



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Monday, August 7, 2017

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
James Boyd	Alderman	Present	
Dan Carpenter	Alderman	Present	
Jonathon Hansen	Alderman	Present	
Dean Raasch	Alderman	Present	
Michael J. Walsh	Mayor	Present	

Others present were Scott Thoresen, Director of Public Works, Eric Rakers, City Engineer, and Pam Denis, Recording Secretary.

II. Public Comment

None

III. Items

1. Approval of the Board of Public Works July 10, 2017 Meeting Minutes.

Alderman Raasch moved to approve the July 10, 2017 Board of Public Works minutes, Alderman Carpenter seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderman
SECONDER:	Dan Carpenter, Alderman
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

2. Consider Full or Partial Closure for Main Avenue & Lawrence Drive Roundabout During Construction.*

Eric Rakers reviewed the two design scenarios that were proposed for the 2018 roundabout construction at Main and Lawrence. The preliminary design layouts for construction were coordinated with the Department of Transportation (DOT). City Engineer Rakers explained that the design options were for a full closure of the intersection of Lawrence and Main and a partial closure design for that intersection. The estimate for a full closure is \$2,100,00 and a partial is \$2,500,000. JT Engineering's design and construction management estimate for a full closure is \$221,600 and for a partial closure is \$264,400.

Eric Rakers stated that a public information meeting was held on June 6th to gather input from property owners in the area of the roundabout. From that meeting and letters, six parties prefer a full closure and two parties (both representing Festival Foods) preferred the partial closure. Construction is anticipated to start in March or April and last through much of the construction season. The full closure of the intersection is anticipated to last 60 days and occur sometime between June and August. Staff has been meeting with Festival Foods to minimize the construction impact and to re-route the western driveway into their parking lot. City Engineer Rakers stated that the staff recommendation was for

a full closure which would result in approximately \$442,800 savings in design and construction costs and that funding would come from the TID account.

Discussion followed.

Alderpersion Boyd moved to approve the full closure of the roundabout intersection and design and construction plan, Alderpersion Raasch seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderpersion
SECONDER:	Dean Raasch, Alderpersion
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

3. Consider Proposed Storm Sewer-Drainage Easements - Cornellius Martin Court.*

Eric Rakers, City Engineer, presented the budgeted swale stabilization project for a storm water drainage swale from a City storm sewer off of Cornellius Martin Court. He stated that this swale is severely eroded causing trees to fall in the conservancy area. The City has easements at the storm sewer but not the swale where the erosion is occurring. Staff is prepared to excavate, install geotextile fabric and riprap the storm water drainage swale to prevent further erosion. He stated staff has been working with these properties to obtain easements at no cost to the City.

Discussion followed. Mayor Walsh moved at 7:50PM to open the meeting to allow public comment, Alderpersion Boyd seconded the motion. Upon vote the motion passed. Dennis Carr, one of the property owners, thanked the Board of Public Works and Eric for the fine job and excellent proposal they were working on to resolve the problem. Mayor Walsh moved to return to regular session at 7:53PM, Alderpersion Raasch seconded the motion. Upon vote, the motion passed.

Alderpersion Raasch moved to approve the acceptance of the three storm sewer/drainage easements after the City receives signatures from the property owners. Alderpersion Carpenter seconded the motion, upon vote the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderpersion
SECONDER:	Dan Carpenter, Alderpersion
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

4. Consider Project Approach and Timeline for Sidewalk Construction on Lawrence Drive from Scheuring Road to Main Avenue.

City Engineer Rakers, reviewed the request from the Board of Public works for sidewalk installation for Lawrence Drive from Scheuring Road to Main Avenue. He explained that staff has been working on the preliminary design of sidewalk for the east side of Lawrence Drive from Scheuring Road to Main Avenue. He also reviewed the criteria for providing pedestrian friendly facilities for high volume areas, i.e. connectivity and safety and access to local businesses. Per the map, Lawrence Drive is one of the last arterial roads to have sidewalks installed.

Discussion followed, including but not exclusive to timeline for construction, assessment, the safety issue for pedestrian along that stretch of Lawrence Drive, and the need to have a public information meeting prior to presenting to the Board of Public Works and Common Council for approval. City Engineer Rakers agreed that a survey of residents in that area could be done.

Aldersperson Raasch moved to approve the staff recommendation for the Lawrence Drive sidewalk installation project approach and timeline, Mayor Walsh seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	Boyd, Carpenter, Hansen, Raasch, Walsh

5. Consider Recommendations from City Engineer from Parking & Traffic Action Items.

City Engineer Rakers reviewed four recommendations for parking and traffic items. The first item was for “No Parking Here to Corner” signs to be placed at Ninth Street and Lois Street. Staff was split on whether signs should be installed here. He stated that neighbors had expressed concern that cars were parking too close to that intersection. The staff review found that cars were not parking too close to the intersection and signs may not be needed. . There had been interest by neighbors and Common Council to place signs. Discussion followed. **Mayor Walsh moved to approve “No Parking Here to Corner” signs at the intersection of Ninth and Lois Streets, Aldersperson Boyd seconded the motion. Upon vote, the motion passed, with Aldersperson Raasch voting nay.**

City Engineer Rakers reviewed the remaining three items: a staff recommendation that parking be eliminated on the south side of Park Street between Ninth Street and Sunrise Court due to the narrow nature of the street and difficulty with plowing when cars park on both sides, the elimination of one parking stall east of the ATM Exit at 441 Main Avenue, Chase Bank to improve exiting vision, and staff recommendation to add signs in the alley north of Main between Third and Fourth to clarify which stalls are for public parking.

Mayor Walsh moved to approve all three recommendations as presented, Aldersperson Hansen seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [4 TO 1]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	James Boyd, Aldersperson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Michael J. Walsh
NAYS:	Dean Raasch

6. Discuss Updates from the City Engineer for Parking & Traffic Minutes.

City Engineer Rakers reviewed a list of non action items discussed at Parking and Traffic including : Parking and Parking Lot items, Signage and Signals, Speed issues and some miscellaneous items. Discussion followed.

IV. Future Agenda Items

None.

V. Adjournment

Mayor Walsh moved to adjourn, Aldersperson Raasch seconded the motion. Upon vote, the motion passed and the Board of Public Works meeting was adjourned at 8:35pm.

Respectfully submitted,
Pam Denis