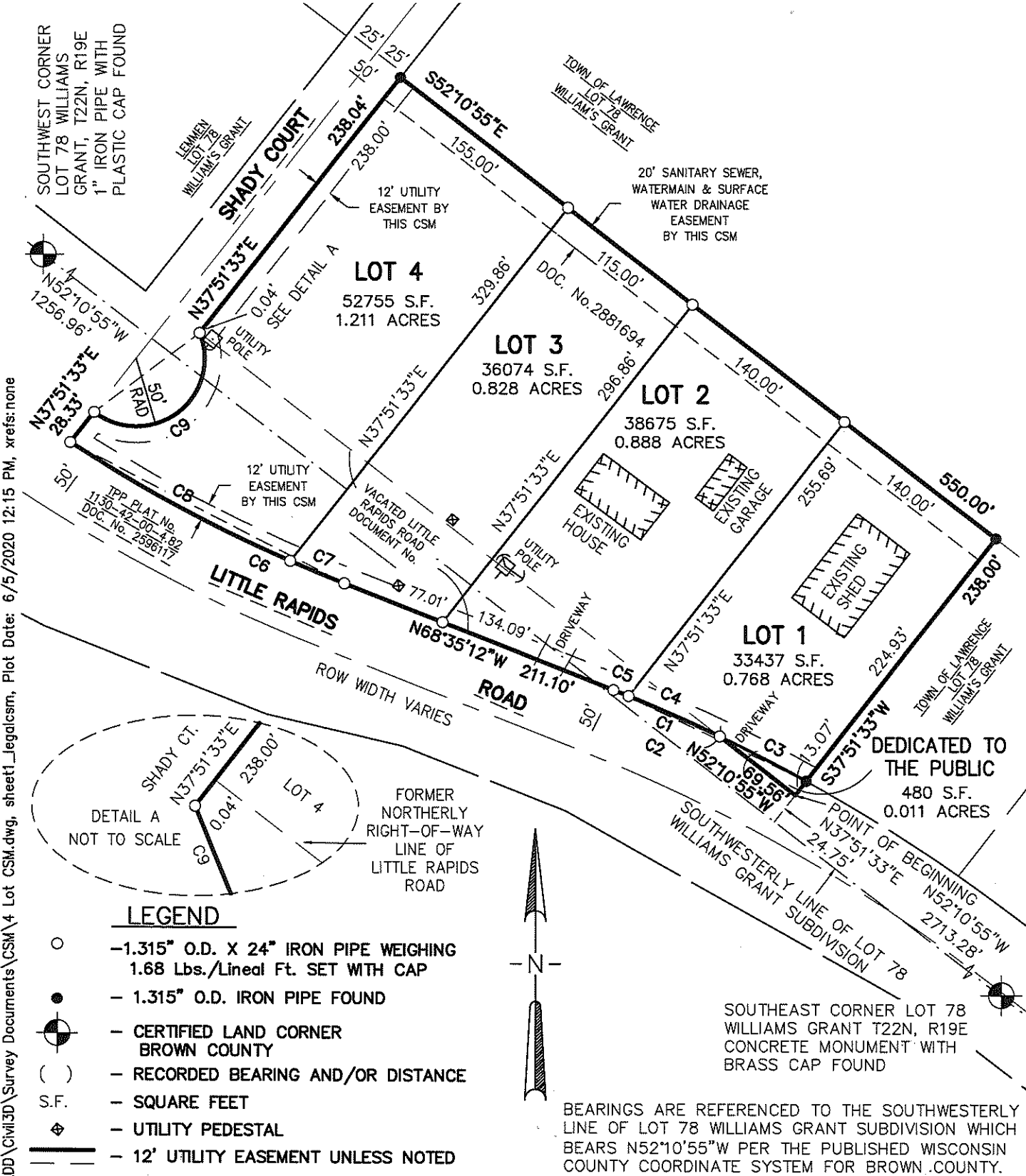
McMAHON ASSOCIATES, INC. | 1445 McMAHON DRIVE NEENAH, WI 54956 Mailing P.O. BOX 1025 NEENAH, WI 54957-1025
PH 920.751.4200 FAX 920.751.4284 MCM@MCMGRP.COM WWW.MCMGRP.COM



Attachment: Application Form (9860 : Recommendation from the Plan Commission regarding a proposed extraterritorial 4-lot CSM)

CERTIFIED SURVEY MAP NO. _____ SHEET 1 OF 5

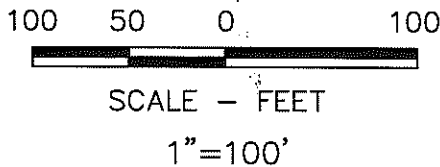
PART OF LOTS 78 AND 79 OF THE RECORDED PLAT OF THE SUBDIVISION OF THE WILLIAM'S GRANT AND A PORTION OF VACATED LITTLE RAPIDS ROAD, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN.



LEGEND

- - 1.315" O.D. X 24" IRON PIPE WEIGHING 1.68 Lbs./Lineal Ft. SET WITH CAP
- - 1.315" O.D. IRON PIPE FOUND
- ⊙ - CERTIFIED LAND CORNER BROWN COUNTY
- () - RECORDED BEARING AND/OR DISTANCE
- S.F. - SQUARE FEET
- ⊕ - UTILITY PEDESTAL
- 12' UTILITY EASEMENT UNLESS NOTED

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE	TANGENT BEARING-IN	TANGENT BEARING-OUT
C1	1195.92'	84.52'	84.50'	N 66°33'43" W	4°02'58"	S 68°35'12" E	S 64°32'14" E
C2	1195.92'	155.32'	155.21'	N 64°51'58" W	7°26'29"	N 61°08'43" W	N 68°35'12" W
C3	1195.92'	70.80'	70.79'	N 62°50'29" W	3°23'31"	S 64°32'14" E	S 61°08'43" E
C4	1195.92'	72.65'	72.64'	N 66°16'40" W	3°28'51"	S 68°01'05" E	S 64°32'14" E
C5	1195.92'	11.87'	11.87'	S 68°18'09" E	0°34'07"	S 68°35'12" E	S 68°01'05" E
C6	1095.92'	225.34'	224.94'	N 62°41'46" W	11°46'51"	S 56°48'21" E	S 68°35'12" E
C7	1095.92'	42.65'	42.65'	N 67°28'18" W	2°13'48"	S 66°21'24" E	S 68°35'12" E
C8	1095.92'	182.69'	182.47'	N 61°34'52" W	9°33'03"	S 56°48'21" E	S 66°21'24" E
C9	50.00'	130.90'	96.59'	N 52°51'33" E	150°00'00"	S 52°08'27" E	N 22°08'27" W



DRAFTED BY: DAVID W. JOHNSON

FOR: -TOWN OF LAWRENCE
-2400 SHADY CT.
-DE PERE, WI 54115
-PHONE: (920) 336-9131

McMAHON
ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025
PH 920.751.4200 FX 920.751.4284 MCMGRP.COM

j:\projects\0017192000367\CADD\Civil3D\Survey Documents\CSM\4 Lot CSM.dwg, sheet1_legal.csm, Plot Date: 6/5/2020 12:15 PM, xrefs: none

Attachment: Preliminary CSM (9860) : Recommendation from the Plan Commission regarding a proposed extraterritorial 4-lot CSM)

CERTIFIED SURVEY MAP NO. _____

SHEET 2 OF 5

PART OF LOTS 78 AND 79 OF THE RECORDED PLAT OF THE SUBDIVISION OF THE WILLIAM'S GRANT AND A PORTION OF VACATED LITTLE RAPIDS ROAD, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, Douglas E. Woelz, Wisconsin Professional Land Surveyor S-2327, certify that I have surveyed, divided and mapped part of Lots 78 and 79, Recorded Plat of the Subdivision of The William's Grant, and a Vacated Portion of Little Rapids Road, Town of Lawrence, Brown County, Wisconsin containing 161,420 square feet (3.706 acres) of land and described as follows:

Commencing at the Southeast corner of said Lot 78; thence N52°10'55"W, 2,713.28 feet along the Southwesterly line of said Lot 78; thence N37°51'33"E, 24.75 feet to the South line of lands described in Document No. 2881694 and the Point of Beginning; thence N52°10'55"W, 69.56 feet to the Northerly right-of-way line of Little Rapids Road; thence 84.52 feet along said Northerly line being the arc of a 1195.92 foot radius curve to the left having a chord of N66°33'43"W, 84.50 feet; thence N68°35'12"W, 211.10 feet along said Northerly line; thence 225.34 feet along said Northerly line being the arc of a 1095.92 foot radius curve to the right having a chord of N62°41'46"W, 224.94 feet to Southerly extension of the center line of Shady Court; thence N37°51'33"E, 28.33 feet along said center line extension to the Easterly right-of-way line Shady Court; thence 130.90 feet along the Easterly right-of-way line of said Shady Court being the arc of a 50.00 foot radius curve to the left having a chord of N52°51'33"E, 96.59 feet; thence N37°51'33"E, 238.04 feet along said Easterly line to the Northwestern corner of lands described in Document No. 2881694; thence S52°10'55"E, 550.00 feet along the Northerly line of said described lands to the Northeasterly corner thereof; thence S37°51'33"W, 238.00 feet along the Easterly line of said described lands to the Point of Beginning.

That I have made this survey by the direction of the Owners of said Land.

I further certify that this map is a correct representation of the exterior boundary lines of the land surveyed and the division of that land, and that I have complied with section 236.34 of the Wisconsin Statutes, the Brown County, and the Town of Lawrence Subdivision Ordinance in surveying, dividing and mapping the same.

Given under my hand and seal this _____ day of _____, 20____.

Douglas E. Woelz, Professional WI land Surveyor S-2327

NOTES

THIS CSM IS PART OF TAX PARCEL NO. L-458-5.

THE PROPERTY OWNER OF RECORD IS: TOWN OF LAWRENCE.

THIS PROPERTY IS CONTAINED WHOLLY WITHIN LANDS DESCRIBED IN DOCUMENT NO. 2881694.

THE PROPERTY OWNERS, AT THE TIME OF CONSTRUCTION, SHALL IMPLEMENT THE APPROPRIATE SOIL EROSION CONTROL METHODS OUTLINED IN THE WISCONSIN CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL TECHNICAL STANDARDS (AVAILABLE FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES) TO PREVENT SOIL EROSION. HOWEVER, IF AT THE TIME OF CONSTRUCTION THE TOWN HAS AN ADOPTED SOIL EROSION CONTROL ORDINANCE, IT SHALL GOVERN OVER THIS REQUIREMENT. THIS PROVISION APPLIES TO ANY GRADING, CONSTRUCTION, OR INSTALLATION-RELATED ACTIVITIES."

FOR PLANNED LAND DISTURBANCES OVER 1 ACRE, PLEASE VISIT
[HTTP://DNR.WI.GOV/TOPIC/STORMWATER/](http://DNR.WI.GOV/TOPIC/STORMWATER/) TO LEARN IF YOU NEED A STORM WATER CONSTRUCTION SITE PERMIT.

FOR FEDERAL WETLAND REGULATIONS, PLEASE CONTACT THE ARMY CORPS OF ENGINEERS AT 920-448-2824 TO LEARN IF A FEDERAL WETLAND APPROVAL IS REQUIRED FOR SITE DEVELOPMENT.

Attachment: Preliminary CSM (9860 : Recommendation from the Plan Commission regarding a proposed extraterritorial 4-lot CSM)

CERTIFIED SURVEY MAP NO. _____ SHEET 3 OF 5
PART OF LOTS 78 AND 79 OF THE RECORDED PLAT OF THE SUBDIVISION OF THE WILLIAM'S
GRANT AND A PORTION OF VACATED LITTLE RAPIDS ROAD, TOWN OF LAWRENCE, BROWN
COUNTY, WISCONSIN.

OWNER'S CERTIFICATE
TOWN OF LAWRENCE, As Owners, We hereby certify that we caused the land described on this
Certified Survey Map to be surveyed, divided, mapped and dedicated; together with the granting
of a utility easement and an easement for sanitary sewer, watermain, and surface water
drainage as represented on this Certified Survey Map. We also certify that this Certified Survey
Map is required by s. 236.10 or 236.12 of the Wisconsin Statutes to be submitted to the
following for approval.

City of De Pere
Town of Lawrence
Brown County

Dated this _____ day of _____, 20____.

Dr. Lanny Tibaldo Town Chairperson Cindy Kocken Town Clerk/Treasurer

State of Wisconsin)
_____)ss
_____)County)

Personally appeared before me on the _____ day of _____, 20____, the above
named person(s) to me known to be the person(s) who executed the foregoing instrument, and
acknowledged the same.

Notary Public
_____)County, _____
My commission expires_____

CERTIFICATE OF TOWN TREASURER:
As duly elected Town of Lawrence Treasurer, I hereby certify that the records in our office
show no unredeemed taxes and no unpaid or special assessments affecting any of the
lands included in this Certified Survey Map as of the date listed below.

Town Treasurer Date
Cindy Kocken

TOWN OF LAWRENCE APPROVAL
Approved by the Town Board, of the Town of Lawrence on this _____ day of
_____, 20____.

Dr. Lanny J. Tibaldo, Town Chairperson Date

Cindy Kocken, Town Clerk/Treasurer Date

BROWN COUNTY PLANNING COMMISSION APPROVAL
Approved by the Brown County Planning Commission this _____ day of
_____, 20____.

Dan Teaters, Senior Planner, Brown County Planning Commission

Attachment: Preliminary CSM (9860 : Recommendation from the Plan Commission regarding a proposed extraterritorial 4-lot CSM)

SHEET 4 OF 5

PART OF LOTS 78 AND 79 OF THE RECORDED PLAT OF THE SUBDIVISION OF THE WILLIAM'S GRANT AND A PORTION OF VACATED LITTLE RAPIDS ROAD, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN.

CERTIFICATE OF COUNTY TREASURER

As duly elected Brown County Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Certified Survey Map as of the date listed below.

County Treasurer Date
Paul D. Zeller

EXTRATERRITORIAL REVIEW
CITY OF DE PERE

Pursuant to the City of De Pere, all requirements for approval have been fulfilled. this
Certified Survey Map was approved this _____ day of _____, 20____.

Authorized Signature

Date _____

Printed Name, Title

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by Town of Lawrence, Grantor(s) to,

WISCONSIN PUBLIC SERVICE CORPORATION, a Wisconsin Corporation, WISCONSIN BELL, INC. doing business as AT&T Wisconsin, a Wisconsin corporation, and TIME WARNER ENTERTAINMENT COMPANY, LP, Grantees.

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incidental to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

CERTIFIED SURVEY MAP NO. _____

SHEET 5 OF 5

PART OF LOTS 78 AND 79 OF THE RECORDED PLAT OF THE SUBDIVISION OF THE WILLIAM'S GRANT AND A PORTION OF VACATED LITTLE RAPIDS ROAD, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN.

SANITARY SEWER, WATERMAIN, and SURFACE WATER DRAINAGE EASEMENT PROVISIONS

Town of Lawrence as owner, does hereby create a perpetual easement with the right to erect, construct, install and lay, and thereafter use, operate, inspect, repair, maintain, replace and remove, sanitary sewer, watermain, and surface water drainage facilities over the Northerly 20.00 feet of Lots 1–4 of this CSM. Together with the right of ingress and egress over Lots 1–4 of this CSM for the purpose of this easement.

There will be no payment by the Town of Lawrence for any damages present or future to the owner's of Lots 1–4 by reason of the installation, operation, and maintenance of the structures or improvements referred to herein. The Town of Lawrence covenants to maintain the easement in good repair so that no unreasonable damage will result from its use to lots 1–4 of this CSM.

The grant and other provisions of this easement shall constitute a covenant running with the land for the benefit of the Town of Lawrence, its successors and assigns.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: August 4, 2020

DEPARTMENT: Plan Commission

FROM: Daniel Lindstrom

SUBJECT: Recommendation from the Plan Commission regarding a proposed extraterritorial 2 lot certified survey map at 2548 Mid Valley DR in the Town of Lawrence (Parcels L-414, L-415, L-416).

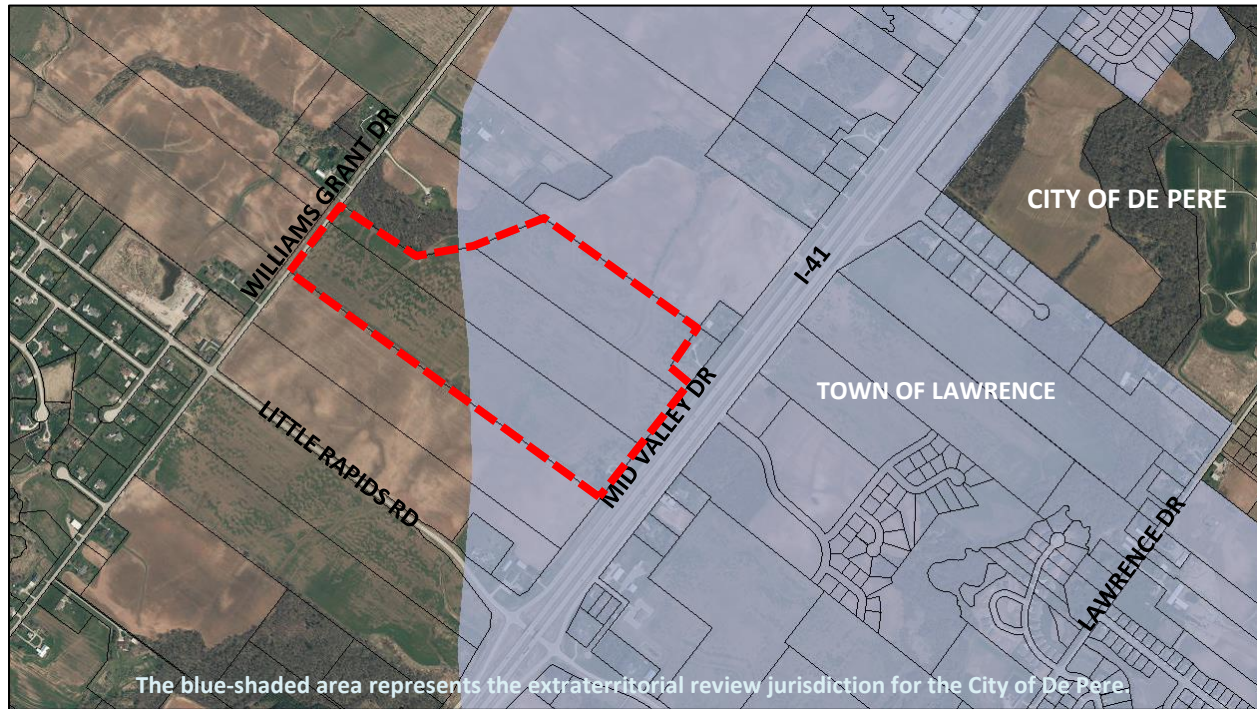
On July 27, 2020 the Plan Commission unanimously recommended approval of the extraterritorial 2 lot certified survey map at 2548 Mid Valley DR in the Town of Lawrence. The recommendation was subject to the conditions in the staff report.

ATTACHMENTS:

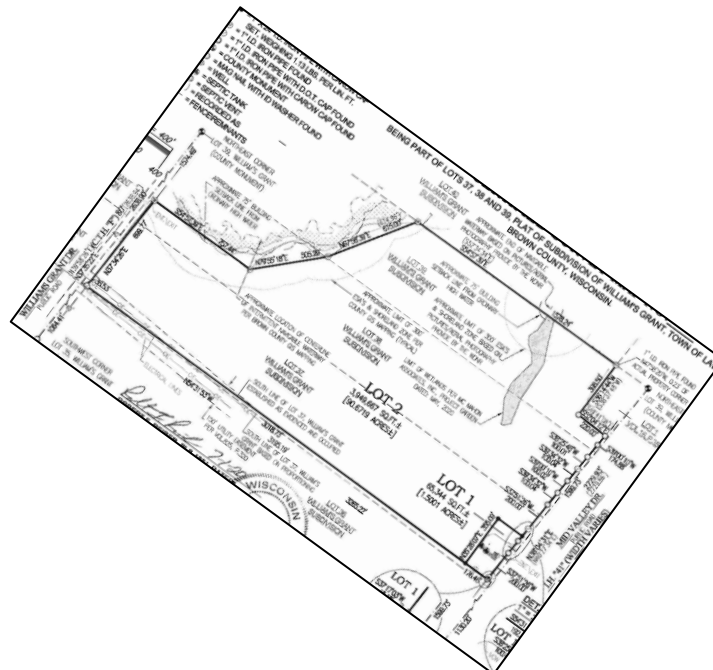
- 07-27-20 Plan Commission Report - CSM on Mid Valley DR (DOCX)
- Application Form (PDF)
- Preliminary CSM (PDF)

- ITEM 4: Staff recommendation and possible action regarding a proposed extraterritorial 2 lot certified survey map at 2548 Mid Valley DR in the Town of Lawrence (Parcels L-414, L-415, L-416).*

SITE MAP



PROPOSED CERTIFIED SURVEY MAP AREA



REQUESTED ACTION:	Extraterritorial Certified Survey Map Review	
COMMON DESCRIPTION:	2548 Mid Valley DR, located north and west from the Mid Valley DR and Little Rapids RD intersection.	
PARCEL NUMBER(S):	L-414, L-415, L-416	
EXISTING ZONING:	A-1 (agricultural) in Lawrence. Proposed to be rezoned to LI (Limited Industrial) in Lawrence.	
SURROUNDING LAND USES:	Agricultural in all directions, with an interstate highway to the east, and a natural feature to the west.	
COMPREHENSIVE PLAN:	Agricultural and residential in Lawrence.	
APPLICANT/OWNER NAME:	Zachary Zweifler Authorized Representative Scannell Development Company III INC 8801 River Crossing BL, Suite 300 Indianapolis, IN 46240	MS Real Estate Holdings LLC Property Owner ATTN: Deric DuQuaine N3569 Vanden Bosch RD Kaukauna, WI 54130-7648
SITE HISTORY:	After a review of air photographs, the site has had an agricultural use, with a residence in the southeast corner, since 1938. In July, 2020, a CSM was submitted to the City for extraterritorial review. The intent of the land division was to change the three lots into two lots, with the smaller of the two lots surrounding the house in the southeast corner.	
STAFF REVIEW:	When reviewing a Certified Survey Map, staff considers State Statutes 236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns. • The proposed CSM is located in Lawrence, approximately 0.4 miles from the De Pere City limits. • Plan Commission review covers only the portion of the CSM that is highlighted blue on the 'Site Map' as that is the City's extraterritorial review jurisdiction area. The extraterritorial review for the remainder of the CSM is assigned to the Village of Hobart. Two extraterritorial authorities cannot review the same geographic area. • The proposed land division will change three lots into two lots with a proposed industrial use. The City's minimum acreage and frontage is 0.2 acres and 75'; the Town's minimum is 1.5 acres and 200' for the proposed LI District. Both lots meet the acreage and frontage requirements. ○ Lot 1 is 1.5 acres with over 340' of frontage. ○ Lot 2 is 90.7 acres with over 1560' of frontage.	

- The site is located outside of the sewer service district.
- There are three staff recommended conditions of approval that are listed at the end of the report.

The Certified Survey Map meets the criteria of State Statutes 236 and Section 46-8 of the De Pere Platting and Division of Land Code. The proposed land division provides development opportunities and does not impact the Comprehensive Plan negatively. The proposed lot sizes, street frontages, and setbacks meet City requirements.

REVIEW PROCESS:

For extraterritorial certified survey map petitions the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council also reviews and provides a final decision of approval or rejection. Common Council is expected to take action on August 4, 2020.

**STAFF
RECOMMENDATION:**

Staff recommends APPROVAL of the certified survey map, subject to:

1. Meeting all other state and local regulations, including Brown County Planning Commission and Town of Lawrence.
2. Add a City of De Pere certificate for signature by Carey E. Danen, City Clerk.
3. Recommend verifying the required scale of the map with Brown County as it may need to be adjusted to a 1" equals 200' scale.

Print Form

	CITY OF DE PERE APPLICATION FOR CSM REVIEW	Fee: \$ 368.00
		Receipt #:
		Date:

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Scannell Development Company III, Inc.	Authorized Representative Zachary Zweifler	Title	
Mailing Address 8801 River Crossing Blvd, Suite 300	City Indianapolis	State Indiana	ZIP Code 46240
Email Address zacharyz@scannellproperties.com	Phone Number (incl. area code) 763-331-8857	Fax Number (incl. area code)	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) MS Real Estate Holdings, LLC	Contact Person Deric DuQuaine	Title	
Mailing Address N3569 Vanden Bosch Road	City Kaukauna	State Wisconsin	ZIP Code 54130
Email Address dduquaine@milksource.net	Phone Number (incl. area code) 920-217-1325	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description 2548 Mid Valley Drive and 0 Mid Valley Drive	Parcel No. L-414, L-415, and L-416
---	---------------------------------------

SECTION 4: CSM Information

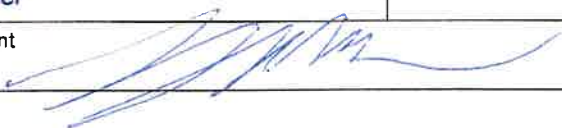
Existing Zoning:	
Present Use of Parcel:	Residential & Agriculture
Proposed Use of Lots:	Limited Industrial

Please submit 1 hard copy and 1 PDF copy of the CSM if the property is located within the City
or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Zachary Zweifler	Title	Phone Number 763-331-8857
Signature of Applicant 		Date Signed June 30, 2020

TO BE COMPLETED BY CITY STAFF

CSM Review authorized by the De Pere Municipal Code, Chapter 46.	
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Attachment: Application Form (9861 : Recommendation from the Plan Commission regarding a proposed extraterritorial 2 lot CSM)

July 1, 2020

Ownership Letter of Intent

Applicant/Developer: Scannell Development Company III, Inc.
8801 River Crossing Blvd., Suite 300
Indianapolis, IN 46240

Property Owner: MS Real Estate Holdings, LLC
N 3659 Vanden Bosch Road
Freedom, WI 54130

Property: Parcels L-414, L-415, and L-416 Town of Lawrence, WI

Acreage: 92.172 acres

Existing Zoning: Agriculture (A-1)

Proposed Zoning: Limited Industrial (LI)

Number of Buildings Proposed: One (1)

Scannell Development Company III has agreed to develop the above referenced property east of Williams Grant Drive and west of Mid Valley Drive subject to zoning and variance approvals, stormwater management issues and financing. I support and authorize Scannell Development Company III, Inc. to act as applicant in pursuit of a rezoning, conditional use, variance, or Certified Survey Map of this property.

MS Real Estate Holdings, LLC

By: 

Printed: Todd Willen, VP Operations



CERTIFIED SURVEY MAP NO. _____

BEING PART OF LOTS 37, 38 AND 39, PLAT OF SUBDIVISION OF WILLIAM'S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

I, ROBERT F. REIDER, PROFESSIONAL WISCONSIN LAND SURVEYOR, CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED PART OF LOTS 37, 38 AND 39, PLAT OF SUBDIVISION OF WILLIAM'S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN, BOUNDED AND DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF LOT 35 WILLIAM'S GRANT SUBDIVISION; THENCE N38°04'31"E, 1130.20 FEET ALONG THE EASTERLY LINE OF LOTS 35 AND 36, PLAT OF SUBDIVISION OF WILLIAM'S GRANT TO THE SOUTH LINE OF LOT 37, WILLIAM'S GRANT SUBDIVISION AS PREVIOUSLY ESTABLISHED, EVIDENCED AND OCCUPIED; THENCE N54°31'53"W, 31.50 FEET ALONG SAID SOUTH LINE TO THE NORTHWESTERLY RIGHT-OF-WAY LINE OF MID VALLEY DRIVE AND THE POINT OF BEGINNING; THENCE CONTINUING N54°31'53"W, 3195.19 FEET ALONG SAID SOUTH LINE OF LOT 37, PLAT OF SUBDIVISION OF WILLIAM'S GRANT AS PREVIOUSLY ESTABLISHED, EVIDENCED AND OCCUPIED TO THE SOUTHEAST RIGHT-OF-WAY OF C.T.H. "F" (WILLIAM'S GRANT DRIVE); THENCE N37°34'26"E, 699.77 FEET ALONG SAID SOUTHEAST RIGHT-OF-WAY LINE; THENCE S54°57'39"E, 757.44 FEET; THENCE N79°55'18"E, 505.29 FEET; THENCE N67°58'39"E, 615.00 FEET TO THE NORTH LINE OF LOT 39, PLAT OF SUBDIVISION OF WILLIAM'S GRANT; THENCE S54°57'39"E, 1578.24 FEET ALONG SAID NORTH LINE TO THE WESTERLY LINE OF LOT 1 OF CERTIFIED SURVEY MAP RECORDED IN VOLUME 16 OF CERTIFIED SURVEY MAPS ON PAGE 357; THENCE S36°14'44"W, 398.50 FEET ALONG SAID WESTERLY LINE TO THE SOUTHERLY LINE OF SAID LOT 1; THENCE S52°04'12"E, 220.00 FEET ALONG SAID SOUTHERLY LINE TO THE NORTHWESTERLY RIGHT-OF-WAY LINE OF MID VALLEY DRIVE; THENCE S39°00'10"W, 174.88 FEET ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE; THENCE S38°25'48"W, 100.01 FEET ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE; THENCE S39°34'32"W, 100.04 FEET ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE; THENCE S39°00'10"W, 100.02 FEET ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE; THENCE S39°34'32"W, 100.04 FEET ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE; THENCE S37°51'26"W, 200.00 FEET ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE; THENCE S39°00'10"W, 100.02 FEET ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE; THENCE S38°25'48"W, 100.00 FEET ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE; THENCE S37°51'26"W, 200.00 FEET ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE; THENCE S37°17'03"W, 15.10 FEET ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE TO THE POINT OF BEGINNING. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE MADE SUCH SURVEY UNDER THE DIRECTION OF MS REAL ESTATE HOLDINGS, LLC, ATTENTION: DERIC DUQUAINE, N3569 VANDEN BOSCH ROAD, KAUKAUNA, WISCONSIN 54130.

THAT THIS MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY LINES OF THE LAND SURVEYED AND THE DIVISION OF THAT LAND.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION ORDINANCE OF BROWN COUNTY AND THE TOWN OF LAWRENCE



Robert F. Reider 7-1-20
 ROBERT F. REIDER, PLS-1251 DATED
 CAROW LAND SURVEYING CO., INC.
 615 N. LYNNDAL DRIVE, P.O. BOX 1297
 APPLETON, WISCONSIN 54912-1297
 PHONE: (920)731-4168
 A1309.9-20 (RFR) 6-30-2020

BROWN COUNTY PLANNING COMMISSION APPROVAL:

THIS CERTIFIED SURVEY MAP WAS APPROVED BY THE BROWN COUNTY PLANNING COMMISSION ON THE _____ DAY OF _____, 20_____.

 SENIOR PLANNER

SHEET 2 OF 5 SHEETS

CERTIFIED SURVEY MAP NO.

BEING PART OF LOTS 37, 38 AND 39, PLAT OF SUBDIVISION OF WILLIAM'S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN.

TOWN BOARD APPROVAL:

WE HEREBY CERTIFY THAT THIS CERTIFIED SURVEY MAP WAS APPROVED BY THE TOWN BOARD OF THE TOWN OF LAWRENCE ON THE _____ DAY OF _____, 20____.

DATED

TOWN CLERK

DATED

TREASURER'S CERTIFICATE:

I, HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON TAX PARCEL NUMBERS L-414, L-415 & L-416 SHOWN HEREON.

DATED

TREASURER'S CERTIFICATE:

AS DULY ELECTED BROWN COUNTY TREASURER, I HEREBY CERTIFY THAT THE RECORDS IN OUR OFFICE SHOW NO UNREDEEMED TAXES AND NO UNPAID OR SPECIAL ASSESSMENTS AFFECTING ANY OF THE LANDS INCLUDED IN THIS CERTIFIED SURVEY MAP AS OF THE DATE LISTED BELOW.

DATED

OWNER'S CERTIFICATE:

AS OWNER (S), I (WE) HEREBY CERTIFY THAT I (WE) CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED HEREON. I (WE) ALSO CERTIFY THAT THIS MAP IS REQUIRED BY S.236.10 OR 236.12 OF THE WISCONSIN STATUTES TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: TOWN OF LAWRENCE AND THE BROWN COUNTY PLANNING COMMISSION.

WITNESS THE HAND AND SEAL OF SAID OWNER (S) THIS _____ DAY OF _____, 20____.

MS REAL ESTATE HOLDINGS, LLC.

BY:

JAMES OSTRUM, PRESIDENT

STATE OF WISCONSIN)

)SS

COUNTY OF BROWN)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 20_____,
THE ABOVE NAMED PERSON (S) TO ME KNOWN TO BE THE PERSON (S) WHO EXECUTED THE
FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC

MY COMMISSION EXPIRES: _____



Rolf E. Rind

7-1-20

ROBERT F. REIDER, PLS-1251 DATED

CAROW LAND SURVEYING CO., INC.

615 N. LYNNDAL DRIVE P.O. BOX 1297

APPLETON, WISCONSIN 54912-1297

PHONE: (920)731-4168

A1309.9-20 (RFR) 6-30-2020

SHEET 3 OF 5 SHEETS

CERTIFIED SURVEY MAP NO. _____

BEING PART OF LOTS 37, 38 AND 39, PLAT OF SUBDIVISION OF WILLIAM'S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN.

UTILITY EASEMENT PROVISIONS:

AN EASEMENT FOR ELECTRIC, NATURAL GAS AND COMMUNICATIONS SERVICE IS HEREBY GRANTED BY MS REAL ESTATE HOLDINGS, LLC, GRANTOR, TO WISCONSIN PUBLIC SERVICE CORPORATION, A WISCONSIN CORPORATION, GRANTEE, WISCONSIN BELL, INC., D/B/A AT&T WISCONSIN, A WISCONSIN CORPORATION, GRANTEE, TDS TELECOM, INC, GRANTEE AND TIME WARNER CABLE INC., GRANTEE, THEIR RESPECTIVE SUCCESSORS AND ASSIGNS, TO CONSTRUCT, INSTALL, OPERATE, REPAIR, MAINTAIN AND REPLACE FROM TIME TO TIME, FACILITIES USED IN CONNECTION WITH OVERHEAD AND UNDERGROUND TRANSMISSION AND DISTRIBUTION OF ELECTRICITY AND ELECTRIC ENERGY, NATURAL GAS, TELEPHONE AND CABLE TV FACILITIES FOR SUCH PURPOSES AS THE SAME IS NOW OR MAY HEREAFTER BE USED, ALL IN, OVER, UNDER, ACROSS, ALONG AND UPON THE PROPERTY SHOWN WITHIN THOSE AREAS ON THE PLAT DESIGNATED AS "UTILITY EASEMENT AREAS" AND THE PROPERTY DESIGNATED ON THE PLAT FOR STREETS AND ALLEYS, WHETHER PUBLIC OR PRIVATE, TOGETHER WITH THE RIGHT TO INSTALL SERVICE CONNECTIONS UPON, ACROSS WITHIN AND BENEATH THE SURFACE OF EACH LOT TO SERVE IMPROVEMENTS, THEREON, OR ON ADJACENT LOTS; ALSO THE RIGHT TO TRIM OR CUT DOWN TREES, BRUSH, AND ROOTS AS MAY BE REASONABLY REQUIRED INCIDENT TO THE RIGHTS HEREIN GIVEN, AND THE RIGHT TO ENTER UPON THE SUBDIVIDED PROPERTY FOR ALL SUCH PURPOSES. THE GRANTEES AGREE TO RESTORE OR CAUSE TO HAVE RESTORED, THE PROPERTY, AS NEARLY AS IS REASONABLY POSSIBLE, TO THE CONDITION EXISTING PRIOR TO SUCH ENTRY BY THE GRANTEES OR THEIR AGENTS. THIS RESTORATION, HOWEVER, DOES NOT APPLY TO THE INITIAL INSTALLATION OF SAID UNDERGROUND AND/OR ABOVE GROUND ELECTRIC FACILITIES, NATURAL GAS FACILITIES, OR TELEPHONE AND CABLE TV FACILITIES OR TO ANY TREES, BRUSH OR ROOTS WHICH MAY BE REMOVED AT ANY TIME PURSUANT TO THE RIGHTS HEREIN GRANTED. STRUCTURES SHALL NOT BE PLACED OVER THE GRANTEES FACILITIES OR IN, UPON OR OVER THE PROPERTY WITHIN THE LINES MARKED "UTILITY EASEMENT AREAS" WITHOUT THE PRIOR WRITTEN CONSENT OF GRANTEES. AFTER INSTALLATION OF ANY SUCH FACILITIES, THE GRADE OF THE SUBDIVIDED PROPERTY SHALL NOT BE ALTERED BY MORE THAN SIX INCHES WITHOUT THE WRITTEN CONSENT OF THE GRANTEES. THE GRANT OF EASEMENT SHALL BE BINDING UPON AND INURE TO THE BENEFIT OF THE HEIRS, SUCCESSORS AND ASSIGNS OF ALL PARTIES HERETO.

EROSION CONTROL NOTE:

THE PROPERTY OWNERS, AT THE TIME OF CONSTRUCTION, SHALL IMPLEMENT THE APPROPRIATE SOIL EROSION CONTROL METHODS OUTLINED IN THE WISCONSIN CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL TECHNICAL STANDARDS (AVAILABLE FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES) TO PREVENT SOIL EROSION. HOWEVER, IF AT THE TIME OF CONSTRUCTION THE TOWN HAS AN ADOPTED SOIL EROSION CONTROL ORDINANCE, IT SHALL GOVERN OVER THIS REQUIREMENT. THIS PROVISION APPLIES TO ANY GRADING, CONSTRUCTION, OR INSTALLATION-RELATED ACTIVITIES.

ESA RESTRICTIVE COVENANT:

LOTS 1 AND 2 CONTAIN AN ENVIRONMENTALLY SENSITIVE AREA (ESA) AS DEFINED IN THE BROWN COUNTY SEWAGE PLAN. THE ESA INCLUDES WETLANDS, ALL LAND WITHIN 35 FEET OF WETLANDS 2 ACRES OR GREATER, FLOODWAY, ALL LAND WITHIN 35 FEET OF THE FLOODWAY OR 75 FEET BEYOND THE ORDINARY HIGH WATER MARK – WHICHEVER IS GREATER, NAVIGABLE WATERWAYS, ALL LAND WITHIN 75 FEET OF THE ORDINARY HIGH WATER MARK OF NAVIGABLE WATERWAYS. DEVELOPMENT AND LAND DISTURBING ACTIVITIES ARE RESTRICTED IN THE ESA UNLESS AMENDMENTS ARE APPROVED BY THE BROWN COUNTY PLANNING COMMISSION AND THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES.

LOT DRAINAGE RESTRICTIVE COVENANT:

THE LAND ON ALL SIDE AND REAR LOT LINES OF ALL LOTS SHALL BE GRADED BY THE LOT OWNER AND MAINTAINED BY THE ABUTTING PROPERTY OWNERS TO PROVIDE FOR ADEQUATE DRAINAGE OF SURFACE WATERS.



Robert F. Reider 7-1-20
 ROBERT F. REIDER, PLS-1251 DATED
 CAROW LAND SURVEYING CO., INC.
 615 N. LYNNDAL DRIVE P.O. BOX 1297
 APPLETON, WISCONSIN 54912-1297
 PHONE: (920)731-4168
 A1309.9-20 (RFR) 6-30-2020

SHEET 4 OF 5 SHEETS

Attachment: Preliminary CSM (9861 : Recommendation from the Plan Commission regarding a proposed extraterritorial 2 lot CSM)

CERTIFIED SURVEY MAP NO. _____

BEING PART OF LOTS 37, 38 AND 39, PLAT OF SUBDIVISION OF WILLIAM'S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN.

ORDINARY HIGH WATER NOTES:

- THE ORDINARY HIGH WATER MARK SETBACK IS NOT BASED ON AN OFFICIAL DETERMINATION AND PRIOR TO ANY BUILDING, AN OFFICIAL DETERMINATION OF THE ORDINARY HIGH WATER MUST BE MADE BY THE BROWN COUNTY PLANNING DEPARTMENT OR OTHER AUTHORIZED PERSON. ALSO ALL BUILDING SETBACKS AND OTHER LAND USE REQUIREMENTS SHOULD BE VERIFIED BY THE BROWN COUNTY PLANNING OFFICE PRIOR TO ANY CONSTRUCTION OR OTHER LAND USE ACTIVITY.
- PRIOR TO ANY CONSTRUCTION CONTACT WISCONSIN DEPARTMENT OF NATURAL RESOURCES TO DETERMINE NAVIGABILITY OF WATERWAY AND LOCATION OF ORDINARY HIGH WATER.
- ANY LAND BELOW THE ORDINARY HIGH WATER MARK OF A LAKE OR A NAVIGABLE STREAM IS SUBJECT TO THE PUBLIC TRUST IN NAVIGABLE WATERS THAT IS ESTABLISHED UNDER ARTICLE IX, SECTION 1 OF THE STATE CONSTITUTION.
- THE LOCATION OF THE APPROXIMATE ORDINARY HIGH WATER MARK SHALL BE THE POINT ON THE BANK OF A NAVIGABLE STREAM OR ON THE SHORE OF A LAKE UP TO WHICH THE PRESENCE AND ACTION OF SURFACE WATER IS SO CONTINUOUS AS TO LEAVE A DISTINCTIVE MARK BY EROSION, DESTRUCTION OF TERRESTRIAL VEGETATION, OR OTHER EASILY RECOGNIZED CHARACTERISTICS.



Robert F. Reider 7-1-20

ROBERT F. REIDER, PLS-1251 DATED
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 615 N. LYNNDAL DRIVE P.O. BOX 1297
 APPLETON, WISCONSIN 54912-1297
 PHONE: (920)731-4168
 A1309.9-20 (RFR) 6-30-2020

SHEET 5 OF 5 SHEETS



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: August 4, 2020

DEPARTMENT: Plan Commission

FROM: Daniel Lindstrom

SUBJECT: Recommendation from the Plan Commission regarding a proposed extraterritorial 2 lot certified survey map at the 2800 BLK Lawrence DR in the Town of Lawrence (Parcels L-472, L-473).

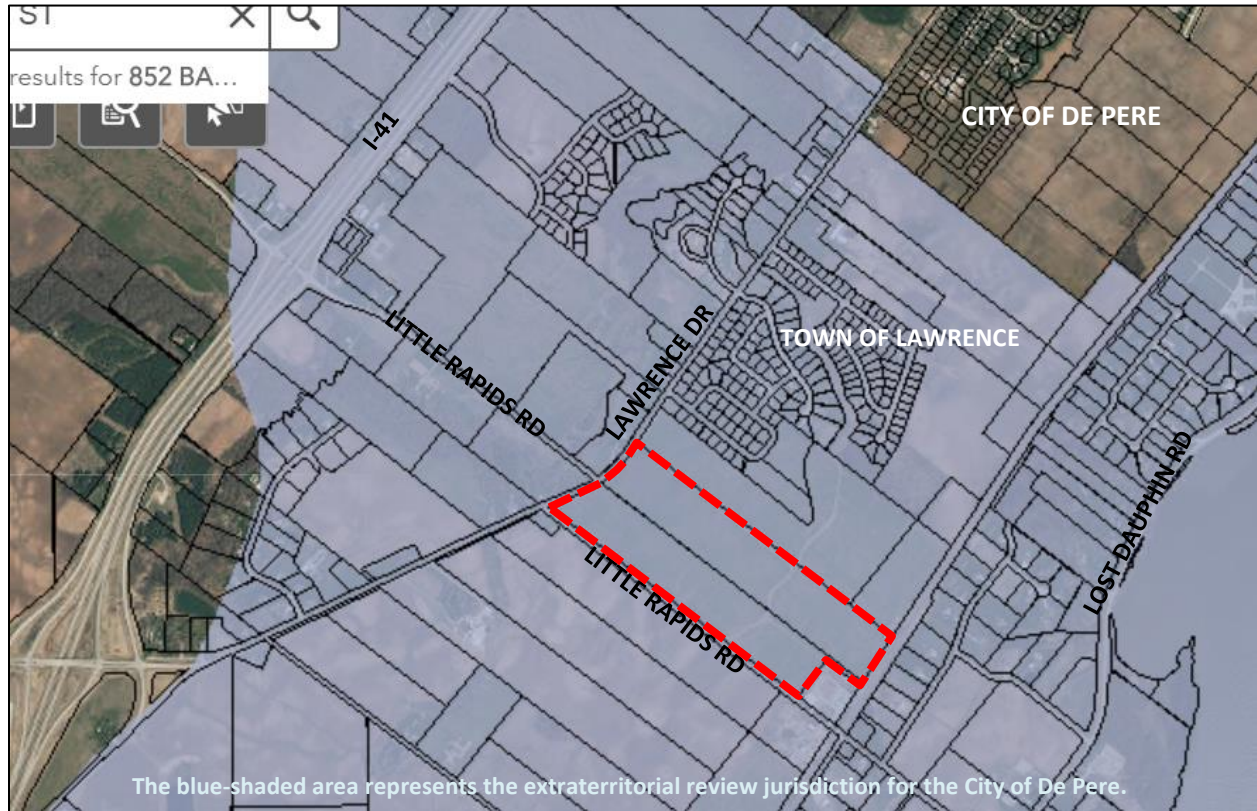
On July 27, 2020 the Plan Commission unanimously recommended approval of the extraterritorial 2 lot certified survey map at the 2800 BLK Lawrence DR in the Town of Lawrence. The recommendation was subject to the conditions in the staff report.

ATTACHMENTS:

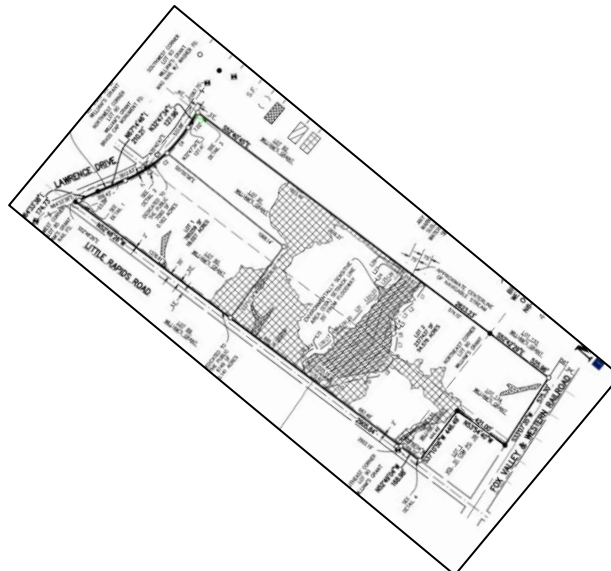
- 07-27-20 Plan Commission Report - CSM on Lawrence DR (DOCX)
- Application Form (PDF)
- Preliminary CSM (PDF)

- ITEM 6: Staff recommendation and possible action regarding a proposed extraterritorial 2 lot certified survey map at the 2800 BLK Lawrence DR in the Town of Lawrence (Parcels L-472, L-473).*

SITE MAP



PROPOSED CERTIFIED SURVEY MAP AREA



REQUESTED ACTION:	Extraterritorial Certified Survey Map Review	
COMMON DESCRIPTION:	2800 BLK Lawrence DR, located northeast from the Lawrence DR and Little Rapids RD intersection.	
PARCEL NUMBER(S):	L-472, L-473	
EXISTING ZONING:	A-1 (agricultural) in Lawrence. Proposed to be rezoned to LI (Limited Industrial) in Lawrence.	
SURROUNDING LAND USES:	Agricultural in all directions.	
COMPREHENSIVE PLAN:	Residential, Parks and Recreation.	
APPLICANT/OWNER NAME:	Douglas Woelz, PLS Authorized Representative McMahon Associates 1445 McMahon DR Neenah, WI 54956	Town of Lawrence Property Owner ATTN: Patrick Wetzel 2400 Shady CT De Pere, WI 54115
SITE HISTORY:	After a review of air photographs, the site has had an agricultural use, with a residence in the southeast corner, since 1938. In July, 2020, a CSM was submitted to the City for extraterritorial review. The intent of the land division was to reconfigure the shape of the two lots for commercial and industrial uses.	
STAFF REVIEW:	When reviewing a Certified Survey Map, staff considers State Statutes 236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns. • The proposed CSM is located in Lawrence, approximately 0.7 miles from the De Pere City limits. • Plan Commission review covers the entire CSM area highlighted blue on the 'Site Map' as that is the City's extraterritorial review jurisdiction area. • The proposed land division will reconfigure two lots (without creating additional lots) with proposed commercial and industrial uses. The City's minimum acreage and frontage is 0.2 acres and 75'; the Town's minimum is 1.5 acres and 200' for the proposed LI District. Both lots meet the acreage and frontage requirements. ○ Lot 1 is 18.0 acres with over 2,100' of frontage. ○ Lot 2 is 54.6 acres with over 2,800' of frontage. • The site is located inside of the sewer service district. • There are two staff recommended conditions of approval that are listed at the end of the report.	

The Certified Survey Map meets the criteria of State Statutes 236 and Section 46-8 of the De Pere Platting and Division of Land Code. The proposed land division provides opportunities for development and does not impact the Comprehensive Plan negatively. The proposed lot sizes, street frontages, and setbacks meet City requirements.

REVIEW PROCESS:

For extraterritorial certified survey map petitions the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council also reviews and provides a final decision of approval or rejection. Common Council is expected to take action on August 4, 2020.

**STAFF
RECOMMENDATION:**

Staff recommends APPROVAL of the certified survey map, subject to:

1. Meeting all other state and local regulations, including Brown County Planning Commission and Town of Lawrence.
2. Add the name "Carey E. Danen, City Clerk" under the signature line in the City of De Pere certificate.

	CITY OF DE PERE APPLICATION FOR CSM REVIEW	Fee: \$ 368.00
		Receipt #: 152977
		Date: 6-16-20

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) McMahon Associates	Authorized Representative Douglas Woelz	Title Senior Land Surveyor	
Mailing Address 1445 McMahon Dr.	City Neenah	State WI	ZIP Code 54956
Email Address dwoelz@mcmgrp.com	Phone Number (incl. area code) (920) 751-4200	Fax Number (incl. area code) (920) 751-4284	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) Town of Lawrence	Contact Person Patrick Wetzel	Title Town Administrator	
Mailing Address 2400 Shady Ct.	City De Pere	State WI	ZIP Code 54115
Email Address patrickw@townoflawrence.org	Phone Number (incl. area code) (920) 347-3710	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description Little Rapids Rd. & Lawrence Dr.	Parcel No. L-472, L-473
---	----------------------------

SECTION 4: CSM Information

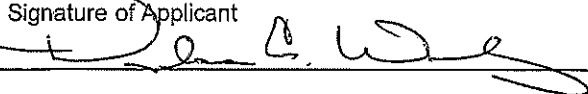
Existing Zoning:	A-1 Agriculture
Present Use of Parcel:	Agriculture
Proposed Use of Lots:	Commercial/Industrial

Please submit 1 hard copy and 1 PDF copy of the CSM if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Douglas Woelz	Title Senior Land Surveyor	Phone Number (920) 751-4200
Signature of Applicant 		Date Signed 6-10-2020

TO BE COMPLETED BY CITY STAFF

CSM Review authorized by the De Pere Municipal Code, Chapter 46.

Attachment: Application Form (9862 : Recommendation from the Plan Commission regarding a proposed extraterritorial 2 lot certified survey)



TRANSMITTAL

DATE: June 15, 2020

To: City of De Pere Community Development
335 S. Broadway
De Pere, WI 54115

E-MAIL: dwoelz@mcmgrp.com

PHONE: (920)-751-4200

FROM: Doug Woelz

SUBJECT: CSM for Final Review

McM No. L0017 92000292.06

SENT VIA: ☐ E-mail ☒ CDS
☐ UPS / FedEx ☐ Other

E-MAIL: dwoelz@mcmgrp.com

WE ARE SENDING YOU THE FOLLOWING:

QUANTITY:	DATE:	TITLE/DESCRIPTION:
1	6-15-20	2 Lot CSM for review
1	Check	Review fee
1	6-15-20	Application

REMARKS:

Please place the enclosed Final CSM on your next available agenda for review

And notify our office as to your review dates. I will arrange to have someone attend the meetings to answer any questions.

Copy To: Brown Co. Planning Comm.
Planning & Land Services
305 E Walnut St. Room 320
PO Box 23600
Green Bay, WI 54305-3600

SIGNED: 
Douglas E. Woelz, Associate/ Senior
Land Surveyor

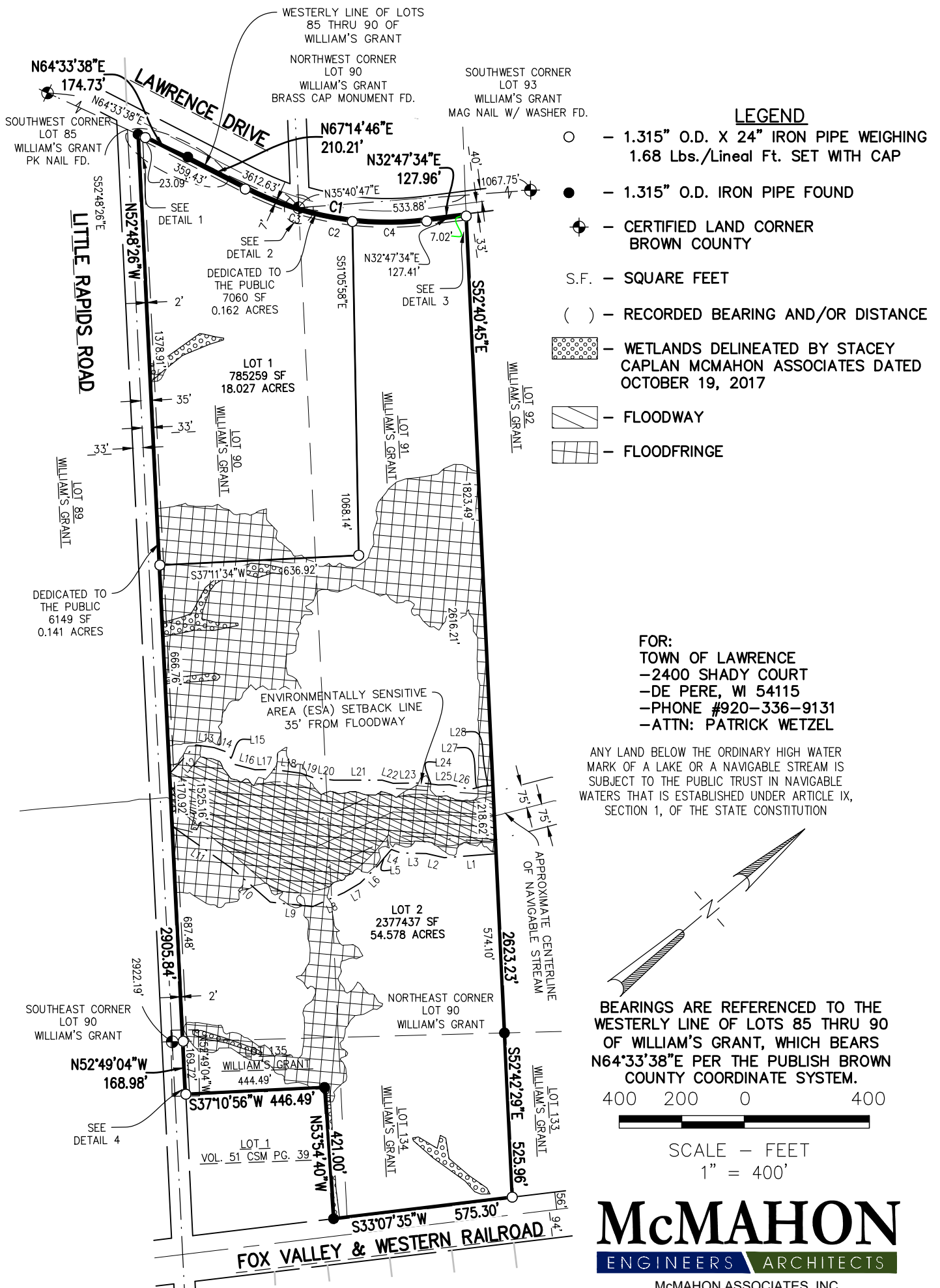
If Enclosures Are Not As Noted, Kindly Notify Us At Once

McMAHON ASSOCIATES, INC. | 1445 McMAHON DRIVE NEENAH, WI 54956 Mailing P.O. BOX 1025 NEENAH, WI 54957-1025
PH 920.751.4200 FAX 920.751.4284 MCM@MCMGRP.COM WWW.MCMGRP.COM



Attachment: Application Form (9862 : Recommendation from the Plan Commission regarding a proposed extraterritorial 2 lot certified survey)

CERTIFIED SURVEY MAP NO. _____ SHEET 1 OF 11
PART OF LOTS 90, 91, 134 AND 135 OF THE RECORDED
PLAT OF THE SUBDIVISION OF THE WILLIAM'S GRANT,
TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN



FOR:
TOWN OF LAWRENCE
-2400 SHADY COURT
-DE PERE, WI 54115
-PHONE #920-336-9131
-ATTN: PATRICK WETZEL

ANY LAND BELOW THE ORDINARY HIGH WATER
MARK OF A LAKE OR A NAVIGABLE STREAM IS
SUBJECT TO THE PUBLIC TRUST IN NAVIGABLE
WATERS THAT IS ESTABLISHED UNDER ARTICLE IX,
SECTION 1, OF THE STATE CONSTITUTION

BEARINGS ARE REFERENCED TO THE
WESTERLY LINE OF LOTS 85 THRU 90
OF WILLIAM'S GRANT, WHICH BEARS
N64°33'38"E PER THE PUBLISH BROWN
COUNTY COORDINATE SYSTEM.

400 200 0 400

SCALE - FEET
1" = 400'

McMAHON
ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.

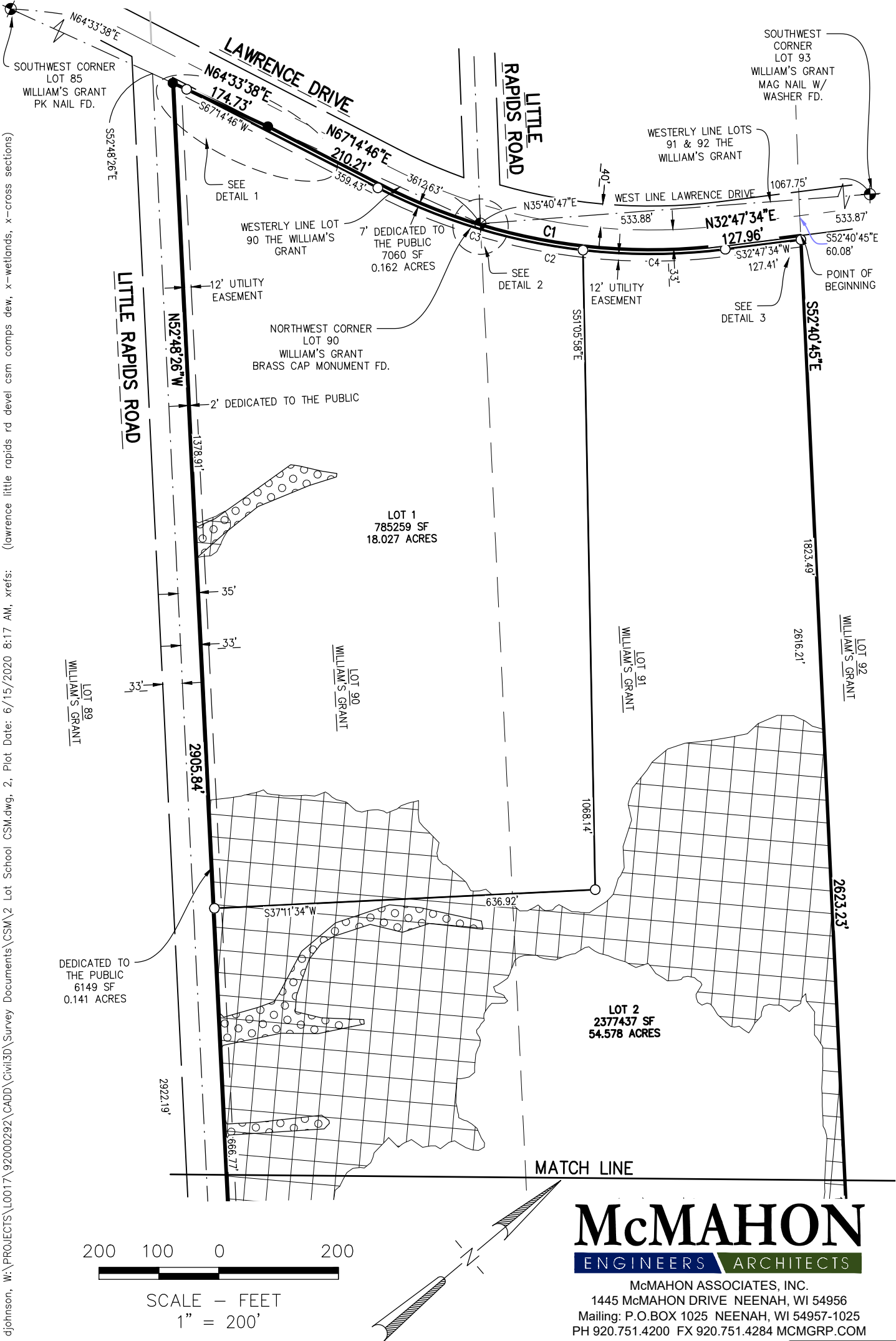
1445 McMAHON DRIVE NEENAH, WI 54956

Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025
PH 920.751.4200 FX 920.751.4284 MCMGRP.COM

DRAFTED BY: MARTY J. ABING

Packet Pg. 58

CERTIFIED SURVEY MAP NO. _____ SHEET 2 OF 11
PART OF LOTS 90, 91, 134 AND 135 OF THE RECORDED PLAT OF THE SUBDIVISION OF
THE WILLIAM'S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN

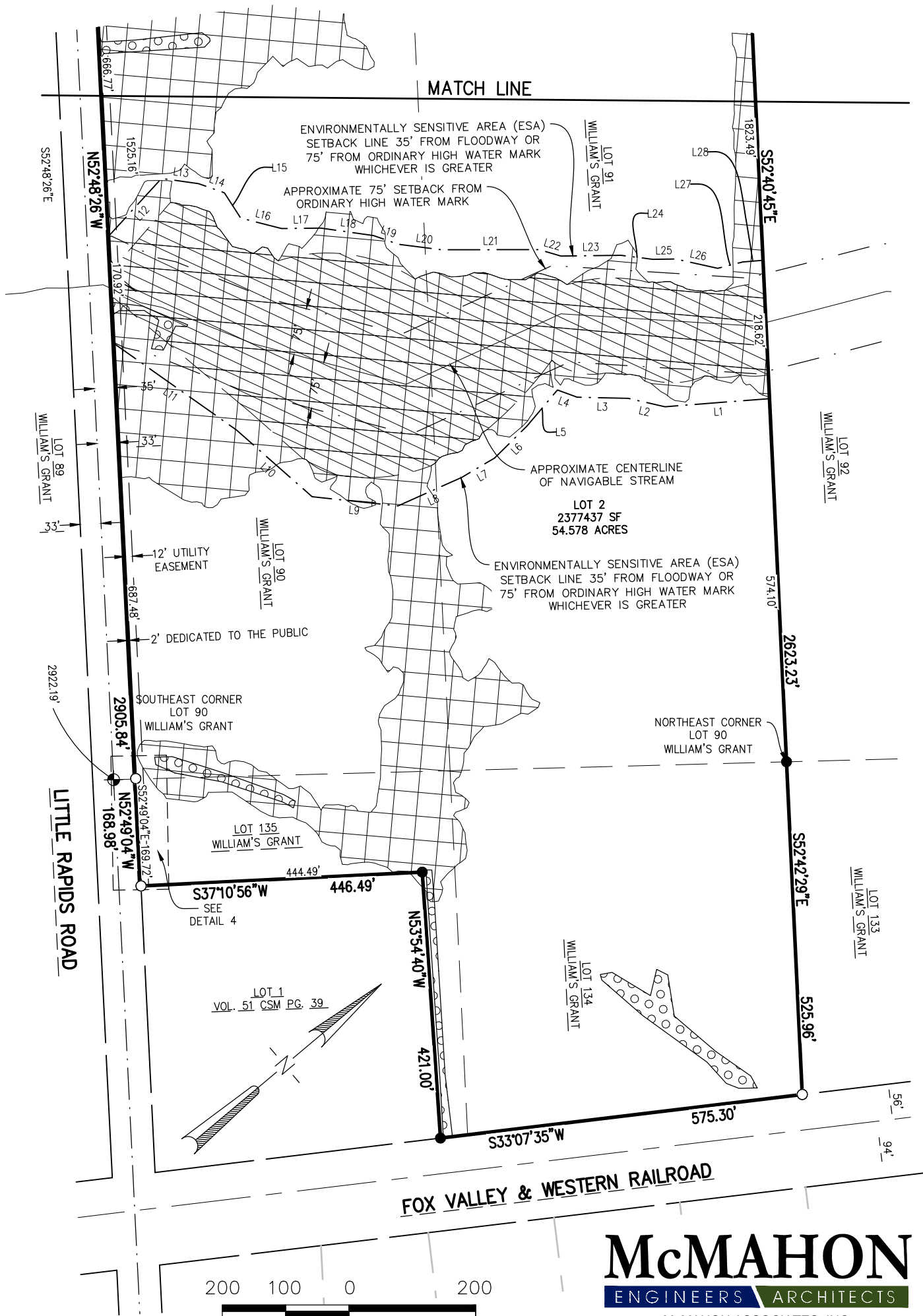


Attachment: Preliminary CSM (9862 : Recommendation from the Plan Commission regarding a proposed extraterritorial 2 lot certified survey)

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ENGINEERS ARCHITECTS

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CERTIFIED SURVEY MAP NO. _____ SHEET 3 OF 11
PART OF LOTS 90, 91, 134 AND 135 OF THE RECORDED PLAT OF THE SUBDIVISION OF
THE WILLIAM'S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN

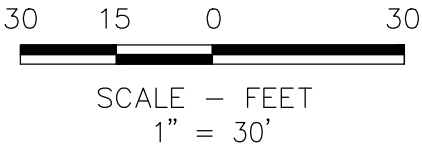
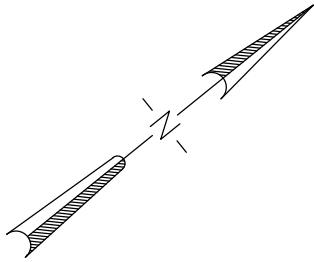
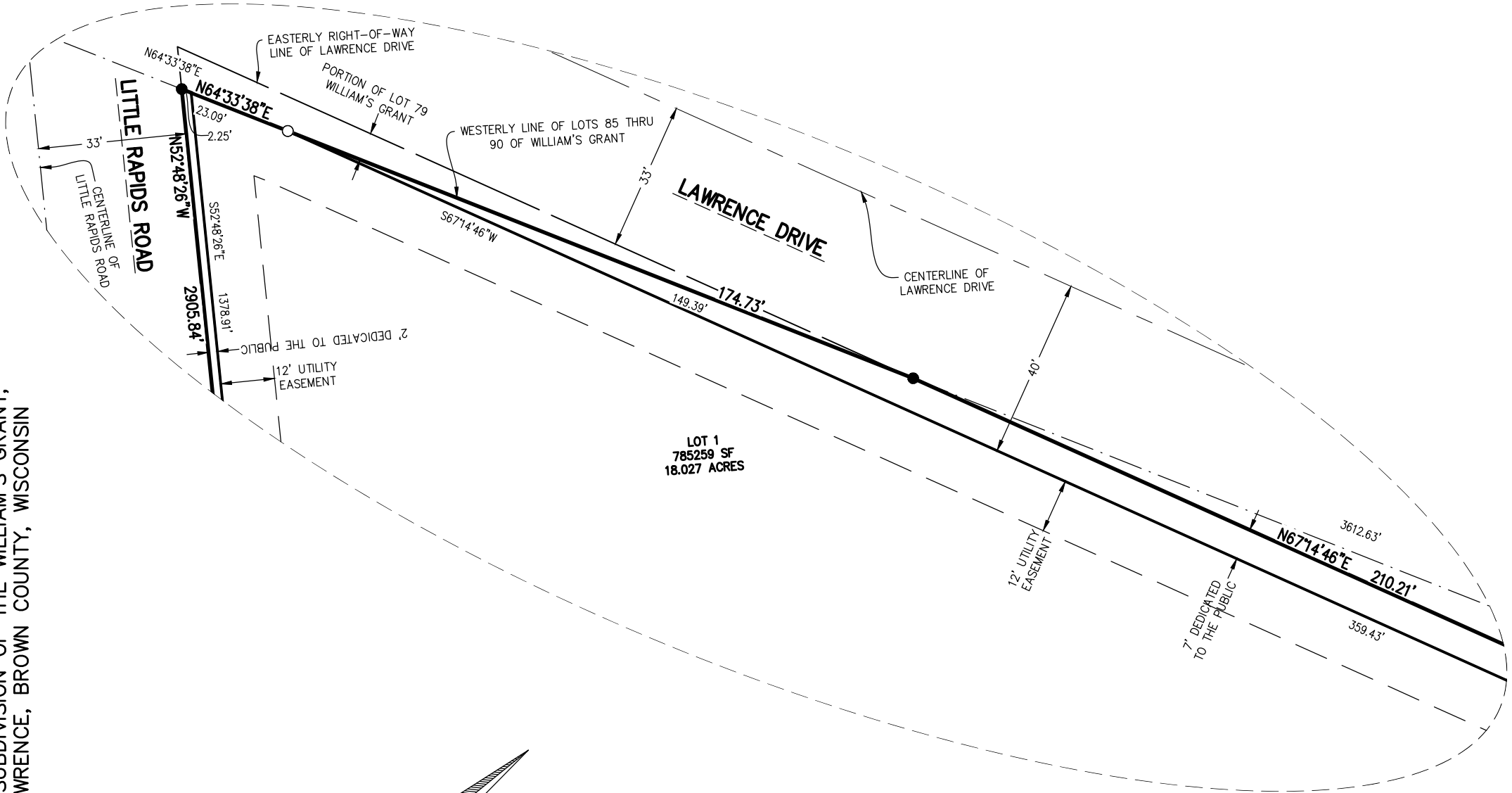


Attachment: Preliminary CSM (9862 : Recommendation from the Plan Commission regarding a proposed extraterritorial 2 lot certified survey)

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CERTIFIED SURVEY MAP NO. _____ SHEET 4 OF 11
PART OF LOTS 90, 91, 134 AND 135 OF THE RECORDED
PLAT OF THE SUBDIVISION OF THE WILLIAM'S GRANT,
TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN

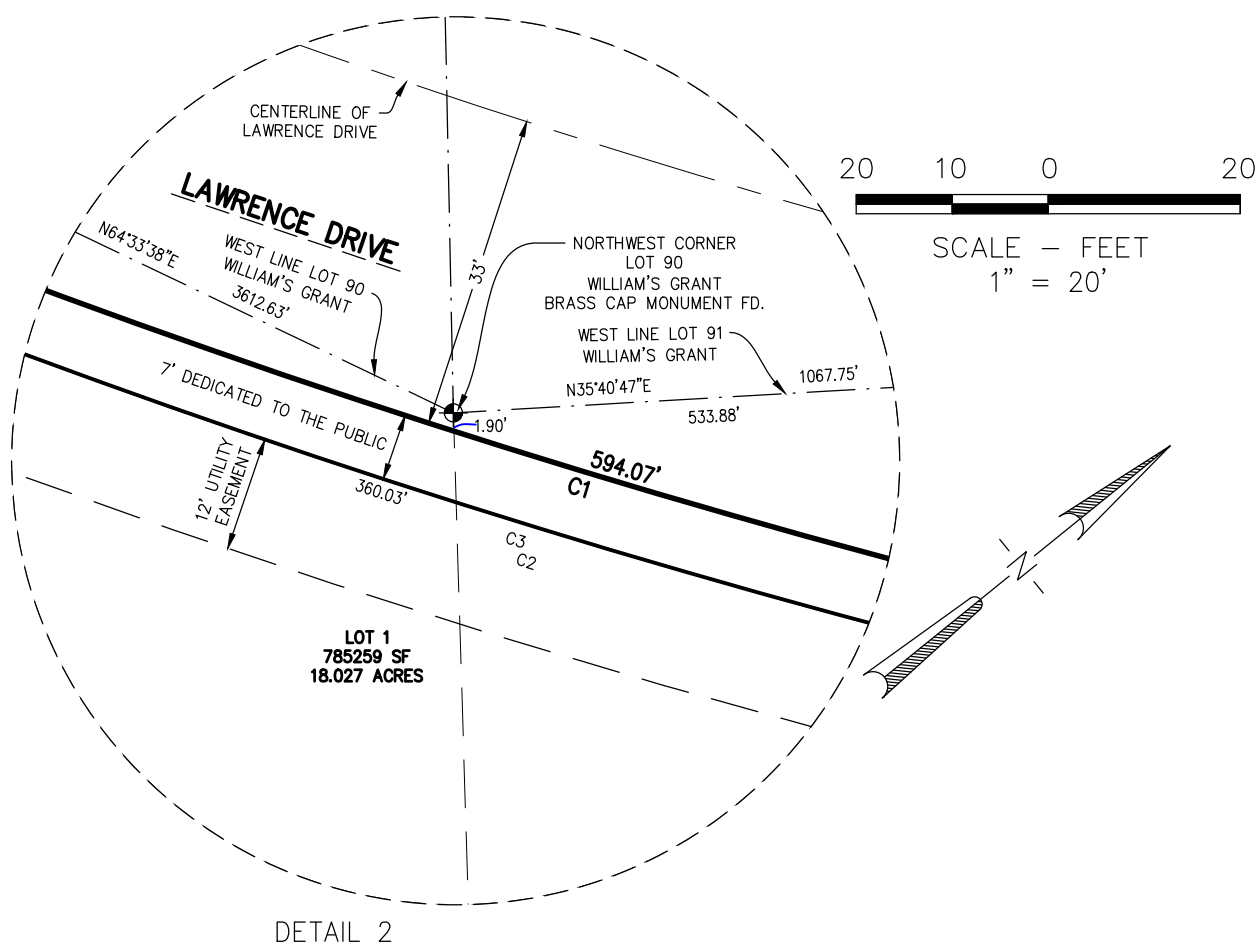


DETAIL 1

McMAHON
ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.
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CERTIFIED SURVEY MAP NO. _____ SHEET 5 OF 11
PART OF LOTS 90, 91, 134 AND 135 OF THE RECORDED
PLAT OF THE SUBDIVISION OF THE WILLIAM’S GRANT,
TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN



ESA Parcel Line Table		
Line #	Length	Direction
L12	122.50'	S07°32'01"E
L13	58.98'	S48°00'46"W
L14	43.45'	S59°31'18"W
L15	47.40'	N82°51'47"W
L16	66.45'	S54°27'44"W
L17	61.99'	S39°18'16"W
L18	84.23'	S48°03'30"W
L19	41.24'	S59°28'08"W
L20	68.18'	S47°16'13"W
L21	154.86'	S39°57'59"W

ESA Parcel Line Table		
Line #	Length	Direction
L22	35.86'	S56°18'36"W
L23	94.95'	S39°19'45"W
L24	50.36'	S47°11'34"W
L25	35.71'	S39°02'48"W
L26	68.43'	S52°25'25"W
L27	40.68'	S25°46'14"W
L28	32.21'	S35°28'10"W
L1	165.40'	N35°33'22"E
L2	59.94'	N52°45'40"E
L3	80.37'	N41°20'31"E

ESA Parcel Line Table		
Line #	Length	Direction
L4	33.08'	N60°01'19"E
L5	75.17'	N09°47'55"W
L7	59.79'	N09°30'50"E
L8	110.14'	N15°53'42"E
L9	136.41'	N46°04'32"E
L10	159.76'	N81°23'53"E
L11	235.49'	N75°14'55"E
L6	71.59'	N04°35'16"W

Curve Table					
Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C1	594.07'	987.93'	34°27'12"	N50°01'10"E	585.16'
C2	598.28'	994.93'	34°27'12"	N50°01'10"E	589.30'
C3	360.03'	994.93'	20°43'59"	N56°52'46"E	358.07'
C4	238.25'	994.93'	13°43'13"	N39°39'10"E	237.68'

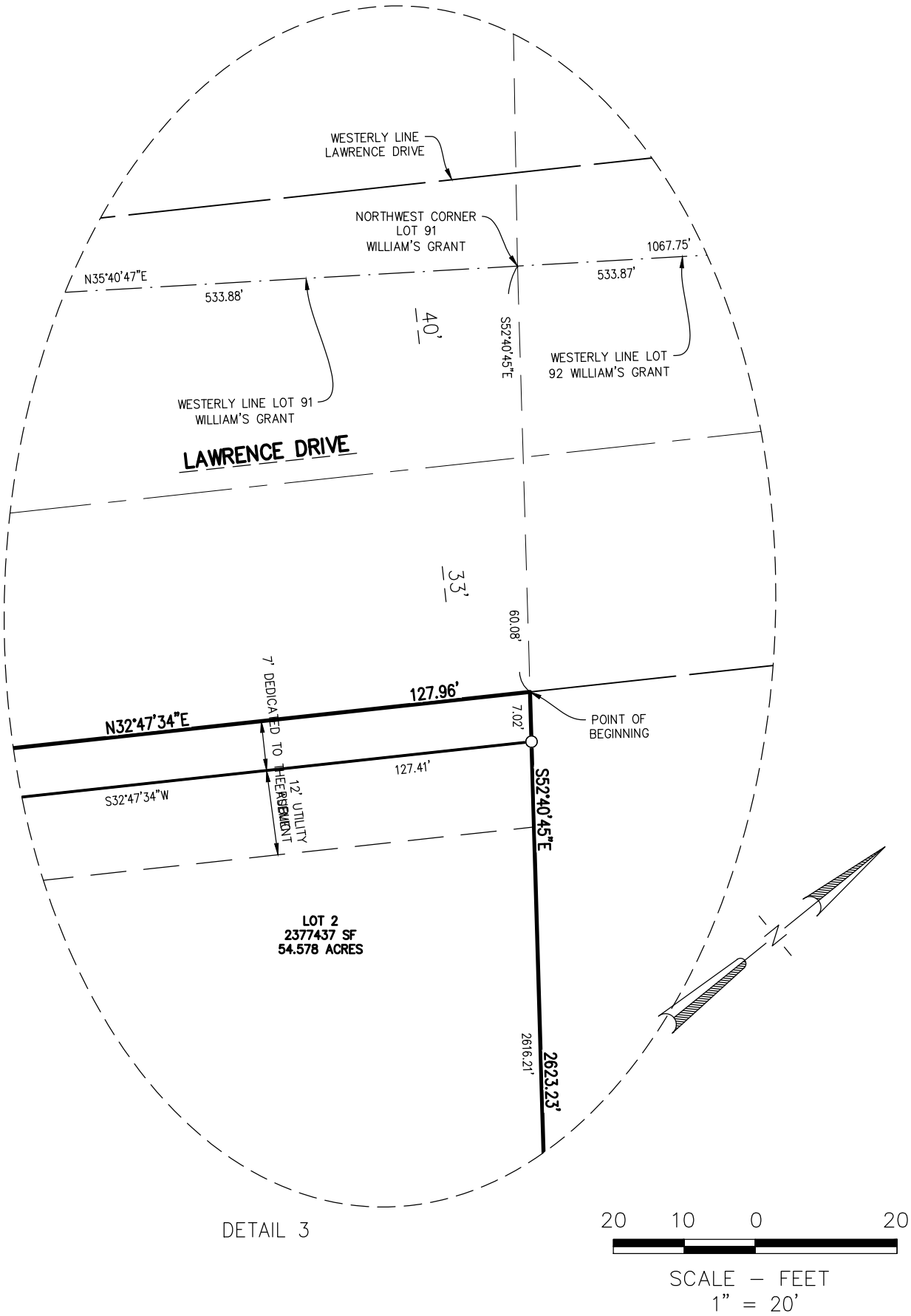
McMAHON

ENGINEERS ARCHITECTS

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Attachment: Preliminary CSM (9862 : Recommendation from the Plan Commission regarding a proposed extraterritorial 2 lot certified survey)

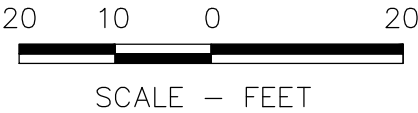
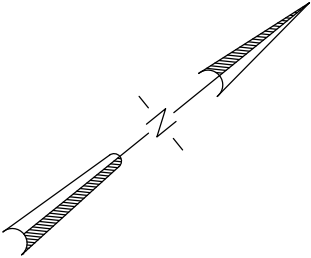
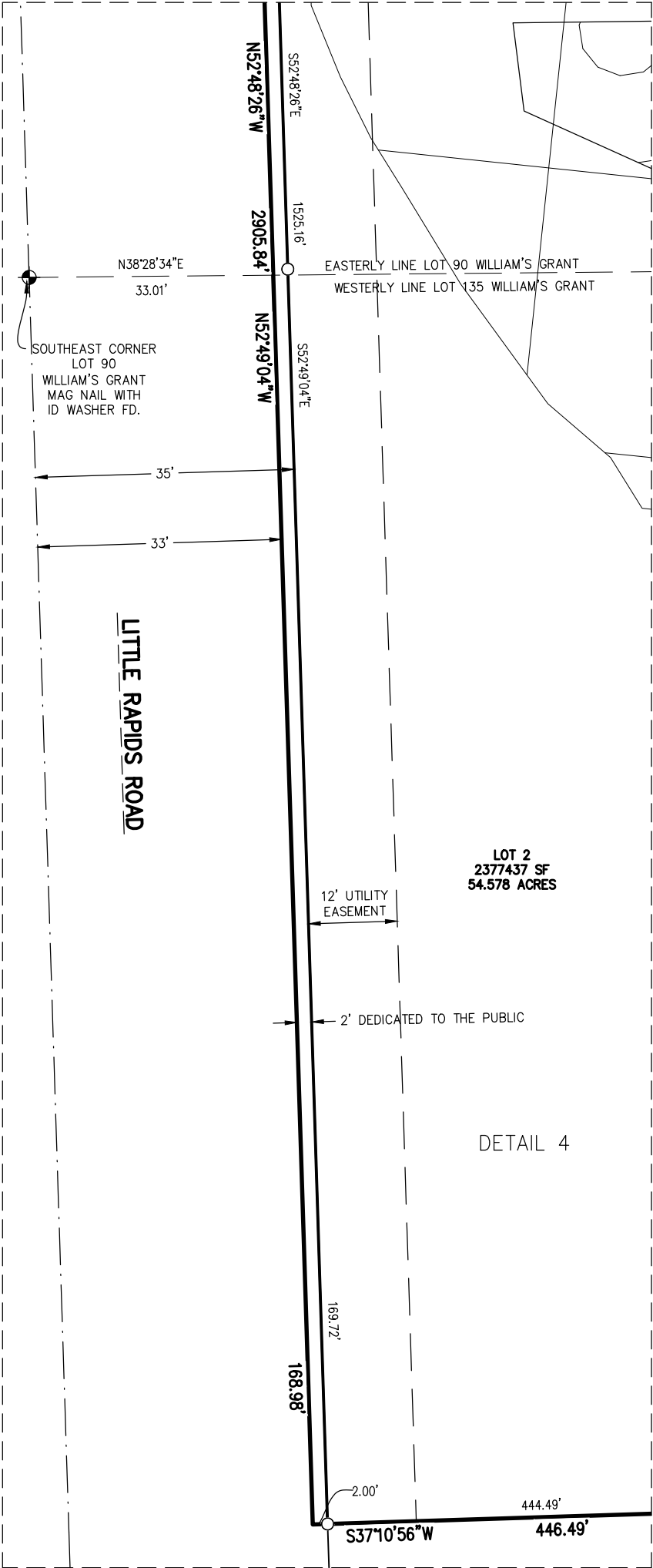
CERTIFIED SURVEY MAP NO. _____ SHEET 6 OF 11
PART OF LOTS 90, 91, 134 AND 135 OF THE RECORDED
PLAT OF THE SUBDIVISION OF THE WILLIAM'S GRANT,
TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN



20 10 0 20
SCALE — FEET
1" = 20'

McMAHON
ENGINEERS ARCHITECTS
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CERTIFIED SURVEY MAP NO. _____ SHEET 7 OF 11
PART OF LOTS 90, 91, 134 AND 135 OF THE RECORDED
PLAT OF THE SUBDIVISION OF THE WILLIAM'S GRANT,
TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN



McMAHON
ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.
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CERTIFIED SURVEY MAP NO. _____

SHEET 8 OF 11

PART OF LOTS 90, 91, 134 AND 135 OF THE RECORDED PLAT OF THE SUBDIVISION OF THE WILLIAM’S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN

SURVEYOR’S CERTIFICATE

I, Douglas E. Woelz, Wisconsin Professional Land Surveyor S-2327, certify that I have surveyed, divided and mapped a part of Lots 90, 91, 134 & 135 according to the recorded plat of the subdivision of The William’s Grant, Town of Lawrence, Brown County, Wisconsin containing 3,175,905 square feet (72.909 acres) more or less of land and more particularly described as follows:

Commencing at the Northwest corner of said Lot 90; Thence N35°40’47”E, 533.88 feet along the Westerly line of said Lot 91 to the Northwest corner thereof; Thence S52°40’45”E, 60.08 feet along the North line of said Lot 91 to the Point of Beginning; Thence continue S52°40’45”E, 2623.23 feet along the North line of said Lot 91 to the Northeast corner thereof; Thence S52°42’29”E, 525.96 feet along the North line of said Lot 134 to the Westerly right-of-way line of the Fox Valley & Western Railroad; Thence S33°07’35”W, 575.30 feet along said Westerly right-of-way line to the Northeast corner of Lot 1 of Volume 51 of Certified Survey Maps Pages 39-42 as Map No. 7452; Thence N53°54’40”W, 421.00 feet along the Northerly line of said Lot 1 to the Northwest corner thereof; Thence S37°10’56”W, 446.49 feet along the Westerly line of said Lot 1 to the Northerly right-of-way line of Little Rapids Road; Thence N52°49’04”W, 168.98 feet along said Northerly right-of-way line to the Westerly line of said Lot 135; Thence N52°48’26”W, 2905.84 feet along said Northerly right-of-way line to the Westerly line of said Lot 90; Thence N64°33’38”E, 174.73 feet along the Westerly line of said Lot 90 to the Easterly right-of-way line of Lawrence Drive; Thence N67°14’46”E, 210.21 feet along the Easterly right-of-way line of Lawrence Drive to the start of a 987.93 foot radius curve to the left; Thence 594.07 feet along said Easterly right-of-way line of Lawrence Drive and the arc of said curve with a chord distance of 585.16 feet which bears N50°01’10”E; Thence N32°47’34”E, 127.96 feet along the Easterly right-of-way line of Lawrence Drive to the Point of Beginning.

That I have made this survey by the direction of the Town of Lawrence being the Owner of said lands.

I further certify that this map is a correct representation of the exterior boundary lines of the land surveyed and the division of that land, and that I have complied with section 236.34 of the Wisconsin Statutes, Town of Lawrence and Brown County Subdivision Ordinance in surveying, dividing and mapping the same.

Given under my hand and seal this _____ day of _____, 20____.

Douglas E. Woelz, WI Professional Land Surveyor S-2327

NOTES

THIS CSM IS ALL OF PARCEL I.D. No. L-472 and L-473.

THE PROPERTY OWNER OF RECORD IS THE TOWN OF LAWRENCE.

THIS PROPERTY IS CONTAINED WHOLLY WITHIN LANDS DESCRIBED IN DOCUMENT No. 2809353.

Attachment: Preliminary CSM (9862 : Recommendation from the Plan Commission regarding a proposed extraterritorial 2 lot certified survey)

CERTIFIED SURVEY MAP NO. _____

SHEET 9 OF 11

PART OF LOTS 90, 91, 134 AND 135 OF THE RECORDED PLAT OF THE SUBDIVISION OF
THE WILLIAM’S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN

OWNER CERTIFICATE

Town of Lawrence, as Owners, We hereby certify that we caused the land described on this
Certified Survey Map to be surveyed, divided, mapped and dedicated together with the granting of
a 12 foot utility easement as represented on this Certified Survey Map. We also certify that this
Certified Survey Map is required to be submitted to the following for approval.

Town of Lawrence
City of De Pere
Brown County

Dated this _____ day of _____, 20____.

Dr. Lanny J. Tibaldo,
Town Chairperson

Cindy Kocken
Town Clerk

State of Wisconsin)
_____)ss
_____ County)

Personally appeared before me on the _____ day of _____, 20____, the above
named persons to me known to be the persons who executed the foregoing instrument, and
acknowledged the same.

Notary Public

_____ County, _____

My commission expires _____

TOWN OF LAWRENCE APPROVAL

Approved by the Town Board of the Town of Lawrence on this _____ day of
_____, 20____.

Dr. Lanny J. Tibaldo, Town Chairperson

Date

Cindy Kocken, Town Clerk

Date

BROWN COUNTY PLANNING COMMISSION APPROVAL

Approved by the Brown County Planning Commission this _____
day of _____, 20____.

Dan Teaters, Senior Planner, Brown County Planning Commission

Attachment: Preliminary CSM (9862 : Recommendation from the Plan Commission regarding a proposed extraterritorial 2 lot certified survey)

SHEET 10 OF 11

PART OF LOTS 90, 91, 134 AND 135 OF THE RECORDED PLAT OF THE SUBDIVISION OF
THE WILLIAM'S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN

CERTIFICATE OF TREASURER

As duly elected Brown County Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Certified Survey Map as of the date listed below.

County Treasurer	Date
Paul D. Zeller	

EXTRATERRITORIAL REVIEW
CITY OF DE PERE

Pursuant to the City of De Pere, all requirements for approval have been fulfilled. This Certified Survey Map was approved this _____ day of _____, 20____.

Authorized Signature _____ Date _____

Printed Name, Title

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by Town of Lawrence to,

WISCONSIN PUBLIC SERVICE CORPORATION, a Wisconsin Corporation, WISCONSIN BELL, INC. doing business as AT&T Wisconsin, a Wisconsin corporation, and TIME WARNER ENTERTAINMENT COMPANY, LP, Grantees,

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incidental to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

CERTIFIED SURVEY MAP NO. _____

SHEET 11 OF 11

PART OF LOTS 90, 91, 134 AND 135 OF THE RECORDED PLAT OF THE SUBDIVISION OF
THE WILLIAM'S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN

NOTES

THE PROPERTY OWNERS, AT THE TIME OF CONSTRUCTION, SHALL IMPLEMENT THE APPROPRIATE SOIL EROSION CONTROL METHODS OUTLINED IN THE WISCONSIN CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL TECHNICAL STANDARDS (AVAILABLE FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES) TO PREVENT SOIL EROSION. HOWEVER, IF AT THE TIME OF CONSTRUCTION THE TOWN HAS AN ADOPTED SOIL EROSION CONTROL ORDINANCE, IT SHALL GOVERN OVER THIS REQUIREMENT. THIS PROVISION APPLIES TO ANY GRADING, CONSTRUCTION, OR INSTALLATION-RELATED ACTIVITIES."

A SHORELAND PERMIT FROM BROWN COUNTY ZONING ADMINISTRATOR'S OFFICE IS REQUIRED FOR LOT 2 PRIOR TO CONSTRUCTION, FILL, EXCAVATION, OR GRADING ACTIVITY WITHIN 300 FEET OF A STREAM.

THE LOCATION OF THE APPROXIMATE ORDINARY HIGH WATER MARK SHALL BE THE POINT ON THE BANK OF THE NAVIGABLE STREAM UP TO WHICH THE PRESENCE AND ACTION OF SURFACE WATER IS SO CONTINUOUS AS TO LEAVE A DISTINCTIVE MARK BY EROSION, DESTRUCTION OF TERRESTRIAL VEGETATION, OR OTHER RECOGNIZED CHARACTERISTICS.

LOTS 1 AND 2 INCLUDE WETLAND AREAS THAT MAY REQUIRE PERMITS FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES, ARMY CORP OF ENGINEERS, BROWN COUNTY PLANNING COMMISSION, OR THE BROWN COUNTY ZONING ADMINISTRATOR'S OFFICE PRIOR TO ANY DEVELOPMENT ACTIVITY.

ESA RESTRICTIVE COVENANT:

LOT 2 CONTAINS AN ENVIRONMENTALLY SENSITIVE AREA (ESA) AS DEFINED IN THE BROWN COUNTY SEWAGE PLAN. THE ESA INCLUDES FLOODWAY, ALL LAND WITHIN 35 FEET OF THE FLOODWAY OR 75 FEET BEYOND THE ORDINARY HIGH WATER MARK – WHICHEVER IS GREATER. DEVELOPMENT AND LAND DISTURBING ACTIVITIES ARE RESTRICTED IN THE ESA UNLESS AMENDMENTS ARE APPROVED BY THE BROWN COUNTY PLANNING COMMISSION AND THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES.

PER US ARMY REGULATORY GUIDANCE LETTER NO. 05-02, DATED JUNE 14, 2005: ALL APPROVED WETLAND DETERMINATIONS COMPLETED AND/OR VERIFIED BY THE US ARMY CORPS OF ENGINEERS MUST BE IN WRITING AND WILL REMAIN VALID FOR A PERIOD OF FIVE YEARS, UNLESS NEW INFORMATION WARRANTS REVISION OF THE DETERMINATION BEFORE THE EXPIRATION DATE, OR A DISTRICT ENGINEER IDENTIFIES SPECIFIC GEOGRAPHIC AREAS WITH RAPIDLY CHANGING ENVIRONMENTAL CONDITIONS THAT MERIT RE-VERIFICATION ON A MORE FREQUENT BASIS.

DRAINAGE RESTRICTIVE COVENANT:

THE LAND ON ALL SIDE AND REAR LOT LINES OF ALL LOTS SHALL BE GRADED BY THE LOT OWNER AND MAINTAINED BY THE ABUTTING PROPERTY OWNERS TO PROVIDE FOR ADEQUATE DRAINAGE OF SURFACE WATER.

WDNR NOTES:

THE PARCEL HAS MAPPED WETLANDS AND/OR WETLAND INDICATOR SOILS PRESENT. IF THE CURRENT OR FUTURE LANDOWNER HAS PLANS FOR LAND DISTURBANCE, CONSTRUCTION WORK, GRADING/FILLING, ETC., THE FIRST STEP IS FOR THE LANDOWNER TO HIRE A WETLAND PROFESSIONAL TO REVIEW THE AREA FOR THE PRESENCE OF WETLANDS. A PROJECT THAT RESULTS IN FILLING OF WETLANDS (THROUGH LAND DISTURBING ACTIVITIES) WILL NEED TO COMPLY WITH WETLAND REGULATIONS. FOR MORE INFORMATION ON WETLANDS, PLEASE VISIT [HTTP://DNR.WI.GOV/TOPI/WATERWAYS/CONSTRUCTION/WETLANDS.HTML](http://DNR.WI.GOV/TOPI/WATERWAYS/CONSTRUCTION/WETLANDS.HTML).

A PUBLIC (NAVIGABLE) WATERWAY MAY BE LOCATED WITHIN 500 FT OF THE PROPERTY. PERMITS MAY BE REQUIRED FOR PROPOSED PROJECTS IN/AROUND A PUBLIC WATERWAY. FOR MORE INFORMATION ON WATERWAY ACTIVITIES, PLEASE VISIT THE DEPARTMENT'S HOMEPAGE ON WETLAND/WATERWAY ACTIVITIES AT [HTTP://DNR.WI.GOV/TOPI/WATERWAYS/](http://DNR.WI.GOV/TOPI/WATERWAYS/).

FOR PLANNED LAND DISTURBANCES OVER 1 ACRE, PLEASE VISIT [HTTP://DNR.WI.GOV/TOPI/STORMWATER/](http://DNR.WI.GOV/TOPI/STORMWATER/) TO LEARN IF YOU NEED A STORM WATER CONSTRUCTION SITE PERMIT.

FOR FEDERAL WETLAND REGULATIONS, PLEASE CONTACT THE ARMY CORPS OF ENGINEERS AT 920-448-2824 TO LEARN IF A FEDERAL WETLAND APPROVAL IS REQUIRED FOR SITE DEVELOPMENT.

Attachment: Preliminary CSM (9862 : Recommendation from the Plan Commission regarding a proposed extraterritorial 2 lot certified survey)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: August 4, 2020

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Recommendation from the License Committee on an Application for Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor license for Paintin' Pottery II or Bead It, LLC (DBA Paintin' Pottery), 520 George St. Submitted by Paintin' Pottery II or Bead It, LLC, Agent: Carolyn J. Caffrey, De Pere, WI.

ATTACHMENTS:

- Paintin' Pottery_8-4-20 (PDF)

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: July 1, 2020 ending: June 30, 2021
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of De Pere
☐ Village of De Pere
☒ City of De Pere

County of Brown Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☐ Limited Liability Company
☐ Partnership ☒ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
FEIN Number <u>75-3022675</u>	
TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	\$
☒ Class B beer	\$
☐ Class C wine	\$
☐ Class A liquor	\$
☐ Class A liquor (cider only)	\$ N/A
☒ Class B liquor	\$
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$ <u>30</u>
TOTAL FEE	\$

R# 15

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Caffrey, Carolyn J Paintin' Pottery II or Bead IT, LLC.

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name <u>Caffrey</u>	(First) <u>Carolyn</u>	(Middle Name) <u>J</u>	Home Address (Street, City or Post Office, & Zip Code)
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name <u>Caffrey</u>	(First) <u>Carolyn</u>	(Middle Name) <u>J</u>	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Paintin' Pottery Business Phone Number (920) 338-9970
2. Address of Premises 520 George St. Post Office & Zip Code 54115

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Kitchen Area - designated Refrig.
upstairs & downstairs building areas.

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ... NO ... ☐ Yes ☒ No

(b) If yes, under what name was license issued? _____

Attachment: Paintin' Pottery 8-4-20 (9857 : Class B combo license for Paintin' Pottery)

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain ☒ Yes ☐ No
I would take a class to make sure I am taking it's properly & compliance issues.
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
 If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain ☐ Yes ☒ No
9. (a) Corporate/limited liability company applicants only: Insert state WI and date 2002 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? If yes, explain. ☐ Yes ☒ No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>Caffrey, Cardyn</u>	Title/Member <u>Sole Proprietor</u>	Date <u>6/24/20</u>
Signature <u>Caffrey</u>	Phone Number	Email Address

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>6/24/20</u>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

AT-106 (R. 3-19)

Paintin' Pottery
520 George Street
De Pere, WI 544115
920-338-9970

Owner: Carolyn Caffrey
Website: ppottery.com

Dear Carey,

Paintin' Pottery has entered it's 19th year of business. We are a Walk-in hands on Art Studio offering Paint-Your-Own-Pottery, Mosaics, Glass Fusing, Wine Glass Painting and Board Signs. We host scheduled creative events throughout the week, weekends, mornings and evenings. We book parties for our guest that include: birthdays, celebrations, corporate outings, graduations, bachelorette and bridal parties.

Paintin' Pottery grows and changes with trends and proves to be a stable business in De Pere. Popular today are creative studios serving alcoholic beverages. The following business are just a few local creative studios serving alcoholic beverage: Pallet and Pub (Allouez), Board and Brush (Green Bay), Artless Bastard (De Pere). We believe the business growth we could have serving alcoholic beverages by attracting more bachelorette parties, girls-night out events and date nights would be substantial. Past event experiences lets us know when alcohol is severed, attendance numbers go up!

My past experiences of serving food/alcohol and bartending during my college days gives me a substantial amount of knowledge in this industry. I have access to many studios in my industry (local PYOP studios like myself) to assist myself and staff in set up and serving of alcohol. I would have a Licensed trained staff member (or myself) to serve alcoholic beverages at the studio.

What does Serving alcohol beverages look like for Paintin' Pottery: Beer and Wine offered during our business hours, hosting specialty events serving Mimosas, Bloody Marys, Margaritas or Baileys and coffee. Presently we close by 8pm (because of Coronavirus), usually 9pm and events may end by 10:00pm. We are not the late night party place but the casual 1-2 drinks during the evening.

Please consider Paintin' Pottery for a Beer/Liquor combo license. We would take all the necessary steps needed for a successfully run Business.

Best,
Carolyn Caffrey



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: August 4, 2020

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Ordinance #20-10 Creating Section 74-13 De Pere Municipal Code Requiring Face Coverings (Second Reading).

ATTACHMENTS:

- Ord20-10-Second Reading (DOCX)
- About Health Letter in support of universal masking (PDF)
- DE PERE LETTER OF SUPPORT WITH SIGNATURES_ (PDF)
- Correspondence (PDF)
- Correspondence 2 (PDF)
- Correspondence 3 (PDF)

ORDINANCE #20-10
CREATING SECTION 74-13 DE PERE MUNICIPAL
CODE REQUIRING FACE COVERINGS

WHEREAS, on March 17, 2020, the Common Council of the City of De Pere adopted Resolution #20-34 declaring a state of emergency in the City of De Pere as a result of COVID-19; and

WHEREAS, the emergency power granted to the governing body by Wis. Stat. § 323.14(4)(a) includes the general authority to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the local unit of government in the emergency; and

WHEREAS, if, because of the emergency conditions, the governing body of the local unit of government is unable to meet promptly, Resolution #20-34 and Wis. Stat. § 323.14(4)(b) grants the Mayor, or in the absence of the Mayor, the Council President, the authority to act under Wis. Stats. § 323.11 and § 323.14(4)(a); and

WHEREAS, any proclamation issued under Wis. Stat. § 323.14(4)(b) is subject to ratification, alteration, modification, or repeal by the governing body as soon as that body can meet, but the subsequent action taken by the governing body shall not affect the prior validity of the proclamation; and

WHEREAS, many individuals with COVID-19 may be asymptomatic or may experience a delayed onset of symptoms, during which time such individuals may transfer the virus to others; and

WHEREAS, wearing a cloth face covering over both the nose and the mouth greatly reduces the risk of continued community spread of COVID-19; and

WHEREAS, as of June 28, 2020, the Centers for Disease Control and Prevention's (CDC) information on the use of cloth face coverings to prevent the spread of COVID-19 includes the following:

1. The CDC recommends that all people 2 years of age and older wear a cloth face covering in public settings and when around people who do not live in their household, especially when other social distancing measures are difficult to maintain.
2. Studies have shown that wearing a cloth face covering may prevent the spread of COVID-19.
3. Cloth face coverings are most likely to reduce the spread of COVID-19 when they are widely used by most people in public settings.
4. Cloth face coverings should not be worn by children under the age of 2 years old or by anyone who has trouble breathing, or is unconscious, incapacitated, or otherwise unable to remove their own face covering without assistance.

WHEREAS, the City of De Pere has an interest in protecting the public health, safety, and welfare of the citizens of De Pere from the continued spread of COVID-19 throughout the community; and

WHEREAS, an ordinance requiring face coverings to be worn by any person in a public place within the City of De Pere directly serves that interest by avoiding and/or reducing the further spread of COVID-19 and minimizing the strain on health care resources, while enabling the continuation of essential services, businesses, and social and commercial life during the state of emergency; and

WHEREAS, area healthcare organizations, including Aurora BayCare Medical Center, BayCare Clinic, Bellin Health, HSHS St. Vincent St. Mary's, and Prevea Health, have expressed in a letter to Mayor Boyd and the Common Council, support for face covering requirements; and

WHEREAS, the City of Green Bay adopted an ordinance requiring face coverings which will become effective on July 27, 2020, and the City of De Pere desires to maintain consistency throughout the surrounding metro area; and

WHEREAS, the City of De Pere intends to gain voluntary compliance from all individuals with the recommendations from the CDC and local healthcare providers concerning the wearing of face coverings, but recognizes that penalties are necessary to ensure such compliance.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF DE PERE DO ORDAIN AS FOLLOWS:

SECTION 1. De Pere Municipal Code Section 74-13. – Face Coverings Required, is hereby created to read:

Sec. 74-13. – Face Coverings Required.

(a) Definitions. In this section:

- (1) “Face covering” means a manufactured or homemade cloth covering that fully covers an individual’s nose and mouth that is secured with ear straps or otherwise tied so as to prevent slipping, and/or a face shield which covers the mouth and nose, covers the side of the face, and is secured on the head.
- (2) “Indoor area accessible to the public” means any interior area of any structure or premises licensed by the City of De Pere or used in whole or in part as a place of resort, assemblage, lodging, trade, traffic, occupancy, or other use by the public, to which the public customarily has access.
- (3) “Qualifying vehicle” means a paratransit vehicle, a taxi, a private car service vehicle, a ride-sharing vehicle, or any other for-hire vehicle.

(b) Face Coverings Required. Every individual age five (5) and older who is present in the City of De Pere shall wear a face covering that covers their nose and mouth in indoor areas accessible to the public and while driving or riding public transportation or a qualifying vehicle, unless exempted under this section.

(c) Exemptions. This section shall not apply to:

- (1) Any individual who has trouble breathing or is unconscious, incapacitated, or otherwise unable to remove their own face covering without assistance.
- (2) Any individual who falls within the CDC's guidance for those who should not wear face coverings due to a medical condition, mental health condition, or disability that prevents them from wearing a face covering.
- (3) Any individual who is communicating with an individual who is deaf or hard of hearing and communication cannot be achieved through other means.
- (4) Individuals for whom wearing a face covering would create a risk to the person related to their work, as determined by government safety guidelines.
- (5) Individuals in settings where it is not practical or feasible to wear face coverings when obtaining or rendering goods or services to the extent necessary to obtain or render such goods and services, including but not limited to the receipt of dental services or medical treatments, or consuming food or beverages.
- (6) Individuals speaking to an audience, whether in person or through a broadcast, as long as the speaker remains six feet or more away from other individuals.
- (7) Any individual actually engaged in exercising in a gym or other similar indoor facility, so long as physical separation of not less than six (6) feet is maintained and the individual wears a face covering at all times when not actually engaged in exercising.
- (8) Whenever federal, state, or local law otherwise prohibit wearing a face covering or where it is necessary to evaluate or verify an individual's identity.
- (9) Places of Worship.

(d) Enforcement.

- (1) Any individual who fails to comply with this section shall be asked to leave by an authorized representative of the business or organization. If the individual refuses to leave or continues to refuse to comply with this section, the individual shall be subject to a municipal forfeiture as established by resolution of the Council, or any other law the individual may violate. Businesses and organizations may rely on an individual's statements if they claim to be exempt from this section for the reasons permitted herein.

(2) Any business violating this section may be subject to administrative action for any licenses they possess with the City.

(3) The Police Chief and his designees are authorized to enforce this section.

SECTION 2. Sunset Provision. This ordinance is hereby repealed upon termination of the City of De Pere's Declaration of Emergency.

SECTION 3. All other ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4. Effective date. This ordinance shall take effect on and after its passage and publication as provided by law.

Adopted by the Common Council of the City of De Pere this 4th day of August, 2020.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey Danen, City Clerk



July 22, 2020

Governor Tony Evers
115 E Capital Drive #1 Madison, WI
Madison, WI 53702

Dear Governor Evers,

We are writing this letter in support of a statewide ordinance requiring face coverings in public settings when around people who do not live in the same household. COVID-19 has infected millions of Americans and caused substantial suffering and excessive deaths. There is clear evidence this highly contagious disease will persist in our communities until there is a vaccine. Across our country, states and local communities are reverting back to stay at home policies and business closings. We want to avoid that in Wisconsin. And it is possible! We believe we can work together to simultaneously check the spread of COVID-19 and keep the economy moving. There is overwhelming scientific proof that wearing face masks reduces the spread of this virus. To do this most effectively however we must *all* do our part. We therefore urge you to enact legislation requiring our citizens to wear at a minimum cloth face coverings in public settings. Exceptions to this are children under the age of 2 or anyone who has trouble breathing, is unconscious, incapacitated, or otherwise unable to remove the mask without assistance.

Sincerely,

Matthew Heywood
President & CEO
Aspirus Inc.

Christine Woleske
President & CEO
Bellin Health System

Scott Rathgaber MD
CEO
Gundersen Health Systems

Susan Edwards
CEO
ProHealth Care

Imran Andrabi MD
President & CEO
ThedaCare

Aurora BayCare Medical Center®

We are  Advocate Aurora Health™



bellinhealth



St. Vincent St. Mary's



A good mind. A good heart. A strong fire.

July 23, 2020

Dear Mayor Boyd and City of De Pere City Council Members:

We are writing this letter in support of your consideration and adoption of a city-wide ordinance requiring face coverings in appropriate circumstances.

The CDC recommends that people wear cloth face coverings in public settings when around people who do not live in the same household. The reason that they recommend face coverings is because studies have shown that wearing a face covering can prevent the spread of COVID-19. These results are best achieved when face coverings are widely used by people in public settings. Exceptions for children under 2 years of age and limited exceptions for adults because of trouble breathing, loss of consciousness, incapacitation, or inability to remove the mask without assistance should be allowed.

As healthcare organizations in the City of Green Bay, we are committed to caring for all people in this region. Our ability to provide healthcare for all people in the region would be impaired if the number of COVID-19 cases requiring hospitalization exceeds our capacity. We have been proponents for the precautionary steps necessary to flatten the curve and our commitment to those precautionary steps remains while COVID-19 continues as a threat to the health of our region.

Therefore, we are supportive of an ordinance that requires mandatory face coverings covering the nose and mouth while in indoor areas accessible to the public or while riding in any public

bus, with exceptions allowed for removing the face covering while eating or drinking in a restaurant or bar.

We are happy to provide more information or respond to questions if requested. Thank you for your consideration.

Sincerely,



Daniel Meyer
President
Aurora BayCare Medical Center

Sincerely,



Chris Augustian, CPA
CEO
BayCare Clinic

Sincerely,



Christine Woleske
President & CEO
Bellin Health

Sincerely,



Brian Charlier
President & CEO
HSHS St. Vincent Hospital
HSHS St. Mary's Hospital Medical Center

Sincerely,



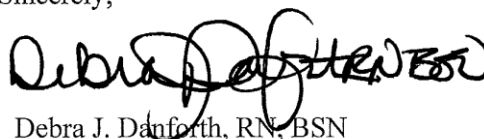
Ashok Rai, MD
President & CEO
Prevea Health

Sincerely,



Ravi Vir, MD, MBA, FACP
Division Director - Medical
Oneida Comprehensive Health Division
Oneida Nation

Sincerely,



Debra J. Danforth, RN, BSN
Division Director-Operations
Oneida Comprehensive Health Division
Oneida Nation

Carey E. Danen

From: Health Department
Sent: Monday, July 27, 2020 9:27 AM
To: Carey E. Danen
Subject: FW: Mask Ordinance Question

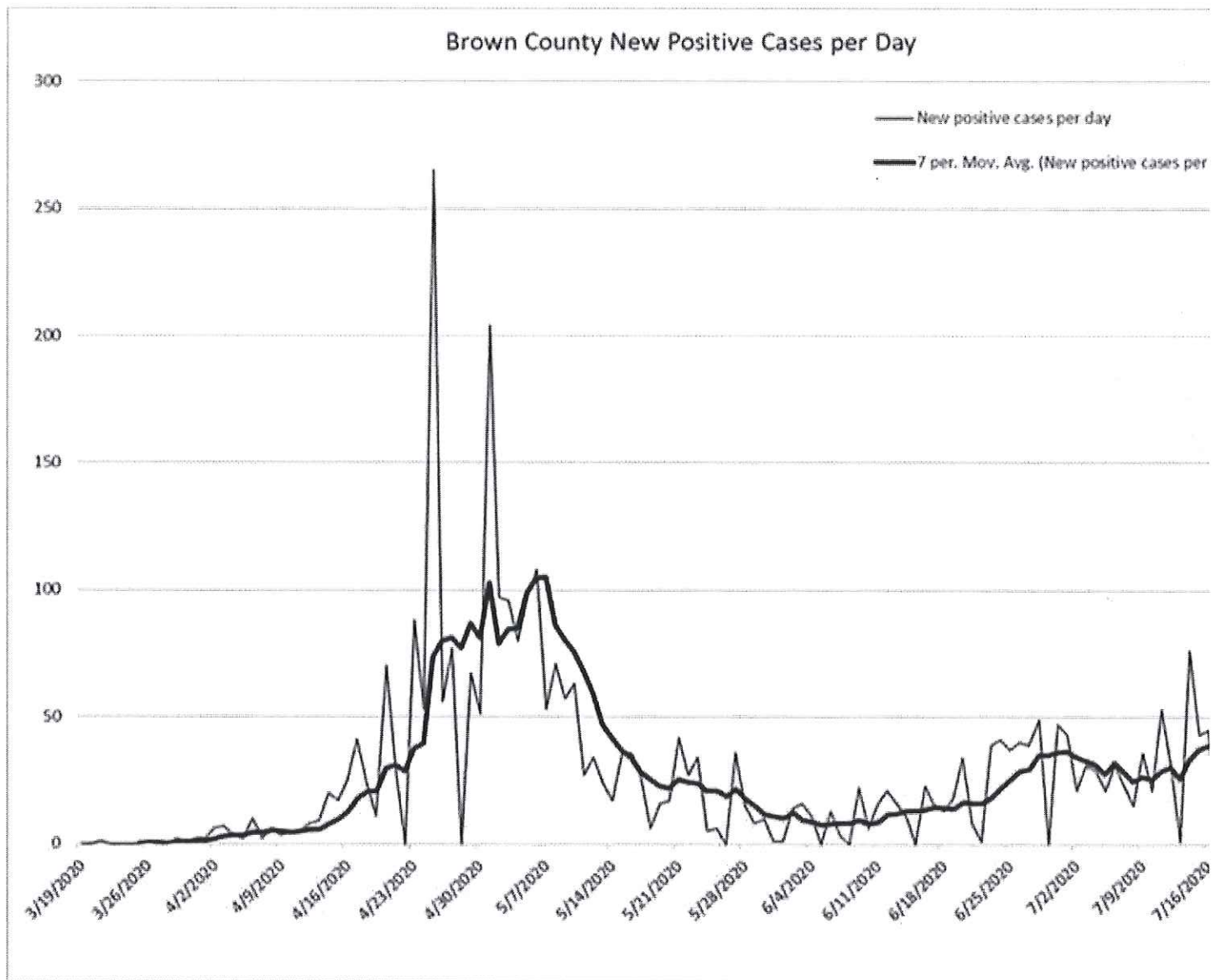
From: Joe & Ellie Gressick [mailto:jnegress@gmail.com]
Sent: Monday, July 27, 2020 8:24 AM
To: Health Department
Subject: Mask Ordinance Question

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I track the COVID cases for my own benefit and have seen a steady rise in cases over the past two months. I have been wearing a mask in public for the past 4 months, but I see many who don't wear them. The virus is airborne and an increase in mask wearers would slow the spread. I'm hoping you will vote to enforce a mask ordinance when you meet tomorrow.

Elinor Gressick

Attachment: Correspondence (9835 : Ordinance #20-10 Face Coverings Required)



Attachment: Correspondence (9835 : Ordinance #20-10 Face Coverings Required)

Carey E. Danen

From: Health Department
Sent: Monday, July 27, 2020 9:27 AM
To: Carey E. Danen
Subject: FW: mask ordinance

From: Christy Welch [mailto:cwelch@npscorp.com]

Sent: Monday, July 27, 2020 8:13 AM

To: James Boyd; Amy Chandik Kunding; Shana Defnet Ledvina; Dan Carpenter; Mike Eserkaln; Jonathon Hansen; Casey Nelson; Dean Raasch; Kelly Ruh; Judy Schmidt-Lehman; Kristen Johnson; Deborah E. Armbruster; Health Department; Trista Groth

Subject: mask ordinance

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

My name is Christy Welch and I live at 1831 N Sunkist Cir in De Pere.

I understand there is a mask ordinance meeting on Tuesday and I'm writing you all today in support of a mask requirement.

The US and Wisconsin continue to see cases climb and with a new school year a little less than a month away, we need to take action to reduce cases!

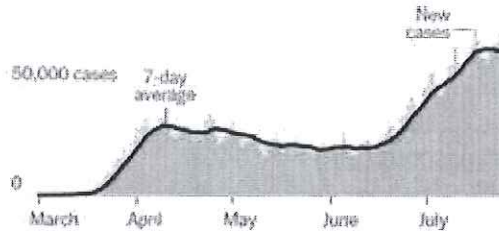
The WHO and CDC agree that masks can limit the spread of COVID, and I believe mandating masks is our best chance to returning to "normal" as quickly as possible.

Attachment: Correspondence (9835 : Ordinance #20-10 Face Coverings Required)

Coronavirus in the U.S.: Latest Map and Cas

By The New York Times Updated July 27, 2020, 4:50 A.M. E.T.

Leer en español



TOTAL CASES

4.2 million+

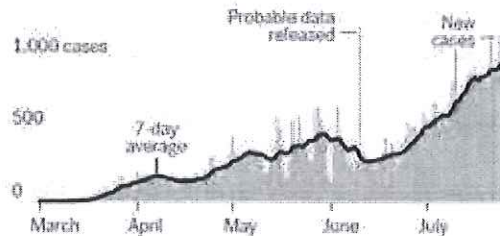
DEATHS

146,754

Includes confirmed and probable cases where available

Wisconsin Coronavirus Map and Case Coun

By The New York Times Updated July 27, 2020, 4:50 A.M. E.T.



TOTAL CASES

52,685

DEATHS:

901

Includes confirmed and probable cases where available

■ Day with data reporting anomaly

Christy Welch
(920) 883-1877



NPS Corporation

Attachment: Correspondence (9835 : Ordinance #20-10 Face Coverings Required)

Carey E. Danen

From: Health Department
Sent: Monday, July 27, 2020 9:27 AM
To: Carey E. Danen
Subject: FW: DePere Mask Ordinance

From: Susan Kleis [<mailto:kleissusan@gmail.com>]

Sent: Monday, July 27, 2020 7:10 AM

To: James Boyd; Amy Chandik Kunding; Shana Defnet Ledvina; Dan Carpenter; Mike Eserkaln; Jonathon Hansen; Casey Nelson; Dean Raasch; Kelly Ruh; Judy Schmidt-Lehman; Kristen Johnson; Deborah E. Armbruster; Health Department; Trista Groth

Subject: DePere Mask Ordinance

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

My name is Susan Kleis. I live at 1792 Trotter Court, De Pere, WI. In anticipation of the special City Meeting on Tuesday, July 28, I support a mask MANDATE for DePere.

Thank you!

Attachment: Correspondence (9835 : Ordinance #20-10 Face Coverings Required)

Carey E. Danen

From: Health Department
Sent: Monday, July 27, 2020 9:41 AM
To: Carey E. Danen
Subject: FW: Face Masks in De Pere

From: Jill Austinson [<mailto:jill.austinson@gmail.com>]

Sent: Sunday, July 26, 2020 8:38 PM

To: Health Department; Trista Groth; James Boyd; Amy Chandik Kunderling; Mike Eserkaln; Jonathon Hansen; Casey Nelson; Dean Raasch; Deborah E. Armbruster; Shana Defnet Ledvina; Dan Carpenter; Kelly Ruh; Judy Schmidt-Lehman; Kristen Johnson

Subject: Face Masks in De Pere

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I would like to voice my opinion on the face mask ordinance. I fully support the face mask ordinance and hope that you will all support it also. I have been wearing a mask whenever I go in public due to the fact that my husband has heart disease and I feel as though this is a very necessary step to try and reduce the spread of COVID-19.

I have kept my social circle very small throughout this pandemic and will continue to do so for my health and the health of my family. I truly appreciate the financial hardships this pandemic has caused families and businesses and wish we could all work together instead of becoming more and more divided.

Good luck to all of you and please continue to keep the health and well-being of the residents of De Pere first and foremost in your minds.

Thank you

Jill Austinson

Attachment: Correspondence (9835 : Ordinance #20-10 Face Coverings Required)

Carey E. Danen

From: Health Department
Sent: Monday, July 27, 2020 9:41 AM
To: Carey E. Danen
Subject: FW: Face masks in De Pere

From: Peggy Brey [mailto:peggy_brey@yahoo.com]
Sent: Sunday, July 26, 2020 8:00 PM
To: Health Department
Subject: Face masks in De Pere

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I am happy to hear that De Pere is taking up the question of wearing masks for the health and safety of all.

I fully support a mask ordinance during these difficult times. We must all unselfishly think of others and not just of ourselves. I am currently wearing a mask when I go in public and my family is keeping our social circle small and safe.

I also think it would be smart for all businesses to continue to provide curbside service, especially the restaurants.

Again, good luck and continue to keep the health and well-being of the residents of De Pere first in your mind.

Thank you,
Peggy Brey

Attachment: Correspondence (9835 : Ordinance #20-10 Face Coverings Required)

Carey E. Danen

From: Health Department
Sent: Monday, July 27, 2020 9:41 AM
To: Carey E. Danen
Subject: FW: Vote "yes" to mask ordinance!!

-----Original Message-----

From: MO email [<mailto:msolde@sbcglobal.net>]
Sent: Sunday, July 26, 2020 5:30 PM
To: Health Department
Subject: Vote "yes" to mask ordinance!!

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Sent from my iPad

Attachment: Correspondence (9835 : Ordinance #20-10 Face Coverings Required)

Carey E. Danen

From: Health Department
Sent: Monday, July 27, 2020 9:41 AM
To: Carey E. Danen
Subject: FW: pass the mask ordinance

From: Larry Garrison [<mailto:larmgar@aol.com>]

Sent: Sunday, July 26, 2020 2:30 PM

To: James Boyd; Amy Chandik Kunding; Shana Defnet Ledvina; Dan Carpenter; Mike Eserkaln; Jonathon Hansen; Casey Nelson; Dean Raasch; Kelly Ruh; Judy Schmidt-Lehman; Kristen Johnson; Deborah E. Armbruster; Health Department; Trista Groth

Subject: pass the mask ordinance

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please pass the mask ordinance. If people are too uninformed or selfish to wear them voluntarily, responsible parties must intervene.

Regards,
Larry Garrison

Attachment: Correspondence (9835 : Ordinance #20-10 Face Coverings Required)

Carey E. Danen

From: Health Department
Sent: Monday, July 27, 2020 9:41 AM
To: Carey E. Danen
Subject: FW: De Pere Mask ordinance

-----Original Message-----

From: Carrie Gillman [<mailto:carriedevin@yahoo.com>]

Sent: Sunday, July 26, 2020 2:14 PM

To: James Boyd; Amy Chandik Kunder; Shana Defnet Ledvina; Dan Carpenter; Mike Eserkaln; Jonathon Hansen; Casey Nelson; Dean Raasch; Kelly Ruh; Judy Schmidt-Lehman; Kristen Johnson; Deborah E. Armbruster; Health Department; Trista Groth

Subject: De Pere Mask ordinance

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

With your upcoming vote, I wanted to voice my strong SUPPORT for a mask ordinance in DePere. We need to be smart and learn from the countries that have successfully controlled COVID. Part of their success had to do with citizens wearing masks.

Thank you, Carrie Gillman
603 S Michigan St.

Sent from Yahoo Mail for iPhone

Attachment: Correspondence (9835 : Ordinance #20-10 Face Coverings Required)

Carey E. Danen

From: Health Department
Sent: Monday, July 27, 2020 9:41 AM
To: Carey E. Danen
Subject: FW: Face Masks in DePere

From: Cindy Collins [<mailto:ccollinsci01@gmail.com>]

Sent: Sunday, July 26, 2020 1:19 PM

To: Health Department; Trista Groth; James Boyd; Amy Chandik Kunderling; Shana Defnet Ledvina; Dan Carpenter; Mike Eserkaln; Jonathon Hansen; Casey Nelson; Dean Raasch; Kelly Ruh; Judy Schmidt-Lehman; Kristen Johnson; Deborah E. Armbruster

Subject: Face Masks in DePere

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I wish you all the best and hope people in DePere are better behaved than those in Green Bay were following the decision there.

I fully support a mask ordinance during these difficult times. We must all unselfishly think of others and not just of ourselves. I am currently wearing a mask when I go in public and my family is keeping our social circle small and safe.

I also think it would be smart for all businesses to continue to provide curbside service, especially the restaurants.

Again, good luck and continue to keep the health and well-being of the residents of DePere first in your mind.

Regards,
 Cindy Collins

Sent from Mail for Windows 10

Attachment: Correspondence (9835 : Ordinance #20-10 Face Coverings Required)

Carey E. Danen

From: Health Department
Sent: Monday, July 27, 2020 9:41 AM
To: Carey E. Danen
Subject: FW: Mask ordinance

From: Casey Jelinski [<mailto:casey@caseyjelinski.com>]

Sent: Sunday, July 26, 2020 12:57 PM

To: James Boyd; Amy Chandik Kunderling; Shana Defnet Ledvina; Dan Carpenter; Mike Eserkaln; Jonathon Hansen; Casey Nelson; Dean Raasch; Kelly Ruh; Judy Schmidt-Lehman; Kristen Johnson; Deborah E. Armbruster; Health Department; Trista Groth

Subject: Mask ordinance

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I am writing this email as an owner of 2 small businesses in DePere as well as a parent of a WDP high-school student.

I urge you to vote for a mask ordinance. I strongly believe that after a month or two of everyone wearing masks, the #s of local cases will decrease which **will allow all small businesses to thrive more** and ensure our kids can be back in in-person learning.

One of my businesses focuses on health-care/biotech companies. I've had out-of-area clients cancel my participation in onsite assignments due to the fact that I even LIVE in a city that doesn't require masks. (Even though I choose to wear them.)

At our other downtown DePere business, we've had employees who work other 'day jobs' that don't require masks, which has resulted in 2 of them having to miss multiple shifts at our business while they awaited test-results from being exposed at their other jobs. We paid for them to miss these shifts since it was more important to us to ensure they weren't in our space AT ALL, even if it meant paying them to not work, because that was the right thing to do. We always lean on the side of safety and we've had to ask these employees to stay home for weeks at a time, vs letting their other employers' risky non-mask policies potentially infect our business.

As a resident, we've been shocked at how many area businesses don't even have employees in masks? There's been several times we've tried to support local restaurants with to-go orders, then arrived to find no one working is even wearing a mask?

The most important thing to consider however, is that this is a way to protect small biz' employees from having to be the enforcer of each businesses' policy. If it was a city-wide ordinance, the employees would be saved from having to argue with customers about why they are requesting masks. It backs them up. It saves them from political arguments. It protects them from verbal abuse.

From a personal note raising a teenage boy, it's been very difficult for us to keep him believing he needs to wear a mask when none of his friends' parents are enforcing the policy in their own families. I know it is our responsibility to parent our child and enforce our own rules, but it is hard on a teen to be 'the only one' in a mask

Attachment: Correspondence (9835 : Ordinance #20-10 Face Coverings Required)

at the park, on a skateboard, etc. If this was the rule, it would be easier to keep our children safe (no matter what their friends' parents have as their own rules and beliefs).

For those who believe it is against our personal rights to enforce mask-wearing, I don't understand how it is any different from seat-belt laws, second-hand smoke laws, etc. How is it different?

I urge you to ignore politics, side with SAFETY, risk being unpopular for a moment, and do the right thing to ensure our schools and businesses can survive this mess until there is a vaccine. **DePere has always looked forward**. The DePere council prides itself on thinking long-term, not short-term. Investing in this mask ordinance is no different than city-development master plans and future construction projects... it means looking beyond today to plan for a safer tomorrow and ensure economic growth and sustainability of our businesses until this is all behind us.

Sincerely,

Casey Jelinski
1212 Lourdes Ave
DePere WI 54115

Carey E. Danen

From: Health Department
Sent: Monday, July 27, 2020 9:46 AM
To: Carey E. Danen
Subject: FW: Masking ordinance

From: Alex Galt [<mailto:alex@ubufoods.com>]

Sent: Sunday, July 26, 2020 12:49 PM

To: James Boyd; Amy Chandik Kundinger; Shana Defnet Ledvina; Dan Carpenter; Mike Eserkaln; Jonathon Hansen; Casey Nelson; Dean Raasch; Kelly Ruh; Judy Schmidt-Lehman; Kristen Johnson; Deborah E. Armbruster; Health Department; Trista Groth

Subject: Masking ordinance

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello De Pere leadership!

My wife and I quietly set up shop in De Pere this past April. We are renting a commercial kitchen from Saks Holdings at 365 Main. We make hummus and other food products. We are happy to be a De Pere business; though we picked an odd time to become one! In the past, we owned Kavarna Coffeehouse (which we sold in 2019) and, more locally, the Locktender's House, which we ran as a concession stand for two summers. While our kitchen—which is a state licensed food manufacturing facility—is not currently open to the public, we are very familiar with the dynamics of running a food establishment. We are very much in support of the mask ordinance for the following reasons:

1. From a public health standpoint, it works. It is recommended by every credible public health agency in the world and is a policy that has helped to 'flatten the curve' and reduce the rate of transmission in every country that is doing better than the United States. Had this been national policy from the beginning, we may very well be experiencing some semblance of normality today instead of reaching 150,000 confirmed deaths.
2. This policy will help shopkeepers and restaurateurs keep themselves and their staff safe. Right now, there are customers who refuse to wear masks going into peoples' businesses and being hostile.
3. We believe that the number of customers who are not patronizing businesses because they do not want to be in a shop with fellow customers who are not wearing mask IS GREATER than the number of customers who will stop going to area businesses.

The question of enforcement is a difficult one. In Green Bay, I agreed with Alderman Jesse Brunnette that using administrative penalties (pulling licenses, etc.) was an unfair way to enforce compliance by businesses. Different types of businesses depend on licensing in different ways. In my opinion, it would be more fair to use a fine as a means of enforcement.

I also agreed with some of the opposition in Green Bay that it makes sense to define an endpoint to the policy. I do think that Green Bay left that too vague. De Pere has the opportunity, with a little more time, to improve upon Green Bay's ordinance.

We look forward to the day when we can play a more meaningful role in making De Pere a better place. We have several ideas for our uBu Kitchen that involve the public. The sooner we conquer this pandemic, the

sooner we can contribute to the community.

Best,

Alex & Linda Galt

Carey E. Danen

From: Health Department
Sent: Monday, July 27, 2020 9:46 AM
To: Carey E. Danen
Subject: FW: Mask Ordinance: Affirmative

-----Original Message-----

From: Eleanor Hinz-Radue [<mailto:edhinz@icloud.com>]

Sent: Sunday, July 26, 2020 11:54 AM

To: James Boyd; Amy Chandik Kunding; Shana Defnet Ledvina; Dan Carpenter; Mike Eserkaln; Jonathon Hansen; Casey Nelson; Dean Raasch; Kelly Ruh; Judy Schmidt-Lehman; Kristen Johnson; Deborah E. Armbruster; Health Department; Trista Groth

Subject: Mask Ordinance: Affirmative

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I have been a public school teacher for 30 years. I have lived in De Pere for 22 of those years, now, and I believe it is imperative that you pass the mask ordinance. Health and safety are not political positions to take, they are moral responsibilities that we uphold or ignore. To ignore our need to get this virus in check is to declare that DePere residents can be sacrificed for the sake of a political agenda.

Sent from my iPhone

Attachment: Correspondence (9835 : Ordinance #20-10 Face Coverings Required)

Carey E. Danen

From: Health Department
Sent: Monday, July 27, 2020 9:47 AM
To: Carey E. Danen
Subject: FW: I support the mask ordinance in De Pere

From: Renee Gasch [<mailto:renee.gasch@gmail.com>]
Sent: Saturday, July 25, 2020 3:51 PM
To: Amy Chandik Kunding; Casey Nelson; Deborah E. Armbruster; Dan Carpenter; Health Department; Dean Raasch; James Boyd; Jonathon Hansen; Judy Schmidt-Lehman; Kristen Johnson; Kelly Ruh; Mike Eserkaln; Shana Defnet Ledvina; Trista Groth
Subject: I support the mask ordinance in De Pere

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you for taking up the issue of masking during the pandemic. I urge you to vote yes on Tuesday's ordinance.

I desperately want to get my daughter back in school, but right now my husband and I do not feel comfortable sending her. The spread of infection is increasing too rapidly and I do not see enough precautions being taken in the community to slow it.

There is a lot of confusion out there about what we should be doing to stop the pandemic, and we need a clear message from our leaders that mask wearing is important and necessary. Here is an article from NPR titled "Yes, Wearing Masks Helps. Here's Why" that I ask you to review before making your decision:
<https://www.npr.org/sections/health-shots/2020/06/21/880832213/yes-wearing-masks-helps-heres-why>

FYI, I posted this informal poll in the De Pere Community Connect Facebook group and here were the results:
<https://www.facebook.com/groups/892438434233739/permalink/2140305356113701/>

Attachment: Correspondence (9835 : Ordinance #20-10 Face Coverings Required)

3:34 PM Sat Jul 25



De Pere Community Connect

Brown County website for zoom instr
partake.....Steck



Cassandra Oceana and 37 others



Like



Comment



Share



Renée Gasch created a poll.



Conversation Starter · 4d ·

Do you support a mask ordinance for C



Yes

Added by you



267 votes



No

Added by you



150 votes

--
Renée (she/her)

—
Renée Gasch Freelance, LLC
Writer • Organizer • Educator
[linkedin.com/in/reneegasch](https://www.linkedin.com/in/reneegasch)
(920) 366-3780

Attachment: Correspondence (9835 : Ordinance #20-10 Face Coverings Required)

Carey E. Danen

From: Kelly Burke
Sent: Monday, July 27, 2020 10:34 AM
To: Carey E. Danen
Subject: in favor of mask ordinance

To whom it may concern,

I received a phone call from Suzanne Riste, who lives on Suburban Drive, who wanted to express that both her and her neighbor Lori Domke are in favor of a mask ordinance.



Kelly Burke

Office Assistant, Health Department

City of De Pere

335 S. Broadway, De Pere, WI 54115

920-339-4054

<https://www.de-pere.org/>



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Attachment: Correspondence (9835 : Ordinance #20-10 Face Coverings Required)

Carey E. Danen

From: Deborah E. Armbruster
Sent: Monday, July 27, 2020 1:29 PM
To: Carey E. Danen
Subject: FW: Mask mandate

From: Bostedt, Ann [<mailto:Ann.Bostedt@CampbellWrapper.com>]
Sent: Monday, July 27, 2020 12:50 PM
To: James Boyd; Deborah E. Armbruster; Dan Carpenter; Amy Chandik Kunding; Shana Defnet Ledvina; Mike Eserkain; Jonathon Hansen; Casey Nelson; Dean Raasch; Kelly Ruh
Subject: Mask mandate

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

PLEASE vote against the mask mandate! The cases of the virus and hospitalizations are down to what they wanted them to be. Herd immunity can only be accomplished through exposure. 90% of those infected have no symptoms or minor symptoms. Never in history have we quarantined or put masks on healthy people. We need to question these things. We are harming MANY more people by the actions that have been put in place. And overall deaths this year are very similar to what they always are.

Please stand up for what's right! It matters!
 Thank you,

Ann M Bostedt
 I Work in West De Pere

Attachment: Correspondence (9835 : Ordinance #20-10 Face Coverings Required)

Carey E. Danen

From: Deborah E. Armbruster
Sent: Monday, July 27, 2020 10:56 AM
To: Carey E. Danen
Subject: FW: Mask Ordinance

From: Mary Radue [mailto:mbradue@gmail.com]
Sent: Monday, July 27, 2020 10:55 AM
To: James Boyd; Amy Chandik Kunding; Shana Defnet Ledvina; Dan Carpenter; Mike Eserkain; Jonathon Hansen; Casey Nelson; Dean Raasch; Kelly Ruh; Judy Schmidt-Lehman; Kristen Johnson; Deborah E. Armbruster; Health Department; Trista Groth
Subject: Mask Ordinance

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

I would like to show my support for a mask ordinance in the City of De Pere. Covid-19 is not going away anytime soon. If we want to keep our economy running, we need to implement the main tools we have available to us (masking, social distancing, hygiene) while scientists and public health officials continue to research this virus. I feel we must get the infection rate under control before we head into the cold winter months.

This is a public health issue. It is not a personal freedom or political issue. It is time to do what is in the best interests of all of our citizens.

Thank you for your time and attention to this matter.

Mary Radue
 879 W. St. Francis Rd.
 De Pere, WI

--
 Mary Radue
 Health & Wellness Coach, Sweet Willow Wellness
 Licensed Nia Blue Belt Teacher

"If you can walk, you can dance." ~ Zimbabwe proverb

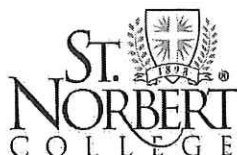
Attachment: Correspondence (9835 : Ordinance #20-10 Face Coverings Required)

DATE: July 24, 2020
TO: De Pere City Council and Mayor
FROM: Dennis Hibray, De Pere Resident and De Pere Board of Health Chairman
SUBJECT: Proposed Facemask Ordinance

Brown County has had the distinction of being the second highest CV 19 County in Wisconsin for the past five months with a total of 3,375 confirmed CV 19 and 50 deaths. This second place distinction recently went to Dane County. Brown County is now number three. Measures need to be implemented so as to protect the lives of our citizens not only in Brown County but also in the City of De Pere. These proven measures include MASKING, SOCIAL DISTANCING AND HAND WASHING. Such a simple solution with minimal inconvenience but with great rewards if done consistently by everybody.

As city council members you can make an impact on CV 19 in our community. You can make a statement as to what is the right thing to do to help combat this disease. Please seriously consider voting **“yes” for a mask ordinance** for the City of De Pere. By doing so, you are not only taking a big step toward combating CV 19 but you are also making a statement to the other communities in Brown County and Wisconsin that the City of De Pere cares about its citizens and wants to take positive, proven steps toward the reduction if not the total elimination of this deadly disease.

Thank you



100 Grant Street • De Pere, WI 54115-2099 • www.snc.edu/president

July 27, 2020

Mayor Boyd,

I write today in support of the City of De Pere Common Council's consideration of the Ordinance 20-10 Creating Section 74-13 De Pere Municipal Code Requiring Face Coverings, as described within Common Council meeting notice, dated July 27, 2020.

St. Norbert College has spent considerable time, effort and resources to develop a comprehensive plan to return our campus to full operations. Our comprehensive operational plan, summarized on our COVID-19 website (snc.edu/covid19/), reflects our values as a Catholic, Norbertine, and Liberal Arts college; our unwavering concern for the health and safety of our community members; and our deep desire to continue to flourish as an organization, one proud to be located in De Pere.

Many people have contributed to the development of our plans to reopen campus and we fully expect our efforts to be successful. In fact, the De Pere Public Health Department – under the exceptional leadership of Deborah Armbruster – has been invaluable in the development and approval of our plans.

Our plan has required us to re-engineer the entire college experience as we work to ensure the health and safety of our community, as well as help mitigate risk of spreading COVID-19. We have lowered the density of our residence halls; re-worked our academic calendar so our semester concludes with in-person instruction prior to Thanksgiving; redesigned our classrooms to be physically distant and conform to public health requirements; and completely revised an already nationally recognized food service operation to be pandemic-safe. In addition, our faculty and staff have spent the entire summer preparing for a high-flex model of education delivery which positions us to offer in-person, hybrid, and/or a fully online student learning experience.

One of the most inexpensive yet highly impactful measures we have taken is to adopt a comprehensive face-covering requirement for every member of our community. Students, faculty, and staff are required to wear a face covering at all times unless they are in their private office or residence hall room. This essential requirement, in combination with an array of other measures, has us well-positioned for a safe semester.

The scientific evidence to support the use of face-coverings as a way to mitigate the spread of virus is well-documented. As such, on behalf of the entire St. Norbert College community, we fully support the City's efforts to advance a similar face-covering requirement for the City of De Pere. This action by the City of De Pere will provide further assurances that our beloved De Pere will continue to keep the health of our citizens top of mind.

St. Norbert College believes in the *common good*. Each effort we make to thoughtfully navigate the pandemic and minimize its negative impact is done out of our care and concern for the health and safety of our St. Norbert College community, as well as to ensure that our mission remains vibrant. It is also made for the *common good* of our cherished neighbors, friends, and colleagues in De Pere and the Greater Green Bay communities.

Mayor Boyd, please know that St. Norbert College remains in solidarity with De Pere, your leadership, and the citizens of this great city.

In partnership for De Pere,

A handwritten signature in black ink, appearing to read 'Brian J. Bruess', with a stylized flourish at the end.

Brian J. Bruess, Ph.D.
President



HEALTH SERVICES

100 Grant St. | De Pere, WI 54115
(p) 920.403.3266 (f) 920.403.3099

Chrystal D. Woller RN, BSN
Director

Email: chrystal.woller@snc.edu

Website: www.snc.edu/health

7/26/2020

Dear Mayor Boyd, and City of De Pere City Council Members,

I am writing to you today in full support of the proposed citywide masking ordinance.

Currently, I serve as the St. Norbert College Health Services Director and have been in this position for approximately four years. Prior to my employment with the College, I have served as the City of De Pere Health Director, Brown County Maternal, Child Health Nurse Manager, Washington County, Iowa Public Health Manager, Oneida County Health Department Assistant Director/Nurse Manager and Public Health Nurse. With this experience I have dedicated my career to public health advocating for, and implementing sound public health recommendations to protect the health of the communities that I have worked, lived and recreated.

The proposed ordinance is intended to do just that, protect the health of the residents and visitors of the City of De Pere. In fact, we have a duty to protect the most vulnerable population in our communities by doing three things: wearing a mask, watching our distance and washing our hands. Until we have a vaccine or effective antivirals to combat COVID 19, these are the only countermeasures we have in our toolbox. These public health strategies are timeless, have been proven effective historically, and will do the same today.

Science has validated that masking decreases the transmission risk of COVID-19. According to the CDC, "Cloth face coverings are one of the most powerful weapons we have to slow and stop the spread of the virus-particularly when used universally within a community setting".

Face coverings have been and will be required for everyone on campus; whether indoors or outdoors (except in the students' private living spaces). St. Norbert College took a strong position on masking very early and has incorporated this countermeasure into the College's Return to Campus plan in an attempt to mitigate the risk for our students, faculty and staff. As a college, we need to do all we can to assure that students, faculty and staff can re-establish some sort of normalcy. We know that teaching and learning is most effective in-person. We want to do everything we can together to reduce the transmission of this virus.

The SNC student population is near 2,000 undergraduate students, which increases the City of De Pere's population nearly 10%. Our students call the City of De Pere their home for a significant part of the year. SNC students are employed by City of De Pere businesses and frequent the City's storefronts, restaurants and other businesses quite regularly. Consistent masking policies will make a difference to decrease the transmission of COVID 19 so that we can continue to provide the excellent education and campus experience we are known for. Being on campus is important to our community; we need to do all we can to make being on campus, and De Pere, as safe as possible.

I ask you to please vote in favor of the proposed masking ordinance to protect our students, faculty and staff of SNC as well as the most vulnerable in our community.

In good health now and always,

Chrystal D. Woller BSN, RN, PHN
Health Services Director

Attachment: Correspondence 2 (9835 : Ordinance #20-10 Face Coverings Required)

Carey E. Danen

From: Deborah E. Armbruster
Sent: Tuesday, July 28, 2020 7:38 AM
To: Carey E. Danen
Subject: Fwd: For your review PRIOR to the meeting tonight.

Sent from my iPhone

Begin forwarded message:

From: Heidi Anderson <hdoyle5246@aol.com>
Date: July 28, 2020 at 1:19:13 AM CDT
To: "Deborah E. Armbruster" <darmbruster@mail.de-pere.org>, James Boyd <jboyd@deperewi.gov>, Dan Carpenter <dcarpenter1@mail.de-pere.org>, Amy Chandik Kunder <ackunder@mail.de-pere.org>, Shana Defnet Ledvina <sdledvina@deperewi.gov>, Mike Eserkaln <meserkaln@deperewi.gov>, Jonathon Hansen <jhansen@mail.de-pere.org>, Casey Nelson <cnelson@mail.de-pere.org>, Dean Raasch <draasch@mail.de-pere.org>, Kelly Ruh <kruh@mail.de-pere.org>, "Carey E. Danen" <cdanen@mail.de-pere.org>, Ann Ledvina <aledvina@mail.de-pere.org>
Subject: For your review PRIOR to the meeting tonight.
Reply-To: Heidi Anderson <hdoyle5246@aol.com>

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

All,

Please make sure to read and watch this before the next council meeting and enter it into record. These are frontline Dr.s NOT Administrators and NOT only Emergency/Hospitals.

<https://www.rev.com/blog/transcripts/americas-frontline-doctors-scotus-press-conference-transcript>

[https://www.youtube.com/watch?v=n9yKtoYxd5Q&feature=share&fbclid=IwAR3uS9fU2-](https://www.youtube.com/watch?v=n9yKtoYxd5Q&feature=share&fbclid=IwAR3uS9fU2-TPBTLzQzHS0LSD5ARqO4ZILYIOUIGqzyJLCwbSRlAItmCYR0)

[TPBTLzQzHS0LSD5ARqO4ZILYIOUIGqzyJLCwbSRlAItmCYR0](https://www.americasfrontlinedoctors.com/summit)

<https://www.americasfrontlinedoctors.com/summit>

Additional notes.

Your Emergency Order Resolution #20-34 under which you are proposing this mask requirement does not have an end date, nor does your proposed order. This is unlawful as it gives unlimited power to two people in your City the Mayor and Deputy mayor.

Also, please note that the people of WI are organizing and are publishing businesses that support free choice and those that are requiring masks. We will boycott your businesses in person and online that require masks. We are giving our business to those who support freedom of choice. In the last 5 days nearly 2,000 people have joined just one of these groups.

If your businesses, already hurting experience even a small percentage loss in revenue, you are likely to see more close, job loss and lost tax revenue.

The numbers you cite in your packet are incorrect as the "cases" include probable cases despite no test or a negative test and people who "may" have come in contact with confirmed and probable. Further as evidenced in Dane County - there is a backlog of negative tests that are not being entered in a timely manner which skews the positive percentages. This is being done deliberately.

We are also supporting recall elections across the state at the city level for anyone who votes against our constitutional freedoms.

Finally, people are already pulling kids already out of school districts and opting for the funds to home school.

Dont destroy DePere over fear and panic of a "Plandemic" that has less than a .002% morbidity rate, less than a 2% infection rate.

Sincerely,

H Anderson

Resident of the area.

Address withheld for security purposes.

Carey E. Danen

From: Deborah E. Armbruster
Sent: Monday, July 27, 2020 2:42 PM
To: Carey E. Danen
Subject: FW: Strongly Support the mask ordinance

From: Jacob Hermes [mailto:jacobhermes@gmail.com]

Sent: Monday, July 27, 2020 2:41 PM

To: Amy Chandik Kunding; Shana Defnet Ledvina; Dan Carpenter; Mike Eserkaln; Jonathon Hansen; Casey Nelson; Dean Raasch; Kelly Ruh; Judy Schmidt-Lehman; Kristen Johnson; Deborah E. Armbruster; Health Department; Trista Groth; James Boyd

Subject: Strongly Support the mask ordinance

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

My name is Jacob Hermes and I live at 719 Lewis St, De Pere, WI 54115. I am writing to express my strong support for a mask ordinance. We need to get the virus under control if we are going to send our kids to school and continue to have the economy open and safe for people. There is no other way to do this right now than to require everyone to wear masks. I wish this didn't need to be a requirement, however so many people are choosing to selfishly go out into public without masks.

Thank you for your consideration.

Jacob Hermes
 920.819.4781

Attachment: Correspondence 2 (9835 : Ordinance #20-10 Face Coverings Required)

Carey E. Danen

From: Deborah E. Armbruster
Sent: Tuesday, July 28, 2020 10:42 AM
To: Carey E. Danen
Subject: FW: Mask Ordinance

From: Betsy Hornseth [<mailto:betsy.hornseth@yahoo.com>]
Sent: Tuesday, July 28, 2020 9:05 AM
To: Trista Groth; Deborah E. Armbruster
Subject: Mask Ordinance

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello!

Please take my family's stance into consideration: we would really appreciate a mask ordinance being put into place in De Pere for the safety of our residents and workers.

Please let me know if you have any questions.

Good luck with your vote!

Sincerely,
Betsy Hornseth
1644 Charles St
De Pere, WI 54115

Attachment: Correspondence 3 (9835 : Ordinance #20-10 Face Coverings Required)

To Mayor James Boyd:

From the beginning of this discussion, I have said that we are in need of a consistent county-wide policy regarding face coverings, which is supported by all of our major private health systems. As a municipality with its own public health department, De Pere's action is critical to achieving this goal, and I'm fully supportive of what is being proposed tonight.

There is much that we continue to learn about this virus's characteristics and spread, but there is mounting evidence and near consensus surrounding the benefits of universal face covering. This is a simple, relatively unobtrusive step that almost all of us can take to keep our community safe. I ask you to join the City of Green Bay in requiring face coverings in indoor public spaces.

Eric Genrich
Mayor of Green Bay

Carey E. Danen

To: Carey E. Danen
Subject: RE: Mask ordinance

From: Michael Mchenry [mailto:mmchenry@new.rr.com]
Sent: Tuesday, July 28, 2020 10:26 AM
To: Deborah E. Armbruster
Subject: Re: Mask ordinance

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Deborah,
Please share the following letter with the City of De Pere Council and mayor Boyd.

To the City of De Pere Council:
As a physician and member of the city of DePere Board of Health, I am sure that the wearing of a mask or face covering will slow the spread of COVID-19.

I ask that an ordinance be put in place requiring that face coverings/masks be worn in buildings that are accessible to the public in the City of DePere.

Thank you for your consideration,
Dr. Michael McHenry MD

Sent from my iPhone

Attachment: Correspondence 3 (9835 : Ordinance #20-10 Face Coverings Required)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: August 4, 2020

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Resolution #20-82 Establishing Penalties for Violations of Section 74-13 De Pere Municipal Code Requiring Face Coverings.

This item was tabled at the July 28, 2020 Special Common Council meeting.

ATTACHMENTS:

- Reso20-82(8-4-20) (DOCX)

RESOLUTION #20-82

ESTABLISHING PENALTIES FOR VIOLATIONS OF SECTION 74-13
DE PERE MUNICIPAL CODE REQUIRING FACE COVERINGS

WHEREAS, pursuant to the creation of Section 74-13 De Pere Municipal Requiring Face Coverings, the Common Council is required to establish, by Resolution, penalties for violations of said Section to be included in the Municipal Court Bond Schedule.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council hereby imposes the following forfeitures to be included in the Municipal Court Bond Schedule for violation of Section 74-13 De Pere Municipal Code as follows:

First Offense: \$10.00

Second Offense: \$25.00

Third and Subsequent Offense: \$50.00

BE IT FURTHER RESOLVED THAT:

Said forfeitures shall be subject to additional penalties, fees and other costs required by law as included in the Municipal Court Bond Schedule.

BE IT FURTHER RESOLVED THAT:

The penalties established hereunder shall be effective as of the effective date of Ordinance #20-10 Creating Section 74-13 De Pere Municipal Code Requiring Face Coverings.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are further authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Resolution #20-82
Page 2 of 2

Adopted by the Common Council of the City of De Pere, Wisconsin, this 4th day of August,
2020.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Attachment: Reso20-82(8-4-20) (9836 : Reso #20-82 Establishing Penalties for Violations of § 74-13 Requiring Face Coverings.)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: August 4, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Resolution #20-83 Authorizing Agreement for Consulting Services Between the City of De Pere and Somerville, Inc. (Conceptual Design and Site Layout for Voyageur Park Multi-Use Building).

The Board of Park Commissioners, at the July 16, 2020 meeting, approved awarding the bid for conceptual design of the multi-use facility at Voyageur Park to the lowest bidder Somerville, in the amount of \$7,500. The motion passed unanimously, with a 7-0 vote.

We received seven proposals for the conceptual design work for the multi-purpose facility at Voyageur Park. Staff also recommended accepting the bid from Somerville.

ATTACHMENTS:

- Reso20-83 (DOCX)
- Consultant Agreement-Somerville, Inc.(Design and Site Layout for Voyageur Park Multi-Use Building)7-22-20-151-002-20 (PDF)
- Exhibit A-Somerville Consultant Agreement (PDF)
- Exhibit B - Somerville Proposal for Voyageur Park (PDF)
- Summary of Proposals.Voyageur (PDF)

RESOLUTION #20-83

AUTHORIZING AGREEMENT FOR CONSULTING SERVICES
BETWEEN THE CITY OF DE PERE AND SOMERVILLE, INC.
(Conceptual Design and Site Layout for Voyageur Park Multi-Use Building)

WHEREAS, the City is in need of contracting with a consulting firm to provide conceptual design and site layout services for construction of a multi-purpose building in Voyageur Park; and

WHEREAS, Somerville, Inc. has available and offers to provide qualified personnel and necessary equipment to accomplish such services within the required timeframe; and

WHEREAS, this matter has been reviewed by the Board of Park Commissioners which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and City Clerk are authorized and directed to execute the Agreement for Services Between the City of De Pere and Somerville, Inc. as is attached hereto and incorporated herein as Exhibit 1, subject to such changes as deemed necessary by the City Attorney.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 4th day of August, 2020.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 07/16/2020

**AGREEMENT FOR SERVICES BETWEEN THE
CITY OF DE PERE AND SOMERVILLE, INC.
(Conceptual Design and Site Layout for Voyageur Park Multi-Use Building)**

THIS AGREEMENT made and entered into this ____ day of _____, 2020, by and between the City of De Pere, a Wisconsin municipal corporation ("City") and Somerville, Inc., a Wisconsin corporation ("Consultant").

WITNESSETH

WHEREAS, the City is in need of contracting with a consulting firm to provide conceptual design and site layout regarding the construction of a multi-purpose building in Voyageur Park.

WHEREAS, Consultant has available and offers to provide qualified personnel and professional assistance necessary to accomplish the work required within the required timeframe.

NOW THEREFORE, City and Consultant agree as follows:

I. DESCRIPTION OF PROJECT

The project is as described in City's Request for Proposals (Exhibit A) and Consultant's Proposal thereto (Exhibit B), both of which are attached hereto and incorporated by reference. If a conflict exists between Exhibit A and Exhibit B, the terms of Exhibit A shall prevail. If there is a conflict between the terms and conditions of Exhibit A and this Agreement, the terms of this Agreement shall prevail. No standard terms or conditions of Consultant's Proposal are incorporated into this Agreement unless such term is specifically written into the Agreement.

If, during the course of performing the work, City and Consultant agree that it is necessary to make changes in the project as described in the exhibits, such changes will be incorporated into this Agreement only by written amendment, signed by the parties.

II. SCOPE OF CONSULTING SERVICES

Consultant agrees to perform those services described in Exhibits A and B. Any change to the scope of services as identified therein shall be defined in writing and authorized by both parties prior to performing such work. Such writing shall include the scope of work to be done, schedule for commencing and completing the work and the basis for compensation for such work.

III. SCOPE OF CITY SERVICES

City agrees to provide the Consultant with an aerial view of Voyageur Park identifying GIS data and the approximate location of the current restroom facility, as well as other applicable information or items concerning the project as are available or indicated in Exhibit A.

IV. AUTHORIZATION, PROGRESS, AND COMPLETION

In signing this Agreement, the City grants the Consultant specific authorization to proceed with the work described herein.

For special services, the authorization by the City shall be in writing and shall include the definition of the work to be done, the schedule for commencing and completing the work, and the basis for compensation for the work, all as agreed upon by the City and the Consultant.

V. OWNERSHIP AND FORM OF DOCUMENTS

All documents created, maintained or received during the course of this Agreement, including those in electronic form, shall be deemed the property of City and Consultant shall not be considered the owner of any such document nor shall the Consultant retain any common law, statutory, or other right therein, including copyright, patent, or trademark. To that end, Consultant agrees to and hereby does assign and transfer to City all rights, title, and other interests in such drawings, specifications, or other documents, which rights shall include copyright, trademark, or patent rights therein, unless City fails to pay Consultant for such drawings specifications and other documents, in which case the ownership and all rights shall revert to the Consultant.

City hereby grants Consultant a non-exclusive license to use the documents created pursuant to this Agreement, including any standard details used herein.

Consultant acknowledges that, as the Consultant to City, a Wisconsin municipality, Wis. Stats. §19.36(3) applies to it and records produced by it pursuant to this contract are subject to the public records law to the extent they would otherwise be if maintained by the City. Consultant agrees that, within 10 business days of a written request of City, it shall forward to City any such contract or records maintained by Consultant as are requested by City. Such records shall be in the format requested by City provided that such records are kept and maintained in that format. City shall reimburse Consultant for its reasonable costs incurred in complying with this paragraph.

Consultant further agrees to indemnify the City from all costs City incurs should Consultant fail to comply with these requirements.

VI. CONFIDENTIALITY OF INFORMATION

Consultant understands that, during the course of work under this contract, Consultant may become privy to confidential information of City. Consultant shall maintain the confidentiality of all information specifically designated confidential by City unless withholding such information would violate the law, create a significant harm to the public, or create a risk of significant harm to the public.

VII. TIME FOR COMPLETION

The parties hereto agree that time is of the essence in completion of the project. Should Consultant encounter any circumstances, which, in the Consultant's opinion, will delay their response time, Consultant shall so inform the City as soon as the delay in response time is known.

VIII. COMPENSATION

The City agrees to pay, and the Consultant agrees to accept, compensation as identified in Exhibit B to be paid in a lump sum at the conclusion of each Project Phase identified in Consultant's Proposal. Payment to the Consultant is due upon receipt of invoice by the City. Compensation for special services shall be as agreed upon by the City and Consultant and set forth in the written authorization for special services.

IX. RESPONSIBILITY OF CONSULTANT

The Consultant is employed to render a professional service only, and any payments made to the Consultant are compensation solely for such services rendered and recommendations made in carrying out the work. The Consultant shall follow the practice of its profession to make findings, opinions, factual presentations, and professional advice and recommendations, consistent with the standard of care expected of professionals in the industry performing similar services on projects of like size and complexity.

X. NON-DISCRIMINATION/COMPLIANCE WITH STATE AND FEDERAL LAWS

The Consultant agrees that, in performing under this Agreement with the City, it will not discriminate against any employee, applicant for employment or any other person or member of the public on the basis of age, race, creed, color, disability, marital status, sex, national origin, ancestry, arrest record, conviction record, military service, use or non-use of lawful products off the employer's premises during nonworking hours, declining to attend a meeting or to participate in any communication about religious matters or political matters, or any other basis provided under Wis. Stats. §111.321.

XI. INSURANCE

A. The Consultant shall maintain during the life of the Agreement, the following minimum public liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work under the Agreement as stated below:

1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability and broad form property damage liability. The combined single limit for bodily injury and property damage shall not be less than \$1,000,000; with additional umbrella liability insurance coverage for a total of not less than \$2,000,000.
2. Automobile bodily injury and property damage liability insurance covering owned, non-owned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than \$1,000,000.
3. Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.
4. Professional liability insurance covering damages resulting from errors and omissions of the Consultant. The limit of liability shall be \$1,000,000 or the total consultant's fee on the project, whichever is greater.

B. Proof of Insurance. The Consultant shall furnish the City with a Certificate of Insurance and additional insured endorsement countersigned by a Wisconsin Resident Agent or Authorized Representative of the insurer indicating that the Consultant meets the insurance requirements identified above. The Certificate of Insurance shall include a provision prohibiting cancellation of said policies except upon 30 days' prior written notice to the City and shall name the City as an additional insured under Consultant's general and professional liability policies for the specific contract or project covered. A copy of the Certificate of Insurance and endorsement shall be delivered to the City prior to execution of the agreement for final approval.

XII. ALLOCATION OF RISKS

To the fullest extent permitted by law, the Consultant shall indemnify and hold harmless the City, City's officers, directors, partners, and employees from and against any and all costs, losses, and damages (including, but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused by the negligent acts or omissions of Consultant or Consultant's officers, directors,

partners, employees, and Consultant's Consultants in the performance and furnishing of Consultant's services under this Agreement.

To the fullest extent permitted by law, Consultant's total liability to City and anyone claiming by, through or under City for any cost, loss or damages caused in part by the negligence of Consultant or Consultant's subcontractor and in part by the negligence of City or any other negligent entity or individual, shall not exceed the percentage share that Consultant's or Consultant's subcontractor negligence bears to the total negligence of City, Consultant and all other negligent entities and individuals.

XIII. SUBCONTRACTS

The Consultant shall obtain the written consent of the City prior to subcontracting any portion of the work to be performed under this project. The Consultant shall be responsible to the City for the actions of person and firms performing subcontract work.

XIV. ASSIGNMENT

This Agreement is binding on the heirs, successors, and assigns of the parties hereto. This Agreement is not to be assigned by either the City or Consultant without the prior written consent of the other.

XV. INTEGRATION

This Agreement represents the entire understanding of the City and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both parties.

XVI. JURISDICTION

This Agreement shall be administered and interpreted under the laws of the State of Wisconsin. Jurisdiction of litigation arising from this Agreement shall be in that state. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

XVII. SUSPENSION OF WORK

The City may suspend, in writing, all or a portion of the work under this Agreement in the event unforeseen circumstances beyond the control of the Consultant make normal progress in the performance of the work impossible. The Consultant may request that work be

suspended by notifying the City, in writing, of circumstances which are interfering with normal progress of the work. If agreed, the time for completion of the work shall be extended by the number of days the work is suspended by Consultant through no fault of Consultant. In the event that the period of suspension exceeds 90 days, the terms of this Agreement are subject to renegotiation and both parties are granted the option to terminate work on the suspended portion of the project in accordance with Article XVIII.

XVIII. TERMINATION OF WORK

The City may terminate all or a portion of the work covered by this Agreement for its convenience. Either the City or the Consultant may terminate work in the event the other party fails to perform in accordance with the provisions of this Agreement. Termination of this Agreement is accomplished by 15 days prior written notice from the party initiating termination to the other. Notice of termination shall be delivered by certified mail with receipt for delivery returned to the sender.

In the event of termination, the Consultant shall perform such additional work as is necessary for the orderly filing of documents and closing of the project. The additional time for filing and closing shall not exceed 10 percent of the total time expended on the completed portion of the project prior to the effective date of termination.

The Consultant shall be compensated for the completed portion of the work on the basis of work actually performed prior to the effective date of termination plus the work required for filing and closing.

XIX. MEDIATION

All claims, disputes and other matters in question between the parties of this Agreement arising out of or relating to this Agreement or breach thereof, which are not disposed of by mutual agreement of the parties, shall be subject to mediation as a condition precedent to the institution of legal proceedings by either party. If such claim, dispute or other matter involves a lien arising out of the Consultant's services, the Consultant may proceed in accordance with applicable law to comply with lien notice and filing deadlines prior to resolution of the matter by mediation.

The City and Consultant shall attempt to resolve claims, disputes and other matters in question between them by mediation. A request for mediation shall be filed in writing with the other party to this Agreement. The request may be made concurrently with the filing of a civil action, but mediation shall proceed in advance of legal proceedings.

The parties shall share the mediator's and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon.

Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

XX. NOTICES

Any notification required or needed under the contract shall be sent via First Class Mail to the following:

If to City:

City of De Pere
Attn: City Clerk
335 South Broadway Street
De Pere, WI 54115

If to Consultant:

Somerville, Inc.
Attn: Matthew J. Schachtner
Principal-in-Charge | President
2100 Riverside Drive; Suite 300
Green Bay, WI 54301

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

SOMERVILLE, INC.

CITY OF DE PERE, WISCONSIN

By: _____
Matthew J. Schachtner
Principal-in-Charge | President

By: _____
James G. Boyd, Mayor

By: _____
Name: _____

By: _____
Carey E. Danen, City Clerk

J:\Law\Agreements\2020\Consultant Agreement-Somerville, Inc. (Design and Site Layout for Voyageur Park Multi-Use Building)7-22-20.docx



Request for Proposals For Conceptual Design and Site Layout for Voyageur Park Multi-Use Building

The City of De Pere would like to invite your firm to submit a proposal for the conceptual design of a new multi-purpose building in Voyageur Park.

Your proposal must be submitted to our office by Monday, June 29, 2020 at 3:00 p.m. Proposals can be submitted either by paper copy or via email to Marty Kosobucki.

BACKGROUND INFORMATION:

Voyageur Park, located at 100 William Street in De Pere has a restroom building that is in need of replacement. Instead of replacing the restroom building for a like facility, the City has decided to move in a direction of replacing it with a multi-use building, which will include restrooms. The intent of the building is to allow for a wide range of public use.

The Board of Park Commissioners has already approved a concept; however the City is looking for a consulting firm to help modify the concept to fit the needs of the City. The concept the Board of Park Commissioners is envisioning is included in the RFP.

In addition to generating a conceptual and two dimensional design of the facility, the City is also asking the firm to lead the City through a process to best determine the location of the facility.

SCOPE OF SERVICES:

The scope of services for this project is to include the following:

- Conduct information gathering from staff
 - Review current concept design the Board of Park Commissioners has in mind
 - Review and analyze potential locations for the facility
- Survey and interview the Board of Park Commissioners
 - Generate 2D dimensional schematic layout of facility based on recommendations from Board of Park Commissioners
- Determine potential locations for facility
- Presentation to the Board of Board of Park Commissioners
 - Recommended location of facility
 - Schematic layout of facility
- Based on recommendations of the Board of Park Commissioners
 - Make revisions to schematic layout of facility
 - Generate 3D conceptual drawing of facility
 - Generate site layout plan with proposed location
 - Generate cost opinion

- Submit final schematic, 3D rendering, site layout plan, and cost opinion to the Board of Park Commissioners

MEETINGS

The consultant should plan for the following meetings, but is not necessarily limited to:

- Kickoff meeting with City Staff.
- Presentation and interview of Park Board.
- Final design meeting with City staff.

SCHEDULING:

A recommendation will be submitted to the Board of Park Commissioners on July 16, 2020 and to Common Council on August 4, 2020.

INSURANCE:

Your company shall effect and maintain insurance to protect from claims under workmen's compensation acts; claims for damages because of bodily injury including personal injury, sickness or disease, or death of any of the company's employees; and from claims for damages because of injury to or destruction of tangible property including loss of use resulting there from; and from claims arising out of the performance of professional services caused by any errors, omissions or negligent acts for which the company is legally liable.

The company shall indemnify and save harmless the City of De Pere and their representatives from all suits, actions, or claims of any character brought for or on account of any injuries or damages received by any person, persons or property resulting from the negligent acts of the company or of any of their sub consultants in prosecuting the work.

PROPOSAL SUBMITTALS:

Your proposal should include the following information in the order listed. You may submit your proposal via e-mail to mkosobucki@mail.de-pere.org or mail to Voyageur Park Multi-Purpose Building, 925 S. Sixth Street, De Pere WI 54115

- Consultant Background and Information
 - Include location of office, years of relevant experience, size or organization, other consultants you may be cooperating with, list of staff and relevant experience, etc...
- Understanding of Project
 - Develop a summary of your understanding of the project, what needs to be done, and how you plan to accomplish.
- Similar Projects
 - List a minimum of 3 projects of similar scope and service.

- References
 - List a minimum of 5 references related to similar work.
- Timeline
 - Show a detailed timeline in how you plan to accomplish the project.
- Fee
 - List a lump sum fee for the project.

FEE:

Provide a lump sum fee. Should there be any items outside the scope of services listed in the RFP your firm feels should be included, we encourage the consultant to include alternate fees for such work.

DELIVERY:

The deliverables for this project include the following:

- Provide final design
 - 1 - 11"x17" and PDF color 3-D rendering of Multi-Purpose Building
 - 1 - 11"x17" and PDF architectural 2-D layout of Multi-Purpose Building
 - 1 - 11"x17" and PDF color 2-D Site Layout Plan
 - 1 – Cost Opinion Page

ADDITIONAL INFORMATION:

A sample consultant agreement the City uses and the conceptual design the Board of Park Commissioners is envisioning is included with the RFP.

The City will provide the following information to the consultant:

- GIS data and aerial view

For questions, please contact Marty Kosobucki at 920-339-8358, or e-mail at mkosobucki@mail.de-pere.org.

Proposed Fee Schedule

Company Name: _____

Company Representative: _____

Contact Phone/E-mail: _____

Company Address: _____

Signature: _____

Item	Unit	Fee
Voyageur Park Multi-Purpose Building	\$	
Total Fee	\$	

*Fee should include all travel and/or miscellaneous expenses required to perform the scope of work identified. Please identify costs/services that are not identified within the scope of work that you may suggest.

Item	Fee







PROJECT NAME:
KONKEL PARK
CONCESSIONS

OWNERS INFO:
CITY OF GREENFIELD
7325 W. FOREST HOME AV.
GREENFIELD, WI 53220

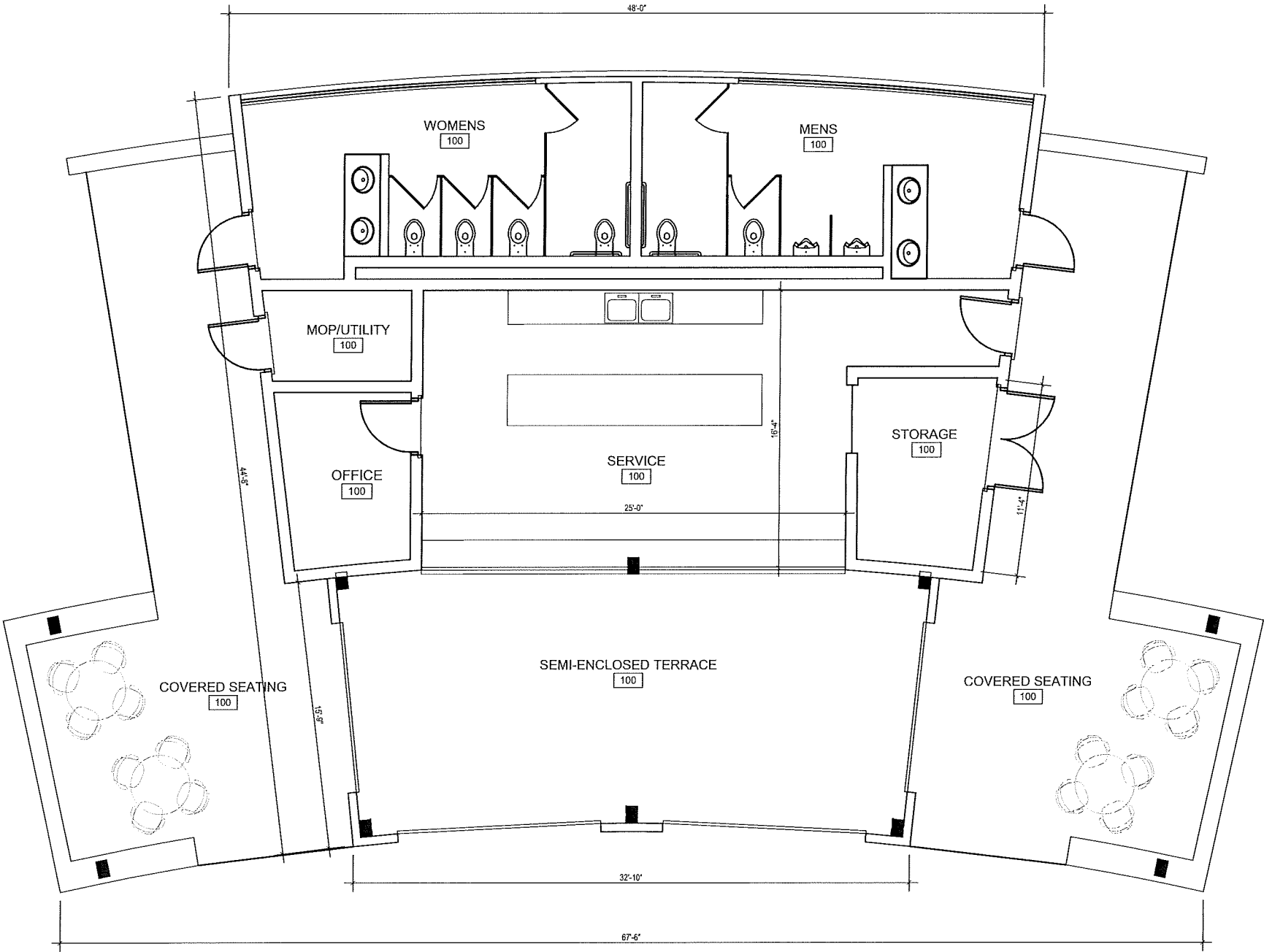
ARCHITECT:
KORB + ASSOCIATES
648 N. PLANKINTON AVE.
SUITE 240
MILWAUKEE, WI 53203
P 414.273.8230

REV. NO.	DATE:

PROJ. NO. 16033
SCALE: AS NOTED
PHASE: REVIEW
DATE: 07-25-2017

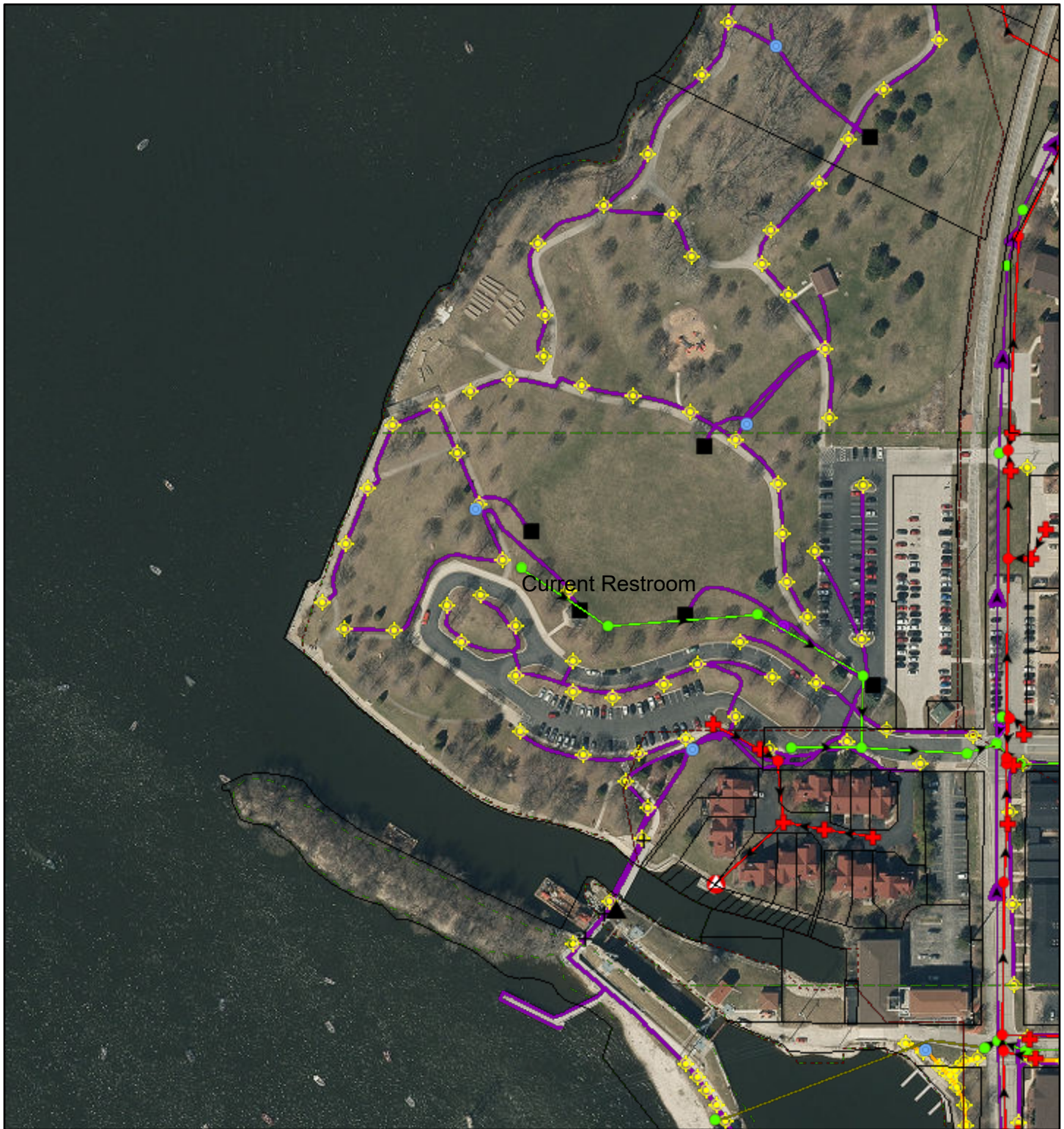
PLANS

A100



1 PAVILION FLOOR PLAN

User Created DIME Map



06/09/2020 8:03:36 AM

- | | | |
|---------------------|-----------------------|-----------------------------|
| ● Storm Manhole | --- Open Channel | → Private Sanitary |
| ⬮ Storm End Wall | --- Storm Basins | → GBMSD |
| ⊕ Storm Catch Basin | ● Sanitary Manhole | — Sanitary Pressurized Main |
| Storm Mains | ■ Sanitary Pump | --- Sanitary Basins |
| → Collectors | Sanitary Gravity Main | □ Traffic_Signals |
| — Culvert | → Sanitary Main | |

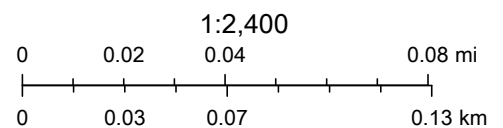


Exhibit A

Page 8 of 8

This is a custom map created by a user of the De Pere Interactive Mapping Engine.

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PROPOSAL:

Conceptual
Design & Site Layout

**Voyageur Park
Multi-Use
Building**

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June 29, 2020

Marty Kosobucki
City of De Pere
925 South Sixth Street
De Pere, WI 54115

Dear Mr. Kosobucki,

A community's culture positively inspires the design and purpose of any new building. Collaboration and responsiveness to capture that culture and physically translate it into a building design is embedded in each of our team members and our delivery process. Our team has the experience, individually and collectively, to design and deliver this project within budget and create consensus.

Somerville is Green Bay's largest employee-owned provider of integrated architecture, engineering, interior design and construction administration services. We have been in business since 1946 and have worked on many community-focused projects during our long history, including projects for the City of De Pere. One of Somerville's greatest assets is the flexibility and sensitivity to respond to each individual aspect of your project. The expertise and talent of our professionals provides a strong foundation for every project. Our team balances technical expertise with decades of hands-on experience as facility planners and designers. As such, we will present for your consideration the most current industry trends, design concepts, and engineering solutions.

We hope the enclosed information adequately conveys our interest in your project, as well as our team's qualifications to execute it to your satisfaction. Somerville's expertise, long history, depth of staff and solid financial stability will ensure that our firm and its personnel will remain a resource to the City of De Pere for years to come.

Thank you for this opportunity; we look forward to working with you.



Matthew J. Schachtner
Principal-in-Charge | President
mschachtner@somervilleinc.com | 920-593-3839



Somerville, Inc. 2100 Riverside Drive, Suite 300, Green Bay, Wisconsin 54301
920.437-8136 | somervilleinc.com



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HEADQUARTERED
Green Bay
WISCONSIN

Somerville, Inc.
2100 Riverside Drive
Green Bay, WI 54301-2390

Phone 920.437.8136
Fax 920.437.1131

somervilleinc.com

EST. 1946
WE'VE BEEN IN
BUSINESS FOR
74 Years



EMPLOYEE-OWNED
CORPORATION



1.13.d

SOMERVILLE BUSINESS INFORMATION

At Somerville, we believe that design matters, not only for building systems and structures, but also in the assembly of our team. Our innovative, engaging, and creative projects begin with our outstanding staff. The idea "design matters" starts with a strong employee foundation, and a belief that each employee you interact with matters to you and your project.

PRINCIPALS

Matt Schachtner, NCARB, AIA
President
mschachtner@somervilleinc.com | 920.593.3839

Jay Vincent
Executive Vice President
jvincent@somervilleinc.com | 920.593.3827

Federal Tax ID 39-0915571

SOMERVILLE STAFFING

In-House Architectural Personnel

Registered Architects	11
Project Managers	3
Architectural Designers	5
Drafters	2
Interior Designers	2
Specifications Writer	1

In-House Engineering Personnel

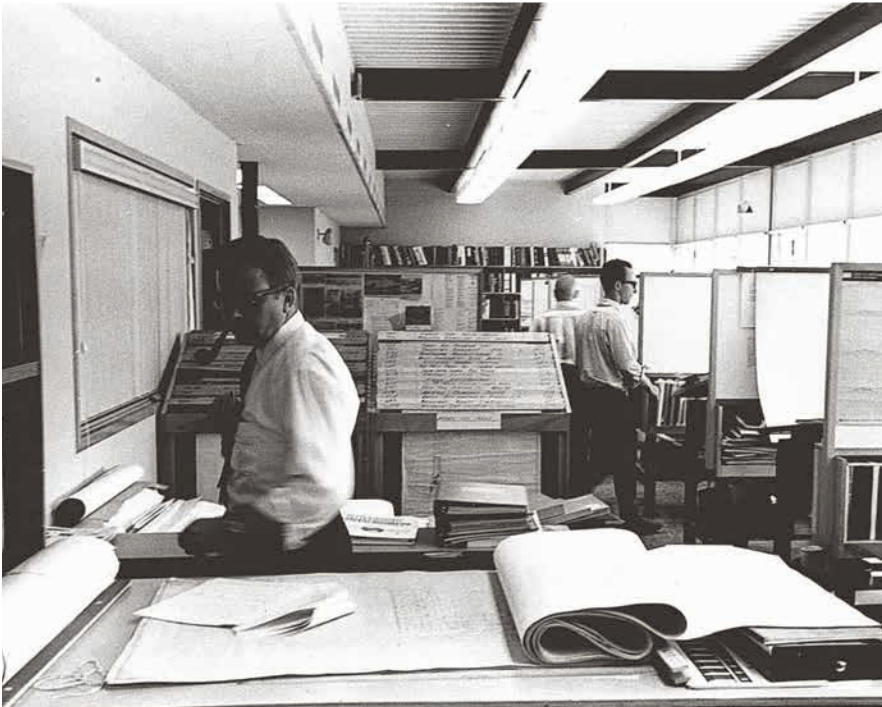
Mechanical	4
Electrical	2
Plumbing & Fire Protection	1
Drafters	5

Support Personnel

Construction Phase Services	2
Production/Quality Control	1
Marketing/Business Development	3
Administrative	3

Total Number of Employees 45

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our story

1946



Somerville, Inc. was founded in 1946 by **John E. Somerville** to deliver professional Architectural/Engineering (A/E) services and a quality customer experience.

Success was met early on by Somerville's dedicated team with the completion of numerous commercial and industrial projects. Word of our success quickly spread throughout northeast Wisconsin, expanding Somerville's client base to include civic, cultural, life, healthcare, corporate, and our largest market today, education.

Since 1946, our team has continued the tradition of **designing beautiful facilities that are landmarks in their communities**, the most notable being the original Lambeau Field built in 1957 and its 2003 renovation. Performing an important role in the growth of many of the Midwest's largest and most recognizable companies and organizations, Somerville's service base grew to fulfill the demands of diverse client base. We take great pride in the variety of projects we have completed, and our broad experience across different markets informs every design we create. We have built our reputation by designing **attractive, well-engineered, energy-efficient buildings** of all types while maintaining established budgets, schedules, and relationships.



► TODAY



One thing is for sure, **Somerville isn't your typical architectural and engineering firm.**

We've been in business for over **seven decades**, and in that time, we've created thoughtfully-designed and inspiring buildings for clients in a wide range of industries. But we've also built something more important – a reputation for listening to our clients, responding with innovative designs and then completing projects on time and on budget. Maybe that's why **94% of our clients have returned to us** time and again, trusting us to complete more than 7,500 projects across the Midwest.

Of course, our clients also appreciate that we're **employee-owned** and that they know they can count on our team to take pride in designing solutions that will serve their needs now and well into the future. Many clients also point to **how easy we make the design and construction process** - Somerville offers a comprehensive range of architectural, engineering and interior design services all under one roof.

Whatever your reason for choosing Somerville for your next project, one thing is for sure – you'll be pleased with the results.



ARCHITECTURE

Our approach to design is simple. You have a goal for your next building project, and our job is to help you achieve and even **exceed that goal** – often in ways you never dreamed possible.

To do that, we begin by getting to know you and your business or mission. **We ask questions.** We learn about your unique goals and challenges and we share our seven decades of insight learned through similar challenges and design.

Then **we respond with thoughtful and innovative design solutions** created especially for you. Our process is interactive; we take the time to listen again to your feedback and suggestions. In fact, we encourage that give-and-take throughout the design and construction process. Because we understand that, even as hard as we work to understand you and your needs, no one knows your business or mission like you do.

In the end, we've created not only a great space but **a lasting relationship with you.** Perhaps that's why so many of our clients have returned to us for project after project.



ENGINEERING

It's simply not enough for a building to enhance your organization's image and purpose. It also has to be **comfortable, safe and as efficient** as possible to operate and maintain.

Our in-house staff includes LEED-accredited engineers and designers — from electrical, plumbing and fire protection design to HVAC, air quality, and sustainable "green" energy systems. Working closely with each other, our architectural and engineering team can apply the **latest systems and technology** to create a seamlessly integrated infrastructure plan for your building that provides maximum comfort, efficiency, and reliability.

What's more, **our engineers understand your needs can grow.** They design with an eye toward making future expansion easy and inexpensive – at Somerville, **we're always thinking ahead.**

INTERIOR DESIGN

It's one thing to design a space. It's quite another to **design an environment** – how the space feels, how people move through it, how the space can be used to promote productivity and contribute to your organizational goals.

Interior design is about **integrating your brand with the built environment** to create a memorable experience. Elements like material, image, color, texture, pattern, and illustration are aligned with architectural features to convey a specific feeling or create a specific experience.

Throughout the design process, we can help you **visualize the environment** and propose ideas, ensuring you get a real sense of how your final environment will look and feel before construction even begins.

Our interior design team provides **solutions that are creative**, environmentally progressive and provide a lasting impact unique to your vision, mission and goals.

ENVIRONMENTAL GRAPHICS

Environmental graphic design is about **integrating a story, or a brand with the built environment** to create a memorable experience.

Environmental graphic design in its most basic explanation **marries architecture with visual elements of a brand**. But it is much more than that. Environmental graphics help create a sense of comfort and inspiration in a hospital, provide words of encouragement to students in a school, and help businesses create eye-catching displays that promote their brand.

Images, color, patterns, illustrations, and typography are integrated with architectural features to **convey a specific message or create an experience**. The message and experience can vary greatly – from informing building occupants how to interact with the space, to inspiring people who inhabit that space.

Our team of environmental graphic designers help you **communicate stories, inform people, activate spaces**, and organize places for efficient navigation.

SOMERVILLE'S SERVICES + QUALIFICATIONS

PLANNING + SUPPORT

Building projects are often **bold visions for the future**. To turn those visions into reality, supporters must often convince others to embrace their dream as well.

After more than seven decades of managing projects both large and small, we know this— the more time and effort spent planning beforehand, the fewer issues and questions you'll have to deal with later. Somerville's planning + support services can **ensure your project goes smoothly** from start to finish.

That's why Somerville offers a variety of support services to assist in the effort, from **comprehensive referendum planning** and public presentation support to fund-raising and direct mail campaign design and management. Somerville can also assist with grant applications, commissioning and bid management.

Finally, our experienced and highly respected staff can also be called upon to provide expert testimony for litigation purposes.

SUSTAINABILITY

At Somerville, "going green" isn't just a passing fad. **It's a driving mission.** It just makes sense to design and build buildings in a way that is more energy efficient, sensitive to the environment and makes better use of the natural resources that are all around us.

Our staff includes LEED-accredited architects and engineers. We are able to present you with a **vast array of sustainable product and systems** choices to incorporate into your building design—from simple ideas like low-flow toilets and motion sensor-controlled lighting systems to advanced high-efficiency geothermal heating systems. What's more, high-efficiency green technologies and building strategies often pay for themselves during their expected life cycle.

In presenting these sustainable options to you, we also help you **evaluate the feasibility, cost and potential return on investment** for each. This approach allows you to make the best choices for your project, now and for the future. After all, what **we most want to sustain is your satisfaction.**





PROJECT team



Matthew J. Schachtner, NCARB, AIA
President / Principal-in-Charge

Matt's natural inclination to roll up his sleeves and get his hands dirty has led him to the role of hands-on leader at Somerville.

Raised in a family of masons, homebuilders and structural engineers, Matt is a born designer still energized by the scent of sawdust and concrete. Building runs in his blood, and he fed that passion with summer jobs in masonry and homebuilding, a bachelor's degree in Architectural Studies and a Master of Architecture from the University of Wisconsin-Milwaukee. He followed that up with 25 years of experience in the industry where he now leads an expert team with the sure hand of someone committed to innovative design and the power of relationships.

Today, Matt's steady leadership is marked by passionate problem solving – a desire to understand a client's challenges and co-create the solutions. He brings visionary planning to each project and provides the strategic direction to guide the expert team at Somerville through work that is unparalleled in client satisfaction. Matt has led a range of projects from high-end residential to health care facilities; from legendary sports venues like the crown jewel of the NFL in Green Bay to the city's transit center; from game-changing structures on La Crosse's riverfront to Green Bay's Automobile Gallery.

Although Matt is energized by his work, he doesn't take his foot off the pedal when the workday is done. At his family's more than 100-year-old Dyckesville house, he recently rebuilt a barn, and he and his wife stay busy with five children and a couple of horses. They raise lambs, pigs, chickens and turkeys and sit down each night to a dinner almost wholly supplied by their own hobby farm.

Personally and professionally, Matt values the relationships at the heart of it all. And he ensures no team operates more efficiently and with better results than Somerville. With his sleeves rolled up, Matt is the visionary leader ready to dive in.

EDUCATION / AFFILIATIONS

- **Master of Architecture**, University of Wisconsin – Milwaukee
- **Bachelor of Science in Architectural Studies**, University of Wisconsin – Milwaukee
- **Certificate in Historic Preservation**, University of Wisconsin – Milwaukee
- **Registered Architect** – Colorado, Iowa, Kansas, Michigan, North Dakota, Ohio, Pennsylvania, Utah, Washington, Wisconsin
- **American Institute of Architects** (AIA)
- **National Council of Architectural Registration Boards** (NCARB) **Certified**
- **Matt has been a part of the Somerville team since 1998**

RELATED EXPERIENCE

- **City of De Pere**
Braisher Park Shelter
De Pere, Wisconsin
- **The Automobile Gallery**
New gallery and event space
Green Bay, Wisconsin
- **Green Bay Packers**
Lambeau Field Suites & Interior Remodel;
Lambeau Field Redevelopment; Pro Shop
Renovation, Concourse Renovation
Green Bay, Wisconsin
- **The Waterfront Restaurant & Tavern Terrace / Riverside Office Complex**
3 New office buildings;
New restaurant & terrace
La Crosse, Wisconsin
- **Brown County STEM Innovation Center**
New Building
Green Bay, Wisconsin



Jason D. Hale, NCARB, AIA, LEED® AP BD+C
Senior Project Architect

A building project can be a tough mountain to climb. The going can get rough. Along the way, you may run into daunting obstacles, unexpected pitfalls and discouraging hazards of all kind. At times, you may even lose sight of the summit, your final goal.

That's what makes Jason Hale so valuable. He's a talented guide with just the right combination of skills and experience to help get you to the top.

For starters, Jason is a terrific communicator who makes sure your entire team understands the building process and welcomes ideas and input from members at all levels.

Having risen through the ranks, Jason can speak the language of subcontractors and knows how to keep the process moving forward. Finally, Jason is a problem-solver. He has the vision to overcome difficult challenges with creative solutions that are as functionally thoughtful as they are aesthetically pleasing.

It's a rare combination of talents that makes Jason ideally suited to guide your project. And in the end, you won't just love the view from the top, you will have enjoyed the journey getting there.

EDUCATION / AFFILIATIONS

- **Bachelor of Science in Architectural Studies**, University of Wisconsin, Milwaukee School of Architecture
- **Registered Architect** – Wisconsin, Illinois, Colorado
- **American Institute of Architects**
- **LEED AP Building Design + Construction Accredited**
- **Experienced in Revit, AutoCad, Sketchup and SpecLink**
- **Jason has worked at Somerville since 2015**

RELATED EXPERIENCE

- **Green Bay Botanical Garden**
Grand Garden Expansion
Green Bay, Wisconsin
- **Ellwood H May Environmental Park***
Sheboygan, Wisconsin
- **Village of Allouez**
Community Center Assessment
Allouez, Wisconsin
- **Cerebral Palsy, Inc.**
Addition/Renovation
Green Bay, Wisconsin
- **Camera Corner Connecting Point**
New Engineering & Design Center
Green Bay, Wisconsin
- **Green Bay Visitor & Convention Bureau**
New Visitors Center
Green Bay, Wisconsin

**Projects completed at previous employer.*



Rustin Schwandt, NCARB, AIA, LEED® Green Associate Architect

If you're working in one of Rustin Schwandt's buildings and you pause at your desk to gaze out the window at the snowfall, then he's got you right where he wants you.

People often notice a building's design when it doesn't work for them. He's there to ensure it does – and that you notice. Design matters, and when it works, it sparks emotions. It causes people to stop and stare, to look around.

Creating special moments like those throughout a building is Rustin's goal on each project. He was hammering nails at 3 years old, helping his dad renovate their houses and learning from his grandfather's experiences from his construction business in Wautoma. You could say construction is in his DNA.

Always curious about how things are put together, he strives to create value by thinking about design as a whole: not how one room functions, but how that room interacts with the rest of the building. And how that room's users interact with its functionality.

Focusing on K-12 schools, technical colleges and other higher education projects, his day-to-day can include site visits, progress meetings, building information modeling work and community events. Though he spent some time in Chicago after college, he found himself drawn back to the area he considers home, where he shares travel and outdoors adventures with his family, embraces the changing seasons and considers it his responsibility to help make this community the best it can be.

Rustin is motivated by the knowledge that buildings last, and his work will be part of the community for years to come. That lasting impact will be a positive one if Rustin has anything to say about it.

EDUCATION / AFFILIATIONS

- **Bachelor of Science in Architectural Studies**, University of Wisconsin-Milwaukee
- **Masters Degree in Architecture**, University of Wisconsin-Milwaukee
- **Registered Architect** – Wisconsin
- **Rustin has been a part of the Somerville team since 2013**

PROJECT EXPERIENCE

- **Brown County STEM Innovation Center**
New Building
Green Bay, Wisconsin
- **City of Marinette**
Community Sports & Event Center
Marinette, Wisconsin
- **The Automobile Gallery**
New gallery and event space
Green Bay, Wisconsin
- **Green Bay Packers**
Lambeau Field Suites & Interior Remodel
Green Bay, Wisconsin
- **Village of Allouez**
Webster Avenue streetscape conceptual design
Allouez, Wisconsin
- **Cerebral Palsy, Inc.**
Addition and Remodel
Green Bay, Wisconsin



understanding OF THE PROJECT



VOYAGEUR park

We believe that the key to successful planning is to start with consensus on a mission statement.

We will begin the Conceptual Design process by meeting with the City of De Pere staff and Board of Park Commissioners to affirm the mission, vision, goals and objectives for Voyageur Park. As we work through each stage of the process, all decisions can be weighed against the mission statement that was created. The initial meeting will establish a communication protocol and a project milestone schedule with key dates. **Throughout the project, Somerville is committed to engaging stakeholders in the process.**

During the Conceptual Design Phase we will work with the City to examine alternative design options that address the space needs and building placement within Voyageur Park. Somerville will aid in the review of multiple design options by drawing conceptual plans to establish critical and secondary space adjacencies and investigate multiple design solutions. The selected preliminary design options along with associated cost estimates, will then be presented to City Staff and the Board of Park Commissioners. Once reviewed, Somerville will work with the stake holders to bring the whole team to consensus on the final conceptual design solution, including a three-dimensional exterior rendering of the design.

VOYAGEUR PARK

project approach

PHASE 1

Define Scope, Space Programming

A. GATHER

- Gather and review existing information regarding:
 - The current Board of Park Commissioners selected design concept
 - Potential locations for the facility
 - Any other existing data or information about the site and/or project from staff

B. FACILITATE

- Survey and interview Board of Park Commissioners regarding:
 - Goals of the facility (types of events, indoor vs. outdoor space, etc.)
 - List of building needs (storage, kitchen, restrooms, covered patio, etc.)
 - Accessibility accommodations
 - Frequency of facility use (intended)
 - How the project will impact and support the existing park.
 - Infrastructure improvements that will be needed.
 - Any other concerns or information that may impact the design.

C. EVALUATE

- Refine information gathered and create 2D space programming options
- Determine potential locations for the facility.

D. PRESENT & RECOMMEND

- Present 2D schematic layout of facility and building location options to the Board of Park Commissioners
- Discuss the pros and cons of each option
- Receive approval to proceed

PHASE 2

Plan Refinement & Budgeting

A. DEVELOP

- Refine 2D schematic layout and building location
- Prepare a preliminary opinion of probable cost for the structure based on square foot values
- Create a 3D conceptual rendering of the building and site plan

B. PRESENT

- Meet with Park Board to review the information prepared
- Staff review (if desired)

C. REFINE

- Update documents based on Park Board feedback

PHASE 3

Final Presentation

A. PRESENT

- Present the final schematic layout, a 3D conceptual rendering and site plan to the City staff

design philosophy

LISTEN



If there's one thing we know, it's that no one knows your community better than you. So our first step is to listen to you, your staff and administration and the community you serve.

We ask questions. Lots of questions: What would help things run more smoothly? More efficiently? What are your biggest challenges? What special concerns should we know about? The list is endless. Then we listen even harder to the responses. After more than 74 years, we've learned if you ask enough smart questions, you usually get some pretty smart answers in return.

OBSERVE



While we listen to what your team has to say, we also realize that one of our biggest advantages is that we aren't you. So we don't approach things or see obstacles in the same way you always have. Instead **we bring a fresh, outside perspective**—one born from experience with a broad range of projects in a wide array of industries. That's why we take time to do our own observations. We visit your facilities and poke around. We talk to your staff and **ask why they do things the way they do.** Then we take a step back and ask: Well, what if we did them a little differently?

EVALUATE



Let's get technical. In order to create a plan that will work, we must evaluate what you have. Our team will devote their time to evaluating the infrastructure and systems in your existing building. After all, **the goal is to determine if your existing infrastructure can support your vision.**

CREATE



This is where we start putting ideas on paper—letting them just pour out at first, and gradually shaping them to add form, function and flow. **Possibilities are identified, opportunities are revealed.** Unlike most artists, we don't mind you looking over our shoulders, either. We freely share our ideas and welcome your feedback. After all, it's your building. Our job is to express your vision.

DELIGHT

We believe a design only works when it works better for you— **when it helps you do whatever you do more efficiently and effectively.** Where possible, we believe it should work better for the environment as well. That's why we suggest and strive to incorporate the most sustainable building practices and systems. Finally, we ensure all aspects of your project are in full compliance with pertinent code and regulation. We know there's a time to defy expectations, and a time to meet them in every possible way.





SIMILAR
projects



1,200+

CIVIC + LIFE + CULTURE
PROJECTS IN
OUR PORTFOLIO



1.0-1.5%

AVERAGE CHANGE
ORDER RATE **VS.**
5% INDUSTRY AVERAGE



350+

CIVIC + LIFE + CULTURE
CLIENTS



94%

REPEAT CLIENTS

Community Centers. Parks. Cherished NFL stadiums.

At first, they may not seem to have a lot in common. But they share the same goals—provide a place for you to **have an unforgettable experience and create memories to last a lifetime**, all while being an efficient and hassle-free operation for owners.

To satisfy these roles, Somerville designers seek the feedback of both the people who will use these facilities and the people who will run them. That's why, before we ever set pen to paper, Somerville's design approach begins with listening to you. **Then Somerville responds with ideas to surprise and delight.** It's an approach that has made Somerville a proven crowd-pleaser.

The Grand Garden Expansion

GREEN BAY BOTANICAL GARDEN

Green Bay, Wisconsin

In early 2016, the Green Bay Botanical Garden set out to complete another major phase of their long-range master plan: the Grand Garden. This newly created area adds several amenities to the Gardens and also provides a space for people to come together and enjoy an outdoor performance.

Together, our design team and the Botanical Gardens staff held a community stakeholder workshop and a visioning session, involving over 100 people from throughout the region. During these events the attendees provided their dreams and visions for the project, and it was this feedback that helped to bring the expansion project from a master plan to a reality.

The first structure is an overlook arbor, which acts as the main entrance to the amphitheater seating area and can be used for event seating or rented out for private functions during a performance.

The second building is an amphitheater that not only provides a covered stage area, but also incorporates a private green room for performers and the connections needed to support the electrical demands of a larger show.

The concessions building, includes a catering kitchen, a multi-purpose room, concession sales, and public restrooms. This building is also surrounded by outdoor patio space that can be used for seating and various events.

The final building is a small wedding and event pavilion that overlooks the stage and can also be used during performances as a private seating area. The Garden's magnolia collection has been relocated around this structure and its tree-like design echoes their form.

In the end, the Grand Garden came to house four new structures as well as additional pathways. In addition, 11,500 perennials and grasses, and 1,500 trees and shrubs were planted by volunteers.

Project Highlights

- Area Dimensions: 3,087 SF and grounds
- Project Cost: \$3.1 Million
- Completed: August 2017





Visitors Station

GOVERNOR THOMPSON STATE PARK
Stevenson, Wisconsin

The 3,100 square foot Public Entrance and Visitors Station (PEVS) at Governor Thompson State Park houses the headquarters for the Peshtigo River State Forest, office space for DNR enforcement, general administration area, a conference room, break room, secured storage, employee restrooms, warming area for visitors and public restrooms. The building is heated and cooled through a geothermal heat pump system.

The new maintenance building is equipped with a 5-bay unheated garage, a 3-bay heated garage, office space, woodworking / carpentry space, a locker room, toilet, and shower rooms, break room and storage space.

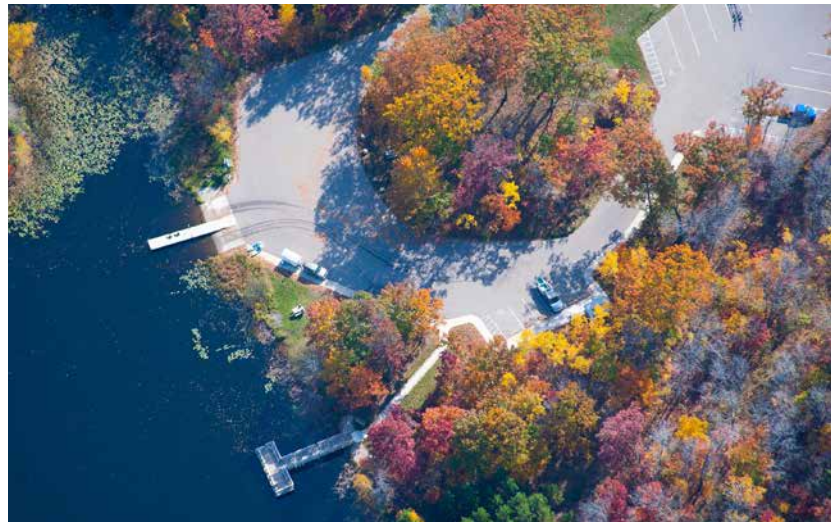
Significant site development and entrance/circulation asphalt roadwork, including parking areas for vehicles, trailers and motor homes, pedestrian and bicycle paths were created. A 50-site family campground (30 RV campsites equipped with electrical service, and 20 standard campsites) was created, and a 1,600 SF public toilet and shower building was added. Additionally, vault toilets and drinking fountains were added throughout the campsites.

Overall, each building was designed to complement the rustic, natural environment while incorporating sustainable design for energy and natural resource conservation.

Project Highlights

- Building Type: New Public Entrance and Visitor Center (PEVS)
- Project Cost: \$2.3 Million
- Area Dimensions: 11,117 SF; Visitor Center – 3,100 SF; Toilet/Shower Building – 1,600 SF
- Offices for DNR & Forestry Service
- Conference rooms
- Warming area
- Pedestrian and bicycle paths
- Public restrooms
- Parking lot for cars and RV's
- Maintenance building & garage area with storage and shop spaces
- 50 Campsites [30 Electric]
- Shower and toilet facilities for campsites
- Sustainable finishes throughout
- Energy efficient lighting systems





Community Sports & Event Center

CITY OF MARINETTE

Marinette, Wisconsin

The City of Marinette looked to Somerville to evaluate their existing Civic Center and determine whether renovating the outdated facility, or building a new facility would be most beneficial to the Marinette community. Ultimately, it was decided that a new facility would provide the greatest opportunities, better serving the entire area from Marinette to Menominee, Michigan.

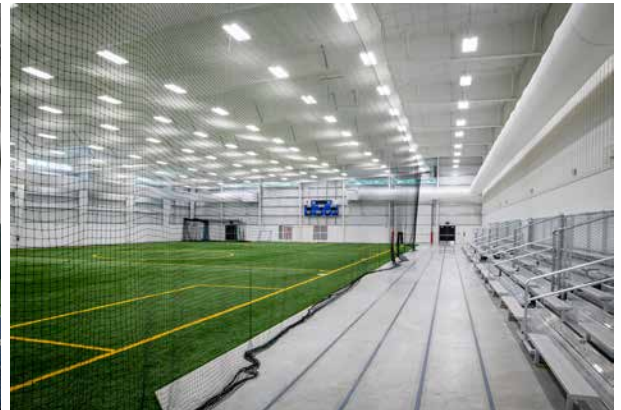
The new 114,000 square foot indoor sports and events center has four main areas: a turf field, an ice arena, an expo hall and various support and ancillary spaces.

- The 29,000 SF turf field allows for football, soccer, softball and baseball to be played indoors year round. Surrounding the field is a walking track and ample bleacher space for spectators.
- The 28,000 SF ice arena can accommodate a full-size ice hockey sheet with seating for 500. Six locker rooms are located between the ice arena and expo hall for convenience of visitors.
- The 27,000 SF expo hall is designed as a large multi-purpose, column-free space that can be arranged as four individual courts to play volleyball, basketball and tennis. This multi-purpose space can also be transformed to host larger expo events and political rallies.
- The remainder of the building contains meeting rooms, offices, concessions, restrooms, party rooms and ample storage space.

Project Highlights

- Project Type: New Community Sports & Events Center
- Area Dimensions: 114,000 SF
- Project Cost: \$16.5 Million
- Completed: Fall 2018





The Automobile Gallery

BY WILLIAM "RED" LEWIS

Green Bay, Wisconsin

The building was never meant to be the focal point. When you're housing a 1959 Buick Electra 225 or a 1981 DeLorean DMC-12 you want simply to showcase the beauty of the vehicles, complementing the exquisite precision of their design, rather than call attention to your own. The Automobile Gallery does just that, seamlessly spotlighting the historic integrity of this former Cadillac dealership while modernizing its utility.

The result is a vibrant backdrop that stuns, yet takes a back seat to the prized automobiles. It began with the rejuvenation of a building that had served as storage space for nearly two decades. The exterior's prominent rust stains and dark bronze features belied its glory days as a flagship facility for Cadillac. Updated heating, cooling and plumbing systems are kept unobtrusive and are incorporated into the original structure, modernizing and re-energizing the building.

The overarching theme throughout the building is secretly functional but with versatility fitting a facility with uses ranging from elegant receptions to informal parties. Candy apple red cars stand out against the white walls and are reflected in the polished concrete floor. Chrome rims shine down from stark white lifts in a room of precisely crafted acoustics. And there is significance behind each touch of color. Red hues woven throughout pay tribute to founder William "Red" Lewis. Brilliant red glass walls provide reference points guiding you through the gallery, where automobile artwork and a custom engine coffee table complete the look.

The upper-level executive conference room is fully loaded with a state-of-the-art meeting space sitting atop the grand gallery. The former parts mezzanine has a series of sliding glass doors overlooking the showroom. Extensive thought and planning behind even the most minute detail create a harmonious flow, maintaining the building's original form and function but using it all in a new way, for an aesthetic that takes its cues from the machines it houses.

Here, the cars are the artwork. The building is the essential canvas on which to see that art.

Project Highlights

- Project Size: 18,060 SF
- Completed: January 2016





COMING full circle

The new Automobile Gallery began with the rejuvenation of a building that once was a Denil Cadillac dealership. **The result is a vibrant backdrop that stuns**, yet takes a back seat to the prized vehicles.



STEM Innovation Center BROWN COUNTY

Green Bay, Wisconsin

To innovate is to introduce something new and different.

It's a call to action for creativity and imagination.

That sense of imagination and energy – that call to action – flows through the Brown County STEM Innovation Center, the latest building on the University of Wisconsin-Green Bay campus that brings together Brown County offices with non-profit and community work along with the school's Richard J. Resch School of Engineering.

Each organization functions in distinctly different ways, within a building designed to promote the collaborative nature of their work and the vast potential of connecting them in one cohesive space.

An eye-catching molecule design wraps around the entryway walls, drawing the eye toward "Innovate" across the front wall. In a youthful and professional space, function meets flexibility.

Shared conference rooms and floor-to-ceiling glass promote transparency. Youth participating in the maker's space programs can be motivated by college students working in their mechanical engineering classrooms. Visitors can see Einstein Project volunteers creating the non-profit's hands-on materials and curriculum that promote quality learning. Brown County's Land & Water Conservation and Extension Brown County offices serve county residents with accessible and welcoming spaces.

In the large gathering commons, stadium seating creates Learning Stairs for dynamic programs and presentations. Throughout the building exposed HVAC, cables and plumbing systems give visitors a peek at the building's operations. It is a STEM Innovation Center after all, with Science, Technology, Engineering and Math at the heart of its purpose. Dynamic design creates flexible areas that allow for immeasurable future uses.

Warehouse space with overhead doors and a loading dock make up the Einstein Project's processing and storage areas. A cleanup room allows Land and Water Conservation staff to wash mud off boots and waders behind the scenes.

Most striking are the panoramic views from one end of the building to the other, through rooms, down every hallway and out onto the campus, serving as a constant connection with the surrounding exterior environment. Open staircases allow the natural light to flow through each step.

As the first building in the Phoenix Innovation Park, its exterior aligns with its position on campus: stately upon a hill, a grand visual as visitors round the corner to the campus.

Innovate: Imagination and energy. A call to action.



Facility Highlights

- Project Cost: \$12.5 Million
- Total Square Feet: 62,000 SF
- Completion Date: September 2019



1.13.d

Attachment: Exhibit B - Somerville Proposal for Voyageur Park (9824 : Reso #20-83 Authorizing

Experience Greater Green Bay Visitor Center

GREATER GREEN BAY CONVENTION & VISITORS BUREAU
Green Bay, Wisconsin

Facility Highlights

- 1,650 SF Multi-Purpose atrium space to house:
 - Visitors Center
 - Special Events
 - Changing Displays
 - Space has the ability to open onto an exterior patio
- Secure vestibule that is open after hours to allow visitors access to limited displays
- Training / Education room that can double as event space
- Event prep room and work room located nearby for food prep during events
- **Outdoor plaza area**
- **Dog walk and garden area**
- **Outdoor roof deck**
- Several conference rooms throughout that can be used by public for events
- Offices and shared work areas for staff
- Indoor company vehicle storage

Architectural Highlights

- Designed to be eye catching as people exit the highway in order to draw visitors in
- Interior and exterior spaces designed to be as flexible as possible to allow for a variety of uses
- Atrium features exposed glue laminated structure and is enclosed on three sides by glass
- Multi-colored exterior panels tie into corporate branding and help to promote Experience Greater Green Bay





Lambeau Field

Green Bay, Wisconsin

1950's In 1955, Green Bay city leaders announced plans to build a new home for their beloved football team, the Green Bay Packers. They pictured a stadium seating 30,000 fans with the flexibility to be easily expanded if the need ever arose. To realize their vision, they selected the architectural firm, Somerville; and so began a winning partnership that would span more than half a century. Led by company owner and architect John Somerville, the firm and city worked together to select a sloping site that would facilitate the construction of a recessed elliptical bowl. After carefully studying the stadium at his alma mater, the University of Michigan, Somerville architect, Richard "Gus" Gustafson meticulously planned sight lines that would offer every fan a clear view of the action while creating an intimate experience that would bond fans and players alike. The stadium, originally named City Stadium, made its debut in 1957 to rave reviews— and a rousing Packers victory over the rival Chicago Bears, 21 -17.

1970's In 1970, team and city officials again called on Somerville, this time to expand seating for the stadium, by then renamed Lambeau Field in honor of Packers founder Curly Lambeau. Thanks to Somerville's forward-thinking design, the original bowl was left intact as seating was expanded to 56,263 and the stadium enclosure was completed. But with the legendary success of the NFL and Packers franchise, so came the demand for still more expansion.

2000's As part of a sweeping \$295 million renovation plan announced in 2000, Somerville once again returned to work on Lambeau Field. This time the firm teamed with Ellerbe-Beckett Sport Architects with the goal of transforming the stadium into a premiere NFL facility, while preserving the integrity and history of the original structure that had grown to become so hallowed in the hearts of fans. In addition to expanding seating to accommodate 73,128 fans, Somerville's responsibilities included the addition of team administration offices, food service facilities, roofing systems, player fitness area, staff and player locker rooms, fan restroom facilities and an indoor concourse that could serve as a venue for year-round activities. With work completed, the stadium was rededicated in 2003, amid cheering throngs of awe-struck fans and Packer staff and players, both past and present. Like all who have donned the Green and Gold or simply cheered the team from the stands, Somerville is proud to have played a part in Green Bay Packer lore.

2010's Somerville provided construction administration support services for the expansion and renovation of the existing Atrium at Lambeau Field. The scope included supporting the efforts of expanding the main gate and promenade, expanding the team facilities including a new team entrance, dining, weight room and walk-thru gym, a new East Gate including new and renovated circulation paths with escalator/elevator additions and modifications, and core/shell spaces for a relocated Pro Shop, restaurant, and Hall of Fame. The project also included overseeing the site improvements, landscaping, re-grading and rebuilding Harlan Plaza, the Oneida Promenade and improvements along Valley View Road.

In 2013, Somerville was hired to work with 555 International, incorporating the design documents into final construction documents for the new Packers Pro Shop at Lambeau Field (the NFL's leading franchise apparel gift shop) and provided and coordinated all MEP, structural, code, permitting and construction administration support for the new location of the Packers Pro Shop at Lambeau Field.

In 2015, Somerville was hired by the Packers to design a full renovation of all east and west stadium suites (170 total) and accompanying corridors, the indoor north club areas and the Legends Club with all pre-function spaces (approximately 325,000 SF). Somerville's design team worked hand-in-hand with the Packers team of players consisting of executive leadership, facilities, food service, marketing and the construction team from the very inception of the project through construction. From stadium precedent tours to computer generated renderings and full-scale, in-place mock-ups, Somerville lead the integrated design team through the process to ensure every last detail was considered, and implemented to achieve the truly impressive outcome - a spectacular transformation of a historic facility.





TEAM players

Somerville was “**drafted**”
by the Packers in 1955.
Ever since, we have been a
valuable player of a winning
team, project after project.



The Waterfront Restaurant & Tavern Terrace

LaCrosse, Wisconsin

Sitting on the banks of the Mississippi River and La Crosse's Riverside Park, The Waterfront Restaurant & Tavern is one of Wisconsin's favorite dining experiences. The **new terrace has a state-of-the-art operable, louvered water-tight sunshade/ pergola system** that allows the owner to have control over the sun and inclement weather. An **integrated outdoor heating system** extends dining on the terrace beyond the typical Wisconsin outdoor dining season. The design was contextual, in that it was integrated into the previously built \$48 million corporate office campus design. Somerville and the Construction Manager worked closely with the owner to design and construct the Waterfront Terrace and meet the aggressive project schedule.

Facility Highlights

- Project Cost: \$309,000
- Area Dimensions: 1 floor, and terrace extension
- Completion Date: September 2011



Braisher Park Shelter

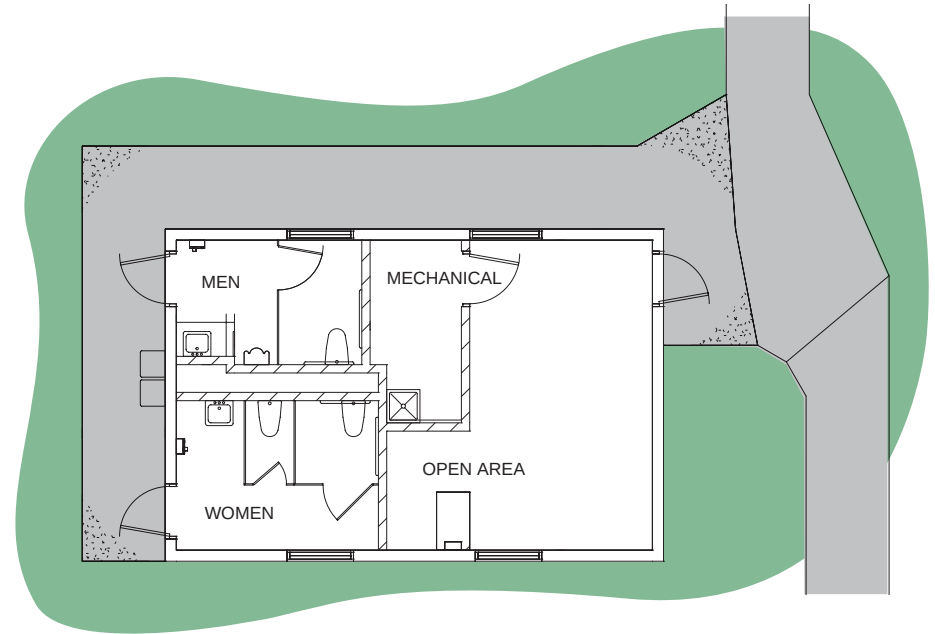
CITY OF DE PERE

De Pere, Wisconsin

Braisher Park is a neighborhood park that is a little over 3-acres in size, including a soccer field, playground, basketball court and a park shelter that was built in the late 1970s. Somerville worked with the De Pere Parks Department to **bring the facility up to current ADA standards and improve the overall effectiveness of the shelter for all park goers.**

In the previous shelter, there was one bathroom accessible only from the inside of the building, and after reviewing the needs, **Somerville created two ADA bathrooms accessible from the exterior.** Both restroom designs required relocating the existing water service and sanitary waste, and now include multiple toilet fixtures, the code required HVAC exhaust system.

Somerville designed new electrical power and lighting plans, two exterior, ADA-compliant drinking fountains on the exterior of the building as well as expand the existing concrete sidewalks to provide accessible exterior paths to both restrooms.



City of De Pere & Somerville

Somerville's first project with the City of De Pere was in **1981** when we designed the Municipal Service Center. Since that time, Somerville and the City of De Pere have worked together on 14 other projects including a fire station remodel, and the shelter remodel at Braisher Park, among others listed below.

Voyageur Park is just a **short 3-mile drive from our office, or just a 15-minute bike ride along the Fox River Trail** and our team is ready for **immediate engagement.** Our close proximity allows us to be available and flexible for meetings, staff interviews, public open houses, as well as construction site visits at a moment's notice.

- | | | |
|------------------------------------|-----------------------------------|-------------------------------------|
| ■ De Pere Municipal Service Center | ■ City Hall Reroofing | ■ City Hall Drainage |
| ■ Downtown Revitalization | ■ West De Pere Bank One Study | ■ City Hall Foundation Design |
| ■ Community Center Design | ■ Fire Station No. 2 Remodel | ■ Municipal Service Garage |
| ■ City-wide Facilities Needs Study | ■ City Hall Remodeling & Addition | ■ Municipal Service Center Addition |
| ■ De Pere Building 9 Study | ■ City Hall Reception Revisions | ■ Braisher Park Shelter |



references

GREEN BAY BOTANICAL GARDEN

Susan Garot, Executive Director

sgarot@gbbg.org | 920.491.3691

CITY OF MARINETTE

Steve Genisot, Mayor

sgenisot@marinette.wi.us | 715.732.5120

THE AUTOMOBILE GALLERY

Kathryn Gardner, Director of Marketing and Events

kathryng@theautomobilegallery.org | 920.437.9024

BROWN COUNTY

Jon Morehouse, Facility Planning & Project Manager

Jon.Morehouse@BrownCountyWI.gov | 920.662.2153

GIRL SCOUTS OF THE NORTHWESTERN GREAT LAKES INC

Rachel Swedberg, Property & Camp Director

rswedberg@gsnwg.org | 920.955.3411

timeline

PHASE DETAILS		WEEK #	AUGUST				SEPTEMBER					OCTOBER			
			1	2	3	4	5	6	7	8	9	10	11	12	13
A. AWARD	Project awarded to Somerville at Common Council meeting														
PHASE 1: Define Scope, Space Programming															
A. GATHER	Hold a kick-off meeting with City staff.														
	Gather and review information from City staff with regard to concept design and building location options														
B. FACILITATE	Survey and interview Board of Park Commissioners														
C. EVALUATE	Refine information gathered and create 2D space programming options														
	Determine potential locations for the facility														
D. PRESENT & RECOMMEND	Present 2D schematic layout of facility and building location options to the Board of Park Commissioners														
	Discuss the pros and cons of each option														
	Receive approval to proceed														
PHASE 2: Plan Refinement & Budgeting															
A. DEVELOP	Refine 2D schematic layout and building location														
	Prepare a preliminary opinion of probable cost for the structure based on square foot values														
	Create 3D conceptual rendering of the building and site plan														
B. PRESENT	Meet with Park Board to review the information prepared														
	Staff review (if desired)														
C. REFINE	Update documents based on Park Board feedback														
PHASE 4: Final Presentation															
A. PRESENT	Present the final schematic layout, a 3D conceptual rendering and site plan to the City staff														



fee PROPOSAL

1.13.d

Attachment: Exhibit B - Somerville Proposal for Voyageur Park (9824 : Reso #20-83 Authorizing

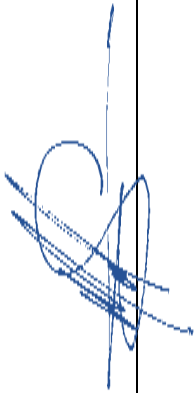
Proposed Fee Schedule

Company Name: Somerville, Inc.

Company Representative: Matt Schachtner

Contact Phone/E-mail: 920-437-8136 / mschachtner@somervilleinc.com

Company Address: 2100 Riverside Drive, Green Bay, WI 54301

Signature:  _____

Item	Unit	Fee
Voyageur Park Multi-Purpose Building	\$ 7,500*	
Total Fee	\$ 7,500*	

*Fee should include all travel and/or miscellaneous expenses required to perform the scope of work identified. Please identify costs/services that are not identified within the scope of work that you may suggest.

Item	Fee
*If the City of De Pere hires Somerville for subsequent phases of work (Schematic Design through Bidding and Construction Administration), \$4,000 of the above fees will be credited back to the City. In addition, Somerville requests that the City of De Pere, under this initial agreement, agree to recognize Somerville as the Design Architect for the conceptual design of the building/project and if subsequent final design and construction of the project comes to fruition (potentially by another A/E firm), that Somerville would remain listed as the Design Architect. This recognition would include use of the project design in marketing and public relations announcements. If another firm is selected to proceed with the Schematic Design, Bidding and Construction Administration, that firm would be recognized as the Architect of Record.	

2020 HOURLY RATES & INSURANCE

(For additional services requested & authorized by the owner. Billing rates are adjusted annually effective on the first day of January.)

Architecture

Senior Project Architect - Level III	\$154
Senior Project Architect - Level II	\$149
Senior Project Architect - Level I	\$144
Project Architect - Level III.	\$139
Project Architect - Level II	\$134
Project Architect - Level I	\$129
Architect - Level III.	\$124
Architect - Level II	\$119
Architect - Level I	\$114
Senior Designer - Level III	\$101
Senior Designer - Level II	\$ 98
Senior Designer - Level I.	\$ 95
Designer - Level III.	\$ 92
Designer - Level II	\$ 89
Designer - Level I	\$ 86
Senior Drafter - Level III	\$ 83
Senior Drafter - Level II	\$ 80
Senior Drafter - Level I.	\$ 77
Drafter - Level III.	\$ 74
Drafter - Level II	\$ 71
Drafter - Level I	\$ 68
Specifications Writer.	\$119

Project Management

Senior Project Manager - Level III	\$139
Senior Project Manager - Level II	\$134
Senior Project Manager - Level I.	\$129
Project Manager - Level III.	\$124
Project Manager - Level II	\$119
Project Manager - Level I	\$114

Interior Design

Senior Interior Designer - Level III.	\$110
Senior Interior Designer - Level II	\$100
Senior Interior Designer - Level I	\$ 91
Interior Designer - Level III	\$ 84
Interior Designer - Level II	\$ 77
Interior Designer - Level I	\$ 70

Engineering

Senior Project Engineer - Level III	\$156
Senior Project Engineer - Level II	\$151
Senior Project Engineer - Level I	\$146
Project Engineer - Level III.	\$141
Project Engineer - Level II	\$136
Project Engineer - Level I	\$131
Engineer - Level III.	\$126
Engineer - Level II	\$121
Engineer - Level I	\$116
Senior Designer of Engineering Systems - Level III	\$126
Senior Designer of Engineering Systems - Level II	\$122
Senior Designer of Engineering Systems - Level I.	\$118
Designer of Engineering Systems - Level III.	\$114
Designer of Engineering Systems - Level II	\$110
Designer of Engineering Systems - Level I	\$106
Senior Designer - Level III	\$105
Senior Designer - Level II	\$102
Senior Designer - Level I.	\$ 99
Designer - Level III.	\$ 96
Designer - Level II	\$ 93
Designer - Level I	\$ 90
Senior Drafter - Level III	\$ 87
Senior Drafter - Level II	\$ 84
Senior Drafter - Level I.	\$ 81
Drafter - Level III.	\$ 78
Drafter - Level II	\$ 75
Drafter - Level I	\$ 72
Principal	\$200
Director	\$170

Business, Umbrella, Automobile, Workers Comp and Professional Liability Insurance

Somerville, Inc. carries the following insurance limits as standard coverage. Premiums for insurance limits beyond that identified on the following page which are required by the Owner will be charged as a reimbursable expense.



SOMEINC-01

CERTIFICATE OF LIABILITY INSURANCE

CKITSEMBLE

DATE (MM/DD/YYYY)
7/29/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Johnson Insurance Northeast 318 South Washington Street Green Bay, WI 54301	CONTACT NAME PHONE (A/C, No, Ext): E-MAIL ADDRESS:	776-7055 (800) 776-7055 info@johnsonins.com	FAX (A/C, No): (877) 254-8586
INSURED Somerville Inc. 2100 Riverside Dr Ste 300 Green Bay, WI 54301	INSURER(S) AFFORDING COVERAGE	INSURER A: RLI Insurance Company INSURER B: Hanover Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 13056 22292

COVERAGES				CERTIFICATE NUMBER:		REVISION NUMBER:	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE ☒ OCCUR ☐ GEN'L AGGREGATE LIMIT APPLIES PER: POLICY ☐ PROJ ☐ LOC ☐ OTHER:		PSB0003664	8/1/2019	8/1/2020	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
						MED EXP (Any one person)	\$ 10,000
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COMP/OP AGG	\$ 2,000,000
A	X AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY ☐ OTHER:		PSA0001848	8/1/2019	8/1/2020	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
A	X UMBRELLA LIAB EXCESS LIAB ☐ OCCUR ☒ CLAIMS-MADE ☐ DED ☐ RETENTION \$		PSE0002089	8/1/2019	8/1/2020	EACH OCCURRENCE	\$ 5,000,000
						AGGREGATE	\$ 5,000,000
A	X WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in IN) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	PSW0002721	8/1/2019	8/1/2020	PER STATUTE	\$
						OTH-ER	\$
						E.L. EACH ACCIDENT	\$ 1,000,000
						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
						E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
B	Prof Liability		LH1D656146	8/1/2019	8/1/2020	Each Claim	5,000,000
B	Professional Liabili		LH1D656146	8/1/2018	8/1/2019	Aggregate	5,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)							

CERTIFICATE HOLDER	CANCELLATION
For Proposal Purposes Only	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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Attachment: Exhibit B - Somerville Proposal for Voyageur Park (9824 : Reso #20-83 Authorizing

1.13.d



WHY somerville?



MEETING DEADLINES RESPECTING BUDGETS **Exceeding expectations**

The spaces you provide for community says a lot about you. It establishes initial impressions, showcases what you value, and can even contribute to or subtract from your bottom line. And organizations that align their physical spaces with their organizational requirements and plans for the future have another tool to help them achieve their goals.

Our full-service team has the experience, **knowledge**, and **dedication** to help our clients achieve their goals. At Somerville, we have a team of highly-experienced and seasoned professionals, **all of whom have previous experience designing and creating community gathering environments**. Our team has a reputation for listening to our clients' needs and developing unique solutions that meet deadlines, respect the budget, and exceed expectations.

Advantages of the Somerville Team

- **Local, full-service, multi-discipline team, all under one roof**
- 74 years of experience
- **Dedicated team with relevant experience**
- Design diversity – project types
- Committed to engaging stakeholders in the process
- In-house LEED professionals
- Attractive, cost-effective and functional facilities
- **Unique solutions that support the vision, mission and goals of our clients**



Multi-Purpose Facility Design
Summary of Proposals

Firm	Price	Understanding of Project	Resources	Past Similar Experience	
Graef	\$16,900	X	XX	X	
The Samuels Group	\$15,000	XX	XX	X	
Korb & Associates	\$33,800		XX	X	
FEH Design	\$23,895 -plus Mileage	XX	XX	X	
Ayres and Associates	\$14,500	XX	XX	X	Includes video fly-through and offers two preliminary options to consider
McMahon	\$14,000	X	XX	X	
Sommerville	\$7,500	XX	XX	XX	



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: August 4, 2020

DEPARTMENT: City Attorney

FROM: Kristen Johnson

SUBJECT: Resolution #20-84 Amending Resolution #20-34 Declaring a State of Emergency in the City of De Pere (request of Ald. Raasch).

ATTACHMENTS:

- Reso20-84 (DOCX)

RESOLUTION #20-84
AMENDING RESOLUTION #20-34
DECLARING A STATE OF EMERGENCY
IN THE CITY OF DE PERE

WHEREAS, on March 17, 2020, the Common Council approved Resolution #20-34
declaring a state of emergency in the City of De Pere; and

WHEREAS, Resolution #20-34 states that the Declaration of Emergency shall be limited
to the time during which the emergency conditions exist as determined in coordination with
local public health officials and the State Division of Health; and

WHEREAS, the Common Council wishes to establish an expiration date for the
Declaration of Emergency with the possibility of extending the Declaration for up to thirty (30)
days at a time by a majority vote of the Council.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Resolution #20-34 shall be amended to read:

~~The effective date of this Declaration of Emergency shall be limited to the time
during which the emergency conditions exist as determined in coordination with
local public health officials and the State Division of Health.~~ This Declaration of
Emergency shall expire on August 31, 2020, but may be extended by a majority
vote of the Council. This Declaration of Emergency may only be extended up to
thirty (30) days from the current expiration date as most recently established by
the Council.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are further authorized and
directed to take such steps as are lawful and necessary in furtherance thereof.

Resolution #20-84
Page 2 of 2

Adopted by the Common Council of the City of De Pere, Wisconsin, this 4th day of
August, 2020.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: August 4, 2020

DEPARTMENT: Administration

FROM: Lawrence Delo

SUBJECT: Discussion and consideration of a proposed Phase 2 reopening of city facilities and programming guidelines.

ATTACHMENTS:

- Phase 2 Reopening Facilities memo 8-4-20 (PDF)
- COVID-19 Activity Level by Region & County (PDF)
- Proposed Phase 2 Table 8-4-20 (PDF)

CITY OF DE PERE MEMO



To: Mayor and City Council

From: Reopening City Facilities and Programming Team

Date: August 4, 2020

RE: Proposed Phase 2 of Reopening City Facilities and Programming

The City Administration established a team consisting of employees from all of the City's facilities to discuss and develop some guidelines for our staff to utilize to develop the proposed Phase 2 of reopening city facilities and programming for your consideration. The City Council completed the initial review of the proposed plan at the City Council meeting on July 7th. The plan was referred back to staff to identify an implementation date based on metrics rather than a calendar date. The attached plan includes a Phase 2 reopening based on metrics from Wisconsin Department of Health Services to identify risk levels for counties. The metric information is also attached for your review.

The attached table provides the current status of facilities and programming and also provides the proposed "Phase 2" summarized recommendation on how the City can continue the process of reopening facilities and programming.

Attachment: Phase 2 Reopening Facilities memo 8-4-20 (9842 : phase 2 reopening)



WISCONSIN DEPARTMENT of HEALTH SERVICES

COVID-19: Activity Level by Region and County

The next generation of Badger Bounce Back: determining COVID-19 activity level in our local communities

COVID-19 remains very contagious and most people in Wisconsin are still at risk of getting sick from the virus. To evolve Badger Bounce Back to give local communities the tools they need to respond to COVID-19, we are shifting to assessing the COVID-19 activity level in counties and Healthcare Emergency Readiness Coalition (HERC) regions.

What are these data?

Regions and counties are classified as high, medium, or low activity levels for disease spread by combining the case burden and trajectory indicators (see definitions for case indicators below the map and table). This is one metric that will be further contextualized as DHS adds more local metrics to this site.

Your local and tribal health departments can use these data, in conjunction with other local data and context, to help understand the COVID-19 activity in a county or HERC region of the state. While this information can help inform individual residents and local leaders of business and other institutions as they take steps and precautions to reduce the spread of COVID-19, we strongly encourage members of the public to visit their local or tribal health department website for additional information and recommendations for local action.

Why is DHS sharing these data now?

At the request of our local public health partners, and in recognition of the fact that local decisions now drive our response efforts we are adding tools to our toolbox to fight COVID-19. This is the first in a series of data dashboards that DHS will provide to help communities and individuals assess their COVID-19 activity level and response. What we want you to remember is that the virus has not changed; when you physically distance, wear a cloth face covering, limit your trips, and wash your hands, you are practicing the best health measures to protect yourself against COVID-19.

We plan to update our data each Wednesday by 2 p.m.

COVID-19 Case Indicators (last 2 weeks)

Updated: 7/29/2020

Select area

- ☒ County
☐ HERC Region

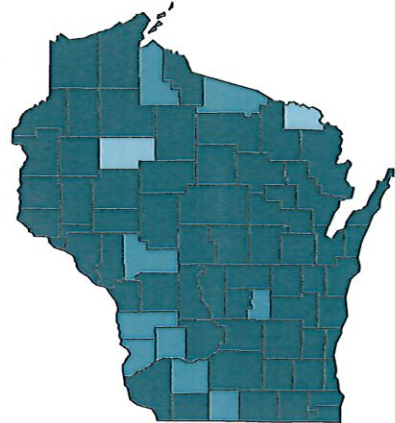
Activity level

- ☐ Low
☒ Medium
☒ High

COVID-19 activity level

Highlight area
No items highlighted

Click on a county or region on the map to filter data below.



© 2020 Mapbox © OpenStreetMap

Burden (case rate), trajectory (percent case change), and activity level

Area	Count	Burden		Trajectory	Trend	Activity level	
Wisconsin	12326	210	High	N/A	↔	High	■
Adams	20	98	Moderately High	N/A	↔	High	■
Ashland	7	44	Moderate	N/A	↔	Medium	■
Barron	91	200	High	120	▲	High	■
Bayfield	8	53	Moderately High	N/A	↔	High	■
Brown	507	190	High	-20	▼	High	■
Buffalo	21	160	High	N/A	↔	High	■
Burnett	8	52	Moderately High	N/A	↔	High	■
Calumet	59	110	High	N/A	↔	High	■
Chippewa	53	83	Moderately High	N/A	↔	High	■
Clark	45	130	High	N/A	↔	High	■
Columbia	75	130	High	N/A	↔	High	■
Crawford	8	48	Moderate	N/A	↔	Medium	■
Dane	728	140	High	N/A	↔	High	■
Dodge	97	110	High	N/A	↔	High	■

Highlight area

Highlight Area



Case indicators defined

Burden (case rate) and trajectory (case change) indicators are based on confirmed COVID-19 cases. The COVID-19 activity level maps burden and trajectory indicators based on whether the burden status is low,

moderate, moderately high, or high and whether trajectory status is significantly shrinking, growing, or have no statistically significant change.

Burden (case rate)

Burden is the total number of cases per 100,000 Wisconsin residents in the last two weeks.

Burden Status	Value (per 100,000 Wisconsin residents in the past two weeks)
Low	Case rate is less than or equal to 10.
Moderate	Case rate is greater than 10, but less than or equal to 50.
Moderately High	Case rate is greater than 50, but less than or equal to 100.
High	Case rate is greater than 100.

Trajectory (percent case change)

Trajectory is the percent change from previous to current week and p-value (indicates statistical significance) from a test against the percent change equal to zero.

Trajectory Status	Value (change from prior 7-day period to most recent 7-day period)
Shrinking	Percent change in cases is less than or equal to negative 10 percent, and p-value is less than 0.025.
Growing	Percent change in cases is greater than or equal to 10 percent, and p-value is less than 0.025.
No Significant Change	Any other conditions besides those that meet the "shrinking" or "growing" statuses described above.

COVID-19 activity level

COVID-19 activity level is a summary indicator based on whether the burden (case rate) status is low, moderate, moderately high, or high and whether the trajectory (case change) status is significantly shrinking, growing, or have no statistically significant change*.

**As defined in the burden and trajectory status tables above.*

Burden	Trajectory	Activity Level
Low	Shrinking	Low
Low	No Significant Change	Low

Burden	Trajectory	Activity Level
Low	Growing	Medium
Moderate	Shrinking	Medium
Moderate	No Significant Change	Medium
Moderately High	Shrinking	Medium

Burden	Trajectory	Activity Level
Moderate	Growing	High
Moderately High	No Significant Change	High
Moderately High	Growing	High
High	Shrinking	High
High	No Significant Change	High
High	Growing	High

Last Revised: July 21, 2020

i RESPONSE RESOURCES FOR WISCONSINITES — www.dhs.wisconsin.gov/covid-19/help.htm

Attachment: COVID-19 Activity Level by Region & County (9842 : phase 2 reopening)



PROPOSED REOPENING PLAN PHASE 2

Overview

Date: August 4, 2020

The table below provides a general guide for City staff and the community for the Second Phase of Reopening facilities and City programs owned and/or managed by the City of De Pere. Each facility has a separate plan with regards to appropriate personal protective equipment (PPE) and cleaning routines to ensure the facility is reopened as safely as possible with appropriate risk mitigation measures in place.

The City will implement Phase 2 of the Reopening Plan when Brown County is designated as a “Low Risk” county for the spread of COVID-19. The current metrics from the Wisconsin Department of Health Services is attached. The City would remain in Phase 2 until the State of Wisconsin determines there is no longer a significant health risk associated with COVID-19 in Brown County or the County is again designated as a “High Risk” county for the spread of COVID-19.

In addition, the City recognizes the use of face coverings, social distancing guidelines and the processes utilized to conduct public meetings impacts numerous facilities and therefore, are discussed separately below outside of the guidelines identified in the table.

Face Masks and Face Coverings: All citizens are required to wear a face mask or face covering when entering the City Hall Complex, Police Department, Community Center, Municipal Services Center, Fire Station 1 and Fire Station 2 pursuant to Ordinance 20-10 creating Section 74-13 De Pere Municipal Code requiring face coverings until said ordinance sunsets or is repealed to protect everyone from the spread of COVID-19. If Ordinance 20-10 sunsets or is repealed at any time while the Phase 2 Reopening Plan is active, the City strongly recommends all citizens continue to wear a face mask or face covering when entering the City Hall Complex, Police Department, Community Center, Municipal Services Center, Fire Station 1 and Fire Station 2 to protect everyone from the spread of COVID-19. If a citizen is unable to wear a face mask or face covering due to a medical condition or does not have a face mask or covering and

does not feel comfortable entering a City facility without a face mask or face covering, instructions on how to meet with and/or discuss issues with City staff without a face mask or face covering will be posted at the entrance of each of the before mentioned City facilities. In addition, face masks or face coverings are encouraged for all citizens participating in outdoor programs or events located at all other enclosed and open air City facilities and properties.

Social Distancing: The City strongly recommends all citizens follow CDC guidelines for social distancing within all City facilities. Social distancing guidelines and markings have been installed or are available within City facilities.

Public Meeting Attendance: All municipal City Council, Committee, Commission and Board meetings will be conducted simultaneously in person and virtually until further notice. The public can participate by attending the meeting in person or by following the instructions and links for either phone or internet service participation provided on the agenda segment of the City's Website at www.deperewi.gov.

City Facility	Shutdown Period March 19th – June 14th	Phase 1 Reopening June 15th – To Be Determined	Phase 2 Reopening - Starts When Brown County is a Low Risk County By State Metrics
City Hall	• Closed to Public (except for voting) • Off-Site Services Available • On-Line Services Available	• Limited Public Access • Open for Utility Payments • In-Person Meetings Discouraged But Allowed By Appointment • On-Line Services Available	• Open To Public • Encourage Virtual Meetings Instead of In-Person Meetings • On-Line Services Available
Municipal Court	• Closed to Public	• Open to Public With Limited Capacity As Of June 24th • On-Line Services Available	• Open to Public • On-Line Services Available
Police Station	• Closed to Public • On-Line Services Available	• Limited Public Access In Lobby And Conference Room • In-Person Meetings Discouraged But Allowed By Appointment • On-Line Services Available	• Limited Public Access In Lobby And Conference Room • Encourage Virtual Meetings Instead of In-Person Meetings • On-Line Services Available
Fire Stations 1 & 2	• Closed to Public • On-Line Services Available	• Closed to Public • In-Person Meetings Discouraged But Allowed By Appointment • On-Line Services Available	• Limited Public Access In Training And Conference Room • Encourage Virtual Meetings Instead of In-Person Meetings • On-Line Services Available

Attachment: Proposed Phase 2 Table 8-4-20 (9842 : phase 2 reopening)

City Facility	Shutdown Period March 19th – June 14th	Phase 1 Reopening June 15th – To Be Determined	Phase 2 Reopening - Starts When Brown County is a Low Risk County By State Metrics
Municipal Services Center (MSC)	• Closed to Public • On-Line Services Available • Restricted Public Access for Rubbish Drop Off Site	• Limited Public Access for Exterior Services • In-Person Meetings Discouraged But Allowed By Appointment • On-Line Services Available • Restricted Public Access for Rubbish Drop Off Site	• Office Open To Public • Encourage Virtual Meetings Instead of In-Person Meetings • On-Line Services Available
Community Center	• Closed to Public • Events & Reservations Cancelled • On-Line Services Available	• Programming & Events Limited With Social Distancing • In-Person Meetings Discouraged But Allowed By Appointment • On-Line Services Available	• Office Open To Public • Community / Meeting Rooms Closed For Public Use (card clubs, etc.) • All City Senior Programming Suspended • Encourage Virtual Meetings Instead of In-Person Meetings • Social Distancing Recommended And Face Coverings "As Required by the City or State " For Private Meetings and Events With Reduced Room Capacities • On-Line Services Available
Indoor Recreational Facilities	• Closed to Public • Programming & Reservations Cancelled	• Programming & Events Limited With Social Distancing	• Open To Public • Programming & Events Limited With Social Distancing • Reduced Facility Capacities

Attachment: Proposed Phase 2 Table 8-4-20 (9842 : phase 2 reopening)

City Facility	Shutdown Period March 19th – June 14th	Phase 1 Reopening June 15th – To Be Determined	Phase 2 Reopening - Starts When Brown County is a Low Risk County By State Metrics
Outdoor Parks, Trails, Buildings & Recreational Facilities	• Most Open to Public With Restrooms Closed • Playgrounds Closed • Park Shelters Closed • Field Reservations Cancelled • Programming & Events Cancelled	• Most Open to Public Including Open Restrooms • Playgrounds Open • Enclosed Park Shelters Open For Small Groups (Less Than 50) • Open Park Shelters Open For Small Groups (Less Than 50) • Field Reservations Available For Private Groups (Less Than 50) • Limited City Managed Programming & Events With Social Distancing	• Open to Public Including Open Restrooms • Playgrounds Open • Enclosed Park Shelters Open For Groups (Reduced Capacity For Shelters) • Open Park Shelters Open For Groups (Less Than 250) • Field Reservations Available For Groups (Less Than 250) • Limited City Managed Programming & Events With Social Distancing
Legion Pool	• Closed to Public	• Closed to Public For Open Swim • Limited Lap Swimming & Private Swim Lessons & Rentals For Small Groups (Less Than 50)	• Closed For Season As Of August 23rd
Annual or Periodic Special Events (Not located on City Recreational Facilities and Parks)	• Suspended	• No Capacity Limits • Social Distancing And Face Coverings Recommended	• No Capacity Limits • Social Distancing And Face Coverings Recommended
Recurring Events (Not Located on City Recreational facilities and Parks)	• Suspended	• No Capacity Limits • Social Distancing And Face Coverings Recommended	• No Capacity Limits • Social Distancing And Face Coverings Recommended



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: August 4, 2020

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Appointment to Boards and Commissions by Mayor Boyd.

ATTACHMENTS:

- Appointment Memo_Aug 4 2020 (DOCX)

Memo

City of De Pere

To: City Council Members
From: James Boyd, Mayor
Subject: Appointments and Reappointments
Date: July 22, 2020

I am submitting the following names for appointment/reappointment at the August 4, 2020 meeting of the Common Council. I am asking you to please contact me in advance of the meeting if you should have a problem with the individual being submitted for your approval.

Commission

Appointment/Reappointment

Board of Park Commissioners-
Teen Advisory Position

Christopher Soquet/Appointment

Commission on Aging

Marie Rowe/Appointment



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: August 4, 2020
DEPARTMENT: City Clerk
FROM: Ann Ledvina
SUBJECT: Operator License applications.

ATTACHMENTS:

- 8-4-20 (PDF)

CITY OF DE PERE
License Committee - August 4, 2020

New Operator License Applications	
1	BADER, KIMBERLY A.
2	HOLMAN, TONY J.
3	KLOEHN, ALEC S.
4	MULHERN, EMILEE M.
5	ZEITLER, MATTHEW J.

Temporary Operator License Applications	
1	CARLEY, TAMATHA L.
2	KANE, ROSS J.
3	MELNARIK, BRENDA L.
4	NOWAK, MARTIN J.
5	SCHULTZ, DENNIS J.
6	VANDER KINTER, KATHERINE E.
7	VOGEL, STEVE J.
8	WAVRUNEK, MATTHEW J.

Attachment: 8-4-20 (9856 : Operator License applications.)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: August 4, 2020

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Voucher approval.

ATTACHMENTS:

- 8-4-2020 VOUCHERS (PDF)

7/29/2020 2:14 PM

A / P CHECK REGISTER

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PACKET: 06364 AUG 2020 COUNCIL - 1 8-4-20

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7583	ADVANCE AUTO PARTS							
	I-6339-288071	ADVANCE AUTO PARTS	R	8/04/2020		2.25CR	092906	
	I-6339-288116	ADVANCE AUTO PARTS	R	8/04/2020		16.54CR	092906	18.79
6802	ADVANCED DISPOSAL							
	I-B80000712352	ADVANCED DISPOSAL	R	8/04/2020		581.46CR	092907	581.46
0302	AIRGAS USA LLC							
	I-9102666249	AIRGAS USA LLC	R	8/04/2020		214.39CR	092908	
	I-9103348528	AIRGAS USA LLC	R	8/04/2020		97.01CR	092908	
	I-9971544790	AIRGAS USA LLC	R	8/04/2020		245.82CR	092908	
	I-9971544850	AIRGAS USA LLC	R	8/04/2020		586.00CR	092908	
	I-9971544851	AIRGAS USA LLC	R	8/04/2020		198.12CR	092908	1,341.34
0007	AMBROSIUS SALES & SERVICE							
	I-26624	AMBROSIUS SALES & SERVICE	R	8/04/2020		56.88CR	092909	
	I-26989	AMBROSIUS SALES & SERVICE	R	8/04/2020		59.95CR	092909	
	I-27023	AMBROSIUS SALES & SERVICE	R	8/04/2020		176.70CR	092909	
	I-27081	AMBROSIUS SALES & SERVICE	R	8/04/2020		106.73CR	092909	400.26
7873	AMERICAN CONSERVATION & BILLING SOLUTIONS							
	I-11381	AMERICAN CONSERVATION & BILLIN	R	8/04/2020		1,042.00CR	092910	1,042.00
1059	AMERICAN PLANNING ASSOCIATION CORP							
	I-341887-2075	AMERICAN PLANNING ASSOCIATION	R	8/04/2020		227.00CR	092911	227.00
5604	AURORA BAYCARE MED CTR LLC							
	I-KY490	AURORA BAYCARE MED CTR LLC	R	8/04/2020		231.35CR	092912	231.35
1380	AUTOHOE II INC							
	I-18612	AUTOHOE II INC	R	8/04/2020		45.00CR	092913	45.00
0442	BADGER LABORATORIES INC							
	I-20-50013410	BADGER LABORATORIES INC	R	8/04/2020		840.00CR	092914	840.00
0020	BADGERLAND PRINTING INC							
	I-35330	BADGERLAND PRINTING INC	R	8/04/2020		110.00CR	092915	
	I-35334	BADGERLAND PRINTING INC	R	8/04/2020		155.00CR	092915	265.00
0023	BATTERIES PLUS LLC							
	I-P28657217	BATTERIES PLUS LLC	R	8/04/2020		62.85CR	092916	
	I-P29275994	BATTERIES PLUS LLC	R	8/04/2020		31.95CR	092916	
	I-P29290518	BATTERIES PLUS LLC	R	8/04/2020		51.84CR	092916	146.64

Attachment: 8-4-2020 VOUCHERS (9858 : Voucher approval.)

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PACKET: 06364 AUG 2020 COUNCIL - 1 8-4-20

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0027	BAY TOWEL INC							
	I-3122245	BAY TOWEL INC	R	8/04/2020		176.85CR	092917	
	I-3122263	BAY TOWEL INC	R	8/04/2020		91.05CR	092917	
	I-3131589	BAY TOWEL INC	R	8/04/2020		176.85CR	092917	
	I-3131604	BAY TOWEL INC	R	8/04/2020		91.05CR	092917	535.80
1	BAYE, SHIRLEY							
	I-202007280830	REFUND CRIBBAGE	R	8/04/2020		12.50CR	092918	12.50
1	BERKEN, CAROL							
	I-202007280831	REFUND CRIBBAGE	R	8/04/2020		25.00CR	092919	25.00
1	BLEAN, CHAD							
	I-202007280832	DANCE	R	8/04/2020		30.00CR	092920	30.00
6849	ERIN BONGERS							
	I-202007280833	ERIN BONGERS	R	8/04/2020		180.00CR	092921	180.00
1	BOUGIE, GLORIA							
	I-202007280834	REFUND CRIBBAGE	R	8/04/2020		12.50CR	092922	12.50
1	BRITTNACHER, HELEN							
	I-202007280835	REFUND CRIB	R	8/04/2020		12.50CR	092923	12.50
0038	BROADWAY AUTOMOTIVE INC							
	I-498993P	BROADWAY AUTOMOTIVE INC	R	8/04/2020		32.93CR	092924	
	I-499972P	BROADWAY AUTOMOTIVE INC	R	8/04/2020		92.84CR	092924	
	I-500058P	BROADWAY AUTOMOTIVE INC	R	8/04/2020		80.04CR	092924	
	I-500813P	BROADWAY AUTOMOTIVE INC	R	8/04/2020		38.11CR	092924	
	I-500924P	BROADWAY AUTOMOTIVE INC	R	8/04/2020		60.02CR	092924	
	I-654987	BROADWAY AUTOMOTIVE INC	R	8/04/2020		678.79CR	092924	
	I-655819	BROADWAY AUTOMOTIVE INC	R	8/04/2020		701.37CR	092924	
	I-994804P	BROADWAY AUTOMOTIVE INC	R	8/04/2020		345.22CR	092924	2,029.32
0044	BROWN COUNTY REGISTER OF DEEDS							
	I-202007280836	BROWN COUNTY REGISTER OF DEEDS	R	8/04/2020		63.00CR	092925	63.00
1	BUCHHOLZ, ELAINE							
	I-202007280837	SLOAN	R	8/04/2020		6.00CR	092926	6.00
7745	KELLY BURKE							
	I-202007280838	KELLY BURKE	R	8/04/2020		4.37CR	092927	4.37

Attachment: 8-4-2020 VOUCHERS (9858 : Voucher approval.)

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PACKET: 06364 AUG 2020 COUNCIL - 1 8-4-20

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	BUSSE, BRIAN I-202007280839	DANCE	R	8/04/2020		30.00CR	092928	30.00
1	CALAMITA, MICHAEL I-202007280840	DANCE	R	8/04/2020		30.00CR	092929	30.00
0050	CAMERA CORNER INC I-523092-IN	CAMERA CORNER INC	R	8/04/2020		443.28CR	092930	443.28
1	CARDER, PHILIP I-202007280841	SLOAN	R	8/04/2020		12.00CR	092931	12.00
0536	CDW GOVERNMENT INC							
	I-ZGB4610	CDW GOVERNMENT INC	R	8/04/2020		39.96CR	092932	
	I-ZHC3162	CDW GOVERNMENT INC	R	8/04/2020		69.80CR	092932	
	I-ZHD0435	CDW GOVERNMENT INC	R	8/04/2020		15.04CR	092932	
	I-ZHJ3829	CDW GOVERNMENT INC	R	8/04/2020		3.06CR	092932	
	I-ZHL7081	CDW GOVERNMENT INC	R	8/04/2020		45.46CR	092932	
	I-ZHL7604	CDW GOVERNMENT INC	R	8/04/2020		94.15CR	092932	
	I-ZKF1342	CDW GOVERNMENT INC	R	8/04/2020		1,369.60CR	092932	
	I-ZKR2134	CDW GOVERNMENT INC	R	8/04/2020		157.25CR	092932	
	I-ZKR5540	CDW GOVERNMENT INC	R	8/04/2020		391.16CR	092932	
	I-ZKZ0148	CDW GOVERNMENT INC	R	8/04/2020		161.78CR	092932	
	I-ZLH4661	CDW GOVERNMENT INC	R	8/04/2020		55.30CR	092932	
	I-ZLL8038	CDW GOVERNMENT INC	R	8/04/2020		95.38CR	092932	
	I-ZLP5808	CDW GOVERNMENT INC	R	8/04/2020		65.97CR	092932	
	I-ZMF7355	CDW GOVERNMENT INC	R	8/04/2020		63.54CR	092932	
	I-ZMG2183	CDW GOVERNMENT INC	R	8/04/2020		66.52CR	092932	
	I-ZMG2826	CDW GOVERNMENT INC	R	8/04/2020		20.70CR	092932	2,714.67
VOID	VOID CHECK		V	8/04/2020			092933	**VOID**
6575	CEDAR CORP I-103803	CEDAR CORP	R	8/04/2020		646.25CR	092934	646.25
1812	CITY OF DE PERE I-202007280844	CITY OF DE PERE	R	8/04/2020		442.33CR	092935	442.33
2708	CLEANING SOLUTION SERVICES INC							
	I-20510	CLEANING SOLUTION SERVICES INC	R	8/04/2020		104.85CR	092936	
	I-20668	CLEANING SOLUTION SERVICES INC	R	8/04/2020		1,260.00CR	092936	
	I-20669	CLEANING SOLUTION SERVICES INC	R	8/04/2020		23.00CR	092936	
	I-20674	CLEANING SOLUTION SERVICES INC	R	8/04/2020		670.48CR	092936	
	I-20678	CLEANING SOLUTION SERVICES INC	R	8/04/2020		119.95CR	092936	
	I-20679	CLEANING SOLUTION SERVICES INC	R	8/04/2020		176.44CR	092936	
	I-20731	CLEANING SOLUTION SERVICES INC	R	8/04/2020		702.00CR	092936	
	I-20732	CLEANING SOLUTION SERVICES INC	R	8/04/2020		999.99CR	092936	4,056.71

Attachment: 8-4-2020 VOUCHERS (9858 : Voucher approval.)

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VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	COLE, TOM							
	I-202007280842	REFUND CRIBBAGE	R	8/04/2020		25.00CR	092937	25.00
7997	COMPLETE OFFICE							
	I-AR19058	COMPLETE OFFICE	R	8/04/2020		140.05CR	092938	
	I-AR19059	COMPLETE OFFICE	R	8/04/2020		59.78CR	092938	
	I-AR19060	COMPLETE OFFICE	R	8/04/2020		51.73CR	092938	251.56
7639	CORE & MAIN LP							
	I-M722645	CORE & MAIN LP	R	8/04/2020		690.00CR	092939	
	I-M722666	CORE & MAIN LP	R	8/04/2020		642.00CR	092939	1,332.00
8026	COTTINGHAM & BUTLER INS SERV INC - CDC							
	I-184988	COTTINGHAM & BUTLER INS SERV I	R	8/04/2020		250.00CR	092940	250.00
0061	CUMMINS NPOWER, LLC							
	I-F4-61844	CUMMINS NPOWER, LLC	R	8/04/2020		350.84CR	092941	350.84
0917	RICK W DE WEERT							
	I-202007280845	RICK W DE WEERT	R	8/04/2020		325.92CR	092942	325.92
1	DELWICHE, MARY							
	I-202007280843	REFUND CRIBBAGE	R	8/04/2020		12.50CR	092943	12.50
0970	DIESEL SPECIALISTS OF GREEN BAY INC							
	I-G84084	DIESEL SPECIALISTS OF GREEN BA	R	8/04/2020		537.36CR	092944	537.36
0075	DIGGERS HOTLINE INC							
	I-200 6 36401	DIGGERS HOTLINE INC	R	8/04/2020		1,491.18CR	092945	
	I-200 6 36402	DIGGERS HOTLINE INC	R	8/04/2020		49.60CR	092945	1,540.78
0078	DORNER INC							
	I-19-11 (6)	DORNER INC	R	8/04/2020		182,588.13CR	092946	182,588.13
8224	STACEY DRESSEL							
	I-202007280846	STACEY DRESSEL	R	8/04/2020		195.00CR	092947	195.00
8225	KATIE ELLINGSON							
	I-202007280847	KATIE ELLINGSON	R	8/04/2020		180.00CR	092948	180.00
0085	EMERGENCY MEDICAL PRODUCTS INC							
	I-2182921	EMERGENCY MEDICAL PRODUCTS INC	R	8/04/2020		192.55CR	092949	192.55

Attachment: 8-4-2020 VOUCHERS (9858 : Voucher approval.)

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PACKET: 06364 AUG 2020 COUNCIL - 1 8-4-20

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7960	ERIC R ERDMAN I-202007280848	ERIC R ERDMAN	R	8/04/2020		1,638.00CR	092950	1,638.00
0091	FASTENAL COMPANY I-WIGRE397005	FASTENAL COMPANY	R	8/04/2020		83.59CR	092951	83.59
8226	LAURA FINLEY OPICKA I-202007280849	LAURA FINLEY OPICKA	R	8/04/2020		690.00CR	092952	690.00
0096	FIRE APPARATUS & EQUIPMENT INC I-21232	FIRE APPARATUS & EQUIPMENT INC	R	8/04/2020		92.38CR	092953	92.38
1	FISCHER, PAUL I-202007280850	REFUND CRIBBAGE	R	8/04/2020		25.00CR	092954	25.00
1	FISCHER, PAUL I-202007280851	SLOAN	R	8/04/2020		12.00CR	092955	12.00
0105	FOX SPECIALITY COMPANY I-44010	FOX SPECIALITY COMPANY	R	8/04/2020		167.22CR	092956	167.22
1	FUITON, RAYMOND I-202007280852	DANCE	R	8/04/2020		30.00CR	092957	30.00
1	GERARD, PAUL I-202007280853	REFUND CRIBBAGE	R	8/04/2020		12.50CR	092958	12.50
1	GEURTS, MARGIE I-202007280854	REFUND SPAGH BI	R	8/04/2020		7.50CR	092959	7.50
6472	BENJAMIN GIESE I-202007280855	BENJAMIN GIESE	R	8/04/2020		447.30CR	092960	447.30
5349	RYAN GLIME I-202007280856	RYAN GLIME	R	8/04/2020		57.20CR	092961	57.20
2544	GLOBAL RECOGNITION INC I-199806	GLOBAL RECOGNITION INC	R	8/04/2020		368.95CR	092962	368.95
1	GORAL, JAMES I-202007280857	REFUND SLOAN/BING	R	8/04/2020		13.50CR	092963	13.50

Attachment: 8-4-2020 VOUCHERS (9858 : Voucher approval.)

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PACKET: 06364 AUG 2020 COUNCIL - 1 8-4-20

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6923	GORDON FLESCH COMPANY INC. I-IN12989316	GORDON FLESCH COMPANY INC.	R	8/04/2020		173.00CR	092964	173.00
1	GORNALL, SUSAN I-202007280858	REFUND SLOAN	R	8/04/2020		6.00CR	092965	6.00
5830	GRAEF INC I-110615	GRAEF INC	R	8/04/2020		13,388.90CR	092966	13,388.90
0116	GRAINGER INC I-9582784568	GRAINGER INC	R	8/04/2020		29.16CR	092967	29.16
7764	GREAT AMERICA FINANCIAL SVCS I-27351095	GREAT AMERICA FINANCIAL SVCS	R	8/04/2020		1,595.00CR	092968	1,595.00
2080	GREEN BAY HIGHWAY PRODUCTS LLC I-36712	GREEN BAY HIGHWAY PRODUCTS LLC	R	8/04/2020		762.00CR	092969	762.00
1	GRIFFIN, GAYLE I-202007280859	REFUND SLOAN	R	8/04/2020		12.00CR	092970	12.00
1	GUERTS, JEAN I-202007280860	REFUND CRIBBAGE	R	8/04/2020		25.00CR	092971	25.00
1	GUZOWSKI, BARBARA I-202007280861	REFUND SLOAN	R	8/04/2020		6.00CR	092972	6.00
1	HACKETT, MICHAEL I-202007280862	REFUND CRIBBA	R	8/04/2020		12.50CR	092973	12.50
0446	HAWKINS INC I-4752930	HAWKINS INC	R	8/04/2020		2,699.02CR	092974	2,699.02
2454	TIMOTHY F HEGGLAND I-202007280863	TIMOTHY F HEGGLAND	R	8/04/2020		4,000.00CR	092975	4,000.00
1	HELF, KEVIN I-202007280864	REFUND DANCE	R	8/04/2020		30.00CR	092976	30.00
1	HENKELMANN, SANDY I-202007280865	REFUND SLOAN	R	8/04/2020		24.00CR	092977	24.00

Attachment: 8-4-2020 VOUCHERS (9858 : Voucher approval.)

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A / P CHECK REGISTER

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PACKET: 06364 AUG 2020 COUNCIL - 1 8-4-20

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	HEYROTH, KATHY I-202007280866	REFUND SLOAN	R	8/04/2020		12.00CR	092978	12.00
5674	HOME TEAM SPORTS & APPAREL INC I-39813	HOME TEAM SPORTS & APPAREL INC	R	8/04/2020		147.20CR	092979	147.20
1	HOPF, RYAN I-202007280867	REFUND DANCE	R	8/04/2020		30.00CR	092980	30.00
6589	HSBS EWD I-202007280868	HSBS EWD	R	8/04/2020		46.50CR	092981	46.50
1252	HURCKMAN MECHANICAL INDUSTRIES INC I-C002068 I-C002069 I-C002070 I-W32543	HURCKMAN MECHANICAL INDUSTRIES HURCKMAN MECHANICAL INDUSTRIES HURCKMAN MECHANICAL INDUSTRIES HURCKMAN MECHANICAL INDUSTRIES	R R R R	8/04/2020 8/04/2020 8/04/2020 8/04/2020		799.85CR 523.70CR 1,636.20CR 948.92CR	092982 092982 092982 092982	 3,908.67
6342	IDEA DINER I-30009420	IDEA DINER	R	8/04/2020		825.00CR	092983	825.00
1399	INDOFF INC I-3383353 I-3383515 I-3384679	INDOFF INC INDOFF INC INDOFF INC	R R R	8/04/2020 8/04/2020 8/04/2020		56.45CR 125.04CR 18.57CR	092984 092984 092984	 200.06
1	JACOBS, CATHERINE I-202007280869	REFUND CRIBB	R	8/04/2020		12.50CR	092985	12.50
1	JACQUES, JOE I-202007280870	REFUND CRIBBAGE	R	8/04/2020		25.00CR	092986	25.00
8227	LAURA JACQUET I-202007280871	LAURA JACQUET	R	8/04/2020		145.00CR	092987	145.00
1	JAVOROSKI, GENE I-202007280872	REFUND CRIBBAG	R	8/04/2020		12.50CR	092988	12.50
8228	JIM CORNELL PLUMBING LLC I-25886	JIM CORNELL PLUMBING LLC	R	8/04/2020		1,917.36CR	092989	1,917.36
7012	JIM'S MUSIC & TEACHING CENTER I-603151	JIM'S MUSIC & TEACHING CENTER	R	8/04/2020		1,099.00CR	092990	1,099.00

Attachment: 8-4-2020 VOUCHERS (9858 : Voucher approval.)

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PACKET: 06364 AUG 2020 COUNCIL - 1 8-4-20

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	JOHNSON, JOAN							
	I-202007280873	REFUND SLOAN	R	8/04/2020		12.00CR	092991	12.00
2602	JOSSART BROTHERS INC							
	I-1678	JOSSART BROTHERS INC	R	8/04/2020		1,670.86CR	092992	1,670.86
1276	JX ENTERPRISES INC							
	C-14133573P	JX ENTERPRISES INC	R	8/04/2020		186.97	092993	
	I-14123536P	JX ENTERPRISES INC	R	8/04/2020		20.75CR	092993	
	I-14132893P	JX ENTERPRISES INC	R	8/04/2020		51.43CR	092993	
	I-14133268P	JX ENTERPRISES INC	R	8/04/2020		18.36CR	092993	
	I-14133289P	JX ENTERPRISES INC	R	8/04/2020		189.96CR	092993	
	I-14133572P	JX ENTERPRISES INC	R	8/04/2020		296.99CR	092993	
	I-14134191P	JX ENTERPRISES INC	R	8/04/2020		378.98CR	092993	
	I-1430283S	JX ENTERPRISES INC	R	8/04/2020		118.89CR	092993	888.39
1	KATERS, MARY							
	I-202007280874	REFUND CRIBBAGE	R	8/04/2020		37.50CR	092994	37.50
8229	NOAH KELLERMAN							
	I-202007280875	NOAH KELLERMAN	R	8/04/2020		1,600.00CR	092995	1,600.00
3986	KIMPS ACE HARDWARE CORP							
	I-374823	KIMPS ACE HARDWARE CORP	R	8/04/2020		48.52CR	092996	48.52
1	KIRSCH, KEN							
	I-202007280876	REFUND SLOAN	R	8/04/2020		12.00CR	092997	12.00
1	KRAEMER, KAREN							
	I-202007280877	REFUND SLOAN	R	8/04/2020		18.00CR	092998	18.00
1	KUICK, DEB							
	I-202007280878	REFUND CRIBBAGE	R	8/04/2020		12.50CR	092999	12.50
0153	LAFORCE INC							
	I-1137252	LAFORCE INC	R	8/04/2020		20.00CR	093000	20.00
1	LAPLANTE, LYLE							
	I-202007280879	REFUND CRIBBAGE	R	8/04/2020		25.00CR	093001	25.00
7875	LF GEORGE INC							
	I-IC74006	LF GEORGE INC	R	8/04/2020		544.85CR	093002	544.85

Attachment: 8-4-2020 VOUCHERS (9858 : Voucher approval.)

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VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0160	LIZER LAWN CARE & IRRIGATION							
	I-105859AD	LIZER LAWN CARE & IRRIGATION	R	8/04/2020		90.00CR	093003	
	I-105860AD	LIZER LAWN CARE & IRRIGATION	R	8/04/2020		120.00CR	093003	210.00
5804	MANITOWOC CO HEALTH DEPT							
	I-6830	MANITOWOC CO HEALTH DEPT	R	8/04/2020		180.00CR	093004	180.00
1	MARESH, RICHARD							
	I-202007280880	REFUND CRIBBAG	R	8/04/2020		25.00CR	093005	25.00
1	MARIUCCI, DAVE							
	I-202007280881	REFUND RENTAL	R	8/04/2020		55.00CR	093006	55.00
0165	MARTELL CONSTRUCTION INC							
	I-19-05 (3)	MARTELL CONSTRUCTION INC	R	8/04/2020		387,853.08CR	093007	387,853.08
7384	MC MAHON ASSOCIATES							
	I-601642	MC MAHON ASSOCIATES	R	8/04/2020		2,124.00CR	093008	2,124.00
1	MCKENNA, ANNE							
	I-202007280882	REFUND SLOAN	R	8/04/2020		12.00CR	093009	12.00
0173	MENARDS INC							
	I-68102	MENARDS INC	R	8/04/2020		112.61CR	093010	
	I-68448	MENARDS INC	R	8/04/2020		38.43CR	093010	
	I-68449	MENARDS INC	R	8/04/2020		134.98CR	093010	
	I-68481	MENARDS INC	R	8/04/2020		26.99CR	093010	
	I-68488	MENARDS INC	R	8/04/2020		34.93CR	093010	
	I-68520	MENARDS INC	R	8/04/2020		120.82CR	093010	
	I-68522	MENARDS INC	R	8/04/2020		13.64CR	093010	
	I-68528	MENARDS INC	R	8/04/2020		4.58CR	093010	
	I-68596	MENARDS INC	R	8/04/2020		35.61CR	093010	
	I-68695	MENARDS INC	R	8/04/2020		12.59CR	093010	
	I-68801	MENARDS INC	R	8/04/2020		19.98CR	093010	
	I-68802	MENARDS INC	R	8/04/2020		37.89CR	093010	
	I-68837	MENARDS INC	R	8/04/2020		19.56CR	093010	
	I-68893	MENARDS INC	R	8/04/2020		44.88CR	093010	
	I-68952	MENARDS INC	R	8/04/2020		18.03CR	093010	
	I-68998	MENARDS INC	R	8/04/2020		97.12CR	093010	
	I-69257	MENARDS INC	R	8/04/2020		32.05CR	093010	
	I-69292	MENARDS INC	R	8/04/2020		116.03CR	093010	
	I-69301	MENARDS INC	R	8/04/2020		28.99CR	093010	
	I-69350	MENARDS INC	R	8/04/2020		43.79CR	093010	
	I-69401	MENARDS INC	R	8/04/2020		101.76CR	093010	1,095.26

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**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
VOID	VOID CHECK		V	8/04/2020			093011	**VOID**
1	MICOLEY, MARY							
	I-202007280884	REFUND CRIBBAGE	R	8/04/2020		12.50CR	093012	12.50
0524	MJB INDUSTRIES INC							
	I-6006	MJB INDUSTRIES INC	R	8/04/2020		14,900.00CR	093013	14,900.00
1	MOORE, SHANNON							
	I-202007280885	REFUND DANCE	R	8/04/2020		30.00CR	093014	30.00
4909	MOTION PICTURE LICENSING CORP							
	I-504291857	MOTION PICTURE LICENSING CORP	R	8/04/2020		584.87CR	093015	584.87
8198	TOM MUELLENBACH							
	I-202007280886	TOM MUELLENBACH	R	8/04/2020		35.00CR	093016	35.00
7267	MULTIMEDIA COMMUNICATIONS & ENGINEERING INC							
	I-3475	MULTIMEDIA COMMUNICATIONS & EN	R	8/04/2020		1,900.00CR	093017	1,900.00
7129	NELSON TACTICAL							
	I-1678	NELSON TACTICAL	R	8/04/2020		215.99CR	093018	215.99
0531	NORTHEAST AUTO PARTS INC							
	C-349512	NORTHEAST AUTO PARTS INC	R	8/04/2020		10.00	093019	
	I-349133	NORTHEAST AUTO PARTS INC	R	8/04/2020		19.29CR	093019	
	I-349257	NORTHEAST AUTO PARTS INC	R	8/04/2020		88.26CR	093019	
	I-349260	NORTHEAST AUTO PARTS INC	R	8/04/2020		14.02CR	093019	
	I-349264	NORTHEAST AUTO PARTS INC	R	8/04/2020		53.94CR	093019	
	I-349375	NORTHEAST AUTO PARTS INC	R	8/04/2020		5.59CR	093019	
	I-349399	NORTHEAST AUTO PARTS INC	R	8/04/2020		23.80CR	093019	
	I-349410	NORTHEAST AUTO PARTS INC	R	8/04/2020		211.49CR	093019	
	I-349473	NORTHEAST AUTO PARTS INC	R	8/04/2020		192.80CR	093019	
	I-349475	NORTHEAST AUTO PARTS INC	R	8/04/2020		14.68CR	093019	
	I-349511	NORTHEAST AUTO PARTS INC	R	8/04/2020		69.28CR	093019	683.15
5433	NORTHEAST WI TECH COLLEGE							
	I-SFT0000120833	NORTHEAST WI TECH COLLEGE	R	8/04/2020		240.00CR	093020	240.00
8019	OFFICE ENTERPRISES INC							
	I-FV77313	OFFICE ENTERPRISES INC	R	8/04/2020		53.25CR	093021	53.25

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**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	OLSON, BOB							
	I-202007280887	REFUND CRIBBAGE	R	8/04/2020		25.00CR	093022	25.00
4728	OSHKOSH FIRE & POLICE EQUIPMENT INC							
	I-181363	OSHKOSH FIRE & POLICE EQUIPMEN	R	8/04/2020		801.52CR	093023	
	I-181408	OSHKOSH FIRE & POLICE EQUIPMEN	R	8/04/2020		79.80CR	093023	881.32
5222	P J KORTENS & CO INC							
	I-10022288	P J KORTENS & CO INC	R	8/04/2020		885.00CR	093024	885.00
0197	PACKER CITY INTL TRUCKS INC							
	I-X101128345:01	PACKER CITY INTL TRUCKS INC	R	8/04/2020		103.08CR	093025	103.08
1331	PACKER FASTENER & SUPPLY INC							
	I-523488	PACKER FASTENER & SUPPLY INC	R	8/04/2020		37.60CR	093026	
	I-527848	PACKER FASTENER & SUPPLY INC	R	8/04/2020		7.70CR	093026	45.30
0525	PETROLEUM EQUIP SERVICE OF WI INC							
	I-20200228	PETROLEUM EQUIP SERVICE OF WI	R	8/04/2020		178.00CR	093027	
	I-20200246	PETROLEUM EQUIP SERVICE OF WI	R	8/04/2020		2,100.00CR	093027	2,278.00
6126	PM SUPPLY LLC							
	I-83211	PM SUPPLY LLC	R	8/04/2020		481.64CR	093028	
	I-83213	PM SUPPLY LLC	R	8/04/2020		45.72CR	093028	527.36
0395	PRO ONE JANITORIAL INC							
	I-161477	PRO ONE JANITORIAL INC	R	8/04/2020		207.85CR	093029	
	I-161765	PRO ONE JANITORIAL INC	R	8/04/2020		1,425.00CR	093029	1,632.85
1	PRTOTZMAN, SUE							
	I-202007280888	REFUND CRIBBAGE	R	8/04/2020		25.00CR	093030	25.00
0220	QUILL CORP							
	I-8853908	QUILL CORP	R	8/04/2020		267.05CR	093031	267.05
8230	MARY RACINE							
	I-202007280889	MARY RACINE	R	8/04/2020		25.00CR	093032	25.00
1	RASMUSSEN, ANDY							
	I-202007280890	REFUND DANCE	R	8/04/2020		30.00CR	093033	30.00
6948	RAY'S TIRE							
	I-1013464	RAY'S TIRE	R	8/04/2020		1,133.75CR	093034	
	I-1013592	RAY'S TIRE	R	8/04/2020		787.32CR	093034	1,921.07

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**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0227	REINDERS INC I-6000023-00	REINDERS INC	R	8/04/2020		3,044.92CR	093035	3,044.92
1	RICKERT, L I-202007280891	REFUND CRIBBAGE	R	8/04/2020		25.00CR	093036	25.00
0158	ROBERT E LEE & ASSOCIATES INC I-77815 I-77816 I-77883	ROBERT E LEE & ASSOCIATES INC ROBERT E LEE & ASSOCIATES INC ROBERT E LEE & ASSOCIATES INC	R R R	8/04/2020 8/04/2020 8/04/2020		1,453.18CR 1,538.68CR 15,952.32CR	093037 093037 093037	 18,944.18
1	ROBILLARD, MARK I-202007280892	REFUND CRIBBAG	R	8/04/2020		12.50CR	093038	12.50
4378	ANN ROEMAAT I-202007280893	ANN ROEMAAT	R	8/04/2020		6.00CR	093039	6.00
1	ROZMIAREK, JUDY I-202007280894	REFUND CRIBBAG	R	8/04/2020		25.00CR	093040	25.00
1	SCHAETZ, JOHN I-202007280895	REFUND DANCE	R	8/04/2020		30.00CR	093041	30.00
1	SCHAUT, RON I-202007280896	REFUND CRIBBAGE	R	8/04/2020		12.50CR	093042	12.50
1	SCHEIDER, DICK I-202007280897	REFUND CRIBBAGE	R	8/04/2020		25.00CR	093043	25.00
1	SHALLOCK, ELIZABETH I-202007280898	REFUND SLO	R	8/04/2020		6.00CR	093044	6.00
3234	SHERWIN WILLIAMS C-8532-5 I-8511-9 I-8972-3	SHERWIN WILLIAMS SHERWIN WILLIAMS SHERWIN WILLIAMS	R R R	8/04/2020 8/04/2020 8/04/2020		50.00 93.99CR 501.58CR	093045 093045 093045	 545.57
8202	SHERWIN WILLIAMS CO I-5217-7	SHERWIN WILLIAMS CO	R	8/04/2020		59.77CR	093046	59.77
8158	SHIRLEY FEED MILL I-63786	SHIRLEY FEED MILL	R	8/04/2020		451.80CR	093047	451.80

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	SIGNORETTI, MELISSA							
	I-202007290899	DANCE	R	8/04/2020		30.00CR	093048	30.00
2791	SIRCHIE FINGER PRINT LABS LLC							
	I-451092-IN	SIRCHIE FINGER PRINT LABS LLC	R	8/04/2020		126.00CR	093049	
	I-451548-IN	SIRCHIE FINGER PRINT LABS LLC	R	8/04/2020		15.75CR	093049	141.75
1	SMET, JERRY							
	I-202007290900	REFUND CRIBBAGE	R	8/04/2020		25.00CR	093050	25.00
1	SMET, TONY							
	I-202007290901	REFUND CRIBBAGE	R	8/04/2020		25.00CR	093051	25.00
8231	AMY SMITH							
	I-202007290902	AMY SMITH	R	8/04/2020		835.00CR	093052	835.00
8022	SOLARWINDS							
	I-IN487350	SOLARWINDS	R	8/04/2020		498.00CR	093053	498.00
0252	SOUTHSIDE TIRE CO INC							
	I-3090575	SOUTHSIDE TIRE CO INC	R	8/04/2020		166.00CR	093054	166.00
6483	SPRINKLER CO INC, THE							
	I-81675	SPRINKLER CO INC, THE	R	8/04/2020		554.00CR	093055	554.00
0257	STREICHER'S INC							
	I-I1442308	STREICHER'S INC	R	8/04/2020		108.97CR	093056	108.97
1	SUKSI, KAREN							
	I-202007290903	REFUND CRIBBAGE	R	8/04/2020		12.50CR	093057	12.50
1	TATARIAN, ROGER							
	I-202007290904	REFUND RECYCLE	R	8/04/2020		95.00CR	093058	95.00
0262	TEMPERATURE SYSTEMS INC							
	I-2998816-00	TEMPERATURE SYSTEMS INC	R	8/04/2020		165.22CR	093059	165.22
1	THOMPSON, DOROTHY							
	I-202007290905	REFUND CRIBB	R	8/04/2020		12.50CR	093060	12.50
2992	TITAN PULIC SAFETY SOLUTIONS LLC							
	I-4981	TITAN PULIC SAFETY SOLUTIONS L	R	8/04/2020		325.00CR	093061	325.00

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VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
5454	TRANSPORT REFRIGERATION INC I-509990-100	TRANSPORT REFRIGERATION INC	R	8/04/2020		33.95CR	093062	33.95
7830	TUNDRA APPAREL AND PROMOTIONS I-1895	TUNDRA APPAREL AND PROMOTIONS	R	8/04/2020		53.40CR	093063	53.40
1	VANDERA, KARL I-202007290906	REFUND SLOAN	R	8/04/2020		6.00CR	093064	6.00
1	VANDERLOGT, MIKE I-202007290907	REFUND DANCE	R	8/04/2020		30.00CR	093065	30.00
3767	VDH ELECTRIC INC I-22645	VDH ELECTRIC INC	R	8/04/2020		2,593.40CR	093066	
	I-22916	VDH ELECTRIC INC	R	8/04/2020		175.00CR	093066	2,768.40
1	VERBOOT, DAN I-202007290908	REFUND DANCE	R	8/04/2020		30.00CR	093067	30.00
3707	VIKING ELECTRIC SUPPLY I-S003615203.001	VIKING ELECTRIC SUPPLY	R	8/04/2020		525.33CR	093068	
	I-S003727981.001	VIKING ELECTRIC SUPPLY	R	8/04/2020		357.24CR	093068	
	I-S003791417.001	VIKING ELECTRIC SUPPLY	R	8/04/2020		268.43CR	093068	1,151.00
1	VOIGT, CLIFF I-202007290909	REFUND SLOAN	R	8/04/2020		12.00CR	093069	12.00
2423	WAHPC I-202007290910	WAHPC	R	8/04/2020		40.00CR	093070	40.00
6093	WALT'S PETROLEUM SERVICE INC I-113018	WALT'S PETROLEUM SERVICE INC	R	8/04/2020		90.00CR	093071	90.00
8028	WARNER-WEXEL LLC I-206297	WARNER-WEXEL LLC	R	8/04/2020		141.36CR	093072	141.36
4619	WATER TOWER CLEAN & COAT INC I-WT78431	WATER TOWER CLEAN & COAT INC	R	8/04/2020		2,900.00CR	093073	2,900.00
5633	WAUSAU TILE INC I-601981	WAUSAU TILE INC	R	8/04/2020		14,226.00CR	093074	14,226.00

Attachment: 8-4-2020 VOUCHERS (9858 : Voucher approval.)

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VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6325	WEBER, MICHAEL							
	I-202007290911	WEBER, MICHAEL	R	8/04/2020		25.00CR	093075	25.00
0282	WESCO RECEIVABLES CORP							
	I-958854	WESCO RECEIVABLES CORP	R	8/04/2020		199.80CR	093076	
	I-960039	WESCO RECEIVABLES CORP	R	8/04/2020		281.08CR	093076	480.88
1896	MIKE WESSLEY							
	I-202007290912	MIKE WESSLEY	R	8/04/2020		33.75CR	093077	33.75
7527	WI DEPT OF JUSTICE							
	I-455TIME-0000009094	WI DEPT OF JUSTICE	R	8/04/2020		300.00CR	093078	
	I-455TIME-0000009126	WI DEPT OF JUSTICE	R	8/04/2020		744.00CR	093078	1,044.00
6469	WI DOCUMENT IMAGING							
	I-107997	WI DOCUMENT IMAGING	R	8/04/2020		705.05CR	093079	705.05
1210	WIL KIL PEST CONTROL							
	I-3944020	WIL KIL PEST CONTROL	R	8/04/2020		113.00CR	093080	
	I-3950900	WIL KIL PEST CONTROL	R	8/04/2020		115.50CR	093080	228.50

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	173	0.00	712,921.44	712,921.44
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	2	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	175	0.00	712,921.44	712,921.44

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

Attachment: 8-4-2020 VOUCHERS (9858 : Voucher approval.)

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VENDOR SET: 01

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	8/2020	93,738.43CR
201	8/2020	3,604.84CR
208	8/2020	124.16CR
209	8/2020	66.52CR
260	8/2020	15,952.32CR
285	8/2020	0.50CR
290	8/2020	2,991.86CR
405	8/2020	573,256.51CR
415	8/2020	2,249.40CR
460	8/2020	646.25CR
601	8/2020	16,023.62CR
650	8/2020	4,267.03CR
=====		
ALL		712,921.44CR

Attachment: 8-4-2020 VOUCHERS (9858 : Voucher approval.)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: August 4, 2020

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Future agenda items.
