



Historic Preservation Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Final Minutes

Monday, December 19, 2022

6:00 PM

Council Chambers and Virtual

Call to Order

The meeting was called to order at 6:00 PM by Chairperson Jonathon Hansen

Attendee Name	Title	Status	Arrived
Mike Fleck	Commissioner	Present	
Gene Hackbarth	Vice Chairperson	Present	
Noah Tetzner	Commissioner	Present	
Adam Turriff	Commissioner	Present	
Joanne Vomastic-Muka	Commissioner	Present	
Jonathon Hansen	Chairperson	Present	

Also present: City Planner Peter Schlein. Commissioner Mike Fleck arrived at the meeting at 6:10 pm.

2. Approval of the minutes of the October 17, 2022 Historic Preservation Commission meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gene Hackbarth, Vice Chairperson
SECONDER:	Adam Turriff, Commissioner
AYES:	Hackbarth, Tetzner, Turriff, Vomastic-Muka, Hansen
EXCUSED:	Mike Fleck

3. Public comments upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Historic Preservation Commission. §6-3(f) DPMC

There were no public comments.

RESULT:	DISCUSSED
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4. Discussion and update on the historic walking tour. Presentation to be made by Chair Jonathon Hansen.

Ald. Hansen provided an update on the historic walking tour. The walking tour app will be embedded on Definitely De Pere's new website. They have been having IT issues with the new website but are hoping that it is resolved and the website is launched in early 2023.

RESULT:	DISCUSSED
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5. Consideration and possible action on a Gant Chart that identifies seven projects to be completed by the Historic Preservation Commission members in 2023.

City Planner Peter Schlein reviewed the gant chart that identifies the seven projects to be completed by the HPC in 2023. Peter identified possible start and end dates for each project. He displayed a calendar showing where each project fits into the yearly schedule. He also suggested that the HPC members decide which projects they would like to work on. He added that they could decide during this meeting or think about it and decide at a later date. Gene Hackbarth noted that he would be willing to work on the COA item as well as items 6 & 7. Ald. Hansen asked if residents would be charged for the historic

signage. Peter replied that there would be a cost to the residents. Ald. Hansen stated that he would be interested in working on the signage project and the local designation project. Adam Turriff requested that staff email the list to the HPC members so they can better decide what projects they would like to be involved in and get back to staff. Ald. Hansen requested that all the HPC members email staff by the end of the year to let them know which projects they would like to work on. Ald. Hansen moved, seconded by Mike Fleck, to receive and place the gant chart on file. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Chairperson
SECONDER:	Mike Fleck, Commissioner
AYES:	Fleck, Hackbarth, Tetzner, Turriff, Vomastic-Muka, Hansen

6. Consideration and possible action on the HPC meeting on a bi-monthly basis in 2023.

City Planner Peter Schleinz requested that the HPC go to a bi-monthly meeting schedule in 2023. He explained that the HPC only met a total of five times in 2022 and a bi-monthly meeting schedule may work out better and be more efficient. Gene Hackbarth noted that he would be in favor of a bi-monthly schedule, meeting on the odd number months. Adam Turriff stated that he feels that starting with the even number months would be better, with the first meeting of 2023 taking place in February, because there are no January agenda items. Peter added that he agreed with starting in February. Discussion followed and it was decided to go to a bi-monthly schedule, with the even number months of February, April, June, August, October, and December. Peter noted that if something did come up for the odd number months, a meeting could still be held during those months on an as-needed basis. Adam Turriff moved, seconded by Gene Hackbarth, to adopt a bi-monthly meeting schedule in 2023. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Adam Turriff, Commissioner
SECONDER:	Gene Hackbarth, Vice Chairperson
AYES:	Fleck, Hackbarth, Tetzner, Turriff, Vomastic-Muka, Hansen

Adjournment

Ald. Hansen moved, seconded by Gene Hackbarth, to adjourn the meeting at 6:28 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker