

**BOARD OF HEALTH MEETING
CITY OF DE PERE, WISCONSIN – August 8, 2022**

The Board of Health of the City of De Pere, Wisconsin met in regular session on Monday, August 8, 2022 at 5:15 p.m.

1. Call to Order

The meeting was called to order by Dennis Hibray at 5:15 pm.

2. Roll Call

Roll call was taken, and the following members were present: Jonathon Hansen, Dennis Hibray, Teresa Gulyas, Dr. Steve Stroman, and Dr. Michael McHenry. Also present were Deborah Armbruster, Sara Lornson and Kelly Burke. John Quigley was absent. No citizen attendees were present.

3. Public Comment on Matters not on the agenda

No public comments were made.

4. Approval of May 6, 2022, Meeting Minutes

Jonathon Hansen made a motion to approve the May 6, 2022, meeting minutes. Dr. Michael McHenry seconded the motion. Upon vote, the motion passed unanimously.

5. Consideration and possible approval of Draft of 2023 Health Department Budget

Deborah Armbruster included the budget in the meeting packet. Dennis Hibray questioned if the budget included the truck for the Health Department. Deborah Armbruster replied that the truck was approved in last year's budget. It was ordered in November but has not been built yet. Jonathon Hansen asked if the renovation project would be submitted for the mayor's consideration in the regular budget? Deborah Armbruster (Debbie) replied that it would be budgeted. Debbie listed it under the ARPA grant as that is how it will likely be financed. Deborah Armbruster explained that the nurses currently share a small office which doesn't work well as they cannot both talk on the phone at the same time. Jonathon Hansen asked about the \$17,000 increase in salaries. Deborah Armbruster explained that the compensation study was just completed. This changed the classification of some positions. Also, salaries increased with those still stepping and performance awards. Denis Hibray asked what was included in the hourly salary. Deborah Armbruster replied that this included Kelly's position and LTE staff. Jonathon Hansen made a motion to approve the Health Department draft budget. Teresa Gulyas seconded the motion. Upon vote, the motion passed.

6. Consideration and possible approval of Draft of 2023 Board of Health Budget

Dr. Michael McHenry made a motion to approve the Board of Health draft budget. Teresa Gulyas seconded the motion. Upon vote, the motion passed.

7. Discussion of Board of Health Responsibilities

Kristin Johnson, the city attorney, provided documents describing the role of the Board of Health. Dr. Michael McHenry stated the documents were from 2009 and asked if any changes were needed. Deborah Armbruster replied that these documents came from

Wisconsin DHS. Dennis Hibray added that these were from statutes and administrative rules which probably have not changed over the years. Teresa Gulyas asked about the assigned work between meetings and what would be an example of that? Deborah Armbruster replied that this would likely include any research regarding a discussed topic. Dr. McHenry asked about the annual evaluation of the Director of Health, as this is not something the Board of Health normally does. Deborah Armbruster replied that the City Administrator is the one who evaluates this but encouraged the Board to give their input.

8. Update on Healthcare Infrastructure Grant regarding Mobile Unit

Deborah Armbruster reported that the RV is currently parked in the police parking lot. The Health Department staff will be looking at it tomorrow. Fire will utilize it for incident command. The Health Department will use it for mobile vaccine clinics, Stay at Home Assistance, and educational purposes in the community. The RV will have our logos on it. Dr. Michael McHenry questioned the use of the truck. Deborah Armbruster explained that the truck is primarily used by the Environmental Health Sanitarian for Weights & Measures and inspections. We also use it to haul equipment to events. The RV was funded by a federal grant we applied for.

9. Update on Health Department Community Outreach Activities

Deborah Armbruster asked if there were any questions on the outreach activities. Dr. Michael McHenry questioned what Grapevine was. Debbie explained that it is a program through the Wisconsin Well Woman Program in which the nurses provide education on over 20 women's health topics out in the community. Sara Lornson and Danielle Jauquet are educators for Grapevine.

Sara and Danielle attended National Night out this year and plan to attend again next year.

Sara Lornson reported that the Health Department is putting lead education in the Little Free Library's and tracking how many packets are taken. The Health Department also put child vaccine books in there with QR codes to our vaccination clinic information.

Dr. McHenry attended WALHDAB. He felt it was useful to attend and understand what troubles other health departments are up against.

10. Communicable Disease report from 5/1/2022 through 8/1/2022

Syphilis is on the rise.

11. Update on COVID-19 response

Deborah Armbruster reported that the health department is still doing vaccine clinics regularly and they are well received. The health department has been vaccinating the little children since that vaccine was approved. Deborah has received questions about when adults will be eligible for 2nd boosters, but she has not heard any dates for this yet. Deborah Armbruster anticipates that our flu clinics may include Covid vaccine also. Covid cases in Brown County are currently high. The De Pere Health Department continues contract tracing for the young children and adults over age 65. We (health department) have an LTE doing the contact tracing. The De Pere Health Department continues to educate regarding Covid through events and social media.

Theresa Gulyas asked what the Covid hotwash was. Sara Lornson replied that herself and our LTE, Debbie Stein, would be doing a hotwash with the health department staff regarding our Covid response. This is an evaluation of what went well in our Covid

response and what we could have done better. The health department will use this information to create an improvement plan for future use.

Deborah Armbruster reported that the health department is currently focusing on social media. One of our LTE's, Emma, has put together a social media scheduling calendar to provide regular distribution of social media messages. Kelly Burke added that the health department is using Loomly, which is a content creator and scheduling software, to automatically post on the De Pere Health Department facebook page when scheduled. Deborah Armbruster reported that the health department continues to do a lot of vaccine clinics in the community, at events or at the community center.

12. Discussion on De Pere Health Department's response to Monkeypox infection

Deborah Armbruster reported that monkeypox cases are increasing. There is one case in Brown County. Appleton has four cases. Winnebago just had their first case. Deborah Armbruster has had meetings with the healthcare systems and public health to decide how to handle this. Deborah has had discussions with the Executive Director of Vivent (former AIDS Resource Center). The population acquiring monkeypox is the population Vivent has worked with in the past. Vivent is applying to be a monkeypox vaccinator. The De Pere Health Department also applied to be a vaccinator. Contact tracing is important with monkeypox, but more difficult because the cases don't always know information about their contacts.

Dr. Michael McHenry explained that the monkeypox vaccine is different from the old smallpox vaccine. The monkeypox vaccine is subcutaneous, 2 doses, 4 weeks apart. The old smallpox vaccine was a scarification, which can be used in select monkeypox patients.

The current process is that if we need someone vaccinated in De Pere, we will call Brown County because we are not currently a vaccinator. Dr. McHenry added that there is also an oral and IV antiviral preparation for individuals who have certain risk factors or immune deficiency.

13. Update on the Hosting of a XRF device for Pb detection for Home Remediation

Deborah Armbruster reported that Winnebago County will be hosting the XRF for our region. They are hiring a person to oversee it. Trista Groth will be certified to use the device.

14. Discussion on 2022 Addendum to the Brown County Community Health Assessment and Improvement Plan

Deborah Armbruster reported that the Community Health Assessment and Improvement Plan is quite comprehensive. De Pere is focused on community outreach. We have the Urban Orchards to promote nutrition in the community. We are working with neighborhood watch organizations for them to bring concerns to us to share with the group. Danielle Jauquet and Sara Lornson are on the social cohesion strategy, building community connections at the neighborhood level. Deborah Armbruster is on the unified planning policy, the health equity coalition. Meetings are held monthly. The 2022 addendum is summarized on the first page of the document.

15. Future Agenda Items

Comment: Teresa Gulyas expressed that she is impressed by what the De Pere Health Department has accomplished over the past few years.

There is an October WALHDAB meeting. If anyone is interested in attending it, let Debbie know. The next Board of Health meeting is November 14th.

16. Adjournment

Dr. Michael McHenry made a motion to adjourn the meeting. Jonathon Hansen seconded the motion. Upon vote, the motion passed. The meeting adjourned at 6:13 pm.

Respectfully Submitted,
Kelly Burke
Health Department Administrative Assistant