



Board of Public Works

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Final Minutes

Monday, August 10, 2015

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
Dean Raasch	Alderman	Present	
Kevin Bauer	Alderman	Present	
James Boyd	Alderman	Present	
Jim Kneiszel	Alderman	Present	
Michael J. Walsh	Mayor	Present	

Others present were Scott Thoresen, Director of Public Works, Karen Heyrman, Assistant City Engineer, Sarah Wallace, City of De Pere Associate Planner, and Pam Denis, Recording Secretary.

II. Public Comment

None.

III. Items

1. Approval of the Board of Public Works July 13, 2015 Meeting Minutes.

Alderman Raasch moved to approve the July 13, 2015 Board of Public Works meeting minutes, Mayor Walsh seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderman
SECONDER:	Michael J. Walsh, Mayor
AYES:	Raasch, Bauer, Boyd, Kneiszel, Walsh

2. Consider Second Driveway Request at 1964 Lost Dauphin.

Scott Thoresen, Director of Public Works, reviewed the request received from the property owner at 1964 Lost Dauphin Road for a second driveway into his property. Director Thoresen explained that the staff recommendation was to deny the request. A second two way driveway would require an Ordinance change. Discussion followed, including the rationale for not allowing two - two way driveways on one property. Alderman Boyd moved to deny the request for a second driveway at 1964 Lost Dauphin Road, Alderman Kneiszel seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderman
SECONDER:	Jim Kneiszel, Alderman
AYES:	Raasch, Bauer, Boyd, Kneiszel, Walsh

3. Request to Obtain an Easement for Storm Drain at 609 S Huron.*

Alderman Bauer moved to approve the easement for a storm drain at 609 S. Huron Street, Alderman Boyd seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Raasch, Bauer, Boyd, Kneiszel, Walsh

4. Consider Award of Project 15-16 De Pere Dam Liner Repair & Seepage Filter.*

Alderperson Bauer moved to award the bid for the De Pere Dam Liner Repair & Seepage Filter to Janke General Contractors Inc. in the amount of \$80,225.75. Alderperson Raasch seconded the motion. Discussion followed, including what the difference was between the seepage filter and the dam liner. Karen Heyrman, Assistant City Engineer explained that the seepage filter was to fix a problem downstream of the dam and the liner was to fix a problem upstream. Both areas are in the section of the dam owned by the city. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Raasch, Bauer, Boyd, Kneiszel, Walsh

5. Consider the Compliance Maintenance Annual Report (CMAR) for Wastewater Collection System for Submittal to the Wisconsin Department of Natural Resources.*

Alderperson Bauer moved to approve the Compliance Maintenance Annual Report for Wastewater Collection System for submittal to the Wisconsin Department of Natural Resources, Mayor Walsh seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	Raasch, Bauer, Boyd, Kneiszel, Walsh

6. Consider City Engineer Recommendations for Parking & Traffic Issues.*

Sarah Wallace, City of De Pere Associate Planner, reviewed the Parking and Traffic recommendations from the City Engineer for Washington and Reid Streets. Associate Planner Wallace presented a modification of the Washington and Merrill Street recommendation requested by the school district to maintain the current signage posting on the north side of Merrill Street and to not allow a loading zone designation for that area. Sarah Wallace explained that staff had been working with the school district who had now requested that the Merrill Street modification be removed from the recommendation. She also explained that staff is working with the school to clarify traffic diagrams for parents. Discussion followed. Mayor Walsh moved to approve the Staff recommendations for Washington Street and Merrill Street parking modifications, with the additional modification that the north side of Merrill Street signage should remain as it is currently, Alderperson Kneiszel seconded the motion. Upon vote, the motion passed.

Alderperson Raasch moved to approve the Parking and Traffic recommendations for Reid Street parking signage, Alderperson Bauer seconded the motion. Upon vote the motion passed.

7. Reminder: The September Board of Public Works meeting will be on Tuesday, September 8, 2015 at 5:30 pm due to the Labor Day Holiday.

IV. Future Agenda Items

None.

V. Adjournment

Mayor Walsh moved to adjourn the Board of Public Works meeting, Alderperson Bauer seconded the motion. Upon vote the motion passed the meetings was adjourned at 8:00 pm.

Respectfully submitted,
Pam Denis