



Finance/Personnel Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, August 8, 2017

7:30 PM

De Pere City Hall Council Chambers

1. Call to Order. Mayor Walsh called the regular meeting of the Finance/Personnel Committee to order at 7:30 PM on August 8, 2017, at De Pere City Hall Council Chambers, 335 South Broadway Street, De Pere, Wisconsin 54115.

Attendee Name	Title	Status	Arrived
Scott Crevier	Alderman	Present	
Ryan Jennings	Alderman	Present	
Larry Lueck	Alderman	Present	
Casey Nelson	Alderman	Present	
Michael J. Walsh	Mayor	Present	

Also Present: Finance Director Joe Zegers, City Attorney Judith Schmidt-Lehman, Police Chief Derek Beiderwieden, Assistant Fire Chief Richard Annen, Economic Development and Planning Director Kimberly Flom, Tina Quigley of Definitely De Pere and Members of the Public.

2. Approval of the Minutes of the July 11, 2017, Regular Meeting of the Finance/Personnel Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Larry Lueck, Alderman
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

3. Fire Department Overtime and LifeQuest Services Billing Reports for July, 2017.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Larry Lueck, Alderman
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

4. Approval of Police Overtime Report for July 2017.

Alderman Nelson asked about reimbursed overtime, and Chief Beiderwieden explained grant requirements for funding, deployment and current Task Force hours (OWI/Click it or Ticket) being reimbursed from DOT Safety Grants, which are facilitated through the Green Bay Police Department. Other departments in the county participate collectively in specific areas and obtain reimbursement for the overtime hours through the grant.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderman
SECONDER:	Scott Crevier, Alderman
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

5. Review of Sale and Purchase Terms for Parcel WD-L179 (northeast corner of RichCo Court and American Boulevard) for Midland Plastics, Inc. *

Alderman Jennings asked about this location being next to Southbridge Road in terms of its benefit from the potential southern bridge. Economic Development and Planning Director Flom expressed that in her opinion the southern bridge would be a benefit for a business located there, but would defer to the developer as to whether that factored into

their purchase decision. Preliminary plans indicate a building will be constructed on the southern part of the property and design standards for the facade will be expected to be of higher quality due its location along Southern Bridge Corridor. The Mayor clarified that there will be no access to the business from Southbridge Road and Economic Development and Planning Director indicated that access will be off Richco Court and potentially off American Boulevard if it aligns with a median cut that is already present.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

6. Review of Definitely De Pere Public Art Proposal: Downtown Mural Program. *

Economic Development and Planning Director Flom provided an overview of the summary included in the Agenda packet. Definitely De Pere put together a comprehensive process from the excess stadium tax refund, which outlines the method of funding for each project. Alderperson Crevier questioned this program being called "Downtown" Mural Program, as he didn't recall it being approved by council that way. A discussion followed regarding the request being made to council from Definitely De Pere and that Definitely De Pere functions only in the downtown district.

Alderperson Nelson asked about the Design Committee Members. Mayor Walsh moved to open meeting, which was seconded by Alderperson Nelson. Upon vote, motion carried unanimously. Tina Quigley spoke on behalf of Definitely De Pere and advised that the Design Committee will consist of representatives from the Definitely De Pere Board, City Planner Peter Schleinz, downtown business owners, design specialists and artists. Tina Quigley added that the City already has a cultural aspect that attracts businesses, residents and visitors and that the Mural program can help shape visioning and branding. Mayor Walsh moved to go back to regular order, which was seconded by Alderperson Nelson. Upon vote, motion carried unanimously. Mayor Walsh moved to go forward with the proposal, which was seconded by Alderperson Lueck. Alderperson Jennings indicated that he would abstain from voting on this item.

Alderperson Crevier expressed that he would like to see this opportunity outside of downtown as well. Administrator Delo advised that the streetscaping money is being controlled by City (with input from Definitely De Pere), through the Department of Public Works due to right of way placement, and some of those funds could potentially be spent outside of the downtown. The Mayor commented that he believed the intent of the Mural Program was the downtown area, as the request for funding came from Definitely De Pere. Alderperson Nelson pointed out that the Mural Program proposal utilizes approximately half of the money awarded to Definitely De Pere and clarified that there is additional money available for other public art projects, not only murals.

RESULT:	ADOPTED [4 TO 0]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Larry Lueck, Alderperson
AYES:	Scott Crevier, Larry Lueck, Casey Nelson, Michael J. Walsh
ABSTAIN:	Ryan Jennings

7. Accept Donation to Police Department from Shopko Foundation and Kwik Trip Kares.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

8. Acceptance of Pink Flamingo Donation to Police Department.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

9. Consider Proposed Eagle Scout Project for Fire Department Station #1.*

Mayor Walsh moved to open the meeting, seconded by Alderperson Jennings. Upon vote, motion carried unanimously.

Sam VanStraten spoke on behalf of his Eagle Scout Project "Fire Station Facelift." He intends to provide new landscaping around the fire station building, install a new sign above the center garage stall and clean and refresh the bell tower, with the project starting in September or October.

Mayor Walsh wished him good luck and thanked him for undertaking this project.

Mayor Walsh moved to go back to regular order, seconded by Alderperson Crevier. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Ryan Jennings, Casey Nelson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

10. Amendments to Chapters 10 and 14 De Pere Municipal Code Regarding Amending City Office Designations (Ch.10) and Regarding Re-designation of Zoning Administrator and Attendant Responsibilities (Ch.14).

Alderperson Crevier expressed difficulty in following changes, which City Attorney Schmidt-Lehman explained is a redistribution of the Zoning Administrator duties to the Economic Development and Planning Department and the red-lining in Agenda packet was meant to accomplish this. The other component is to remove the Assistant City Engineer position as a designated City Officer, and the Street Superintendent position will likely be brought for removal as well when this item goes before the Common Council. Administrator Delo mentioned the Assistant City Assessor position, and City Attorney Schmidt-Lehman added that this title is being proposed to be removed from Building Inspector position title and shift the liaison responsibilities to the City Clerk, due to the contact that position already has with the Contract Assessor. The proposed changes require a re-delegation of duties.

Alderperson Jennings asked about these changes being in connection with the rewrite of zoning code, and City Attorney Schmidt-Lehman explained that these changes attempt to streamline zoning and planning function in one department.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Larry Lueck, Alderperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

11. Discussion Regarding Status of 2018 Budget Development.

Administrator Delo advised that department budgets are due to Finance Department this Friday. The Finance Department, along with Administrator Delo, will review the proposed budgets and have already begun working on budget model. Review meetings with Departments will start on 8/22. Total equalized value of the city increased approximately 5% for 2016 and net new construction was up 1.13%. The Budget Study session is scheduled for the first part of October.

RESULT:	DISCUSSED
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12. Public Comment and announcements.

None.

13. Future agenda items.

None.

14. Adjournment.

Upon Motion of Mayor Walsh, seconded by Alderperson Crevier, the Finance/Personnel Committee unanimously adjourned at 7:54 PM.

Respectfully submitted,
Angela Zills